

# POSTAL BULLETIN

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The U.S. Postal Service is everywhere  
so you can be anywhere.



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*Publicity kit and cover letter begin on page 3.*

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AZEEZALY S. JAFFER  
 VICE PRESIDENT, PUBLIC AFFAIRS AND COMMUNICATIONS



"THAT'S ALL FOLKS!"

**PORKY PIG**

STATION



September 2001

DISTRICT MANAGERS and POSTMASTERS

SUBJECT: National Stamp Collecting Month (*Stamp Collecting: Your Passport to the World*)

Philately or stamp collecting is one of the most popular hobbies in the world. National Stamp Collecting Month in October is a great time to spark interest in the U.S. Postal Service's stamp program, promote stamp collecting, and generate new collectors.

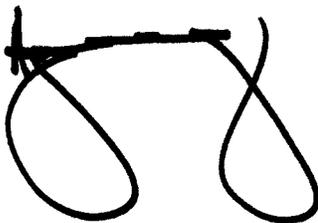
The next person entering your Postal facility may be a serious collector who buys every stamp we produce or a casual collector who keeps only the special commemorative stamp editions that have personal appeal.

Now is the time to plan special stamp collecting events in your community for October. Take advantage of National Stamp Collecting Month to inspire people, especially school children, to take up the hobby. This year's theme—*Stamp Collecting: Your Passport to the World*—shows how stamps can lead to an exciting world of discovery, exploration, and adventure.

The National Stamp Collecting Month campaign launches nationally as the "That's All Folks!" stamp is issued on October 1 in Beverly Hills, California. The publicity kit included in this *Postal Bulletin* offers a step-by-step guide for creating local National Stamp Collecting Month events and activities. The kit includes the following:

- Suggestions to generate publicity.
- Fill-in news releases for National Stamp Collecting Month events.
- A letter to the editor that you can send to your local newspapers to promote your National Stamp Collecting Month ceremonies and events.
- Sample media advisory, public service announcement, and thank-you notes.
- A speech to give during local community events.
- Public Affairs and Communications and Government Relations contacts.

Your support of this year's campaign is vital to its success. Please use this publicity kit to develop and plan your local events, and keep your area Public Affairs and Communications manager informed of your activities.



P.S. Thank you for your support of this year's National Stamp Collecting Month program  
 A

475 L'ENFANT PLAZA SW  
 WASHINGTON DC 20260-3100

## PUBLICITY KIT

## National Stamp Collecting Month

### Publicity Ideas to Interest the Media

*October Is National Stamp Collecting Month — Stamp Collecting: Your Passport to the World and “That’s All Folks!”*

Local media will be interested in National Stamp Collecting Month (NSCM) events. Here are ways you can capture a reporter’s attention:

**Note:** NSCM events can be planned with the *That’s All Folks!* stamp ceremonies. Although your event can raise awareness about the *Looney Tunes* stamps, please ensure that NSCM is the primary focus.

- Celebrate with employees and their families, stamp collecting club members, school children, and congressional, civic, and community leaders. Establish a different stamp theme for each week in October. Construct an exhibit focusing on U.S. stamps you offer customers that represent places or people of the world, animals, natural systems (such as the Great Plains Prairie), music, movie stars, science, international celebrations, or cartoon characters loved around the world, such as Porky Pig. Consider asking customers to share their stamps from other nations in your exhibit.
- Encourage the media to cover photo opportunities on exhibit opening day. To accompany the article about NSCM, the media can take pictures of employees and community members setting up the exhibit.
- Invite local children to create a passport for themselves and design a stamp for each “destination” in the passport. Host a contest and have local customers select the winners. Winners can be awarded stamp-collecting materials. Children, parents, students, and teachers can create their own stamp passport. (See the handout “Make Your Own Stamp Passport Guide” on page 6.)
- Encourage schools to establish a “pen pal” program with children in similar-sized towns in other nations to exchange greetings and stamps around the globe.
- Advertise NSCM in your community. Give presentations and workshops to local elementary schools, library reading clubs, and community organizations. Reach out to customers representing the diversity of cultures in your community. Partner with local philatelic organizations that may sponsor local stamp collecting fairs or exhibits. Offer to speak at events, conduct workshops, or organize volunteers from among your staff to help.
- Encourage teachers in local schools to have children search the Postal Service Web site at <http://www.usps.com> to find stamps representing places in the U.S. and the world. Have them make a list of these stamps and decorate the list with their favorite stamp image. Award the winner of the students with the most “found” stamps.
- Encourage local elementary school groups or youth groups to tour your Post Office for a behind-the-scenes view of how stamps are cancelled and how mail is sorted and delivered to international destinations.
- Help local after-school programs set up stamp collecting clubs. Ask a local stamp collector to set up a display of stamp collecting tools and philatelic materials, such as tongs, magnifier, perforation gauge, albums, first day covers, and so forth. Go online to the American Philatelic Society’s Web site at <http://www.stamps.org> to find local chapters and affiliates that might be willing to help.
- Begin a “Start Collecting Stamps” box. Set up a large box or fishbowl where customers can put used stamps. Make a sign inviting anyone who wants to become a collector to take a stamp from the box.
- Set up a “Stamp Swap” bulletin board where stamp collectors can post their wish lists, trade collecting information, and announce club meetings.

Implement any of these ideas, combine them, or brainstorm with your employees and come up with your own ideas. Please publicize each event to your local newspaper and to radio and television stations using press releases, media advisories, and letters to the media contained in this publicity kit. Don’t forget to make follow-up telephone calls.

### Event Planning Checklist

When planning National Stamp Collecting Month events, keep the following suggestions in mind:

- Begin planning immediately.
- Set a date (anytime after October 1, 2001).
- Secure participants, including employees, local politicians, teachers, librarians, philatelic experts, stamp clubs, and so on.
- Order blow-ups of the stamp image, flyers, and other supplies for the event.
- Prepare the special pictorial cancellation provided in this kit.
- Secure staging and sound equipment, if applicable.
- Plan signage, including a podium sign and banners.

- Launch a local publicity campaign using the materials in this kit.
- Draft a sequence-of-events agenda and speaker remarks.
- Plan retail opportunities (booths, bag stuffers, etc.).
- Prepare ceremony programs and invitations, if applicable.

### **Pictorial Cancellation**

The Postal Service has authorized a pictorial cancellation design for field use to help spread awareness about National Stamp Collecting Month and the *That's All Folks!* commemorative stamp. Post Offices planning events are encouraged to use the design depicted on page 56. Offices can offer this cancellation through mail-back service for 60 days.

As a reminder, the Postal Service must endeavor to make all unusual postmarking services widely known to collectors through advance publicity to avoid limiting the availability of these postmarks. Therefore, all pictorial cancellations must be reported to Stamp Development 3 weeks prior to local events. *Please use the announcement form on page 57 to report your use of the cancellation.*

To finalize the pictorial cancellation art, insert the date and the city, state, and ZIP Code of the physical location of your event adjacent to the stamp image. Refer to the original/unfinished and final art on page 56. Overall dimensions of the pictorial cancellation must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3 ½ inches by 1 inch.

### **Stamp Artwork**

To purchase stamp artwork for the *That's All Folks!* commemorative stamp, including color transparencies and enlargements, contact Andy Tuttle or Lori Lipkind of Dodge Color, Inc., at:

Dodge Color, Inc.  
4827 Rugby Avenue  
Bethesda, MD 20814-3034  
301-656-0025

Please plan ahead to allow enough time for production and shipping.

## TEACHER/PARENT HANDOUT

## Make Your Own Stamp Passport Guide

Baseball, boats, birds, and bridges are just a few of the many things you'll find pictured on stamps. Some stamps picture famous people; others introduce you to the customs, history, animals, landmarks, or plants from around the world. Stamps also come in many shapes, sizes, and colors! Choose to show stamps from one country, a special topic like sports, or specific details, like triangular or circle stamps from around the world.

To create your own passport just follow the simple instructions below to enjoy a unique stamp exhibit.

**Materials Needed:**

**Paper.** Gather blank sheets of 8 1/2" x 11" paper to use for pages in your passport or album.

**Stamps.** Did you know you can buy bags of inexpensive stamps from some dealers and at stamp shows? Or, use your imagination and design your own stamps to create pictures of the destinations you have selected for your passport.

**Design Pages.** Design and print passport pages to fit your ideas. If you have a computer at your disposal, use it to create your unique style. Explore a variety of borders for your pages on the computer, or at your school or public library. Usually your choices are a line border, or border art. Pick a border to suit your mood and your stamp topic. Remember to place your border slightly to the right to allow for holes to be punched on the left side so you can place your finished pages in a 3-ring binder for easy display.

**Diagram Pages.** The whole idea is to use the page to highlight the stamps you have created or purchased. Look at the picture size of the stamps and get a ruler. Pick the first stamp you want to place on the page and measure the stamp. Leave about a 1/4" space between the stamp and the border. Draw a box the size of the stamp with the 1/4" spacing. Again, you can use something fancy, or just a simple line. Continue to add stamp boxes until you are happy with the layout of the page.

**Add Text.** Add words to finish the page. At the top you will need some kind of title, so pick one that best describes your topic. Then, add explanations underneath the stamp boxes.

That's all there is to it. Your imagination is the only limiting factor, so go wild and build a passport to the world with your very own stamp album.

Remember, this is *your* passport, so have some fun!



**Speech Segment**

*[For use at local ceremonies and events to support National Stamp Collecting Month.]*

Thank you and welcome.

**[THIS MONTH/TODAY]** we celebrate the hobby of stamp collecting — the most popular hobby in the world.

Through the decades, stamp collecting has become an American passion and a favorite pastime for all ages.

This year, the Postal Service’s theme for National Stamp Collecting Month is *Stamp Collecting: Your Passport to the World*.

We are focusing on all of our stamp collectors — those who have been collecting for years and those who are new to the hobby. We also encourage children to become involved in this fascinating pastime...so that they too can join us in our travels around the world through postage stamps.

Stamp collecting opens the door to an exciting world of history, geography, the arts, technology, and sports. Stamps can introduce us to heads of state and soldiers who changed the course of history. Or they can spotlight cartoon characters, like Porky Pig, or glamorous movie stars.

Perhaps one of the best things about stamp collecting is that it’s an affordable hobby that will last a lifetime.

There is a story behind each commemorative stamp — stories that can take us to exotic places or allow us to meet famous people. Who knows what wonder of the world or far-off land we will encounter next!

Learning about our history and our forefathers through stamps can help us learn more about our nation and our world. Stamps can also take us back in time and help us relive moments in the past — moments that we cherish.

For more than 200 years the Postal Service has been a shining example of a public service institution that American people have come to rely on and trust. The acceptance, handling, and delivery of the daily mail binds the nation together like no other communications medium.

But in many ways, it’s the commemorative stamp program that best connects the Postal Service with the American people.

Since the first commemorative was issued more than 100 years ago, stamps have marked the historic milestones, the fundamental principles, and the extraordinary achievements that have made our nation what it is today.

This month, children of all ages will be participating in National Stamp Collecting Month activities around the country. This year’s National Stamp Collecting Month will be the 21st annual event since its inception in 1981.

I want to thank each and everyone one of you in the audience who are collectors and those who are considering starting this wonderful hobby. Stamp collecting can begin at any age. For the young or the just young at heart, it’s a passport to the world that delivers satisfaction for years to come. And you don’t need an expensive plane ticket or a cabin aboard a cruise ship to set off on your own personal trip of fun and adventure. Let stamps be your guide!

Thanks to all of you for joining us here today.

**Suggested Public Relations Timeline**

**(Note:** If you have questions or need assistance with any of these items, please contact your area’s Public Affairs and Communications representative.)

Action:	Suggested Timing:
1. Send invitations to local and area dignitaries.	A few weeks before event.
2. Send announcement and invitations to employees.	A few weeks before event.
3. Distribute calendar/ weekend advisory to newspapers.	A few weeks before event.
4. Distribute public service announcement to radio/TV.	A few weeks before event.
5. Distribute news release.	A few weeks before event.
6. Distribute media advisory to all news media.	1 week before event.
7. Remind invited dignitaries about event via telephone.	5 days before event.
8. Redistribute media advisory to all news media.	1 to 2 days before event.
9. Make follow-up calls to local news media.	1 day before event.
10. Distribute day of issuance news release.	Day of event.
11. Send letter to newspaper editor thanking community.	Day after event’s completion.
12. Send newspaper clippings and event summary to area Public Affairs manager.	1 week or sooner after event.

**Contact Information for Media Interviews**

A number of national philatelic organizations, stamp clubs, stamp design experts, and Postal Service coordinators for children’s stamp collecting programs are available to provide your local media with interesting information for their National Stamp Collecting Month articles.

Please contact your area Public Affairs and Communications managers for assistance with such requests. Their names and phone numbers are provided on page 8.

CUT ALONG DOTTED LINE



**Area Public Affairs and Communications  
Managers**

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303-313-5130

**LETTER TO LOCAL EDITOR**

**[INSERT DATE]**

**[INSERT NAME, TITLE]**

**[INSERT NAME OF PUBLICATION]**

**[INSERT STREET ADDRESS]**

**[INSERT CITY, STATE, ZIP+4]**

Dear **[INSERT TITLE AND NAME]:**

Stamp collecting has long been one of the most popular hobbies in the world. At a time when so many parents are seeking activities to share with their children, many of us overlook one of the most popular and educational hobbies — stamp collecting. Collecting stamps is an interactive hobby that parents and children can work on as a team. Stamp collecting is also an activity that can be passed along to future generations.

To celebrate National Stamp Collecting Month in October, the **[INSERT CITY]** Post Office will be unveiling a new commemorative stamp featuring Porky Pig. Throughout the month, the Postal Service will be encouraging people of all ages in **[INSERT CITY]** to start or add to their stamp collections. We will be sponsoring community events including **[LIST ACTIVITIES, STARTING TIMES, LOCATIONS, PARTICIPANTS, AND PHOTO OPPORTUNITIES]**.

Stamp collecting is a fun, educational, and inexpensive way for children to learn about the historic people, places, and events printed on stamps each year. Through stamp collecting, children can glimpse some of the highlights in American and world history.

We encourage everyone in **[INSERT CITY]** to join us for a fun-filled October while we celebrate National Stamp Collecting Month, and we look forward to continuing to serve our wonderful community by providing top quality service.

Sincerely,

**[SIGN]**

**[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

**[INSERT CITY, STATE, ZIP+4]**

CUT ALONG DOTTED LINE





# POSTAL NEWS

FOR IMMEDIATE RELEASE  
[INSERT DATE]

Contact: [INSERT YOUR NAME]  
[INSERT YOUR PHONE NUMBER]  
Internet: [www.usps.com](http://www.usps.com)

## **PUBLIC SERVICE ANNOUNCEMENT**

### **Public Invited to Participate in Celebration of National Stamp Collecting Month; New Stamp Will Be Unveiled in [INSERT CITY] on [INSERT DATE]**

[INSERT CITY] postmaster [INSERT NAME] invites everyone to [INSERT LOCATION] to participate in activities surrounding the U.S. Postal Service's celebration of National Stamp Collecting Month on [INSERT DATE] from [INSERT TIME] to [INSERT TIME].

On that day children and adults will discover that stamp collecting is fun, is exciting, and can be "your passport to the world." Activities include [DESCRIBE ACTIVITIES].

Come take a moment to discover the wonderful world of stamp collecting. It is a fun and educational way to learn about the historic people, places, and events printed on U.S. postage stamps each year. So join the community celebration at [INSERT LOCATION] on [INSERT DATE].

- end -

CUT ALONG DOTTED LINE





# POSTAL NEWS

FOR IMMEDIATE RELEASE  
[INSERT DATE]

Contact: [INSERT YOUR NAME]  
[INSERT YOUR PHONE NUMBER]  
Internet: [www.usps.com](http://www.usps.com)

## [INSERT CITY] Celebrates National Stamp Collecting Month Starting October 1

[INSERT YOUR CITY, STATE] — Children and adults have an opportunity to join other stamp collectors across the country in a salute to the world's most popular hobby when the U.S. Postal Service celebrates National Stamp Collecting Month with the issuance of the *That's All Folks!* commemorative stamp on October 1.

The nationwide celebration comes to [INSERT CITY] with a special ceremony scheduled for [INSERT TIME OF EVENT] on [INSERT DATE] at the [INSERT NAME OF POST OFFICE, LIBRARY, OR SCHOOL WHERE EVENT IS HELD].

### [INSERT EVENT AGENDA]

"Stamps are fascinating for adults as well as children. They offer a lifelong educational experience and an opportunity for friends and family to share in a relaxing leisure-time activity," said Postmaster [INSERT FIRST AND LAST NAME]. "Stamp collecting can be your passport to the world."

### [INSERT QUOTE FROM VIP PARTICIPANT]

Fueled by growing interest in recent popular stamp issues like *Peanuts*, *Baseball's Legendary Playing Fields*, *Looney Tunes*, and *Love Letters*, the 8–12 age group has become the largest participating group in National Stamp Collecting Month and is considered one of the fastest growing segments of stamp collectors in the United States.

### Become a Stamp Collector! It's Easy!

Tips for collecting stamps:

1. Get some stamps! Any Post Office has new stamps. Most Post Offices will have some of the latest stamps issued like *Peanuts*, *Baseball's Legendary Playing Fields*, *Looney Tunes*, and *Love Letters*. There are also the *American Illustrators*, *Pan American Inverts*, and the *Black Heritage* series highlighting *Roy Wilkins*. It's also easy to order stamps from the U.S. Postal Service Web site at [www.usps.com/shop](http://www.usps.com/shop), or call toll-free 1 800 STAMP-24 (that's 1-800-782-6724).

Other ways to get stamps are to trade with friends, ask family members or neighbors for stamps from old letters or postcards, visit a stamp dealer, or check stamp collecting sites on the Internet. There are also stamp shows where people come from all over the country to add to their collections.

2. Organize your collection. Stamp collections often express a person's unique personality. Some collectors choose stamps from all over the world or from just one country. Others pick specific topics, like animals, sports, or history.



3. Protect and display your collection. Every collector has a special way of protecting stamps. For individual stamps or stamp panes, consider a stamp album or three-ring binder. Don't tape or glue stamps. Instead, slip them into specially designed plastic pages with pockets. Or if the album has paper pages, use hinges or mounts.

You can create a stamp collection about almost anything. Let the stamps be your guide!

# # #

CUT ALONG DOTTED LINE





# POSTAL NEWS

FOR IMMEDIATE RELEASE  
[INSERT DATE]

Contact: [INSERT YOUR NAME]  
[INSERT YOUR PHONE NUMBER]  
Internet: [www.usps.com](http://www.usps.com)

## MEDIA ADVISORY

### Local Children Focus on Stamp Collecting When Nationwide Celebration Comes to [INSERT YOUR CITY]

- EVENT:** Unveiling of the *That's All Folks!* commemorative postage stamp and celebration of October as National Stamp Collecting Month. **[CHANGE OR ADD TO THIS INFO IF YOUR EVENT IS DIFFERENT, BUT KEEP IT SHORT]**
- WHO:** **[LIST ONLY DIGNITARIES, KEY POSTAL SERVICE OFFICIALS, AND ANY WELL-KNOWN SPECIAL GUESTS PARTICIPATING AND/OR ATTENDING EVENT]**
- WHAT:** **[DESCRIBE WHAT MAKES THE EVENT NEWSWORTHY — LIST ANY ENTERTAINMENT, REFRESHMENTS, SALES, ETC.]**
- WHEN:** **[INSERT HOUR, DAY, AND DATE]**
- WHERE:** **[INSERT EXACT LOCATION OF EVENT]**
- BACKGROUND:** This year is the 21st anniversary of National Stamp Collecting Month. The theme for 2001 is "Stamp Collecting: Your Passport to the World!" The *That's All Folks!* stamp is featured in 2001.
- CONTACT:** **[LIST AREA PUBLIC AFFAIRS AND COMMUNICATIONS REPRESENTATIVE'S OR POSTMASTER'S NAME AND PHONE NUMBER]**

###

CUT ALONG DOTTED LINE



Day after the event:

**LETTER TO LOCAL NEWSPAPER EDITOR THANKING RESIDENTS FOR SUPPORT**

**[INSERT DATE]**

**[INSERT NAME]**

**[INSERT JOB TITLE]**

**[INSERT NAME OF NEWSPAPER]**

**[INSERT STREET ADDRESS]**

**[INSERT CITY, STATE, ZIP+4]**

Dear **[INSERT TITLE AND NAME]:**

I want to thank the citizens of **[INSERT CITY NAME]** for their enthusiasm and support in making yesterday's National Stamp Collecting Month celebration such a successful event for our community and for the U.S. Postal Service.

Our nation's commemorative stamp program has been developed over the past 100 years largely through the participation of the American people. Their stamp ideas and suggestions are instrumental in helping the Postal Service honor some of the greatest achievements and achievers that have made our country great.

Stamp collecting is a fun, educational, and inexpensive way for children and adults to learn about the historic people, places, and events printed on stamps each year. Through stamp collecting, you can glimpse some highlights in American and world history.

Again, thanks to everyone in our community who participated in our National Stamp Collecting Month celebration. We hope all of you enjoyed discovering that stamp collecting can be your passport to the world. And the fun and adventure have just begun!

Sincerely,

**[SIGN]**

**[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

**[INSERT CITY, STATE, ZIP+4]**

CUT ALONG DOTTED LINE



## Participation of Public Officials

National Stamp Collecting Month events are a perfect opportunity to involve elected public officials in an important and positive local event. They are likely to have a keen interest in the event, as it provides elected representatives a chance to interact with constituents in a friendly, civic setting with secured media coverage.

You are encouraged to reach out directly to your federal, state, and local elected officials. *Government Relations representatives from the Postal Service are available to assist you in coordinating involvement of government officials.*

Following are simple guidelines, sample letters, a suggested invitation list, and the names and telephone numbers of your Government Relations contacts.

### *Before the Event*

**Send a written invitation** (see sample) 4 to 6 weeks before the event to your two U.S. senators, your congressional representatives, your state governor, and the mayor of your community. Please include any other local elected officials who are appropriate. The local postmaster should sign the invitations.

**Follow up** the written invitation with a telephone call to the elected official's scheduler within a week if you have not received a reply. You may need to call more than once.

**Keep in touch** with all elected officials who respond. If asked, provide updated information to the elected official's staff as it becomes available (e.g., other participants, where and when to meet, what his or her role will be, etc.). Emphasize that remarks should be brief and limited to the unveiling of the *That's All Folks!* stamp and recognition of the role the U.S. Postal Service plays in sponsoring National Stamp Collecting Month.

**Include names** of all participating elected officials on the official program as honored guests and mention them in all media advisories.

**Provide a courtesy copy** of the program to the elected official in advance.

### *After the Event*

**Send a written thank-you letter** (see sample) to all elected officials who participated in the ceremony, expressing your appreciation.

**Provide copies** of any newspaper articles about the event to their offices. Even though they might see those articles on their own, you can take the opportunity to remind them of the press coverage the event received.

**Provide a supply of extra cachets** with the special cancellation, if applicable, to elected officials, even to those who could not attend. These make great give-away gifts and serve as a positive reminder of the event.

**Obtain and frame a photo** of the elected official posing beside the stamp images and make an appointment to present it in person, if possible. A matted, well-framed photograph stands a good chance of being hung on the wall of the official's office, again serving as a positive reminder of the event.

**Keep in touch** with your elected officials. Good relationships are built over time.

**SAMPLE INVITATION TO PUBLIC OFFICIALS****[INSERT DATE]****[INSERT NAME, TITLE]****[INSERT NAME OF ORGANIZATION]****[INSERT STREET ADDRESS]****[INSERT CITY, STATE, ZIP+4]**Dear **[INSERT TITLE AND NAME]:**

Employees of the **[INSERT NAME]** Post Office invite you to be an honored guest at a special ceremony celebrating National Stamp Collecting Month on **[INSERT DATE]** at **[INSERT TIME]**. During that ceremony, the Postal Service will unveil the *That's All Folks!* commemorative stamp, which has been issued to help kick off the month.

The U.S. Postal Service values its role as a community leader, and we believe America's commemorative stamp program gives us an opportunity to connect with our customers in a very personal and entertaining way. During our ceremony, children and adults alike will have an opportunity to discover that stamp collecting is fun, is exciting, and can become their "passport to the world."

National Stamp Collecting Month in October has been held annually since 1981 with the intention of encouraging people — particularly children — to explore the hobby of stamp collecting.

At the stamp unveiling ceremony, you will be invited to say a few words about how stamps recognize many important people, places, and events. We expect significant press coverage of the ceremony and a good-sized crowd, including families, school groups, and civic organizations.

We hope you will join us for our stamp unveiling and special National Stamp Collecting Month celebration. Please confirm your participation by calling **[INSERT NAME OF CONTACT]** at **[INSERT TELEPHONE NUMBER]** as soon as possible.

Sincerely,

**[SIGN]****[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

**[INSERT CITY, STATE, ZIP+4]**

CUT ALONG DOTTED LINE



**SAMPLE THANK-YOU LETTER TO PUBLIC OFFICIALS**

**[INSERT DATE]**

**[INSERT NAME, TITLE]**

**[INSERT NAME OF ORGANIZATION]**

**[INSERT STREET ADDRESS]**

**[INSERT CITY, STATE, ZIP+4]**

Dear **[INSERT TITLE AND NAME]:**

On behalf of the United States Postal Service, I want to thank you for joining us during our special ceremony celebrating National Stamp Collecting Month and the unveiling of the *That's All Folks!* commemorative postage stamp. It was a wonderful event for **[INSERT NAME OF COMMUNITY]**, and your participation helped make it a success.

