MAILBOX IMPROVEMENT WEEK, MAY 16-22, SEE PAGE 7

# POSTALBULLETIN

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PB 22154, May 12, 2005

# LET'S HEAR FROM VOICE of the **EMPLOYEE** SURVEYS DUE JUNE 1 COMMUNICATION IS THE KEY



# **CONTENTS**

The Postal Bulletin is also available on the World V Web at http://www.usps.com/cpim/ftp/bulletin/pb.htm customers and at http://blue.usps.gov for employees	for
USPSNEWS@WORK	3
Administrative Services ASM Revision: Emergency Lines of Succession	6
Customer Relations  Mail Alert	7
Contract Box Delivery Routes: Mailbox Improvement Week, May 16–22	7
Domestic Mail  DMM and IMM Revisions: Admission of Flies of the Family	
Drosophilidae	21
Prepared on Pallets	22 23
Longer Accepted	23
Redesigned Postage Statements	24 25
Employees Handbook EL-312 Revision: Employment Programs Handbook EL-814 Revision: Postal Employee's Guide to Safety	27 35
Finance	
Handbook F-1 Revision: Account Identifier Code 525 Change	36
Cashing Postal Money Orders, Postal Service Commercial Checks, and Treasury Checks	36
for SPORT Offices	37
Pull-Out Section	
Fraud Alert  Domestic Orders  Invalid Express Mail Corporate Account Numbers	39 40
Missing, Lost, or Stolen U.S. Money Order Forms	42 47
Counterfeit Canadian Money Order Forms	49
Money Orders	49

Other Information Overseas Military Mail	50 55 57
Information Technology  Managing Software Technology Solutions — Software Approval Process and Information Technology Kit  Notice: FAST is Getting Closer — All Drop Shipment Customers Must Register!	59 64
International Mail IMM Revisions: Miscellaneous IMM Revisions IMM Revision: Size Limits for Parcel Post Items to Poland IMM Revision: Admission of Flies of the Family Drosophilidae Operations Reminder: Use of International Mail Customs Declaration Forms	65 67 68 68
Licensing Promotions	69
Philately Pictorial Postmarks Announcement Special Cancellation Die Hubs Update To Stamp Announcement 05-13: Henry Fonda Stamp	73 79 79
Post Offices Post Office Changes	81
Retail New Conduct on Postal Service Property Course What's in Store	89 90
Supply Management Goodyear Tires on Sale	93 93

Semiannual Index ...... PB 22146 (1-20-05)



Postal Bulletin Index

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the list of postal stock numbers (PSN	s) to use when ordering copies of the F	Postal Bulletin from the MDC:
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PB 22145: 7690-07-000-0129	PB 22137: 7690-07-000-0121	PB 22130: 7690-07-000-0114
PB 22144: 7690-07-000-0128	PB 22136: 7690-07-000-0120	PB 22129: 7690-07-000-0113
	PB 22135: 7690-07-000-0119	PB 22128: 7690-07-000-0112
. 5 22.12. 1000 0. 000 0.20	PB 22134: 7690-07-000-0118	PB 22127: 7690-07-000-0111
	. 5 ==:0:: 1000 0: 000 0::0	PB 22126: 7690-07-000-0110
. = ==:::::::::::::::::::::::::::::::::	. 5 22:00: 7000 07 000 01	PB 22125: 7690-07-000-0110
	PB 22146: 7690-07-000-0130 PB 22145: 7690-07-000-0129	PB 22145: 7690-07-000-0129 PB 22144: 7690-07-000-0128 PB 22143: 7690-07-000-0127 PB 22142: 7690-07-000-0126 PB 22141: 7690-07-000-0125 PB 22140: 7690-07-000-0124 PB 22136: 7690-07-000-0119 PB 22135: 7690-07-000-0119 PB 22134: 7690-07-000-0118 PB 22133: 7690-07-000-0117

# **USPSNEWS@WORK**

# Key officer positions filled; Human Resources, Labor Relations realigned: Vegliante, Tulino, LaChance, Galligan and Brennan named to positions



From left, Tony Vegliante, Doug Tulino, Susan LaChance, DeWitt Harris, William Galligan and Megan Brennan.

Postmaster General (PMG) Jack Potter has named five individuals to key officer positions in Human Resources (HR) and Operations. The appointments coincide with a realignment of HR and Labor Relations functions.

"As we work toward the creation of the *Strategic Transformation Plan 2006–2010*," Potter said, "it is critical that we have the leadership and processes in place that will assist us in our goals of increasing operational efficiency, improving service and continuing to enhance a customer-focused, performance-based culture."

The PMG named *Tony Vegliante*, currently vice president, Labor Relations, to serve as chief Human Resources officer and executive vice president. He will be a member of the executive committee and report to the postmaster general.

Doug Tulino, manager, Labor Relations Policy and Programs, has been named acting vice president, Labor Relations, reporting to the chief Human Resources officer.

Susan LaChance will serve as the new Human Resources vice president for Employee Development and Diversity. In her new role, she will be responsible for employee and leadership development, succession planning, equal employment opportunity and diversity.

Rounding out the new Human Resources team is *DeWitt Harris*, vice president of Employee Resource Management. Harris has been instrumental in driving work-place improvements as measured by key indicators such as reductions in Occupational Safety and Health Administration illness and injury rates and the positive results of the Voice of the Employee survey. "We look forward to DeWitt's continued leadership in this role as he places an increased focus on the development and rollout of the Human Resources Shared Services initiative, PostalPEOPLE," Potter said.

William Galligan, the new senior vice president of Operations, will have responsibility for Engineering, Facilities and Network Operations Management, as well as Delivery and Retail. He will report to Deputy Postmaster General and Chief Operating Officer Pat Donahoe.

Megan Brennan will serve as Northeast Area vice president. Brennan has responsibility for all retail, mail processing, delivery and administrative operations for 3,000 Postal Service™ facilities serving 20 million customers in a seven-state area. Brennan also reports to Donahoe.

"Each of these individuals, through a combination of experience, education and outstanding performance, have demonstrated their unique qualifications for these key leadership positions as we continue to move the Postal Service™ forward," Potter said.

# Courting customer comment: USPS seeks input for Strategic Transformation Plan 2006–2010

The Postal Service is seeking input from customers as it moves into the second phase of transformation. *Strategic Transformation Plan 2006–2010* will be the blueprint that outlines the Postal Service's goals, targets and strategies through 2010.

The new plan will combine key elements from our *Five-Year Strategic Plan*, the *Annual Performance Plan*, the original *Transformation Plan* and the *Transformation Progress Report*. "We're transforming the Postal Service for one simple reason: to continue to provide customers with products, services and performance they need at affordable prices," said PMG Jack Potter.

Customers can submit comments through May 15, 2005, to the following address:

USPS OFFICE OF STRATEGIC PLANNING STAKEHOLDER FEEDBACK 475 L'ENFANT PLAZA SW RM 5142 WASHINGTON DC 20260-5142

e-mail: transform@usps.gov

For more information, go to the Strategic Transformation Plan Web site at http://www.usps.com/strategicplanning/ 2006-2010.htm.

# **Business Connect: They have needs.** USPS has solutions. Make the connections.



That's just what 28,618 registered Business Connect™ participants are doing. Business Connect is designed to engage postmasters and station and branch managers to lead the growth among local small- and

medium-sized businesses in their communities by educating customers on the quick, easy and convenient services offered by the Postal Service.

It's a face-to-face showing of how the Postal Service can save businesses time and money while meeting their mailing needs and helping their companies grow. To date, about 8,650 postmasters and station and branch managers have met with customers. As Business Connect gathers momentum, participation will continue to climb.

Training and support materials continue to be mailed to eligible participants to assist them with their customer meetings.

Registered postmasters and station and branch managers document their customer activities through the Business Connect database system at http://www.usps businessconnect.com/.

# Going for the gold: USPS among candidates for sought-after Stevie **Awards**

While the winners may still be a secret, it's no secret that USPS® has two candidates for this year's 2005 Stevie Awards — Public Affairs and Communications Vice President Azeezaly Jaffer in the "Best Communications Executive" category and the 2004 USPS Annual Report in the "Best Annual Report" category.

The Stevie Awards "honor and generate public recognition of the efforts, accomplishments and positive contributions of companies and business people worldwide."

Other contenders in the Best Communications Executive category include American Red Cross Public Relations Vice President Darren Irby, Nextel Communications Corporate Communications Vice President Elizabeth Brooks and Brand Resources Group, Inc., President and Chief Executive Officer Jane Barwis.

The annual report was a joint effort of Finance and Public Affairs and Communications. Winners will be announced June 6.

# The Postal Service goes gold: Band's album reaches 500,000 mark

The unlikely duo of musicians Ben Gibbard and Jimmy Tamborello was busy with their own bands when they started a side project together. After weeks of mailing music tracks back and From left, USPS Licensing Specialist forth to each other, they Up."



Krista Becker and Licensing Manager completed their CD "Give Maria Pell share the Gold Record moment with musicians Jimmy Tamborello and Ben Gibbard of The Postal Stuck for a name for Service and Sub Pop record label their collaboration, the founder Jonathan Poneman.

two decided to pay homage to the delivery service that was there when they needed it — they called themselves "The Postal Service." The rest is musical history.

Their album had sold more than 566,548 copies by the time the duo received their Gold Record from the Recording Industry Association of America last week. It's the second biggest seller in indie label Sub Pop's history, behind Nirvana's "Bleach." And it helps keep our brand — The Postal Service — in the mind of a new generation of customers.

You can get The Postal Service's CD "Give Up" on usps.com®.

# USPS and U.S. Army join forces

Throughout our history, American soldiers have fought battles to protect our basic liberties. To honor those soldiers and their families, the U.S. Army is launching Freedom Team Salute. This program gives all Army soldiers — active duty, reservists and national guardsmen — the opportunity to recognize parents, spouses and employers for their support. As thanks, the Army

is mailing Freedom Team Salute packages to 240,000 veterans and supporters. It's the first wave of a First-Class® mailing that runs until Sept. 30.

# BDS installations ahead of schedule

A state-of-the-art biohazard detection system (BDS) is well on its way to full deployment at USPS processing and distribution centers (PDCs). So far, 114 PDCs have BDS units installed — state-of-the-art, self-contained and fully automated devices that protect the public and Postal Service employees from biohazards. The installation has been so successful that the planned deployment to all 282 PDCs nationwide is being accelerated, with a target deadline of December 2005.

# **Tracking international forgers**

More than 3,700 counterfeit postal money orders were intercepted from October to December, exceeding the total for the previous 12 months, according to the Postal Inspection Service, with most of the forgeries originating in Nigeria, Ghana and Eastern Europe. Inspectors are warning financial institutions to be vigilant and are working to intercept packages containing bogus money orders as they enter the country. Arrests of 160 individuals have been made in the United States. Find tips to help identify counterfeit postal money orders on the U.S. Postal Inspection Service Web site at <a href="https://www.usps.com/postalinspectors">www.usps.com/postalinspectors</a>.

# **Administrative Services**

**ASM REVISION** 

# **Emergency Lines of Succession**

Effective May 12, Administrative Support Manual (ASM), section 286.1 is revised to update the emergency lines of succession in the event the postmaster general is incapacitated from an enemy attack or other national emergency.

We will incorporate these revisions into the next printed version of the ASM, and also into the online version, available on the Postal Service  $^{\mathbb{N}}$  PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on Manuals.

# Administrative Support Manual (ASM)

2 Audits and Investigations

28 Emergency Preparedness

286 Emergency Lines of Succession

# 286.1 Postmaster General

[Revise text to read as follows:]

In case the postmaster general is incapacitated from an enemy attack or other national emergency, the following is the line of succession to perform the duties of the postmaster general (see section 112.11):

- Deputy postmaster general and chief operating officer.
- b. Vice president, area operations, eastern area.
- c. Vice president, area operations, western area.

— Corporate and Field Operations Support, Office of Deputy Postmaster General and Chief Operating Officer, 5-12-05

# **Customer Relations**

# **Mail Alert**

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-2225 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <a href="http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF">http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF</a> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
REI Summer Catalog 2005	Standard/ Flat	5/16/05-5/19/05	1.3	Nationwide	3/5-Digit, Car-Rt	Quad Graphics, Sussex, WI
Catherine's Memorial Day	Standard/ Flat	5/20/05-5/24/05	1.0	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Cenveo, Memphis, TN
JCP Week 17 Memorial Day Preview	Standard/ Flat & Letter	5/21/05–5/24/05	10.2	Nationwide	Car-Rt	Harte-Hanks
June Main & Intro Price and TGW/May Main & Intro Price Remail	Standard/ Catalog	5/23/05-5/27/05	2.0	Nationwide	3/5-Digit, Car-Rt	RR Donnelley, Lynchburg, VA
Costco Member Passport Summer 2005: "Costco Passport"	Standard/ Flat	5/25/05-6/1/05	15.0	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Segerdahl, Wheeling, IL

— Business Service Network Integration, Service and Market Development, 5-12-05

ALL OFFICES WITH CITY MOTORIZED, RURAL, AND HIGHWAY CONTRACT BOX DELIVERY ROUTES

# Mailbox Improvement Week, May 16–22

Each year, the Postal Service ™ designates the third full week of May to encourage customers on city motorized, rural, or highway contract box delivery routes to examine and, where necessary, improve the appearance of their mailboxes. Neat, attractive mailboxes make a significant contribution to the appearance of the countryside and to streets in suburban areas. Mailbox Improvement Week, May 16–22, calls attention to the need for providing mailboxes that are:

- 1. Approved by the postmaster general.
- 2. Designed to protect the mail from weather.
- 3. Safe to use.
- 4. Conveniently located.
- 5. Neat in appearance.

Additional information can be accessed at the Growth Management Web site at <a href="http://blue.usps.gov/dois/growth\_del\_point\_mgmt/growth\_del\_point\_mgmt/growth\_del\_point\_mgmt/growth\_del\_point\_mgmt\_overview.htm">http://blue.usps.gov/dois/growth\_del\_point\_mgmt/growth\_del\_point\_mgmt\_overview.htm</a>.

Mailboxes that meet these five important requirements help delivery and collection operations and improve service to the entire route. There are three approved styles of curbside mailboxes: (1) traditional design, in three standard sizes (see Exhibit A on page 8); (2) contemporary design, also in three sizes (see Exhibit B on page 8); and (3) locked, full- or limited-service. USPS STD 7B governs the design and specifications of curbside mailboxes and includes provisions for improved quality of the product.

#### Notice 209

Postmasters should send Notice 209, *Mailbox Improvement Week*, to all rural and highway contract box delivery route customers the week before Mailbox Improvement Week to alert them of the event.

## Ordering Procedures:

You can order Notice 209 from the Material Distribution Center (MDC) and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

*Note:* You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before placing your first order).

Use the following information to order Notice 209:

**PSN:** 7610-03-000-9145

PSIN: NOT209
Unit of Measure: EA
Quick Pick Number: 496
Bulk Pack Quantity: N/A
Minimum Order: N/A
Price: \$0.0242

# City Motorized, Rural, and Highway Contract Box Delivery Routes

Customers must use only approved traditional, contemporary, or locked full- or limited-service curbside mailboxes for new installations or replacements. Postmasters should ensure that where new delivery is established or extended, customers use delivery equipment approved by the postmaster general. However, an individual customer may use a custom-built curbside mailbox if the local postmaster gives prior approval and the mailbox conforms generally to the same requirements as approved manufactured curbside mailboxes relative to the flag, size, strength, and quality of construction. Carriers on motorized city routes may continue to serve mailboxes that are designed primarily for use by customers receiving door delivery and that have been erected and served under previous regulations (see Exhibit C on this page). However, carriers should advise customers that they may use only approved curbside mailboxes when replacing these types of mailboxes. A list of approved manufacturers of traditional curbside mailboxes appears on pages 10-11.

