

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22146, January 20, 2005

BLACK HISTORY MONTH

TO FORM A MORE PERFECT UNION

SEEKING EQUAL RIGHTS FOR AFRICAN AMERICANS



'FOR IN A REAL SENSE,
AMERICA IS ESSENTIALLY A DREAM.
A DREAM AS YET UNFULFILLED.
IT IS A DREAM OF A LAND WHERE MEN
OF ALL RACES, OF ALL NATIONALITIES
AND OF ALL CREEDS CAN LIVE
TOGETHER AS BROTHERS.'

MARTIN LUTHER KING, JR.



FEBRUARY 2005

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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



Recycled
Paper

Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

PB 22146: 7690-07-000-0130	PB 22138: 7690-07-000-0122	PB 22130: 7690-07-000-0114	PB 22123: 7690-07-000-0107
PB 22145: 7690-07-000-0129	PB 22137: 7690-07-000-0121	PB 22129: 7690-07-000-0113	PB 22122: 7690-05-000-5991
PB 22144: 7690-07-000-0128	PB 22136: 7690-07-000-0120	PB 22128: 7690-07-000-0112	PB 22121: 7690-05-000-5990
PB 22143: 7690-07-000-0127	PB 22135: 7690-07-000-0119	PB 22127: 7690-07-000-0111	PB 22120: 7690-05-000-5989
PB 22142: 7690-07-000-0126	PB 22134: 7690-07-000-0118	PB 22126: 7690-07-000-0110	PB 22140: 7690-07-000-0124
PB 22141: 7690-07-000-0125	PB 22133: 7690-07-000-0117	PB 22125: 7690-07-000-0109	PB 22119: 7690-05-000-5988
PB 22140: 7690-07-000-0124	PB 22132: 7690-07-000-0116	PB 22124: 7690-07-000-0108	PB 22118: 7690-05-000-5987
PB 22139: 7690-07-000-0123	PB 22131: 7690-07-000-0115		

USPSNEWS@WORK

New chairmen of the Board: Miller, Kessler elected to Board of Governors top posts



The Postal Service™ Governors have elected James Miller of Virginia chairman and Alan Kessler of Pennsylvania vice chairman of the Board for 2005.

Governor Miller, a former director of the Office of Management and Budget, has broad government, private sector and academic experience and serves as chairman of The CapAnalysis Group, an economic, financial and regulatory consulting firm associated with the international law firm Howrey Simon Arnold & White.

Accepting the chairmanship, Miller said he values the contributions of every USPS® employee and looks forward to working on the challenges ahead.

Governor Kessler is an attorney and partner in the Philadelphia firm of Wolf, Block, Schorr and Solis-Cohen, LLP. He also serves as chairman of the Strategic Planning Committee.

Top, newly-elected USPS Board of Governors Chairman James Miller; bottom, Vice Chairman Alan Kessler.

In other action, the Governors approved a Postal Rate Commission recommendation for a one-year test of repositionable notes. The Board of Governors authorized funding for site acquisition, design and construction of a 428,951 square-foot processing and distribution center for Southern Maine and the renovation of the existing facility to serve as the Portland Main Post Office™.

The Board of Governors also raised the capital funding level for projects requiring their approval from \$10 million to \$25 million.

Potter applauds employee efforts: Storm posed challenges nationwide

Postmaster General Jack Potter, speaking at the January meeting of the Board of Governors, took time to applaud the efforts of employees who last month dealt with severe weather just three days before Christmas.

Despite a powerful storm which shut down the nation's transfer air cargo hubs and the rippling effect of heavy snow and ice storms that crippled commercial airlines and surface transportation networks, he said Postal Service employees worked diligently to move the mail.

Potter added a special note of thanks to employees and volunteers in cities across America who participated in the Santa's Helper program.

LaChance named Acting V.P. Diversity: Led national implementation of key programs



Selection, Evaluation and Recognition Manager Susan LaChance has been appointed acting vice president of Diversity Development. LaChance replaces Murry Weatherall, who retired Jan. 3.

LaChance began her career as a part-time employee in 1974. She has held various managerial and operational positions at the field and Headquarters level, working in specialized human resources

services such as training, labor relations, and employment and placement. She most recently completed a detail as Hawkeye district manager.

LaChance has been responsible for national implementation of several key programs — Pay for Performance, Voice of the Employee Survey and the deployment of new entry-level selection criteria.

She holds a Master's degree in organizational management from George Washington University.

March mail madness: Play the Zone tip-off leads to Final Four

Stay clear of your postmasters or station and branch managers when they're in a fast break — they just won the tip-off and are setting up a 3-point shot down court.

It's "Play the Zone" — a contest to help promote USPS.com® to business customers nationwide. The winners — in addition to building USPS business and revenue — can score a trip to the NCAA basketball finals in St. Louis, April 2–5.

Postmasters and station or branch managers whose offices are in the My Post Office network can "Play the Zone"

from Jan. 18 to March 11 by registering online, then score points by making presentations to business groups or individuals. Eligible participants received a kit with video introductions and business presentations on CD.

During "Play the Zone," a national radio, online, print and TV advertising campaign also will promote USPS.com — adding a full-court press to the game.

When the buzzer sounds March 11, the top 10 percent of participants in each of four levels will be entered for a chance to win the championship prize package. There's a grand prize for each level and other awards like a celebration party for the winning district.

Watch the points add up. Whether it's a slam dunk, rim shot, lay-up — or even a free throw — it's a business score for USPS.

Greenwich green time: Customers prefer what our carriers refer



Greenwich, CT, Letter Carrier Cathy Portillo knows USPS can help her customers' businesses succeed. And she's generated sales leads to help make it happen.

In the Northeast Area alone, leads like Portillo's have resulted in \$5 million in revenue.

USPS Account Manager Trish Riley followed up on Portillo's first lead, Urstadt Biddle Properties in Greenwich. Urstadt now ships 3,500 packages a year using Priority Mail® service — with the possibility of future sales.

Portillo also referred the Drop Shop, which ships eBay merchandise. After learning about Priority Mail service from Riley, Urstadt switched 1,000 packages to USPS from a competitor, generating \$5,000 in USPS revenue.

Don't get duped: Scam artists target tsunami-relief efforts

The Postal Inspection Service says charity scam artists are using Web sites as fronts for phony relief organizations pretending to help tsunami disaster victims. In addition, unsolicited e-mail messages asking for disaster relief contributions often contain embedded computer viruses or links to "counterfeit" or look-alike Web sites that resemble well-known organizations.

Consumers can avoid getting scammed by going directly to the Web sites of recognized charities and aid organizations, as opposed to following a link that can lead to a fraudulent site. Another option — call the charity of your choice directly and follow their instructions on making a contribution.

The U.S. Agency for International Development (USAID) provides a listing of legitimate nonprofit relief agencies at their Web site. Go to www.usaid.gov and click on the *Click Here to Donate Now* link.

The USAID link is also available on the Postal Service Intranet at blue.usps.gov, on LiteBlue at liteblue.usps.gov and at www.usps.com.

Employees who receive suspicious, unsolicited requests for contributions by telephone or mail should contact their local postal inspectors, www.usps.com/postalinspectors; the Federal Trade Commission, www.ftc.gov; or the Better Business Bureau, www.bbb.org.

LiteBlue can take the hits: PostalEASE and LiteBlue — a one-two combo



LiteBlue can take all the hits we dish out — and that's an average 15,373 page views every day — including weekends — since its launch in November.

LiteBlue (<http://liteblue.usps.gov>) — the Postal Service Web site you can reach anywhere you have Internet access — has grown in popularity since *PostalEASE* was added during open season in December.

Usage peaked at almost 60,000 page views by more than 20,500 employees in a single day.

What could be easier than logging on to LiteBlue from the comfort and security of your own home — on your schedule, when and where you choose? In addition to using *PostalEASE*, you can check out employee deals or internal job openings and read USPS News Link and other organization-wide communications.

Have your employee ID number and USPS PIN ready and go to <http://liteblue.usps.gov> — from your home computer, an Internet café, a library or a laptop on the road.

LiteBlue is ready to take your hits.

Seeding sprouts success: National Seeding Program tracks Confirm achievements



A national program to seed millions of mailpieces internally — and improve performance by tracking them — is almost a year old.

More than 7 million mailpieces have been seeded with barcodes to enable Confirm® service tracking since

January 2004. More than 3 million pieces were seeded in last year's fourth quarter alone.

The National Seeding Program and Confirm coordinators recently met in Denver, CO, to recognize successes and share ideas. Representatives from Headquarters Operations and Intelligent Mail and Address Quality attended.

Coordinators Jim Martin of New York Metro and Bruce Wall of Capital Metro were recognized for hitting quarter

and year-to-date goals for 2- and 3-day originating service. Coordinator Bob Simon was singled out for helping the Southeast Area meet its overall seeding goal.

The Eastern, Pacific and Southeast Areas were cited for bringing in 12 new customers, while the Great Lakes and Western Area coordinators and the National Confirm Service Center help desk staff also were commended for their work.

Administrative Services

CORRECTION

Directives and Forms Update

In *Postal Bulletin* 22145 (1-6-05, pages 4–5), the update for Publication 223, *Directives and Forms Catalog*, contained incorrect information about two revised directives. The article provided incorrect titles and an incorrect stock number. The correct information is as follows:

Revised Directives

Handbooks

PSIN	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK MS-178-VOL-A	8/04	Automated Flats Sorting Machine 100 (AFSM 100), General Information	7610-05-000-4207	ASM 5	ENG	MDC	R
HBK MS-178-VOL-B	8/04	Automated Flats Sorting Machine 100 (AFSM 100), Maintenance Information	7610-05-000-4208	ASM 5	ENG	MDC	R

— *Information Policies and Procedures, Public Affairs and Communications, 1-20-05*

ASM REVISION

Administrative Support Manual (ASM) — Revised Chapter 6, Subchapter 64

Effective January 20, 2005, ASM 13 chapter 6, subchapter 64 is revised. This revision updates the functional responsibility for Stamp Services.

We will incorporate these revisions into the next printed version of the ASM, and also into the online version, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *Manuals*.

Administrative Support Manual (ASM)

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6 Support Services

* * * * *

64 Stamp Services

[Revise 641 to read as follows:]

641 General

641.1 Responsibilities

Stamp Services is responsible for creating, producing, distributing, and maintaining adequate quantities of postage stamps, stationery products, and philatelic products for nationwide sales. By developing an annual stamp program that is diverse and meets the needs of business and household customers, as well as the stamp-collecting community, Stamp Services supports the Postal Service's overall corporate goals to satisfy customers and generate revenue.

641.2 Functions

Stamp Services consists of the following functional areas:

- a. *Stamp Development.* Manages stamp subject and design, manages the Citizens' Stamp Advisory Committee, develops and designs the annual stamp program, and produces the *USA Philatelic* catalog.
- b. *Stamp Acquisition and Distribution.* Produces and distributes stamps and stationery products nationwide through the Stamp Distribution Network.
- c. *Stamp Fulfillment Services.* Oversees national order processing center that fulfills mail orders, telephone orders, and Internet orders for stamps, stationery, philatelic products, cancellation services, and other retail merchandise.
- d. *Stamp Products and Exhibitions.* Develops philatelic products and subscription programs; and manages the national pictorial postmark program, the national Stamp Archives, stamp retention studies, domestic stamp shows, in-store messaging and advertising support, and the mandated semipostal stamp program.

[Revise title of 642 to read as follows:]

642 Stamp Development

642.1 Responsibilities

[Revise text to read as follows:]

Stamp Development is responsible for the management of stamp planning; the Citizens' Stamp Advisory Committee (CSAC); stamp subject selection; stamp design; rights of publicity; and the development and production of the quarterly *USA Philatelic* catalog. Stamp Development maintains regular contact with customers through stamp subject correspondence and catalog concerns and questions, and through negotiations in obtaining rights to stamp images.

[Revise 642.2 to read as follows:]

642.2 Functions

642.21 General

Stamp Development has four principal functions:

- a. *Planning.* The Stamp Development staff develops the annual stamp program (i.e., the list of stamp subjects for 1 year) and coordinates stamp-related activities with Advertising, Public Affairs and Communications, Retail, and Stamp Acquisition to make sure that each organization's contribution to the program is maximized.
- b. *Citizens' Stamp Advisory Committee.* The Stamp Development staff coordinates the activities of the Citizens' Stamp Advisory Committee (CSAC) to

ensure that the stamp program is developed on time. CSAC includes the following activities:

- *Stamp Subject Selection.* Coordinating, receiving, processing, and responding to an average of 50,000 letters and petitions annually from the public, which are then prepared for the committee's review.
- *Stamp Design.* Coordinating development of all stamp designs. At any time, the committee is developing stamp designs for a 3-year period.
- c. *Right of Publicity.* The Stamp Development staff works with estate holders to secure right of publicity agreements for stamp subjects.
- d. *USA Philatelic Catalog.* The Stamp Development staff coordinates design and production of a quarterly, 24-page catalog promoting all stamps available by the Postal Service.

642.22 Planning

The annual stamp program is developed from customer and employee ideas that the CSAC reviews and the postmaster general approves. There is substantial input to this process from all involved areas. Once a stamp program is completed (subjects for a given year can be added or deleted at any time), Stamp Development coordinates with Advertising, Public Affairs and Communications, and Stamp Acquisition to maximize each organization's contribution to the program. This is accomplished by developing and implementing a coordinated plan for each stamp subject. This plan includes elements from functional areas such as marketing, advertising, publicity, events, and licensing as appropriate, all coordinated to maximize the recognition of and revenues from the individual subjects.

642.23 Citizens' Stamp Advisory Committee

642.231 Description

Stamp Development coordinates and supports the CSAC in its continuing activities to achieve the contributory goals of the Postal Service.

642.232 Authority

The CSAC was established by the U.S. Post Office Department on March 26, 1957 (see 22 FR 1996; March 26, 1957).

642.233 Membership

The committee consists of a maximum of 15 members whose backgrounds reflect a wide range of educational, artistic, historical, and professional knowledge. Members are appointed and serve at the discretion of the postmaster

general. The postmaster general appoints one member to serve as chairperson and another as vice chairperson.

642.234 Functional Responsibilities

The committee has the following principal functions:

- a. Providing technical information, advice, and recommendations to the Postal Service on stamp-related subjects.
- b. Assisting and supporting the Postal Service in achieving its corporate goals and strategies.
- c. Providing broad judgment and experience on various factors that lead to the issuance of stamps and stationery items.
- d. Establishing criteria for selecting stamp subjects.
- e. Providing technical expertise, advice, and recommendations to the Postal Service on stamp designs.

642.235 Subcommittees

CSAC meetings are scheduled four times yearly or at the call of the chairperson. Each meeting includes subcommittee meetings and a general committee meeting. The subcommittees and their duties are:

- a. *Design Subcommittee.* This subcommittee provides professional guidance to design coordinators and stamp design staff in the development of stamp and stationery designs. The subcommittee also provides guidance to the committee on the visual potential of subjects.
- b. *Subject Subcommittee.* This subcommittee provides stamp subject recommendations that support the Postal Service in achieving its corporate goals and strategies. The subcommittee also provides educational, historical, and professional expertise in the subject selection.
- c. *Ad Hoc Subcommittees.* These subcommittees provide educational, historical, and professional expertise to the committee and the Postal Service. An ad hoc subcommittee may be created by the committee or the Postal Service when special needs arise.

642.236 Travel Expenses and Compensation Allowances

CSAC members are eligible for travel reimbursement in accordance with current Postal Service travel regulations.

- a. *Travel Expenses:* Members are allowed reimbursement on an actual expense basis for transportation and subsistence (per diem and lodging) for time spent away from their homes or regular places of business while performing their duties as limited by Handbook F-15, *Travel and Relocation*, and provided that their address is not within the Washington, DC, metropolitan area or a customary and reasonable

commuting distance of the meeting site. The maximum amount of subsistence may not exceed the daily rate for subsistence established in Handbook F-15 for each calendar day or fraction of a day.

- b. *Compensation Allowance:* Compensation for CSAC members is calculated as follows:
 - 1) CSAC members who are not employed by the U.S. government are paid at a daily rate based on the maximum EAS pay scale.
 - 2) Compensation obligations as set forth in 642.236a, incurred because of the members' employment, are chargeable to the assigned finance number for CSAC, account number 56301.
 - 3) CSAC members may not receive payment for designing U.S. postage stamps or stationery items.

642.24 Right of Publicity

Stamp Development is responsible for securing right-of-publicity agreements with the estate holders for all stamp subjects. This arrangement allows reproduction of the image and name of the selected subjects on stamp designs, in philatelic products, and frequently on cachets. Typically, nonstamp items such as T-shirts and coffee cups require a separate agreement developed through the licensing process. The Postal Service obtains right-of-publicity agreements by identifying the holders of the estates either through the public domain or through a contracted estate search firm. Stamp Development writes to the holder using a standard form so that rights can be received. Stamp Development works with the estate holder to reach an agreement if the standard form is not agreeable. Once a final agreement is achieved, the licensing agent works with the signatories to obtain approval of a licensing agreement.

642.25 USA Philatelic Catalog

Stamp Development is responsible for coordinating all stamp-related material included in its quarterly, 24-page, full-color catalog. Stamp Development coordinates the latest information on new stamps, prices, item numbers, and images; oversees design and production of the catalog by outside contractors; and approves color or printing. Approximately 1.2 million copies are produced and a majority of those copies are mailed to regular subscribers. These subscribers use this catalog to order stamps, primarily for collecting purposes, from Stamp Fulfillment Services in Kansas City, MO.

643 Stamp Acquisition and Distribution

[Revise title and text of 643.1 to read as follows:]

643.1 Responsibilities

Stamp Acquisition and Distribution manages acquisition and distribution of postage stamps and stationery products nationally. Through the field Stamp Distribution Network, stamps are provided to retail sales units, associated retail/revenue generating outlets and venues, and to individual consumers. Stamp Acquisition and Distribution is responsible for forecasting the national supply demand for postage stamps and stationery products, and assists in providing financial accountability and national inventory management.

[Revise title and text of 643.2 to read as follows:]

643.2 Functions

Stamp Acquisition and Distribution has four principal functions:

- a. *Manufacturing.* Manages the national acquisition of United States postage stamps and stationery products.
- b. *Distribution.* Manages the national distribution of United States postage stamps and stationery products through the Stamp Distribution Network.
- c. *Inventory Management.* Maintains oversight of national inventory levels.
- d. *Accountability.* Assists in managing national accountability of stamps, stamped stationery, and philatelic products.

643.21 Manufacturing

Stamp Acquisition and Distribution is responsible for the development and implementation of new and revised national programs, policies, procedures, methods, and standards for the acquisition of postage stamps and postal stationery products.

Stamp Acquisition and Development establishes stamp and stationery production schedules and determines quantities, physical characteristics, and material requirements. It manages contractual agreements with Security Printers and provides security and quality assurance standards.

643.22 Distribution

Stamp Acquisition and Distribution coordinates stamp and stationery distribution activities and the management of a logistical network through which postage stamps, postal stationery, and stamp products are ordered and shipped from manufacturers to the Stamp Distribution Network. Stamp Acquisition and Distribution assists in the establishment, activation, and conversion of new and existing distribution locations.

643.23 Inventory Management

Stamp Acquisition and Distribution provides national oversight of stamps and stationery inventory levels by monitoring Stamp Distribution Network inventory levels.

643.24 Accountability

Stamp Acquisition and Distribution assists in managing national accountability through the use of a software application, which tracks products from the point of receipt to ultimate withdrawal from sale.

[Revise title of 644 to read as follows:]

644 Stamp Fulfillment Services

[Revise title and text of 644.1 to read as follows:]

644.1 Responsibilities

Stamp Fulfillment Services (SFS) is responsible for the management of a national order processing center. This facility fulfills and ships national orders for stamps, stationery items, philatelic products, and other retail merchandise. SFS receives and fulfills orders from individual purchasers, large-volume customers, international agents, and subscription customers, and provides requests for cancellation services for philatelists and philatelic dealers (see chapter 2, POM). Customer orders are received by mail order, telephone, and through the Internet.

644.2 Functions

[Revise 644.2 to read as follows:]

SFS has five primary functions:

- a. *Order Fulfillment.* Manages the nationwide fulfillment of stamps, stationery items, philatelic products, and retail merchandise orders received over the telephone through 800-STAMP-24, online through www.usps.com, and through the *USA Philatelic* catalog.
- b. *Postmarking Services.* Provides commemorative postmarking services for stamp collectors, stamp dealers, special events, and Postal Service personnel.
- c. *Subscription Programs.* Supports the production and automatic distribution of subscription programs to customers.
- d. *Personalized Envelope Program.* Provides customer support and banking activities for the Personalized Envelope Program (PEP).
- e. *Technological Support.* Provides technology and computer support for Postal Service programs.

644.21 Order Fulfillment

SFS is a national fulfillment center for the Postal Service. SFS manages order fulfillment of stamps, stationery, philatelic products, and retail merchandise orders to customers worldwide. Customer orders are received from the *USA Philatelic* catalog, which is mailed to selected customers on a quarterly basis through the 800-STAMP-24 telephone number, and through the *www.usps.com* Web site.

644.22 Postmarking Services

SFS provides national support to Post Offices by managing all mail order first day of issue postmark requests from customers nationwide. Post Offices designated as the official first day issue city forward all mail order postmark requests to SFS. Additionally, SFS supports cachet manufacturers and cover servicers who consistently request that a large number of collectible items be postmarked. This service is done for a fee. SFS also provides pictorial postmarking support, digital color postmarks, and postmarking for philatelic products produced and sold by the Postal Service.

644.23 Subscription Programs

SFS produces products and provides fulfillment, banking, and data collection activities for the American Commemorative Collectibles subscription programs. Program segments include the following: American Commemorative Panels, American Commemorative Cancellations, American Commemorative Collection, First Day Ceremony Programs, and the Standing Order Program.

644.24 Personalized Envelope Program

SFS provides data entry, customer service, and banking services support for all personalized envelopes national orders. Personalized envelopes consist of the customer's return name and address preprinted on prestamped envelopes. SFS manages the fulfillment of orders through a Postal Service contracted vendor.

644.25 Technological Support

SFS provides technology and computer system support for Postal Service business drivers. This support includes providing and tracking financial transactions, generating reports, warehousing data, and banking. The National Customer Management System (NCMS) enables SFS to partner with internal Postal Service organizations to implement national programs in support of corporate initiatives.

[Revise title of 645 to read as follows:]

645 Stamp Products and Exhibitions

[Revise title and text of 645.1 to read as follows:]

645.1 Responsibilities

Stamp Products and Exhibitions is responsible for designing, printing, and distributing philatelic products and subscription programs; managing the national pictorial

postmark program, in-store messaging and advertising support, domestic stamp shows, and the mandated semipostal stamp program; and maintaining the national stamp archives and the national stamp retention revenue studies.