All of us in the Postal Service are extremely proud of the role our organization has played as a community leader and in commemorating many of the people, places, and events that have made our country great. The stamp unveiling ceremony was a wonderful way for us to share the hobby of stamp collecting with our friends, neighbors, children, and customers here in **[INSERT NAME OF COMMUNITY]**. I am enclosing 10 copies of our special cancellation **[IF APPLICABLE]** for you to share with your constituents, as well as copies of press clippings and photographs that recorded the event **[IF APPLICABLE]**.

The Postal Service will continue to provide reliable, cost-effective service to our customers through the ongoing development of our world-class communications network. I look forward to working with you on future community events. If I can be of assistance with any Postal Service matter, please contact me at **[INSERT TELEPHONE NUMBER]**.

Sincerely,

**[SIGN]**

**[INSERT POSTMASTER'S NAME]**

Postmaster

U.S. Postal Service

**[INSERT CITY, STATE, ZIP+4]**

CUT ALONG DOTTED LINE



### Government Relations Contacts

We can help! Your Government Relations representatives are here to serve *you*. As you plan your National Stamp Collecting Month events — *or any special civic event* — please let us know.

#### Representative Listing

State	Name	Telephone No.
Alabama	Laurie Solnik	x 3743
Alaska	Jennifer Alvarez	x 7839
American Samoa	Jennifer Alvarez	x 7839
Arizona	Renee Gadson	x 7217
Arkansas	Judy Principe	x 3744
California	Bill Weagley	x 3745
Connecticut	Kathy Sitterle	x 6027
Colorado	Renee Gadson	x 7217
Delaware	Kathy Sitterle	x 6027
District of Columbia	Rebecca Sumner	x 3755
Florida	Laurie Solnik	x 3743
Georgia	Jim Quirk	X 8468
Guam	Jennifer Alvarez	x 7839
Hawaii	Jennifer Alvarez	x 7839
Idaho	Jennifer Alvarez	x 7839
Illinois	Cynthia Puryear	x 3750
Indiana	Rebecca Sumner	x 3755
Iowa	Sheila Meyers	x 7505
Kansas	Renee Gadson	x 7217
Kentucky	Faith Beamon	x 3754
Louisiana	Judy Principe	x 3744
Maine	Katherine Sitterle	x 6027
Maryland	Rebecca Sumner	x 3755
Massachusetts	Kathy Sitterle	x 6027
Michigan	Cynthia Puryear	x 3750
Minnesota	Sheila Meyers	x 7505
Mississippi	Laurie Solnik	x 3743
Missouri	Sheila Meyers	x 7505
Montana	Jennifer Alvarez	x 7839
Nebraska	Sheila Meyers	x 7505
Nevada	Jennifer Alvarez	x 7839
New Hampshire	Kathy Sitterle	x 6027
New Jersey	Kathy Sitterle	x 6027
New Mexico	Renee Gadson	x 7217
New York	Kathy Sitterle	x 6027
North Carolina	Jim Quirk	x 8468
North Dakota	Sheila Meyers	x 7505
Ohio	Faith Beamon	x 3754
Oklahoma	Judy Principe	x 3744
Oregon	Jennifer Alvarez	x 7839
Pennsylvania	Rebecca Sumner	x 3755
Puerto Rico	Kathy Sitterle	x 6027
Rhode Island	Kathy Sitterle	x 6027
South Carolina	Jim Quirk	x 8468
South Dakota	Sheila Meyers	x 7505

State	Name	Telephone No.
Tennessee	Jim Quirk	x 8468
Texas	Judy Principe	x 3744
Utah	Renee Gadson	x 7217
Vermont	Kathy Sitterle	x 6027
Virgin Islands	Kathy Sitterle	x 6027
Virginia	Faith Beamon	x 3754
Washington	Jennifer Alvarez	x 7839
West Virginia	Faith Beamon	x 3754
Wisconsin	Cynthia Puryear	x 3750
Wyoming	Renee Gadson	x 7217

**Note:** Area code and prefix for all extensions is 202-268-XXXX.

— Community Relations,  
Public Affairs and Communications, 9-6-01

# Administrative Services

CORRECTION

## Facility Safety Coordinator Training Course — Correct PSIN

In *Postal Bulletin* 22057 (8-23-01, page 97), the PSIN for *Facility Safety Coordinator Training Course — Self-Study Guide* was listed incorrectly.

The correct PSIN is CFG-19201-45.

— *Policies and Procedures Information, Public Affairs and Communications, 9-6-01*

## Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be found in chapter 1 of Publication 223.

IWEB = Intranet = <http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*.

WWW = USPS Web page = <http://www.usps.com>.

PE = Postal Explorer = <http://pe.usps.gov>.

F3 = F3 Fill Software.

### New Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
MI AS-740-2001-2	8/27/2001	Federal Standard Requisitioning and Issue Procedures	N/A	PM	IWEB	N/A
MI DM-140-2001-1	7/20/2001	Assessing and Collecting Deficiencies in Postage or Fees	N/A	FIN	IWEB	N/A
MI FM-530-2001-3	8/13/2001	Use of Chauffeurs at Headquarters and Designated Drivers in the Field	N/A	FIN	IWEB	N/A
MOP FI-7-25-2001-1	7/25/2001	Additional Requirements — FY2001 Requirements	N/A	FIN	IWEB	N/A
MOP FI-7-25-2001-2	7/25/2001	Supplemental Information and Closing Instructions — September 20, 2001	FIN	FIN	IWEB	N/A
MOP OPP-7-31-2001	7/31/2001	Corporate Flats Strategy	N/A	OP	IWEB	N/A
POS 81	4/2001	Reused Boxes	7690-05-000-4434	NOM	MDC	N/A
PUB 5-A	7/2001	Let's Do Business	7610-05-000-4225	DIV	MDC	P/F
PUB 5-A-C	7/2001	Let's Do Business	7610-05-000-4433	DIV	MDC	P/F
PUB 5-A-S	7/2001	Let's Do Business	7610-05-000-4432	DIV	MDC	P/F
PUB 60-A	6/2001	Test Orientation Guide for Major Entry-Level Jobs	7610-05-000-4415	ERM	MDC	N/A
PUB 60-C	6/2001	Automotive Maintenance Workers	7610-05-000-4416	ERM	MDC	MDC
PUB 60-D	6/2001	Skilled Maintenance Workers	7610-05-000-4417	ERM	MDC	MDC
PUB 106	7/2001	Guide To Professional Parting	7610-05-000-4402	ERM	MDC	N/A
TAG 45	7/2001	Sack Contents Warning — Surface Transportation Only	7690-05-000-4499	NOM	MDC	P/F

**Revised Directives**

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
HBK P-5 (Formerly HBK PO-504)	7/2001	Highway Contract Routes — Box Delivery Service	7610-03-000-9312	NOM	MDC	MDC
IMMISUE	7/2001	International Mail Manual	7610-02-000-9904	IB	MDC	GPO
NOT 25	5/2001	Postal Planning Schedule	N/A	FIN	IWEB	N/A
NOT 123	7/1/2001	Ratefold	7610-03-000-9257	P&PD	MDC	P/F
POS 123-L	7/1/2001	Postal Rates and Fees	7690-03-000-4150	P&PD	MDC	PBC
POS 123-S	7/1/2001	Postal Rates and Fees	7690-03-000-4151	P&PD	MDC	PBC
PUB 5	7/2001	Let's Do Business	7610-03-000-9156	DIV	MDC	P/F
PUB 5-S	7/2001	Negociemos (Let's Do Business)	7690-03-000-6510	DIV	MDC	P/F
PUB 119	7/2001	Sources of Historical Information on Post Offices, Postal Employees, Mail Routes, and Mail Contractors	7610-05-000-4418	IT	MDC	MDC
PUB 286	7/2001	Postal Customer Council Program	7610-02-000-9999	MKT	MDC	P/F
TAG 44	7/2001	Sacks Contents Warning	7690-02-00-9990	NOM	MDC	P/F

**Obsolete Directives**

Document ID	Edition Date	Title	Obsolete Date	Replaced By
HC 90-3	7/1990	Obtaining FEDSTRIP Numbers	8/15/2001	MI AS-740-2001-2
LAB 59-C	9/1991	Last Collection Time: Arterial Boxes 5:00PM	8/27/2001	DEC 59-C
MI DM-140-1999-1	9/13/1999	Assessing and Collecting Deficiencies in Postage or Fees	7/25/2001	N/A
MI FM-530-2001-2	2/02/2001	Use of Chauffeurs at Headquarters and Designated Drivers in the Field	8/15/2001	MI FM-530-2001-3

**New Forms**

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 2073	6/2001	6/2001	Notice of Appeal-Agency to the Equal Employment Opportunity Commission, Office of Federal Operations	7530-05-000-4369	PS	EA	LR	MDC	N/A
PS 2567-D	6/2001	6/2001	Agreement to Participate in REDRESS, an Alternate Dispute Resolution Process (Post Investigative)	7530-05-000-4371	PS	EA	LR	MDC	N/A
PS 2576	8/2001	8/2001	Settlement and ADR Use	N/A	HQ	SH	GC	HQO	N/A
PS 4000	6/2001	6/2001	Postage Statement — International Commercial Packages — Permit Imprint	N/A	PS	SH	IB	IWEB	WWW
PS 4001	7/2001	7/2001	Postage Statement — Global Bulk Economy Mail	N/A	PU	SH	IB	IWEB	WWW
PS 5445	7/2001	7/2001	Stamp Vending Machine Refund Request	N/A	PU	SE	RET	MDC	N/A
PS 5445-S	7/2001	7/2001	Solicitud de reembolso do la maquina expendendora de sellos	N/A	PU	SE	RET	MDC	N/A
PS 8171	4/2001	4/2001	MVRP Quarterly MMS Accuracy Worksheet	7530-05-000-4498	PU	EA	P&PD	MDC	IWEB
PS 8172	4/2001	4/2001	MVRP Quarterly MMS Accuracy Worksheet	7530-05-000-4497	PU	EA	P&PD	MDC	WWW

**Revised Forms**

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 1868	1/2001	1/2001	Business Card Order Form	7530-02-000-9749	PS	SH	PM	IWEB	N/A
PS 2528	6/2001	6/2001	Structured On-the-Job Training (SOJT) Certification	7530-03-000-0760	PO	SH	MKT	IWEB	N/A
PS 2564-B	6/2001	6/2001	EEO Settlement Agreement — Pre-Complaint	7530-02-000-7962	PS	SE	LR	MDC	N/A
PS 2564-C	6/2001	6/2001	Withdrawal of Complaint of Discrimination	7530-02-000-7963	PS	SE	LR	MDC	N/A
PS 3541	7/2001	7/2001	Postage Statement — Periodicals One Issue or One Edition	7530-05-000-4277	PU	EA	P&PD	IWEB/ MDC	WWW
PS 3542	7/2001	7/2001	Application to Mail Under the Periodicals Centralized Postage Payment (CPP) System	7530-03-000-0908	PO	EA	P&PD	IWEB	AR
PS 3582-P	8/2001	8/2001	BRM/Postage Due Invoice	7530-05-000-4539	PS	EA	FIN	MDC	N/A
PS 4984	6/2001	6/2001	Repair Parts Requisition	7540-00-000-0456	PS	SH	PM	MDC	N/A
PS 5626	3/2001	3/2001	Global Express Mail Service — Delivery Receipt for Inbound EMS Service	7530-02-000-9933	AE	RL	NOM	MDC	N/A
PS 6387	7/2001	7/2001	Rural Money Order Transaction Application	7530-02-000-9535	PS	SH	FIN	MDC	P/F
PS 8130	6/2001	6/2001	Vending Equipment Sales and Service Daily Activity Log	7530-02-000-9839	PS	EA	RET	IWEB	N/A
PS 8158	4/2001	12/1997	MMS Sampling/Postage Adjustment Worksheet Batch Manifest Mailings	7530-04-000-3018	PU	EA	P&PD	IWEB/ MDC	WWW
PS 8159	4/2001	12/1997	MMS Sampling/Postage Adjustment Worksheet (Single-Piece Rate Mailings)	7530-03-000-9242	PU	EA	P&PD	IWEB/ MDC	WWW
PS 8160	4/2001	12/1997	MMS Sampling/Postage Adjustment Worksheet (Standard Mail (A) Piece and Piece/Pound Rate Mailings)	7530-03-000-9243	PU	EA	P&PD	IWEB/ MDC	WWW
PS 8161	4/2001	12/1997	MMS Sampling/Postage Adjustment Worksheet (Bulk Rate Bound Printed Matter Mailings)	7530-03-000-9244	PU	EA	P&PD	IWEB/ MDC	WWW
PS 8163	7/2001	7/2001	Request for Fiscal Year 2001 Expense Accrual	7530-03-000-1139	PS	EA	FIN	MDC	N/A

**Obsolete Forms**

Form Number	Edition Date	Title	Obsolete Date	Replaced By
PS 3600	7/1/96	Postage Statement — First-Class Mail — Meter or Precanceled Postage Affixed	7/18/2001	N/A
PS 3602-A	3/1999	Record of Meter Register Readings	8/18/1988	N/A

**Correction (changes highlighted in bold)**

Document ID	Edition Date	Oldest Usable Date	Title	NSN	Org	Where Used	Unit of Issue	USPS Source	Public Source
FE-6	<b>1/1999</b>	<b>1/1999</b>	<b>Claim For Death Benefits</b>	7530-01-000-9307	ERM	PS	<b>SH</b>	MDC	N/A

## Customer Relations

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Operations at 800-419-2769 at least one month preceding the requested delivery dates. The Postal

Service also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Medicare & you 2002	Standard/Flat	9/15–9/18	38	Nationwide	Car-Rt, 3/5-Digit, Basic, Barcode	Fry Communications, Mechanicsburg, PA; News Printing, Claysburg, PA; WEBCO, Omaha, NE
Seventh Avenue	Standard/Flat	9/17–9/20	2.3	Nationwide	Car-Rt, 3/5-Digit, Basic, Barcode	Quad Graphics, Lomira, WI; catalog has a die cut cover and a personalized (address) under wrap.
The Sportsman's Guide September Surplus	Standard/Flat	9/17–9/21	1.1	Nationwide	Car-Rt, 3/5-Digit	Quebecorworld, Franklin, KY
Billy Graham Letter	Standard/Letter	9/17–9/28	1.3	Nationwide	3/5-Digit, Basic, Barcode	Minneapolis, MN; 3 7/8" x 7 1/8" envelope
JC Penney Super Saturday	Standard/Flat	9/24–9/26	17	Nationwide	Car-Rt	Harte-Hanks

— Business Service Network Operations, Sales, 9-6-01

## 2001 International and Military Mail Christmas Dates

In response to customer's requests for this year's Christmas mailing dates, the following recommended mailing dates are published. To ensure delivery of Christmas cards and packages to military APO/FPO addresses overseas and to international addresses, it is suggested that mail be entered by the recommended mailing dates listed below.

<b>Military Mail Addressed To</b>	<b>First-Class Letters/Cards</b>	<b>Priority Mail</b>	<b>Parcel Airlift Mail (PAL) <sup>1/</sup></b>	<b>Space Available Mail (SAM) <sup>2/</sup></b>	<b>Standard Mail</b>
APO/FPO AE ZIPs 090-098	Dec 11	Dec 11	Dec 4	Nov 27	Nov 6
APO/FPO AA ZIPs 340	Dec 11	Dec 11	Dec 4	Nov 27	Nov 6
APO/FPO AP ZIPs 962-966	Dec 11	Dec 11	Dec 4	Nov 27	Nov 6

1/ PAL: A special service that provides air transportation for parcels on a space-available basis. PAL is available for Standard Mail not exceeding 30 pounds or 60 inches in length and girth combined. The applicable PAL fee must be paid in addition to the regular surface rate of postage for each addressed piece sent by PAL service.

2/ SAM: Parcels paid at Standard Mail postage rates are first transported domestically by surface and then to overseas destinations by air on a space-available basis. The maximum weight and size limits are 15 pounds and 60 inches in length and girth combined.

<b>International Mail Addressed To</b>	<b>Air Letters &amp; Cards</b>	<b>Air Parcel Post</b>	<b>Surface</b>
Africa	Dec 3	Dec 3	Oct 26
Asia/Pacific Rim	Dec 10	Dec 10	Nov 2
Australia/New Zealand	Dec 10	Dec 10	Nov 2
Canada	Dec 14	Dec 14	Nov 23
Caribbean	Dec 10	Dec 10	Nov 10
Central & South America	Dec 3	Dec 3	Nov 2
Mexico	Dec 10	Dec 10	Nov 10
Europe	Dec 10	Dec 10	Nov 10
Middle East	Dec 10	Dec 10	Oct 26

**Please Post On All Bulletin Boards**

CUT ALONG DOTTED LINE



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# Domestic Mail

## DMM REVISION

### Return Addresses on Bound Printed Matter

Effective September 6, 2001, *Domestic Mail Manual* (DMM) A010.4.3 and E710.3.1 are revised to remove the requirement that a return address appear on Bound Printed Matter (BPM) pieces with no ancillary service endorsement or special service. All other Package Services mail (Library Mail, Media Mail, and Parcel Post) must have a return address on each piece.

Since January 7, 2001, unendorsed undeliverable-as-addressed BPM is disposed at the delivery unit — it is not returned to sender. Therefore, there is no need to require a return address. A return address is required:

- On all mailpieces when postage is paid with company (permit) imprint or precanceled stamps.
- On any piece that bears an ancillary service endorsement.
- On any piece with a special service.

We will incorporate these revisions into the printed version of DMM Issue 57 and in the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

### Domestic Mail Manual (DMM)

#### A000 Basic Addressing

#### A010 General Addressing Standards

\* \* \* \* \*

#### 4.0 RETURN ADDRESS

\* \* \* \* \*

#### 4.3 Required Use

*[Revise introductory sentence and item g as follows:]*

Except as provided in 4.1, the sender's return address must appear legibly on:

\* \* \* \* \*

- g. Package Services (except unendorsed Bound Printed Matter).

\* \* \* \* \*

#### E Eligibility

\* \* \* \* \*

#### E700 Package Services

#### E710 Basic Standards

\* \* \* \* \*

### 3.0 ADDRESSING

*[Revise 3.1 to exclude unendorsed Bound Printed Matter:]*

#### 3.1 Delivery and Return Address

Package Services mail must bear a delivery address. Except for single-piece rate Parcel Post, the delivery address on each piece must include the correct ZIP Code or ZIP+4 code. Alternative address formats or detached address labels may be used, subject to A040 or A060. Except for unendorsed Bound Printed Matter, each piece must bear the sender's return address.

\* \* \* \* \*

— Mail Preparation and Standards, Pricing and Product Design, 9-6-01

## DMM REVISION

**Labeling List Changes**

Effective September 6, 2001, *Domestic Mail Manual* (DMM) L001, L004, and L606 are revised to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, and they must comply with these changes no later than November 18, 2001.

We will incorporate these changes into the printed version of DMM Issue 57 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

**Domestic Mail Manual (DMM)**

\* \* \* \* \*

**L Labeling Lists****L000 General Use****L001 5-Digit Scheme — Periodicals Flats and Irregular Parcels, Standard Mail Flats, and BPM Flats**

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
30030, 31, 33, 89	DECATUR GA 30030
30028, 40, 41	CUMMING GA 30040
30071, 93	NORCROSS GA 30071
47701-06, 21, 22, 25, 27, 30-37, 39-41, 44, 47, 50	EVANSVILLE IN 47701
<b>Change To:</b>	
30030-37	DECATUR GA 30030
30028, 40	CUMMING GA 30040
30003, 71, 91, 93	NORCROSS GA 30071
47701-06, 21, 22, 27, 30-37, 39-41, 44, 47, 50	EVANSVILLE IN 47701
<b>Add:</b>	
30013, 94	CONYERS GA 30013
30095, 96, 98, 99	DULUTH GA 30096
30133, 34	DOUGLASVILLE GA 30134
30135, 54	DOUGLASVILLE GA 30135
30223, 24	GRIFFIN GA 30223
30240, 41, 61	LAGRANGE GA 30241
30655, 56	MONROE GA 30655
<b>Delete:</b>	
30012, 13, 94	CONYERS GA 30012
30034-37	DECATUR GA 30034

\* \* \* \* \*

**L004 3-Digit ZIP Code Prefix Groups — ADC Sortation**

\* \* \* \* \*

Column A 3-Digit ZIP Code Prefix Group	Column B Label to
<b>Change From:</b>	
936–939, 942, 945–948, 950–953, 956–960	(PER, STD, and BPM only) ADC OAKLAND CA 945
940, 941, 943, 944, 949, 954, 955	(FCM only) ADC PENINSULA CA 941
<b>Change To:</b>	
936–939, 945–948, 950, 951	(PER, STD, and BPM only) ADC OAKLAND CA 945
940, 941, 943, 944, 949, 954, 955	ADC PENINSULA CA 941
<b>Add:</b>	
942, 952, 953, 956–960	(PER, STD, and BPM only) ADC SACRAMENTO CA 956
<b>Delete:</b>	
940, 941, 943, 944, 949, 954, 955	(PER, STD, and BPM only) ADC OAKLAND CA 945

\* \* \* \* \*

**L600 Standard Mail and Package Services**

\* \* \* \* \*

**L606 5-Digit Scheme — Standard Mail and Package Services Parcels**

\* \* \* \* \*

Column A Destination ZIP Codes	Column B Label Container To
<b>Change From:</b>	
47701–06, 21, 22, 30–37, 39–41, 44, 47, 50	EVANSVILLE IN 47701
68005, 68147	BELLEVUE NE 68005
68135–38	OMAHA NE 68137
98404, 05, 15, 43	TACOMA WA 98404
98408, 09, 18	TACOMA WA 98408
98422, 24	BROWNS POINT WA 98422
98444–46	PARKLAND WA 98444
<b>Change To:</b>	
47701–06, 21, 22, 27, 30–37, 39–41, 44, 47, 50	EVANSVILLE IN 47701
68005, 68123, 47	BELLEVUE NE 68005
68135–39	OMAHA NE 68137
98404, 05, 43	TACOMA WA 98404
98408, 09	TACOMA WA 98408
98422, 24	TACOMA WA 98422
98444–46	TACOMA WA 98444
<b>Add:</b>	
31908, 93, 97–99	COLUMBUS GA 31908
68105, 06, 55	OMAHA NE 68106
68102, 08, 09	OMAHA NE 68108
<b>Delete:</b>	
31904, 08, 93, 97–99	COLUMBUS GA 31904

\* \* \* \* \*

## DMM REVISION

**New DMM Subject Index**

The *Domestic Mail Manual* (DMM) Subject Index (unit I022) has been revised and is available on pages 83–94 of this *Postal Bulletin*. You can pull out, punch, and insert the revision pages into your printed DMM as replacement pages.

The new subject index also is included in the online DMM available via the Postal Explorer Web site at <http://pe.usps.gov>. In the electronic version of the index, all of the cross-references are hotlinked, which allows a user to jump quickly from the index to a specific section of the DMM.

We redesigned the subject index so that customers and employees can easily find key words and concepts. We developed it using employee and customer feedback and information from the Postal Explorer Web site.

Do you have a comment or suggestion about the new index? We would like to hear from you. Send cc:Mail to *Postal Explorer* and use “DMM Index” as your subject line. Send hardcopy correspondence to:

DMM SUBJECT INDEX SUGGESTIONS  
MAIL PREPARATION AND STANDARDS  
US POSTAL SERVICE  
1735 N LYNN ST RM 3025  
ARLINGTON VA 22209-6038

— *Mail Preparation and Standards,  
Pricing and Product Design, 9-6-01*

## NOTICE

**Consolidation of Rates and Classification Service Centers**

Effective September 8, 2001, the five rates and classification service centers (RCSCs) will be consolidated into three: New York, Chicago, and San Francisco. The Northern Virginia RCSC and Memphis RCSC will be closed.

Under the realignment, Postal Service facilities and customers supported by the Northern Virginia RCSC will be supported by the New York RCSC, and those supported by the Memphis RCSC will be supported by the Chicago RCSC. The San Francisco RCSC will maintain support for its existing territory and continue to offer after-hours support for Postal Service facilities and customers in the central and eastern portions of the country. The three RCSCs will continue to issue rulings on classification issues and review requests for exceptions to Postal Service standards.

Limited staff will be retained at the Memphis facility to continue operation of the Nonprofit Service Center (NSC). The NSC will continue processing applications for Nonprofit Standard Mail eligibility, Periodicals additional entry and re-entry, and prohibitory orders regarding sexually oriented and pandering advertisements. The RCSCs and the NSC will report to Pricing and Product Design at Headquarters.

Concurrent with the realignment, a new organization called “Business Mailer Support (BMS)” will be established to authorize mailing systems, administer the Mail Preparation Total Quality Management (MPTQM) program, and provide additional support for the acceptance of mail. Business Mailer Support will report to Business Mail Acceptance at Headquarters.

The mailing addresses, telephone numbers, and fax numbers for the New York, Chicago, and San Francisco RCSCs and the Memphis NSC remain the same. The mailing address for Business Mailer Support is 1735 N Lynn Street, Rm 4035, Arlington, VA 22209-6087.

The realignment will streamline operations and provide a more efficient structure to respond to internal and external customers. The RCSCs will focus on guiding customers in understanding issues related to rate eligibility, mail preparation, and mail classification. BMS will focus on postage payment systems and acceptance operations.