For motorized city routes, and where the use of street names and house numbers is authorized on rural and highway contract box delivery routes, the mailbox must display the number on the side of single mailboxes or on the door of grouped mailboxes. If the mailbox is on a street other than the one on which the customer resides, the street name and house number must be on the mailbox. When rural and highway contract box delivery route customers have assigned box numbers, the numbers must appear on the side of single mailboxes or on the doors of grouped

mailboxes, visible to the approaching carrier. The street number, box number, and/or any other address information must be inscribed in contrasting color in neat letters and numerals not less than 1 inch in height. In all instances, placing the owner's name on the box is optional.

**Exhibit A** 

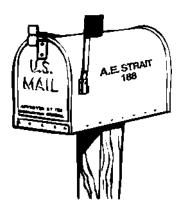


Exhibit B

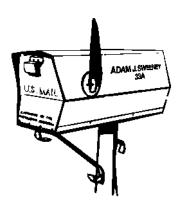
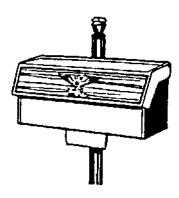


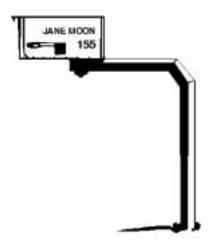
Exhibit C



Motorized city, rural, and highway contract box delivery route customers are encouraged, but not required, to group mailboxes whenever practical, especially where many mailboxes are located at or near crossroads, service turnouts, or similar locations. Customers should also paint mailboxes and supports/posts and keep them rust-free. Advertising on mailboxes and mailbox supports is prohibited.

In areas where snow removal is a problem, the Postal Service suggests using a semi-arch or extended arm-type support (see Exhibit D), which allows snowplows to sweep near or under mailboxes without damaging supports and provides easy access to the mailboxes by carriers and customers.

#### **Exhibit D**



Generally, mailboxes should be installed at a height of 41–45 inches from the road surface to the bottom of the mailbox or point of mail entry. Mailboxes are set back 6–8 inches from the front face of the curb or road edge to the mailbox door. However, because of varying road and curb conditions and other factors, the Postal Service recommends that customers contact their local Post Office™ before erecting or replacing mailboxes and supports.

#### Location

Customers must place mailboxes on motorized city, rural, and highway contract box delivery routes so a carrier can safely and conveniently serve them without leaving his or her vehicle. The mailboxes must be on the right-hand side of the road in the carrier's travel direction in all cases where traffic conditions make it dangerous for the carrier to drive to the left to reach the mailboxes, or where doing so would constitute a violation of traffic laws and regulations. *Postal Operations Manual,* POM, 632.6, Apartment House Receptacles, specifies Postal Service regulations regard-

ing locations for apartment houses and other multiple unit dwellings. On new rural and highway contract box delivery routes, all mailboxes must be on the right-hand side of the road in the direction of the route line of travel. Mailbox placement must conform with state laws and highway regulations. City motorized, rural, and highway contract box delivery route carriers are subject to the same traffic laws and regulations as other motorists. Customers must remove obstructions, including vehicles, trash cans, and snow, that impede safe and efficient delivery. Except when a mailbox is temporarily blocked, carriers must have access to the mailbox without leaving the vehicle unless authorized to dismount.

# **Mailbox Supports**

The Postal Service does not regulate mailbox supports in any way except for purposes of carrier safety and delivery efficiency. Posts and other supports for curbside mailboxes are owned and controlled by customers, who are responsible for ensuring that posts are neat and adequate in strength and size. Heavy metal posts, concrete posts, and miscellaneous items of farm equipment, such as milk cans filled with concrete, are examples of potentially dangerous supports. The ideal support is an assembly that bends or falls away when struck by a vehicle. Post or support designs may not represent effigies or caricatures that disparage or ridicule any person. Customers may attach the box to a fixed or movable arm. POM 632.5, Curbside Mailboxes, specifies Postal Service regulations regarding construction and placement of mailboxes and supports on motorized city, rural, and highway contract box delivery routes.

The Federal Highway Administration (FHWA) has determined that mailbox supports no larger than 4 inches by 4 inches, or a 2-inch diameter standard steel or aluminum pipe, buried no more than 24 inches, should safely break away if struck by a vehicle. According to FHWA, the mailbox also must be securely attached to its post to prevent separation if struck. See Exhibits E (page 16) and F (page 17) for examples of mailbox mountings and supports suggested by the FHWA.

Further information may be obtained from:

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS 444 N CAPITOL ST NW STE 249 WASHINGTON DC 20001-1512

FEDERAL HIGHWAY ADMINISTRATION OFFICE OF HIGHWAY SAFETY HHS-10 400 7TH ST SW WASHINGTON DC 20590-0003 The following list of curbside mailboxes approved by the postmaster general supersedes all previously published lists of approved manufacturers. This list may be obtained at <a href="http://blue.usps.gov/dois/growth\_del\_point\_mgmt/growth\_del\_

# Curbside Mailboxes Approved by the Postmaster General

USPS-STD-7B

Manufacturers, Models, and Accessories

ADDRESS ART PO BOX 90018 INDIANAPOLIS IN 46290-0018 www.addressart.com APPL1 (Accessory) APPL2 (Accessory) APPL3 (Accessory)

ALPHA PRODUCTS 5570 W 70TH PL CHICAGO IL 60638-5326 www.alphaproducts.com MV1215 (Locking)

AMERICAN POSTAL MANUFACTURING CO 500 W OKLAHOMA AVE MILWAUKEE WI 53207-2649 www.mailproducts.com 1812 (Contemporary)

ARCHITECTURAL MAILBOXES 2741 PLAZA DEL AMO STE 206 CARSON CA 90746-2938 www.architecturalmailboxes.com Oasis 5100 (Locking) Coronado 5500 Fairview 6200 (Locking)

ARMADILLO ENCLOSURES INC PO BOX 462199 ESCONDIDO CA 92046-2199 www.armadillomailbox.com 1000F (Traditional) 1000R (Locking)

AUTH FLORENCE MANUFACTURING 5935 CORPORATE DR MANHATTAN KS 66503-9675 www.auth-florence.com MB2000 (Locking)

BOBI COMPANY LTD 32 HILLCREST AVE COLLINGSWOOD NJ 08108-1315 www.bobi.com Bo 37000A (Locking) Bo 39000A (Locking)

DAVIS TOOL INC 215 SW WOOD ST HILLSBORO OR 97123-5627 www.lockingmailbox.com 1022-X (Locking) 1025-X (Locking) 1123-X (Locking) 1125-X (Locking) DVAULT COMPANY INC 9457 S UNIVERSITY BLVD STE 280 LITTLETON CO 80126-4976 www.dvault.com DVCS0015 (Locking)

ENERGY TECHNOLOGY LABS 2351 TENAYA DR MODESTO CA 95354-3925 www.energytechlabs.com Secure Mail Vault (Locking)

ESTES DESIGN AND MANUFACTURING INC 470 S MITTHOEFFER RD INDIANAPOLIS IN 46229-3058

FLEXIBLE COMPOSITES CO 2629 MOUNT JORDAN RD SANDY UT 84092 www.flexiblecomposites.com CMB-001 (Traditional)

FORT KNOX MAILBOX OF OREGON 1196 ORT LANE UNIT E MERLIN OR 97532-8802 www.fortknoxmailbox.com Large Standard Mailbox (Locking) The Fortress (Locking)

FUORISERIE IMPORTS 61 PEARL ST STE 503 BROOKLYN NY 11201 www.ecco-products.com Ecco 3 (Traditional)

GAINES MANUFACTURING 12200 CIRKHAM RD POWAY CA 92064-6806 www.gainesmfg.com Keystone (Contemporary)

IMPERIAL MAILBOX SYSTEMS
3901 NORRIS LN
MILLBROOK AL 36054-2433
www.imperialmailboxsystems.com
38353 (Contemporary)
38356 (Contemporary)
38357 (Contemporary)
38358 (Contemporary)
38359 (Contemporary)
38360 (Contemporary)
38361 (Contemporary)

JAMESTOWN ADVANCED PRODUCTS INC 2855 GIRTS RD JAMESTOWN NY 14701-9666 www.jamestownadvanced.com 23 (Traditional) 49 (Traditional) 54 (Traditional) 56 (Traditional)

JANZER CORP 9 CHELTEN WAY TRENTON NJ 08638-5000 www.janzer.com StoneyBrae (Traditional) KAY JAY NOVELTIES PO BOX 96 NASELLE WA 98638-3780 kayjay@wwest.net FF0100 (Accessory)

LETTER LOCKER LLC 20594 OTTAWA RD APPLE VALLEY CA 92308-6253 www.letterlocker.com Supreme Letter Locker (Locking) Standard Letter Locker (Locking)

MAIL SYSTEMS NW INC
12365 SW TOOZE RD
SHERWOOD OR 97140-7205
http://stores.ebay.com/Mail-Systems-NW
Belaire 16 (Locking)
Belaire BR16 (Locking)
Belaire 20 (Locking)
Senator 16 (Locking)
Senator XL (Locking)

MAILBOX SOLUTIONS LLC 10965 SW COMMERCE CIRCLE STE F WILSONVILLE OR 97070-9629 www.mbxs.com SteelHead (Locking)

POSTAL VAULT CORP 4620 ROYAL LA DALLAS TX 75229-4203 www.postalvault.com PV300 15 (Locking) PV400 (Locking)

Columbia (Locking)

SALSBURY INDUSTRIES 1010 E 62ND ST LOS ANGELES CA 90001-1598 www.mailboxes.com 4325 (Locking) 4350 (Locking) 4375 (Locking) 4550 (Locking) 4850 (Contemporary)

SECURITY MANUFACTURING 815 S MAIN ST GRAPEVINE TX 76051-5535 www.securitymanufacturing.com Trailmaster (Locking)

SOLAR GROUP INC 107 FELLOWSHIP RD PO BOX 525 TAYLORSVILLE MS 39168-0525 www.thesolargroup.com AR15 (Contemporary) CENTURY 2000 (Contemporary) CL-1 (Contemporary) E-11 (Contemporary) E-16 (Traditional) ES15 Estate (Traditional) PL-10 (Traditional) RSK (Locking) ST-10 (Traditional) ST-11 (Traditional) ST-15 (Traditional) ST-16 (Traditional) ST-20 (Traditional)

SPRING CITY ELECTRICAL MANUFACTURING CO PO BOX 19 SPRING CITY PA 19475-0019 www.springcity.com Estate (Contemporary)

STEEL CITY CORP
190 N MERIDIAN RD
YOUNGSTOWN OH 44501-1227
www.scity.com
2D Two Door Brute (Traditional)
IB IronBox (Traditional)
LE Brute (Contemporary)
PX Polybox (Traditional)
T1 (Traditional)
T2 (Traditional)
T3 (Traditional)

STEP2 CORP PO BOX 2412 STREETSBORO OH 44241-0412 www.step2.com 5402 (Contemporary) 5452 (Contemporary)

VEEDERS MAILBOX INC 10050 MONTGOMERY RD NO 324 CINCINNATI OH 45242 www.veedersmailbox.com LGVMB-G (Traditional) LGVMB-SS (Traditional) SMVMB-B (Traditional) SMVMB-SS (Traditional)

WHITEHALL PRODUCTS 8786 WATER ST MONTAGUE MI 49431-1204 www.whitehallproducts.com Whitehall (Contemporary)

Y ALL GOT MAIL 3088 RAGSDALE DR MILAN TN 38358-3420 yallgotmail@charter.net Y'All Got Mail (Accessory)

# Cluster Box Units and All-Weather Parcel Lockers

During Mailbox Improvement Week, postmasters and managers or their designees must review all cluster box units (CBUs), neighborhood delivery and collection box units (NDCBUs), and outdoor parcel lockers (OPLs) in their delivery areas to identify any hazards or irregularities, and they must record the results of the review. *Note:* NDCBUs are not approved for use by Postal Service employees in new delivery or as replacement units for existing NDCBUs, even when privately purchased. Postal Service officials must not install Arrow locks in new NDCBUs or initiate delivery to NDCBUs installed as replacements.

Upon completion of the reviews, copies must be retained locally *and* consolidated copies sent to the designated growth coordinator for each district. PS Form 8143, *Equipment Checklist and Follow-up Review,* is the

suggested format to use in conducting and recording the reviews. PS Form 8143 is available in this *Postal Bulletin* (see Exhibit G on page 19) and on the Delivery and Retail/ Growth Management Web page (http://blue.usps.gov/delivery/del\_growth\_management.htm), and must be reproduced locally. Employees conducting the reviews must complete PS Form 1624, Delivery/Collection Equipment Work Request, for any equipment that poses a safety hazard to Postal Service customers or employees. Requisition PS Form 1624 from the MDC using normal ordering procedures (described on page 8). The relevant ordering information for PS Form 1624 is as follows:

**PSN:** 7530-01-000-9392

PSIN: PS1624
Unit of Measure: SE
Quick Pick Number: N/A
Bulk Pack Quantity: 10,000
Mimimum Order: 100
Price: \$0.0154

# **Equipment Review Procedure**

Employees must use the CBU and parcel locker equipment checklist and follow-up review procedure when examining the condition of CBUs, NDCBUs, and OPLs. Employees must do the following:

- 1. List the 5-digit, USPS-marked Postal Service ID number of the unit. This is usually visible on the front or side of the body or pedestal. If a Postal Service ID number is not available, list the unit location, equipment type, and manufacturer in the left-hand column. If you are able to access the back of the unit, list the unit's vendor-supplied serial number. The type listed must distinguish between NDCBU and CBU.
- 2. Assign each checklist item one of the following ratings:
  - a. OK Equipment does not need attention for this item.
  - b. X Equipment needs attention for this item.
  - c. NA Item does not apply to this particular piece of equipment.
- 3. When examining the equipment, use the instructions below to complete PS Form 8143:
  - a. Check equipment. All CBUs, NDCBUs, and OPLs should be straight, vertical, and firmly mounted. For safety concerns, please ensure that customer compartments are facing away from the street. Visually verify that four bolts/nuts are firmly in place securing the pedestal to the concrete pad and to the CBU, NDCBU, or OPL. Apply hand pressure to the top edge of the unit from the front side. While the unit may flex under the load, verify that the pedestal stays firmly mounted to the

concrete and that the unit does not separate from the pedestal. For safety concerns, please ensure that customer compartments are located such that customers do not have to stand in the street to access their mail.

- b. Check visible welds. Make note of cracked, broken, or rusted welds. For NDCBUs and OPLs only, tap the pedestal with a lightweight hammer, especially along the seams, to check for corrosion from the inside out or perforated corrosion.
- c. For CBUs and NDCBUs, observe whether the carrier access door is locked and secure. Open it and observe whether it is bowed or warped and whether the door and locking bar operate smoothly. With the carrier access door open, check whether restraining devices prevent the door from blowing closed. These devices, which may have to be set manually, should be serviceable.
- d. Ensure that the Arrow lock operates smoothly and easily and that the mounting hardware is tight. For NDCBUs and OPLs, the cover that protects the Arrow lock from customer tampering must be serviceable and firmly attached.
- e. For OPLs, the cover that protects the Arrow lock from theft must be secured with the proper quantity of tamper-resistant screws.
- f. Ensure that all customer access doors are present, closed, and locked with no visible damage or signs of forced entry. Check that customer door numbers are readable.
- g. Ensure that the exterior surface of the unit is free from rust and graffiti.
- Examine the unit. Check it for defects or damage and whether it reflects a proper Postal Service image.
- Check whether the unit and/or any protecting structure appears watertight and in good repair.
   Check whether there are any noticeable watermarks inside the unit or any wet mail.
- j. Note any other conditions that require attention. Also, look for signs of vandalism such as pry marks on doors and locks.
- 4. Record the results of the inspection on the checklist.
- Submit the completed PS Form 1624 for each unit reviewed to the maintenance office responsible for centralized delivery equipment installation and/or repair in the area.