[Revise title and text of 645.2 to read as follows:]

645.2 Functions

645.21 General

Stamp Products and Exhibitions has eight principal functions:

- a. *Philatelic Products*. Manages the product planning, development, and nationwide distribution of philatelic products.
- b. *Subscription Programs*. Manages the product planning, design, production, and automatic distribution of subscription programs to customers.
- c. *Pictorial Postmarks*. Manages the national pictorial postmark policy and coordinates the publication of approved postmarks in the *Postal Bulletin*.
- d. *Stamp Archives*. Manages the national archive that houses original stamp art, stamp printing models, and samples of stamps and philatelic products for historical purposes.
- e. *Stamp Retention Studies*. Manages a research contract that projects the annual national retention of revenues.
- f. *In-Store Messaging/Advertising*. Coordinates Stamp Services' marketing initiatives with Retail Marketing and Advertising to ensure stamps and philatelic products are promoted to customers and employees.
- g. *Domestic Stamp Shows*. Maintains partnerships with philatelic organizations and manages the sponsorship of three Mega Stamp Shows annually.
- h. *Semipostal Stamp Program*. Coordinates and manages the implementation, re-pricing, and retail integration of the mandated semipostal stamp program.

645.22 Philatelic Products

Stamp Products and Exhibitions plans and manages the design, production, and the nationwide distribution of philatelic products. Stamp Products and Exhibitions conducts cost benefit/breakeven analysis to ensure proper pricing. Core philatelic products include the annual *Commemorative Stamp Yearbooks*, annual *Postal Service Guide to U.S. Stamps*, stamped cards, and uncut stamp press sheets.

645.23 Subscription Programs

Stamp Products and Exhibitions manages the design and coordinates the production and automatic distribution of subscription programs to customers. Stamp Products and Exhibitions conducts cost benefit/breakeven analysis to

ensure proper pricing. Under the umbrella name of American Commemorative Collectibles, the subscription programs include the following: American Commemorative Panels, American Commemorative Cancellations, American Commemorative Collection, First Day of Issue Ceremony Programs, and the Gift Collection for Kids.

645.24 Pictorial Postmarks

Pictorial postmarks are managed by Stamp Products and Exhibitions/Stamp Services.

645.241 Requests

Field office requests are forwarded to Stamp Services for approval and placement in the *Postal Bulletin*. Sponsors or organizers who want to use a pictorial postmark must submit a request at least 10 weeks before the event to the postmaster of the city where the event is scheduled to take place. The request must provide the following information:

- a. Complete description and schedule of the event to be observed.
- b. Proposed artwork for the cancellation.

645.242 Postal Service Procedure

Postmasters must submit pictorial postmark requests to their district manager or designee. The manager makes the final approval and arranges for procurement of the hand stamp. The district manager or designee submits to Stamp Services all authorized pictorial postmarks using the Pictorial Postmark Announcement form at least 4 weeks prior to the event so that national publicity can be arranged.

645.243 Sponsor Artwork

Once the postmark is approved, the sponsor must provide camera-ready artwork.

645.25 Stamp Archives

Stamp Products and Exhibitions maintains in archival condition the original stamp art for all stamps and stationery items developed for the U.S. Postal Service stamp program. This material must be inventoried and maintained in an archival form. Additionally, the archives houses file copies of all stamp printing models, philatelic products, first day ceremony programs, and first day covers produced over the past 25 years. The archives uses a tracking system to monitor loan of original art to museums and galleries nationwide. The Postal Service loans original art to museums and galleries to help promote awareness of the stamp program.

645.26 Stamp Retention Studies

Stamp Products and Exhibitions manages a research contract that conducts quarterly stamp retention research studies and forecasts national retention revenues. The

research study projects the quantity of postage stamps being sold to collectors and the dollar amount of postage not being used for mailing services.

645.27 In-Store Messaging/Advertising

Stamp Products and Exhibitions coordinates with Retail Marketing and Advertising to ensure that Stamp Services' marketing initiatives are promoted to customers and employees. Advertising and promotional initiatives include in-store messaging signage in Post Offices, print ads, direct mail, promotional brochures, payroll stuffers, and product sell sheets. Stamp Products and Exhibitions also develops and distributes educational kits to over 250,000 teachers and classrooms nationwide.

645.28 Domestic Stamp Shows

Stamp Products and Exhibitions maintains partnerships with philatelic organizations such as the American Stamp Dealers Association and the American Philatelic Society, and manages Postal Service sponsorship of three Mega Stamp Shows annually.

645.29 Semipostal Stamp Program

Stamp Products and Exhibitions coordinates and manages the implementation, re-pricing, and retail integration of the mandated semipostal stamp program. Mandated semipostals include *Breast Cancer Research* (1998–2005), *Heroes of 2001* (2002–2004) and *Domestic Violence* (2004–2006).

645.291 Definitions

- a. *Semipostal Stamps*. The term *semipostal stamp* means a postage stamp that is issued and sold by the Postal Service at a price that exceeds the postage value of the stamp. The stamp helps provide funding for a particular cause.
- b. *Differential*. The term *differential* means the difference between the sales price of a semipostal stamp (as determined by the Governors of the United States Postal Service) and the First-Class Mail single-piece first-ounce rate in effect at the time of purchase.

645.292 Offsets

The Postal Service determines its reasonable costs to implement statutes that authorize the Postal Service to issue semipostal stamps. To the extent permitted by authorizing statutes, the reasonable costs of the Postal Service are offset against the differential associated with each semipostal stamp. The Postal Service retains any reasonable costs it offsets under section 645.285. The Postal Service also retains revenue from the sale of semipostal stamps that represents the First-Class Mail single-piece first-ounce rate in effect at the time of purchase.

645.293 Payments From the Sale of a Semipostal

The Postal Service makes payments to the sponsoring agencies of the semipostal stamps as follows:

a. *Breast Cancer Research Semipostal Stamp*: The Postal Service pays the following agencies as follows:

- 1) National Institutes of Health (NIH). At least twice a year, the Postal Service pays NIH 70 percent of the difference between the amount of the differential associated with the *Breast Cancer Research* semipostal stamp and the amount to recover any reasonable costs to the Postal Service (see section 645.285 to determine reasonable costs).
- 2) Department of Defense (DOD). At least twice a year, the Postal Service pays DOD 30 percent of the difference between the amount of differential associated with the *Breast Cancer Research* semipostal stamp and the amount to recover any reasonable costs to the Postal Service (see section 645.285 to determine reasonable costs).

Note: We specify how often we make payments in Memoranda of Understanding with the NIH and DOD.

b. *Heroes of 2001 Semipostal Stamp*: The Postal Service pays the Federal Emergency Management Agency (FEMA) the differential associated with the *Heroes of 2001* semipostal stamp less an amount to recover the reasonable costs of the Postal Service as determined by the Postal Service under section 645.285. Before transferring to FEMA any amount becoming available from the sale of the semipostal over any period, the Postal Service ensures that it has recovered the full cost incurred by the Postal Service in connection with the semipostal stamp through the end of the reporting period. The Postal Service and FEMA execute a Memorandum of Understanding that specifies the frequency of payment terms.

c. *Domestic Violence Program Semipostal Stamp*: The Postal Service pays the U.S. Department of Health and Human Services (DHHS) the differential associated with the *Domestic Violence Program* semipostal stamp less an amount to recover the reasonable costs of the Postal Service as determined by the Postal Service under section 645.285. Before transferring to DHHS any amount becoming available from the sale of the *Domestic Violence Program* semipostal stamp over any period, the Postal Service ensures that it has recovered the full cost incurred by the Postal Service in connection with the semipostal stamp through the end of the reporting period. Frequency of payment is specified according to the

terms of a Memorandum of Understanding executed with DHHS.

645.294 Cost Reporting and Estimation

Costs related to semipostal stamps are tracked by various offices at Postal Service Headquarters as follows:

a. *Headquarters Offices*: The following offices at Postal Service Headquarters are responsible for tracking or, as appropriate, estimating costs related to semipostal stamps:

Item	Office
Development, Shipping, and Manufacturing	
Design	Stamp Services
Shipping to Stamp Distribution Offices, Stamp Services Centers, and Stamp Fulfillment Services	Stamp Services
Printing and Manufacturing	Stamp Services
Administrative and Recordkeeping	
Sales and Services Associate Training	Retail Operations*
Rural Carrier Training	Delivery Operations
Programming Window Automation Devices	Customer Service System Support*
Inventory Costs	Stamp Services
Destruction Costs	Stamp Services
Market Research (if applicable)	Stamp Services
Flyer Cost	Advertising
Promotional Event Costs	Stamp Services
Advertising	Advertising
Distribution	
Postage to Post Offices	Stamp Services
Retail	
Customer Receipt Printing Costs	Accounting
Packaging for Self Service	Self Service and Access Management*
Vending Machine Training Costs	Self Service and Access Management*
Vending Machine Reconfiguration	Self Service and Access Management*
Packaging for Postal Stores	Retail Marketing
Revaluation Costs (if applicable)	Self Service & Access Management, Customer Service System Support, Retail Operations

* These organizations are part of the Customer Service Operations segment of the Delivery and Retail organization.

b. *Requirements*:

- 1) *When to Report Costs*. All offices listed in section 645.294a must report the cost information each month to the office of Accounting, Finance, Controller. Send the report no later than 4 weeks after the close of the period in which the costs were incurred. The report should be sent via e-mail if possible.

- 2) *Separate Reports.* The report should identify the semipostal stamp to which the incurred costs apply. Report the costs for each semipostal stamp separately.
- 3) *Recordkeeping.* Each office must maintain cost records for 1 year after the date that sales end for the semipostal stamp to which the incurred costs apply.
- 4) *Local Promotional Events:* Unless the office of Stamp Services grants an exception, costs for promotional events of field offices must not exceed \$3,000 and must be funded locally. Field promotional expenses not exceeding \$3,000 need not be reported pursuant to ASM 645.295.

645.295 Policy to Offset Costs for Semipostal Stamps

The Postal Service's policy to offset costs for all semipostal stamps, including the *Breast Cancer Research* semipostal stamp, is as follows:

- a. *Responsibility.* Overall responsibility for tracking costs associated with semipostal stamps rests with the office of Accounting, Finance, Controller. Individual organizational units incurring costs will provide supporting documentation to the office of Accounting, Finance, Controller.
 - b. *Policy.* Postal Service policy is to recover from the differential revenue for each semipostal stamp those costs that are determined to be attributable to the semipostal stamp and that would not normally be incurred for commemorative stamps having similar sales; physical characteristics; and marketing, promotional, and public relations activities (hereinafter "comparable stamps").
 - c. *Procedure:*
 - 1) For each semipostal stamp, the office of Stamp Services, in coordination with Accounting, Finance, Controller, must, based on judgment and available information, identify the comparable commemorative stamp(s) and create a profile of the typical cost characteristics of the comparable stamp(s) (e.g., manufacturing process, gum type), thereby establishing a baseline for cost comparison purposes. The determination of comparable commemorative stamps may change during or after the sales period, if the projections of stamp sales differ from actual experience.
 - 2) Except as specified, all costs associated with semipostal stamps will be tracked by the office of Accounting, Finance, Controller. Costs that will not be tracked include:
 - a) Costs that the Postal Service determines to be inconsequential small, which include those cost items not exceeding \$3,000 per invoice.
 - b) Costs for which the cost of tracking would be burdensome (e.g., costs for which the cost of tracking exceeds the cost to be tracked).
 - c) Costs attributable to mail to which semipostal stamps are affixed (which are attributable to the appropriate class and/or subclass of mail).
 - d) Administrative and support costs that the Postal Service would have incurred whether or not the Semipostal Stamp Program had been established.
 - 3) Cost items recoverable from the differential revenue may include, but are not limited to, the following:
 - a) Packaging costs in excess of the cost to package comparable stamps.
 - b) Printing costs of flyers and special receipts.
 - c) Costs of changes to equipment.
 - d) Costs of developing and executing marketing and promotional plans in excess of the cost for comparable stamps.
- Other costs specific to the semipostal stamp that would not normally have been incurred for comparable stamps.
- d. *Differential Maximization.* The Semipostal Stamp Program incorporates the following provisions that are intended to maximize differential revenues available to the selected causes. These include, but are not limited to, the following:
 - 1) Avoiding, to the extent practicable, promotional costs that exceed those of comparable stamps.
 - 2) Establishing restrictions on the number of concurrently issued semipostal stamps.
 - 3) Making financial and retail system changes in conjunction with regularly scheduled revisions.
 - e. *Other Costs.* Other costs that are attributable to semipostals that would normally be incurred for comparable stamps are recovered through the postage component of the semipostal stamp price. These include, but are not limited to, the following:
 - 1) Stamp design (including market research).

- 2) Stamp production and printing.
- 3) Stamp shipping and distribution.
- 4) Estimated training for field staff, except for special training associated with semipostal stamps.
- 5) Stamp sales (including employee salaries and benefits).
- 6) Withdrawal of the stamp issue from sale.
- 7) Destruction of unsold stamps.
- 8) Incorporation of semipostal stamp images into advertising for the Postal Service as an entity.

645.296 Sales Periods

- a. *Breast Cancer Research Semipostal Stamp*. The *Breast Cancer Research* semipostal stamp will be sold through December 31, 2005.
- b. *Heroes of 2001 Semipostal Stamp*. The *Heroes of 2001* semipostal stamp, issued in June 2002, was sold to the public through December 31, 2004. The office of Stamp Services determines the dates of the sales period.
- c. *Domestic Violence Program Semipostal Stamp*. The *Domestic Violence Program* semipostal stamp, which was issued in October 2003, may be sold to the public for a period ending on or before December 31, 2006. The office of Stamp Services determines the dates of the sales period.

— Stamp Services,
Government Relations, 1-20-05

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-2225 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCP Big and Tall Collection	Standard/Catalog	1/21/05–1/24/05	1.6	Nationwide	Car-Rt	Quebecorworld
JCP New Customer	Standard/Catalog	1/21/05–1/24/05	1.5	Nationwide	Car-Rt	Quebecorworld
JCP Nu Acquisition Version	Standard/Catalog	1/21/05–1/24/05	1.5	Nationwide	Car-Rt	Quebecorworld
JCP Week 1 Home Sale with Furniture	Standard/Flat	1/22/05–1/25/05	6.9	Nationwide	Car-Rt	Harte-Hanks
JCP Spring Home Values	Standard/Catalog	1/22/05–1/27/05	7.3	Nationwide	Car-Rt	RR Donnelley
Seventh Avenue	Standard/Catalog	1/24/05–1/27/05	2.45	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
JCP Week 1 Home Sale	Standard/Flat	1/26/05–1/28/05	5.4	Nationwide	Car-Rt	Harte-Hanks
JCP Week 1 Valentine's Jewelry	Standard/Flat & Letter	1/26/05–1/28/05	4.7	Nationwide	Car-Rt	Harte-Hanks
JCP on Trend – Early Spring	Standard/Catalog	1/28/05–1/31/05	2.1	Nationwide	Car-Rt	RR Donnelley
JCP Week 1 Two-Day Sale	Standard/Letter	1/29/05–2/1/05	10.2	Nationwide	Car-Rt	Harte-Hanks
Midnight Velvet	Standard/Catalog	1/31/05–2/3/05	1.0	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
Seventh Avenue	Standard/Catalog	1/31/05–2/3/05	2.4	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
Seventh Avenue	Standard/Catalog	2/2/05–2/5/05	1.4	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI

— Business Service Network Integration, Service and Market Development, 1-20-05

Domestic Mail

PUBLICATION 91 REVISION

Updated PS Form 3152 Appears in Online Publication 91

Effective January 20, 2005, the online version of Publication 91, *Confirmation Services Technical Guide*, is revised to include the January 2005 edition of PS Form 3152, *Confirmation Services Certification*. We have revised the "Instructions for Mailer" section of PS Form 3152 to reflect that, as of January 31, 2005, the Postal Service™ will accept only the UCC/EAN 128 barcode symbology for Confirmation Services Electronic File Numbers.

Publication 91 is available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on *PUBs*.

(The direct URL for the Postal Service PolicyNet Web Site is <http://blue.usps.gov/cpim>.)

Publication 91 is also available on the Postal Service Internet Web site:

- Go to www.usps.com.
- Click on *About USPS & News*, then *Forms & Publications*, then *Postal Periodicals and Publications*, and then *Publications*.

This revised version of Publication 91 is available only online — the printed copies that are available from the Material Distribution Center (MDC) do not include this revision.

Within the next few months, we expect to print a revised edition of Publication 91, which will also be available online. When the new edition becomes available, we will publish an announcement and will provide ordering information in the *Postal Bulletin*. For now, Publication 91 is revised online as follows:

Publication 91, *Confirmation Services Technical Guide*

* * * * *

9 Forms

[Revise chapter 9 by replacing the September 2003 edition of PS Form 3152 with the January 2005 edition.]

* * * * *

— *Product Information Requirements,
Product Development, 1-20-05*

PUBLICATION 363 REVISION

Publication 363, *Updating Address Lists Is a Smart Move*

Effective January 20, 2005, Publication 363, *Updating Address Lists Is a Smart Move*, is revised.

We will incorporate these revisions into the next printed version of Publication 363 and also into the online version, which is available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on *PUBs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Publication 363 is also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on *About USPS & News*, then *Forms & Publications*, then *Postal Periodicals and Publications*, and then *Publications*.

Publication 363, *Updating Address Lists Is a Smart Move*

[Change the first heading to read as follows:]

More than 44 Million Americans Change Their Addresses Each Year

* * * * *

Approved Move Update Options

* * * * *

National Change of Address Linkage (NCOALink™) System

* * * * *

[After the first paragraph, add two new paragraphs to read as follows:]

Before using the list processed through NCOALink, the mailer must apply the address changes. By using NCOALink

prior to mailing, the mailer greatly reduces the possibility that items sent by First-Class Mail service will be undeliverable as addressed (UAA), and this reduces the cost for both the mailer and the Postal Service for rehandling those mailpieces. The First-Class Mail discount (for both Pre-sorted and automation rates) is at least \$50 per thousand and can be as high as \$95 per thousand.

The NCOALink system also provides mailers with documentation showing that a list was updated on a given date and that the Move Update requirements have been met if the address for which a move is indicated is updated.

* * * * *

— Address Management,
Intelligent Mail and Address Quality, 1-20-05

Employees

ELM REVISION

Use of Leave on a Worked Holiday

Effective January 20, 2005, *Employee and Labor Relations Manual* (ELM) 510, Leave, is revised to clarify how leave without pay (LWOP), annual leave, and sick leave can be used when an eligible employee elects annual leave credit in lieu of holiday leave pay and then works a partial day. These changes are pursuant to the changes recently made to ELM 434.4, Holiday Leave Pay, and announced in *Postal Bulletin* 22126 (5-13-04, pages 24–26).

We will incorporate this revision into the next printed version of the ELM and also into the online version, available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *Manuals*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

It is also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on *About USPS & News*, then *Forms & Publications*, then *Postal Periodicals and Publications*, and then *Manuals*.

Employee and Labor Relations Manual (ELM)

* * * * *

5 Employee Benefits

510 Leave

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512 Annual Leave

* * * * *

512.5 Leave Charge Information

512.51 Full-Time Employees

* * * * *

512.512 Holidays

Leave cannot be charged for national legal holidays, days designated as holidays, or absences authorized by administrative order.

[Add new exception to 512.512 to read as follows:]

Exception: If an employee shown to be eligible in 434.422 elects to receive annual leave credit in lieu of holiday leave pay (see 512.65), annual leave may be charged to

supplement work hours, up to the limit of the employee's regular work schedule, on the holiday worked.

* * * *

512.6 Vacation Planning and Special Programs

* * * *

[Add new 512.65 to read as follows:]

512.65 Annual Leave Credit in Lieu of Holiday Leave Pay

Employees shown to be eligible in 434.422 who work a holiday may elect to receive annual leave credit in lieu of holiday leave pay. If they do so and then work only a partial day, they may use LWOP, annual leave, or sick leave (if they become ill during their scheduled tour) to supplement work hours, up to the limit of their regular work schedule, on the holiday worked.

* * * *

513 Sick Leave

* * * *

513.4 Charging Sick Leave

513.41 Full-Time Employees

513.411 General

General provisions are as follows:

- a. Sick leave is not charged for holidays or for nonwork-days established by Executive Order.

[Add new exception to 513.411a to read as follows:]

Exception: If employees shown to be eligible in 434.422 elect to receive annual leave credit in lieu of holiday leave pay (see 512.65) and then become ill during their scheduled tour, sick leave may be charged to supplement work hours, up to the limit of their regular work schedule, on the holiday worked, provided the requirements of section 513.32 are met.

* * * *

513.42 Part-Time Employees

513.421 General

General provisions are as follows:

- a. Absences due to illness are charged as sick leave on any day that an hourly rate employee is scheduled to work except national holidays.

[Add new exception to 513.421a to read as follows:]

Exception: If employees shown to be eligible in 434.422 elect to receive annual leave credit in lieu of holiday leave pay (see 512.65), sick leave may be charged to supplement work hours, up to the limit of their regular work schedule, on the holiday worked, provided the requirements of section 513.32 are met.

* * * *

514 Leave Without Pay

* * * *

514.4 Acceptable Reasons and Instructions

* * * *

Exhibit 514.4

Acceptable Reasons and Instructions for LWOP

[Add new item I to Exhibit 514.4 to read as follows:]

Acceptable Reasons for LWOP	Instructions
* *	* * *
I. Absence on worked holiday.	If an employee shown to be eligible in 434.422 elects to receive annual leave credit in lieu of holiday leave pay (see 512.65), LWOP may be granted to supplement work hours, up to the limit of the employee's regular work schedule, on the holiday worked.
* *	* * *

PS FORM 61 AND HANDBOOK EL-312 REVISION

Appointment Affidavit

Effective January 20, 2005, PS Form 61, *Appointment Affidavit*, and Handbook EL-312, *Employment and Placement*, section 581.1, Completing Form 61, are revised to accommodate the addition of a question to PS Form 61. This new question asks applicants whether they have been awarded a contract with the Postal Service™. The new question resulted from a recommendation by the Office of the Inspector General.

PS Form 61, Appointment Affidavit

An initial supply of 200 copies of PS Form 61 will be distributed to each district. Upon receipt of the updated forms, discard/recycle all older copies.

You may order additional copies of the revised PS Form 61 from the Material Distribution Center (MDC) by using touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 61:

PSIN: PS61

PSN: 7530-02-000-7226

Unit of Measure: EA

Minimum Order Quantity: 1

Bulk Pack Quantity: N/A

Quick Pick Number: N/A

Price: \$0.0189

Edition Date: 12/04

Handbook EL-312, Employment and Placement

We will incorporate the revision to Handbook EL-312 into the online version, available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Handbook EL-312 is available also on the Internet:

- Go to www.usps.com.