We will incorporate these organizational changes into the printed version of *Domestic Mail Manual* (DMM) Issue 57 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

— *Business Mail Acceptance,  
Marketing Technology and Channel Management, 9-6-01*

CLARIFICATION

**Commercial Mail Receiving Agency (CMRA) — August 1, 2001, Compliance Date for Addressing Standards**

This is a clarification to the *Reminder* published in *Postal Bulletin* 22055 (7-26-01). In addition, this notice highlights key points of the regulations and procedures that are in effect.

**Addressing Standards**

On August 16, 2000, the Postal Service published a final rule in the *Federal Register* (65 FR 49917-49919) to amend *Domestic Mail Manual* (DMM) D042.2.6e to permit use of “PMB” or the alternative “#” sign as the secondary address designation for CMRA customers.

The Postal Service recognized CMRA customers could incur some out-of-pocket expenses and the inconvenience of notifying correspondents of the change in their address. Therefore, the Postal Service delayed the effective date of the requirement, until August 1, 2001, nearly a full year after the rule was adopted. This was designed to allow CMRA customers to minimize costs by allowing them to deplete existing stationery, to advise correspondents of the new address in the course of ordinary business, rather than through a special communication, and to make any other needed changes to comply with the address requirement.

The preferred address format for the CMRA customers consists of:

JOE DOE	JOE DOE
PMB 234	#234
10 MAIN ST	10 MAIN ST
HERNDON VA 22071-2716	HERNDON VA 22071-2716

If the four-line address cannot be used, a three-line format is acceptable in certain conditions. “PMB” or the alternative “#” sign must be included at the end of the street address line.

JOE DOE	JOE DOE
10 MAIN ST PMB 234	10 MAIN ST # 234
HERNDON VA 22071-2716	HERNDON VA 22071-2716

**Exceptions:** When the CMRA’s physical address contains a secondary address element (e.g., rural route box number, “suite,” “#,” or other term), the CMRA customer must use the four-line format or “PMB” in the three-line format. In the latter case, the following must be used:

JOE DOE	JOE DOE
10 MAIN ST STE 11 PMB 234	RR 12 BOX 512 PMB 234
HERNDON VA 22071-2716	HERNDON VA 22071-2716

The CMRA customer must also use the four-line format if information being placed on the delivery address line contains more than 32 characters, the maximum number of characters allowed on the delivery address line. Characters include the numbers, letters, and spaces in the delivery address. Example: delivery address 5800 Springfield BLVD STE 11 has a total of 28 characters. Inclusion of secondary address information “PMB 234” would add an additional seven characters, so the delivery address line would have more than 32 characters. This requires use of the four-line format by placing the secondary information on the line above the delivery address line.

**Addressing Standards Compliance**

As a result of mutual efforts between the Postal Service and members and representatives of the CMRA industry, it has been agreed the CMRAs and the Postal Service will work together to ensure increased compliance with the addressing standards as follows:

- Since the Postal Service delivers the mail to the CMRA in bulk, the CMRA, when distributing mail to its box holders, will review the addressing format being used. Should it notice any significant amount of non-compliance, the CMRA will work with the box holder to increase compliance with the standard. The CMRA should ensure that all of its customers notify their correspondents or customers of their new address. Customers could use one or more of the following based on the box holders’ circumstances: include a notice of the proper address in outgoing correspondence, notification through updating web sites, a specific or general postal card mailing to customer lists or correspondents, or other appropriate means.
- If the CMRA does not receive cooperation from a particular box holder based on initial and follow-up efforts, it should consider terminating the agency relationship with the box holder.
- The Postal Service will also review, from time to time, the addressing formats being used on the mail being delivered in bulk to the CMRA. This review can be accomplished by riffing the mail. If there appears to be a problem, the information will be shared with the CMRA.

- Together, the Postal Service and the CMRA should demonstrate a spirit of cooperation and a positive working relationship resulting in a demonstrated increased level of compliance over time. It is not realistic to expect every piece of mail to be in compliance. For example, correspondents or prospective customers of the box holder may sometime inadvertently use an incorrect address or an old address from promotional material printed before the new address standards. However, the percentage of customers and mail in compliance should indicate a significant increase, especially with new CMRA box holders, over a reasonable period of time. It is difficult to quantify a universally applied definition of “reasonable period of time” due to varied CMRA demographics, box holder turnover rates, and mail volumes. Postal Service representatives must *exercise good business judgment* when reviewing a CMRA’s compliance progress to date.

It is our responsibility to work with the CMRAs to help them improve compliance. They are our customers and the Postal Service’s objective is to deliver their mail. However, if all efforts fail to demonstrate progress in compliance, refer to DMM D042.2.6f through h regarding *Suspension of Delivery*.

### Application

All CMRA owners must have completed and submitted PS Form 1583-A, *Application to Act as Commercial Mail Receiving Agency*, in accordance with DMM D042.2.5b.

All CMRA customers must have completed and submitted PS Form 1583, *Application for Delivery of Mail Through Agent*, in accordance with DMM D042.2.6a.

### Disclosure of Information

Information contained in PS Form 1583 will be disclosed only to a government agency, including law enforcement, upon written certification of official need or pursuant to a subpoena or a court order. Information about court order protected individuals may not be disclosed to any requester, including government agencies, except pursuant to the order of a court of competent jurisdiction. If a court order is received for information covered by a protective order or there are questions in other circumstances concerning the release of information, contact field counsel for advice.

### Suspension of Delivery

The postmaster or station manager serving the CMRA address is authorized to make initial decisions regarding non-compliance of the CMRA regulations. Postal Service officials must adhere to the guidelines outlined in DMM D042.2.6f through h regarding violations of the regulations by the CMRA or its customers.

The postmaster or station manager must notify the CMRA in writing when the CMRA is not in compliance with the regulations. This notice must provide the CMRA an appropriate period of time to correct the deficiencies and an opportunity to provide evidence of such compliance.

If the CMRA fails to comply, the Postal Service manager must receive approval from the next higher level, generally the district manager, before notifying the CMRA of any action that will be initiated regarding suspension of delivery. A written notice of suspension signed by the district manager with reason(s) for the action, including an analysis of any evidence or arguments concerning compliance submitted by the CMRA, and the date the action will be initiated, must be provided to the CMRA. Under no circumstances should a postmaster or station manager suspend service without following the guidelines outlined in DMM D042.2.6f through h.

The Postal Service is working in cooperation with the CMRA industry to protect the interests of consumers and businesses by reducing opportunities to use the mail and CMRAs for fraudulent or deceptive purposes.

— Retail Operations Support,  
Retail, Consumers and Small Business, 9-6-01

Notice

**Temporary Embargo on Acceptance of Live Animals for Mailing, Including Day-Old Poultry**

Pursuant to *Domestic Mail Manual* (DMM) C022.3.11, the Postal Service does not accept any shipment of live animals that it reasonably believes cannot reach their destination in a viable condition.

Northwest Airlines has announced that effective Saturday, September 1, 2001, it will no longer carry live animals as mail. Consequently, shipments of live animals, including day-old poultry, should not be accepted for mailing in areas that relied upon Northwest Airlines for air transportation of such shipments.

The following airports are temporarily unavailable for live animal shipments. Therefore, acceptance personnel that use these airports as primary dispatch points are temporarily embargoed from accepting live animals. If a shipper is entering mail at an AMF/AMC serviced by an airport on this list, AMF/AMC management is authorized to accept live animals to the extent airlift capacity is available.

City	Facility	Airport Code
ALBANY	AMF	(ALB)
ANCHORAGE	AMF	(ANC)
BIRMINGHAM	AMF	(BHM)
BOISE	AMF	(BOI)
CEDAR RAPIDS	AMF	(CID)
COLUMBUS	AMF	(CMH)
DALLAS	AMC	(DFW)
DENVER	AMC	(DEN)
DES MOINES	AMF	(DSM)
DETROIT	AMC	(DTW)
GRAND RAPIDS	AMF	(GRR)

City	Facility	Airport Code
HONOLULU	AMF	(HNL)
KANSAS CITY	AMC	(MCI)
LAS VEGAS	AMC	(LAS)
LITTLE ROCK	AMF	(LIT)
MEMPHIS	AMC	(MEM)
MILWAUKEE	AMC	(MKE)
NEW ORLEANS	AMC	(MSY)
NORFOLK	AMF	(ORF)
OAKLAND	AMF	(OAK)
OKLA. CITY	AMF	(OKC)
OMAHA	AMF	(OMA)
ONTARIO	AMF	(ONT)
PHOENIX	AMC	(PHX)
RENO	AMF	(RNO)
SACRAMENTO	AMF	(SMF)
SAN ANTONIO	AMF	(SAT)
SAN DIEGO	AMF	(SAN)
SAN FRAN.	AMC	(SFO)
SAN JUAN	AMF	(SJU)
SEATTLE	AMC	(SEA)
SPOKANE	AMF	(GEG)
ST LOUIS	AMC	(STL)
TULSA	AMF	(TUL)
TWIN CITIES	AMC	(MSP)
W. PALM BCH.	AMF	(PBI)
WICHITA	AMF	(ICT)
WORLDWAY	AMC	(LAX)

— Commercial Air Operations,  
Network Operations Management, 9-6-01

**APO/FPO Changes**

Make the following ink changes to the most recent APO/FPO table in *Postal Bulletin* 22057 (8-23-01).

APO/FPO	Action	Effective Date	See Restrictions
FPO AE 09645	Add "U" Restriction	Immediately	B-U
APO AE 09869	Activate	Immediately	A-B-B1-C1-I-N-Z1
APO AE 09874	Activate	Immediately	A-B-B1-C1-I-N-Z1
APO AE 09878	Activate	Immediately	A-B-B1-C1-I-N-Z1

— International Network Operations, Network Operations Management, 9-6-01

# Finance

## HANDBOOK F-1 REVISION

### AIC Changes — Reporting Sale of Unwanted Items

Effective September 6, 2001, Handbook F-1, *Post Office Accounting Procedures*, is revised to reflect account identifier code (AIC) changes in regard to revenues received from the sale of miscellaneous items and equipment.

These miscellaneous items and equipment must be recorded under the revised AICs 126, 149, 156, and 157. The new AIC descriptions for these in Handbook F-1, Appendix A, provide the necessary information to select the correct account.

We will incorporate these changes into the next printed edition of Handbook F-1.

#### Handbook F-1, *Post Office Accounting Procedures*

\* \* \* \* \*

#### Appendix A Account Identifier Code and General Ledger Account Crosswalk

\* \* \* \* \*

*[Revise AICs 126, 149, 156, and 157 to read as follows:]*

AIC	GLA	PSFR	Title	Description
126	44030	07	Miscellaneous Non-Postal Revenue	Weighted-average BRM monthly fee, collections made for loss of postal property, lost badges, money found loose in the mail, jury fees, unclaimed money from dead letter mail, fines and penalties, fees received for jury service or as a witness while on court leave, telephone pay station commission.
149	52967	07	Sale of Waste Paper, Twine, and Printed Matter from Dead Letter Mail	Proceeds from sale of waste paper, twine, and printed matter from dead letter mail.

AIC	GLA	PSFR	Title	Description
156	54963	07	Funds Received from the Sale of Miscellaneous Items and Equipment	Funds received from sale of miscellaneous items and equipment including damaged property not returned to service that is later sold, sale of unserviceable postal and building supplies not used in motor vehicle operations that are not assigned property numbers, sale of undeliverable perishable matter, proceeds from the sale of dead parcel post not sent to the MRCs, and sale of scrap metals.
157	44036	07	Sale of Postal Antiques	Funds received from the sale of postal antiques, collectibles, and items of historic value excluding real property.

— *Corporate Accounting, Finance, and Field Customer Support, Purchasing and Materials, 9-6-01*

HANDBOOK F-1 REVISION

**AIC Changes — Reporting Vending Credit Audit Shortages**

Effective September 6, 2001, Handbook F-1, *Post Office Accounting Procedures*, is revised so that account identifier code (AIC) 621, Postage Vending Machine Shortage < \$100, is deactivated and placed on the reserve list. AIC 621 is no longer used to report vending credit audit shortages less than \$100. All vending credit shortages as a result of an audit should now be reported to AIC 612, Postage Vending Machine Shortage, general ledger account (GLA) 56661, and Postal Service Financial Report (PSFR) line number 44.

We will incorporate these changes into the next printed edition of Handbook F-1.

**Handbook F-1, Post Office Accounting Procedures**

	*	*	*	*	*
<b>Appendix A</b>	<b>Account Identifier Code and General Ledger Account Crosswalk</b>				
	*	*	*	*	*

*[Revise AICs 612 and 621 to read as follows:]*

AIC	GLA	PSFR	Title	Description
612	56661	44	Postage Vending Machine Shortage	Record shortage discovered as a result of vending machine credit count.
621			Reserved	

— *Post Office Accounting, Finance, 9-6-01*

**New Federal Tax Withholding Calculator Available on IRS Web Site**

The IRS has provided a link on its website to a new withholding calculator that reflects the change in employee's withholding rate as a result of the Economic Growth and Tax Relief Reconciliation Act of 2001 (Public Law 107-16). The results of this program can be used to help employees to complete a new Form W-4, Withholding Allowance Certificate, to submit to their Personnel Offices. According to the IRS, the program is more accurate and easier to use than the worksheets that accompany Form W-4. The calculator can be accessed through the IRS's "What's Hot" site at <http://www.irs.gov/prod/index.html>, under the "New Withholding Calculator" entry.

— *Payroll Accounting, Finance, 9-6-01*

**Federal Tax Calculation on Lump Sum Payments**

As the result of the Economic Growth and Tax Relief Reconciliation Act of 2001 (Public Law 107-16), the federal tax withheld from supplemental wages will decrease from the flat rate of 28% to 27.5%. Supplemental wages include lump sum payments such as EVA, annual leave exchange, merits, incentive payments, awards, bonuses, and other payments that are not regular wages. This change is effective Pay Period 18-2001 and will remain in effect through the end of 2001.

— *Payroll Accounting, Finance, 9-6-01*

## HANDBOOK F-1 REVISION

**Business Reply Mail and Postage Due**

Effective accounting period (AP) 1, postal fiscal year (PFY) 2002, Handbook F-1, *Post Office Accounting Procedures*, is revised so that postage stamps, Post Office postage meter strips, and postage validation imprinter (PVI) labels will no longer be used when withdrawing funds from advance deposit accounts for business reply mail (BRM) and postage due mail. Post Offices will record all BRM/postage due mail paid through advance deposit accounts to AIC 114, Postage Due Invoices, using the new PS Form 3582-P, *BRM/Postage Due Invoice*.

Until you receive the new PS Form 3582-P, you can make copies from the form as printed on page 35 of this *Postal Bulletin*.

Over-the-counter postage due mail or BRM, for which postage is collected directly from the customer upon delivery, will continue to be handled with postage stamps, postage meters, or PVI labels. (See Handbook F-1, section 761.)

We will incorporate these changes into the next printed edition of Handbook F-1 and into the next update of the on-line version located on the corporate intranet at <http://blue.usps.gov> (click on *Information*, then *Policies and Procedures*, then *Handbooks*).

**Handbook F-1, Post Office Accounting Procedures**

	*	*	*	*	*
<b>7</b>	<b>Accounting for Nonstamp Revenue</b>				
	*	*	*	*	*
<b>76</b>	<b>Business Reply and Postage Due Mail</b>				
	*	*	*	*	*
<b>764</b>	<b>Advance Deposits for BRM and Postage Due Mail</b>				
	*	*	*	*	*

[Revise title and text of 764.2 to read as follows:]

**764.2 Withdrawing Postage Payments from Advance Deposit Accounts**

BRM and postage due mail may be paid through advance deposit accounts. Withdraw the amounts of BRM and postage due from the customer account(s) and enter to AIC

453, Withdrawal from Postage Due and Business Reply Advance Deposits, on Form 1412 and record on Form 3083. The offsetting entry to AIC 453 is AIC 114, Postage Due Invoices. The new Form 3582-P, *BRM/Postage Due Invoice*, is used for receipts to the customer unless an authorized electronic postage due system provides individual receipts. The new Form 3582-P should be prepared in duplicate. The postage due employee calculates and signs certifying the amount to be withdrawn from the customer advance deposit account. The original Form 3582-P is the customer's receipt; the duplicate copy is the supporting document for AIC 114. The postage due employee adds the total of all Forms 3582-P for the business day and certifies that the total amount equals the summary amount withdrawal on Form 3083. File locally.

The daily total amount withdrawn from advance deposit accounts is reported to AIC 453, Withdrawal from Postage Due and Business Reply Advance Deposits, with an offset entry to AIC 114, Postage Due Invoice, on Form 1412.

Offices with postage due invoice payment method customers should be in compliance with these procedures.

[Revise title and text of 764.3 to read as follows:]

**764.3 Replenishing Forms 3582-P**

Requisitions for Forms 3582-P should be initiated by completing Form 7380, *MDC Supply Requisition*. Submit by either:

- cc:Mail to MDC Customer Service at TOKS001L
- Regular mail to:
  - SUPPLY REQUISITIONS (MDC)
  - US POSTAL SERVICE
  - 500 SW GARY ORMSBY DR
  - TOPEKA KS 66624-9702

The relevant ordering information is as follows:

**PS Form 3582-P**

PSN: 7530-05-000-4539

PSIN: PS3582P

Edition date: August 2001

[Delete 764.31, IRT and Manual Offices.]

[Delete 764.32, POS ONE Offices.]

[Delete 765, Postage Due Invoice Payment Method.]



Name and Address of Customer

**BRM/Postage Due Invoice**

Account No.

	(No. of Pieces)	(Rate)	(Amount)
Itemized Charges	X	=	
Itemized Charges	X	=	
Itemized Charges	X	=	
Itemized Charges	X	=	

USPS: Total Amount will be recorded to Form 1412 into GLA/AIC 0114, Postage Due Invoice.

**Business Reply Mail/Postage Due Articles Accompanying This Invoice Amount To \$**

**Customer:** It is understood that the amount of this bill will be deducted from your Business Reply Mail/Postage Due Advance Deposit Account.

Date of Transaction	Employee's Printed Name and Signature	Postmark

PS Form 3582-P, August 2001

**Prepare in Duplicate**

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# International Mail

## IMM REVISION

### International Mail — Mailing to Kazakhstan, Latvia, Lithuania, Pakistan, and Serbia-Montenegro (Yugoslavia)

Effective September 6, 2001, the Individual Country Listings in the *International Mail Manual* (IMM) are revised to:

- Reflect a change in the import regulations that govern the dutiability of postal items mailed to Kazakhstan.
- Reflect new restrictions on mailing pharmaceutical products to Latvia.
- Reflect a change in the regulations that govern the mailing of valuable articles to Lithuania.
- Reflect a change in the regulations that govern the mailing of certain types of valuable articles to Pakistan.

**Effective October 1, 2001, the Individual Country Listings in the IMM are revised to reflect mailing conditions that apply only to postal items sent to the province of Kosovo. This action was taken because international mail service to Kosovo is currently under the administrative supervision of an interim United Nations (U.N.) mission.**

We will incorporate all of these revisions into both the printed version of IMM Issue 26 and the online IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

#### International Mail Manual (IMM)

\* \* \* \* \*

#### Country Conditions for Mailing — Kazakhstan

\* \* \* \* \*

#### Observations

*[Place the following text under Observations:]*

Postal items mailed to Kazakhstan by private individuals are *exempt* from the payment of customs duty provided that (a) they do *not* contain goods that are intended for commercial or manufacturing purposes; (b) their weight does *not* exceed 70 pounds; and (c) their value does *not* exceed U.S. \$1,000.

\* \* \* \* \*

#### Country Conditions for Mailing — Latvia

\* \* \* \* \*

#### Restrictions

*[Add the following entry to the list:]*

Pharmaceutical products may *not* be sent to private individuals who are resident in Latvia. Such products can only be mailed to pharmaceutical manufacturers, pharmaceutical wholesalers, or accredited representatives of foreign producers of medicines who have a business presence in Latvia. A quality certificate and a shipper's invoice prepared by the product's producer must accompany all mailpieces that contain pharmaceutical products.

\* \* \* \* \*

#### Country Conditions for Mailing — Lithuania

\* \* \* \* \*

#### Prohibitions (130)

*[Delete the next to the last entry in the list of Prohibitions, which begins with "Traveler's checks," and replace it with the following entry:]*

Coins; bank notes; currency notes (paper money); securities of any kind payable to bearer; traveler's checks; platinum, gold, and silver (manufactured or not); precious stones; jewelry; and other valuable articles are prohibited in all classes of mail, including Express Mail International Service (EMS) shipments, that are sent to Lithuania.

\* \* \* \* \*

#### Country Conditions for Mailing — Pakistan

\* \* \* \* \*

#### Restrictions

*[Place the following text under Restrictions:]*

Mobile telephones, watches, fountain pens, cameras, eyeglasses, toys, and other valuable consumer products must be mailed in insured parcel post packages.

\* \* \* \* \*

**Global Express Mail (EMS) (220)**

\* \* \* \* \*

[Revise the "Note" header to "Notes", and add a second entry as follows:]

**Notes:**

\* \* \* \* \*

- 2. EMS shipments mailed to Pakistan may *not* contain valuable consumer products, such as mobile telephones, watches, fountain pens, cameras, eyeglasses, and toys.

\* \* \* \* \*

**Country Conditions for Mailing —  
Serbia-Montenegro (Yugoslavia)**

\* \* \* \* \*

**Observations**

\* \* \* \* \*

[Add the following entry to the list:]

- 7. International mail service to the province of Kosovo is currently under the administrative supervision of an interim United Nations (U.N.) mission. To ensure proper handling and transmission of postal items to Kosovo, the following addressing format must be used:

Name of Intended Recipient  
Street Address  
City or Town Name  
KOSOVO (UNMIK)

**(Note:** The acronym UNMIK stands for United Nations Mission in Kosovo)

\* \* \* \* \*

**Special Services**

\* \* \* \* \*

[Insert the following note after the Insurance table:]

**Note:** Parcel Post insurance coverage is *not* available to the province of Kosovo. Only ordinary (uninsured) parcels may be mailed to addressees in Kosovo.

\* \* \* \* \*

**Global Express Mail (EMS) (220)**

\* \* \* \* \*

[Since EMS service is not currently available to Kosovo, delete the following entry:]

City	Postal Code
Pristina	38000

\* \* \* \* \*

— Marketing, International Business, 9-6-01

ICM UPDATE

**International Customized Mail**

On June 18, 2001, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated October 5, 1999. The Agreement was published in *Postal Bulletin 22057* (8-23-01, page 62). The Amendment is to modify the rates structure for Global Express mail (EMS). The rates for EMS will no longer be expressed in terms of a per-piece and per-pound price. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** July 2, 2001, through May 31, 2002.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*

— *International Business, 9-6-01*

ICM UPDATE

**International Customized Mail**

On June 19, 2001, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated December 19, 2000. The Agreement was published in *Postal Bulletin 22044* (2-22-01, page 55). The Amendment modifies the Agreement to change the rate structure for Global Express Mail (EMS). The rates for EMS will no longer be expressed in terms of a per-piece and per-pound price. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** July 2, 2001, through December 31, 2004.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*

- c. **Destination countries:** Canada and Japan.
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** The Mailer has agreed to pay postage for EMS at twenty-five percent (25.0%) off the nondiscounted published rates.

- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** The Mailer has agreed to pay postage for EMS mail in accordance with the following rate chart.

Country Group	Percent Discount off the Nondiscounted Published Rates in Effect on the Date of Mailing
1 Canada	16.00%
2 Mexico	16.00
3 United Kingdom	16.00
4 Japan	16.00
5 China	16.00
6	16.00
7	16.00
8	16.00
9	16.00
10	16.00
11	16.00
12	16.00

— *International Business, 9-6-01*

## ICM UPDATE

**International Customized Mail**

On June 25, 2001, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated November 8, 1999. The Agreement was published in *Postal Bulletin 22022* (4-20-00, page 62). The Amendment modifies the Agreement to change the rate structure for Global Express Mail (EMS). The rates for EMS will no longer be expressed in terms of a per-piece and per-pound price. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** July 2, 2001, through December 31, 2002.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*

— *International Business, 9-6-01*

## ICM UPDATE

**International Customized Mail**

On June 26, 2001, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated October 5, 1999. The Agreement was published in *Postal Bulletin 22021* (4-6-00, page 38). The Amendment is to modify the rates structure for Global Express mail (EMS). The rates for EMS will no longer be expressed in terms of a per-piece and per-pound price. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** July 2, 2001, through October 19, 2001.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*

- c. **Destination countries:** Barbados and Japan.
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** The Mailer has agreed to pay postage for EMS at twenty-eight percent (28.0%) off the nondiscounted published rates.

— *International Business, 9-6-01*

- c. **Destination country:** Japan.
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** The Mailer has agreed to pay postage for EMS at twenty-seven percent (27.0%) off the nondiscounted published rates.

— *International Business, 9-6-01*

ICM UPDATE

**International Customized Mail**

On July 3, 2001, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated December 19, 2000. The Agreement was published in *Postal Bulletin* 22044 (2-22-01, page 52). The Amendment modifies the Agreement to change the termination date of the existing Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** January 1, 2001, through June 30, 2001.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*

- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** *All other provisions of the Agreement shall remain in force.*

— *International Business, 9-6-01*

ICM UPDATE

**International Customized Mail**

On July 11, 2001, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated April 30, 2001. The Agreement was published in *Postal Bulletin* 22057 (8-23-01, page 42). The Amendment modifies the Agreement to add discounted postage rates for worldwide Airmail Parcel Post (APP) without Postal Service labeling service. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** July 11, 2001, through April 30, 2003.

- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** The Mailer has agreed to pay postage for APP in accordance with the following rate chart.

**Airmail Parcel Post (APP)**

Weight Not Over (lbs.)	Rate Group 1 Canada	Rate Group 2 Mexico	Rate Group 3 England	Rate Group 4 Japan	Rate Group 5 China	Rate Group 6	Rate Group 7	Rate Group 8	Rate Group 9	Rate Group 10	Rate Group 11	Rate Group 12	Rate Group 13
1	\$12.46	\$12.22	\$15.04	\$15.34	\$14.34	\$13.16	\$15.51	\$11.75	\$13.69	\$15.04	\$16.92	\$13.16	\$15.98
2	12.46	14.57	18.80	19.33	18.57	14.57	17.86	15.04	17.69	17.39	20.68	14.57	17.86
3	13.40	16.69	22.56	23.09	23.03	16.45	20.45	18.80	21.92	20.21	24.44	16.22	20.68
4	14.57	19.04	26.32	27.32	27.97	19.04	23.03	22.80	25.21	22.56	28.20	18.10	23.50
5	15.75	21.62	30.08	31.55	32.90	21.39	25.62	27.03	30.85	24.91	31.96	19.98	26.32
6	16.78	23.50	32.90	34.65	36.90	24.11	28.44	30.69	34.37	27.73	35.25	22.33	29.38
7	17.81	25.38	35.72	37.75	40.89	26.84	31.26	34.36	38.04	30.55	38.54	24.68	32.43
8	18.85	27.26	38.54	40.86	44.89	29.56	34.08	38.02	41.70	33.37	41.83	27.03	35.49
9	19.88	29.14	41.36	43.96	48.88	32.29	36.90	41.69	45.37	36.19	45.12	29.38	38.54
10	20.92	31.02	44.18	47.06	52.88	35.02	39.72	45.36	49.03	39.01	48.41	31.73	41.60
11	21.95	32.90	47.00	50.16	56.87	37.74	42.54	49.02	52.70	41.83	51.70	34.08	44.65
12	22.98	34.78	49.82	53.26	60.87	40.47	45.36	52.69	56.37	44.65	54.99	36.43	47.71
13	24.02	36.66	52.64	56.37	64.86	43.19	48.18	56.35	60.03	47.47	58.28	38.78	50.76
14	25.05	38.54	55.46	59.47	68.86	45.92	51.00	60.02	63.70	50.29	61.57	41.13	53.82

*Continued on page 55.*

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# Fraud Alert

## Withholding of Mail Orders

Withholding of mail orders is enforced by the postmaster at the city listed below:

State/City	Names Covered

— Recorder's Office, Judicial Officer, 9-6-01

## Domestic Orders

False Representation. Enforced by postmasters at cities listed below:

State/City	Names Covered	Product
FL, Boca Raton 33431-7706	RUSSELL LEVINE d/b/a, REVENUE RESOURCE CENTER, 2234 N. Federal Highway, 437 PMB	A solicitation to provide for money a service provided free by the federal government.
NJ, Rancocas 08073-0329	HOME PROFITS; J. GORDON CO, J. GORDON AND WEALTH SYSTEMS, P.O. Box 329	The sale of a money-making system through the mail.

— Recorder's Office, Judicial Officer, 9-6-01

CUT ALONG DOTTED LINE



## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer

number" or "agreement number" section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005007	018328	023221	035105	068535	080411	097555	110112	119011	187009	231024	274503	311658
005189	018347	023238	038197	068583	080448	097671	110251	119141	191063	232336	275018	312497
005249	018348	023577	038467	069032	080473	097706	110331	119411	191427	235179	275057	314005
005787	018426	023581	038536	069039	080653	097993	110721	120321	192160	235300	275084	314124
005871	018505	023593	040020	069085	080691	098077	110743	122360	192309	235332	275155	314810
006040	018523	025204	040075	069181	080707	098214	110801	122371	192423	235353	276035	319135
006820	018553	025230	042001	069338	085001	098267	111368	122375	192787	235483	276052	319149
006855	018628	025247	042101	069561	085072	098363	111439	124010	193179	235514	276281	320158
007114	018639	025439	043029	069935	085160	098598	111458	124126	193320	238018	277006	320170
007264	018836	026119	044135	069975	085389	098637	111588	125196	193397	249201	280025	320849
007366	019216	026487	047003	070515	085530	098638	112053	125447	193722	251208	280143	320956
008108	019535	026501	047116	070924	085564	098682	112111	125456	196091	253067	282358	321069
008171	020062	026536	048068	070935	085652	098687	112894	125466	197143	253070	282361	321258
008444	020162	027001	049001	071233	088014	098702	113218	130048	198243	253123	282593	322045
008598	020507	027108	051062	071351	088038	098756	113340	131287	<b>200063</b>	253138	282685	322084
008691	020590	027148	051094	071360	088052	098908	113976	133038	200371	253238	282889	322085
008835	021041	027193	052028	071600	088258	098951	114591	133049	200396	253291	284028	322173
008931	021049	027422	053025	075042	088281	<b>100049</b>	115004	142118	200609	253295	285023	322260
008962	021134	027983	054003	075116	088363	100079	115054	142305	200880	260048	286060	322332
008994	021151	028025	054166	075194	088433	100212	115056	142579	200997	263009	286084	322333
009050	021246	028109	054287	075506	088706	100228	115138	142740	206136	265005	286102	322675
009292	021254	028124	054298	075611	088707	100231	115150	142762	207701	270017	286106	322798
009332	021281	028151	057112	075687	088834	101507	115251	142925	207928	271044	286158	323310
009335	021336	028190	060156	075952	089182	101672	115329	142985	207933	271172	286194	323483
009407	021347	028209	060470	076007	089621	102001	115362	146378	208339	272113	292620	323725
009432	021350	028223	061100	076090	089702	102267	115526	146802	208378	272159	292645	325065
009495	021358	028251	061555	076185	089943	102299	115531	146804	208719	272334	295341	325138
009580	021402	028456	061962	076233	090070	102485	115585	150198	209149	273052	295466	325331
009706	021407	028539	064290	076237	090150	102695	115605	150215	210502	273125	296123	325650
010461	021484	028738	064362	076869	091305	102717	115618	150238	210506	274026	<b>300209</b>	326534
010482	021497	028885	064435	076975	091669	102752	115761	151071	210514	274035	300328	326685
011232	021504	028962	064468	077010	091823	103250	117051	151184	210632	274059	300362	327002
011286	021616	028970	064706	077081	092438	103361	117110	152109	210698	274079	300711	327880
012126	021716	029027	064799	077100	092647	103579	117137	152251	210730	274127	300841	328002
012173	021737	029043	064809	077110	092772	103981	117145	152259	212719	274162	300878	328010
012221	021765	029061	064814	077120	092955	104631	117201	152510	212763	274175	301084	328029
012238	021793	029393	064819	077175	092998	104641	117283	152513	220095	274227	301101	328039
012343	021797	029419	065087	077250	093067	104663	117361	152762	220114	274241	301136	328052
012401	021936	029488	065169	077367	093700	105198	117382	152772	220191	274246	301271	328069
012412	021952	029544	065211	077467	093798	105219	117451	152904	220192	274249	301274	328717
014170	022020	029557	065310	077571	093840	105281	117568	152950	220309	274255	301283	328913
014266	022143	029670	065425	077745	095023	105717	117734	152959	220655	274269	301290	329011
014419	022151	029752	065731	077856	095262	105841	117766	152972	220779	274284	301293	329488
014684	022174	029778	066270	077940	095695	106292	117824	154022	221043	274285	301300	329638
014770	022189	029791	066277	078113	096063	106297	117825	156165	221347	274287	301921	329650
015212	022203	029880	066474	078868	096094	106595	117833	159037	221454	274288	301970	330015
015459	022304	029988	067223	079019	096121	107122	117957	159084	221670	274309	302769	330246
015474	022349	030018	067306	079024	096234	107235	118036	165257	221677	274314	302975	330323
015569	022359	030102	067335	079036	096246	107255	118265	170293	221679	274316	303991	330379
016025	022477	030409	067340	079441	096260	108170	118333	171114	222081	274317	305010	330564
016522	022486	030519	067374	079823	096338	108584	118472	171232	222345	274335	305031	330643
016749	022754	031156	068043	079936	097332	108922	118685	180074	223357	274363	306145	330662
018025	022914	033071	068087	080012	097340	109858	118770	180122	224020	274379	306279	330668
018047	023006	034019	068423	080049	097351	109963	118880	185043	229005	274501	306671	331001

331041	337021	372764	467072	531145	600411	605748	658232	741000	772069	801763	852259	901316
331054	337038	372898	468164	531392	600460	605753	658246	741224	772744	802031	852494	901323
331095	337061	374014	468382	531591	600505	605777	660033	741518	772805	802033	852571	901339
331704	337063	374072	468413	531620	600596	606113	661051	741560	772913	802134	852748	901368
331716	338003	374145	468425	531667	600602	606514	661088	741667	773009	802140	852873	901397
331756	338044	379273	469107	531676	600628	606576	662002	741683	773104	802176	852882	901416
331765	338066	379530	471050	531683	600648	606696	662137	741910	773116	802196	852908	901425
331769	338326	381077	471087	531717	600660	606867	662244	744050	774014	802218	852914	901430
331785	338337	381165	473072	531757	600666	607240	662524	750146	774029	802220	852974	901457
331807	339049	383141	473149	531770	600699	607430	662534	750365	774381	802237	853403	901469
331808	340120	383142	480330	532158	600905	607484	662649	750376	775004	802238	853432	901509
331952	340378	388075	480373	532494	600986	607644	666255	750380	775363	802401	853545	901510
332007	340511	391163	480653	532767	601017	607840	666605	750413	775373	802556	853572	901514
332013	340809	392358	480703	537380	601057	607958	666645	750481	776002	802683	853596	901525
332034	340922	394217	480728	543110	601108	608135	666750	750491	778360	802779	853612	901526
332060	340989	394224	480729	543200	601236	608193	668125	752013	781066	802892	853660	901534
332065	344003	395226	480810	544079	601275	609206	672183	752064	782034	803101	853725	901551
332140	344018	395232	480829	545012	601286	610155	674120	752119	782037	803116	856298	901565
332176	344188	<b>402335</b>	480906	549199	601291	617171	674130	752540	782214	804177	860057	901624
332217	347112	402357	480911	551147	601480	622002	674205	752651	782530	804254	871042	901667
332533	347115	402558	480933	551218	601569	624067	676100	752671	782583	805185	871495	901716
333356	347135	402716	481451	551343	601574	627056	676610	752678	782819	805264	871612	901778
333357	349018	402756	481830	551609	601669	629128	679022	752700	782960	805302	871643	902048
333546	349019	405060	481961	551625	601697	629130	680055	752710	784231	805304	871662	902066
333587	349114	405210	481975	551659	601712	629134	681186	752713	784371	805305	873001	902337
333596	349520	420016	481985	551922	601735	631156	681399	754041	785397	805442	891254	902478
333643	349551	420079	482055	551987	601775	631310	681420	757340	787034	805480	891567	902518
333773	349586	423058	482146	553020	601965	631741	681422	759002	787046	805569	891791	902653
333777	349624	424056	482722	553306	602197	631807	681606	760009	787337	805601	891905	902694
334004	349708	431055	482877	553597	602372	631933	689009	760014	787601	809014	891909	902790
334009	349774	431056	483137	553904	602381	633013	693503	760069	787747	809028	891913	903077
334018	349824	432649	483140	554723	602386	636100	693516	760544	787816	809102	895006	903326
334028	349840	432735	483213	554769	602468	636400	<b>701083</b>	760687	787900	809220	895007	903675
334052	351072	432801	483214	558103	602547	641203	701632	760703	787904	811003	895085	903778
334063	352650	432890	483226	570116	602596	641262	706181	761057	788078	812003	895219	904211
334069	352753	432909	483374	570202	602638	641279	708645	761114	789011	813277	895297	904362
334250	352794	432957	483558	571002	602651	641373	711259	761146	790026	814211	895523	904511
334259	354096	436416	483674	571031	602783	641473	711601	761153	791011	815012	<b>900032</b>	904618
334337	358040	436440	483832	571141	602816	641547	712004	761410	791017	815016	900120	904650
334340	358043	439681	488058	574006	602820	641590	716015	761864	791018	815207	900263	904651
334345	358044	441621	489253	577037	603044	641655	721043	762028	791146	815250	900303	904675
334444	358070	441654	489410	581002	603109	641879	721053	763023	791282	816012	900321	904692
334460	358350	443299	490101	581007	603155	648109	722110	765550	791283	816044	900511	904698
334499	359043	443443	490176	581040	604148	648110	722245	765556	791383	816150	900529	904742
334535	359052	450099	490179	581083	604153	648143	723064	765584	793012	816192	900644	904758
334603	361003	450199	490699	581093	604183	648156	723089	766504	794021	816206	900797	906002
334627	361021	452012	495462	581141	604207	652160	724069	770042	796515	816245	900807	906098
334629	361035	452228	495574	581150	604246	652900	725037	770064	796545	816802	900809	906187
334630	361121	452232	496186	581164	604285	656106	727073	770115	797016	816807	900822	906194
334962	361169	452379	<b>501017</b>	581173	604288	657101	729062	770124	799118	823830	900870	906202
335061	361181	452502	502010	581217	604294	657112	730090	770129	<b>800103</b>	828012	900878	906280
335177	361189	452526	503001	585236	604351	658101	730130	770274	800117	840199	900905	906438
335204	361265	453037	503013	585255	604387	658115	730161	770282	800296	840387	900910	906909
335268	361340	454583	507009	585290	605123	658139	730779	770355	800319	840395	900973	906913
335606	361341	454647	511001	591116	605157	658148	730781	770398	800557	840445	901045	906960
336092	362030	454799	511620	591560	605201	658150	731031	770407	800564	841039	901069	906971
336097	362059	458094	511950	591804	605264	658167	731380	770428	801303	841216	901087	907238
336243	362071	460029	516415	597530	605286	658169	731424	770495	801327	841237	901098	907666
336331	363028	460072	520068	598643	605303	658196	731670	770531	801328	841373	901116	907885
336472	365073	462032	520072	599548	605331	658204	731705	770640	801583	841400	901126	910004
336664	366040	462632	520073	<b>600035</b>	605598	658213	731939	770784	801639	841427	901228	910005
336667	366069	462984	522035	600312	605600	658216	740406	770787	801661	846187	901263	910274
336942	372044	464064	524001	600372	605672	658218	740458	771039	801683	846207	901289	910407
337016	372088	464106	527053	600400	605724	658223	740999	771041	801694	847154	901310	911006

CUT ALONG DOTTED LINE



911016	915366	917761	921411	921943	926681	928624	933499	941666	950620	958909	970865	982194
911080	915421	917772	921444	921962	926683	928792	934288	941838	950679	958914	970902	982209
911096	915438	917955	921449	921977	926740	930017	937564	941856	950755	958949	972528	982299
911243	915474	918310	921453	922182	926769	930283	937624	943001	950773	958955	972800	982346
911267	915595	918318	921462	922259	926824	930403	937634	945978	950908	958977	972854	982348
911283	915671	918334	921468	922271	926872	931034	937839	946329	950958	960018	976002	982356
911300	917042	918483	921471	922317	926912	931083	939503	946523	951132	967058	980057	982397
912304	917052	918587	921509	922368	926913	931135	940004	946551	951966	967071	980065	983080
912397	917076	918690	921527	922381	926966	931194	940104	946562	951968	967112	980174	983107
913008	917116	918807	921531	925031	927208	931226	940199	947239	951983	967370	980369	984191
913457	917160	918894	921559	925032	927243	931233	940282	948084	953288	967381	980439	984257
913472	917178	918908	921589	925195	927380	931314	940291	948267	954158	967399	980513	984258
913921	917198	918998	921628	925233	927381	931326	940415	948352	954185	967402	980629	989094
914056	917207	920012	921644	926012	927383	931332	940437	948357	954463	968159	980643	992270
914140	917264	920065	921648	926030	927809	931354	940535	948375	955311	968167	980657	992330
914228	917281	920246	921734	926060	927903	931368	940637	948376	958172	968370	980773	992710
914445	917298	920248	921762	926083	928106	931372	940712	948415	958502	968584	980786	992742
914599	917299	920293	921783	926091	928149	931399	940784	948543	958556	968687	980787	995009
914612	917302	920299	921788	926176	928201	931402	940796	948549	958587	968935	980903	995413
914816	917304	920344	921795	926182	928325	931431	940814	948559	958754	968944	980904	995551
914873	917488	920372	921801	926194	928350	931532	940815	948642	958758	969008	980931	995938
915096	917576	921074	921835	926221	928378	931639	941184	948664	958793	970369	981565	997109
915099	917595	921299	921863	926484	928395	931934	941367	949313	958831	970657	982076	998300
915147	917610	921300	921875	926582	928422	932598	941471	949570	958840	970718	982155	998332
915242	917736	921334	921878	926599	928528	932806	941592	950057	958865	970815	982162	
915355	917750	921356	921924	926679	928563	933299	941646	950184	958886	970850	982180	

— Express and Priority Mail, Marketing, 9-6-01

## Missing, Lost, or Stolen U.S. Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

011 582 1889 to 011 582 1899	030 687 0903 to 030 687 0999	389 846 3104 to 3135	403 685 8600 to 8699
011 588 2900 to 011 588 3099	210 221 0548 to 210 221 0599	389 846 3145 to 3195	404 003 0300 to 0399
012 579 5675 to 012 579 5699	227 275 9400 to 227 275 9999	389 887 9211 to 9230	404 041 8838 to 8899
013 289 6176 to 013 289 6199	273 070 8059 to 273 070 8099	389 887 9234 to 9299	404 071 4268 to 4299
013 610 0014 to 013 610 0099	273 775 7700 to 273 775 7899	390 001 3182 to 3199	404 347 5356 to 5399
014 932 1000 to 014 932 1099	302 000 0000 to 302 123 9999	390 001 3500 to 3699	404 347 5548 to 5599
014 972 0800 to 014 972 0899	349 746 2056 to 2099	390 545 5974 to 5999	404 726 4500 to 4599
015 363 0007 to 015 363 0099	350 518 7350 to 7374	391 104 6146 to 6199	404 961 5001 to 5199
018 986 5264 to 018 986 5299	360 011 1690 to 1699	391 574 1466 to 1499	405 325 0188 to 0198
019 518 2814 to 019 518 2899	360 168 6008 to 6099	391 783 3020 to 3599	406 009 4587 to 4599
020 972 8948 to 020 972 8999	360 173 8800 to 8899	391 792 6100 to 6199	406 260 6830 to 6899
022 021 9110 to 022 021 9181	360 324 2326 to 2399	392 668 2956 to 2999	406 459 6641 to 6999
022 037 1411 to 022 037 1499	362 861 3064 to 3099	392 854 8500 to 8899	406 733 3000 to 3999
024 380 4100 to 024 380 4199	362 893 8316 to 8499	393 584 7566 to 7699	407 545 1557 to 1599
025 092 0987 to 025 092 0999	360 324 2326 to 2399	393 650 0074 to 0099	407 594 0412 to 0599
025 369 5535 to 025 369 5599	362 861 3064 to 3099	393 838 8316 to 8499	407 692 9100 to 9299
025 729 1151 to 025 729 1199	373 006 2176 to 2199	393 893 6007 to 6099	407 959 2190 to 2199
025 729 1643 to 025 729 1799	374 768 2600 to 2699	394 126 6907 to 6999	408 265 2275 to 2288
027 361 0430 to 027 361 0499	375 169 4400 to 4599	394 189 0405 to 0599	408 499 7700 to 7799
027 369 4482 to 027 369 4495	375 829 3400 to 3499	394 822 3243 to 3278	408 499 7900 to 7999
027 965 9487 to 027 965 9499	375 851 9100 to 9199	394 990 1810 to 1899	408 682 8484 to 8599
028 191 1852 to 0281911999	376 196 0911 to 0999	395 343 3264 to 3299	408 698 7015 to 7099
028 850 3000 to 028 850 3199	378 085 3679 to 3699	395 373 3035 to 3099	409 072 3941 to 3999
029 510 1500 to 029 510 1599	378 351 1063 to 1099	395 396 9649 to 9799	<b>410 491 2311 to 2399</b>
	379 843 5100 to 5199	395 970 3240 to 3299	410 694 8400 to 8599
	<b>380 093 9600 to 9699</b>	397 622 4054 to 4099	410 775 1500 to 1599
	380 165 1165 to 1199	397 819 8902 to 8999	410 795 7927 to 7999
	381 325 4500 to 4599	398 149 7200 to 7699	410 867 0917 to 0966
	381 604 2510 to 2699	399 070 0872 to 0899	410 867 0970 to 0999
	381 645 9525 to 9599	399 156 7119 to 7199	411 868 1023 to 1199
	383 314 3968 to 3999	399 203 5064 to 5099	411 922 2322 to 2399
	383 892 1000 to 1344	399 296 9910 to 9999	412 193 0900 to 0999
	383 892 1382 to 1399	399 396 8935 to 8999	412 395 8599 to 8699
	384 925 3641 to 3654	399 792 7775 to 7799	412 485 6500 to 6599
	385 568 2331 to 2399	399 792 8300 to 8399	412 485 6610 to 6699
	385 599 7554 to 7575	<b>400 427 1051 to 1999</b>	412 885 5953 to 5999
	385 774 2024 to 2099	401 045 1505 to 1549	414 193 3608 to 3674
	386 624 1412 to 1599	401 045 1571 to 1599	414 193 3677 to 3699
	386 883 8936 to 8999	401 294 2700 to 2799	414 411 7348 to 7399
	387 314 5574 to 5599	401 310 9505 to 9599	414 640 0757 to 0799
	387 837 6300 to 6399	401 382 5312 to 5399	414 965 1727 to 1799
	388 828 0656 to 0699	402 578 7876 to 7899	417 302 8104 to 8199
	389 696 2400 to 2799	403 125 6744 to 6799	417 387 6532 to 6599
		403 260 7000 to 7499	417 496 6800 to 6999
		403 280 6470 to 6499	417 871 9250 to 9299

CUT ALONG DOTTED LINE



417 930 9533 to	9599	435 303 1831 to	1842	456 410 9006 to	9099	471 985 2408 to	2419
418 164 6500 to	6799	435 303 1986 to	1999	456 470 4146 to	4299	472 191 6700 to	6799
418 423 9863 to	9899	435 666 6092 to	6399	456 619 4460 to	4499	472 270 2555 to	2599
418 633 5922 to	5999	436 082 6400 to	6899	457 333 2686 to	2699	472 987 0213 to	0241
418 719 8520 to	8599	436 160 6441 to	6499	457 729 1767 to	1777	472 987 0290 to	0299
418 744 2235 to	2299	437 316 7115 to	7199	457 937 8615 to	8699	473 151 2069 to	2199
418 962 2848 to	2899	437 427 0500 to	3499	458 028 9810 to	9899	473 666 9138 to	9199
419 543 0286 to	0299	439 179 2300 to	2399	458 057 2712 to	2999	473 952 3429 to	3499
419 730 0300 to	0399	439 310 0458 to	0499	458 069 9537 to	9599	474 108 5402 to	5499
<b>420 277 0015 to</b>	<b>0049</b>	<b>440 698 1947 to</b>	<b>1999</b>	458 069 9665 to	9699	474 356 5193 to	5299
420 599 0734 to	0798	440 858 6300 to	6399	458 337 5222 to	5299	474 949 3366 to	3399
420 661 4115 to	4199	440 858 6420 to	7299	458 354 7653 to	7999	475 134 9362 to	9399
420 758 9500 to	9699	441 199 1655 to	1699	458 671 8678 to	8699	475 167 9667 to	9699
420 969 3951 to	3971	443 127 3648 to	3699	458 671 8721 to	8798	475 319 3415 to	3499
420 969 3973 to	3999	443 127 4000 to	4099	458 847 5044 to	5999	475 319 3649 to	3799
421 116 3565 to	3599	443 673 7900 to	7999	459 274 7624 to	7699	475 340 6400 to	6599
421 130 9300 to	9399	443 800 9335 to	9399	459 365 5432 to	5499	475 424 8410 to	8499
421 313 4500 to	4999	444 382 8822 to	8899	459 378 5764 to	5799	475 629 9156 to	9199
421 364 5537 to	5599	444 390 1667 to	1699	459 472 4816 to	4999	475 850 6101 to	6199
421 656 2609 to	2699	444 457 3854 to	3899	<b>460 349 6878 to</b>	<b>6899</b>	475 875 2500 to	2599
421 988 9700 to	9799	<b>450 048 4173 to</b>	<b>4199</b>	460 550 1909 to	1999	476 169 8264 to	8299
422 172 4667 to	4699	450 048 4442 to	4699	460 997 5234 to	5299	476 189 3000 to	3499
422 484 4212 to	4299	450 560 5173 to	5199	461 973 6443 to	6499	476 331 2480 to	2499
422 556 1270 to	1299	450 620 3077 to	3099	462 152 0107 to	0299	477 289 8601 to	8699
422 587 7024 to	7099	450 620 3135 to	3199	462 274 1072 to	1099	477 681 5206 to	5299
422 819 7533 to	7599	450 780 2716 to	2799	462 277 8373 to	8399	478 010 4243 to	4268
422 842 5073 to	5087	450 801 2700 to	2799	462 554 6051 to	6099	478 010 4270 to	4291
422 907 7563 to	7599	451 109 2967 to	2984	463 011 5529 to	5540	478 450 5071 to	5099
424 500 6050 to	6099	451 115 4110 to	4125	463 176 4115 to	4199	478 469 7838 to	7858
424 641 8500 to	8599	451 115 4127 to	4199	463 176 4229 to	4299	478 469 7883 to	7899
424 871 6600 to	6699	451 746 0700 to	0799	463 185 2600 to	2799	479 280 9800 to	9899
425 298 2352 to	2399	452 265 0074 to	0099	463 227 7711 to	7799	479 365 9116 to	9176
425 418 4269 to	4299	452 265 0246 to	0299	463 414 4869 to	4899	479 412 9900 to	9999
425 418 4405 to	4499	452 265 0335 to	0999	463 808 3484 to	3499	479 667 6190 to	6199
426 547 4566 to	4599	452 509 1169 to	1199	463 945 7400 to	7899	479 748 9680 to	9699
427 412 6337 to	6499	452 855 6471 to	6499	464 629 9000 to	9399	479 860 7000 to	7199
427 481 0900 to	0999	452 890 4679 to	4799	464 711 4332 to	4399	<b>480 526 2000 to</b>	<b>2099</b>
428 027 2742 to	2752	452 900 8215 to	8238	465 692 3963 to	3999	480 640 6330 to	6399
429 474 4172 to	4199	453 117 9146 to	9199	465 698 8300 to	8599	480 658 0568 to	0599
429 889 2900 to	2999	453 334 3631 to	3699	465 743 7745 to	7799	480 689 5100 to	5199
<b>430 150 4401 to</b>	<b>4599</b>	453 603 7841 to	7891	466 798 6056 to	6067	481 072 9463 to	9499
430 172 9800 to	9899	453 650 1140 to	1199	467 147 4300 to	4399	481 673 0074 to	0095
430 177 1900 to	2099	453 741 1300 to	1399	468 079 5782 to	5799	482 527 1500 to	1599
430 444 9500 to	9699	454 013 2919 to	2999	469 067 2817 to	2899	482 541 5255 to	5299
430 664 4070 to	4099	454 186 2411 to	2499	469 127 8000 to	8199	482 729 6800 to	6899
432 168 8419 to	8499	454 268 4883 to	4899	469 213 0359 to	0399	483 363 7207 to	7299
432 708 6800 to	6999	454 302 5400 to	5499	469 213 0500 to	0599	483 402 2356 to	2399
432 744 1544 to	1599	454 490 8300 to	8399	469 561 8011 to	8099	483 486 5100 to	5199
432 995 9775 to	9799	454 547 7434 to	7499	469 658 1961 to	1999	483 632 1521 to	1599
433 003 5800 to	5899	454 922 4867 to	4895	469 666 9900 to	9999	483 632 2600 to	2799
433 757 3047 to	3099	455 221 1348 to	1499	469 678 1900 to	1999	483 849 1615 to	1699
433 765 4003 to	4099	455 364 2147 to	2199	469 781 4900 to	4999	484 174 4803 to	5299
434 482 7060 to	7199	455 399 5400 to	5499	469 947 6960 to	6999	484 323 8900 to	9199
434 513 2386 to	2399	455 476 0676 to	0699	<b>470 755 5800 to</b>	<b>5818</b>	484 680 5000 to	5038
434 968 3076 to	3092	455 543 0618 to	0699	471 918 0300 to	0999	484 680 5040 to	5074