Carriers must note equipment deficiencies and report them to the postmaster, supervisor, or designee. The postmaster or designee must then submit PS Form 1624 reporting the equipment defects. In addition, carriers should complete PS Form 1767, Report of Hazard, Unsafe Condition, or Practice, for items that pose an immediate threat to safety, such as an improperly secured or leaning NDCBU/CBU. Order PS Form 1767 from the MDC using normal ordering procedures (described on page 8). The relevant ordering information for PS Form 1767 is as follows:

**PSN:** 7530-01-000-9422

PSIN: PS1767
Unit of Measure: SE
Quick Pick Number: 141
Bulk Pack Quantity: 1000
Minimum Order: 25
Price: \$0.537

The postmaster or supervisor must immediately notify by telephone the office responsible for repair of reported hazards. The postmaster or supervisor must follow up to ensure that the work is satisfactorily completed and documented. The office responsible for repair should use its local buying authority to accomplish the repairs.

In January 1999, the Postal Service announced that NDCBUs cannot be installed for delivery of mail beginning in fiscal year 2000. As previously stated, there are no waivers granted for this policy. The contracts with American Locker Security Systems, Auth-Florence Manufacturing, and Security Manufacturing expire May 31, 2005. OPLs are available only through the national contract with American Locker. As of June 1, 2005, all orders for CBUs and OPLs must be placed against the new national contract with Auth-Florence, and all orders must be placed through eBuy.

For eBuy ordering instructions, go to the Blue page at <a href="http://blue.usps.gov">http://blue.usps.gov</a>; under "Essential Links," click on <a href="eBuy">eBuy</a>, then <a href="http://blue.usps.gov">Training</a>. For additional assistance, call 800-USPS-HELP.

### Cluster Box Units (CBUs)

USPS-B-1118E, June 1994

AMERICAN LOCKER SECURITY SYSTEMS INC 608 ALLEN ST
JAMESTOWN NY 14701-3966
800-828-9118
716-664-9600
716-483-2822 (fax)
www.americanlocker.com
Contract #072368-01-P-0378\* — Place orders through eBuy.
Unit is painted plastic — pedestal is painted plastic.
\* This contract expires May 31, 2005. As of June 1, 2005, all USPS purchases will be made through Auth-Florence Manufacturing Co.

AUTH FLORENCE MANUFACTURING CO 5935 CORPORATE DR MANHATTAN KS 66503-9675 800-275-1747 785-323-4400 800-275-5081 (toll-free fax) 785-323-4470 (fax) www.auth-florence.com

Contract #072368-01-P-0379\* — Place orders through eBuy. Unit is anodized, painted aluminum — pedestal is anodized, painted stainless steel.

\* This contract expires May 31, 2005. As of June 1, 2005, all USPS purchases will be through Contract #1CDSEQ-05-B-3001, available on eBuy on that date. This new contract incorporates the updated security performance specification, USPS-B-1118F.

SECURITY MANUFACTURING CORP 815 S MAIN ST GRAPEVINE TX 76051-5535 800-762-6937 817-329-1600 817-481-3993 (fax)

www.securitymanufacturing.com

Contract #072368-01-P-0380\* — Place orders through eBuy. Unit is anodized, painted aluminum — pedestal is anodized, painted aluminum.

\* This contract expires May 31, 2005. As of June 1, 2005, all USPS purchases will be made through Auth-Florence Manufacturing Co.

## **Outdoor Parcel Locker (OPL)**

USPS-B-1116A, September 13, 1989

Manufacturing Co.

AMERICAN LOCKER SECURITY SYSTEMS INC
608 ALLEN ST
JAMESTOWN NY 14701-3966
800-828-9118
716-664-9600
716-483-2822 (fax)
www.americanlocker.com
Contract #072368-01-P-0378\* — Place orders through eBuy.
Unit is plastic — pedestal is anodized aluminum. (Note: Pedestal can be used only on American Locker units.)
\* This contract expires May 31, 2005. As of June 1, 2005, all
USPS purchases will be made through Auth-Florence

#### Replacement Pedestals — NDCBU Universal

AUTH FLORENCE MANUFACTURING CO 5935 CORPORATE DR MANHATTAN KS 66503-9675 800-275-1747 785-323-4400 800-275-5081 (toll-free fax) 785-323-4470 (fax) www.auth-florence.com Contract #072368-01-P-0379\* — Place orders through eBuy. Pedestal is anodized aluminum. Does not fit Superior units. \* This contract expires May 31, 2005. As of June 1, 2005, all USPS purchases will be through Contract #1CDSEQ-05-B-3001, available on eBuy that date.

SECURITY MANUFACTURING CORP 815 S MAIN ST GRAPEVINE TX 76051-5535 800-762-6937 817-329-1600 817-481-3993 (fax) Contract #072368-01-P-0380\* — Place orders through eBuy. Pedestal is painted aluminum. Does not fit Superior or ARA units.

\* This contract expires May 31, 2005. As of June 1, 2005, all USPS purchases will be through Contract #1CDSEQ-05-B-3001, available on eBuy that date.

# Replacement Pedestals — OPL

AMERICAN LOCKER SECURITY SYSTEMS INC
608 ALLEN ST
JAMESTOWN NY 14701-3966
800-828-9118
716-664-9600
716-483-2822 (fax)
www.americanlocker.com
Contract #072368-01-P-0378\* — Place orders through eBuy.
Pedestal is anodized aluminum. (Note: Can be used on only American Locker units.)
\* This contract expires May 31, 2005. As of June 1, 2005, all USPS purchases will be through Contract #1CDSEQ-05-B-3001, available on eBuy that date.

AUTH FLORENCE MANUFACTURING CO
5935 CORPORATE DR
MANHATTAN KS 66503-9675
800-275-1747
785-323-4400
800-275-5081 (toll-free fax)
785-323-4470 (fax)
www.auth-florence.com
Contract #1CDSEQ-05-B-3001 — Place orders through eBuy.
Contract start date is June 1, 2005, available through eBuy.

# Apartment House Mail Receptacles — Horizontal and Vertical

*Note:* USPS has finalized a complete revision to USPS-STD-4B. The new standard is USPS-STD-4C, effective September 3, 2004.

For replacement of existing equipment, security-enhanced versions of both horizontal and vertical boxes are now available. They are referred to as "USPS-STD-4B+" boxes and are designed to fit cleanly into buildings with old USPS-STD-4B boxes.

In the very near future, a new generation of boxes will be available. The new boxes will be referred to as USPS-STD-4C boxes.

USPS-STD-4B and USPS-STD-4B+ boxes are approved for Postal Service mail *delivery* for indoor installations or protected outdoor locations. However, the Postal Service is prohibited from purchasing this equipment for apartments. You may only order *replacement parts* for Postal Service–owned equipment that was installed in the past.

Please refer to the attached timelines on page 20 for critical dates in implementation of USPS-STD-4C. If there are any additional questions regarding these timelines, please contact area or district growth coordinators for further information.

AMERICAN DEVICE MANUFACTURING 5935 CORPORATE DR MANHATTAN KS 66503-9675 www.auth-florence.com 800-275-1747 785-323-4400 800-275-5081 (toll-free fax) 785-323-4470 (fax) Horzontal units only.

AMERICAN EAGLE MANUFACTURING CO 3017 WHEELOCK ST DALLAS TX 75220-2944 800-488-4810 214-358-5544 214-358-2261 (fax) Horizontal only.

AUTH FLORENCE MANUFACTURING CO 5935 CORPORATE DR MANHATTAN KS 66503-9675 www.auth-florence.com 800-275-1747 785-323-4400 800-275-5081 (toll-free fax) 785-323-4470 (fax)

BOMMER INDUSTRIES INC PO BOX 187 LANDRUM SC 29356-0187 www.bommer.com 800-334-1654 864-457-3301 864-457-5370 (fax)

JENSEN INDUSTRIES INC 1946 E 46TH ST LOS ANGELES CA 90058-2096 www.jensen-ind.com 323-235-6800 800-882-6489 (fax)

SALSBURY INDUSTRIES 1010 E 62ND ST LOS ANGELES CA 90001-1598 www.mailboxes.com 800-323-3003 213-232-6181 800-725-9393 (fax)

SECURITY MANUFACTURING CORP 815 S MAIN ST GRAPEVINE TX 76051-5535 www.securitymanufacturing.com 800-762-6937 817-329-1600 817-481-3993 (fax)

# Locks and Cams, CBU/NDCBU

PSIN 0910A and B (locks) & PSIN 0913A through K (cams)

USPS-L-1172C, July 23, 2004

COMPX SECURITY PRODUCTS (Formerly National Cabinet Lock)
200 OLD MILL RD
PO BOX 200
MAULDIN SC 29662-0200
www.compxnet.com
Contact: Craig Lambert
864-286-1694
864-286-1698 (fax)
Contract #ICDSEQ-05-P-0371

## Locks, Interlocking System, Parcel Locker, CBU

**PSIN 0306P** 

USPS-L-1294A, November 19, 1996

*Note:* The items referenced below are only compatible with CBUs manufactured to USPS-B-1118E, June 1994.

KABA ILCO CORPORATION 400 JEFFREYS RD PO BOX 2627 ROCKY MOUNT NC 27802-2627 Contact: Mike Philips (x256) 800-334-1381 252-446-3321 252-446-4702 (fax) No national contract.

AMERICAN LOCKER SECURITY SYSTEMS INC 608 ALLEN ST
JAMESTOWN NY 14701-3966
www.americanlocker.com
800-828-9118
716-664-9600
716-483-2822 (fax)
No national contract.

## State and Local Regulations

Some states have enacted laws that are more stringent and specific about the type of mailbox that may be used, the post or support that must be used to mount the mailbox, and the location of the delivery equipment. Regulations and recommendations published in this notice might not reflect appropriate requirements for your area. When providing

guidance to the general public concerning mailbox placement and replacement, advise them not only of Postal Service regulations but also of any mailbox regulations that you know have been enacted by state or local authorities.

For further information, visit <a href="http://blue.usps.gov/dois/growth\_del\_point\_mgmt/growth\_del\_point\_mgmt\_">http://blue.usps.gov/dois/growth\_del\_point\_mgmt\_growth\_del\_point

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORATION OFFICIALS
444 N CAPITOL ST NW STE 249
WASHINGTON DC 20001-1512
FEDERAL HIGHWAY ASSOCIATION
OFFICE OF HIGHWAY SAFETY HHS-10
400 7TH ST SW
WASHINGTON DC 20590-0003

#### **Publicity**

Postmasters should give these guidelines and suggestions maximum local publicity. Consult your area Public Affairs and Communications representative for further guidance and assistance in publicizing Mailbox Improvement Week. The news release on page 18 is provided for postmasters to distribute to daily or weekly newspapers or broadcast stations in their delivery area to promote Mailbox Improvement Week. Postmasters should retype the release double-spaced on Postal Service letterhead. It may also be helpful to alert the media to locations of particularly interesting mailboxes in your delivery area.

# Responsibility

Motorized city, rural, and highway contract box delivery route carriers must cooperate to ensure the success of this endeavor and later report the results to the postmaster. In addition, postmasters should use the most up-to-date list of manufacturers and mailbox suppliers when providing motorized city, rural, and highway contract box delivery route customers with information about the type of box to install.

— Delivery Operations,Delivery and Retail, 5-12-05

Exhibit E Cantilever Mailbox Supports

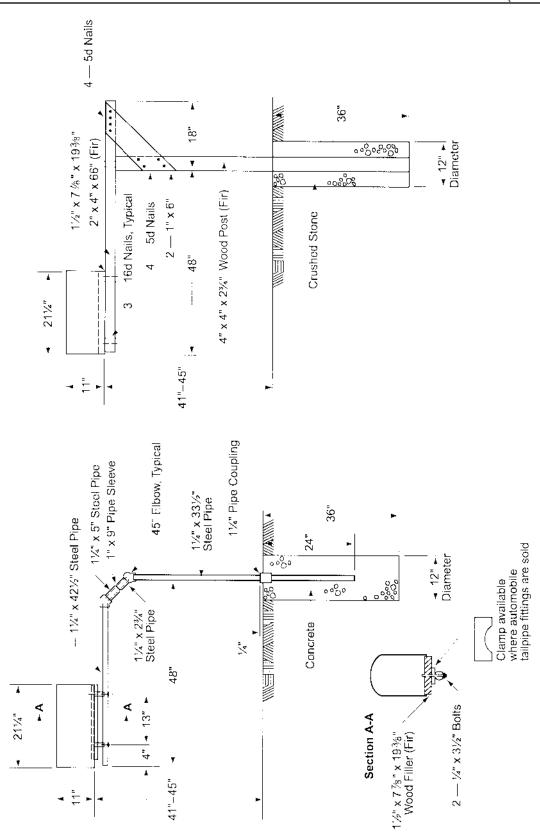
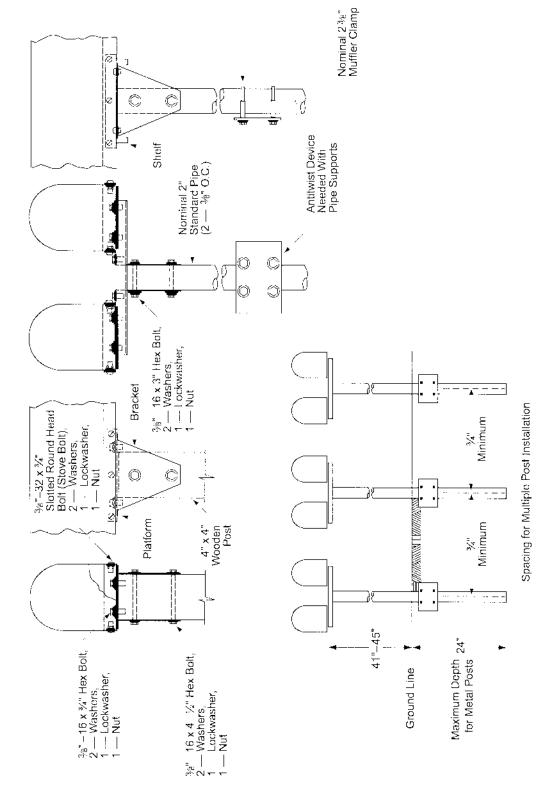


Exhibit F Single and Double Mailbox Installations





# POSTAL NEWS

FOR IMMEDIATE RELEASE [INSERT DATE]

Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]

Internet: www.usps.com

# Mailbox Improvement Week Arrives in Time for Spring Cleaning

The U.S. Postal Service<sup>®</sup> is asking all **[CITY NAME]** homeowners to inspect and repair their mailboxes during Mailbox Improvement Week, May 16–22, says Postmaster **[FULL NAME]**.

"Repairing suburban and rural mailboxes improves the appearance of our community and makes delivering and receiving mail safer for our carriers and customers," [LAST NAME] says.