- Click on *About USPS & News*, then *Forms & Publications*, then *Postal Periodicals and Publications*, and then *Handbooks*.

Summary of Changes

581.1, Completing Form 61, is revised to accommodate the new question 5 asking applicants whether they have been awarded a Postal Service contract. The insertion of the new question on the form caused the items that followed to be renumbered for a total of 14 items that are completed by the applicant. The prohibition to hire an applicant as an employee who was awarded a contract is stated in this section along with how waivers of this policy are handled.

Handbook EL-312, Employment and Placement

	*	*	*	*	*
5	Suitability				
	*	*	*	*	*

580 Post Hire Suitability**581 Appointment Affidavit****581.1 Completing Form 61**

[Revise the text to read as follows:]

Items 1–14 of Form 61, *Appointment Affidavit*, must be completed at the interview or job offer stage of the screening process, and each item must be verified prior to administering the oath of office.

Applicants who indicate that they have been awarded a contract by the Postal Service are prohibited from being appointed as employees. Such an applicant is ineligible for USPS® employment unless the circumstances allow the contracting officer to waive the prohibition, the situation is not covered by the prohibition, or the contract is terminated. See section 1.6.4, Contracts With Postal Service Employees and Their Immediate Families, in the *Purchasing Manual*. Waivers must be in writing from the contracting officer and are filed on the permanent side of the Official Personnel Folder.

* * * * *

— *Selection, Evaluation, and Recognition,
Employee Resource Management, 1-20-05*

LEVEL 15–18 POST OFFICES

Safety and Health Inspections

Employee and Labor Relations Manual (ELM) 824.33, PC Installations With Less Than One Hundred Workyears, requires an annual safety and health inspection of main facilities, subordinate stations, and branches. Installation heads (IHs) in facilities without full-time safety personnel, or their management designees, act as the collateral duty facility safety coordinators (FSCs) (see ELM 813.32, Collateral Duty Facility Safety Coordinator).

In offices with fewer than 100 employees, the FSC should lead the inspection (see ELM 824.422, Inspection Rules). In offices with 100 or more employees in the main facility, the servicing safety office should conduct the inspection. However, the IH must ensure that subordinate stations and branches with fewer than 100 employees conduct their inspections.

Note: Headquarters will not be conducting any mailings. You can find the inspection checklists and inspection instructions on the Postal Service™ Intranet:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *Safety Resources*.

- In the left-hand column, click on *Safety Checklists*.

For the certification letter, click on *Safety and Health Inspection Certification*. For instructions, click on *Annual Safety and Health Inspection Letter of Instruction*. For checklists, click on the options under the heading “Level 15–18.” Postmasters (PMs) or IHs in Level 15 through 18 Post Offices™ should contact their servicing safety office for technical or programmatic assistance.

The PMs/IHs, or their designees, must:

1. Complete a safety and health inspection using the checklist within 30 days of the date of this *Postal Bulletin* (January 20, 2005).
2. Post the inspection.
3. Ensure abatement of all deficiencies in accordance with the instructions.
4. Certify completion of the inspection to the servicing safety office.

— *Safety Performance Management,
Employee Resource Management, 1-20-05*

Facilities

REVISED HANDBOOK

Handbook RE-6, Facilities Environmental Guide

We have revised Handbook RE-6, *Facilities Environmental Guide*.

Postal Service™ environmental regulations (Title 40, CFR Parts 775 and 776) have been revised since Handbook RE-6 was last published in 1997. The November 2004 revision updates the procedure for complying with wetlands and floodplains regulations and the revised National Environmental Policy Act (NEPA) process.

The following list summarizes additional revisions to RE-6:

- The section Historic Preservation has been completely rewritten and expanded under a new section, Socioeconomic Regulatory Areas, which also includes Environmental Justice (complying with Executive Order 12989).
- Environmental due diligence requirements have been updated with new sections on electric and magnetic fields, brownfields, and biohazards.
- The sections on asbestos and lead in drinking water have been revised for clarification and to reinforce Facilities policy regarding asbestos surveys and evaluating drinking water.
- Policy changes are explained regarding the execution of the Record of Environmental Consideration that was revised in December 2002 (PS Form 8194, *Record of Environmental Consideration*).
- Chapter 5, Design & Construction (D&C), has been greatly expanded to serve as a resource to D&C

project managers for sustainable design, beneficial landscaping, as well as the renovation of historic properties (any Postal Service–owned or –leased building 50 or more years old).

- Several new construction projects are also showcased.

Handbook RE-6 is available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Handbook RE-6 will not be stocked at the Material Distribution Center (MDC), but an initial distribution of the printed copies was given to Facilities Service Offices (FSOs), district managers, and Environmental Compliance managers.

— *Real Estate,*
Facilities, 1-20-05

Finance

ANNOUNCEMENT

Internal Control Process Diagrams

Postal Service™ management is responsible for establishing and maintaining internal control to achieve the following objectives:

- Effective and efficient operations.
- Reliable financial reporting.
- Compliance with applicable laws and regulations.

Management will consistently apply the internal control standards to meet each of the internal control objectives and to assess internal control effectiveness.

The Internal Control Group (ICG) operates as an internal consultant for enterprise risk management, assisting management in proactively improving processes towards a more performance-based culture. Internal Control analysts partner with management at the performance cluster, area, and national levels to identify through analysis, risk assessment, and review those internal controls that may keep Postal Service goals from being achieved.

As a result of these partnerships, various processes have been documented and reviews developed. Process flow diagrams may be used to review — and improve — current practices in your office. The process flow diagrams are available on the Internal Control Web site on the Postal Service Intranet:

- Go to <http://blue.usps.gov>.
- Click on the *Inside USPS* tab.
- Under “Other,” click on *Internal Control Group*.
- Click on *Process Improvement*, and then *Process Index*.

You may send questions via e-mail to *Webmaster-ICBlue*.

Process Category Description	Process Diagram Number	Process Diagram Name
Stamp Stock Accountability: Small Post Office Reporting Tool (SPORT), Money Order Voucher Entry System (MOVES), and Integrated Retail Terminal (IRT) Offices	1000-1	SSA Stamp Stock Requisition
	1000-2	Replenishment of Unit Reserve
	1000-3	Stamp Credit Exam
Stamp Stock Accountability/Segmented Inventory Accountability (SIA) Office	2000-1	SIA Retail Floor Stock Replenishment
	2000-2	SIA Unit Cash Reserve
	2000-3	SIA Cash Count
	2000-4	SIA Retail Floor Stock Count
	2000-5	SIA Unit Reserve Stock Count
	2000-6	Security of Postal Store
	2000-7	Unit Reserve Stock Management
	2000-8	SIA Segment Count
	2000-9	Retail Transaction Control
	2000-10	Forms Control
Money Orders	3000-1	Overview of Money Order Trail
	3000-2	Management Controls
	3000-3	Replenishment of Money Orders
	3000-4	Money Order Transactions
	3000-5	Money Order Sales
	3000-6	Money Order Replacement
	3000-7	Bank Secrecy Act Requirements
	3000-8	Cashing Money Orders
	3000-9	Money Order Reconciliation
	3000-10	Money Order Post Audit Research
Contract Units	4000-1	CPU Accountability Audit
Asset Security	5000-1	Asset Security
Customs/Collect on Delivery	6000-1	Customs Handling
	6000-2	Customs Duty Refunds

Process Category Description	Process Diagram Number	Process Diagram Name
	6000-3	COD Handling
	6000-4	COD Acceptance and Claim
Windows Operations/Retail	7000-1	Opening Retail Window Operations
	7000-2	Closing Retail Window Operations
	7000-3	Window Security
Disbursements	8000-1	eBuy Purchase Request
	8000-2	Adding Excess to eBuy
	8000-3	IMPAC Oversight
	8000-4	IMPAC Purchase
	8000-5	IMPAC Reconciliation
	8000-6	Voyager Card
	8000-7	Contract Cleaning Service
	8000-8	Contract Nurse Payment
	8000-9	Refund of Retail Services
	8000-10	Refund of Advanced Deposit
	8000-11	eTravel EAS and Bargaining Unit
	8000-12	Travel Reimbursement via Web Alias
	8000-13	PS Form 1164-A Process
	8000-14	Carrie Drive Out Agreements
Post Office Box and Caller Service	9000-1	Obtain PO Box or Caller Service
	9000-2	Closing PO Box Service
Payroll	10000	Process Flows Coming Soon
Express Mail	11000-1	Express Mail Acceptance
	11000-2	Express Mail Delivery
Vending	12000	Process Flows Coming Soon
Registered Mail	50000-1	Registry Coordinator Responsibility
	50000-2	Incoming Registry Articles
	50000-3	Incoming Registry Bank Remits
Automated Postal Data Center	52000-1	APC Stamp Stock Replenishment
	52000-2	APC Credit Exam
	52000-3	APC Service & Maintenance
	52000-4	APC Refunds & Exchanges
Hiring Suitability	53000-1	Hiring Suitability
Maintenance Plant Automation Equipment	54000-1	Maintenance Flowchart A
	54000-2	Maintenance Flowchart B
Business Mail Entry Unit (BMEU)	90000-1	BMEU Administrative Functions #1
	90000-2	BMEU Administrative Functions #2
	90000-3	BMEU MERLIN Acceptance 1
	90000-4	BMEU 1 Pass/2 Pass Acceptance
Detached Mail Unit (DMU)	91000-1	BMEU Administrative Functions #1
	91000-2	BMEU Administrative Functions #2
	91000-3	BMEU Plant Load
	91000-4	Detached Mail Unit
	91000-5	BMEU 1 Pass/2 Pass Acceptance
	91000-6	Optional Procedures at DMU
	91000-7	Manifest Mail System DMU
	91000-8	Merlin Acceptance DMU
Postage Payment Systems	92000-1	BMEU Administrative Functions 1
	92000-2	BMEU Administrative Functions 2
	92000-3	BMEU Merlin Acceptance 1
	92000-4	BMEU SAVE Acceptance (Automation)
	92000-5	BMEU 1 Pass/2 Pass Acceptance
Presort House Operations	93000-1	BMEU Administrative Functions 1
	93000-2	BMEU Administrative Functions 2
	93000-3	BMEU Plant Load
	93000-4	BMEU Presort House Operations - Combined Mailing/Value Added Refunds
	93000-5	BMEU Presort House Operations with SAVE/Value Added Refunds
Value Added Refunds (VAR)	94000-1	BMEU Administrative Functions 2
	94000-2	BMEU Presort House Operations with SAVE/Value Added Refunds
	94000-3	BMEU Presort House Operations (Combined Mailing/Value Added Refunds)
Business Reply Mail	97000-1	Process Flows Coming Soon

International Mail

IMM AND PUBLICATION 51 REVISIONS

Global Airmail Parcel Post and Global Express Mail Service

Effective January 20, 2005, the *International Mail Manual* (IMM) and Publication 51, *International Postal Rates and Fees*, are revised to reflect new delivery requirements for Global Airmail® parcel post items (air parcels) and Global Express Mail® (EMS®) items in the following countries:

- Andorra.
- Austria.
- Belgium.
- Denmark.
- Finland.
- France.
- Germany.
- Gibraltar.
- Greece.
- Ireland.
- Italy.
- Liechtenstein.
- Luxembourg.
- Malta.
- Netherlands.
- Norway.
- Portugal.
- San Marino.
- Slovak Republic (Slovakia).
- Spain.
- Sweden.
- Switzerland.
- Vatican City.

Generally, the revisions for these countries are as follows:

- The maximum size limits for air parcels and EMS items are 60 inches in length and 108 inches in length and girth combined.
- The maximum weight for air parcels and EMS items is 66 pounds.
- An air parcel item or an EMS item may be addressed to either a street address or to a post office box, and a local telephone number for the addressee should be provided when the item is addressed to a street

address and must be provided when the item is addressed to a post office box.

In the IMM, revisions appear in section 283.23 and in the Individual Country Listings (ICLs). In Publication 51, revisions appear in the Country Listing table. Some countries might not have all these revisions, and some might have more. For specific information, see the ICL for each country.

We will incorporate these revisions into the printed version of IMM 31 and the next printed version of Publication 51, and also into the online versions of the IMM and Publication 51, both of which are accessible via Postal Explorer® at <http://pe.usps.gov>.

International Mail Manual (IMM)

	*	*	*	*	*
2	Conditions of Mailing				
	*	*	*	*	*
280	Parcel Post				
	*	*	*	*	*
283	Weight and Size Limits				
	*	*	*	*	*
283.2	Size Limits				
	*	*	*	*	*

283.23 Exceptional Size Limits

The maximum size limit for rectangular-shaped parcels of 42 inches in maximum length and 79 inches in maximum length and girth combined applies to all countries except as follows:

[Revise the items in 283.23 to read as follows (moving former item c to be new item a, moving former item a to be new item b, moving former item b to be new item c, and revising new item c to reflect differences in maximum size limits for air and economy parcel post and to reflect the addition of Norway and Slovak Republic (Slovakia):]

- a. Maximum length and girth combined: 108 inches
 - Canada
 - Hong Kong

- b. Maximum length: 60 inches
 Maximum length and girth combined: 108 inches
 Azerbaijan
 Great Britain and Northern Ireland
 Japan
 Macao

- c. Airmail Parcel Post:
 Maximum length: 60 inches
 Maximum length and girth combined: 108 inches
 Economy Parcel Post:
 Maximum length: 42 inches
 Maximum length and girth combined: 79 inches
 Andorra
 Austria
 Belgium
 Denmark
 Finland
 France
 Germany
 Gibraltar
 Greece
 Ireland
 Italy
 Liechtenstein
 Luxembourg
 Malta
 Netherlands
 Norway
 Portugal
 San Marino
 Slovak Republic (Slovakia)
 Spain
 Sweden
 Switzerland
 Vatican City

* * * *

Individual Country Listings

* * * *

Andorra

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

Postal employees must tell customers that there is no service guarantee on any EMS item to Andorra.

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the size limits for EMS to read as follows (reflecting an increase in the maximum size limits):]

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

* * * *

Austria

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when

the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Belgium

Country Conditions for Mailing

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Denmark

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail**Parcel Post Rates**

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Notes:

* * * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Finland**Country Conditions for Mailing**

* * * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Size Limits

* * * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Airmail**Parcel Post Rates**

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Notes:

* * * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

France**Country Conditions for Mailing**

* * * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Size Limits

* * * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Notes:

* * * * *

[Revise Note 7 to read as follows:]

7. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Germany

Country Conditions for Mailing

* * * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

[As noted on page 73 in Postal Bulletin 22145 (1-6-05), add the following item as Observation 3, to read as follows:]

3. Mailpieces delivered through international bulk mail services should be addressed with the correct post-code number or delivery zone number, if one exists. Without this number, the German postal administration will return such pieces to the sender or the country of origin due to insufficient addressing, unless the

mailer pays the relevant surcharge for updating the addresses.

[The addition of this new Observation 3 required the renumbering of Observations 3 through 6 as Observations 4 through 7. However, before this revised list of Observations could be published online, this list of Observations received other additions and deletions. Therefore, to reflect the most current list of Observation, noted here are the remaining items in the list, to read as follows:]

4. Import licenses or certificates are required for meat and meat products; pasta products; dairy products; egg and egg products; plant and plant products; tobacco products; and cigarette paper. Senders should ascertain before mailing whether the necessary documents are held by the addressee.
5. The customs treatment of gift parcels will be facilitated if the customs declaration is marked by the sender "Private Geschenksendung" (personal gift package).
6. Customs authorities require invoices with books valued at 50 DM or more (currently \$32.75).
7. Germany will not accept any Global Express Mail or airmail parcel post insured item valued at more than \$500. Items valued at more than \$500 will be returned to sender.

* * * * *

Size Limits

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Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Special Services

* * * * *

Insurance (320)

[Revise the last row of the insurance table by removing the first and second sentences (reflecting a reduction in the

maximum insurance limit for air parcel post from \$5,000 to \$500) and retaining only the third sentence.]

* * * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

Insurance (221.3)

Available for **EMS Merchandise Shipments** only.

[Revise the EMS insurance table to read as follows (reflecting a reduction in the maximum allowable insurance from \$5,000 to \$500):]

Insured Amount not over	Fee
\$100	No Fee
\$200	\$1.00
\$300	\$2.00
\$400	\$3.00
\$500	\$4.00

* * * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Notes:

* * * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Gibraltar

Country Conditions for Mailing

* * * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Size Limits

* * * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Greece

Country Conditions for Mailing

* * * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Size Limits

* * * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Ireland (Eire)

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Italy

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Liechtenstein**Country Conditions for Mailing**

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail**Parcel Post Rates**

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Luxembourg**Country Conditions for Mailing**

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail**Parcel Post Rates**

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Notes:

* * * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Malta

Country Conditions for Mailing

* * * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Size Limits

* * * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Notes:

* * * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Netherlands

Country Conditions for Mailing

* * * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * * *

Size Limits

* * * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Norway**Country Conditions for Mailing**

* * * *

Size Limits

* * * *

[Revise the size limits for parcel post to read as follows (reflecting different size limits for air parcel post and economy parcel post):]

Air Parcel Post:

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

Economy Parcel Post:

Maximum length: 42 inches

Maximum length and girth combined: 79 inches

* * * *

Global Express Mail (EMS) (220)

* * * *

Size Limits (223.2)

[Revise the size limits for EMS to read as follows (reflecting an increase in the maximum size limits):]

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

* * * *

Portugal**Country Conditions for Mailing**

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail**Parcel Post Rates**

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the size limits for EMS to read as follows (reflecting an increase in the maximum size limits):]

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

* * * *

San Marino**Country Conditions for Mailing**

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must

be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Slovak Republic (Slovakia)

Country Conditions for Mailing

* * * *

Observations

[Revise the Observations by renumbering Observations 1, 2, and 3 as 2, 3, and 4 and by adding a new Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

[Revise the size limits for parcel post to read as follows (reflecting different size limits for air parcel post and economy parcel post):]

Air Parcel Post:

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

Economy Parcel Post:

Maximum length: 42 inches

Maximum length and girth combined: 79 inches

* * * *

Global Express Mail (EMS) (220)

* * * *

Size Limits (223.2)

[Revise the size limits for EMS to read as follows (reflecting an increase in the maximum size limits):]

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

* * * *

[Revise the section currently titled "Note" by revising the title to read "Notes," by renumbering the current Note as Note 1, and by adding a new Note 2, so that the entire section reads as follows:]

Notes:

1. Coins; banknotes; currency notes (paper money); securities of any kind payable to bearer; traveler's checks; platinum, gold, and silver (manufactured or not); precious stones; jewelry; and other valuable articles are prohibited in EMS shipments to the Slovak Republic.

2. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Spain

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the size limits for EMS to read as follows (reflecting an increase in the maximum size limits):]

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

* * * *

Sweden

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Switzerland

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Vatican City

Country Conditions for Mailing

* * * *

Observations

[Revise Observation 1 to read as follows:]

1. An air parcel post item may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Size Limits

* * * *

Air Parcel Post:

[Revise the maximum length for air parcel post to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Airmail

Parcel Post Rates

[Revise the airmail parcel post rate table by removing the entries for 67 pounds through 70 pounds and revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Global Express Mail (EMS) (220)

[Revise the EMS rate table by revising the last line of the table to read "Weight Limit: 66 lbs."]

* * * *

Size Limits (223.2)

[Revise the maximum length for EMS to read as follows (reflecting a reduction):]

Maximum length: 60 inches

* * * *

Notes:

* * * *

[Revise Note 4 to read as follows:]

4. An Express Mail shipment may be addressed to a street address or to a post office box. A local telephone number for the addressee should be provided when the item is addressed to a street address and must be provided when the item is addressed to a post office box.

* * * *

Publication 51, International Postal Rates and Fees

* * * * *

Country Listing

[In the Country Listing, revise the entries for the following countries to read as follows (all countries except Gibraltar have revisions in the "EMS Max. Weight Limit (lb.)" column and the "Parcel Post Max. Weight Limit (lb.)" column, and Germany also has a revision in the "Parcel Post Insurance Indemnity Limit (\$)" column; Gibraltar has a revision only in the "Parcel Post Max. Weight Limit (lb.)" column):]

Country	EMS Rate Group	EMS Max. Weight Limit (lb.)	Airmail Parcel Post Rate Group	Economy (Surface) Parcel Post Rate Group	Parcel Post Max. Weight Limit (lb.)	Parcel Post Insurance Indemnity Limit (\$)	Letter-post Rate Group	GXG Rate Group
* * * * *								
Andorra	6	66	7	6	66 Air 44 Econ.	5000 Air 600 Econ.	3	6
* * * * *								
Austria	7	66	7	6	66 Air 70 Econ.	5000	5*	6
* * * * *								
Belgium	7	66	6	6	66 Air 70 Econ.	5000	3*	3
* * * * *								
Denmark	7	66	6	6	66 Air 70 Econ.	5000	3*	6
* * * * *								
Finland	7	66	6	6	66 Air 70 Econ.	5000	3*	6
France ⁴	6	66	6	6	66	5000	3*	3
* * * * *								
Germany	7	66	6	6	66 Air 70 Econ.	500 Air	3*	3
* * * * *								
Gibraltar	—	—	6	6	66 Air 44 Econ.	5000 Air 85 Econ.	3	6
* * * * *								
Greece	7	66	6	6	66 Air 44 Econ.	5000 Air 500 Econ.	3	6
* * * * *								
Ireland (Eire)	6	66	6	6	66	5000 Air 1425 Econ.	3*	3
* * * * *								
Italy	7	66	6	6	66 Air 44 Econ.	5000 Air 2200 Econ.	3	3
* * * * *								
Liechtenstein	7	66	6	6	66	5000	3*	6
* * * * *								
Luxembourg	6	66	6	6	66 Air 70 Econ.	5000	3*	3
* * * * *								
Malta	7	66	7	7	66 Air 44 Econ.	5000 Air only	5	6
* * * * *								
Netherlands	7	66	6	6	66 Air 44 Econ.	5000 Air 4405 Econ.	3*	3
* * * * *								
Portugal ⁹	7	66	7	7	66	5000	3*	6
* * * * *								
San Marino	7	66	9	8	66 Air 44 Econ.	5000 Air 2200 Econ.	3	3
* * * * *								

Country	EMS Rate Group	EMS Max. Weight Limit (lb.)	Airmail Parcel Post Rate Group	Economy (Surface) Parcel Post Rate Group	Parcel Post Max. Weight Limit (lb.)	Parcel Post Insurance Indemnity Limit (\$)	Letter-post Rate Group	GXG Rate Group
Spain ¹¹	6	66	7	6	66 Air 44 Econ.	5000 Air 880 Econ.	3*	6
*	*	*	*	*				
Sweden	7	66	7	7	66 Air 44 Econ.	5000 Air 1350 Econ.	3*	6
Switzerland	7	66	6	6	66	5000	3*	6
*	*	*	*	*				
Vatican City	7	66	6	6	66 Air 44 Econ.	5000 Air 2200 Econ.	3	3
*	*	*	*	*				
*	*	*	*	*				

— Mailing Standards, Pricing and Classification, 1-20-05

IMM AND PUBLICATION 51 REVISIONS

Global Express Mail and Airmail Parcel Post Items Sent to Germany

The article titled “Global Express Mail and Airmail Parcel Post Items Sent to Germany” in *Postal Bulletin* 22145 (1-6-05, page 73) noted that we would soon publish a revision to the *International Mail Manual* (IMM) indicating that Germany will not accept any Global Express Mail® (EMS®) or Global Airmail® parcel post item that is either valued at more than \$500 or that is insured for more than \$500, and that Germany will return such items to the sender.