484 680 5077 to	5099	602 512 2972 to	2999	<b>620 073 9400 to</b>	<b>9499</b>	639 415 2019 to	2099
485 029 4913 to	4999	602 555 2400 to	2799	621 614 7907 to	7930	639 420 6200 to	6299
486 176 0600 to	0699	602 829 7061 to	7099	621 614 7932 to	7999	639 469 3517 to	3799
486 559 7555 to	7599	603 483 9572 to	9599	621 648 8021 to	8199	639 605 2143 to	2199
486 696 3023 to	3199	603 490 7200 to	7299	621 648 8500 to	8599	639 657 8600 to	8799
488 173 7900 to	7999	603 678 7100 to	7199	621 904 8351 to	8599	<b>640 289 7500 to</b>	<b>7599</b>
488 206 4100 to	4199	603 678 7662 to	7699	621 916 1978 to	1989	640 289 7700 to	7999
488 226 0200 to	0299	603 678 7902 to	7999	622 989 8032 to	8099	641 170 4420 to	4499
488 709 3906 to	3999	603 678 8418 to	8499	623 076 9300 to	9399	641 318 3133 to	3199
488 855 8359 to	8399	603 678 8700 to	9999	623 819 5006 to	5099	641 378 6500 to	6999
489 181 8963 to	8999	604 086 0880 to	0899	623 895 8200 to	8399	641 383 8739 to	8799
489 223 2000 to	2099	604 349 1414 to	1499	623 917 0000 to	0099	641 877 3187 to	3299
489 311 1930 to	1999	604 503 7776 to	7799	623 917 0200 to	0299	641 877 3310 to	3399
489 318 6200 to	6300	605 520 9037 to	9099	624 468 5288 to	5299	642 355 8094 to	8199
489 384 0027 to	0099	605 685 4010 to	4099	624 665 3162 to	3198	642 355 8308 to	8999
489 427 0658 to	0899	605 988 6467 to	6499	625 088 6735 to	6799	642 900 0018 to	0099
489 997 5252 to	5299	607 689 7951 to	7960	625 916 9500 to	9799	643 030 6254 to	6299
<b>490 669 5850 to</b>	<b>6099</b>	607 728 1276 to	1299	625 968 8956 to	8999	644 066 0882 to	0899
490 717 7080 to	7099	608 727 7100 to	7199	627 005 3938 to	3999	644 069 0600 to	0699
490 721 6000 to	6099	608 727 7273 to	7599	627 384 3907 to	4099	644 077 7506 to	7699
490 793 1500 to	2099	608 813 9950 to	9999	627 496 7549 to	7599	644 085 8157 to	8199
490 886 8171 to	8199	609 067 5325 to	5399	627 708 3605 to	3699	644 112 9839 to	9899
490 977 9221 to	9240	609 067 5488 to	5499	627 776 2500 to	2599	644 373 9083 to	9099
491 258 8100 to	9099	609 067 5600 to	5699	628 226 3100 to	3199	644 380 1460 to	1499
491 567 1376 to	1399	609 289 6123 to	6199	628 814 4702 to	4799	644 733 4715 to	4799
492 254 4800 to	4899	609 438 4400 to	4499	628 851 9689 to	9699	644 900 9712 to	9799
492 283 5100 to	5199	609 493 1100 to	1199	629 510 7200 to	7299	644 901 0109 to	1299
492 610 6813 to	6899	609 766 8091 to	8999	629 964 4200 to	4294	644 901 1325 to	1399
493 394 5568 to	5599	609 825 4100 to	4115	<b>630 389 3056 to</b>	<b>3071</b>	644 923 6800 to	7799
493 470 2562 to	2599	609 884 2981 to	2999	630 463 0588 to	0599	644 932 4655 to	4699
493 473 7700 to	7799	609 893 1000 to	1099	631 459 9117 to	9199	645 318 7240 to	7499
493 716 2153 to	2199	<b>610 092 3200 to</b>	<b>3299</b>	631 762 9325 to	9399	645 333 1766 to	1799
494 206 2972 to	2999	610 582 4200 to	4299	632 217 4933 to	4999	645 790 8632 to	8699
494 217 3446 to	3999	611 879 6939 to	6999	632 500 0000 to	999 9999	645 821 0657 to	0699
494 224 0500 to	0599	612 291 8013 to	8099	633 110 4165 to	4199	645 930 7948 to	7999
495 145 0600 to	0699	612 751 5171 to	5199	633 110 4303 to	4499	645 975 0737 to	0762
496 209 7425 to	7499	612 751 5226 to	5299	633 438 6429 to	6599	646 242 6200 to	6299
496 213 8728 to	8799	612 751 6083 to	6099	633 588 7173 to	7182	646 270 7639 to	7799
496 474 5226 to	5248	612 751 6268 to	6299	634 725 0700 to	0799	646 798 4000 to	4999
497 053 8517 to	8699	612 751 6572 to	6599	634 803 3239 to	3299	647 048 7035 to	7099
497 854 8673 to	8699	612 774 2111 to	2199	634 807 2474 to	2499	647 049 2900 to	2999
498 449 8888 to	8899	612 774 2254 to	2299	634 827 5900 to	5999	647 398 8300 to	8399
498 929 8285 to	8499	612 774 2500 to	2599	634 886 3428 to	3499	647 398 8481 to	8499
498 936 5310 to	5399	614 469 0979 to	0999	635 559 3449 to	3499	647 437 3000 to	4999
499 016 5425 to	5499	614 474 3000 to	3099	636 289 6214 to	6299	647 811 2188 to	2199
499 440 8575 to	8899	614 521 3490 to	3499	636 634 8007 to	8042	648 009 6057 to	6099
499 731 6717 to	6799	614 645 1800 to	1899	637 150 1200 to	1299	648 163 5300 to	5499
<b>500 064 1858 to</b>	<b>1869</b>	614 832 1100 to	2099	637 562 5828 to	5899	648 722 5283 to	5299
500 070 5725 to	7799	615 017 7505 to	7599	638 042 1647 to	1699	648 892 3164 to	3199
<b>600 645 3223 to</b>	<b>3299</b>	617 711 6609 to	6699	638 049 4984 to	4999	649 100 3989 to	3999
601 339 1200 to	1399	617 760 5266 to	5299	638 318 1115 to	1199	649 647 0370 to	0399
601 653 5884 to	5899	617 813 3601 to	3699	638 318 1453 to	1499	649 647 0522 to	0599
601 661 7700 to	7799	618 840 9200 to	9299	638 885 0000 to	0299	649 647 5237 to	5399
601 682 5343 to	5399	619 551 7229 to	7299	638 903 4362 to	4373	649 647 9100 to	9299
601 928 1600 to	1699	619 859 3000 to	3099	639 415 1929 to	1999	649 666 7800 to	8299

CUT ALONG DOTTED LINE



<b>650 114 7707 to 7719</b>	671 046 6200 to 6399	691 313 6600 to 6699	<b>806 087 1100 to 1499</b>
650 130 3400 to 3599	671 251 5448 to 5499	691 582 8003 to 8099	806 268 9275 to 9299
650 213 0406 to 0499	671 926 5600 to 5799	691 664 1800 to 1999	806 534 3400 to 3477
650 555 1749 to 1799	672 444 2000 to 2999	691 664 2400 to 2499	807 342 3283 to 3399
650 564 1900 to 1999	672 828 3410 to 3499	692 727 9362 to 9399	808 086 7100 to 7199
650 627 4212 to 4299	673 167 5776 to 5799	692 798 1800 to 1899	808 090 3440 to 3499
650 736 2043 to 2099	675 464 3700 to 3799	693 249 0779 to 0799	808 325 5161 to 5699
650 739 1540 to 1699	675 464 4000 to 4199	693 249 0877 to 1699	808 784 8000 to 8299
651 741 4415 to 4499	676 365 5958 to 5999	693 445 0566 to 0999	<b>830 125 0672 to 0699</b>
651 882 2800 to 2899	676 669 1024 to 1099	693 448 8500 to 8999	830 602 5800 to 5999
652 754 6317 to 6399	677 126 6734 to 6799	693 645 9583 to 9599	830 610 3700 to 3799
653 131 4945 to 4999	677 333 9979 to 9999	693 965 4200 to 4299	830 983 3500 to 3599
653 426 3300 to 3399	677 466 1088 to 1099	695 741 2906 to 2999	830 983 3635 to 3699
653 455 4874 to 4899	678 071 4500 to 4799	695 947 8518 to 8599	831 354 1387 to 1399
654 238 0000 to 0399	678 096 7531 to 7599	696 662 8247 to 8299	831 815 8240 to 8299
654 404 3065 to 3092	679 909 2578 to 2599	697 447 8285 to 8296	832 525 3810 to 3899
654 962 2900 to 3199	<b>680 112 9565 to 9599</b>	698 042 4816 to 4899	833 159 1884 to 1899
655 103 5081 to 5199	680 244 0903 to 0999	698 131 2138 to 2157	833 456 2567 to 2599
655 523 2600 to 2999	680 412 6046 to 6099	698 227 0000 to 0099	833 566 3015 to 3071
656 305 2448 to 2499	680 761 6800 to 6899	<b>700 065 2570 to 2599</b>	834 316 5444 to 5499
657 347 4438 to 4999	681 677 0540 to 0699	700 065 4800 to 4899	834 354 8747 to 8766
657 710 8100 to 8999	682 070 1029 to 1099	700 190 3350 to 3359	834 354 8824 to 8838
657 780 0985 to 0999	682 956 6280 to 6299	700 228 6048 to 6099	835 269 5700 to 5799
658 586 1400 to 1499	682 956 6490 to 6599	700 650 0452 to 0499	835 496 7303 to 7399
658 877 8000 to 8199	682 956 6700 to 6799	700 666 1323 to 1349	835 539 5200 to 5999
658 880 8000 to 8199	682 965 1178 to 1199	700 786 9106 to 9142	835 813 3015 to 3099
659 398 7300 to 7399	682 965 1201 to 1299	700 859 0744 to 0758	837 672 8967 to 8999
659 706 8113 to 8199	683 118 2389 to 2399	701 028 6780 to 6899	837 784 3282 to 3299
659 846 7837 to 7899	683 378 2000 to 2099	701 213 3900 to 3999	838 176 8377 to 8399
<b>660 510 4100 to 4199</b>	683 378 2117 to 2299	701 267 2000 to 3999	838 518 1257 to 1299
660 673 0400 to 0599	683 415 1200 to 1499	701 335 7312 to 7399	839 718 8257 to 8299
661 488 5000 to 5099	683 444 8159 to 8199	701 369 2005 to 2050	<b>840 323 0600 to 0699</b>
661 609 9100 to 9199	685 154 7780 to 7789	701 503 2247 to 2299	840 875 6235 to 6299
661 716 9420 to 9499	685 297 7645 to 7699	701 541 2271 to 2299	840 910 0900 to 0999
661 906 6522 to 6599	685 623 5264 to 5299	701 553 6557 to 6599	841 349 5000 to 5099
662 021 8332 to 8399	685 650 9487 to 9499	701 601 3457 to 3499	841 805 7747 to 7899
662 068 0700 to 0899	685 669 4200 to 4299	701 605 5913 to 5999	841 805 7944 to 8099
662 553 0774 to 0799	685 757 8452 to 8499	701 695 3982 to 3999	842 226 0685 to 0695
663 078 7034 to 7099	686 071 2694 to 2799	701 695 4148 to 4199	842 685 4600 to 4699
663 763 5300 to 5399	686 176 3333 to 3354	701 695 4227 to 4299	842 685 4742 to 4999
663 883 7039 to 7499	686 372 3200 to 3299	701 708 1741 to 1799	842 860 0300 to 0399
664 253 8000 to 8499	686 644 5879 to 5899	701 736 3966 to 3999	842 898 5582 to 5599
664 656 3055 to 3099	686 899 1371 to 1399	701 838 2800 to 2899	843 062 7100 to 7199
665 174 6400 to 6499	686 931 7636 to 7699	701 941 0600 to 0699	843 077 6288 to 6299
665 274 8208 to 8299	687 601 0973 to 0999	702 171 1603 to 1699	843 077 6378 to 6399
665 669 5400 to 5499	687 614 6774 to 6799	702 195 5109 to 5199	843 758 5769 to 5778
666 132 8226 to 8299	688 120 9000 to 9999	702 254 9300 to 9399	843 786 2554 to 2699
666 696 2209 to 2299	688 314 3107 to 3191	702 264 7569 to 7599	845 656 8165 to 8199
666 696 2309 to 2399	<b>690 291 1361 to 1371</b>	702 713 1800 to 1809	845 727 2100 to 2199
667 032 9300 to 9399	690 788 2877 to 2899	702 821 5730 to 5799	845 746 2618 to 2635
667 729 5529 to 5599	690 893 5344 to 5399	702 821 5805 to 5899	846 390 7531 to 7599
668 383 8400 to 8699	690 893 5512 to 5599	702 878 0114 to 0199	846 918 0572 to 0599
<b>670 368 3400 to 3499</b>	690 904 1300 to 1599	<b>740 002 7710 to 7719</b>	847 284 2481 to 2499
670 369 7336 to 7399	690 941 6000 to 6199	740 241 9049 to 9099	847 374 7055 to 7065
670 750 7169 to 7199	691 313 6383 to 6399	740 523 7432 to 7449	847 636 5304 to 5399

847 700 5447 to	5499	855 361 3390 to	3399	860 600 0021 to	0999	867 633 7403 to	7499
847 723 7500 to	7599	856 226 0490 to	0499	861 158 2350 to	2599	867 737 5623 to	5699
849 485 3427 to	3499	856 656 5800 to	5999	861 637 6010 to	6099	868 169 4529 to	4599
849 608 1357 to	1399	856 752 0200 to	0299	861 979 7292 to	7499	868 173 8400 to	8599
849 792 2600 to	2699	857 279 3450 to	3499	862 216 6100 to	6199	868 514 9000 to	9099
<b>850 546 1862 to</b>	<b>1899</b>	857 843 4000 to	4099	863 871 5138 to	5199	868 566 9200 to	9299
851 143 6826 to	6844	858 124 7644 to	7699	863 949 5300 to	5399	869 601 8500 to	8999
851 209 9880 to	9899	858 756 3111 to	3299	864 088 8200 to	8299	869 800 0000 to	999 9999
851 928 9221 to	9299	859 063 8200 to	8699	864 426 3972 to	3999	<b>870 054 4814 to</b>	<b>4899</b>
852 589 6560 to	6599	859 190 0600 to	0644	864 520 6117 to	6136	870 491 4812 to	4849
853 049 3646 to	3699	859 811 2888 to	2899	865 500 4034 to	4099	870 536 5820 to	5829
854 304 4089 to	4999	859 855 8873 to	8999	865 883 6082 to	6099	870 541 7167 to	7239
854 529 2200 to	2299	<b>860 240 8520 to</b>	<b>8599</b>	866 004 3000 to	3999	870 575 8155 to	8999
855 001 6204 to	6249	860 275 3900 to	3999	866 442 4100 to	4899	870 589 0485 to	0494
855 319 9364 to	9399	860 518 9629 to	9699	867 366 9108 to	9118	870 691 7060 to	7099

— Postal Inspection Service, 9-6-01

CUT ALONG DOTTED LINE





725 464 591	to	4 920	732 541 605	to	1 620	740 889 081	to	9 090	752 139 516	to	9 570
725 475 321	to	5 330	732 572 221	to	2 490	741 010 421	to	0 530	752 182 892	to	2 950
725 711 057	to	1 070	732 586 479	to	6 710	741 113 041	to	3 370	752 206 861	to	7 100
725 738 581	to	8 730	732 994 037	to	4 080	741 373 891	to	4 340	752 295 241	to	5 600
725 981 311	to	1 430	733 163 449	to	3 460	741 452 369	to	2 490	752 731 351	to	1 410
725 987 835	to	7 880	733 297 171	to	7 290	741 492 991	to	3 140	752 767 441	to	7 470
726 060 811	to	0 900	733 446 631	to	7 110	741 553 460	to	3 470	753 008 941	to	9 030
726 391 970	to	2 520	733 474 665	to	4 770	741 764 431	to	4 520	753 194 311	to	4 370
726 484 771	to	4 800	733 704 482	to	4 570	742 178 834	to	8 880	753 620 378	to	0 400
726 493 351	to	5 300	733 751 041	to	1 130	742 325 500	to	5 520	754 013 917	to	3 940
726 504 031	to	4 063	734 009 101	to	9 130	742 325 668	to	5 700	754 161 061	to	1 120
726 504 070	to	4 090	734 290 759	to	0 770	742 408 771	to	8 830	754 358 445	to	8 610
726 504 331	to	4 390	734 389 273	to	9 290	742 512 120	to	2 150	754 410 451	to	0 660
726 563 701	to	4 060	734 440 031	to	0 111	742 684 849	to	4 890	754 438 393	to	8 410
726 599 371	to	9 460	734 797 201	to	7 320	742 839 553	to	9 630	754 493 109	to	3 130
726 626 356	to	6 370	734 939 611	to	9 640	742 913 668	to	3 700	754 664 182	to	4 220
727 182 271	to	2 510	734 950 111	to	0 170	742 917 287	to	7 296	754 816 377	to	6 470
727 416 181	to	6 240	735 120 331	to	0 840	742 921 891	to	1 980	755 487 421	to	7 600
727 481 431	to	1 460	735 283 008	to	3 020	742 983 631	to	3 810	755 592 901	to	3 140
727 749 241	to	9 780	735 293 131	to	3 220	743 020 021	to	0 170	755 790 020	to	0 030
728 382 331	to	2 480	735 635 010	to	5 040	743 206 491	to	6 500	755 791 730	to	1 800
728 702 338	to	2 400	735 783 961	to	3 990	743 235 992	to	6 050	755 926 951	to	7 070
728 915 371	to	5 850	735 803 401	to	3 430	743 940 631	to	0 900	755 934 332	to	4 510
728 953 141	to	3 410	736 005 420	to	5 440	743 978 011	to	8 070	755 957 701	to	8 000
728 954 280	to	4 310	736 366 021	to	6 110	744 234 751	to	4 780	755 962 981	to	3 280
729 169 081	to	9 140	736 624 456	to	4 500	744 499 591	to	9 680	756 035 371	to	5 490
729 363 841	to	3 870	736 670 851	to	1 060	744 626 901	to	6 910	756 301 257	to	1 290
729 682 891	to	3 190	736 767 061	to	7 090	745 388 794	to	8 910	756 371 565	to	1 580
729 838 940	to	9 070	736 767 093	to	7 120	746 446 806	to	6 820	756 876 031	to	6 120
729 839 101	to	9 130	736 982 191	to	2 370	746 818 351	to	8 410	756 876 151	to	6 240
<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	736 982 551	to	2 730	747 245 266	to	5 280	756 970 129	to	0 140
730 109 847	to	9 880	737 110 141	to	0 170	747 364 813	to	4 830	757 059 613	to	9 630
730 373 761	to	3 850	737 185 501	to	5 710	747 501 434	to	1 450	757 078 540	to	8 560
730 501 951	to	2 130	737 317 321	to	7 350	747 739 891	to	0 070	757 086 209	to	6 240
730 519 379	to	9 470	737 517 781	to	7 840	748 148 649	to	8 760	757 240 591	to	0 650
730 569 278	to	9 360	737 628 181	to	8 210	748 259 960	to	9 970	757 277 371	to	7 700
730 711 711	to	1 740	737 634 258	to	4 270	748 565 162	to	5 280	757 291 591	to	2 730
730 722 991	to	3 230	738 361 971	to	1 980	748 874 988	to	5 030	757 964 251	to	4 280
730 845 970	to	5 990	738 447 601	to	7 660	749 137 381	to	7 410	758 067 001	to	7 090
730 888 291	to	8 320	738 648 355	to	8 450	749 190 192	to	0 210	758 105 221	to	5 250
730 927 591	to	7 680	738 849 811	to	9 900	749 685 421	to	5 450	758 324 941	to	5 000
731 307 914	to	7 930	738 892 270	to	2 290	749 846 791	to	6 850	758 593 628	to	3 650
731 402 431	to	2 460	738 997 259	to	7 380	749 993 131	to	3 580	758 709 038	to	9 060
731 407 232	to	7 320	739 161 451	to	1 540	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>	758 744 101	to	4 160
731 588 301	to	8 340	739 219 381	to	9 440	750 408 167	to	8 183	758 850 883	to	0 900
731 767 273	to	7 320	739 740 151	to	0 180	750 438 421	to	8 501	758 860 951	to	1 550
731 781 061	to	1 120	739 793 491	to	3 520	750 743 911	to	4 030	759 152 851	to	2 880
731 837 821	to	7 910	739 793 527	to	3 550	750 779 118	to	9 400	759 740 941	to	1 090
731 841 377	to	1 450	739 942 621	to	2 650	750 910 981	to	1 010	<b>760 004 596</b>	<b>to</b>	<b>4 610</b>
732 018 481	to	8 600	739 999 231	to	9 320	750 960 841	to	0 900	760 118 191	to	8 250
732 067 972	to	8 370	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	751 296 211	to	6 240	760 155 001	to	5 090
732 188 649	to	8 670	740 030 701	to	0 970	751 539 121	to	9 180	760 378 002	to	8 020
732 193 460	to	3 470	740 261 740	to	1 820	751 541 311	to	1 790	761 055 460	to	5 480
732 201 241	to	1 390	740 265 811	to	6 290	751 757 641	to	7 700	761 504 941	to	5 120
732 220 431	to	0 440	740 299 111	to	9 170	751 936 951	to	7 010	761 516 836	to	6 850
732 355 201	to	5 380	740 299 231	to	9 260	751 951 861	to	1 890	761 516 851	to	6 910
732 472 320	to	2 560	740 329 266	to	9 320	751 999 021	to	9 110	761 613 588	to	3 600