The Postal Service<sup>™</sup> makes this annual request because of the wear and tear that occurs to mailboxes every year. "This is especially important after the effects of last winter," **[HE/SHE]** adds **[IF APPLICABLE]**.

Some of the typical activities that may need to be done include:

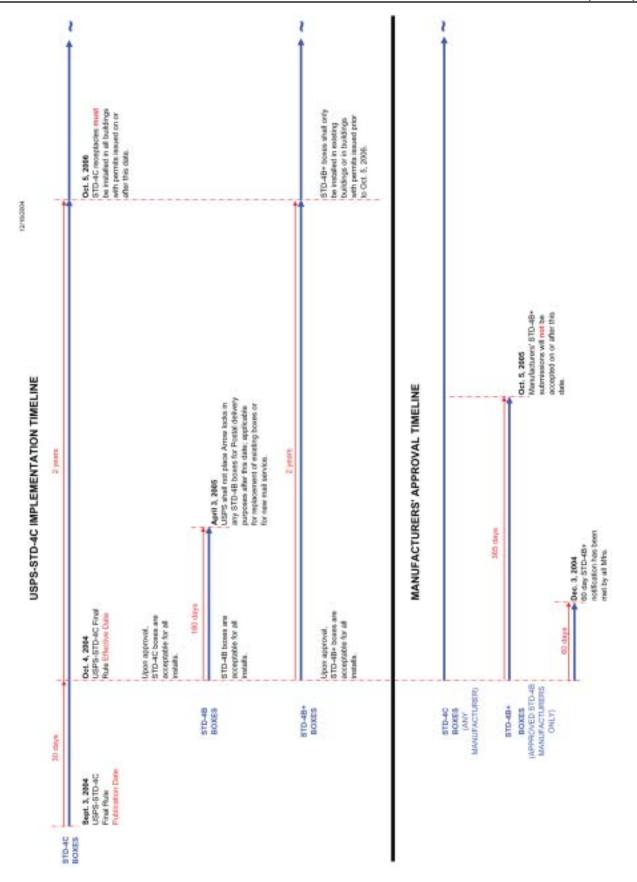
- Replacing loose hinges on a mailbox door.
- Repainting a mailbox that may have rusted or started peeling.
- Remounting a mailbox post if loosened.
- Replacing or adding house numbers.

"If a homeowner plans to install a new mailbox or replace a worn one, he or she must use only Postal Service–approved traditional, contemporary, or locking full- or limited-service mailboxes," said **[LAST NAME]**. "Customers should be careful when purchasing curbside mail receptacles because the use of unapproved boxes is prohibited. Customers may use a custom-built mailbox, but they must consult with my office to ensure it conforms to guidelines applying to flag, size, strength, and quality of construction."

For more information on the use of names or numbers on mailboxes, or answers to any other questions, contact Postmaster [FULL NAME] at [PHONE NUMBER] or call your local postmaster at [PHONE NUMBER].

# Exhibit G

United States Postal Service									
Equipment Checklist and Followup Review									
Post Office, State, and ZIP + 4		Reviewers	Signature				Date		
	1				01 15 1				
			I		Checklist				
Unit Location. Type, and Manufacturer	Unit Stability (a)	Pedestal Welds (b)	Master Loading Door(s) (c)	Arrew Lock (d)	Customer Door/ Lock (e)	Exterior Surfaces (f)	Weather Resis- tance (g)	Unit Housing (If any) (h)	Other (i)
					1				
PS Form <b>8143</b> , April 1996									



# **Domestic Mail**

DMM AND IMM REVISIONS

# Admission of Flies of the Family Drosophilidae

Effective May 12, 2005, Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®) 601.9.3.9 and International Mail Manual (IMM) 139.1 are revised to reflect the admission of flies of the family Drosophilidae. With this admission, the only live animals that are mailable in the international mailstream are bees, leeches, silkworms, and flies of the family Drosophilidae. More varieties of live animals are allowed in the domestic mailstream.

None of the flies in the family Drosophilidae have any harmful effect on the environment. None attack growing produce in the manner of flies such as the "Med fly." Flies from this family are not recognized as vectors for human or animal diseases. They do not bite or sting. Nothing about these flies poses a hazard to Postal Service™ workers or the public.

The flies of the family Drosophilidae are widely used in biomedical research. Hundreds of research laboratories in more than 40 countries use these organisms for important scientific studies, and the sharing of fly strains between laboratories is absolutely essential to research progress.

The exchange of flies of the family Drosophilidae is limited to institutions and organizations capable of obtaining the necessary pre-authorization to mail live animals in the domestic mailstream from the U.S. Department of Agriculture (USDA).

We will incorporate these revisions into the next printed version of the DMM and into IMM 31, and also into the online versions of the DMM and IMM, both of which are accessible via Postal Explorer® at http://pe.usps.gov.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*		
600		Basic Standards					
601		Mailability					
	*	*	*	*	*		
601.9		Perishables					
	*	*	*	*	*		
601.9.3		Live Animals					
	*	*	*	*	*		

#### 601.9.3.9 Other Insects

[Revise 601.9.3.9 to include flies of the family Drosophilidae to read as follows (the new text appears in bold here only for emphasis):]

Other live, nonpoisonous, and nondisease-conveying insects, **including flies of the family Drosophilidae**, may be sent through the mail when properly prepared for mailing and when shipped under regulations of the U.S. Department of Agriculture. Such insects mailed to the Republic of Palau, the Republic of the Marshall Islands, and the Federated States of Micronesia are also subject to the regulations of the destination country.

International Mail Manual (IMM)

\* \* \* \* \* \* \*

1 International Mail Services
\* \* \* \* \* \*

130 Mailability
\* \* \* \* \* \*

Perishable Matter

# 139.1 Animals

139

All live or dead animals are nonmailable, except the following:

[Revise 139.1a to include flies of the family Drosophilidae to read as follows:]

a. Live bees, leeches, silkworms, and flies of the family Drosophilidae (DMM 601.9.3.9).

\* \* \* \* \*

— Pricing and Classification,Mailing Standards, 5-12-05

#### **DMM REVISION**

# Minimum Load Standards for Mail Prepared on Pallets

The Postal Service™ is finding ways to make it easier for customers to enter mail. One way is by providing mailers with alternatives when preparing mail on pallets. Moving more mail on pallets, rather than in sacks, also will help increase efficiency and reduce costs.

Effective June 1, 2005, Mailing Standards of the *United States Postal Service, Domestic Mail Manual* (DMM®) 705.8.0 is revised to allow lower minimum loads for specified pallets. Mailers may begin preparing mail according to the revised standards immediately.

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at http://pe.usps.com.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*			
700	Special Standards							
	*	*	*	*	*			
705		nced Pre ent Syst	-	and Spec	ial Postag	je		
	*	*	*	*	*			
8.0	Prepa	Preparation for Pallets						
	*	*	*	*	*			
8.5	Gene	General Preparation						
	*	*	*	*	*			

## 8.5.3 Minimum Load

[Revise 8.5.3a to read as follows:]

The following minimum load standards apply to mail prepared on pallets:

- a. For Periodicals, Standard Mail, and Package Services (except for Parcel Post mailed at BMC Presort, OBMC Presort, DSCF, and DDU rates):
  - In a single mailing, the minimum load per pallet is 250 pounds of bundles, parcels, or sacks, except as provided in items 2 through 4 below. When preparing letter trays on pallets, the minimum load is 36 linear feet or three layers of letter trays.
  - There is no minimum load for pallets entered at a destination delivery unit (DDU) if the mail on those pallets is for that unit's service area.
  - A pallet may contain a minimum of 100 pounds of nonletter-size mail in bundles on any pallet that is:
    - a) A BMC/ASF pallet entered at the destination BMC or ASF;
    - b) An ADC pallet entered at the destination ADC;
    - c) An SCF pallet entered at the destination SCF;
    - d) The only pallet entered at an individual destination BMC/ASF, ADC, or SCF facility.
  - 4. At an SCF, a 5-digit, 3-digit, or SCF pallet may contain less than the required minimum load of mail for that SCF's service area only if the SCF manager provides written authorization for such preparation.

\* \* \* \* \*

— Mailing Standards, Pricing and Classification, 5-12-05

DMM REVISION

# **Mail Processing Categories**

Effective immediately, *Mailing Standards of the United States Postal Service, Domestic Mail Manual* (DMM®) part 601 regarding general mailability standards is revised. The new text provides an overview of how the Postal Service™ determines the processing category of a mailpiece.

We will incorporate this revision into the next printed version of DMM and into the monthly update of the online DMM available via Postal Explorer® at http://pe.usps.com.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

600 Basic Standards for All Mailing Services

601 Mailability

#### 1.0 General Standards

[Renumber current 1.1 through 1.6 as new 1.2 through 1.7. Add new 1.1 to read as follows:]

## 1.1 Determining Mail Processing Categories

There are five mail processing categories for mailpieces: letter, flat, machinable parcel, irregular parcel, and outside parcel. We assign each mailpiece to one of these categories based on the physical dimensions and characteristics of the mailpiece, regardless of the placement or orientation of the delivery address on the piece. You will find the physical standards for processing categories in 101 for retail (single-piece rate) mail, 201 for discount letters, 301 for discount flats, and 401 for discount parcels. [C050.1.0]

\* \* \* \* \*

— Mailing Standards, Pricing and Classification, 5-12-05

NOTICE

# **Sharps Medical Waste Container No Longer Accepted**

Effective immediately, Mailing Standards has revoked Stericycle, Inc., authorization for sharps medical waste container USPS-050-A (2-2G-V2). Mailing Standards has also revoked authorization for SCS Corporation's identical sharps medical waste container USPS-052-A (2-2G-V2), and GRP & Associates, Inc.'s, medical waste container USPS-058J (GRP 2-2G).

Postal Service ™ employees must not accept containers bearing the model numbers listed above. If containers are identified already in the mailstream, set them aside and contact the addressee to pick them up. If customers ask why we are refusing to accept the container, tell them it is no longer considered mailable and they should contact the appropriate manufacturer.

Authorization for this particular container was revoked because testing revealed that the container did not satisfy all required packaging standards.

This notice applies only to the model numbers identified above. Stericycle, SCS, and GRP manufacture and distribute other authorized sharps medical waste containers. These containers should continue to be accepted for mailing by the Postal Service.

— Mailing Standards, Pricing and Classification, 5-12-05 POSTAGE STATEMENTS

# **Ordering Instructions for Redesigned Postage Statements**

The following postage statements — first announced in the article titled "Revised Forms: Redesigned Postage Statements" in *Postal Bulletin* 22150 (3-17-05, pages 11–42) — are available online and through the Material Distribution Center (MDC) (all have an edition date of April 2005):

- PS Form 3541, Postage Statement Periodicals One Issue or One Edition.
- PS Form 3600-EZ, Postage Statement First-Class Mail Easy Nonautomation Letters, Cards, or Flats.
- PS Form 3600-R, Postage Statement First-Class Mail & Priority Mail.
- PS Form 3602-EZ, Postage Statement Standard Mail Easy Nonautomation Letters or Flats.
- PS Form 3602-N, Postage Statement Nonprofit Standard Mail.
- PS Form 3602-NZ, Postage Statement Nonprofit Standard Mail Easy Nonautomation Letters or Flats.
- PS Form 3602-R, Postage Statement Standard Mail.

Although several of the redesigned forms have multiple pages, the new editions allow mailers to use only the pages needed for a particular mailing. Consequently, PS Forms 3541, 3600-R, 3602-N, and 3602-R are available from the MDC in one-page and two-page increments to allow mailers to order only the pages they need. (See the ordering information at the end of this article.)

Mailers may continue to use the previously existing editions of these forms *unless* they are participating in an experimental classification or are mailing items using detached address labels. Both the previously existing editions and the April 2005 editions are available online. The MDC has discarded all its stock of the previously existing editions and will fulfill all new orders with the April 2005 editions. (See the article titled "Forms: Availability of Certain Postage Statements" starting on page 25 in this issue of the *Postal Bulletin*.)

These postage statements are available on the Postal Service<sup>™</sup> PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on PolicyNet.
- Click on Forms.

(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

These postage statements are also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on *About USPS & News*, then *Forms & Publications*, then *Find a Form*, then *All Online PDF Forms in Numeric Order*, and then on the appropriate form number.

(The direct URL for the Internet Web site listing all available Postal Service forms is usps.com/forms/allforms.htm.)

You can order these postage statements from the MDC and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

*Note:* You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order these postage statements.

Note: These forms are not available in a bulk pack quantity. Please order only what is minimally required.

PSIN	Description	PSN	Unit of Measure	Minimum Order Qty.	Price
PS3541-1	PS Form 3541, pp. 1 & 2	7530-07-000-6222	EA	1	\$0.0189
PS3541-3	PS Form 3541, pp. 3 & 4	7530-07-000-6223	EA	1	\$0.0189
PS3541-I	PS Form 3541, Instructions	7530-07-000-6224	EA	1	\$0.0159
PS3600-EZ	PS Form 3600-EZ, complete form (p. 1 & Instructions)	7530-07-000-6220	EA	1	\$0.0189
PS3600-R1	PS Form 3600-R, pp. 1 & 2	7530-07-000-6217	EA	1	\$0.0189
PS3600-R3I	PS Form 3600-R, p. 3 & Instructions	7530-07-000-6218	EA	1	\$0.0189
PS3602-EZ	PS Form 3602-EZ, complete form (p. 1 & Instructions)	7530-07-000-6221	EA	1	\$0.0189
PS3602-N1	PS Form 3602-N, pp. 1 & 2	7530-07-000-6213	EA	1	\$0.0189

PSIN	Description	PSN	Unit of Measure	Minimum Order Qty.	Price
PS3602-N3	PS Form 3602-N, pp. 3 & 4	7530-07-000-6214	EA	1	\$0.0189
PS3602-N5	PS Form 3602-N, pp. 5 & 6	7530-07-000-6215	EA	1	\$0.0189
PS3602-NI	PS Form 3602-N, Instructions	7530-07-000-6216	EA	1	\$0.0159
PS3602-NZ	PS Form 3602-NZ, complete form (p. 1 & Instructions)	7530-07-000-6219	EA	1	\$0.0189
PS3602-R1	PS Form 3602-R, pp. 1 & 2	7530-07-000-6209	EA	1	\$0.0189
PS3602-R3	PS Form 3602-R, pp. 3 & 4	7530-07-000-6210	EA	1	\$0.0189
PS3602-R5	PS Form 3602-R, pp. 5 & 6	7530-07-000-6211	EA	1	\$0.0189
PS3602-RI	PS Form 3602-R, Instructions	7530-07-000-6212	EA	1	\$0.0159

— Mailing Standards, Pricing and Classification, 5-12-05

#### **FORMS**

# **Availability of Certain Postage Statements**

The following postage statements are still effective and acceptable, but are available from the Material Distribution Center (MDC) only while current supplies last (see the ordering information at the end of this article):

- PS Form 3600-P, Postage Statement First-Class Mail Postage Affixed.
- PS Form 3600-PM, Postage Statement Priority Mail Permit Imprint.
- PS Form 3602-HP, Postage Statement Standard Mail Heavy Letters Postage Affixed.
- PS Form 3602-HR, Postage Statement Standard Mail Heavy Letters Permit Imprint.
- PS Form 3602-P, Postage Statement Standard Mail Letters and Flats Postage Affixed.
- PS Form 3602-PS, Postage Statement Standard Mail Subject to Surcharge Postage Affixed.
- PS Form 3602-RS, Postage Statement Standard Mail Subject to Surcharge Permit Imprint.
- PS Form 3602-NHP, Postage Statement Nonprofit Standard Mail Heavy Letters Postage Affixed.
- PS Form 3602-NHR, Postage Statement Nonprofit Standard Mail Heavy Letters Permit Imprint.
- PS Form 3602-NP, Postage Statement Nonprofit Standard Mail Letters and Flats Postage Affixed.
- PS Form 3602-NPS, Postage Statement Nonprofit Standard Mail Subject to Surcharge Postage Affixed.
- PS Form 3602-NS, Postage Statement Nonprofit Standard Mail Subject to Surcharge Permit Imprint.