The relevant revisions to the IMM and also to Publication 51, *International Postal Rates and Fees*, concerning this issue appear with other IMM and Publication 51 revisions in the article titled “IMM and Publication 51 Revisions: Global Airmail Parcel Post and Global Express Mail Service,” which starts on page 23 in this issue of the *Postal Bulletin*.

For the relevant IMM revisions in that article, see the following sections in the Individual Country Listing (ICL) for Germany:

- In “Country Conditions for Mailing,” under “Observations,” see Observation 7.

- In “Special Services,” under “Insurance,” see the revised insurance table.
- In “Global Express Mail,” under “Insurance,” see the revised insurance table.

For the relevant Publication 51 revision in that article, see the following section: in the Country Listing, under the “Parcel Post Insurance Indemnity Limit (\$)” column, see the entry for Germany.

We will incorporate these revisions into the printed version of IMM 31 and the next printed version of Publication 51, and also into the online versions of the IMM and Publication 51, both of which are accessible via Postal Explorer® at <http://pe.usps.gov>.

— *Mailing Standards,
Pricing and Classification, 1-20-05*

ICM UPDATES

International Customized Mail

The International Customized Mail (ICM) updates now appear on the Postal Service™ Internet Web site at www.usps.com.

To read the latest updates:

- Go to www.usps.com.
- Click “All Products and Services,” then “International Customized Mail Updates.”

(The direct URL is <http://www.usps.com/publications/icm/welcome.htm>.)

— *Pricing Strategy,
Pricing and Classification, 1-20-05*

Fraud Alert

Domestic Orders

False Representation. Enforced by postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered	Product
MN/St. Paul, 55106-6426	HEATH L. TIGAR d/b/a BUYER'S HAVEN and/or BUYER'S HAVEN and/or BUYER'S HAVEN HEARING AID REPAIR SERVICES 1016 McLean Avenue	Sale of hearing products and hearing aid repair

— Judicial Officer, 1-20-05

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005242	030514	069674	098354	117553	150183	186011	282906	322161	330569	402739	485126	662231
005449	030556	069757	098401	117712	150193	186014	282919	322198	330582	402826	485182	662533
005586	031091	070043	098556	117760	150200	186039	283202	322214	330776	405173	485263	672082
005615	031230	071082	098698	117796	150214	187027	283576	322268	330822	415001	486151	681477
005891	032036	071083	098803	117907	151100	187086	285015	322275	331115	427006	486248	681522
006710	032049	071449	098858	118563	152009	188002	292375	322277	331606	430114	488016	685048
006750	032110	071763	100173	119609	152057	191933	293311	322283	331860	432507	489426	686010
006786	033220	075202	100387	121188	152297	192282	294257	322302	332054	432978	492044	708591
007336	037140	075297	101495	122192	152317	192705	294288	322303	332092	436116	494123	713065
008029	038001	075315	101918	122285	152342	192846	294340	322319	332695	436296	495553	722238
008039	038009	075603	102351	124016	152713	192950	294538	322321	332821	436472	497228	725040
008104	038033	075631	102824	125083	152810	193246	294551	322327	332907	441702	527024	727080
008284	038084	075661	103424	125172	153056	193555	294567	322329	332941	441794	553102	730328
009231	038280	076643	103430	125327	156176	193715	294569	322330	333264	443236	554949	730633
009277	038282	076971	103434	128143	165344	193724	295452	322334	333446	450038	570052	730748
009304	038295	077096	103774	128145	169005	200205	297034	322336	334841	452066	574026	731031
009344	038408	077673	104352	129862	169014	200314	300004	322369	335074	452263	577002	731358
010231	038483	078908	104651	129924	169024	200723	300025	322375	335266	452479	591190	740058
013249	050074	080205	105045	130002	170200	207505	300095	322383	335306	452786	598645	740423
014943	055028	080293	105051	130008	170230	207587	300139	322397	336022	458152	600037	740483
015482	055157	080384	105878	130020	170236	207852	300275	322427	336027	461113	600448	741295
015562	060087	080655	106257	130036	170281	207965	300288	322429	336053	462923	601004	741649
015716	060115	080677	106446	130044	170323	208537	300403	322468	336074	463084	601018	741783
016214	060179	085297	107095	130045	170336	208541	300892	322477	336103	467065	601222	750069
018034	060186	085504	107161	130046	170338	208545	301399	322483	336575	473023	601257	750431
018036	060217	085509	107312	130057	171077	208701	301458	322487	336829	474056	601262	750494
018161	060247	085788	108087	131268	171265	209252	301466	322506	337020	477034	603251	750516
018165	060298	088545	108792	131271	171275	210515	301467	322518	337076	478119	604127	752032
018310	060362	088684	108866	131279	171276	220087	301901	322551	337085	480025	606172	752456
018371	060549	088709	110850	131281	171283	220673	301924	322620	338046	480153	606256	757617
018935	060962	090327	110876	131653	171310	221120	305838	322676	338082	480226	606571	761046
018967	061066	091311	112496	132204	171315	221146	306483	322707	338331	480296	607097	761599
019233	061084	091937	112710	132256	172024	221257	314366	322786	339303	480460	607187	761629
019277	061105	092901	113236	132409	172056	222147	314738	322805	339353	480636	607196	765602
019638	061184	092960	113517	132437	172063	222256	314739	322807	340510	480672	607929	767516
019901	061200	093267	113526	133028	174059	222266	314929	322808	340631	480692	608029	770054
020076	061961	093374	113925	136107	175094	223003	320028	322811	340783	480767	608122	770237
020524	062101	093544	114042	136173	176109	223360	320867	322830	349000	480981	608152	770345
020597	062103	093678	114534	139012	177041	232023	321155	322836	349005	481164	608398	770464
021043	063487	093727	114617	139095	177068	235428	322009	322994	349017	481173	615034	770597
022341	064027	094526	115025	142062	177074	249102	322010	323562	349349	481405	616119	770665
023061	064030	095689	115033	142165	178012	255041	322027	323578	357012	481587	620045	770824
023169	064203	096329	115174	142717	178035	255071	322042	323649	361301	481611	626101	770893
026061	064252	096426	115222	142852	178049	265007	322052	325026	361349	481767	629079	771083
026611	064744	096822	115350	146458	178053	271051	322053	326615	366075	481999	629144	771150
028256	064995	096941	115435	150018	183014	271065	322070	326733	366159	482220	631357	771637
028460	065869	097025	115551	150024	183024	272171	322075	327048	380182	482833	631387	771944
029280	067123	097372	117051	150025	184019	272312	322082	328034	381396	483029	631696	772585
030076	067155	097529	117087	150035	184030	274008	322091	329005	381891	483379	631785	772962
030125	067187	097683	117097	150084	184058	276008	322096	329619	387017	483382	637103	773019
030189	068044	097857	117187	150091	184062	280053	322108	329651	387026	483833	641581	773462
030193	068048	097965	117352	150094	185039	282254	322121	330044	392521	483959	641858	774021
030289	069306	098137	117419	150119	185050	282515	322122	330144	402105	484029	652310	774345
030445	069423	098248	117464	150141	186010	282714	322149	330334	402530	485015	657102	775030

775264	787500	787854	832026	891360	903775	907725	915648	927385	940254	950883	970880	976064
775361	787551	787884	833102	891444	904048	907773	915680	927734	940421	951370	970917	977037
776016	787556	787920	833206	891467	904682	907837	917051	927747	940508	951379	970951	979002
778326	787630	787934	834048	891477	906001	910001	917410	928363	940987	951958	970991	981529
780134	787673	787943	836210	891482	906213	910333	917454	928815	941257	955024	972332	981895
781080	787679	787991	840511	891524	906215	913097	917465	930015	941572	958946	972405	981953
782012	787681	789008	840522	891622	906480	913764	917691	930042	941576	967246	972533	982251
782016	787683	801581	841148	895006	906538	913972	918392	930213	941665	967270	972624	982439
782168	787712	801660	841311	895041	906608	914007	918436	930289	941774	967285	972631	982481
782191	787733	802007	841429	895102	906633	914045	920381	931026	945318	968645	972715	992517
782555	787735	802255	841636	898091	906833	914129	921231	931111	945800	968647	972746	992561
784192	787753	802336	841882	900019	906848	914501	921460	931190	946284	968734	972789	992608
784199	787763	803225	852631	900217	906864	914669	921636	931212	946532	969020	972795	992712
784210	787771	803245	853135	900314	907116	914753	921745	931236	946597	970001	972842	995262
784265	787784	804032	853339	900346	907211	914778	922088	931749	948049	970143	972948	995287
784609	787795	805263	853536	901508	907285	914849	924601	932812	948290	970310	973259	
785749	787797	806190	853586	902153	907312	915015	925238	933152	948623	970345	974023	
787044	787812	809005	853770	902483	907439	915020	926006	940030	948681	970446	974123	
787068	787819	809215	853825	903035	907457	915053	926093	940172	948772	970565	974163	
787117	787837	815039	871628	903472	907473	915357	926959	940174	949902	970785	974166	
787362	787843	816071	871670	903687	907514	915387	927383	940233	950633	970864	974218	

— Product Information Requirements, Product Development, 1-20-05

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 1999	043 205 5922 to 5999	380 093 9600 to 9699	399 792 7775 to 7799
011 582 1889 to 1899	044 087 3457 to 3499	380 165 1165 to 1199	399 792 8300 to 8399
011 588 2900 to 3099	044 087 4000 to 4099	381 325 4500 to 4599	400 427 1051 to 1999
012 579 5675 to 5699	045 524 4121 to 4298	381 604 2510 to 2699	401 045 1505 to 1549
013 289 6176 to 6199	046 800 9870 to 9899	381 645 9525 to 9599	401 045 1571 to 1599
013 610 0014 to 0099	047 352 4000 to 4099	383 314 3968 to 3999	401 294 2700 to 2799
014 932 1000 to 1099	048 383 7650 to 7659	383 892 1000 to 1344	401 310 9505 to 9599
014 972 0800 to 0899	048 396 3647 to 3699	383 892 1382 to 1399	401 382 5312 to 5399
015 363 0007 to 0099	051 774 8857 to 8899	384 925 3641 to 3654	402 578 7876 to 7899
017 028 3200 to 3299	051 781 2875 to 2885	385 568 2331 to 2399	403 125 6744 to 6799
018 569 5333 to 5399	057 670 0563 to 0599	385 599 7554 to 7575	403 260 7000 to 7499
018 986 5264 to 5299	058 187 3836 to 3899	385 774 2024 to 2099	403 280 6470 to 6499
019 518 2814 to 2899	058 591 1153 to 1299	386 624 1412 to 1599	403 685 8600 to 8699
020 698 5159 to 5199	058 895 3746 to 3799	386 883 8936 to 8999	404 003 0300 to 0399
020 844 7307 to 7399	059 986 0814 to 0899	387 314 5574 to 5599	404 041 8838 to 8899
020 972 8948 to 8999	060 406 7650 to 7699	387 837 6300 to 6399	404 071 4268 to 4299
022 021 9110 to 9181	065 392 6345 to 6399	388 828 0656 to 0699	404 347 5356 to 5399
022 037 1411 to 1499	066 099 2014 to 2099	389 696 2400 to 2799	404 347 5548 to 5599
022 527 9201 to 9210	066 648 2880 to 2899	389 846 3104 to 3135	404 726 4500 to 4599
023 637 7169 to 7199	066 787 3639 to 3699	389 846 3145 to 3195	404 961 5001 to 5199
024 380 4100 to 4199	066 845 7500 to 9999	389 887 9211 to 9230	405 325 0188 to 0198
024 496 6870 to 6896	067 093 3869 to 3899	389 887 9234 to 9299	406 009 4587 to 4599
025 092 0987 to 0999	067 324 9756 to 9799	390 001 3182 to 3199	406 260 6830 to 6899
025 369 5535 to 5599	068 895 0334 to 0399	390 001 3500 to 3699	406 459 6641 to 6999
025 729 1151 to 1199	070 724 4488 to 4499	390 545 5974 to 5999	406 733 3000 to 3999
025 729 1643 to 1799	071 179 9800 to 9899	391 104 6146 to 6199	407 545 1557 to 1599
026 492 3180 to 3199	071 386 3682 to 3699	391 574 1466 to 1499	407 594 0412 to 0599
027 361 0430 to 0499	072 045 9641 to 9699	391 783 3020 to 3599	407 692 9100 to 9299
027 369 4482 to 4495	077 999 4001 to 4090	391 792 6100 to 6199	407 959 2190 to 2199
027 671 8762 to 8776	078 250 4756 to 4799	392 668 2956 to 2999	408 265 2275 to 2288
027 787 9886 to 9899	210 221 0548 to 0599	392 854 8500 to 8899	408 499 7700 to 7799
027 965 9487 to 9499	227 275 9400 to 9999	393 584 7566 to 7699	408 499 7900 to 7999
028 191 1852 to 1999	273 070 8059 to 8099	393 650 0074 to 0099	408 682 8484 to 8599
028 850 3000 to 3199	273 775 7700 to 7899	393 838 8316 to 8499	408 698 7015 to 7099
029 510 1500 to 1599	302 000 0000 to 9999	393 893 6007 to 6099	409 072 3941 to 3999
030 687 0903 to 0999	349 746 2056 to 2099	394 126 6907 to 6999	410 491 2311 to 2399
030 701 3442 to 3499	350 518 7350 to 7374	394 189 0405 to 0599	410 694 8400 to 8599
031 077 4507 to 4799	360 011 1690 to 1699	394 822 3243 to 3278	410 775 1500 to 1599
032 295 7500 to 9999	360 168 6008 to 6099	394 990 1810 to 1899	410 795 7927 to 7999
034 394 1000 to 1099	360 173 8800 to 8899	395 343 3264 to 3299	410 867 0917 to 0966
034 943 0400 to 0799	360 324 2326 to 2399	395 373 3035 to 3099	410 867 0970 to 0999
035 035 4337 to 4399	362 861 3064 to 3099	395 396 9649 to 9799	411 868 1023 to 1199
037 706 9578 to 9599	373 006 2176 to 2199	395 970 3240 to 3299	411 922 2322 to 2399
037 805 3677 to 3699	374 768 2600 to 2699	397 622 4054 to 4099	412 193 0900 to 0999
037 909 5490 to 5499	375 169 4400 to 4599	397 819 8902 to 8999	412 395 8599 to 8699
040 024 3901 to 3999	375 829 3400 to 3499	398 149 7200 to 7699	412 485 6500 to 6599
040 674 7100 to 7199	375 851 9100 to 9199	399 070 0872 to 0899	412 485 6610 to 6699
040 688 8816 to 8899	376 196 0911 to 0999	399 156 7119 to 7199	412 885 5953 to 5999
041 299 6752 to 6799	378 085 3679 to 3699	399 203 5064 to 5099	414 193 3608 to 3674
041 623 8889 to 8899	378 351 1063 to 1099	399 296 9910 to 9999	414 193 3677 to 3699
041 803 6565 to 6599	379 843 5100 to 5199	399 396 8935 to 8999	414 411 7348 to 7399

414 640 0757 to	0799	434 968 3076 to	3092	457 729 1767 to	1777	474 356 5193 to	5299
414 965 1727 to	1799	435 303 1831 to	1842	457 937 8615 to	8699	474 949 3366 to	3399
417 302 8104 to	8199	435 303 1986 to	1999	458 028 9810 to	9899	475 134 9362 to	9399
417 387 6532 to	6599	435 666 6092 to	6399	458 057 2712 to	2999	475 167 9667 to	9699
417 496 6800 to	6999	436 082 6400 to	6899	458 069 9537 to	9599	475 319 3415 to	3499
417 871 9250 to	9299	436 160 6441 to	6499	458 069 9665 to	9699	475 319 3649 to	3799
417 930 9533 to	9599	437 316 7115 to	7199	458 337 5222 to	5299	475 340 6400 to	6599
418 164 6500 to	6799	437 427 0500 to	3499	458 354 7653 to	7999	475 424 8410 to	8499
418 423 9863 to	9899	439 179 2300 to	2399	458 671 8678 to	8699	475 629 9156 to	9199
418 633 5922 to	5999	439 310 0458 to	0499	458 671 8721 to	8798	475 850 6101 to	6199
418 719 8520 to	8599	440 698 1947 to	1999	458 847 5044 to	5999	475 875 2500 to	2599
418 744 2235 to	2299	440 858 6300 to	6399	459 274 7624 to	7699	476 169 8264 to	8299
418 962 2848 to	2899	440 858 6420 to	7299	459 365 5432 to	5499	476 189 3000 to	3499
419 543 0286 to	0299	441 199 1655 to	1699	459 378 5764 to	5799	476 331 2480 to	2499
419 730 0300 to	0399	443 127 3648 to	3699	459 472 4816 to	4999	477 289 8601 to	8699
420 277 0015 to	0049	443 127 4000 to	4099	460 349 6878 to	6899	477 681 5206 to	5299
420 599 0734 to	0798	443 673 7900 to	7999	460 550 1909 to	1999	478 010 4243 to	4268
420 661 4115 to	4199	443 800 9335 to	9399	460 997 5234 to	5299	478 010 4270 to	4291
420 758 9500 to	9699	444 382 8822 to	8899	461 973 6443 to	6499	478 450 5071 to	5099
420 969 3951 to	3971	444 390 1667 to	1699	462 152 0107 to	0299	478 469 7838 to	7858
420 969 3973 to	3999	444 457 3854 to	3899	462 274 1072 to	1099	478 469 7883 to	7899
421 116 3565 to	3599	450 048 4173 to	4199	462 277 8373 to	8399	479 280 9800 to	9899
421 130 9300 to	9399	450 048 4442 to	4699	462 554 6051 to	6099	479 365 9116 to	9176
421 313 4500 to	4999	450 560 5173 to	5199	463 011 5529 to	5540	479 412 9900 to	9999
421 364 5537 to	5599	450 620 3077 to	3099	463 176 4115 to	4199	479 667 6190 to	6199
421 656 2609 to	2699	450 620 3135 to	3199	463 176 4229 to	4299	479 748 9680 to	9699
421 988 9700 to	9799	450 780 2716 to	2799	463 185 2600 to	2799	479 860 7000 to	7199
422 172 4667 to	4699	450 801 2700 to	2799	463 227 7711 to	7799	480 526 2000 to	2099
422 484 4212 to	4299	451 109 2967 to	2984	463 414 4869 to	4899	480 640 6330 to	6399
422 556 1270 to	1299	451 115 4110 to	4125	463 808 3484 to	3499	480 658 0568 to	0599
422 587 7024 to	7099	451 115 4127 to	4199	463 945 7400 to	7899	480 689 5100 to	5199
422 819 7533 to	7599	451 746 0700 to	0799	464 629 9000 to	9399	481 072 9463 to	9499
422 842 5073 to	5087	452 265 0074 to	0099	464 711 4332 to	4399	481 673 0074 to	0095
422 907 7563 to	7599	452 265 0246 to	0299	465 692 3963 to	3999	482 527 1500 to	1599
424 500 6050 to	6099	452 265 0335 to	0999	465 698 8300 to	8599	482 541 5255 to	5299
424 641 8500 to	8599	452 509 1169 to	1199	465 743 7745 to	7799	482 729 6800 to	6899
424 871 6600 to	6699	452 855 6471 to	6499	466 798 6056 to	6067	483 363 7207 to	7299
425 298 2352 to	2399	452 890 4679 to	4799	467 147 4300 to	4399	483 402 2356 to	2399
425 418 4269 to	4299	452 900 8215 to	8238	468 079 5782 to	5799	483 486 5100 to	5199
425 418 4405 to	4499	453 117 9146 to	9199	469 067 2817 to	2899	483 632 1521 to	1599
426 547 4566 to	4599	453 334 3631 to	3699	469 127 8000 to	8199	483 632 2600 to	2799
427 412 6337 to	6499	453 603 7841 to	7891	469 213 0359 to	0399	483 849 1615 to	1699
427 481 0900 to	0999	453 650 1140 to	1199	469 213 0500 to	0599	484 174 4803 to	5299
428 027 2742 to	2752	453 741 1300 to	1399	469 561 8011 to	8099	484 323 8900 to	9199
429 474 4172 to	4199	454 013 2919 to	2999	469 658 1961 to	1999	484 680 5000 to	5038
429 889 2900 to	2999	454 186 2411 to	2499	469 666 9900 to	9999	484 680 5040 to	5074
430 150 4401 to	4599	454 268 4883 to	4899	469 678 1900 to	1999	484 680 5077 to	5099
430 172 9800 to	9899	454 302 5400 to	5499	469 781 4900 to	4999	485 029 4913 to	4999
430 177 1900 to	2099	454 490 8300 to	8399	469 947 6960 to	6999	486 176 0600 to	0699
430 444 9500 to	9699	454 547 7434 to	7499	470 755 5800 to	5818	486 559 7555 to	7599
430 664 4070 to	4099	454 922 4867 to	4895	471 918 0300 to	0999	486 696 3023 to	3199
432 168 8419 to	8499	455 221 1348 to	1499	471 985 2408 to	2419	488 173 7900 to	7999
432 708 6800 to	6999	455 364 2147 to	2199	472 191 6700 to	6799	488 206 4100 to	4199
432 744 1544 to	1599	455 399 5400 to	5499	472 270 2555 to	2599	488 226 0200 to	0299
432 995 9775 to	9799	455 476 0676 to	0699	472 987 0213 to	0241	488 709 3906 to	3999
433 003 5800 to	5899	455 543 0618 to	0699	472 987 0290 to	0299	488 855 8359 to	8399
433 757 3047 to	3099	456 410 9006 to	9099	473 151 2069 to	2199	489 181 8963 to	8999
433 765 4003 to	4099	456 470 4146 to	4299	473 666 9138 to	9199	489 223 2000 to	2099
434 482 7060 to	7199	456 619 4460 to	4499	473 952 3429 to	3499	489 311 1930 to	1999
434 513 2386 to	2399	457 333 2686 to	2699	474 108 5402 to	5499	489 318 6200 to	6300