CUT ALONG DOTTED LINE



761 688 631 to 8 690	763 522 141 to 2 470	765 042 517 to 2 540	766 509 421 to 9 660
761 805 199 to 5 240	763 717 694 to 7 800	765 194 728 to 4 970	766 572 901 to 3 020
761 826 106 to 6 120	763 826 461 to 6 520	765 387 365 to 7 450	766 748 500 to 8 521
761 881 171 to 1 560	763 900 460 to 0 471	765 541 801 to 2 100	767 024 341 to 4 370
762 304 144 to 4 170	763 900 479 to 0 530	765 638 461 to 8 970	767 326 471 to 6 590
762 324 931 to 4 960	763 917 271 to 7 750	765 647 101 to 7 190	767 332 561 to 2 950
762 439 261 to 9 290	764 125 801 to 5 860	765 813 781 to 4 029	768 009 841 to 9 960
762 524 158 to 4 220	764 284 525 to 4 560	765 879 314 to 9 390	768 011 489 to 1 520
762 584 872 to 4 970	764 526 241 to 6 330	765 954 001 to 4 030	768 177 980 to 7 990
762 593 431 to 3 460	764 601 421 to 1 600	766 120 286 to 0 320	768 391 081 to 1 170
763 155 160 to 5 180	764 650 231 to 0 470	766 125 716 to 5 750	769 034 701 to 4 790
763 178 631 to 8 660	764 984 371 to 4 850	766 158 824 to 8 840	<b>770 915 150 to 5 490</b>
763 506 001 to 6 060	765 003 667 to 3 680	766 388 433 to 8 460	771 455 551 to 5 610

— Postal Inspection Service, 9-6-01

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Postal Inspection Service, 9-6-01

## 800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

— Postal Inspection Service, 9-6-01

# International Mail (continued)

Weight Not Over (lbs.)	Rate Group 1 Canada	Rate Group 2 Mexico	Rate Group 3 England	Rate Group 4 Japan	Rate Group 5 China	Rate Group 6	Rate Group 7	Rate Group 8	Rate Group 9	Rate Group 10	Rate Group 11	Rate Group 12	Rate Group 13
15	\$26.09	\$40.42	\$58.28	\$62.57	\$72.85	\$48.65	\$53.82	\$63.69	\$67.36	\$53.11	\$64.86	\$43.48	\$56.87
16	27.12	42.30	61.10	56.27	76.85	51.37	56.64	67.35	71.03	55.93	68.15	45.83	59.93
17	28.15	44.18	63.92	68.77	80.84	54.10	59.46	71.02	74.70	58.75	71.44	48.18	62.98
18	29.19	46.06	66.74	71.88	84.84	56.82	62.28	74.68	78.36	61.57	74.73	50.53	66.04
19	30.22	47.94	69.56	74.98	88.83	59.55	65.10	78.35	82.03	64.39	78.02	52.88	69.09
20	31.26	49.82	72.38	78.08	92.83	62.28	67.92	82.02	85.69	67.21	81.31	55.23	72.15
21	32.29	51.70	75.20	81.18	96.82	65.00	70.74	85.68	89.36	70.03	84.60	57.58	75.20
22	33.32	53.58	78.02	84.28	100.82	67.73	73.56	89.35	93.03	72.85	87.89	59.93	78.26
23	34.36	55.46	80.84	87.39	104.81	70.45	76.38	93.01	96.69	75.67	91.18	62.28	81.31
24	35.39	57.34	83.66	90.49	108.81	73.18	79.20	96.68	100.36	78.49	94.47	64.63	84.37
25	36.43	59.22	86.48	93.59	112.80	75.91	82.02	100.35	104.02	81.31	97.76	66.98	87.42
26	37.46	61.10	89.30	96.69	116.80	78.63	84.84	104.01	107.69	84.13	101.05	69.33	90.48
27	38.49	62.98	92.12	99.79	120.79	81.36	87.66	107.68	111.36	86.95	104.34	71.68	93.53
28	39.53	64.86	94.94	102.90	124.79	84.08	90.48	111.34	115.02	89.77	107.63	74.03	96.59
29	40.56	66.74	97.76	106.00	128.78	86.81	93.30	115.01	118.69	92.59	110.92	76.38	99.64
30	41.60	68.62	100.58	109.10	132.78	89.54	96.12	118.68	122.35	95.41	114.21	78.73	102.70
31	42.63	70.50	103.40	112.20	136.77	92.26	98.94	122.34	126.02	98.23	117.50	81.08	105.75
32	43.66	72.38	106.22	115.30	140.77	94.99	101.76	126.01	129.69	101.05	120.79	83.43	108.81
33	44.70	74.26	109.04	118.41	144.76	97.71	104.58	129.67	133.35	103.87	124.08	85.78	111.86
34	45.73	76.14	111.86	121.51	148.76	100.44	107.40	133.34	137.02	106.69	127.37	88.13	114.92
35	46.77	78.02	114.68	124.61	152.75	103.17	110.22	137.01	140.68	109.51	130.66	90.48	117.97
36	47.80	79.90	117.50	127.71	156.75	105.89	113.04	140.67	144.35	112.33	133.95	92.83	121.03
37	48.83	81.78	120.32	130.81	160.74	108.62	115.86	144.34	148.02	115.15	137.24	95.18	124.08
38	49.87	83.66	123.14	133.92	164.74	111.34	118.68	148.00	151.68	117.97	140.53	97.53	127.14
39	50.90	85.54	125.96	137.02	168.73	114.07	121.50	151.67	155.35	120.79	143.82	99.88	130.19
40	51.94	87.42	128.78	140.12	172.73	116.80	124.32	155.34	159.01	123.61	147.11	102.23	133.25
41	52.97	89.30	131.60	143.22	176.72	119.52	127.14	159.00	162.68	126.43	150.40	104.58	136.30
42	54.00	91.18	134.42	146.32	180.72	122.25	129.96	162.67	166.35	129.25	153.69	106.93	139.36
43	55.04	93.06	137.24	149.43	184.71	124.97	132.78	166.33	170.01	132.07	156.98	109.28	142.41
44	56.07	94.94	140.06	152.53	188.71	127.70	135.60	170.00	173.68	134.89	160.27	111.63	145.47
45	57.11		142.88		192.70	130.43	138.42	173.67	177.34	137.71	163.56	113.98	148.52
46	58.14		145.70		196.70	133.15	141.24	177.33	181.01	140.53	166.85	116.33	151.58
47	59.17		148.52		200.69	135.88	144.06	181.00	184.68	143.35	170.14	118.68	154.63
48	60.21		151.34		204.69	138.60	146.88	184.66	188.34	146.17	173.43	121.03	157.69
49	61.24		154.16		208.68	141.33	149.70	188.33	192.01	148.99	176.72	123.38	160.74
50	62.28		156.98		212.68	144.06	152.52	192.00	195.67	151.81	180.01	125.73	163.80
51	63.31		159.80		216.67	146.78	155.34	195.66	199.34	154.63	183.30	128.08	166.85
52	64.34		162.62		220.67	149.51	158.16	199.33	203.01	157.45	186.59	130.43	169.91
53	65.38		165.44		224.66	152.23	160.98	202.99	206.67	160.27	189.88	132.78	172.96
54	66.41		168.26		228.66	154.96	163.80	206.66	210.34	163.09	193.17	135.13	176.02
55	67.45		171.08		232.65	157.69	166.62	210.33	214.00	165.91	196.46	137.48	179.07
56	68.48		173.90		236.65	160.41	169.44	213.99	217.67	168.73	199.75	139.83	182.13
57	69.51		176.72		240.64	163.14	172.26	217.66	221.34	171.55	203.04	142.18	185.18
58	70.55		179.54		244.64	165.86	175.08	221.32	225.00	174.37	206.33	144.53	188.24
59	71.58		182.36		248.63	168.59	177.90	224.99	228.67	177.19	209.62	146.88	191.29
60	72.62		185.18		252.63	171.32	180.72	228.66	232.33	180.01	212.91	149.23	194.35
61	73.65		188.00		256.62	174.04	183.54	232.32	236.00	182.83	216.20	151.58	197.40
62	74.68		190.82		260.62	176.77	186.36	235.99	239.67	185.65	219.49	153.93	200.46
63	75.72		193.64		264.61	179.49	189.18	239.65	243.33	188.47	222.78	156.28	203.51
64	76.75		196.46		268.61	182.22	192.00	243.32	247.00	191.29	226.07	158.63	206.57
65	77.79		199.28		272.60	184.95	194.82	246.99	250.66	194.11	229.36	160.98	209.62
66	78.82		202.10		276.60	187.67	197.64	250.65	254.33	196.93	232.65	163.33	212.68

## Philately

### Stamped Envelopes That Will Remain on General Sale

The following stamped envelopes are withdrawn from sale at Stamp Fulfillment Services (SFS) and authorized philatelic counters on September 30, 2001. However, they will remain on sale at regular retail counters until supplies are exhausted or an off-sale notice is issued.

Item Number	Description
215100	5-cent Nonprofit Sheep # 10 envelope
215200	5-cent Nonprofit Sheep Window # 10 envelope
262700	5-cent Nonprofit Sheep # 6 3/4 envelope
262800	5-cent Nonprofit Sheep Window # 6 3/4 envelope

— Stamp Services,  
Government Relations and Public Policy, 9-6-01

#### PICTORIAL CANCELLATION

### “That’s all Folks!”

The *That’s all Folks!* commemorative stamp will be issued on October 1, 2001, in Beverly Hills, California. The stamp will go on sale nationwide on October 2, 2001.

Porky Pig and other Looney Tunes characters, names, and related indicia are the property of Warner Bros. To ensure the correct use of Porky Pig in cancellations, the Postal Service and Warner Bros. have authorized one pictorial cancellation design for field use.

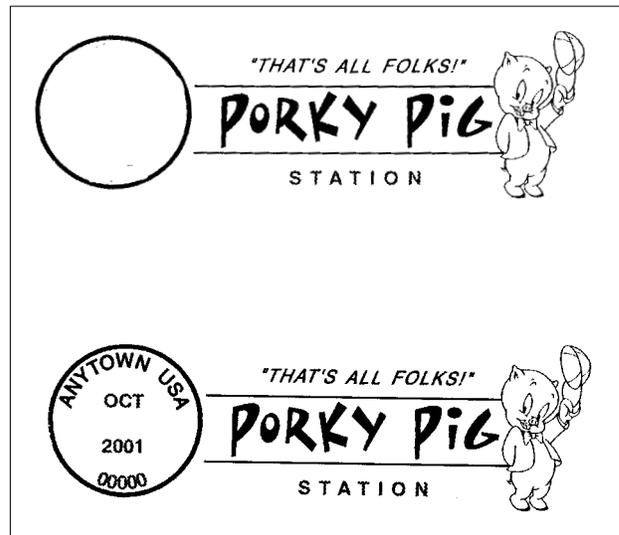
The *That’s all Folks!* pictorial cancellation art was developed exclusively for commemorating *That’s all Folks!* stamp events and may not be altered in any way, except as instructed in the guidelines.

As a reminder, the Postal Service must endeavor to make all unusual postmarking widely known to collectors through advance national publicity to avoid such postmarks being available only to small groups of people. Therefore, all pictorial cancellations for local events must be reported to Stamp Development on the Pictorial Cancellation Announcement form (see page 57) so that national publicity may be arranged.

Mail-back service will be honored by participating Post Offices for 30 days following the event.

### Guidelines for Finalizing That’s all Folks! Pictorial Cancellation Art

To finalize the *That’s all Folks!* pictorial cancellation art, insert within the circle the city, state, and ZIP Code of the physical location where your event is being held along with the month, day, and year that the cancellation is to be offered. Overall dimensions of the pictorial cancellation must not exceed 4 inches horizontally and 2 inches vertically. Examples of the original/unfinished art and the final art are shown below.



— Stamp Services,  
Government Relations and Public Policy, 9-6-01

Approving or Reviewing Requests



## Pictorial Cancellation Announcement

<p>Complete this announcement and forward it to the following address:</p> <p>PICTORIAL CANCELLATIONS                  STAMP SERVICES                  US POSTAL SERVICE                  475 L'ENFANT PLZ SW RM 5610                  WASHINGTON DC 20260-2437</p>	<p><i>Paste or tape pictorial cancellation copy here.</i>                  (Camera ready or reproducible)                  No larger than 4" horizontal x 2" vertical.                  (The dimensions of this box)                  Do not send image on a separate sheet.</p>
---	--

Send in all pictorial announcements for approval and publication, even if very close to announcement date. Pictorial announcements will be nationally publicized within 30 days of the event. If the announcements are late in arriving, they may be extended for 30 days.

Postal Service Contact (name, address, <b>phone</b> )	
Station Date(s)	
Sponsor	
Station Name	
<i>Complete</i> Street Address or PO Box Number	
City/State/ZIP+4	

**Mail Cancellation Requests to:**

Station Name	
Addressee Name (usually " <b>Postmaster</b> ")	
<i>Complete</i> Street Address or <b>PO Box 9998</b>	
City/State/ZIP+4	

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## Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective close-of-business September 30, 2001, all Post Offices, stations, branches, postal stores, vending outlets, and authorized philatelic centers must (1) withdraw the stamp stock items listed below and their related vending and store-prepared stamp items from sale and (2) prepare them for destruction. The stamp stock items should be submitted to destruction sites according to local established procedures, under the guidelines in Handbook F-1, *Post Office Accounting Procedures*, Part 45, Destroying Stamp Stock.

Absolutely no sales of the stamp stock items and their related vending and store-prepared stamp items listed below are permitted at retail counters and outlets after September 30, 2001. These stamp stock items are also withdrawn from sale at Stamp Fulfillment Services (SFS).

**Note:** Items listed with an asterisk were removed from sale at regular counters June 30, 2001.

Item Number	Description
<b>Stamp Issues:</b>	
440200	33-cent Year of the Dragon stamp
440278	\$1.50 StamperSaver Cards
440500	33-cent Library of Congress stamp
440600	33-cent Summer Sports stamps
441000	33-cent Distinguished Soldiers stamp
442300	33-cent Edwin Powell Hubble stamps
443800	33-cent Louise Nevelson stamp
446600	33-cent Youth Team Sports stamps
446700	33-cent American Samoa stamp
446800	\$3.30 Pacific Coast Rain Forest Souvenir Sheet
447100	33-cent Adoption stamp
450100	33-cent Submarine stamp
450200	33-cent Submarine stamp First Day Cover
660200	\$9.80 Submarine Prestige book
990200	\$9.80 Submarine Prestige book
660400*	\$6.60 Coral Pink Rose 2-sided book
660500*	\$6.60 Fruit Berries 2-sided book
661500*	\$4.95 Coral Pink Rose Vending book
662200*	\$6.60 Fruit Berries book
662300*	\$4.95 Fruit Berries Vending book
662700*	\$6.60 Tropical Flowers 2-sided book
774800	\$33 Official Mail coil
775700	\$33 Fruit Berries Self Adhesive coil
777400	\$33 Fruit Berries Liner-less coil

### Stamped Envelopes:

212800	33-cent Love #10 envelope
213600	33-cent Lincoln #10 envelope
213700	33-cent Lincoln #10 Window envelope
216300	33-cent Flag #10 envelope
216500	33-cent Flag #10 Window envelope
216600	33-cent Flag Security #9 envelope
216700	33-cent Flag Security #9 Window envelope
217300	33-cent Official Mail envelope
263300	33-cent Love #6 3/4 envelope
263400	33-cent Lincoln #6 3/4 envelope
263500	33-cent Lincoln #6 3/4 Window envelope
266300	33-cent Flag #6 3/4 envelope
266500	33-cent Flag #6 3/4 Window envelope

— Stamp Services,  
Government Relations and Public Policy, 9-6-01

## Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial cancellations have been extended for 60 days.



LUCILLE BALL STATION  
STURGIS SD 57785-9998  
AUGUST 7, 2001

August 7, 2001  
USPS  
LUCILLE BALL STATION  
POSTMASTER  
PO BOX 9998  
STURGIS SD 57785-9998



100th Anniversary  
MN State Fair Post Office  
Centennial Station  
Saint Paul MN 55108

August 23–September 3, 2001  
*United States Postal Service*  
MN STATE FAIR CENTENNIAL  
STATION  
POSTMASTER  
PO BOX 9998  
ST. PAUL MN 55108-9998



GRAND CANYON RAILROAD  
CENTENNIAL STATION  
1901 - 2001  
SEPTEMBER 15, 2001  
GRAND CANYON, AZ. 86023

September 15, 2001  
USPS  
GRAND CANYON RAILROAD  
CENTENNIAL STATION  
POSTMASTER  
PO BOX 9998  
GRAND CANYON AZ 86023-9998



Gothenburg, NE  
FAREWELL PONY  
LAST DAY  
Pony Express  
1861 Oct. 26, 2001  
140th Anniversary

October 26, 2001  
*Gothenburg Chamber of Commerce*  
FINAL DAY STATION  
POSTMASTER  
1021 LAKE AVE  
GOTHENBURG NE 69138-9998



GRAND CANYON RAILROAD  
CENTENNIAL STATION  
1901 - 2001  
SEPTEMBER 15, 2001  
WILLIAMS, AZ. 86046

USPS  
GRAND CANYON RAILROAD  
CENTENNIAL STATION  
POSTMASTER  
PO BOX 9998  
WILLIAMS AZ 86046-9998



North Platte, NE  
FAREWELL PONY  
LAST DAY  
Pony Express  
1861 Oct. 26, 2001  
140th Anniversary

*Pony Express Committee*  
FINAL DAY STATION  
POSTMASTER  
1302 INDUSTRIAL RD  
NORTH PLATTE NE 69101-9998



August 16, 2001  
ARTE AMERICAS STATION  
POSTMASTER  
PO BOX 9998  
FRESNO CA 93706-9998



August 31–September 3, 2001  
*Western Minnesota Steam Threshers*  
ROLLAG STATION  
POSTMASTER  
PO BOX 9998  
COLFAX ND 58018-9998



50th Anniversary Station  
PONY League World Series  
August 18, 2001  
Washington, PA 15301

August 18, 2001  
*Pony League*  
50TH ANNIVERSARY STATION  
POSTMASTER  
153 JEFFERSON AVE  
WASHINGTON PA 15301-9998



August 31–September 3, 2001  
*VFW*  
34TH ANNUAL GUN SHOW/  
FLEA MARKET STATION  
POSTMASTER  
404 SOUTH MAIN ST  
HILLSVILLE VA 24343-9998



August 24, 2001  
*Postal Service*  
RAILS TO TRAILS STATION  
POSTMASTER  
512 HUGART ST  
CONFLUENCE PA 15424-9998



September 1, 2001  
*Steamtown National Historic Site*  
STEAMTOWN NATIONAL  
HISTORIC SITE STATION  
POSTMASTER  
PO BOX 9998  
SCRANTON PA 18503-9998



August 24, 2001  
*USPS*  
BALLOON FEST STATION  
POSTMASTER  
2600 NORTH HIGHWAY 166  
EDEN UT 84310-9998



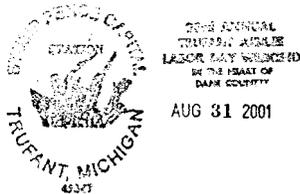
September 1, 2001  
CAMARGO DEPOT STATION  
POSTMASTER  
PO BOX 9998  
CAMARGO OK 73835-9998



August 28–September 1, 2001  
*Allentown Fair Ground Concessions*  
THE GREAT ALLENTOWN FAIR  
STATION  
POSTMASTER  
442 WEST HAMILTON ST  
ALLENTOWN PA 18101-9998



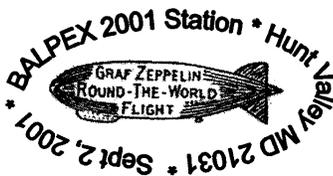
September 1, 2001  
GOTEBO GET DOWN STATION  
POSTMASTER  
416 WEST COMMERCIAL ST  
GOTEBO OK 73041-9998



August 31–September 1, 2001  
STAMP FENCE CAPITAL  
STATION  
POSTMASTER  
PO BOX 9998  
TRUFANT MI 49347-9998



September 1–2, 2001  
*The Fair at New Boston*  
THE FAIR AT NEW BOSTON  
STATION  
POSTMASTER  
150 NORTH LIMESTONE ST  
SPRINGFIELD OH 45501-9998



August 31–September 2, 2001  
BALPEX 2001 STATION  
MANAGER MOWS  
900 EAST FAYETTE ST  
BALTIMORE MD 21233-9715



September 1–3, 2001  
*Balloon Classic*  
COLORADO SPRINGS  
BALLOON CLASSIC STATION  
POSTMASTER  
201 EAST PIKES PEAK AVE  
COLORADO SPRINGS CO  
80903-9998



September 3, 2001  
 Chamber of Commerce  
 LABOR DAY STATION  
 POSTMASTER  
 121 EAST 2ND ST  
 HOISINGTON KS 67544-9998



September 8, 2001  
 MONTAPEX STATION  
 CRC  
 6701 WINTON BLOUNT BLVD  
 MONTGOMERY AL 36119-9998



September 3, 2001  
 44TH MACKINAC BRIDGE WALK  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 MACKINAC CITY MI 49701-9998



September 8-9, 2001  
 HELVETIA FAIR STATION  
 POSTMASTER  
 RT 46  
 HELVETIA WV 26224-9998



September 4, 2001  
 Florence Post Office  
 HONORING VETERANS  
 STATION  
 POSTMASTER/PHILATELIC  
 SERVICES  
 770 MAPLE ST  
 FLORENCE OR 97439-9998



September 9, 2001  
 Uncle Sam Stamp Club  
 UNCLE SAM PARADE STATION  
 POSTMASTER  
 400 BROADWAY  
 TROY NY 12180-9998



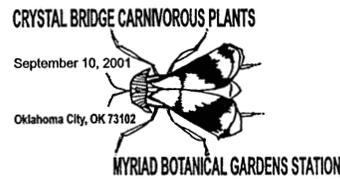
September 7, 2001  
 USPS  
 CENTENNIAL STATION  
 POSTMASTER  
 PO BOX 9998  
 RESERVE NM 87830-9998



September 9, 2001  
 Eastport Area Chamber of  
 Commerce  
 14TH ANNUAL SALMON  
 FESTIVAL STATION  
 POSTMASTER  
 1 WASHINGTON ST  
 EASTPORT ME 04631-9998



September 8, 2001  
 Public Library Friends Inc  
 BAYARD PARK CENTENNIAL  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 EVANSVILLE IN 47715-9998



September 10, 2001  
 Myriad Botanical Gardens  
 MYRIAD BOTANICAL GARDENS  
 STATION  
 POSTMASTER  
 320 SOUTHWEST 5TH ST  
 OKLAHOMA CITY OK  
 73125-9998



September 8, 2001  
 Peruvian Futurity  
 FUTURITY STATION  
 POSTMASTER  
 251 WEST LANCASTER  
 FORT WORTH TX 76102-9998



September 12, 2001  
 SCARECROW STATION  
 POSTMASTER  
 1405 WEST MAIN ST  
 ST CHARLES IL 60174-9998



September 8, 2001  
 Eastham 350th Anniversary  
 Committee  
 WINDMILL STATION  
 POSTMASTER  
 2305 STATE HWY  
 EASTHAM MA 02642-9998



September 12, 2001  
 Universal Ship Cancellation  
 Society/Postmaster  
 USS KITTY HAWK CVA-63  
 REUNION STATION  
 POSTMASTER  
 PO BOX 17000  
 PENSACOLA FL 32501-9998



**Battle of Heartbreak Ridge**  
**Second U.S. Army Division**  
**50th Anniversary Station**  
 September 13, 2001  
 Halifax, Virginia 24558

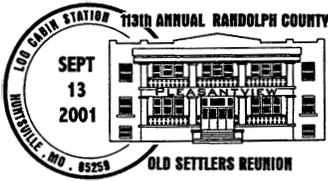
September 13, 2001  
 BATTLE OF HEARTBREAK  
 RIDGE SECOND US ARMY  
 DIVISION 50TH ANNIVERSARY  
 STATION  
 POSTMASTER  
 231 SOUTH MAIN ST  
 HALIFAX VA 24558-9998

20th ANNUAL STATION

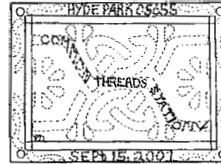


HUMMELSTOWN ARTS FESTIVAL  
 SEPTEMBER 15, 2001  
 HUMMELSTOWN, PA 17036-9998

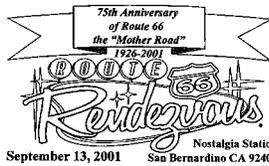
September 15, 2001  
 Hummelstown Art Association  
 20TH ANNUAL STATION  
 POSTMASTER  
 PO BOX 9998  
 HUMMELSTOWN PA  
 17036-9998



September 13-15, 2001  
 113th Annual Old Settlers  
 Reunion  
 LOG CABIN STATION  
 POSTMASTER  
 110 SOUTH MAIN ST  
 HUNTSVILLE MO 65259-9998



September 15, 2001  
 USPS  
 COMMON THREADS STATION  
 POSTMASTER  
 PO BOX 9998  
 HYDE PARK VT 05655-9998



September 13-16, 2001  
 Route 66 Rendezvous  
 NOSTALGIA STATION  
 POSTMASTER  
 390 WEST 5TH ST  
 SAN BERNARDINO CA  
 92401-9998



September 15, 2001  
 Southern Oregon Philatelic  
 Society  
 ROUGE VALLEY  
 INTERNATIONAL MEDFORD  
 AIRPORT STATION  
 POSTMASTER/PHILATELIC  
 SERVICES  
 333 WEST 8TH ST  
 MEDFORD OR 97501-9998



September 14, 2001  
 McKinley Memorial  
 MCKINLEY MEMORIAL STATION  
 POSTMASTER  
 201 HIGH ST NORTH EAST  
 WARREN OH 44481-9998



HARDSCRABBLE DAY  
 Red Hook Chamber  
 Of  
 Commerce Hardscrabble Station  
 25th Anniversary  
 September 15, 2001  
 Red Hook, NY 12571

September 15, 2001  
 RED HOOK CHAMBER OF  
 COMMERCE HARDSCRABBLE  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 RED HOOK NY 12571-9998