The following postage statements are still effective and acceptable but are no longer available from the MDC. Note that there are revised editions of these forms that have the same or similar PSINs and/or titles — see the article titled "Postage Statements: Ordering Instructions for Redesigned Postage Statements" starting on page 24 in this issue of the *Postal Bulletin*. However, the key differences between the forms noted below and the revised editions are the edition dates and PSNs.

PSIN	Title	Edition Date	PSN
PS Form 3541	Postage Statement — Periodicals — One Issue or One Edition	June 2002	7530-05-000-4277
PS Form 3600-EZ	Postage Statement — First-Class Mail — Easy — Nonautomation Letters, Cards, or Flats — Permit Imprint	June 2002	7530-03-000-4270
PS Form 3600-R	Postage Statement — First-Class Mail — Permit Imprint	August 2003	7530-02-000-8049
PS Form 3602-EZ	Postage Statement — Standard Mail — Easy — Nonautomation Letters or Flats — Permit Imprint	June 2002	7530-05-000-4273
PS Form 3602-N	Postage Statement — Nonprofit Standard Mail Letters and Flats — Permit Imprint	August 2003	7530-02-000-8047
PS Form 3602-NZ	Postage Statement — Nonprofit Standard Mail — Easy — Nonautomation Letters or Flats — Permit Imprint	June 2002	7530-05-000-4276
PS Form 3602-R	Postage Statement — Standard Mail Letters and Flats — Permit Imprint	August 2003	7530-02-000-8053

PS Form 3600-PMX, *Postage Statement — Priority Mail Flat-Rate Box Experiment — Permit Imprint*, is still effective and acceptable, but is available only online (see the online information later in this article).

Even though all the postage statements noted in this article are still effective and acceptable, mailers can use in their place the redesigned postage statements noted in the previously mentioned article starting on page 24 in this issue of the *Postal Bulletin*. For example, mailers who have used forms having a PSIN that includes "3600" can use the appropriate revised postage statements having a PSIN that includes "3600"; mailers who have used forms having a PSIN that includes "3602" can use the appropriate revised postage statements having a PSIN that includes "3602."

For more information on postage statements, see the article titled "Revised Forms: Redesigned Postage Statements" in *Postal Bulletin* 22150 (3-17-05, pages 11–42).

All of the postage statements noted in this article are still available on the Postal Service™ PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, under "Policies," click on PolicyNet.
- Click on Forms.

(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

All these postage statements are also available on the Postal Service Internet:

- Go to www.usps.com.
- Click on About USPS & News, then Forms & Publications, then Find a Form, then All Online PDF Forms in Numeric Order, and then on the appropriate form number.

(The direct URL for the Internet Web site listing all available Postal Service forms is usps.com/forms/allforms.htm.)

You can order the following postage statements from the MDC — while current supplies last — and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

*Note:* You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order these postage statements.

Note: These forms are not available in a bulk pack quantity. Please order only what is minimally required.

PSIN	Title	Edition Date	PSN	Unit of Measure	Minimum Order Qty.	Price
PS3600-P	(See above)	August 2003	7530-03-000-7026	EA	1	\$0.0189
PS3600-PM	(See above)	June 2002	7530-04-000-5558	EA	1	\$0.0159
PS3602-HP	(See above)	June 2002	7530-05-000-5029	EA	1	\$0.0189
PS3602-HR	(See above)	June 2002	7530-05-000-5028	EA	1	\$0.0189
PS3602-P	(See above)	August 2003	7510-05-000-4296	EA	1	\$0.0189
PS3602-PS	(See above)	August 2003	7530-05-000-4272	EA	1	\$0.0189
PS3602-RS	(See above)	August 2003	7530-05-000-4271	EA	1	\$0.0189
PS3602-NHP	(See above)	June 2002	7530-05-000-5033	EA	1	\$0.0189
PS3602-NHR	(See above)	June 2002	7530-05-000-5030	EA	1	\$0.0189
PS3602-NP	(See above)	August 2003	7530-05-000-5031	EA	1	\$0.0189
PS3602-NPS	(See above)	August 2003	7530-05-000-4275	EA	1	\$0.0189
PS3602-NS	(See above)	August 2003	7530-05-000-4274	EA	1	\$0.0189

# **Employees**

HANDBOOK EL-312 REVISION

# **Employment Programs**

Effective May 12, 2005, Handbook EL-312, *Employment and Placement,* is revised to reflect changes to employment programs.

We will incorporate the revision to Handbook EL-312 into the online version, available on the Postal Service  $^{\text{\tiny M}}$  PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on HBKs.

(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

Handbook EL-312 is available also on the Internet:

- Go to www.usps.com.
- Click on About USPS & News, then Forms & Publications, then Postal Periodicals and Publications, and then Handbooks.

#### **Summary of Changes**

Exhibit 233.32, Competitive Service and Excepted Service Organizations, is revised to add Transportation Security Agency to the list of excepted agencies.

233.342, Between the Postal Service and Other Federal Organizations, is revised to correct reference from 234.23 to 234.231.

**317.2, Ordering Materials,** is revised to remove the name of a form because material is ordered from the National Test Administration Center (NTAC).

**414.5, Order for EAS Scientific and Professional Positions,** is revised to restore "scientific and professional" text from section 241.321 of Handbook EL-311 and to remove reference to executive and administrative schedule (EAS) levels.

**455.2**, **Terminated Register**, is revised to clarify processing of remaining lost considerations on a register that is terminated.

**461, Definitions,** is revised to add "Installations must be within commuting distance" to the definition for a conventional register.

**462.52**, **When Offices Should Be Removed**, is revised to add additional reason (difficult recruiting) to justify removing an office from an area eligibility register (AER) or mega register.

**512.21, Preemployment Orientation,** is revised in item b to change salary to pay and to add "probationary/evaluation period, and training requirements that must be met to be retained."

**Exhibit 512.22, Interview Sheet and Checklist (page 1 only),** is revised to expand Special Agency Check blocks and add recommendation to interviewer certification.

**513.2, Minimum and Maximum Age Requirements,** is revised to correct the maximum age for an applicant for postal inspector from 35 to 36.

**54, Premployment Interview**, is revised to add that the interviewer recommends or does not recommend the applicant to the selecting official and clarifies that a new interviewer must take the Interviewer Training course 21585-00.

Exhibit 541, Interview Sheet and Checklist (page 1), is revised to expand Special Agency Check blocks and add recommendation to interviewer certification.

Exhibit 541, Interview Sheet and Checklist (page 2), is revised to add a new block to assess any lost time from military service.

**562, Processing OPM-IS Form 86C,** is revised to correct "newly hired postal employees" to "newly selected applicants."

#### Handbook EL-312, Employment and Placement

	•	•	•	•	•		
2	Recruitment						
	*	*	*	*	*		
23	Source	s of Red	ruitmen	t			
	*	*	*	*	*		
233	Career Recruitment						
	*	*	*	*	*		
233.3	External Recruitment Sources						
	*	*	*	*	*		

# 233.32 Reinstatement \* \* \* \* \* \* \* Exhibit 233.32 [Revise Exhibit 233.32 as shown on page 31.] \* \* \* \* \* \* 233.34 Dual Employment \* \* \* \* \* \*

# 233.342 Between the Postal Service and Other Federal Organizations

[Revise the note in 233.342 by replacing the section number "234.23" with "234.231" to read as follows:]

**Note:** The Army refers to terminal leave as transitional leave, and issues DA 31, *Request and Authority for Leave*, to the veteran, that indicates that the individual is on official leave. The Air Force and Navy do not provide leave orders for individuals going on terminal leave. See 234.231 for restrictions on hiring employees of other federal agencies to noncareer positions in the Postal Service.

	00. p00.			00. 1.00.		
	*	*	*	*	*	
3	Exam	inations				
31	Gene	ral				
	*	*	*	*	*	
317	Exam	ination N	<b>laterials</b>			
	*	*	*	*	*	

# 317.2 Ordering Materials

[Revise the text of 317.2 to read as follows:]

Examination administrators order test materials from NTAC when the approximate number of applications received is determined.

	*	*	*	*	*				
4	Regis	sters							
41	Introduction								
	*	*	*	*	*				
414	Arrar	Arrangement of Applicants							
	*	*	*	*	*				

[Revise the heading and text of 414.5 to read as follows:]

## 414.5 Order for EAS Scientific and Professional Positions

Applicants for EAS scientific and professional positions are arranged by final numerical ratings, including claimed veterans' preference points, in descending order. To break ties where the final scores are the same, applicants with CP or

CPS preference are placed ahead of XP applicants who appear ahead of TP applicants.

	*	*	*	*	*
45	Other	r Applica	nt Proces	ses	
	*	*	*	*	*
455	Lost	Consider	ation		
	*	*	*	*	*

### 455.2 Terminated Register

[Revise the text of 455.2 to read as follows:]

If a register is terminated before the correct number of lost considerations is given to an applicant, the applicant's name is entered at the top of the successor register according to the score from the terminated register until remaining lost considerations are provided. This is done even if the successor register has different examination requirements. Once the lost considerations have been given, then the score that came from the terminated register becomes inactive. If the applicant qualifies on the new examination, the new score is placed in the usual position on the register.

# 46 Change to Register Configuration

#### 461 Definitions

[Revise 461 by replacing "Battery 470" with "Battery 473" and add the sentence "Installations must be within commuting distance" to the end of the part to read as follows:]

An Area Eligibility Register (AER) is a register that serves 2 or more installations, up to a maximum of 50; however, NTAC may authorize combining AERs to serve up to 99 installations. Offices that are not within commuting distance are usually not included in an AER. If commuting distances are not practical, the AER concept may not work effectively. AERs are not used for Battery 473 examination ratings.

A *mega register* is similar to an AER. It serves up to 99 installations that are not necessarily within commuting distance of each other. Mega registers can only be used with Battery 473 examination results.

A *conventional register* is a one-list register that may serve more than one installation. Installations must be within commuting distance.

# 

#### 462.52 When Offices Should Be Removed

[Revise 462.52 to read as follows:]

If the AER or mega register does not have an adequate number of applicants available to meet hiring needs for a particular office, human resources may canvass other applicants on the register who wish to be considered for that office but do not currently have that office as a choice. See 462.53. If a canvass does not yield enough applicants for the office, Human Resources arranges an announcement and publicity in all of the communities served by the AER or mega register for the appropriate examination to be reannounced. In some situations that make recruiting difficult such as limited work hours, it may be more efficient for human resources to remove those offices from the AER or mega register and establish a new conventional register, small AER, or small mega register to customize the announcement to the community where the recruitment need is the greatest. Offices removed from an AER or mega register can be set up in a conventional register, small AER, or small mega register format. The scores generated from opening an examination with focused recruiting for a new register can be more easily monitored and evaluated to ensure recruitment goals are met.

Suitability

Suitability

Employment Eligibility and Suitability

\* \* \* \* \*

Screening Process Philosophy

\* \* \* \* \*

Sequence of Screening Activities

\* \* \* \* \*

# 512.21 Preemployment Orientation

\*\*\*Applicants are scheduled for a preemployment orientation session consisting of, but not limited to, the following activities:

\* \* \* \* \*

[Revise 512.21b to read as follows:]

 Explanation of pay, benefits, terms of employment, job expectations, probationary/evaluation period, and training requirements that must be met to be retained.

\* \* \* \* \*

## 512.22 Prescreening

\* \* \* \* \*

#### Exhibit 512.22

513

[Revise Exhibit 512.22 as shown on page 32.]

\* \* \* \* \* \*

Eligibility Requirements

### 513.2 Minimum and Maximum Age Requirements

There is no maximum age limit for appointment to positions in the Postal Service, and the general minimum age requirement is 18 at the time of appointment. The following are exceptions:

[Revise 513.2a by replacing the number "35" with "36" to read as follows:]

a. Postal inspector positions. An applicant must be at least 21 years old, but not older than 36, to apply for postal inspector positions.

[Revise subchapter 54 and part 541 to read as follows:]

### 54 Preemployment Interview

The one-on-one interview provides the last opportunity to resolve any questions regarding eligibility and suitability and to gauge the degree of fit between the applicant and the job. This determination should weigh such factors as work setting and job content, and performance dimensions such as communications skills, cooperation, adaptability, and dependability. The interviewer recommends or does not recommend the applicant for employment to the selecting official.

## 541 Training and Preparation of Interviewers

Prior to the interview, the interviewer who must be an EAS employee or an authorized contractor should thoroughly review the preemployment investigation file containing all the information collected from and about the applicant, including the interview checklist (see Exhibit 541, Interview Sheet and Checklist, Pages 1, 2, and 3). New interviewers must successfully complete the Interviewer Training course 21585-00 using the restricted Interview Guide and the restricted Interviewer's Toolkit. Interviewers must be familiar with the interview process and general interviewing techniques, strategies, and applicable regulatory issues. Interviewers must prepare for each interview by (1) familiarizing themselves with the information that is known about the applicant, and (2) determining what questions to ask the applicant or what information to seek to determine the applicant's viability.

# Exhibit 541 (page 1)

[Revise Exhibit 541 (page 1) to read as shown on page 33.]

## Exhibit 541 (page 2)

[Revise Exhibit 541 (page 2) to read as shown on page 34.]

\* \* \* \* \*

# 56 Special Agency Check

\* \* \* \* \*

# 562 Processing OPM-IS Form 86C

[Revise 562 to read as follows:]

OPM-IS Form 86C, Special Agreement Check, dated August 1995 or later, and SF 87, Fingerprint Chart, dated April 1984 or later, with OPM's originating identifier (ORI) USOP-MOOZ FIPC, Boyers, PA, must be completed for all newly selected applicants. Special Agency Check with Inquiries (SACI) requests are submitted to OPM once an individual has been given a bona fide job offer.

\* \* \* \* \*

— Selection, Evaluation, and Recognition, Employee Resource Management, 5-12-05

Exhibit 233.32

## **Competitive Service and Excepted Service Organizations**

# Competitive Service and Excepted Service Organizations

Individuals employed by executive branch organizations designated as **competitive service organizations may be eligible for noncompetitive transfer** into the Postal Service, provided they were hired competitively into a career or career-conditional position and are currently serving satisfactorily in such a position. Individuals employed by executive branch organizations designated as **excepted service organizations** by Executive Order, by the Office of Personnel Management, and by statute **are not eligible for noncompetitive transfer to the Postal Service**.