489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799	644 932 4655 to	4699
489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699	645 318 7240 to	7499
489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299	645 333 1766 to	1799
490 669 5850 to	6099	609 067 5488 to	5499	629 964 4200 to	4294	645 790 8632 to	8699
490 717 7080 to	7099	609 067 5600 to	5699	630 389 3056 to	3071	645 821 0657 to	0699
490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599	645 930 7948 to	7999
490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199	645 975 0737 to	0762
490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399	646 242 6200 to	6299
490 977 9221 to	9240	609 766 8091 to	8999	632 217 4933 to	4999	646 270 7639 to	7799
491 258 8100 to	9099	609 825 4100 to	4115	632 500 0000 to	599 9999	646 798 4000 to	4999
491 567 1376 to	1399	609 884 2981 to	2999	633 110 4165 to	4199	647 048 7035 to	7099
492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499	647 049 2900 to	2999
492 283 5100 to	5199	610 092 3200 to	3299	633 438 6429 to	6599	647 398 8300 to	8399
492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182	647 398 8481 to	8499
493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799	647 437 3000 to	4999
493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299	647 811 2188 to	2199
493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499	648 009 6057 to	6099
493 716 2153 to	2199	612 751 5226 to	5299	634 827 5900 to	5999	648 163 5300 to	5499
494 206 2972 to	2999	612 751 6083 to	6099	634 886 3428 to	3499	648 722 5283 to	5299
494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499	648 892 3164 to	3199
494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299	649 100 3989 to	3999
495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042	649 647 0370 to	0399
496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299	649 647 0522 to	0599
496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899	649 647 5237 to	5399
496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699	649 647 9100 to	9299
497 053 8517 to	8699	614 474 3000 to	3099	638 049 4984 to	4999	649 666 7800 to	8299
497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199	650 114 7707 to	7719
498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499	650 130 3400 to	3599
498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299	650 213 0406 to	0499
498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373	650 555 1749 to	1799
499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999	650 564 1900 to	1999
499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099	650 627 4212 to	4299
499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299	650 736 2043 to	2099
500 064 1858 to	1869	618 840 9200 to	9299	639 469 3517 to	3799	650 739 1540 to	1699
500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199	651 741 4415 to	4499
600 645 3223 to	3299	619 859 3000 to	3099	639 657 8600 to	8799	651 882 2800 to	2899
601 339 1200 to	1399	620 073 9400 to	9499	640 289 7500 to	7599	652 754 6317 to	6399
601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999	653 131 4945 to	4999
601 661 7700 to	7799	621 614 7932 to	7999	641 170 4420 to	4499	653 426 3300 to	3399
601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199	653 455 4874 to	4899
601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999	654 238 0000 to	0399
602 512 2972 to	2999	621 904 8351 to	8599	641 383 8739 to	8799	654 404 3065 to	3092
602 555 2400 to	2799	621 916 1978 to	1989	641 877 3187 to	3299	654 962 2900 to	3199
602 829 7061 to	7099	622 989 8032 to	8099	641 877 3310 to	3399	655 103 5081 to	5199
603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199	655 523 2600 to	2999
603 490 7200 to	7299	623 819 5006 to	5099	642 355 8308 to	8999	656 305 2448 to	2499
603 678 7100 to	7199	623 895 8200 to	8399	642 900 0018 to	0099	657 347 4438 to	4999
603 678 7662 to	7699	623 917 0000 to	0099	643 030 6254 to	6299	657 710 8100 to	8999
603 678 7902 to	7999	623 917 0200 to	0299	644 066 0882 to	0899	657 780 0985 to	0999
603 678 8418 to	8499	624 468 5288 to	5299	644 069 0600 to	0699	658 586 1400 to	1499
603 678 8700 to	9999	624 665 3162 to	3198	644 077 7506 to	7699	658 877 8000 to	8199
604 086 0880 to	0899	625 088 6735 to	6799	644 085 8157 to	8199	658 880 8000 to	8199
604 349 1414 to	1499	625 916 9500 to	9799	644 112 9839 to	9899	659 398 7300 to	7399
604 503 7776 to	7799	625 968 8956 to	8999	644 373 9083 to	9099	659 706 8113 to	8199
605 520 9037 to	9099	627 005 3938 to	3999	644 380 1460 to	1499	659 846 7837 to	7899
605 685 4010 to	4099	627 384 3907 to	4099	644 733 4715 to	4799	660 510 4100 to	4199
605 988 6467 to	6499	627 496 7549 to	7599	644 900 9712 to	9799	660 673 0400 to	0599
607 689 7951 to	7960	627 708 3605 to	3699	644 901 0109 to	1299	661 488 5000 to	5099
607 728 1276 to	1299	627 776 2500 to	2599	644 901 1325 to	1399	661 609 9100 to	9199
608 727 7100 to	7199	628 226 3100 to	3199	644 923 6800 to	7799	661 716 9420 to	9499

661 906 6522 to	6599	686 071 2694 to	2799	701 708 1741 to	1799	839 718 8257 to	8299
662 021 8332 to	8399	686 176 3333 to	3354	701 736 3966 to	3999	840 323 0600 to	0699
662 068 0700 to	0899	686 372 3200 to	3299	701 838 2800 to	2899	840 875 6235 to	6299
662 553 0774 to	0799	686 644 5879 to	5899	701 941 0600 to	0699	840 910 0900 to	0999
663 078 7034 to	7099	686 899 1371 to	1399	702 171 1603 to	1699	841 349 5000 to	5099
663 763 5300 to	5399	686 931 7636 to	7699	702 195 5109 to	5199	841 805 7747 to	7899
663 883 7039 to	7499	687 601 0973 to	0999	702 254 9300 to	9399	841 805 7944 to	8099
663 938 9200 to	9299	687 614 6774 to	6799	702 264 7569 to	7599	842 226 0685 to	0695
664 253 8000 to	8499	688 120 9000 to	9999	702 519 0513 to	0524	842 685 4600 to	4699
664 656 3055 to	3099	688 314 3107 to	3191	702 713 1800 to	1809	842 685 4742 to	4999
665 174 6400 to	6499	690 291 1361 to	1371	702 821 5730 to	5799	842 860 0300 to	0399
665 274 8208 to	8299	690 788 2877 to	2899	702 821 5805 to	5899	842 898 5582 to	5599
665 669 5400 to	5499	690 893 5344 to	5399	702 846 6331 to	6399	843 062 7100 to	7199
666 132 8226 to	8299	690 893 5512 to	5599	702 848 3900 to	3999	843 077 6288 to	6299
666 696 2209 to	2299	690 904 1300 to	1599	702 857 7302 to	7499	843 077 6378 to	6399
666 696 2309 to	2399	690 941 6000 to	6199	702 878 0114 to	0199	843 758 5769 to	5778
667 032 9300 to	9399	691 313 6383 to	6399	703 364 1707 to	1799	843 786 2554 to	2699
667 729 5529 to	5599	691 313 6600 to	6699	740 002 7710 to	7719	845 656 8165 to	8199
668 383 8400 to	8699	691 582 8003 to	8099	740 241 9049 to	9099	845 727 2100 to	2199
670 368 3400 to	3499	691 664 1800 to	1999	740 255 1718 to	1799	845 746 2618 to	2635
670 369 7336 to	7399	691 664 2400 to	2499	740 374 7416 to	7499	846 390 7531 to	7599
670 750 7169 to	7199	692 727 9362 to	9399	740 470 2420 to	2443	846 918 0572 to	0599
671 046 6200 to	6399	692 798 1800 to	1899	740 523 7432 to	7449	847 237 7690 to	7699
671 251 5448 to	5499	693 249 0779 to	0799	740 535 1555 to	1580	847 284 2481 to	2499
671 926 5600 to	5799	693 249 0877 to	1699	740 701 6105 to	6114	847 374 7055 to	7065
672 444 2000 to	2999	693 445 0566 to	0999	740 705 9790 to	9799	847 374 7055 to	7065
672 828 3410 to	3499	693 448 8500 to	8999	740 726 6400 to	6500	847 636 5304 to	5399
673 167 5776 to	5799	693 645 9583 to	9599	740 765 3306 to	3399	847 700 5447 to	5499
675 464 3700 to	3799	693 965 4200 to	4299	805 885 8411 to	8499	847 723 7500 to	7599
675 464 4000 to	4199	695 741 2906 to	2999	806 087 1100 to	1499	849 485 3427 to	3499
676 365 5958 to	5999	695 947 8518 to	8599	806 268 9275 to	9299	849 520 9850 to	9899
676 669 1024 to	1099	696 662 8247 to	8299	806 534 3400 to	3477	849 608 1357 to	1399
677 126 6734 to	6799	697 447 8285 to	8296	807 342 3283 to	3399	849 792 2600 to	2699
677 333 9979 to	9999	698 042 4816 to	4899	808 086 7100 to	7199	850 546 1862 to	1899
677 466 1088 to	1099	698 131 2138 to	2157	808 090 3440 to	3499	851 143 6826 to	6844
678 071 4500 to	4799	698 227 0000 to	0099	808 325 5161 to	5699	851 209 9880 to	9899
678 096 7531 to	7599	700 065 2570 to	2599	808 784 8000 to	8299	851 928 9221 to	9299
679 909 2578 to	2599	700 065 4800 to	4899	830 125 0672 to	0699	852 589 6560 to	6599
680 112 9565 to	9599	700 190 3350 to	3359	830 602 5800 to	5999	853 049 3646 to	3699
680 244 0903 to	0999	700 228 6048 to	6099	830 610 3700 to	3799	854 304 4089 to	4999
680 412 6046 to	6099	700 650 0452 to	0499	830 983 3500 to	3599	854 529 2200 to	2299
680 761 6800 to	6899	700 666 1323 to	1349	830 983 3635 to	3699	854 532 0000 to	2999
681 677 0540 to	0699	700 786 9106 to	9142	831 354 1387 to	1399	855 001 6204 to	6249
682 070 1029 to	1099	700 859 0744 to	0758	831 815 8240 to	8299	855 319 9364 to	9399
682 956 6280 to	6299	701 028 6780 to	6899	832 525 3810 to	3899	855 361 3390 to	3399
682 956 6490 to	6599	701 213 3900 to	3999	833 159 1884 to	1899	856 226 0490 to	0499
682 956 6700 to	6799	701 267 2000 to	3999	833 456 2567 to	2599	856 656 5800 to	5999
682 965 1178 to	1199	701 335 7312 to	7399	833 566 3015 to	3071	856 752 0200 to	0299
682 965 1201 to	1299	701 369 2005 to	2050	834 130 5200 to	5299	857 111 1352 to	1399
683 118 2389 to	2399	701 499 2260 to	2299	834 316 5444 to	5499	857 279 3450 to	3499
683 378 2000 to	2099	701 503 2247 to	2299	834 354 8747 to	8766	857 843 4000 to	4099
683 378 2117 to	2299	701 541 2271 to	2299	834 354 8824 to	8838	858 124 7644 to	7699
683 415 1200 to	1499	701 553 6557 to	6599	835 269 5700 to	5799	858 756 3111 to	3299
683 444 8159 to	8199	701 578 7460 to	7469	835 496 7303 to	7399	859 063 8200 to	8699
685 154 7780 to	7789	701 578 7475 to	7499	835 539 5200 to	5999	859 190 0600 to	0644
685 297 7645 to	7699	701 601 3457 to	3499	835 813 3015 to	3099	859 437 5538 to	5599
685 623 5264 to	5299	701 605 5913 to	5999	837 672 8967 to	8999	859 811 2888 to	2899
685 650 9487 to	9499	701 695 3982 to	3999	837 784 3282 to	3299	859 855 8873 to	8899
685 669 4200 to	4299	701 695 4148 to	4199	838 176 8377 to	8399	860 240 8520 to	8599
685 757 8452 to	8499	701 695 4227 to	4299	838 518 1257 to	1299	860 275 3900 to	3999

860 518 9629 to	9699	870 691 7060 to	7099	909 100 1900 to	2099	916 694 1414 to	1499
860 600 0021 to	0999	872 029 9306 to	9399	909 355 0422 to	0499	916 703 0802 to	0821
861 158 2350 to	2599	872 100 0445 to	0459	909 568 8900 to	9099	917 089 0709 to	0799
861 367 5400 to	5499	900 556 4178 to	4199	909 568 9300 to	9499	917 089 0842 to	0899
861 637 6010 to	6099	900 845 0044 to	0099	909 725 7307 to	7399	917 216 2928 to	2999
861 979 7292 to	7499	900 936 0217 to	0299	909 833 0947 to	0999	917 370 6300 to	6499
862 216 6100 to	6199	900 936 0435 to	0499	910 219 8631 to	8699	917 486 4900 to	4999
862 263 9213 to	9299	901 058 5255 to	5280	910 265 1100 to	1199	918 460 0602 to	0699
862 271 0800 to	0999	901 273 1082 to	1099	910 471 7273 to	7299	918 492 5200 to	5399
862 271 5000 to	5099	901 287 5143 to	5199	910 536 2505 to	2599	918 951 7231 to	7299
863 871 5138 to	5199	901 291 2789 to	2799	910 958 7499 to	7599	919 519 2786 to	2799
863 949 5300 to	5399	901 525 7122 to	7199	911 140 1000 to	2199	919 536 0770 to	0799
864 088 8200 to	8299	902 089 1253 to	1299	911 245 2545 to	2599	919 814 3095 to	3199
864 426 3972 to	3999	902 198 9769 to	9799	911 268 9077 to	9099	919 915 2774 to	2787
864 520 6117 to	6136	902 948 1269 to	1299	911 400 8948 to	8999	920 155 4662 to	4687
865 151 0526 to	0599	902 985 0833 to	0899	911 508 1620 to	1799	920 309 9039 to	9199
865 500 4034 to	4099	903 370 6934 to	6999	911 509 9310 to	9399	920 771 5321 to	5399
865 883 6082 to	6099	904 600 6523 to	6599	911 523 3000 to	3999	920 857 5500 to	5899
866 004 3000 to	3999	904 892 0378 to	0399	912 057 9922 to	9999	920 864 3480 to	3499
866 442 4100 to	4899	904 892 0648 to	1299	912 882 0563 to	0899	921 333 7400 to	7499
867 366 9108 to	9118	905 056 2216 to	2299	913 605 2218 to	2299	921 477 3762 to	3799
867 633 7403 to	7499	905 510 6647 to	6799	913 709 2429 to	2499	922 278 1048 to	1399
867 737 5623 to	5699	905 510 6900 to	7099	913 818 3501 to	3999	922 280 2019 to	2099
868 169 4529 to	4599	905 794 0000 to	0199	914 063 4300 to	4399	922 280 2233 to	2299
868 173 8400 to	8599	905 794 0288 to	0299	914 346 7621 to	7644	922 773 0459 to	0499
868 514 9000 to	9099	905 873 6900 to	6999	914 453 1366 to	1399	923 032 7000 to	7399
868 566 9200 to	9299	905 873 7100 to	7299	914 529 6185 to	6299	923 045 3630 to	3699
869 387 1150 to	1199	905 880 8900 to	8999	914 896 4658 to	4699	923 493 9403 to	9599
869 505 3500 to	3599	905 889 7100 to	7199	915 187 8774 to	8779	923 493 9681 to	9699
869 523 7033 to	7099	906 158 1508 to	1599	915 300 2783 to	2799	923 810 7800 to	8299
869 800 0000 to	999 9999	906 558 8812 to	8899	915 546 6822 to	6999	924 252 1200 to	1299
870 054 4814 to	4899	906 982 2214 to	2299	915 671 3963 to	3980	924 252 1400 to	1499
870 491 4812 to	4849	907 725 8500 to	8599	915 671 3982 to	3999	924 685 1957 to	1999
870 536 5820 to	5829	907 815 0216 to	0257	915 675 2217 to	2299	925 333 5900 to	6099
870 541 7167 to	7239	908 622 4225 to	4235	916 440 3377 to	3399	925 336 2300 to	2399
870 575 8155 to	8999	908 936 9254 to	9299	916 670 6352 to	6399		
870 589 0485 to	0494	909 100 1787 to	1799	916 682 5300 to	5399		

— Group2—Mail Theft, Violent Crimes, and Narcotics Investigations,
Postal Inspection Service, 1-20-05

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731 to 9 760	727 481 431 to 1 460	733 751 041 to 1 130	740 889 081 to 9 090
720 227 871 to 7 930	727 749 241 to 9 780	734 009 101 to 9 130	741 010 421 to 0 530
720 227 949 to 7 960	728 382 331 to 2 480	734 290 759 to 0 770	741 113 041 to 3 370
720 368 543 to 8 570	728 702 338 to 2 400	734 389 273 to 9 290	741 373 891 to 4 340
720 392 151 to 2 570	728 915 371 to 5 850	734 440 031 to 0 111	741 452 369 to 2 490
720 556 491 to 6 640	728 953 141 to 3 410	734 797 201 to 7 320	741 492 991 to 3 140
720 558 621 to 8 650	728 954 280 to 4 310	734 939 611 to 9 640	741 553 460 to 3 470
720 575 361 to 5 570	729 169 081 to 9 140	734 950 111 to 0 170	741 764 431 to 4 520
720 590 152 to 0 179	729 363 841 to 3 870	735 120 331 to 0 840	742 178 834 to 8 880
721 638 331 to 9 170	729 682 891 to 3 190	735 283 008 to 3 020	742 325 500 to 5 520
721 815 391 to 5 420	729 838 940 to 9 070	735 293 131 to 3 220	742 325 668 to 5 700
721 969 713 to 9 740	729 839 101 to 9 130	735 635 010 to 5 040	742 408 771 to 8 830
722 072 137 to 2 160	730 077 683 to 7 840	735 783 961 to 3 990	742 512 120 to 2 150
722 378 265 to 8 280	730 109 847 to 9 880	735 803 401 to 3 430	742 684 849 to 4 890
722 413 990 to 4 004	730 373 761 to 3 850	736 005 420 to 5 440	742 839 553 to 9 630
722 764 948 to 4 980	730 501 951 to 2 130	736 366 021 to 6 110	742 913 668 to 3 700
722 825 840 to 5 889	730 519 379 to 9 470	736 624 456 to 4 500	742 917 287 to 7 296
723 153 841 to 3 850	730 569 278 to 9 360	736 670 851 to 1 060	742 921 891 to 1 980
723 237 616 to 7 630	730 711 711 to 1 740	736 767 061 to 7 090	742 983 631 to 3 810
723 331 081 to 1 110	730 722 991 to 3 230	736 767 093 to 7 120	743 020 021 to 0 170
723 496 443 to 6 470	730 845 970 to 5 990	736 982 191 to 2 370	743 206 491 to 6 500
723 967 291 to 7 320	730 888 291 to 8 320	736 982 551 to 2 730	743 235 992 to 6 050
724 655 196 to 5 340	730 927 591 to 7 680	737 110 141 to 0 170	743 940 631 to 0 900
724 711 441 to 1 500	731 307 914 to 7 930	737 185 501 to 5 710	743 978 011 to 8 070
724 711 538 to 1 560	731 402 431 to 2 460	737 317 321 to 7 350	744 234 751 to 4 780
724 793 221 to 3 250	731 407 232 to 7 320	737 517 781 to 7 840	744 499 591 to 9 680
724 908 109 to 8 120	731 588 301 to 8 340	737 628 181 to 8 210	744 626 901 to 6 910
724 937 461 to 7 670	731 767 273 to 7 320	737 634 258 to 4 270	745 388 794 to 8 910
725 163 118 to 3 151	731 781 061 to 1 120	738 361 971 to 1 980	746 446 806 to 6 820
725 202 735 to 2 750	731 837 821 to 7 910	738 447 601 to 7 660	746 818 351 to 8 410
725 398 591 to 8 800	731 841 377 to 1 450	738 648 355 to 8 450	747 245 266 to 5 280
725 464 591 to 4 920	732 018 481 to 8 600	738 849 811 to 9 900	747 364 813 to 4 830
725 475 321 to 5 330	732 067 972 to 8 370	738 892 270 to 2 290	747 501 434 to 1 450
725 711 057 to 1 070	732 188 649 to 8 670	738 997 259 to 7 380	747 739 891 to 0 070
725 738 581 to 8 730	732 193 460 to 3 470	739 161 451 to 1 540	748 148 649 to 8 760
725 981 311 to 1 430	732 201 241 to 1 390	739 219 381 to 9 440	748 259 960 to 9 970
725 987 835 to 7 880	732 220 431 to 0 440	739 740 151 to 0 180	748 565 162 to 5 280
726 060 811 to 0 900	732 355 201 to 5 380	739 793 491 to 3 520	748 874 988 to 5 030
726 391 970 to 2 520	732 472 320 to 2 560	739 793 527 to 3 550	749 137 381 to 7 410
726 484 771 to 4 800	732 541 605 to 1 620	739 942 621 to 2 650	749 190 192 to 0 210
726 493 351 to 5 300	732 572 221 to 2 490	739 999 231 to 9 320	749 685 421 to 5 450
726 504 031 to 4 063	732 586 479 to 6 710	740 011 517 to 1 530	749 846 791 to 6 850
726 504 070 to 4 090	732 994 037 to 4 080	740 030 701 to 0 970	749 993 131 to 3 580
726 504 331 to 4 390	733 163 449 to 3 460	740 261 740 to 1 820	750 071 587 to 1 610
726 563 701 to 4 060	733 297 171 to 7 290	740 265 811 to 6 290	750 408 167 to 8 183
726 599 371 to 9 460	733 446 631 to 7 110	740 299 111 to 9 170	750 438 421 to 8 501
726 626 356 to 6 370	733 474 665 to 4 770	740 299 231 to 9 260	750 743 911 to 4 030
727 182 271 to 2 510	733 704 482 to 4 570	740 329 266 to 9 320	750 779 118 to 9 400
727 416 181 to 6 240			