September 15, 2001  
 HARVEST MUSIC FESTIVAL  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 ELLENVILLE NY 12428-9998



September 15-16, 2001  
 CHAUTAUQUA OF THE ARTS  
 MILL RACE PARK STATION  
 POSTMASTER  
 450 JACKSON ST  
 COLUMBUS IN 47201-9998



September 15, 2001  
 The Capital District Civil War  
 Round Table  
 PRUYN HOUSE STATION  
 POSTMASTER  
 685 WATERVLIET/SHAKER RD  
 LATHAM NY 12110-9998



September 15-16, 2001  
 Southern Illinois Stamp Club  
 SIRPEX 2001 STATION  
 POSTMASTER  
 PO BOX 9998  
 SHAWNEETOWN IL 62984-9998



September 15, 2001  
 The Cincinnatus Corn Festival  
 Committee  
 CINCINNATUS CORN FEST  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 CINCINNATUS NY 13040-9998



September 15-16, 2001  
 Peru Applefest Committee  
 APPLEFEST STATION  
 POSTMASTER  
 742 BEAR SWAMP RD  
 PERU NY 12972-9998





ILLINI STATION

SEPTEMBER 22 2001  
CHAMPAIGN IL 61821

CUPEX 2001

September 22, 2001  
ILLINI STATION  
POSTMASTER  
PO BOX 9998  
CHAMPAIGN IL 61821-9998



Brown Co.  
Fair Station  
Georgetown OH  
45121  
Sept. 25, 2001

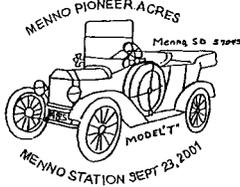
September 25, 2001  
Brown County Fair  
BROWN COUNTY FAIR  
STATION  
POSTMASTER  
PO BOX 9998  
GEORGETOWN OH 45121-9998



September 22, 2001  
Village of South Greenfield  
SOUTH GREENFIELD MO  
CELEBRATION STATION  
POSTMASTER  
400 PARK AVE  
SOUTH GREENFIELD MO  
65752-9998



September 25, 2001  
Postmaster & Philatelic Collectors  
ZIP MEETS DATE STATION  
POSTMASTER  
4150 CHICAGO AVE  
RIVERSIDE CA 92507-9998



September 23, 2001  
Menno Pioneer Heritage  
Association  
MENNO PIONEER ACRES  
STATION  
POSTMASTER  
PO BOX 9998  
MENNO SD 57045-9998



September 25-27, 2001  
Farm Progress Show  
FARM PROGRESS SHOW  
STATION  
POSTMASTER  
PO BOX 9998  
STOCKWELL IN 47983-9998



BLANSINGBURG SCHOOLHOUSE  
DEDICATION STATION  
September 23, 2001  
WALL, N.J. 07719

September 23, 2001  
Old Wall Historical Society  
BLANSINGBURG  
SCHOOLHOUSE DEDICATION  
STATION  
POSTMASTER  
2510 BELMAR BLVD.  
WALL NJ 07719-9998



September 26, 2001  
Youngstown Post Office  
YOUNGSTOWN POST OFFICE  
BICENTENNIAL STATION  
POSTMASTER  
99 SOUTH WALNUT ST  
YOUNGSTOWN OH 44501-9998

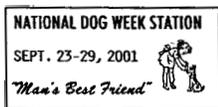


Multi-Cultural Day  
Milwaukee  
Museum Station  
September 23, 2001  
Milwaukee, WI 53203

September 23, 2001  
Lakeland District Diversity Office  
MULTI-CULTURAL DAY  
MILWAUKEE MUSEUM  
STATION  
POSTMASTER  
PO BOX 5066  
MILWAUKEE WI 53201-5066



September 27, 2001  
The Oneonta Historical Society  
CARLETON WATKINS STATION  
POSTMASTER  
352 MAIN ST  
ONEONTA NY 13820-9998



September 24, 2001  
NATIONAL DOG WEEK STATION  
POSTMASTER  
65 NORTH MAIN ST  
CRANBURY NJ 08512-9998



September 27-30, 2001  
Kingwood WV Volunteer Fire  
Dept/Kingwood Rotary Club  
BUCKWHEAT FESTIVAL  
STATION  
POSTMASTER  
209 MILLER RD  
KINGWOOD WV 26537-9998



September 24, 2001  
Postmaster & Philatelic Collectors  
DATE MEETS ZIP STATION  
POSTMASTER  
390 WEST 5TH ST  
SAN BERNARDINO CA  
92401-9998



September 28-29, 2001  
Kalona Historical Society  
KALONA FALL FESTIVAL  
STATION  
POSTMASTER  
302 5TH ST  
KALONA IA 52247-9998

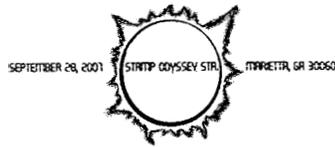


September 28-29, 2001  
 Warrens Cranberry Festival  
 WARRENS CRANBERRY  
 FESTIVAL STATION  
 POSTMASTER  
 PO BOX 9998  
 WARRENS WI 54666-9998



Sept. 29, 2001  
 'Preserving  
 The Past  
 For The Future'  
 CHULA, MO 64635

September 29, 2001  
 Livingston County Steam & Gas  
 Association  
 OLD TIME HARVEST DAYS  
 STATION  
 POSTMASTER  
 630 MANSUR  
 CHULA MO 64635-9998



September 28-30, 2001  
 Cobb County Stamp Club  
 STAMP ODYSSEY STATION  
 POSTMASTER  
 257 LAWRENCE ST  
 MARIETTA GA 30060-9998



September 29, 2001  
 Pahrump Valley Chamber of  
 Commerce  
 PONY EXPRESS STATION  
 POSTMASTER  
 PO BOX 9998  
 PAHRUMP NV 89041-9998



September 29, 2001  
 APPLE-UMPKIN STATION  
 POSTMASTER  
 2 SOUTH ACADEMY ST  
 WYOMING NY 14591-9998



September 29, 2001  
 Tioga Historical Society  
 HISTORICAL STATION  
 POSTMASTER  
 100 NORTH HIGHWAY 377  
 TIOGA TX 76271-9998



September 29, 2001  
 Winchester Pickle Festival  
 Committee  
 PICKLE FESTIVAL STATION  
 POSTMASTER  
 11 RICHMOND ST  
 WINCHESTER NH 03470-9998



September 29, 2001  
 MEMORIAL STATION  
 POSTMASTER  
 PO BOX 9998  
 MOUNT MORRIS NY  
 14510-9998



September 29, 2001  
 Kern Valley Audubon  
 VULTURE STATION  
 POSTMASTER  
 PO BOX 9998  
 WELDON CA 93283-9998



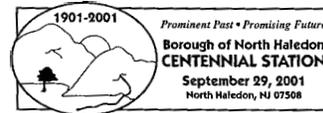
PATRICKSBURG IN  
 47455  
 September 29, 2001  
 1851-2001

September 29, 2001  
 Patricksburg Community Center  
 SESQUICENTENNIAL STATION  
 POSTMASTER  
 PO BOX 9998  
 PATRICKSBURG IN 47455-9998



September 29, 2001  
 Amorita OK 73719

September 29, 2001  
 Amorita Centennial Committee  
 AMORITA CENTENNIAL  
 STATION  
 POSTMASTER  
 102 BROADWAY  
 AMORITA OK 73719-9998



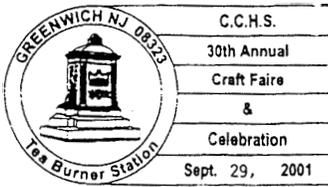
September 29, 2001  
 Borough of North Haledon  
 NORTH HALEDON CENTENNIAL  
 STATION  
 POSTMASTER  
 194 WARD ST  
 PATERSON NJ 07510-9998



September 29, 2001  
 USPS  
 FALL FESTIVAL STATION  
 POSTMASTER  
 PO BOX 9998  
 EAST BURKE VT 05832-9998



September 29, 2001  
 QWL  
 BURKES GARDEN STATION  
 POSTMASTER  
 PO BOX 9998  
 BURKES GARDEN VA  
 24608-9998



September 29-30, 2001  
 Historical Society  
 TEA BURNER STATION  
 POSTMASTER  
 1016 YE GREATE ST  
 GREENWICH NJ 08323-9998



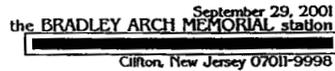
September 30, 2001  
 HISTORICAL SOCIETY OF  
 HERNDON STATION  
 POSTMASTER  
 590 GROVE ST  
 HERNDON VA 20170-9998



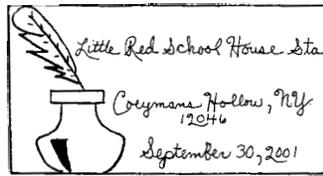
September 29-30, 2001  
 FALLASBURG FALL FESTIVAL  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 LOWELL MI 49331-9998



September 30, 2001  
 GRAND PRIX STATION  
 POSTMASTER  
 125 WEST SOUTH ST  
 INDIANAPOLIS IN 46206-9998



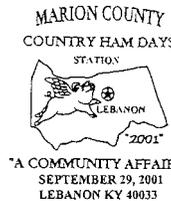
September 29-30, 2001  
 Clifton Stamp Society  
 THE BRADLEY ARCH  
 MEMORIAL STATION  
 POSTMASTER  
 811 PAULISON AVE  
 CLIFTON NJ 07011-9998



September 30, 2001, 2001  
 The Little Red School House  
 Historical Society  
 THE LITTLE RED SCHOOL  
 HOUSE STATION  
 POSTMASTER  
 PO BOX 9998  
 COEYMANS HOLLOW NY  
 12046-9998



September 29-30, 2001  
 Dayton Stamp Club  
 AIRPEX XXVI STATION  
 POSTMASTER  
 PO BOX 9998  
 DAYTON OH 45401-9998



September 30, 2001  
 Lebanon-Marion Co Chamber of  
 Commerce  
 COUNTRY HAM DAYS STATION  
 POSTMASTER  
 PO BOX 9998  
 LEBANON KY 40033-9998



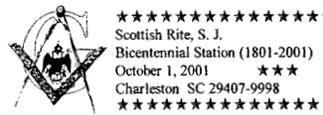
September 29-30, 2001  
 Rugby Rescue-Fire-Aux and  
 Virginia State Parks  
 RUGBY STATION  
 POSTMASTER  
 PO BOX 9998  
 MOUTH OF WILSON VA  
 24363-9998



October 1, 2001  
 USPS  
 NATIONAL STAMP COLLECTING  
 MONTH STATION  
 POSTMASTER  
 PO BOX 9998  
 WENDELL MA 01379-9998



September 29-30, 2001  
 The Madison Historical Society  
 FALL FESTIVAL WEEKEND  
 STATION  
 POSTMASTER  
 PO BOX 9998  
 MADISON NY 13402-9998



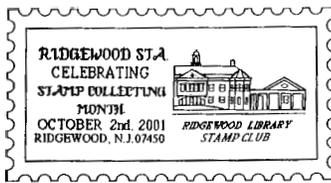
October 1-3, 2001  
 SCOTTISH RITE SJ  
 BICENTENNIAL STATION  
 POSTMASTER  
 PO BOX 29423  
 CHARLESTON SC 29423-9998



September 29 & October 1, 2001  
 Argonne National Laboratory  
 ENRICO FERMI STATION  
 POSTMASTER  
 9700 SOUTH CASS AVE  
 ARGONNE IL 60439-9998



October 2, 2001  
 THREE LITTLE PIGS STATION  
 POSTMASTER  
 PO BOX 9998  
 FERDALE NY 12734-9998



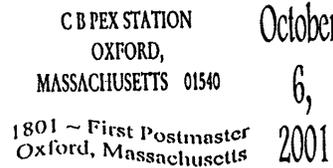
October 2, 2001  
 Paul A Krell  
 RIDGEWOOD STATION  
 POSTMASTER  
 143 EAST RIDGEWOOD AVE  
 RIDGEWOOD NJ 07450-9998



October 5-6, 2001  
 METAMORA STATION  
 POSTMASTER  
 PO BOX 9998  
 METAMORA IN 47030-9998



October 2, 2001  
 THATS ALL FOLKS STATION  
 POSTMASTER  
 11129 ARIZONA AVE  
 YOUNGTOWN AZ 85363-9998



October 6, 2001  
 Clara Barton Stamp Club  
 CB PEX STATION  
 POSTMASTER  
 681 MAIN ST  
 OXFORD MA 01540-9998



October 3, 2001  
 Committee for Bobby Thompson  
 Cancellation  
 BOBBY THOMPSON STATION  
 POSTMASTER  
 PO BOX 9998  
 BERKELEY HEIGHTS NJ  
 07922-9998

October 6, 2001\*\*Fall Festival Station



October 6, 2001  
 City of Marble Hill  
 FALL FESTIVAL STATION  
 POSTMASTER  
 200 STATE HWY 34 WEST  
 MARBLE HILL MO 63764-9998



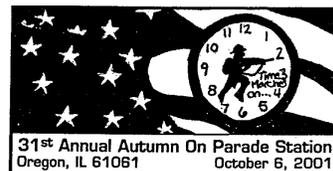
October 4, 2001  
 Borger Stamp Club  
 BORPEX STATION  
 POSTMASTER  
 500 SOUTH MCGEE ST  
 BORGER TX 79007-9998



October 6, 2001  
 HOBO FESTIVAL STATION  
 POSTMASTER  
 3957 2ND AVE  
 LAUREL HILL FL 32567-9998



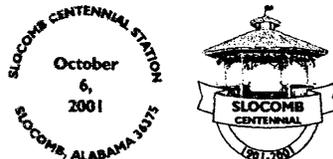
October 4, 2001  
 Combined Federal Campaign  
 CFC KICK-OFF STATION  
 POSTMASTER  
 PO BOX 5066  
 MILWAUKEE WI 53201-5066



October 6, 2001  
 31ST ANNUAL AUTUMN ON  
 PARADE STATION  
 POSTMASTER  
 500 WASHINGTON ST  
 OREGON IL 61061-9998



October 4-6, 2001  
 Blue Grass Festival  
 5TH ANNUAL STATION  
 POSTMASTER  
 201 WEST OKLAHOMA ST  
 GUTHRIE OK 73044-9998



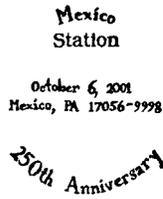
October 6, 2001  
 SLOCOMB CENTENNIAL  
 STATION  
 POSTMASTER  
 957 WEST LAWRENCE HARRIS  
 HWY  
 SLOCOMB ALA 36375-9998



October 5, 2001  
 MOVING WALL STATION  
 POSTMASTER  
 10000 SLOAN FIELD BLVD  
 MIDLAND TX 79711-9998



October 6, 2001  
 University Texas @ Dallas  
 EXHIBITION STATION  
 POSTMASTER  
 401 DFW TURNPIKE  
 DALLAS TX 75260-9998



October 6, 2001  
Mexico, PA 17056-9998

October 6, 2001  
Walker Grange  
MEXICO STATION  
POSTMASTER  
PO BOX 9998  
MEXICO PA 17056-9998



October 6-7, 2001  
CLEVELAND STAMP FAIR  
EXHIBITION STATION  
WICKLIFFE POST OFFICE  
1400 LLOYD RD  
WICKLIFFE OH 44092-9998



Centennial Station  
Jefferson City, TN 37760  
October 6, 2001

October 6, 2001  
Mike Evon  
CENTENNIAL STATION  
POSTMASTER  
101 EAST OLD AJ HWY  
JEFFERSON CITY TN  
37760-9998



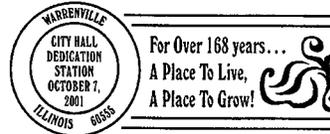
37<sup>th</sup> National Apple Harvest  
Festival Station  
Arendtsville PA 17303  
October 6, 2001

October 6-14, 2001  
Upper Adams Jaycees  
37TH NATIONAL APPLE  
HARVEST FESTIVAL STATION  
POSTMASTER  
26 SOUTH HIGH ST  
ARENDSVILLE PA 17303-9998



Indianola Vol Fire Co #173  
50th Anniversary Station  
October 6, 2001  
Indianola PA 15051-9998

October 6, 2001  
Indianola Vol Fire Co  
50TH ANNIVERSARY STATION  
POSTMASTER  
PO BOX 9998  
INDIANOLA PA 15051-9998



October 7, 2001  
City of Warrenville  
CITY HALL DEDICATION  
STATION  
POSTMASTER  
3S101 ROCKWELL ST  
WARRENVILLE IL 60555-9998



Angel Station  
October 6, 2001  
Guilford, NY 13780

October 6, 2001  
The Guilford Historical Society  
ANGEL STATION  
POSTMASTER  
PO BOX 9998  
GUILFORD NY 13780-9998



October 8, 2001  
Scottsburg Community Service  
Association  
SCOTTSBURGH POST OFFICE  
150TH STATION  
POSTMASTER/PHILATELIC  
SERVICES  
35346 STATE HIGHWAY 38  
SCOTTSBURGH OR 97473-9998



Covered Bridge  
Day Station  
Swanzy NH 03446  
October 6 2001

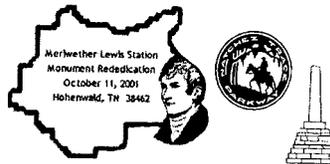
October 6, 2001  
Swanzy Covered Bridge  
Association  
COVERED BRIDGE DAY  
STATION  
POSTMASTER  
486 OLD HOMESTEAD  
HIGHWAY  
SWANZY NH 03446-9998



October 10, 2001  
USPS  
M.M. PINE LIBRARY STAMP  
CLUB STATION  
POSTMASTER  
14-24 ABBOTT RD  
FAIR LAWN NJ 07410-9998



October 6-7, 2001  
The LaFayette Apple Festival  
Committee  
LAFAYETTE APPLE FESTIVAL  
STATION  
POSTMASTER  
PO BOX 9998  
LAFAYETTE NY 13084-9998



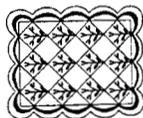
October 11, 2001  
US Dept of Interior-National Park  
Service Natchez Trace Parkway  
MERIWETHER LEWIS STATION  
POSTMASTER  
PO BOX 9998  
HOHENWALD TN 38462-9998

CINCOPEX 2001 STATION

October 6, 2001

SIDNEY,  
NEW YORK 13838

HONORING AMERICAN QUILTING



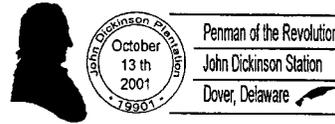
October 6-7, 2001  
The Tri-County Stamp Club  
CINCOPEX 2001 STATION  
POSTMASTER  
6 MANG DR  
SIDNEY NY 13838-9998



October 12-13, 2001  
Oakland Post Office  
FESTIVAL STATION  
POSTMASTER  
PO BOX 9998  
OAKLAND MD 21550-9998



October 12-14, 2001  
*International Stamp Collectors Society*  
 NEVADAPEX STATION  
 POSTMASTER  
 PO BOX 9998  
 LAUGHLIN NV 89029-9998



October 13, 2001  
*Delaware State Museums*  
 JOHN DICKINSON STATION  
 POSTMASTER  
 55 THE PLAZA  
 DOVER DE 19901-9998



October 12, 2001  
*USPS — (Village Celebration)*  
 SISTER BAY FALL FESTIVAL STATION  
 POSTMASTER  
 PO BOX 9998  
 SISTER BAY WI 54234-9998



October 13, 2001  
 WYPEX 01 STATION 10TH ANNIVERSARY  
 POSTMASTER  
 4800 CONVERSE AVE  
 CHEYENNE WY 82001-9998



October 12-14, 2001  
*FARM FESTIVAL STATION*  
 POSTMASTER  
 WEST COLLEGE ST  
 RIO GRANDE OH 45674-9998



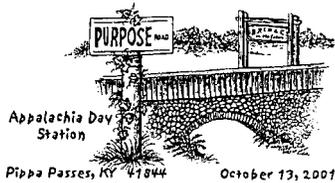
October 13-14, 2001  
*Evansville Stamp Club*  
 EVANSPEX 2001 STATION  
 POSTMASTER  
 PO BOX 9998  
 EVANSVILLE IN 47715-9998



October 13, 2001  
 WAKULLA CHIVAREE STATION  
 POSTMASTER  
 8219 WOODVILLE HWY  
 WOODVILLE FL 32362-9998



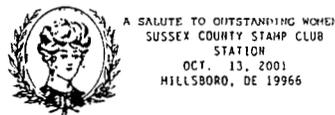
October 13-14 and 20-21, 2001  
*Gilmer County Chamber of Commerce & Ellijay Lions Club*  
 30TH ANNUAL GEORGIA APPLE FESTIVAL 2001 ARTS & CRAFTS FAIR STATION  
 POSTMASTER  
 801 INDUSTRIAL BLVD.  
 ELLIJAY GA 30540-9998



October 13, 2001  
*Alice Lloyd College*  
 APPALACHIA DAY STATION  
 POSTMASTER  
 PO BOX 9998  
 PIPPA PASSES KY 41844-9998



October 14, 2001  
*Tri-State Stamp Club*  
 TRI-STATE STAMP CLUB SHOW STATION  
 POSTMASTER  
 350 WEST 6TH ST  
 DUBUQUE IA 52001-9998



October 13, 2001  
*Sussex County Stamp Club*  
 SUSSEX COUNTY STAMP CLUB STATION  
 POSTMASTER  
 100 MAIN ST  
 MILLSBORO DE 19966-9998



October 15, 2001  
*Paul A. Krell*  
 GLEN ROCK STATION  
 POSTMASTER  
 143 EAST RIDGEWOOD AVE  
 RIDGEWOOD NJ 07451-9998



October 13, 2001  
*The Scriba Historical Society*  
 SCRIBA HERITAGE DAY STATION  
 POSTMASTER  
 PO BOX 9998  
 LYCOMING NY 13093-9998



October 15, 2001  
*United States Mint/Unicover Corp*  
 FRANKFORT STATION  
 POSTMASTER  
 1210 WILKINSON BLVD  
 FRANKFORT KY 40601-1987

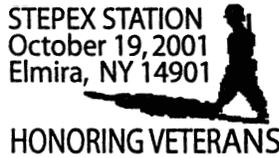


October 18, 2001  
USPS — Open House Dedication  
GRAND OPENING STATION  
POSTMASTER  
PO BOX 9998  
BORDEN IN 47106-9998



October 20, 2001  
Gateway to the Poconos  
Station  
Portland, PA 18351-9998  
October 20, 2001

October 20, 2001  
Borough of Portland  
GATEWAY TO THE POCONOS  
STATION  
POSTMASTER  
PO BOX 9998  
PORTLAND PA 18351-9998



October 19–20, 2001  
Elmira Stamp Club  
STEPEX STATION  
POSTMASTER  
1 INDUSTRIAL PARK BLVD  
ELMIRA NY 14901-9998



October 20, 2001  
The Warrensburg Chamber of  
Commerce  
FESTIVAL OF SCARECROWS  
STATION  
POSTMASTER  
3930 MAIN ST  
WARRENSBURG NY  
12885-9998

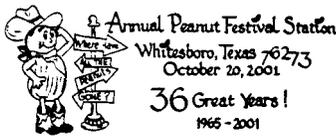


October 20, 2001  
The New England Wild Flower  
Society  
THE NEW ENGLAND WILD  
FLOWER SOCIETY STATION  
POSTMASTER  
330 COCHITUATE RD  
FRAMINGHAM MA 01701-9998

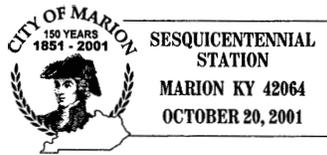


October 20, 2001  
Cherokee Centennial  
Cherokee, OK 73728  
October 20, 2001

October 20, 2001  
Cherokee Grand Avenue  
Committee  
CHEROKEE CENTENNIAL  
STATION  
POSTMASTER  
1780 SOUTH GRAND  
CHEROKEE OK 73728-9998



October 20, 2001  
Whitesboro Area Chamber of  
Commerce  
ANNUAL PEANUT FESTIVAL  
STATION  
POSTMASTER  
100 COLLINSVILLE ST  
WHITESBORO TX 76273-9998



October 20, 2001  
City of Marion  
SESQUICENTENNIAL STATION  
POSTMASTER  
PO BOX 9998  
MARION KY 42064-9998

Pioneer Days



October 20th–21st, 2001



October 20, 2001  
PIONEER STATION  
POSTMASTER  
PO BOX 9998  
CAIRO WV 26337-9998



October 27, 2001  
Chamber of Commerce  
CENTENNIAL CELEBRATION  
STATION  
POSTMASTER  
500 W MAIN ST  
GUNTER TX 75058-9998

October 21–27, 2001  
Gunter Chamber of Commerce  
CENTENNIAL CELEBRATION  
STATION  
POSTMASTER  
500 WEST MAIN  
GUNTER TX 75058-9998



October 20, 2001



October 20, 2001  
CASANOVA HUNT STATION  
POSTMASTER  
5137 WESTON RD  
CASANOVA VA 20139-9998

## Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mail Preparation and Standards, Pricing and Product Design, 9-6-01

## Post Offices

### NOTICE AND CORRECTION

#### Proper Identification of Damaged Mail Transport Equipment Rolling Stock

Please disregard the article titled "Notice: Proper Identification of Damaged Mail Transport Equipment Rolling Stock" in *Postal Bulletin 22051 (5-31-01, page 59)*. The article that appears here has the correct information.