An applicant may *not* be eligible for transfer even though he or she *is* employed by an agency listed under competitive service organizations below. For agencies not listed, contact them to determine their status. **The hiring authority information on an applicant's PS Form 50 will aid employing offices in determining transfer eligibility.** 

# **Examples of Competitive Service Organizations**

**Note:** This is a partial listing of *competitive* service organizations:

Department of Agriculture	Department of Housing and Urban Development
Department of the Air Force	Department of the Interior
Department of the Army	Department of Justice
Department of Commerce	Department of Labor
Department of Defense	Department of the Navy
Department of Education	Department of State
Department of Energy	Department of Transportation
Department of Health and Human Services	

#### **Examples of Excepted Service Organizations**

**Note:** This is a partial listing of *excepted* service organizations:

Central Intelligence Agency	National Aeronautics and Space Administration
Department of the Treasury	National Labor Relations Board
Department of Veterans Affairs	National Science Foundation
Environmental Protection Agency	Occupational Safety and Health Review Commission
Equal Employment Opportunity Commission	Office of Government Ethics
Farm Credit Administration	Office of Personnel Management
Federal Communications Commission	Office of Special Counsel
Federal Deposit Insurance Corporation	Peace Corps
Federal Emergency Management Agency	Postal Rate Commission
Federal Labor Relations Authority	Securities and Exchange Commission
Federal Reserve System	Selective Service Commission
Federal Retirement Thrift Investment Board	Small Business Administration
Federal Trade Commission	Social Security Administration
General Accounting Office	Tennessee Valley Authority
General Services Administration	Transportation Security Agency
Merit Systems Protection Board	

Exhibit 512.22

# Interview Sheet and Checklist (page 1 only)

# Restricted Information Authorized Personnel Only

e:					_ Applicant ID:			
Init Colu					Interview Certif	ficatio	n	
Yes	No	PS Form 61 Interview/Job Offer	This a	applica	nt was interviewed by:			
Sections 9–13 Given to applicant to read and attest by signature and date			Name e One		and	- No	(Title)	
		Verified that applicant signed and dated section 13	(Sign	ature)				(Date)
Initial Column <b>Yes No</b>		Special Agency Check (SAC)	Initial Column <b>Yes No</b>		INS Form I-9		ial ımn <b>No</b>	PS Form 1750
100		Verified that results were reviewed for criminal convictions dealing with violent	100		Completed and indicates requirement met	Yes		Verified that PS Form 1750 was completed by supervisor and received by HR
		offenses including assault with a weapon, armed burglary, and drug- related convictions		tial umn <b>No</b>	PS Form 61 Orientation	Init Colu <b>Yes</b>		Special Agency Check (SAC)
		Verified that results were reviewed for misdemeanor			Completed sections 14–17 at orientation or first work day			Initiated(Date)
		convictions, such as drunkenness leading to brawls that indicate a pattern of violence			Were any changes and/or derogatory information identified?			Successfully completed
n(s) f	or dec	ision to rate as suitable v	vhen d	erogato	ory information exists:			

Exhibit 541

# Interview Sheet and Checklist (page 1)

# Restricted Information Authorized Personnel Only

· —					_ Applicant ID:			
Init	ial				Interview Certi	ficatio	n	
Column  PS Form 61  Yes No Interview/Job Offer		This a	applica	nt was interviewed by:				
Sections 9–13 Given to applicant to read and attest by signature and date		(Print Name) (Title)  Circle One:  Recommend Strongly Recommend Not Recommended					(Title)	
		Verified that applicant signed and dated section 13	(Sign	ature)				(Date)
Initial Column <b>Yes No</b>				tial umn <b>No</b>	INS Form I-9		tial umn <b>No</b>	PS Form 1750
103		Verified that results were reviewed for criminal convictions dealing with violent	Yes		Completed and indicates requirement met	Yes		Verified that PS Form 1750 was completed by supervisor and received by HR
		offenses including assault with a weapon, armed burglary, and drug- related convictions	Initial Column Yes No		PS Form 61 Orientation	Initial Column Yes No		Special Agency Check (SAC)
		Verified that results were reviewed for misdemeanor convictions, such as			Completed sections 14–17 at orientation or first work day			Initiated(Date)
		drunkenness leading to brawls that indicate a pattern of violence			Were any changes and/or derogatory information identified?			Successfully completed
า(s) f	or dec	ision to rate as suitable v	vhen d	erogato	ory information exists:			

Exhibit 541 (continued)

# Interview Sheet and Checklist (page 2)

# **Application Forms and Interview Checklist**

Veteran Preference	Init Colu		Employment History,	Initial Column		Comments: Discuss or Confirm with Applicant
10.0.0.0.00	Yes	No	PS Form 2591	Yes	No	During Interview
Preference claimed			Question E4 or E5 answered Yes			
SF 15 obtained			F has unclear, missing, or			
Form 2488 authorization obtained and records requested, if required			derogatory information for E4 or E5			
Military Service, PS Form 25 DD Form 214	91 and		Prior Postal or Federal Service, E8			
Service listed in D1 and D5			OPF Reviewed			
Questions D2 or E7b answered <b>Yes</b>			PS Form 2591 — Section	С		
DD Form 214(s) show discharge other than <b>Honorable</b>			Work history not shown for 10 years or back to age 16 - history is missing from to			
Lost time indicated			Gap(s) of over 1 month (list numbers) between and			
Military inquiry initiated			Employment 1: Has unclear, missing, or derogatory information			-
Qualified for military service			Employment 2: Has unclear, missing, or derogatory information			
Age, PS Form 2591		Employment 3: Has unclear, missing, or derogatory information				
Question A5 reviewed			Employment 4: Has unclear, missing, or derogatory information			
Applicant meets requirement			Employment 5: Has unclear, missing, or derogatory information			
			Employment 6: Has unclear, missing, or derogatory information			
Selective Service, PS For	n 61		Qualified for employment history			Review questions E4 and E5 with applicant and Initial
Applicant is a male born <b>after</b> 12-31-59			Driving History (Driving Position	ns Oni	ly)	
PS Form 61 indicates applicant is registered and meets requirements or exception			Abstracts(s) and PS Form 2480 reviewed and compared with Table of Disqualifications			
Postal Relative, PS Form	2591		Valid state drivers license verified			1
Question E9 and F reviewed			Qualified for driving history			1
Has nonbargaining relative			Criminal History Convictions PS Form 2591			
Drug Screen			Question E7a answered Yes			1
Initiated			Criminal conviction(s) on criminal record check(s)			
Qualified on drug screen			Qualified for criminal conviction history			Review question E7a with applicant and Initial

May 2005

HANDBOOK EL-814 REVISION

# Postal Employee's Guide to Safety

Effective May 12, 2005, Handbook EL-814, *Postal Employee's Guide to Safety,* is revised to update policies and procedures because of changes in Occupational Safety and Health Administration standards and Postal Service™ policies:

We will incorporate these revisions into the next printed edition of Handbook EL-814 and into the online version accessible on the Postal Service PolicyNet Web site.

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on PolicyNet.
- Then click on HBKs.

(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

# Handbook EL-814, Postal Employee's Guide to Safety

\* \* \* \* \*

Introduction

[Revise the fourth paragraph to read as follows:]

If you observe an unsafe condition or an unsafe act, report it immediately to your supervisor. Use PS Form 1767, Report of Hazard, Unsafe Condition, or Practice, to document the condition. If you wish to submit your report anonymously, file the PS Form 1767 directly with your installation's safety officer or collateral-duty safety officer. PS Form 1767 should be available in your work area.

\* \* \* \* \*

Section III — Fire Prevention and Protection

\* \* \* \* \*

E. Flammable Materials

\* \* \* \*

[Revise the fourth bullet to read as follows:]

Follow the Standard Operating Procedures (SOPs) of your facility's Hazardous Materials & Spill Response document and also follow guidance found in Material Safety Data Sheets (MSDSs) for handling spills and leaks of specific products and chemicals.

\* \* \* \* \*

# Section IV — Personal Safety and Protective Equipment

\* \* \* \* \*

# B. Personal Protective Equipment

\* \* \* \* \*

1. Eye and Face Protection

\* \* \* \* \*

[In the first bullet, revise the bulleted sublist to read as follows:]

At a minimum, face shields for the following types of work are **mandatory:** 

- Handling or pouring acid or other corrosive chemicals.
- Using an emery wheel or grinding, riveting, chipping, or sandblasting equipment.
- Working in areas designated as rewrap operations, where eye hazards exist.

\* \* \* \* \*

# Section V — Housekeeping and Sanitation

\* \* \* \* \*

# F. Using Compressed Air

[Revise the second bullet to read as follows:]

Do not use compressed air to clean machinery or parts in mail processing areas. Use vacuum cleaners for this purpose. Follow the most current maintenance policies and procedures.

\* \* \* \* \* \*

# Section X — Motor Vehicles

\* \* \* \* \*

# E. Driving Regulations

\* \* \* \* \*

# 4. Parking

[Revise the first bullet to read as follows:]

Whenever you leave the vehicle, park it, following these steps:

- 1. Apply the foot brake and place the automatic transmission in the *park* position. Place manual transmissions in gear.
- 2. Curb the wheels.

- 3. Set the hand-parking/emergency brake.
- 4. Turn off the engine and remove the key.
- Lock any sliding door(s) between the truck body and the cab.

6. If the vehicle will be out of your sight, lock the vehicle.

\* \* \* \* \*

— Safety Performance Management, Employee Resource Management, 5-12-05

# **Finance**

HANDBOOK F-1 REVISION

# Account Identifier Code 525 Change

Effective May 12, 2005, Account Identifier Code (AIC) 525, Precanceled Stamp Refunds, is deactivated and placed on the reserve list. Do not use AIC 525 for refund of precanceled stamps. Procedures for unused precanceled stamps are outlined in the *Mailing Standards of the United States Postal Service — Domestic Mail Manual* (DMM®) 604, Postage Payment Methods, under 10.1.6, Exchange of Spoiled and Unused Postal Matter.

We will incorporate this revision into the next printed edition of Handbook F-1 and into the next update of the online version accessible on the Postal Service<sup>™</sup> PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on PolicyNet.
- Click on HBKs.

(The direct URL for the Postal Service <sup>™</sup> PolicyNet Web site is http://blue.usps.gov/cpim.)

## Handbook F-1, Post Office Accounting Procedures

\* \* \* \* \*

Appendix A Account Identifier Code and General Ledger Account Crosswalk

\* \* \* \* \*

[Revise AIC 525 to read as follows:]

AIC	Master Title	General Description	GLA	FPR	Revenue
525	Reserved	Reserved	Reserved	Reserved	Reserved
			1	1	

- Revenue and Field Accounting, Finance and Mailing Standards, Pricing and Classification, 5-12-05

CLARIFICATION — HANDBOOK F-1 AND DMM REVISIONS

# Cashing Postal Money Orders, Postal Service Commercial Checks, and Treasury Checks

This article clarifies the article "Handbook F-1 and DMM Revisions: Cashing Postal Money Orders, Postal Service Commercial Checks, and Treasury Checks" published in *Postal Bulletin* 22153 (4-28-05, pages 45–48). The policy and procedures for cashing postal money orders, Postal

Service  $^{\text{\tiny M}}$  commercial checks, and treasury checks was effective April 28, 2005.

— Revenue and Field Accounting, Finance, 5-12-05 HANDBOOK F-1 REVISION

#### **New Account Identifier Code for SPORT Offices**

Effective May 20, 2005, Small Post Office Reporting Tool (SPORT) Post Offices™ and retail units using the Mobile Data Collection Device (MDCD) scanner to report their daily financial report will follow a new process to report stamp stock accountability overages.

Offices will continue to report overage amounts into account identifier code (AIC) 057, Employee Stamp Credit Overage, and will offset the amount to the new AIC 650, Stock Examination Overage, and the scanner will compute the new AIC 843, Stock Adjustment Overage. The use of AIC 650 and AIC 843 will increase stamp accountability as a result of an overage in a stamp stock examination.

First, make the following entries on the manual PS Form 1412, Daily Financial Report:

- In the Receipts column, record the amount in AIC 057.
- In the Disbursements section, write in the AIC 650 and the amount.
- In the Stamp Accountability section, write in the AIC 843 and the amount (+).

Second, using your MDCD scanner, make the following entries in the SAFR AIC Activities menu, option 1: MISC AICS:

- AIC 057 and amount.
- AIC 650 and amount.

Do not make an entry into AIC 843. The MDCD scanner is programmed to automatically adjust AIC 843, which will increase stamp accountability. This amount will show up on the SAFR Acctability Summary screen.

Note: Offices will no longer use AIC 090, Postage Stock Sales, to offset an overage in a stamp stock examination.

We will incorporate these revisions into the next printed edition of Handbook F-1 and into the next update of the online version accessible on the Postal Service™ PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on PolicyNet.
- Then click on HBKs

(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

#### Handbook F-1, Post Office Accounting Procedures

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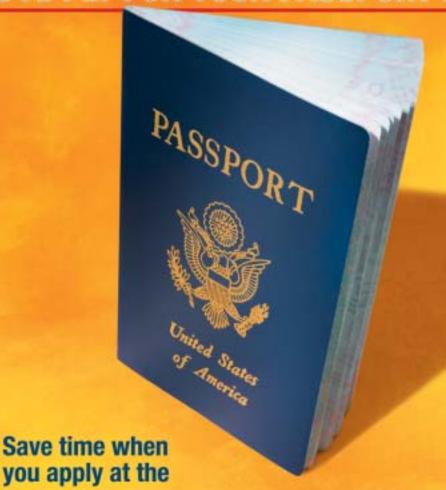
#### Appendix A Account Identifier Code and General Ledger Account Crosswalk

[Insert AIC 650 to read as follows:]

AIC	Master Title			General Description	GLA			
650	Stock Examir	nation Overag	е	Adjustment to increase stamp accountability as a result of an overage in a stamp stock examination. This is a decrease to the unit's stamp sales (SPORT offices only).	41110650			
* [Insert AIC		* es follows:1	*	*				
Insert AIC 843 to read as follows:]  Stock Adjustment Overage			)	Adjustment to increase stamp accountability as a result of an overage in a stamp stock examination.				