750 910 981	to	1 010	758 709 038	to	9 060	765 813 781	to	4 029	791 374 483	to	4 500
750 960 841	to	0 900	758 744 101	to	4 160	765 879 314	to	9 390	791 387 971	to	8 030
751 296 211	to	6 240	758 850 883	to	0 900	765 954 001	to	4 030	791 447 521	to	7 850
751 539 121	to	9 180	758 860 951	to	1 550	766 120 286	to	0 320	791 451 151	to	1 240
751 541 311	to	1 790	759 152 851	to	2 880	766 125 716	to	5 750	791 500 009	to	0 470
751 757 641	to	7 700	759 740 941	to	1 090	766 158 824	to	8 840	791 771 431	to	1 490
751 936 951	to	7 010	760 004 596	to	4 610	766 388 433	to	8 460	792 004 293	to	4 320
751 951 861	to	1 890	760 118 191	to	8 250	766 509 421	to	9 660	792 018 379	to	8 420
751 999 021	to	9 110	760 155 001	to	5 090	766 572 901	to	3 020	792 070 621	to	0 740
752 139 516	to	9 570	760 378 002	to	8 020	766 748 500	to	8 521	792 145 211	to	5 230
752 182 892	to	2 950	760 692 722	to	2 749	767 024 341	to	4 370	792 391 381	to	1 620
752 206 861	to	7 100	761 055 460	to	5 480	767 326 471	to	6 590	792 452 779	to	2 790
752 295 241	to	5 600	761 169 781	to	9 810	767 332 561	to	2 950	792 772 728	to	2 770
752 731 351	to	1 410	761 504 941	to	5 120	768 009 841	to	9 960	792 903 511	to	3 990
752 767 441	to	7 470	761 516 836	to	6 910	768 011 489	to	1 520	793 282 518	to	2 533
753 008 941	to	9 030	761 613 588	to	3 600	768 177 980	to	7 990	794 041 831	to	2 040
753 194 311	to	4 370	761 688 631	to	8 690	768 391 081	to	1 170	794 397 709	to	7 780
753 620 378	to	0 400	761 805 199	to	5 240	768 661 569	to	1 650	794 581 741	to	2 040
754 013 917	to	3 940	761 826 106	to	6 120	769 000 051	to	0 080	794 592 122	to	2 150
754 161 061	to	1 120	761 881 171	to	1 560	769 050 841	to	0 900	795 032 251	to	2 340
754 358 445	to	8 610	761 975 641	to	5 670	769 159 081	to	9 178	795 796 291	to	6 350
754 410 451	to	0 660	761 975 886	to	5 895	769 737 496	to	7 510	796 070 139	to	0 160
754 438 393	to	8 410	762 304 144	to	4 170	769 778 491	to	8 730	796 143 151	to	3 630
754 493 109	to	3 130	762 324 931	to	4 960	769 827 331	to	7 450	796 169 306	to	9 340
754 664 182	to	4 220	762 439 261	to	9 290	770 216 071	to	6 100	796 373 406	to	3 430
754 816 377	to	6 470	762 524 158	to	4 220	770 723 281	to	3 400	796 602 961	to	3 050
755 487 421	to	7 600	762 584 872	to	4 970	770 790 451	to	0 480	796 708 441	to	8 500
755 592 901	to	3 140	762 593 431	to	3 460	770 915 150	to	5 490	796 886 281	to	6 430
755 790 020	to	0 030	763 155 160	to	5 180	771 455 551	to	5 610	796 901 701	to	2 000
755 791 730	to	1 800	763 178 631	to	8 660	771 609 661	to	9 690	796 975 466	to	5 590
755 926 951	to	7 070	763 506 001	to	6 060	771 932 551	to	2 580	797 272 917	to	2 950
755 934 332	to	4 510	763 522 141	to	2 470	772 057 224	to	7 440	797 519 441	to	9 460
755 957 701	to	8 000	763 717 694	to	7 800	772 162 660	to	3 070	797 519 731	to	0 240
755 962 981	to	3 280	763 826 461	to	6 520	772 718 615	to	8 640	797 535 181	to	5 330
756 035 371	to	5 490	763 900 460	to	0 471	772 940 140	to	0 160	798 040 053	to	0 080
756 301 257	to	1 290	763 900 479	to	0 530	772 970 886	to	0 940	798 055 813	to	5 830
756 371 565	to	1 580	763 917 271	to	7 750	773 009 419	to	9 430	798 055 891	to	5 950
756 876 031	to	6 120	764 125 801	to	5 860	773 112 031	to	2 060	798 326 371	to	6 520
756 876 151	to	6 240	764 284 525	to	4 560	773 125 387	to	5 410	798 339 167	to	9 210
756 970 129	to	0 140	764 526 241	to	6 330	773 179 320	to	9 410	798 562 411	to	2 440
757 059 613	to	9 630	764 601 421	to	1 600	773 202 989	to	3 140	798 632 461	to	2 490
757 078 540	to	8 560	764 650 231	to	0 470	773 208 991	to	9 290	798 807 151	to	7 510
757 086 209	to	6 240	764 984 371	to	4 850	773 231 311	to	1 340	798 944 761	to	5 030
757 240 591	to	0 650	765 003 667	to	3 680	773 348 739	to	8 940	799 133 191	to	3 220
757 277 371	to	7 700	765 042 517	to	2 540	773 348 739	to	8 940	799 177 626	to	7 650
757 291 591	to	2 730	765 194 728	to	4 970	773 575 891	to	5 950	799 854 751	to	5 200
757 964 251	to	4 280	765 387 365	to	7 450	773 852 971	to	3 030	800 044 320	to	4 410
758 067 001	to	7 090	765 541 801	to	2 100	790 448 020	to	8 460	800 211 901	to	2 440
758 105 221	to	5 250	765 638 461	to	8 970	790 597 485	to	7 530	800 427 530	to	7 540
758 324 941	to	5 000	765 647 101	to	7 190	790 911 883	to	1 900	800 872 741	to	2 830
758 593 628	to	3 650				791 057 441	to	7 550	801 676 681	to	7 100
						791 239 081	to	9 290	802 967 821	to	7 940

— Group2-Mail Theft, Violent Crimes, and Narcotics Investigations,
Postal Inspection Service, 1-20-05

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Group2—Mail Theft, Violent Crimes,
and Narcotics Investigations,
Postal Inspection Service, 1-20-05*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2—Mail Theft, Violent Crimes,
and Narcotics Investigations,
Postal Inspection Service, 1-20-05*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO Table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09307	Add N	Immediately	A1-B-B1-N-V-Z1
APO AA 34019	Activate	Immediately	A-B-M-N-V-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-V	09089	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09303	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09007	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U		
09009	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09177	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09012	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U		
09013	A1-B-B1-C-D-U-Z1	09096	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09014	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U		
09021	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09028	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U		
09031	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09211	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1
09033	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	09308	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U		
09036	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09042	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U		
09045	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09046	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U		
09050	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09229	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09053	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V		
09054	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U	09313	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09056	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09245	A1-B-B1-C-D-U		
09058	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09059	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U		
09060	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09063	A1-B-B1-C-D-L-U	09140	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U		
09067	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09069	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U		
09074	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U	09317	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09076	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U		
09080	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09081	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1		
09086	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U			09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09557	A1-B-V
09325	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09360	A1-B-B1-V	09394	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09564	A1-B-V
09326	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09395	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09565	A1-B-V
09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09364	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09566	A1-B-V
09328	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09397	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09567	A1-B-V
09329	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09398	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09568	A1-B-V
09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09367	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09399	A-A1-B-B1-C-F-M-V-Z1	09569	A1-B-V
09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09368	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09409	A1-B-B1-C-C1-U-V	09570	A1-B-V
09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09370	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09420	A1-B-B1-C-C1-U	09573	A1-B-V
09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09421	A1-B-B1-C-C1-U	09574	A1-B-V
09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09447	A1-B-B1-C-C1-U-V	09575	A1-B-V
09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09454	A1-B-B1-C-C1-U-V	09576	A1-B-V
09338	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09456	A1-B-B1-C-C1-U	09577	A1-B-V
09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09459	A1-B-B1-C-C1-U	09578	A1-B-V
09340	A-A1-B-B1-C1-F-R-V	09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09461	A1-B-B1-C-C1-U	09579	A1-B-V
09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09380	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-B1-C-C1-U	09581	A1-B-V
09344	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09381	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09464	A1-B-B1-C-C1-U	09582	A1-B-V
09345	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-B1-C-C1-U	09586	A1-B-V
09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09384	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-B1-C-C1-U	09587	A1-B-V
09347	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09385	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09470	A1-B-B1-C-C1-U	09588	A1-B-V
09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09494	A1-B-B1-C-C1-U	09589	A1-B-B1-V
09350	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09496	A1-B-B1-C-C1-U-V	09590	A1-B-V
09352	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09498	A1-B-B1-C-C1-U	09591	A1-B-V
09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09499	A1-B-B1-C-C1-U	09593	A1-B-V
09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09501	A1-B-V	09594	A1-B-V
09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-B-V	09595	A1-B-V
09356	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09503	A1-B-V	09596	A1-B-V
09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1			09504	A1-B-V	09599	A1-B-V
09358	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1			09505	A1-B-V	09601	A1-B-B1-C-F-F1-U
				09506	A1-B-V	09602	A1-B-B1-C-F-F1-N-U
				09507	A1-B-V	09603	A1-B-B1-C-F-F1-U
				09508	A1-B-V	09604	A1-B-B1-C-F-F1-U
				09509	A1-B-V	09609	A1-B-B1-C-F-U
				09510	A1-B-V	09610	A1-B-B1-C-F-U
				09511	A1-B-V	09612	A1-B-B1-C-F-U
				09517	A1-B-V	09613	A1-B-B1-C-F-U-V
				09521	A1-B-V	09617	A1-B-B1-C-F-U
				09524	A1-B-V	09618	A1-B-B1-C-F-U
				09532	A1-B-V	09619	A1-B-B1-C-F-U
				09534	A1-B-V	09620	A1-B-B1-C-F-U
				09542	A1-B-V	09621	A1-B-B1-C-F-U
				09543	A1-B-V	09622	A1-B-B1-C-F-U
				09545	A1-B-V	09623	A1-B-B1-C-F-U
				09549	A1-B-V	09624	A1-B-B1-C-F-U
				09550	A1-B-V	09625	A1-B-B1-C-F-U
				09554	A1-B-B1-V	09626	A1-B-B1-C-F-U
				09556	A1-B-V	09627	A1-B-B1-C-F-U
						09628	A1-B-B1-C-F-F1-U-V
						09630	A1-B-B1-C-F-U-V
						09631	A1-B-B1-C-F-U
						09636	A1-B-B1-C-F-U
						09642	A1-B-B1-N-U
						09643	A1-B-B1-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09644	A1-B-B1-U	09790	A-A1-B-B1-C1-F-R-V	09858	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34090	A1-B-V
09645	A1-B-U	09791	A-A1-B-B1-C1-E1-F- M-N-R-V	09865	A-A1-B-B1-V-Z1	34091	A1-B-V
09647	A1-B-B1-N-U	09793	A-A1-B-B1-F-R-V	09868	A-A1-B-B1-U-V-Z1	34092	A1-B-V
09648	A1-B-B1-N-U-V-Z1	09797	A1-B-B1-C-D-P-V	09880	A-A1-B-B1-C1-E2-F- H1-R-R1-U-V-Z1	34093	A1-B-V
09649	A1-B-B1-U	09801	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09889	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	34095	A1-B-V
09701	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09802	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09890	A1-B-B1-E2-F-H1-N- R-R1-U2-V-Z1	34098	A1-B-V
09703	A1-B-B1-C-F1	09803	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	09892	A-A1-B-B1-F-N-R- R1-V-Z1	34099	A1-B-V
09704	A1-B-B1-C-D-V	09804	A-A1-B-B1-F-Z1	09898	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	96201	A-A1-B
09705	A1-B-B1-U	09806	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34002	A1-B-B1-N-U-Z1	96202	A-A1-B1-U-V
09706	A1-B-B1-C-N-U-V	09807	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34006	A-A1-B-B1-C1-F1-N- V-Z1	96203	A-A1-B
09707	A1-B-B1-C-N-U-V	09808	A-A1-B-B1-C-C1-F-I- V-Z-Z1	34007	A-A1-B-B1-C1-F1-V- Z1	96204	A-A1-B-B1
09708	A1-B-B1	09809	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34008	A-A1-B-B1-C1-F1-V- Z1	96205	A-A1-B-B1-U
09709	A1-B-B1-F1	09811	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34019	A-B-M-N-V-Z1	96206	A-A1-B-B1-U
09710	A1-B-B1-C-C1-F1-M- R-R1-U	09812	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34020	A1-B-B1-M-N-V-Z1	96207	A-A1-B-B1-V
09711	A1-B-B1-F1-Z1	09814	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34021	A1-B-M-N-V-Z1	96208	A-A1-B-B1-U
09713	A1-B-B1-C-F1	09819	A-A1-B-F-P-V-Z1	34022	A1-B-B1-D-F-M-N-V- Z1	96212	A-A1-B-B1-U
09714	A1-B-B1-C-C1-F1-M- R-R1-U	09821	A-A1-B-F-V-Z1	34023	A1-B-B1-M-N-V-Z1	96213	A-A1-B-B1-U
09715	A1-B-B1-F1	09822	A-A1-B-F-V-Z1	34024	A1-B-B1-M-N-V-Z1	96214	A-A1-B-B1-U
09716	A1-B-B1-C-D-N-U-V	09823	A-A1-B-F-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96215	A-A1-B-B1-U-V
09717	A1-B-B1-M-W	09824	A-A1-B-F-V-Z1	34030	A1-B-B1-M-N-V-Z1	96217	A-A1-B-B1-U-V
09718	A1-B-B1-F-I-N-U-V	09827	A-A1-B-F-Z1	34031	A1-B-B1-M-N-V-Z1	96218	A-A1-B-B1-U
09719	A1-B-B1-C-F1-V	09828	A1-B-N-V-Z1	34032	A1-B-M-N-V-Z1	96219	A-A1-B-B1-U-V
09720	A1-B-B1-U-V	09830	A1-B-B1-C-N-V-Z1	34033	A1-B-C-F-M-N-V-Z1	96220	A-A1-B-B1-U-V
09721	A1-B-B1-N-U-V-Z1	09831	A1-B-B1-F-N-U-V-Z1	34034	A1-B-B1-M-N-V-Z1	96221	A-A1-B-B1-U-V
09722	A1-B-B1-N-U-V-Z1	09832	A-B-B1-U1-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96224	A-A1-B-B1-U
09724	A1-B-B1-C-C1-F1-M- R-R1-U	09833	A1-B-B1-U1-V-Z1	34036	A1-B-M-N-V-Z1	96251	A-A1-B-B1-U
09725	A1-B-B1-C	09834	A1-B-B1-V-Z1	34037	A1-B-B1-C-F-H-I-M- N-V-Z-Z1	96257	A-A1-B-B1-U
09726	A1-B-B1-N-U	09835	A-A1-B-B1-V-Z1	34038	A1-B-B1-M-N-V-Z1	96258	A-A1-B-B1-U
09727	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09836	A-A1-B-B1-C-F-M-V- Z1	34039	A1-B-N-V-Z1	96259	A-A1-B-B1-U
09728	A1-B-B1-C-F1-U-V	09837	A1-B-B1-V-Z1	34040	A1-B-V-Z1	96260	A-A1-B-B1-U
09729	A1-B-B1-N-U-V	09838	A1-B-B1-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96262	A-A1-B-B1-U
09730	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09839	A-A1-B-B1-U-V-Z1	34042	A1-B-B1-D-F-M-N-V- Z1	96264	A-A1-B-B1-U
09731	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09840	A-A1-B-B1-V-Z1	34043	A1-B-B1-D-F-M-N-V- Z1	96266	A-A1-B-B1-U
09732	A1-B-B1-N-V-Z1	09841	A-A1-B-B1-U-Z1	34050	A1-B-V	96267	A-A1-B-B1-U-V
09733	A1-B-B1-V	09842	A-A1-B-B1-Z1	34051	A1-B-V-Z1	96269	A-A1-B-B1-U
09735	A1-B-B1-N-V-Z1	09843	A-A1-B-B1-U-V-Z1	34053	A1-B-V-Z1	96271	A-A1-B-B1-U
09736	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09844	A-A1-B-B1-U-V-Z1	34055	A1-B-N-V-Z1	96275	A-A1-B-B1-V
09777	A-A1-B-B1-C-E1-N	09852	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34058	A1-B-B1-V-Z1	96276	A-A1-B-B1
09779	A-A1-B-B1-F-R-V	09853	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	34071	A1-B-I-M-N-V-Z	96278	A-A1-B-B1-U
09780	A-A1-B-B1-F-R-V	09855	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	34076	A1-B-B1-F1-N-V-Z1	96283	A-A1-B-B1-U
09788	A-A1-B-B1-F-R-V			34078	A1-B-B1-F1-N-V-Z1	96284	A-A1-B-B1-U-V
09789	A-A1-B-B1-F-R-V			34079	A1-B-B1-F1-N-V-Z1	96297	A-A1-B-B1-U
						96306	A1-B-B1-F-F1-F2-M- W
						96309	A1-B-B1-M-V-W
						96310	A1-B-B1-M-W
						96311	A1-B-B1-M-W
						96313	A1-B-B1-F-F1-F2-M- W
						96319	A1-B-B1-M-W
						96321	A1-B-B1-F-F1-F2-M- W
						96322	A1-B-B1-F-F1-F2-M- W

STAMP PROGRAM

A Universe of Appeal 2005



Black Heritage:
Marian Anderson



Ronald Reagan



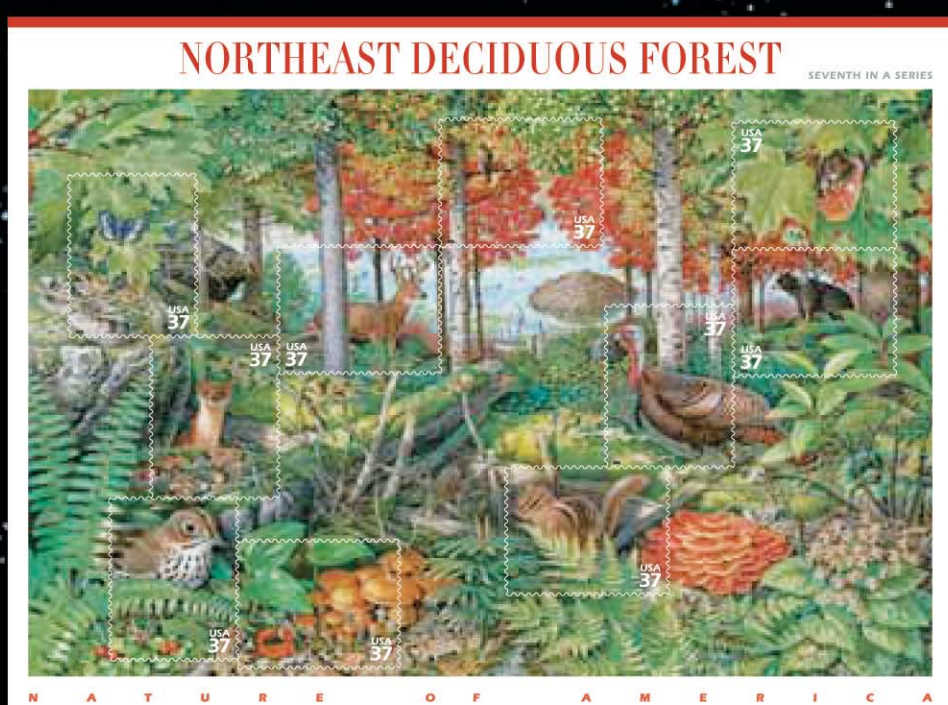
Legends of Hollywood:
Henry Fonda



Arthur Ashe



Lunar New Year



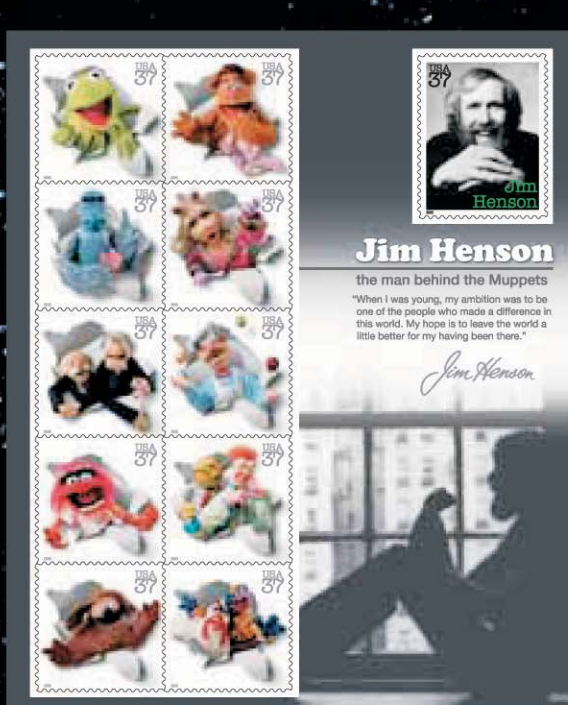
Nature of America: Northeast Deciduous Forest



Spring Flowers



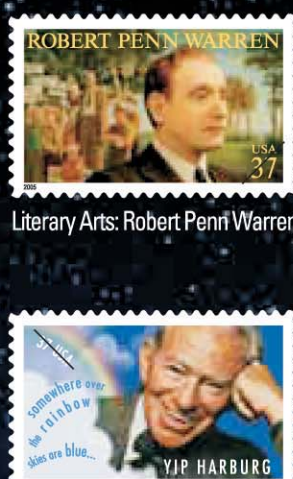
Love Bouquet



Jim Henson & the Muppets



American Scientists



Literary Arts: Robert Penn Warren



Presidential Libraries



Distinguished Marines



Masterworks of Modern American Architecture



Greta Garbo



America on the Move:
50s Sporty Cars



American Advances in Aviation



American Treasures: New Mexico
Rio Grande Blankets



The Art of Disney: Celebrations



Constellations

Lunar New Year Souvenir Sheet
This sheet contains all 12 designs from the award-winning Lunar New Year series.
January

Black Heritage: Marian Anderson
The 28th stamp in the Black Heritage series honors singer Marian Anderson, an important figure in the struggle for racial equality.
January

Ronald Reagan
This stamp honors the 40th President of the United States.
February

Love Bouquet
The 2005 Love stamp features a bouquet of colorful flowers.
February

Nature of America: Northeast Deciduous Forest
Seventh in a series, this pane features John D. Dawson's painting of a deciduous forest in the northeastern United States.
March

Spring Flowers
Four stamps showcase popular heralds of spring: the hyacinth, daffodil, tulip, and iris.
March

Jim Henson & the Muppets
This stamp pane commemorates director, producer, writer, and puppeteer Jim Henson, creator of the Muppets.
March

Presidential Libraries
This issuance marks the 50th anniversary of the Presidential Libraries Act and the official establishment of the Presidential Library system.
TBD

American Scientists
This issuance salutes geneticist Barbara McClintock, mathematician John von Neumann, physicist Richard Feynman, and thermodynamicist Josiah Willard Gibbs.
TBD

Literary Arts: Robert Penn Warren
The 21st stamp in the Literary Arts series honors poet, novelist, and educator Robert Penn Warren.
April

Yip Harburg
E.Y. (Yip) Harburg wrote the lyrics for many popular songs, including "Over the Rainbow," created with composer Harold Arlen for *The Wizard of Oz*.
April

Legends of Hollywood: Henry Fonda
The 11th stamp in this series honors Henry Fonda, who acted in some 80 films and won an Academy Award for his performance in *On Golden Pond* (1981).
May