All users of mail transport equipment (MTE) are requested to promptly identify, "red tag," and isolate damaged or defective wheeled containers used to transport mail. Damaged rolling stock must be removed from service and placed in a holding area for return to the servicing mail transport equipment service center (MTEESC).

Although all MTE items passing through the MTEESCs are scanned for obvious defects, use of the orange PS Form 4707, "Out of Order" tag, will ensure that broken rolling stock is identified and scheduled for repair. Please help the MTEESC network keep your rolling stock serviceable by tagging all defective containers.

— Mail Transport Equipment,  
Network Operations Management, 9-6-01

NOTICE AND CORRECTION

**Removal of Trash From Mail Transport Equipment**

Please disregard the article titled "Notice: Removal of Trash from Mail Transport Equipment" in *Postal Bulletin 22051 (5-31-01, page 59)*. The article that appears here has the correct information.

Mail processing centers and facilities must immediately stop shipping excess or broken office and workroom furniture, equipment, garbage, and trash to the mail transport equipment service centers (MTESCs) in excess containers or cardboard boxes. Incidents of this type have increased sharply during 2001. This practice creates environmental health and safety problems at the receiving MTESCs, which must spend unbudgeted funds to dispose of the refuse through waste management contractors.

Future shipments of this type will be returned to the originating offices, which will be billed for the additional shipping and handling expenses.

Refer to Handbook AS-701, *Material Management*, for instructions on disposing of unneeded or broken equipment.

— *Mail Transport Equipment, Network Operations Management, 9-6-01*

NOTICE

**Publication 286, PCC Program**

Publication 286, *PCC Program*, has been updated this year and contains useful information to assist you in enhancing and strengthening your local PCC operation.

Publication 286 is now in the Material Distribution Center. There is no automatic distribution of this publication. The individual cost is \$1.183. All PCC Postal Co-Chairs are encouraged to order a supply for their local PCC.

Anyone who can use the electronic PS 7380, *MDC Supply Requisition*, in F3Fill may submit requisitions via cc: Mail to: MDC CUSTOMER SERVICE AT TOKS001L. Customers may continue to place orders electronically by telephone by calling the Touch-Tone Order Entry (TTOE) system at 800-332-0317, option 1, then option 2.

Please use the following ordering information for Publication 286:

PSIN:	PUB 286
Description:	PCC Program
PSN:	7610-02-000-9999
Unit of issue:	EA (each)
Minimum Order Quantity:	1
Bulk Pack Qty:	65
Unit Price:	\$1.183

— *Mailing Industry Relations, Strategic Marketing, 9-6-01*

REQUIREMENTS RELATED TO CONDUCT ON POSTAL SERVICE PROPERTY

**Prohibition Against Soliciting Signatures**

Effective June 25, 1998, Postal Service regulations were revised to prohibit the solicitation of signatures for petitions, polls, or surveys on Postal Service property. The regulations can be found in the *Postal Operation Manual (POM)* at section 124.54, as well as in *Poster 7, Rules and Regulations Governing Conduct on Postal Property*. On June 5, 2000, as a result of a lawsuit filed in the District of Columbia, enforcement of the prohibition was temporarily suspended until July 31, 2000. This temporary enforcement suspension was then extended until Sept. 15, 2000, at which time enforcement of the prohibition was reinstated. Since the prohibition is relatively new and has been in and out of effect over the past few years, there may be some confusion about its status.

**The prohibition against soliciting signatures on Postal Service property is in full force and effect.**

Members of the public who engage in the solicitation of signatures on Postal Service property should be advised of the prohibition and directed to leave Postal Service premises if they do not cease the prohibited activities. Note that there is no authority at the area or local level either to modify the regulation or deviate from enforcing it.

The prohibition applies to Postal Service property, whether leased or owned. As with all Postal Service conduct regulations, this new regulation does **not** apply to areas in the public right-of-way, such as non-Postal Service perimeter sidewalks or streets. (This is despite the fact that



**Post Office Changes**

Old/New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/Unit	Unit Type	Effective Date	Comments
Old	30-1440	68380	NE	Burchard	Pawnee	Lewiston	Community Post Office	08/25/2001	Community Post Office discontinued. Retain ZIP Code. Retain place name. Continue to use Lewiston NE 68380 as last line for address.
New	30-1440	68380	NE	Burchard	Pawnee	Main Office	Post Office	08/25/2001	
Old	34-8967	88441	NM	Tucumcari	San Miguel	Bell Ranch	Community Post Office	05/16/2000	Community Post Office and ZIP Code discontinued. Establish a place name. Bell Ranch NM becomes an acceptable last line for use with ZIP Code 88431.
New	34-6153	88431	NM	Newkirk	Guadalupe	Main Office	Post Office	05/16/2000	
Old	41-9116	17886	PA	West Milton	Union	Main Office	Post Office	09/08/2001	This announcement expands the use of ZIP Code 17886 to include delivery.
New	41-9116	17886	PA	West Milton	Union	Main Office	Post Office	09/08/2001	
Old	57-0304	82620	WY	Alcova	Natrona	Main Office	Post Office	08/21/2001	This announcement expands the use of ZIP Code 82620 to include delivery.
New	57-0304	82620	WY	Alcova	Natrona	Main Office	Post Office	08/21/2001	

— Office of Address Management, Chief Technology Officer, 9-6-01

## Purchasing and Materials

ANNOUNCEMENT

### Custodial Products National Contracts Awarded

On August 13, 2001, the Dallas Purchasing and Materials Service Center (PMSC) awarded national contracts to Cleanwise, Inc., and W. W. Grainger, Inc., to supply all custodial products to the Postal Service.

The Dallas PMSC is the Center of Excellence deploying and managing this mandatory national sourcing strategy. By applying supply chain management, process management, and life cycle support principles, the Dallas PMSC expects this strategy to improve buying practices and reduce costs for the Postal Service.

After these contracts are implemented, Postal Service customers will place their orders for custodial products by using any of the methods currently available to them including U.S. mail, telephone, fax, or eBuy.

To access eBuy, the new automated web purchasing system, visit <http://ebuy.usps.gov>. eBuy orders are billed through the Federal Standard Requisitioning Issue Procedures (FEDSTRIP) process.

Ordering instructions, supplier contact names and telephone numbers, and Postal Service points of contact will be provided in future *Postal Bulletins* and *Material Logistics Bulletins*.

If you have any questions, call Steve Carpenter, contracting officer, Dallas PMSC, 214-819-7115.

— Purchasing Policies and Programs,  
Purchasing and Materials, 9-6-01

## Retail

# What's in Store

### Online Shipping's a breeze

*Info for customers*

The Postal Service's Shipping Web site at [www.usps.com/shipping](http://www.usps.com/shipping) offers customers a user-friendly environment in which their shipping questions can be answered. Customers can access information on all our expedited and package services — from Global Express Guaranteed™ to Parcel Post® to Signature Confirmation.™

On the horizon for the Shipping Web site, according to the Expedited/Package Services group, is the capability of printing labels and paying postage, managing an online address book, tracking and confirming up to 10 deliveries at a time, and requesting pickup service — just to mention a few coming attractions.

### Uniform update

One look. One purpose. One pride. That's what the Retail uniform program is all about. For an update on Phase II of the program, go to the Retail web site.

### Training reminder

Training for two expanded Retail programs — Dinero Seguro and passports — is nearing completion at the end of the fiscal year.

### A new look

*New MOL features*

The NetPost Mailing Online welcome page has been redesigned, making it easier to navigate. New users can click on a step-by-step guide for detailed instructions on how to upload documents and mailing lists, and it will lead them through the preparation of a mailing. New features include an online address book and a special section for non-profit mailers. Check it out at [www.usps.com](http://www.usps.com) under Online Services.

### Feedback

Send comments and questions to:

WHATS IN STORE  
US POSTAL SERVICE  
1735 N LYNN ST RM 6042  
ARLINGTON VA 22209-6057

## What's in Store



### *Retail Coaches Corner*

#### Welcome to the September Corner!

##### Lead Sales and Services Associate

We received several inquiries regarding the training course for the lead sales and services associate retail position mentioned in *Postal Bulletin* 22054 (7-12-01).

On July 1, 2001, the Lead Sales and Services Associate Training Program was implemented. The course is designed for employees who bid for or are assigned to Lead Sales and Services Associate duties after June 30, 2001.

The training may also be given as a refresher for current level 6 associates occupying window services technician (T-6) or clerk, finance station duty assignments.

The training materials are available on the USPS blue page. The course number is 23501-05. The *Administrator's Guide* is also available under the same course number. This guide explains the requirement regarding the training.

##### Standard Acceptance Procedures for Packages

In the "Retail Coaches Corner" in *Postal Bulletin* 22056 (8-6-01), the standard acceptance procedures for a customer presenting a package at the retail counter were reviewed. The reference was the *Domestic Mail Manual* (DMM) section A010, "General Addressing Standards." The information covers basic addressing requirements.

But for customers mailing items internationally, you must use the *International Mail Manual* (IMM). Chapter 1, section 120, "Preparation for Mailing," should be available at the counter for employees to review the requirements.

The mailer is responsible for compliance with applicable postal laws and regulations governing mailability and preparation of any item being mailed.

A visual inspection of the item is to be performed. This is covered in DMM C021.2.2. Notice 107, *Some Things Were Never Meant To Be Mailed*, is an excellent brochure that will assist you in explaining the requirements.

**Do we ask customers questions to determine contents?** Yes, how can we determine what the contents are without asking the customer questions? Ask the customer, "Does the item contain anything liquid, fragile, perishable, or potentially hazardous?"

If the customer answers "no," proceed with the transaction.

**So, if the customer answers, "I don't know" or refuses to answer, what do I do?** Without this information, the item cannot be accepted. Use Notice 107 or DMM C021-C023 as a guide when explaining why the item must be refused.

**So, if the customer tells me what the contents are but I do not know if it's mailable, what's the next step?** Consult DMM C020-C024, Publication 52, *Hazardous, Restricted, and Perishable Mail*, or the IMM to determine mailability.

##### HAZMAT: Retail Acceptance, the First Line of Defense

Beginning in accounting period one, fiscal year 2002, a training course regarding standard acceptance procedures will be implemented for all acceptance employees at the retail counter. The training focuses on reinforcing standard practices.

Questions or comments? Submit them via cc:Mail to *Retail Coaches Corner*.

# What's in Store

your

# Retail Calendar

'01  
FALL

## September

						SAT
SUN	MON	TUE	WED	THU	FRI	
						1
						Inform Your Customers that money orders make great back-to-school gifts
<b>Did You Know?</b> 2 In Postal Quarter Two FY01, 92% of residential respondents said clerk suggestions of additional mailing services and products were helpful	3 <b>Offices Closed</b>  <b>Labor Day</b>	4 <b>Inform Your Customers</b> that they can generate Rosh Hashanah and Yom Kippur greeting cards through NetPost™ Cardstore	5	6	7 <b>Inform Your Customers</b> that Dinero Seguro™ is an electronic international funds transfer offered by the U.S. Postal Service to Mexico with a 15-minute guarantee	8  <b>Start of Fiscal Year 2002</b>  <b>AP 1 begins</b>
9  <b>Grandparents Day</b>	10 <b>Vending Reminder:</b> Learn how to clean your validators; log onto the USPS Intranet and choose <i>Headquarters/Retail/SelfService/MaintenanceManagement Order! MMO-056-00</i>	11 <b>Retail Reminder:</b> Ask customers if they would like add-on services such as certified mail and/or insurance	12	13 <b>Retail Reminder:</b> Remind customers that money orders are the safe way to send college kids some extra cash	14  <b>payday</b>	15 <b>Inform Your Customers</b> that they can remember their family during Hispanic Heritage Month with a Dinero Seguro purchase
16 <b>Did You Know?</b> In Postal Quarter Two FY01, 93% of small business respondents rated Priority Mail™ service as excellent, very good, or good	17	18  <b>Rosh Hashanah</b>	19 <b>Vending Reminder:</b> Use the PHASE II Information Transfer Units (ITUs) to reprofile <i>all</i> vending equipment validators at servicing	20	21 <b>Retail Reminder:</b> Last day for districts to input VESS data for AP 13  <b>National POW-MIA Recognition Day</b> <i>Must fly POW-MIA flag</i>	22  <b>First Day of Autumn</b>
23 <b>Did You Know?</b> In Postal Quarter Two FY01, 87% of small businesses said they would recommend Priority Mail service to a business associate	24 <b>Inform Your Customers</b> that they can send up to \$2,000 using Dinero Seguro to approximately 2,300 Bancomer locations in Mexico	25 <b>Vending Reminder:</b> Make sure your stamp vending machines are well-stocked and report any failures immediately.	26	27  <b>Yom Kippur</b>	28  <b>payday</b>	29 <b>Vending Reminder:</b> When you return a validator to Topeka, you <i>must</i> include your FEDSTRIP number to get proper crediting
30 <b>Did You Know?</b> Eid is the Islamic holiday celebrating the end of Ramadan, the lunar month of fasting	<b>SEPTEMBER STAMP RELEASES:</b> <ul style="list-style-type: none"> <li>• <b>Eid</b></li> <li>• <b>Enrico Fermi</b></li> </ul>					

Refer to your 90-Day Retail Calendar Poster for additional information.

Access the Retail Intranet Site at: <http://retail.usps.gov>

# What's in Store

# your Retail Calendar '01 FALL

## October

### NATIONAL STAMP COLLECTING MONTH

"Stamp Collecting...Your Passport to the World"

	MON	TUE	WED	THU	FRI	SAT
SUN	1	2 <b>Make sure Holiday Closing door sign is displayed</b>	3	4	5	6 <b>AP 2 begins</b>
7 <b>Did You Know?</b> Retail Data Mart collects data from the POS ONE terminals and other data resources to support business decisions	8 <b>Offices Closed</b> <i>Columbus Day</i>	9 <i>Holiday POP and Merchandise shipments arrive this week</i>	10	11 <b>Vending Reminder:</b> Holiday Santa books available for your stamp vending machines — Items 665000 and 665011	12 <i>payday</i>	13 <b>Inform Your Customers</b> that they can get information about Dinero Seguro <sup>®</sup> in Spanish and English at 1-888-368-4669
14 <b>American Express<sup>®</sup> Promotion ends</b> <i>National Children's Day</i>	15 <i>Holiday Drive Period Begins — Remove Summer/Fall POP and display Holiday POP</i>	16	17 <b>Retail Reminder:</b> Make sure your Global Express Guaranteed <sup>™</sup> Take-Ones are well-stocked.	18	19	20 <b>Sweetest Day</b>
21 <b>Did You Know?</b> The earliest known painting of the Virgin and Child is in St. Catherine's Monastery in Egypt	22 <b>Inform Your Customers</b> that they can use ReadyPost <sup>™</sup> for their shipping needs	23	24 <b>United Nations Day</b>	25 <b>Retail Reminder:</b> Remind customers not to reuse boxes that have hazard symbols	26 <i>payday</i>	27 <b>Retail Reminder:</b> Ask customers if they would like insurance with their Priority Mail <sup>™</sup> so they can get the USPS eBillPay <sup>™</sup> CD
28 <b>Daylight Saving Time ends</b>	29 <b>Inform Your Customers</b> that their Global Express Guaranteed mailing can be tracked on the web at <a href="http://www.usps.com/gxg">www.usps.com/gxg</a>	30 <b>Vending Reminder:</b> Make sure your stamp vending machines are well-stocked and report any failures immediately.	31 <b>Halloween</b>	<b>OCTOBER STAMP RELEASES:</b> <ul style="list-style-type: none"> <li>• "That's All Folks!"</li> <li>• James Madison</li> <li>• Thanksgiving</li> <li>• Hanukkah</li> <li>• Madonna and Child</li> <li>• Santas</li> <li>• Kwanzaa</li> </ul>		

Refer to your 90-Day Retail Calendar Poster for additional information.

Access the Retail Intranet Site at: <http://retail.usps.gov>

# What's in Store

# your Retail Calendar

'01 HOLIDAY

## November

				THU	FRI	SAT
				1	2	3
SUN	MON	TUE	WED			<b>AP 3 begins</b>
4 <b>Did You Know?</b> James Madison is known as the "Father of the Constitution" for the leading role he played in drafting the document	5 <b>Make sure Holiday Closing door sign is displayed</b>	6 <b>Inform Your Customers</b> that they can use ReadyPost™ for their shipping needs	7	8 <b>Retail Reminder:</b> Remind customers not to reuse boxes that have hazard symbols	9 <i>payday</i>	10
11 <b>Veterans Day</b>	12 <b>Offices Closed</b>	13	14 <b>Retail Reminder:</b> Remind customers to buy stamps at vending machines and shorten your lines	15	16	17 <b>Retail Reminder:</b> Ask customers if they would like insurance with their Priority Mail™ so they can get the USPS eBillPay™ CD
18 <b>Did You Know?</b> 45 million turkeys are consumed on Thanksgiving	19	20 <b>Inform Your Customers</b> Global Express Guaranteed™ delivers in two business days to most of western Europe	21	22 <b>Offices Closed</b>	23 <i>payday</i>	24
25 <b>Did You Know?</b> 91% of Americans have turkey on Thanksgiving	26	27 <b>Vending Reminder:</b> Make sure your stamp vending machines are well-stocked and report any failures immediately	28	29	30 <b>Retail Reminder:</b> Don't forget to ask customers if they would like any add-on services, such as insurance or Delivery Confirmation™	

Refer to your 90-Day Retail Calendar Poster for additional information.

Access the Retail Intranet Site at: <http://retail.usps.gov>

### Postal Bulletin Distribution

The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office. The *Postal Bulletin* is also available online at <http://www.usps.com> (click on *Info*, then *Postal Periodicals and Publications*).

If your postal facility has access to cc:Mail, you may send a request for a new subscription order, an address and/or quantity change, or a subscription query to the

cc:Mail address **POSTAL BULLETIN**. If you are using another email product, you can use the Internet email address [pbulleti@email.usps.gov](mailto:pbulleti@email.usps.gov).

If you do not have access to email, you may complete the order form and mail it to:

ATTN POSTAL BULLETIN  
US POSTAL SERVICE  
475 L'ENFANT PLZ SW RM 5540  
WASHINGTON DC 20260-5540

Either way you send it, please include the "POO" subscription number from your address label.

### Postal Service Orders for Postal Bulletin

- New Order       Change of Address/Quantity  
(Include *Postal Bulletin* mailing label.)

Attention Line \_\_\_\_\_  
Postal Facility Name \_\_\_\_\_  
Delivery Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_  
Person to Contact ( ) \_\_\_\_\_  
Daytime Telephone \_\_\_\_\_  
Current Quantity \_\_\_\_\_ New Quantity \_\_\_\_\_

**Missing Issues:** If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the *Postal Bulletin* editor at 202-268-2836. All other facilities should contact their administrative post office.

**Address and Quantity Changes and Subscription Problems:** Postal facilities may send address and quantity changes and subscription queries via cc:Mail to **POSTAL BULLETIN** or via the Internet to [pbulleti@email.usps.gov](mailto:pbulleti@email.usps.gov). Please include old and new address and quantities, and the "POO" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN  
US POSTAL SERVICE  
475 L'ENFANT PLZ SW RM 5540  
WASHINGTON DC 20260-5540

All other facilities should contact their administrative post office.

**Single Copies (back to 1 year):** To order extra copies or back issues (see Table of Contents for specific PSN), use MDC Touch Tone Order Entry by calling 800-332-0317 (option 1, then option 2) or send PS Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER  
ATTN SUPPLY REQUISITIONS  
500 SW GARY ORMSBY DR  
TOPEKA KS 66624-9702

### Public Orders for Postal Bulletin

- New Order       Change of Address  
(Include *Postal Bulletin* mailing label.)

Attention Line \_\_\_\_\_  
Company Name \_\_\_\_\_  
Delivery Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_  
( ) \_\_\_\_\_  
Daytime Telephone \_\_\_\_\_  
**Subscription:** Domestic - \$155.00 per year; International - \$193.75 per year  
**Subscription Orders:** 202-512-1800  
**Subscription Inquiries:** 202-512-1806 **Fax:** 202-512-2250  
**Single Copies (back to 16 issues):** Domestic - \$12.00; International - \$15.00

- Enter \_\_\_\_\_ Annual Subscription(s).  
Total Amount \$ \_\_\_\_\_
- Send \_\_\_\_\_ additional copies of *Bulletin* # \_\_\_\_\_  
Total Amount \$ \_\_\_\_\_
- GPO deposit account [ ] [ ] [ ] [ ] [ ] [ ] - [ ]
- Check/money order payable to: Superintendent of Documents

- VISA**        **MasterCard** 

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

### Mail Completed Form and Payment To:

SUPERINTENDENT OF DOCUMENTS  
US GOVERNMENT PRINTING OFFICE  
PO BOX 371954  
PITTSBURGH PA 15250-7954

**Ordering Information:** Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22058: 7690-04-000-5664	PB 22050: 7690-04-000-5657	PB 22043: 7690-04-000-5650	PB 22037: 7690-04-000-5644
PB 22057: 7690-04-000-5663	PB 22049: 7690-04-000-5656	PB 22042: 7690-04-000-5649	PB 22036: 7690-04-000-5643
PB 22056: 7690-04-000-5662	PB 22048: 7690-04-000-5655	PB 22041: 7690-04-000-5648	PB 22035: 7690-04-000-5642
PB 22054: 7690-04-000-5661	PB 22047: 7690-04-000-5654	PB 22040: 7690-04-000-5647	PB 22034: 7690-04-000-5641
PB 22053: 7690-04-000-5660	PB 22046: 7690-04-000-5653	PB 22039: 7690-04-000-5646	PB 22033: 7690-04-000-5640
PB 22052: 7690-04-000-5659	PB 22045: 7690-04-000-5652	PB 22038: 7690-04-000-5645	PB 22032: 7690-04-000-5639
PB 22051: 7690-04-000-5658	PB 22044: 7690-04-000-5651		

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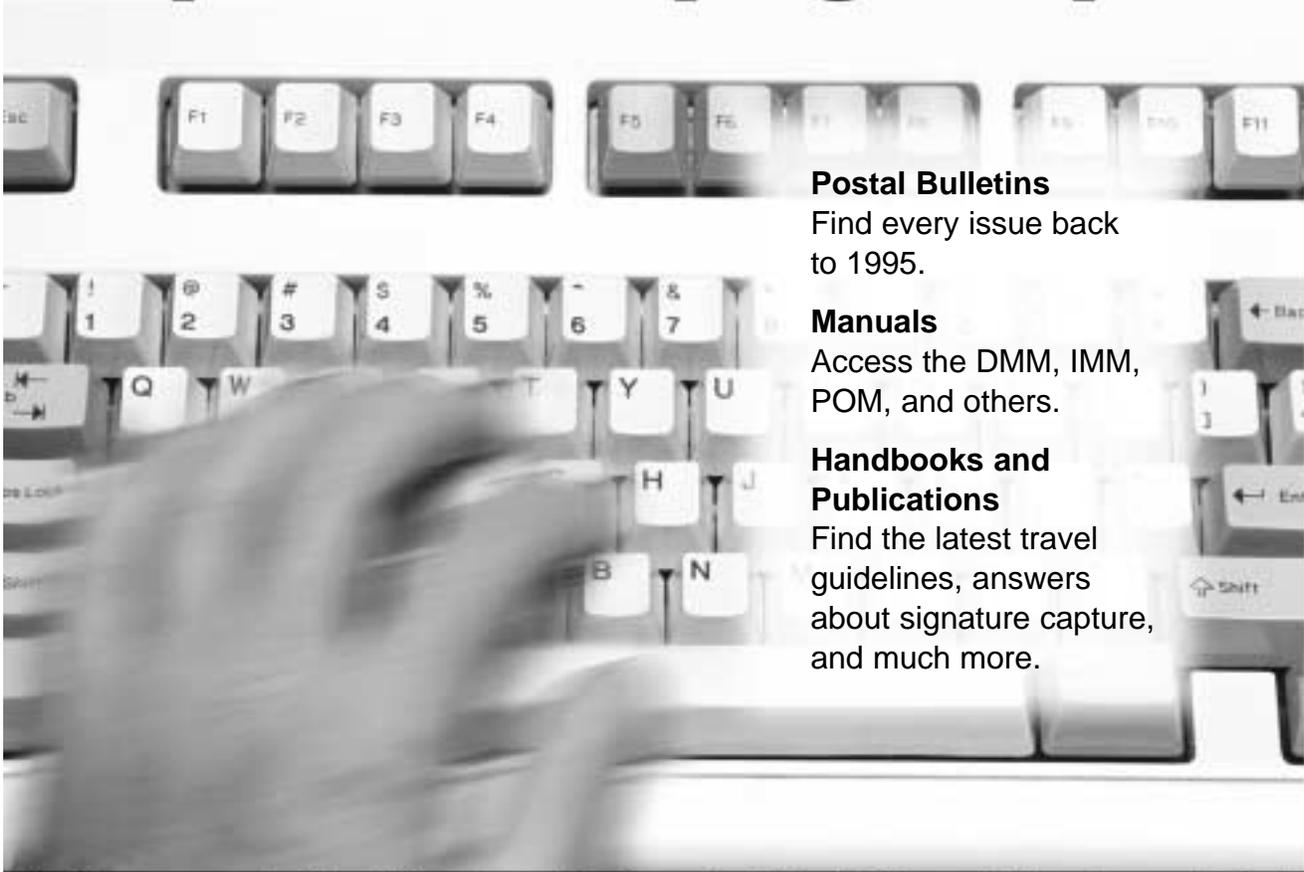


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