## IT'S CONVENIENT

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UNITED STATES

Post Office

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## **Fraud Alert**

#### **Domestic Orders**

False Representation. Enforced by postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered	Product		
NJ, Little Falls 07424-1216	CHRISTOPHER J. HRADIL, INC., PO Box 1216	The sale of merchandise		

— Judicial Officer, 5-12-05

#### **Invalid Express Mail Corporate Account Numbers**

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the "customer

number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

483193	585225	701363	757193	784351	785740	802358	852197	900195	906483	920099	935170	967083
483217	598552	701520	757239	784355	785741	802429	853216	900203	907305	920393	937495	967143
483306	600010	708529	757368	784358	785748	802446	853504	900218	907356	920425	939532	967185
483386	600564	708621	760026	784366	785750	802512	853628	900237	907455	921004	940181	967332
483392	600595	711211	760029	784388	785752	802534	853723	900240	907471	921020	940195	968365
483406	600661	712010	760044	784399	785755	802588	853746	900272	907729	921112	940296	968448
483785	600664	719022	760059	784413	785756	802618	853747	900278	907832	921118	940320	968498
485119	600857	719032	760569	784415	785757	802682	853769	900286	910426	921246	940383	968500
485142	600872	727033	760717	784606	785758	802707	853831	900294	911240	921362	940474	968523
486240	600881	727077	761125	784608	785762	802748	856058	900345	911249	921437	940945	968700
488019	600960	730146	761143	785095	787035	802771	856215	900370	911296	921455	941094	968743
488046	601026	730216	761363	785098	787115	802801	871002	900392	912233	921487	941119	968808
488301	601089	730456	761663	785099	787626	802809	871347	900402	913069	921722	941151	968864
489226	601133	730475	761700	785323	788079	802912	871461	900485	913458	921822	941388	968870
489271	601217	730773	761875	785329	791007	802932	871621	900642	913806	921858	941401	968950
490674	602563	740266	762031	785357	791031	804195	875006	900654	914042	921951	941484	969165
492108	603158	740316	762047	785365	791037	805158	875012	900710	914159	921978	941504	970577
494215	604103	740808	763151	785368	791169	805208	875013	901066	914870	921984	941566	970603
494229	604215	741063	764023	785370	794334	805276	891201	901079	914904	922285	941588	970666
495208	604230	741367	769528	785390	794413	805407	891237	901086	914918	922315	941597	970836
495266	604298	741431	770169	785398	794446	805456	891372	901103	917061	924097	941625	970950
496077	605359	741848	770197	785399	799162	805542	891420	901124	917201	924578	941860	972538
497216	606451	744040	770275	785409	800481	805544	891434	901200	917316	924595	941891	972719
497305	607680	745035	770296	785417	800528	806158	891441	901268	917323	925171	945925	973249
503145	610105	747035	770315	785419	801331	806184	891455	901283	917384	925214	946517	974134
505028	631278	750077	770358	785437	801409	806196	891459	901292	917391	926199	948221	980516
523024	631549	750106	770549	785457	801496	809226	891511	901302	917411	926644	948756	980752
531338	631577	750214	770691	785464	801498	816250	891532	901388	917466	926838	949241	980848
531786	631631	750337	770716	785482	801592	820206	891557	901581	917472	926852	949460	980874
531791	631865	750346	770796	785487	801733	820210	891783	901600	917517	927615	950202	981763
531793	637141	750627	770865	785491	801739	820814	891973	901665	917687	927651	950262	981990
532283	641215	752061	771049	785505	801756	832031	893006	901688	917718	928141	950812	982518
551219	641218	752229	771945	785507	802011	832079	895014	901692	917899	928432	950983	982538
551228	641305	752325	772496	785511	802034	832089	895051	901824	918052	931080	951024	982570
551244	641332	752474	773007	785513	802037	840017	895091	901996	918087	931301	951061	982571
551763	641454	752734	773487	785515	802044	840022	895200	902072	918088	931459	951184	985092
553591	641661	754004	775285	785520	802055	840030	895357	902195	918318	931670	951510	988048
553930	658135	754048	775338	785526	802081	840156	895456	902448	918336	931986	951840	992719
554085	658248	757002	778006	785531	802097	840617	895565	902796	918354	933291	951842	992731
570006	672253	757003	778367	785707	802145	841270	895889	903706	918488	934017	951920	995238
570014	674100	757025	782679	785708	802235	841504	900024	903800	918751	934019	952217	995463
572024	674290	757048	784280	785723	802270	841898	900067	904495	920006	935015	954166	995880
577004	683012	757079	784297	785724	802299	845040	900136	906024	920033	935080	954473	997142
581006	685281	757086	784317	785728	802351	847195	900158	906117	920051	935158	967053	997211
581087	685304	757162	784335									

— Product Information Requirements, Product Development, 5-12-05

#### Missing, Lost, or Stolen U.S. Money Order Forms

#### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service <sup>™</sup> employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

412 485 6610	to	6699	433 003 5800	to	5899	455 543 0618	to	0699	472 987 0290	to	0299
412 885 5953	to	5999	433 757 3047	to	3099	456 410 9006	to	9099	473 151 2069	to	2199
414 193 3608	to	3674	433 765 4003	to	4099	456 470 4146	to	4299	473 666 9138	to	9199
414 193 3677	to	3699	434 482 7060	to	7199	456 619 4460	to	4499	473 952 3429	to	3499
414 411 7348	to	7399	434 513 2386	to	2399	457 333 2686	to	2699	474 108 5402	to	5499
414 640 0757	to	0799	434 968 3076	to	3092	457 729 1767	to	1777	474 356 5193	to	5299
414 965 1727	to	1799	435 303 1831	to	1842	457 937 8615	to	8699	474 949 3366	to	3399
417 302 8104	to	8199	435 303 1986	to	1999	458 028 9810	to	9899	475 134 9362	to	9399
417 387 6532	to	6599	435 666 6092	to	6399	458 057 2712	to	2999	475 167 9667	to	9699
417 496 6800	to	6999	436 082 6400	to	6899	458 069 9537	to	9599	475 319 3415	to	3499
417 871 9250	to	9299	436 160 6441	to	6499	458 069 9665	to	9699	475 319 3649	to	3799
417 930 9533	to	9599	437 316 7115	to	7199	458 337 5222	to	5299	475 340 6400	to	6599
418 164 6500	to	6799	437 427 0500	to	3499	458 354 7653	to	7999	475 424 8410	to	8499
418 423 9863	to	9899	439 179 2300	to	2399	458 671 8678	to	8699	475 629 9156	to	9199
418 633 5922	to	5999	439 310 0458	to	0499	458 671 8721	to	8798	475 850 6101	to	6199
418 719 8520	to	8599	440 698 1947	to	1999	458 847 5044	to	5999	475 875 2500	to	2599
418 744 2235	to	2299	440 858 6300	to	6399	459 274 7624	to	7699	476 169 8264	to	8299
418 962 2848	to	2899	440 858 6420	to	7299	459 365 5432	to	5499	476 189 3000	to	3499
419 543 0286	to	0299	441 199 1655	to	1699	459 378 5764	to	5799	476 331 2480	to	2499
419 730 0300	to	0399	443 127 3648	to	3699	459 472 4816	to	4999	477 289 8601	to	8699
420 277 0015	to	0049	443 127 4000	to	4099	460 349 6878	to	6899	477 681 5206	to	5299
420 599 0734	to	0798	443 673 7900	to	7999	460 550 1909	to	1999	478 010 4243	to	4268
420 661 4115	to	4199	443 800 9335	to	9399	460 997 5234	to	5299	478 010 4270	to	4291
420 758 9500	to	9699	444 382 8822	to	8899	461 973 6443	to	6499	478 450 5071	to	5099
420 969 3951	to	3971	444 390 1667	to	1699	462 152 0107	to	0299	478 469 7838	to	7858
420 969 3973	to	3999	444 457 3854	to	3899	462 274 1072	to	1099	478 469 7883	to	7899
421 116 3565	to	3599	450 048 4173	to	4199	462 277 8373	to	8399	479 280 9800	to	9899
421 130 9300	to	9399	450 048 4442	to	4699	462 554 6051	to	6099	479 365 9116	to	9176
421 313 4500	to	4999	450 560 5173	to	5199	463 011 5529	to	5540	479 412 9900	to	9999
421 364 5537	to	5599	450 620 3077	to	3099	463 176 4115	to	4199	479 667 6190	to	6199
421 656 2609	to	2699	450 620 3135	to	3199	463 176 4229	to	4299	479 748 9680	to	9699
421 988 9700	to	9799	450 780 2716	to	2799	463 185 2600	to	2799	479 860 7000	to	7199
422 172 4667	to	4699	450 801 2700	to	2799	463 227 7711	to	7799	480 526 2000	to	2099
422 484 4212	to	4299	451 109 2967	to	2984	463 414 4869	to	4899	480 640 6330	to	6399
422 556 1270	to	1299	451 115 4110	to	4125	463 808 3484	to	3499	480 658 0568	to	0599
422 587 7024	to	7099	451 115 4127	to	4199	463 945 7400	to	7899	480 689 5100	to	5199
422 819 7533	to	7599	451 746 0700	to	0799	464 629 9000	to	9399	481 072 9463	to	9499
422 842 5073	to	5087	452 265 0074	to	0099	464 711 4332	to	4399	481 673 0074	to	0095
422 907 7563	to	7599	452 265 0246	to	0299	465 692 3963	to	3999	482 527 1500	to	1599
424 500 6050	to	6099	452 265 0335	to	0999	465 698 8300	to	8599	482 541 5255	to	5299
424 641 8500	to	8599	452 509 1169	to	1199	465 743 7745	to	7799	482 729 6800	to	6899
424 871 6600	to	6699	452 855 6471	to	6499	466 798 6056	to	6067	483 363 7207	to	7299
425 298 2352	to	2399	452 890 4679	to	4799	467 147 4300	to	4399	483 402 2356	to	2399
425 418 4269	to	4299	452 900 8215	to	8238	468 079 5782	to	5799	483 486 5100	to	5199
425 418 4405	to	4499	453 117 9146	to	9199	469 067 2817	to	2899	483 632 1521	to	1599
426 547 4566	to	4599	453 334 3631	to	3699	469 127 8000	to	8199	483 632 2600	to	2799
427 412 6337	to	6499	453 603 7841	to	7891	469 213 0359	to	0399	483 849 1615	to	1699
427 481 0900	to	0999	453 650 1140	to	1199	469 213 0500	to	0599	484 174 4803	to	5299
428 027 2742	to	2752	453 741 1300	to	1399	469 561 8011	to	8099	484 323 8900	to	9199
429 474 4172	to	4199	454 013 2919	to	2999	469 658 1961	to	1999	484 680 5000	to	5038
429 889 2900	to	2999	454 186 2411	to	2499	469 666 9900	to	9999	484 680 5040	to	5074
430 150 4401	to	4599	454 268 4883	to	4899	469 678 1900	to	1999	484 680 5077	to	5099
430 172 9800	to	9899	454 302 5400	to	5499	469 781 4900	to	4999	485 029 4913	to	4999
430 177 1900	to	2099	454 490 8300	to	8399	469 947 6960	to	6999	486 176 0600	to	0699
430 444 9500	to	9699	454 547 7434	to	7499	470 755 5800	to	5818	486 559 7555	to	7599
430 664 4070	to	4099	454 922 4867		4895	471 918 0300	to	0999	486 696 3023		3199
432 168 8419	to	8499	455 221 1348		1499	471 985 2408		2419	488 173 7900		7999
432 708 6800	to	6999	455 364 2147		2199	472 191 6700		6799	488 206 4100		4199
432 744 1544		1599	455 399 5400		5499	472 270 2555		2599	488 226 0200		0299
432 995 9775		9799	455 476 0676		0699	472 987 0213		0241	488 709 3906		3999
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		1			1			1			1
488 855 8359	to	8399	605 685 4010	to	4099	627 384 3907	to	4099	644 733 4715	to	4799
489 181 8963	to	8999	605 988 6467	to	6499	627 496 7549	to	7599	644 900 9712	to	9799
489 223 2000	to	2099	607 689 7951	to	7960	627 708 3605	to	3699	644 901 0109	to	1299
489 311 1930	to	1999	607 728 1276	to	1299	627 776 2500	to	2599	644 901 1325	to	1399
489 318 6200	to	6300	608 727 7100	to	7199	628 226 3100	to	3199	644 923 6800	to	7799
489 384 0027	to	0099	608 727 7273	to	7599	628 814 4702	to	4799	644 932 4655	to	4699
489 427 0658	to	0899	608 813 9950	to	9999	628 851 9689	to	9699	645 318 7240	to	7499
	to	5299	609 067 5325	to	5399	629 510 7200	to	7299	645 333 1766	to	1799
490 669 5850	to	6099	609 067 5488	to	5499	629 964 4200	to	4294	645 790 8632		8699
490 717 7080	to	7099	609 067 5600	to	5699	630 389 3056	to	3071	645 821 0657	to	0699
490 721 6000		6099		to	6199		to	0599		to	7999
490 793 1500	to	2099	609 438 4400	to	4499	631 459 9117	to	9199	645 975 0737	to	0762
490 886 8171	to	8199	609 493 1100	to	1199		to	9399		to	6299
490 977 9221	to	9240	609 766 8091	to	8999	632 217 4933	to	4999	646 270 7639	to	7799
491 258 8100	to	9099	609 825 4100	to	4115	632 500 0000	to	599 9999	646 798 4000	to	4999
491 567 1376	to	1399	609 884 2981	to	2999	633 110 4165	to	4199	647 048 7035	to	7099
492 254 4800	to	4899	609 893 1000	to	1099	633 110 4303	to	4499	647 049 2900	to	2999
492 283 5100	to	5199	610 092 3200	to	3299	633 438 6429	to	6599	647 398 8300	to	8399
492 610 6813	to	6899	610 582 4200	to	4299	633 588 7173	to	7182	647 398 8481	to	8499
493 394 5568	to	5599	611 879 6939	to	6999	634 725 0700	to	0799	647 437 3000	to	4999
493 470 2562	to	2599	612 291 8013	to	8099	634 803 3239	to	3299	647 811 2188	to	2199
	to	7799	612 751 5171	to	5199		to	2499	648 009 6057	to	6099
	to	2199	612 751 5226	to	5299	634 827 5900	to	5999	648 163 5300	to	5499
494 206 2972		2999		to	6099		to	3499		to	5299
494 217 3446	to	3999	612 751 6268	to	6299	635 559 3449	to	3499	648 892 3164	to	3199
	to	0599	612 751 6572		6599	636 289 6214		6299	649 100 3989	to	3999
495 145 0600	to	0699	612 774 2111	to	2199	636 634 8007	to	8042	649 647 0370	to	0399
	to	7499	612 774 2254	to	2299	637 150 1200	to	1299	649 647 0522	to	0599
	to	8799	612 774 2500	to	2599	637 562 5828	to	5899		to	5399
496 474 5226	to	5248	614 469 0979	to	0999	638 042 1647	to	1699	649 647 9100	to	9299
497 053 8517	to	8699	614 474 3000	to	3099	638 049 4984	to	4999	649 666 7800	to	8299
497 854 8673	to	8699	614 521 3490	to	3499	638 318 1115	to	1199	650 114 7707	to	7719
498 449 8888	to	8899	614 645 1800	to	1899	638 318 1453	to	1499	650 130 3400	to	3599
498 929 8285	to	8499	614 832 1100	to	2099	638 885 0000	to	0299	650 213 0406	to	0499
498 936 5310	to	5399	615 017 7505	to	7599	638 903 4362	to	4373	650 555 1749	to	1799
499 016 5425	to	5499	617 711 6609	to	6699	639 415 1929	to	1999	650 564 1900	to	1999
499 440 8575	to	8899	617 760 5266	to	5299	639 415 2019	to	2099	650 627 4212	to	4299
499 731 6717	to	6799	617 813 3601	to	3699	639 420 6200	to	6299	650 736 2043	to	2099
	to	1869	618 840 9200	to	9299	639 469 3517	to	3799	650 739 1540	to	1699
500 070 5725	to	7799	619 551 7229	to	7299	639 605 2143	to	2199	651 741 4415	to	4499
600 645 3223	to	3299	619 859 3000	to	3099	639 657 8600	to	8799	651 882 2800	to	2899
601 339 1200		1399	620 073 9400		9499	640 289 7500	to	7599	652 754 6317		6399
601 653 5884	to	5899	621 614 7907		7930		to	7999	653 131 4945		4999
					7999			4499			3399
	to	7799	621 614 7932				to	3199	653 426 3300		4899
601 682 5343		5399	621 648 8021		8199		to		653 455 4874		
601 928 1600		1699	621 648 8500		8599	641 378 6500		6999	654 238 0000		0399
602 512 2972		2999	621 904 8351		8599		to	8799	654 404 3065		3092
602 555 2400		2799	621 916 1978		1989	641 877 3187		3299	654 962 2900		3199
602 829 7061		7099	622 989 8032		8099		to	3399		to	5199
603 483 9572	to	9599	623 076 9300		9399	642 355 8094	to	8199	655 523 2600	to	2999
603 490 7200	to	7299	623 819 5006	to	5099	642 355 8308	to	8999	656 305 2448	to	2499
603 678 7100	to	7199	623 895 8200	to	8399	642 900 0018	to	0099	657 347 4438	to	4999
603 678 7662	to	7699	623 917 0000	to	0099	643 030 6254	to	6299	657 710 8100	to	8999
603 678 7902	to	7999	623 917 0200	to	0299	644 066 0882	to	0899	657 780 0985	to	0999
603 678 8418	to	8499	624 468 5288	to	5299	644 069 0600	to	0699	658 586 1400	to	1499
603 678 8700		9999	624 665 3162		3198		to	7699	658 877 8000		8199
604 086 0880		0899	625 088 6735		6799	644 085 8157		8199	658 880 8000		8199
604 349 1414		1499	625 916 9500		9799	644 112 9839	to	9899	659 398 7300		7399
604 503 7776		7799	625 968 8956		8999		to	9099	659 706 8113		8199
605 520 9037		9099	627 005 3938		3999	644 380 1460		1499	659 846 7837		7899
000 020 8007	iU	3033	021 000 0800	ıo	0999	UTT UUU 1400	ıo	1499	009 040 7007	ıo	1099