Child Health



Holiday Cookies

Distinguished Marines
Four stamps commemorate U.S. Marine Corps legends John Basilone, Daniel J. Daly, John A. Lejeune, and Lewis B. Puller.
May

Masterworks of Modern American Architecture
Twelve highly praised buildings show the range and stylistic variety of modern American architecture.
May

American Advances in Aviation
A new pane of aircraft stamps depicts innovative and technologically advanced designs dating from the 1930s through the 1950s.
July

Arthur Ashe
The first African-American man to win a Grand Slam tennis tournament, Arthur Ashe became well known for his commitments to the underprivileged and to victims of AIDS.
July

The Art of Disney: Celebrations
The Postal Service honors the "art" of celebration as portrayed by Walt Disney and his studio animators.
July

Let's Dance / Bailemos
These stamps celebrate four popular Latino dance styles.
July

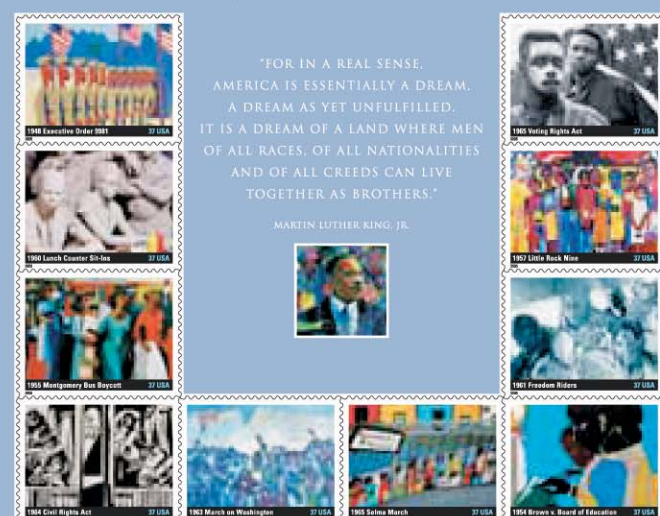
To Form a More Perfect Union
With this stamp pane, the Postal Service recognizes the courage and achievements of participants in the civil rights movement.
August

America on the Move: 50s Sporty Cars
Five retro-style stamp designs illustrate a 1952 Nash Healey, a 1953 Studebaker Starliner, a 1953 Chevrolet Corvette, a 1954 Kaiser Darrin, and a 1955 Ford Thunderbird.
August

American Treasures: New Mexico Rio Grande Blankets
The fifth issuance in this series features photographs of four 19th-century New Mexico Rio Grande blankets.
TBD

TO FORM A MORE PERFECT UNION

SEEKING EQUAL RIGHTS FOR AFRICAN AMERICANS



To Form a More Perfect Union

Greta Garbo
The U.S. Postal Service joins Sweden Post in a stamp issuance marking the 100th anniversary of the birth of film star Greta Garbo.
September

Constellations
Leo the Lion, Lyra the Lyre, Pegasus the Winged Horse, and Orion the Hunter-Hero adorn this block of four stamps.
October

Child Health
The Postal Service continues its tradition of drawing attention to important public issues with a stamp promoting children's health.
October

Holiday Cookies
Decorated cookies add homemade warmth to seasonal correspondence.
October

The U.S. Postal Service continues to offer these Holiday stamps:
Holiday Celebrations: **Hanukkah**
Holiday Celebrations: **Kwanzaa**
Christmas: **Madonna and Child** by Lorenzo Monaco
Holiday Celebrations: **Eid**

Muppet Characters © Muppets Holding Company, LLC., a subsidiary of The Walt Disney Company.
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This preview of the 2005 stamp program is subject to change in issue dates, formats, denominations, and design elements.
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Let's Dance/Bailemos



Hanukkah



Kwanzaa



Madonna and Child
by Lorenzo Monaco



Eid

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96323	A1-B-B1-M-V-W	96388	A1-B-B1-M-W	96549	A-A1-B-B1-H-M-U	96624	A1-B-V
96326	A1-B-B1-M-W	96401	A1-B-B1-F-N-V-Z1	96550	A-A1-B-B1-H-M-U	96628	A1-B-V
96328	A1-B-B1-M-W	96424	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96551	A-A1-B-B1-H-M-U	96629	A1-B-V
96330	A1-B-B1-M-W			96553	A-A1-B-B1-H-M-N-U- V	96634	A1-B-V
96336	A1-B-B1-M-V-W	96425	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96554	A-A1-B-B1-H-M-U	96635	A1-B-V
96337	A1-B-B1-M-W			96555	A1-B-B1-F-M-V	96643	A1-B-V
96338	A1-B-B1-M-W	96426	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96557	A1-B-B1-F-M-V	96657	A1-B-V
96339	A1-B-B1-M-V-W			96595	A1-B-B1-V	96660	A1-B-V
96343	A1-B-B1-M-W	96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96598	A1-B-B1-V	96661	A1-B-V
96347	A1-B-B1-F-F1-F2-M- W			96599	A1-B-B1-V	96662	A1-B-V
96348	A1-B-B1-F-F1-F2-M- W	96490	A1-B-B1-V	96601	A1-B-V	96663	A1-B-V
96349	A1-B-B1-F-F1-F2-M- W	96507	A-A1-B-F-V	96602	A1-B-V	96664	A1-B-V
96350	A1-B-B1-F-F1-F2-M- W	96511	A1-B-B1-I-N-V	96603	A1-B-V	96665	A1-B-V
96351	A1-B-B1-F-F1-F2-M- W	96515	A1-B-B1-F	96604	A1-B-V	96666	A1-B-V
96362	A1-B-B1-F-F1-F2-M- W	96517	A1-B-B1-F-U3-V	96605	A1-B-O-V	96667	A1-B-V
96365	A1-B-B1-M-V-W	96518	A1-B-B1-V	96606	A1-B-V	96668	A1-B-V
96367	A1-B-B1-L-M-W	96520	A1-B-F-U3-V	96607	A1-B-V	96669	A1-B-V
96368	A1-B-B1-M-W	96521	A1-B-F-N	96608	A1-B-V	96670	A1-B-V
96370	A1-B-B1-F-F1-F2-M- W	96522	A1-B-F-N-U	96609	A1-B-V	96671	A1-B-V
96372	A1-B-B1-M-W	96530	A-A1-B-B1-H-M-N-U- V	96610	A1-B-V	96672	A1-B-V
96373	A1-B-B1-M-W	96531	A1-B-B1-H-M-U-V	96611	A1-B-V	96673	A1-B-V
96374	A1-B-B1-M-W	96534	A-A1-B-F	96612	A1-B-V	96674	A1-B-V
96375	A1-B-B1-M-W	96535	A-A1-B-B1-F-V	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96675	A1-B-V
96376	A1-B-B1-M-W	96536	A1-B-B1-V	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96677	A1-B-V
96377	A1-B-B1-M-W	96537	A1-B-B1-V			96678	A1-B-V
96378	A1-B-B1-M-W	96538	A1-B-B1-V	96615	A1-B-V	96679	A1-B-V
96379	A1-B-B1-M-W	96540	A1-B-B1-V	96616	A-A1-B-B1-V-Z1	96681	A1-B-V
96384	A1-B-B1-M-W	96541	A1-B-B1-V	96617	A1-B-V	96682	A1-B-V
96386	A1-B-B1-M-W	96542	A1-B-B1-V	96619	A1-B-V	96683	A1-B-V
96387	A1-B-B1-M-W	96543	A1-B-B1-P-V	96620	A1-B-V	96684	A1-B-V
		96544	A1-B-F-U3-V	96621	A1-B-V	96686	A1-B-V
		96546	A1-B-F-U3	96622	A1-B-V	96687	A1-B-V
		96548	A-A1-B-B1-H-M-U	96623	A1-B-V	96698	A1-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No 0817E or 0818A) is required on all pouches and sacks.



UNITED STATES
POSTAL SERVICE®

This office will be
CLOSED

Monday

February 21, 2005

Washington's Birthday
(Presidents' Day)

Need Postal Service information? Visit our Web site,
www.usps.com — 24 hours a day, 365 days a year — for
information, stamps, and so much more. Or call 800-ASK-USPS.



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January 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Cassandra Donnell
Born: 3-16-87
Date Missing: 10-20-02
Missing From: Bellingham, WA



Name: Catlina Jones
Born: 10-19-92
Date Missing: 10-20-02
Missing From: Bellingham, WA



Name: Jared Jones
Born: 12-17-92
Date Missing: 10-20-02
Missing From: Bellingham, WA



Name: Marshall Jones
Born: 4-19-97
Date Missing: 10-20-02
Missing From: Bellingham, WA



Name: Amanda Couvillon
Born: 1-29-91
Date Missing: 7-3-99
Missing From: Bowling
 Green, KY



Name: Megan Couvillon
Born: 11-20-92
Date Missing: 7-3-99
Missing From: Bowling
 Green, KY

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

January 2005

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ONLY PHOTO AVAILABLE

Name: Felicia Johnson
 Born: 8-17-89
 Date Missing: 12-29-04
 Missing From: Chicago, IL



Name: Chaderia Mitchell
 Age-progressed to 4 years
 Born: 11-23-99
 Date Missing: 5-28-01
 Missing From: Ft. Worth, TX



Name: Sofia Lazarides
 Born: 9-12-94
 Date Missing: 8-25-03
 Missing From: Nashville, TN



Name: Azaria Kokan
 Born: 4-21-90
 Date Missing: 9-19-03
 Missing From: Waukesha, WI



Name: Courtney King
 Born: 12-14-87
 Date Missing: 1-9-04
 Missing From: Pelham, NH



Name: Alexander
 Talamantes-Bourg
 Age-progressed to 3 years
 Born: 9-25-99
 Date Missing: 12-22-00
 Missing From: Denver, CO

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TDD 1-800-826-7653

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Name: Taylor Hill
Aged-progressed to 3 years
Born: 5-12-01
Date Missing: 6-22-02
Missing From: St. Louis, MO



Name: Julian Hernandez
Born: 3-31-97
Date Missing: 8-28-02
Missing From: Birmingham, AL



Name: Brittnee Hammond
Born: 10-9-87
Date Missing: 6-22-03
Missing From: Marion, AR



Name: Syllannia Edwards
Born: 11-26-87
Date Missing: 8-17-03
Missing From: Lawton, OK

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

January 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Miguel Gomez
Born: 3-19-01
Date Missing: 6-9-03
Missing From: Portland, OR

NO PHOTO
AVAILABLE

Name: Nazario Gomez
Born: 11-12-02
Date Missing: 6-9-03
Missing From: Portland, OR



Name: Magui Arenas
Rodriguez
Born: 1-31-87
Date Missing: 2-23-03
Missing From: Apopka, FL

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released January 4, 2005, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59

*Rates of return for May (inception of S and I Funds) through December 2001.

2004 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Jan.	0.29	0.80	0.80	1.80	1.84	3.53	3.58	1.32	1.41
Feb.	0.39	1.09	1.08	1.35	1.39	1.78	1.75	2.22	2.31
March	0.29	0.69	0.75	-1.50	-1.51	0.38	0.42	0.60	0.56
April	0.29	-2.54	-2.60	-1.52	-1.57	-3.94	-4.02	-2.31	2.26
May	0.39	-0.50	-0.40	1.37	1.37	1.50	1.52	0.30	0.34
June	0.38	0.60	0.57	1.86	1.94	2.72	2.75	2.89	2.19
July	0.38	1.00	0.99	-3.24	-3.31	-5.52	-5.54	-3.76	-3.25
Aug.	0.38	1.88	1.91	0.34	0.40	0.00	0.01	1.00	0.44
Sept.	0.38	0.29	0.27	1.11	1.08	3.92	3.84	2.05	2.61
Oct.	0.38	0.87	0.84	1.52	1.53	1.85	1.85	3.94	3.41
Nov.	0.28	(0.86)	(0.80)	4.08	4.05	6.96	6.98	6.16	6.83
Dec.	0.38	0.97	0.92	3.36	3.40	4.17	4.27	4.38	4.39
LAST 12 MONTHS	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative

expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

Please post on bulletin boards. Discard/recycle all previous notices.

**I let you get
mail at your
convenience.**



Get a PO Box for
security, protection
and convenience.



usps.com

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Highly Versatile Calculator Folder
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The Ultimate ID Holder
Simulated-Leather with clear window for ID, hidden pocket, cell phone pocket on back with two pen loops. 5.25"x8.75" #04A008HV **\$9.95**

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You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBuy.

Philately

STAMP ANNOUNCEMENT 05-05

Love Bouquet Special Stamp



Copyright USPS 2004

The Postal Service™ will issue a 37-cent *Love Bouquet* special stamp in one design in a pressure-sensitive adhesive (PSA) convertible booklet of 20 stamps (Item 673600), on February 18, 2005, in Atlanta, Georgia. The stamp designed by Derry Noyes of Washington, DC, goes on sale nationwide February 19, 2005.

For 2005, the Postal Service brings back a perennial favorite, the *Love Series*. Artist Vivienne Flesher of San Francisco, California, used chalk pastels to create a design on a cheery yellow-gold background showing a hand offering a bouquet of colorful spring flowers.

How to Order First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice,

Issue:	<i>Love Bouquet</i>
Item Number:	673600
Denomination & Type of Issue:	37-cent Special
Format:	Convertible booklet of 20 (1 design)
Series:	<i>Love</i>
Issue Date & City:	February 18, Atlanta, GA 30304
Designer:	Derry Noyes, Washington, DC
Engraver:	Southern Graphics Systems
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Artist:	Vivienne Flesher, San Francisco, CA
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Booklet:	20
Print Quantity:	1.5 billion stamps
Paper Type:	Prephosphored, Type II
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.770 x 1.050 in./19.558 x 26.67 mm
Overall Size (w x h):	0.910 x 1.190 in./23.114 x 30.226 mm
Booklet Size (w x h):	4.55 x 5.00 in./115.57 x 127.0 mm
Plate Size:	420 stamps per revolution
Plate Numbers:	"V" followed by four (4) single digits
Marginal Markings:	"© 2004 USPS" • Plate numbers • "Peel here to fold"
Catalog Item Number(s):	673640 <i>Love Bouquet</i> (Flowers) PSA Convertible Book of 20 — \$7.40 673661 First Day Cover — \$0.75 673665 Digital Color Postmark Cover — \$1.50 673699 Cancellation Keepsake (1 BK w/ Digital Color Postmark Single) — \$8.90

address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

LOVE BOUQUET SPECIAL STAMP
ATLANTA POST OFFICE
POSTMASTER
3900 CROWN ROAD RM 2400
ATLANTA GA 30304-9998



After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 17, 2004.

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for these stamps issue.

Distribution: \$7.40 *Love Bouquet*, PSA Convertible Booklet of 20, Item 673600

Stamp distribution offices (SDOs) will receive two automatic distributions of the \$7.40 *Love Bouquet* booklet of 20. Both waves are each approximately one-half the standard automatic distribution quantity for a PSA booklet. Wave 1 distribution began November 9 and completed December 8, 2004. Wave 2 distribution begins January 31 and

completes March 9, 2005. Distributions are rounded up to the nearest master carton size (4,000 booklets).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for one-half of their standard automatic booklet distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute booklets to Post Offices before February 14, 2005.

Philatelic Requirement

SDOs will not receive a separate quantity Item 673600 for their authorized philatelic centers. Philatelic centers must be supplied their required quantities from the initial automatic distribution made to stamp distribution offices.

Additional Supply

Post Offices requiring additional booklets must requisition them from their designated SDO using PS Form 17. SDOs requiring additional booklets must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Chicago, Memphis, and New York APDs will each receive 800,000 additional booklets; the San Francisco APD will receive 640,000 additional booklets; and the Denver APD will receive 440,000 additional booklets. For fulfilling supplemental orders from APDs, the Kansas City Stamp Services Center will receive 4,000,000 additional booklets.

Supplemental quantities will not ship until the Wave 2 distribution directed to SDOs has been completed, but no later than March 9, 2005.

Sales Policy

All Post Offices must acquire and maintain a supply of each new special stamp issue as long as customer demand exists, until inventory is depleted, or until the issue is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
Government Relations, 1-20-05

NEW INAUGURAL COLLECTIBLE ON SALE TODAY

National Roll-Out January 20, 2005, for Inaugural Keepsake Set



The Inaugural Keepsake Set includes a color cancellation on an illustrated envelope honoring the 2005 inauguration of President George W. Bush and Vice President Richard B. Cheney. The illustrated envelope features official photographs of President Bush and Vice President Cheney framed in a reproduction of an historic (1908)

presidential campaign postcard image, one of many campaign memorabilia depicted in the accompanying *Old Glory* Prestige Booklet. This 28-page, four-color booklet includes twenty 37-cent stamps.

The Inaugural Keepsake Set goes on sale January 20, 2005, at all Postal Stores, as well as through 800-STAMP-24 (800-782-6724), *USA Philatelic* Catalog, and the Postal Store online at www.usps.com/shop.

Retail outlets not stocking the item or needing a sell sheet can print a four-color sell sheet by going to the following URL: <http://blue.usps.gov/corporate/sellsheets/inauguralsellsheet.pdf>.

Stamp distribution offices can place reorders with Stamp Fulfillment Services via e-mail to Chong Riley (chong.s.riley@usps.gov).

Set price: \$11.95

Item numbers:

- Postal Stores: 980400
- Field (very limited distribution): 980401
- Catalog, online, sell sheet, and phone: 882089

— Stamp Services,
Government Relations, 1-20-05

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided, as space permits, are illustrations of those postmarks that were reproducible and available at press time.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the postmark, may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POSTMARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

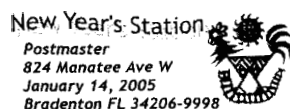
Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.



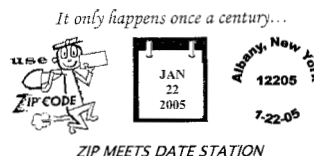
January 1, 2005
Postal Service
IMAGINATION STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY
12866-9998



January 21-23, 2005
STANS MULLET FESTIVAL
STATION
POSTMASTER
PO BOX 9998
GOODLAND FL 34140-9998



January 14, 2005
NEW YEARS STATION
POSTMASTER
824 MANATEE AVE WEST
BRADENTON FL 34206-9998



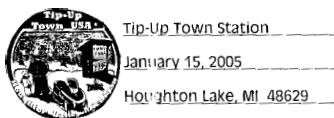
January 22, 2005
Postal Service
ZIP MEETS DATE STATION
POSTMASTER
50001 COLONIE CENTER
MALL
ALBANY NY 12205-9998



January 14, 2005
Postal Service
MLK STATION
POSTMASTER
4108 SW GREEN OAKS BLVD
ARLINGTON TX 76017-9998



January 22-23, 2005
MANATEE STATION
POSTMASTER
260 N INDUSTRIAL DR
PO BOX 9998
ORANGE CITY FL 32763-9998



January 15-16/22-23, 2005
Chamber of Commerce
TIP UP TOWN STATION
POSTMASTER
PO BOX 9998
HOUSTON LAKE MI
48629-9998

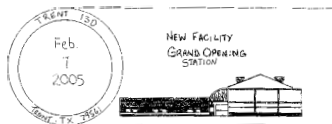


January 29, 2005
Chinese American Friendship
Association of Maine
CHINESE NEW YEAR
STATION
POSTMASTER
125 FOREST AVE
PORTLAND ME 04101-9998

JOHN O'HARA
1905-2005
O'HARA ANNIVERSARY STATION
POTTSVILLE, PA 17901
JANUARY 31, 2005



January 31, 2005
OHARA ANNIVERSARY
STATION
POSTMASTER
PO BOX 9998
POTTSVILLE PA 17901-9998



February 1, 2005
Postal Service
NEW FACILITY GRAND
OPENING STATION
POSTMASTER
141 N MAIN ST
TRENT TX 79561-9998



January 31, 2005
YOSEMITE NATIONAL PARK
STATION
POSTMASTER
PO BOX 9998
YOSEMITE NATIONAL PARK
CA 95389-9998



Celebrating 75 years of Fun
Quivira Council Boy Scouts
February 8th 2005
75th Anniversary of Cub Scouting Station
Postmaster, Wichita Kansas 67201-9998

February 1-28, 2005
Quivira Council Boy Scouts
75TH ANNIVERSARY OF CUB
SCOUTING STATION
POSTMASTER
PO BOX 48166
WICHITA KS 66783-9998



1 FEBRUARY 2005
WARREN OH 44482
STILL HAVING FUN
STATION

February 1, 2005
Cub Scouts
STILL HAVING FUN STATION
POSTMASTER
201 HIGH ST NE
WARREN OH 44482-9998



"BACK TO DOLAND"
STATION
FEBRUARY 2, 2005
DOLAND SD 57436

February 2, 2005
Postal Service
BACK TO DOLAND STATION
POSTMASTER
PO BOX 9998
DOLAND SD 57436-9998

— Stamp Services, Government Relations, 1-20-05

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Give to the March of Dimes	Jan. 1–Jan. 31
Give to United Cerebral Palsy, Help Disabled People	Jan. 1–Jan. 31
Support Your Local Science Fair	Jan. 1–Jan. 31
Smile America, National Children's Dental Health Month	Jan. 15–Feb. 28
We Are Fighting for Your Life, American Heart Association	Feb. 1–Feb. 28
Save Your Vision Week	Feb. 1–March 31
March Is Kidney Month, Give to the National Kidney Foundation	March 1–March 31
March Is Red Cross Month	March 1–March 31
Easter Seals, Fight Crippling	March 1–April 22
April Is Child Abuse Prevention Month	April 1–April 30
April Is Organ Donor Awareness Month — Donors Make Miracles	April 1–April 30
Law Day USA Freedom Under Law, May 1	April 1–April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1–April 30
National Carih Asthma Week	April 1–May 6
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4th Week in May	May 1–May 31
Support Research for "NF," Neurofibromatosis	May 1–May 31
Support Your Mental Health Association	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries — Our Business Works So People Can	May 1–June 30
Support National Historic Preservation Week	May 8–May 14
National Transportation Week	May 15–May 21
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDAA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31



Post Offices

NOTICE

Postal Service Develops Two New Semiclear Plastic Mailbags

The United States Postal Service® has developed two new semiclear plastic mailbags for use in all mailbag operations (items EIRS 01V and EIRS 03V). The mailbags are made from 100-percent polypropylene plastic and are recyclable. A Velcro strap, similar to Velcro systems used in clothing and shoes, allows for repeated securing and opening of the mailbags.

In addition, the mailbags include the following features:

- Plastic opaque material that allows the handler to view the contents of the mailbags.
- A Velcro strap sewn to the top outside edge of the mailbags for securing the mailbags.
- A fill line printed on the exterior of the bags. The fill line will identify the level of mail to be placed in the mailbags to ensure easy closure.
- Four grommet holes punched through the material at the top edge of the mailbags that permit use with either sack racks or selected automation. A designated labeling area is printed on the front of the mailbags for placement of scan where you band or other destination labeling.
- A 2-inch wide tray label holder pocket affixed to the front side of the mailbags within the designated label area for a 2-inch wide barcoded distribution label.
- A neck or area above the Velcro strap that is approximately 6.5 inches long. This feature allows personnel to easily maneuver or lift the mailbags after they have been closed and sealed.
- Two-layer construction that will prevent moisture or contaminants from either entering or leaking from the mailbags after they are sealed.

Closing Procedure for the EIRS 01V or EIRS 03V Semiclear Plastic Mailbags

Insert a 2-inch by 3-inch distribution label into the label holder pocket affixed to the front midsection of the mailbag.



If using a sack rack to assist with filling the mailbag, hang the mailbag in the rack by placing the hooks of the sack rack through the four prepunched grommet holes near the top or open end of the mailbag. The prepunched grommet holes are outlined by black circles or bulls eyes.



Fill the mailbag to the fill line. The fill line can either be a dashed or solid line as illustrated in the photograph below and is directly below the Velcro strap.



To secure the mailbag for dispatch, do the following steps:

1. If using a sack rack, remove the sack from the sack rack.
2. Position the mailbag so that the sewn edge of the Velcro strap resides between the thumb and forefinger of the left hand.



From this position, completely gather the neck of the mailbag, using the right hand to guide the top edge of the mailbag in a level plane while the left hand is gathering.



Once the mailbag's neck has been completely gathered in the left hand, hold it securely and use your right hand to grasp the edge of the Velcro strap opposite the sewn edge.



In a clockwise movement, wrap the strap around the gathered neck of the mailbag while maintaining tension on the strap and securing it completely to itself.



After securing the mailbag as directed, grasp the neck, that is the portion of the mailbag above the strap, and place the secured mailbag either in a container or on a pallet.



— Mail Transport Equipment,
Network Operations Management, 1-20-05

I can ship for less.*



Priority Mail® service

\$3⁸⁵
and up

*For packages weighing comparable amounts, Priority Mail service costs less than Express Mail® service.

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Retail

CORRECTION

WEBVARS National Deployment

In the article “WEBVARS National Deployment” in *Postal Bulletin* 22145 (1-6-05, page 81), the byline was incorrectly listed as Self Service and Access Management, Delivery and Retail.

The correct byline is Retail Service Equipment, Delivery and Retail.

— *Retail Service Equipment,
Delivery and Retail, 1-20-05*

Supply Management

HANDBOOK P-2 REVISION

Design and Construction Purchasing Practices

Effective January 20, 2005, Handbook P-2, *Design and Construction Purchasing Practices*, is revised to reflect changes in two areas: (1) indirect costs in architect/engineer contracts and (2) price-to-be-determined-later (PDL) modifications.

We will incorporate these revisions into the next update of the online version of Handbook P-2 available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Click on *Handbooks*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Handbook P-2, *Design and Construction Purchasing Practices*

	*	*	*	*	*
5A	Contract Pricing for Architect-Engineer Services				
	*	*	*	*	*
5.2	Cost Principles				
	*	*	*	*	*
5.2.2	Contract Costs				
	*	*	*	*	*

5.2.2.c Indirect Costs

[Revise the second paragraph to delete the words “unallowable costs” to read as follows:]

Indirect costs include allowable labor burden and allowable general and administrative expenses. Methods of developing indirect costs for reviewing and negotiating overhead rates vary widely because companies differ in their individual definitions of indirect costs. To determine indirect costs:

	*	*	*	*	*
6B	Contract Administration for Construction Contracts				
	*	*	*	*	*
6.5	Contract Modifications				
6.5.1	General				
	*	*	*	*	*

6.5.1-30 Price to be Determined Later Modification Procedure

[Revise text to read as follows:]

Contracting officers may not use letter contracts or not-to-exceed (NTE) letters in lieu of these price-to-be-determined-later (PDL) procedures. These expedited procedures for issuing contract modifications are used *only* when an *immediate* implementation of a construction modification is required to eliminate a hazardous or unsafe condition, to prevent a work stoppage, and/or to avoid an unnecessary increase in cost or time extension. In such cases, a PDL modification letter may be used. Form 4909

must document the reasons for usage of this PDL procedure. Follow the steps in 6.5.1-31 through 6.5.1-33.

6.5.1-31 PDL Modification Letter Request

[Revise text to read as follows:]

The COR prepares the PDL modification letter indicating the NTE dollar amount for the contracting officer's signature and sends it to the contractor via telecopy (fax) or certified letter. The contracting officer must commit funds (Form 4211 is issued) *before* issuing a PDL modification letter. The modification letter provides the contractor with a detailed scope of work and requests that the contractor provide a detailed cost breakdown, including any additional time required to perform the modified work. The letter must indicate the date by when the final agreement of the PDL must be negotiated (see 6.5.1-32).

6.5.1-32 Final Agreement on PDL Modifications

[Revise text to read as follows:]

Issue a completed modification (Form 7330) based on a final agreement with the contractor as soon as possible

after issuance of a PDL modification letter, but prior to 50 percent completion of the modified work or the date indicated in the letter. If final agreement cannot be reached within this time frame, the contracting officer must issue a unilateral modification (Form 7330) establishing an equitable adjustment of the contract price and the time.

6.5.1-33 Monitoring Performance of PDL Modifications

[Revise text to read as follows:]

The project manager of the COR must monitor the progress of the modified work and the date indicated for final agreement and advise the contracting officer accordingly.

* * * * *

— *Supply Management Infrastructure,
Supply Management, 1-20-05*

Postal Bulletin 2004 Annual Index

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The following articles are updated regularly in the *Postal Bulletin* and are not listed in the Index: 800 Number Available to Verify Canadian Money Orders; Counterfeit Canadian Money Order Forms; Invalid Express Mail Corporate Account Numbers; Mail Alert; Missing, Lost, or Stolen Canadian Money Order Forms; Missing, Lost, or Stolen U.S. Money Order Forms; Overseas Military Mail; Pictorial Postmarks Announcement; and Special Cancellation Die Hubs.

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Working for a Common Cause: Hurricanes Brought Employees Together (<i>USPS News @ Work</i>)	22143 (12-09-04)
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Potter to National Postal Forum: Bold Action Builds Business (<i>USPS News @ Work</i>)	22138 (09-30-04)

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Vending Servicing Employee (<i>Handbook PO-102 Revision/Correction</i>)	22131 (06-24-04)
VMF Workroom Floor Cleaning Requirements (<i>Handbook MS-47 Revision</i>)	22125 (04-01-04)
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Mailability of Articles Containing Fuel (<i>Reminder</i>)	22128 (05-13-04)
Report and Replace Unusable Customer Notification Label DDD-1 (<i>Reminder</i>)	22128 (05-13-04)

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Columbus Day Poster	22137 (09-16-04)
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Accolades Galore: USPS Is the Place to Be If You Work in IT (<i>USPS News @ Work</i>)	22132 (07-08-04)
AS-840-2004-2, Electronic Messaging (e-Mail) (<i>New Management Instruction</i>)	22130 (06-10-04)
At Your Demand: USPS-TV Is Now on a Computer Screen Near You (<i>USPS News @ Work</i>)	22130 (06-10-04)
Blue Lite Special: At Home. On the Road. Fishing for Trout in Montana (<i>USPS News @ Work</i>)	22142 (11-25-04)
Building Bridges: Diversity Web Site Helps USPS Reach Non-English Speakers (<i>USPS News @ Work</i>)	22125 (04-01-04)
Closed Captioned: Making a Video? Don't Forget to Make It 508 Compliant (<i>USPS News @ Work</i>)	22126 (04-15-04)
Computer Security Day	22141 (11-11-04)
DOIS Transition: IT Support for DOIS Being Shifted to USPS Employees (<i>USPS News @ Work</i>)	22124 (03-18-04)
Don't Know Your USPS PIN?	22134 (08-05-04)
Don't Know Your USPS PIN?	22141 (11-11-04)
Habasit and Siegling America Belting Materials — Now Available on eBay	22132 (07-08-04)
Handbook AS-508, Section 508 (<i>New Edition</i>)	22136 (09-02-04)
Handbook AS-805, Information Security (<i>Handbook Revision</i>)	22138 (09-30-04)
Handbook AS-805-G, Information Security for Mail Processing Equipment/Mail Handling Equipment (<i>New Handbook</i>)	22125 (04-01-04)

Handbook AS-885, USPS.com Development Process and Standards (<i>Handbook Revision</i>)	22138 (09-30-04)
Handbook PO-701 Revision: Authorized Passengers in Postal Service Vehicles (<i>Handbook Revision</i>)	22140 (10-28-04)
In Safe Hands: Handheld Computers Make Safety Inspectors' Jobs Easier (<i>USPS News @ Work</i>)	22121 (02-05-04)
Loving That Spin I'm In: MessageMaker 2 Lets You Customize Field Advertising (<i>USPS News @ Work</i>)	22130 (06-10-04)
MI EL 660-2004-02, Limited Personal Use of Government Office Equipment Including Information Technology (<i>New Management Instruction</i>)	22131 (06-24-04)
More on New Blue: Some Access From Home Coming Soon	22125 (04-01-04)
Multifunctional Peripherals and Other Document Output Devices — Acquisition and Support	22123 (03-04-04)
Nitta Belting Materials Now Available Through eBay	22127 (04-29-04)
Real-Time Reporting: PostalOne! Develops Web-Based Mail Irregularity Reporting System (<i>USPS News @ Work</i>)	22119 (01-08-04)
Reviving Passwords: Forgot Your USPS Password? Reset It on Blue (<i>USPS News @ Work</i>)	22120 (01-22-04)
Self-Service Help Desk: IT Info Served Family Style. Just Dig In and Help Yourself. (<i>USPS News @ Work</i>)	22120 (01-22-04)
Send in the Kiosks: Self-Service Personnel Kiosks Are Popular With Employees (<i>USPS News @ Work</i>)	22121 (02-05-04)
Talking Numbers: 800-ASK-USPS Features Voice Recognition Technology (<i>USPS News @ Work</i>)	22126 (04-15-04)
The Right Stuff: Labor Scheduler Expands to 90 Processing Facilities (<i>USPS News @ Work</i>)	22124 (03-18-04)
Titans of Technology: USPS IT Leadership Again Recognized Among the Best (<i>USPS News @ Work</i>)	22126 (04-15-04)
Winning With ACE: Advanced Computing Environment Delivered Ahead of Schedule and Under Budget (<i>USPS News @ Work</i>)	22137 (09-16-04)

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International Customized Mail (<i>ICM Updates</i>)	22126 (04-15-04)
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2004 International and Military Mail Christmas Mailing Dates Poster	22138 (09-30-04)
Changes in the Conditions for Mailing (<i>IMM and Publication 51 Revisions</i>)	22132 (07-08-04)
Changes to Mail Security Regulations for International Mail (<i>ASM Revision</i>)	22138 (09-30-04)
Compliance Date for New Customs Forms — June 5, 2004 (<i>Reminder</i>)	22129 (05-27-04)
Compliance Date for New Customs Forms Rescheduled to June 5, 2004 (<i>Notice</i>)	22126 (04-15-04)
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Dispatch Instructions for Global Priority Mail to Mexico (<i>Handbook T-5</i>)	22123 (03-04-04)
Dispatch Instructions for International Letter-Post Mail and Parcel Post (<i>Operations Reminder</i>)	22122 (02-19-04)
Dispatch Instructions for International Letter-Post Mail and Parcel Post (<i>Operations Reminder</i>)	22130 (06-10-04)
Global Express Guaranteed Service: Announcing Updated List of GXG Retail Units	22140 (10-28-04)
Global Express Guaranteed Service Guide (<i>Publication 141, Revised</i>)	22133 (07-22-04)
Global Express Guaranteed Service Guide — Japan (<i>Publication 141, Revised</i>)	22136 (09-02-04)
GXG: PS Form 6182, Commercial Invoice	22136 (09-02-04)
International Business Reply Service (<i>Reminder</i>)	22123 (03-04-04)
Label 11-B, Express Mail Mailing Label — Post Office to Addressee (<i>Revised Label</i>)	22135 (08-19-04)
Preparation Requirements for International Priority Airmail to Canada (<i>Reminder</i>)	22133 (07-22-04)
Properly Addressing International Mail (<i>Urgent Reminder</i>)	22144 (12-23-04)
Reformatting of International Mail Labeling Lists (<i>Handbook T-5</i>)	22123 (03-04-04)
Return IPC Trays to International Service Centers (<i>Operations Reminder</i>)	22136 (09-02-04)
Size Requirements for Global Direct — Canada Admail (<i>Publications 524 and 524-C</i>)	22121 (02-05-04)
The Postal Service and FedEx Join Forces to Deliver Global Express Guaranteed (<i>GXG Field Information Kit</i>)	22130 (06-10-04)
World-Class Operation: Global Express Mail Earns Accolades at UPU Congress (<i>USPS News @ Work</i>)	22140 (10-28-04)

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Airmail Parcel Post Insurance to Ethiopia (<i>IMM and Publication 51 Revisions</i>)	22133 (07-22-04)
Alternative Mail Sacks for International Mail (<i>IMM Revision</i>)	22144 (12-23-04)
Canadian Exchange Office Distribution Changes (<i>IMM Revision</i>)	22130 (06-10-04)
Certificate of Bulk Mailing for Bulk Pieces (<i>IMM Revision</i>)	22128 (05-13-04)

Change in U.S. Dollar and Special Drawing Right Conversion Rates (<i>IMM Revision</i>)	22144 (12-23-04)
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Closing of Exchange Office and Customs Service Location at Dallas International Service Center (<i>IMM Revision</i>)	22121 (02-05-04)
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Discontinuance of Global Direct — Canada Service (<i>IMM Revision</i>)	22128 (05-13-04)
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Iraq — Resumption of Service (<i>IMM and Publication 51 Revision</i>)	22135 (08-19-04)
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Size Requirements for Global Direct — Canada Admail (<i>IMM Revision</i>)	22122 (02-19-04)
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International Reply Coupons (<i>Handbook F-1 Revision</i>)	22124 (03-18-04)
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Presort Destination Package Labels — April Effective Date (<i>DMM Reminder</i>)	22123 (03-04-04)
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AFCS Learns to Read: Upgrade Allows Cancelers to Sort Mail (<i>USPS News @ Work</i>)	22124 (03-18-04)
APCs Are Here for the Holidays: National Deployment Finishes in New York City (<i>USPS News @ Work</i>)	22143 (12-09-04)
APPS Makes the Grade: Automated Package Processing System Passes First Test (<i>USPS News @ Work</i>)	22131 (06-24-04)
APPS-olutely Amazing: New Package Sorter Testing Begins (<i>USPS News @ Work</i>)	22123 (03-04-04)
Automated Postal Center	22125 (04-01-04)
Certified Excellence: New York Metro First Area to Achieve Letter Automation Certification (<i>USPS News @ Work</i>)	22139 (10-14-04)
Improve Service, Generate Revenue: Quality of Work Life Conference Showcases Mail Handler Innovations (<i>USPS News @ Work</i>)	22130 (06-10-04)
Meter Technology Migrating to Digital and IBI Meters (<i>Notice</i>)	22131 (06-24-04)
Setting Clocks for Daylight Saving Time (<i>All IRT and Tranz 380 Debit/Credit Card Offices</i>)	22124 (03-18-04)
Standard Bearers: AFSM 100 Is the First USPS Standardized Operation (<i>USPS News @ Work</i>)	22133 (07-22-04)
Transforming Transactions: Automated Postal Centers Start Arriving in Retail Lobbies (<i>USPS News @ Work</i>)	22127 (04-29-04)
USPS Orders 300,000 Scanners: Scanning the Horizon (<i>USPS News @ Work</i>)	22144 (12-23-04)

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AS-350-2004-4, Marketing E-mail (<i>New Management Instruction</i>)	22129 (05-27-04)
AS-840-2004-2, Electronic Messaging (e-Mail) (<i>New Management Instruction</i>)	22130 (06-10-04)
Emergency Response to Mail Allegedly Containing Anthrax (<i>Obsolete Management Instruction</i>)	22122 (02-19-04)
Integrated Solutions Methodology/System Development Life Cycle (ISM/SDLC) (<i>New Management Instruction</i>)	22142 (11-25-04)

MI AS-333-2004-7, Direct Marketing Co-Branded Products or Services to Employees (<i>New Management Instruction</i>)	22131 (06-24-04)
MI AS-910-2004-8, Biohazard Detection Systems Alert — Positive Test: Evacuation, Personal Decontamination, and Post-Exposure Prophylaxis (<i>New Management Instruction</i>)	22132 (07-08-04)
MI EL 660-2004-02, Limited Personal Use of Government Office Equipment Including Information Technology (<i>New Management Instruction</i>)	22131 (06-24-04)
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Absentee Voting Express: Ballots for U.S. Military Forces Deployed Overseas to Be Expedited (<i>USPS News @ Work</i>)	22137 (09-16-04)
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Parcel Return Service: Great Opportunity — If We Handle It Right (<i>USPS News @ Work</i>)	22123 (03-04-04)
Return on Investment: PRS Adds \$5 Million to Revenue Pot (<i>USPS News @ Work</i>)	22126 (04-15-04)

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Santas Set the Stage: Holiday Stamps Open Windows to Yesteryear (<i>USPS News @ Work</i>)	22143 (12-09-04)
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Prestige Booklet of Stamps Features More of Old Glory (<i>Red, White, Blue All Over</i>)	22128 (05-13-04)
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Do the Math: Consider the Financial Possibilities of Thrift Savings (<i>USPS News @ Work</i>)	22139 (10-14-04)
PS Form 6886, Thrift Savings Plan — Request for Retroactive Contributions	22125 (04-01-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22120 (01-22-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22124 (03-18-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22126 (04-15-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22128 (05-13-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22131 (06-24-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22133 (07-22-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22135 (08-19-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22137 (09-16-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22139 (10-14-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22140 (10-28-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22141 (11-11-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22144 (12-23-04)
Thrift Savings Plan Open Season and PostalEASE	22125 (04-01-04)
Thrift Savings Plan Open Season and PostalEASE	22138 (09-30-04)
Thrift Savings Plan Open Season and PostalEASE Poster	22138 (09-30-04)

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VEHICLES

Hydrogen-Powered Partnership: USPS, General Motors Team Up to Test Fuel-Cell-Powered Vehicle (<i>USPS News @ Work</i>)	22131 (06-24-04)
Lock 'em Up — The Key to Vehicle Security	22134 (08-05-04)
Motor Vehicle Accident Investigation (<i>Handbook PO-701</i>)	22120 (01-22-04)
Not Properly Securing a Vehicle Can Be a Moving Experience (<i>Safety Reminder</i>)	22126 (04-15-04)
On the Move: USPS Will Keep on Truckin' With New Fleet (<i>USPS News @ Work</i>)	22127 (04-29-04)
Watt's That: Zero-Emission Electric Trucks Plugged in to USPS Fleet (<i>USPS News @ Work</i>)	22134 (08-05-04)
Your Postal Service Vehicle — Lock It and Secure It (<i>Reminder</i>)	22119 (01-08-04)

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WHAT'S IN STORE

What's in Store	22119 (01-08-04)
What's in Store	22121 (02-05-04)
What's in Store	22123 (03-04-04)
What's in Store	22125 (04-01-04)
What's in Store	22128 (05-13-04)
What's in Store	22130 (06-10-04)
What's in Store	22132 (07-08-04)
What's in Store	22134 (08-05-04)
What's in Store	22136 (09-02-04)
What's in Store	22139 (10-14-04)
What's in Store	22141 (11-11-04)
What's in Store	22143 (12-09-04)

WITHHOLDING OF MAIL ORDERS

See Fraud.

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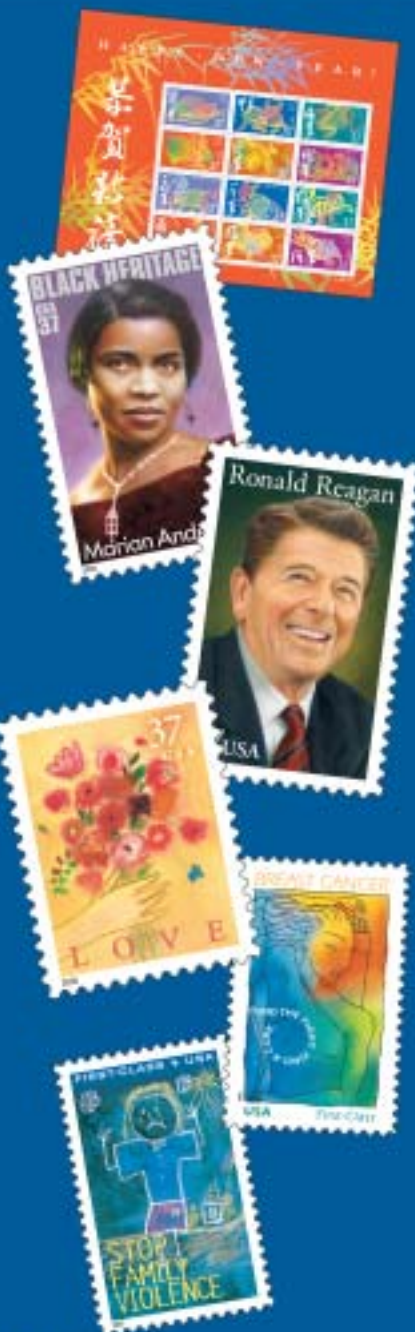
ZIP CODES

See also Post Offices — Post Office Changes.

Parcel Select Exhibit ZIP Code Deletion (<i>DMM Revision</i>)	22122 (02-19-04)
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Parcel Select Exhibit ZIP Code Deletions (<i>DMM Revision</i>)	22132 (07-08-04)
Parcel Select Exhibit ZIP Code Revisions (<i>DMM Revision</i>)	22120 (01-22-04)
Realignment of ZIP Codes: Destination Entry and BMC Service Areas (<i>DMM Revision</i>)	22137 (09-16-04)
Realignment of ZIP Codes: Revision to Destination Entry Exhibits (<i>DMM Revision</i>)	22135 (08-19-04)
Realignment of ZIP Codes: Revision to Destination Entry Exhibits (<i>DMM Correction</i>)	22136 (09-02-04)

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Marian Anderson

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Available in February

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Available in February

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Available Now
Proceeds fund Breast Cancer research.*

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Available Now
Proceeds support the drive against domestic violence.*

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*The difference between the same price of the comparable stamp and the First-Class postage rate, in effect at the time of purchase, is a tax-deductible charitable contribution. See Postal Approvals for details.

USPS is proud to partner with the American Cancer Society to raise awareness and funds for breast cancer research. For more information, visit www.usps.com/bcr.



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and up

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service



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and up

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service**



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and up

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