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660 510 4100		4199	685 297 7645	to	7699	701 601 3457	to	3499	835 269 5700		5799
660 673 0400	to	0599	685 623 5264	to	5299	701 605 5913	to	5999	835 496 7303	to	7399
661 488 5000	to	5099	685 650 9487	to	9499	701 695 3982	to	3999	835 539 5200	to	5999
661 609 9100	to	9199	685 669 4200	to	4299	701 695 4148	to	4199	835 813 3015	to	3099
661 716 9420	to	9499	685 757 8452	to	8499	701 695 4227	to	4299	837 672 8967	to	8999
661 906 6522	to	6599	686 071 2694	to	2799	701 708 1741	to	1799	837 784 3282	to	3299
662 021 8332	to	8399	686 176 3333	to	3354	701 736 3966	to	3999	838 176 8377	to	8399
662 068 0700	to	0899	686 372 3200	to	3299	701 838 2800	to	2899	838 518 1257	to	1299
662 553 0774	to	0799	686 644 5879	to	5899	701 941 0600	to	0699	839 718 8257	to	8299
663 078 7034		7099	686 899 1371	to	1399	702 171 1603	to	1699	840 323 0600	to	0699
663 763 5300		5399		to	7699		to	5199	840 875 6235		6299
663 883 7039		7499	687 601 0973	to	0999	702 254 9300	to	9399	840 910 0900		0999
663 938 9200		9299		to	6799		to	7599	841 349 5000		5099
664 253 8000		8499	688 120 9000	to	9999	702 519 0513		0524	841 805 7747		7899
							to				
664 656 3055		3099		to	3191	702 713 1800	to	1809		to	8099
665 174 6400		6499	690 291 1361	to	1371		to	5799		to	0695
665 274 8208		8299	690 788 2877	to	2899		to	5899		to	4699
665 669 5400		5499		to	5399	702 844 6975	to	6994	842 685 4742		4999
666 132 8226		8299		to	5599	702 846 6331	to	6399	842 860 0300		0399
666 696 2209		2299	690 904 1300	to	1599		to	3999	842 898 5582		5599
666 696 2309	to	2399	690 941 6000	to	6199	702 857 7302	to	7499	843 062 7100	to	7199
667 032 9300	to	9399	691 313 6383	to	6399	702 878 0114	to	0199	843 077 6288	to	6299
667 729 5529	to	5599	691 313 6600	to	6699	703 364 1707	to	1799	843 077 6378	to	6399
668 383 8400	to	8699	691 582 8003	to	8099	740 002 7710	to	7719	843 758 5769	to	5778
670 368 3400	to	3499	691 664 1800	to	1999	740 241 9049	to	9099	843 786 2554	to	2699
670 369 7336	to	7399	691 664 2400	to	2499	740 255 1718	to	1799	845 656 8165	to	8199
670 750 7169	to	7199	692 727 9362	to	9399	740 374 7416	to	7499	845 727 2100	to	2199
671 046 6200	to	6399	692 798 1800	to	1899	740 470 2420	to	2443	845 746 2618	to	2635
671 251 5448	to	5499	693 249 0779	to	0799	740 523 7432	to	7449	846 390 7531	to	7599
671 926 5600	to	5799	693 249 0877	to	1699	740 535 1555	to	1580	846 918 0572	to	0599
672 444 2000	to	2999	693 445 0566	to	0999	740 701 6105	to	6114	847 237 7690	to	7699
672 828 3410	to	3499	693 448 8500	to	8999	740 705 9790	to	9799	847 284 2481	to	2499
673 167 5776	to	5799	693 645 9583	to	9599	740 726 6400	to	6500	847 374 7055	to	7065
675 464 3700		3799	693 965 4200	to	4299	740 765 3306	to	3399		to	7065
675 464 4000		4199		to	2999		to	8499	847 636 5304		5399
676 365 5958		5999	695 947 8518	to	8599	740 917 7490	to	7499	847 700 5447		5499
676 669 1024		1099	696 662 8247		8299	805 885 8411	to	8499		to	7599
677 126 6734		6799	697 447 8285	to	8296	806 087 1100	to	1499	849 485 3427		3499
677 333 9979		9999	698 042 4816	to	4899	806 268 9275	to	9299		to	9899
677 466 1088		1099	698 131 2138	to	2157	806 534 3400	to	3477	849 608 1357		1399
678 071 4500		4799	698 227 0000	to	0099	807 342 3283	to	3399	849 792 2600	to	2699
678 096 7531		7599	700 065 2570		<b>2599</b>			7199	850 546 1862		1899
679 909 2578		2599	700 065 2570		4899	808 090 3440		3499	851 143 6826		6844
680 112 9565		9599	700 190 3350		3359	808 325 5161		5699	851 209 9880		9899
680 244 0903		0999	700 228 6048		6099	808 784 8000		8299	851 928 9221		9299
680 412 6046		6099	700 650 0452		0499	830 125 0672		0699	852 589 6560		6599
680 761 6800		6899	700 666 1323		1349	830 602 5800		5999	853 049 3646		3699
681 677 0540		0699	700 786 9106		9142	830 610 3700		3799	854 304 4089		4999
682 070 1029		1099	700 859 0744		0758	830 983 3500		3599	854 529 2200		2299
682 956 6280		6299	701 028 6780		6899	830 983 3635		3699	854 532 0000		2999
682 956 6490		6599	701 213 3900		3999	831 354 1387		1399	855 001 6204		6249
682 956 6700		6799	701 267 2000		3999	831 815 8240		8299	855 319 9364		9399
682 965 1178	to	1199	701 335 7312		7399	832 525 3810		3899	855 361 3390		3399
682 965 1201	to	1299	701 369 2005	to	2050	833 159 1884	to	1899	856 226 0490	to	0499
683 118 2389	to	2399	701 499 2260	to	2299	833 456 2567	to	2599	856 656 5800	to	5999
683 378 2000		2099	701 503 2247	to	2299	833 566 3015	to	3071	856 752 0200	to	0299
683 378 2117	to	2299	701 541 2271	to	2299	834 130 5200	to	5299	857 111 1352	to	1399
683 415 1200	to	1499	701 553 6557	to	6599	834 316 5444	to	5499	857 279 3450	to	3499
683 444 8159	to	8199	701 578 7460	to	7469	834 354 8747	to	8766	857 843 4000	to	4099
685 154 7780	to	7789	701 578 7475	to	7499	834 354 8824	to	8838	858 124 7644	to	7699

859 838 8200 to 8699 870 587 1767 to 7238 900 100 1900 to 2099 917 370 6300 to 2999 859 137 576 810 8999 900 550 422 to 0499 917 216 2928 to 2999 859 437 5538 to 5599 870 589 0485 to 0494 900 568 8900 to 9099 917 370 6300 to 4899 859 811 2888 to 2899 870 589 0485 to 0494 900 568 8900 to 9499 917 370 6300 to 4899 859 818 12888 to 2899 872 089 9306 to 9399 900 568 8900 to 7009 900 568 8900 to 7009 917 370 6300 to 4899 859 857 8573 to 8999 872 089 9306 to 9399 900 725 7307 to 7399 917 486 4900 to 6999 860 275 3900 to 3999 900 566 4178 to 0459 900 833 0947 to 0999 918 492 5200 to 5399 860 275 3900 to 3999 900 566 4178 to 4199 910 219 831 to 8699 918 851 7231 to 7299 860 600 0021 to 0999 900 936 0217 to 0299 910 265 1100 to 1199 919 19 19 19 1278 to 7299 860 600 0021 to 0999 900 936 035 to 0499 910 536 2505 to 2599 919 915 807 100 to 1999 861 158 2350 to 5999 900 936 035 to 0499 910 536 2505 to 2599 919 918 918 707 to 0799 861 367 6010 to 6099 901 273 1082 to 0499 910 536 2505 to 2599 919 918 918 070 846 700 912 918 61 970 7292 to 7499 901 273 1082 to 1099 911 140 1000 to 2199 920 1566 2 to 4687 861 979 7292 to 7499 901 287 5143 to 5199 911 245 2545 to 2599 920 300 900 900 91 91 91 862 216 6100 to 6199 901 291 2789 to 2799 911 268 9077 to 9099 920 905 905 905 905 905 905 905 905 905 90			1			1			ı			1
859 190 0600 to 0644 870 575 8155 to 8999 909 355 0422 to 0499 917 3716 2928 to 2499 859 437 5538 to 5599 870 589 0485 to 0494 909 568 8300 to 9499 917 370 6300 to 6499 859 855 8873 to 8999 872 029 9306 to 9399 909 725 7307 to 7399 918 460 0602 to 0699 859 855 8873 to 8599 872 029 9306 to 9499 910 265 7307 to 7399 918 460 0602 to 0699 860 240 8520 to 8599 872 029 9306 to 9499 910 265 1100 to 1199 918 492 5200 to 5399 860 2478 820 10 9699 900 845 0044 to 0099 910 265 1100 to 1199 919 519 2786 to 2799 860 518 9629 to 9699 900 945 00445 to 0299 910 265 1100 to 1199 919 519 2786 to 2799 861 158 2350 to 2599 900 936 0435 to 0499 910 535 2505 to 2599 919 814 3095 to 3199 861 367 5400 to 5499 910 158 5255 to 5280 910 858 7499 to 7599 919 15 2774 to 2787 861 637 6010 to 6499 910 273 1082 to 1099 911 401 1000 to 2199 920 155 4662 to 4687 861 979 7292 to 7499 901 287 5143 to 5199 911 245 2545 to 2599 920 390 930 to 9499 862 216 100 to 6499 901 287 5143 to 5199 911 248 2545 to 2599 920 390 930 to 9499 862 216 300 to 6499 901 287 5143 to 5199 911 400 8948 to 8999 920 877 15321 to 5399 862 217 10800 to 6099 902 089 1253 to 1299 911 508 31620 to 1799 920 864 3480 to 3499 862 217 10800 to 6099 902 889 769 to 7599 911 508 316 to 3399 920 857 5500 to 5899 862 217 10800 to 5399 902 980 1283 to 8999 902 887 5500 to 5399 903 864 088 8200 to 5399 903 903 904 802 883 871 5138 to 5399 903 903 904 802 883 883 to 899 91 508 579 922 to 3999 921 333 7400 to 7499 863 949 5300 to 5399 903 904 802 868 836 802 to 6499 903 905 888 900 to 848 905 905 88	858 756 3111	to	3299	870 536 5820	to	5829			1799	917 089 0709	to	0799
859 437 5538 to					to			to				
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859 855 8673         to         8999         872 102 9306         to         9399         909 725 7307         to         7399         918 496 2600         to         0699           860 275 390         to         8599         900 556 4178         to         4199         910 218 8631         to         6899         918 951 7231         to         7299           860 518 9629         to         9699         900 845 0044         to         00099         910 2218 6631         to         1199         919 519 2786         to         2299           860 188 9629         to         9699         900 836 0217         to         0299         910 471 7273         to         7299         919 536 0770         to         0799           861 158 2350         to         2599         901 036 2555         to         2520         910 958 7489         to         7599         919 915 267 74         to         2787           861 637 6400         to         6499         901 287 5143         to         5199         911 245 245         to         2599         920 155 462         to         2789         911 2468 9077         to         9099         920 771 5321         to         2799         911 2408 9077         to         909	859 437 5538	to	5599	870 589 0485	to		909 568 8900	to		917 370 6300	to	
860 240 8520         to         8599         872 100 0445         to         0459         909 833 0947         to         0999         918 847 2500         to         5399           860 275 3900         to         3969         900 845 0044         to         0099         910 265 1100         to         1199         191 8951 7231         to         7299           860 600 0021         to         0999         900 936 0217         to         0299         910 471 7273         to         7299         919 536 0770         to         0799           861 185 2350         to         2599         900 936 0435         to         0499         910 585 8759         to         2599         199 814 3085         to         0799         211 800         to         1199         911 140 1000         to         2199         919 155 4662         to         2787         861 873 6740         to         4687         2787         861 873 6740         to         4687         2787         861 873 6740         to         4687         2787         861 873 6740         to         4699         901 2878 to         5799         911 268 977         to         2999         901 557 5122         to         7199         911 400 8948         to         8999	859 811 2888	to	2899	870 691 7060	to	7099	909 568 9300	to		917 486 4900	to	4999
860 275 3900         to         3999         900 556 4178         to         4199         910 219 8631         to         8699         918 951 7231         to         7299           860 600 0021         to         9699         900 845 0044         to         0099         910 265 1100         to         1199         919 536 0770         to         0799           861 158 2350         to         2599         900 936 0217         to         0299         910 471 7273         to         7299         915 536 0770         to         0799           861 637 6400         to         5499         901 058 5255         to         5280         910 9558 7499         to         7599         919 814 3095         to         3199           861 637 6010         to         6699         901 287 5143         to         5199         911 245 2545         to         2599         990 309 909         902 646         4687	859 855 8873	to	8999	872 029 9306	to	9399	909 725 7307	to		918 460 0602	to	
860 518 9629         10         9699         900 845 0044         to         0099         910 265 1100         to         1199         919 1519 2786         to         2799           860 600 0021         to         0999         900 936 0217         to         0299         910 471 7273         to         7299         919 814 3095         to         0799           861 367 5400         to         5499         901 058 5255         to         5280         910 958 7499         to         7599         919 915 2774         to         2787           861 637 6010         to         6099         901 273 1082         to         1099         911 140 1000         to         2199         920 155 4662         to         4687           861 979 7292         to         7499         901 287 5143         to         5199         901 291 2789         to         2799         911 268 9077         to         9099         920 771 5321         to         5399           862 271 8000         to         6099         901 291 2789         to         1799         911 400 8948         to         8999         920 575500         to         5899           862 271 8000         to         5099         902 198 9769         to	860 240 8520	to	8599	872 100 0445	to	0459		to	0999	918 492 5200	to	5399
860 600 0021 to 0999 900 936 0217 to 0299 910 471 7273 to 7299 919 536 0770 to 0799 861 158 2350 to 2599 900 936 0435 to 0499 910 536 2505 to 2599 919 814 3095 to 3199 861 367 5400 to 5699 901 273 1082 to 1099 911 401 000 to 2199 920 155 4662 to 4667 861 979 7292 to 7499 901 287 5143 to 5199 911 245 2545 to 2599 920 309 9039 to 9199 862 266 6100 to 6199 901 273 1082 to 7499 911 268 5077 to 9909 920 771 5321 to 5399 862 263 2713 to 9299 901 525 7122 to 7199 911 400 8948 to 8999 920 877 5500 to 5899 862 271 3600 to 5099 902 287 2500 to 7499 911 508 1620 to 1799 920 864 3480 to 3499 862 271 5000 to 5099 902 924 81268 to 1299 911 509 310 to 9399 920 837 5500 to 5899 863 871 5138 to 5199 902 948 1268 to 1299 911 509 310 to 9399 920 834 567 to 4599 863 847 5138 to 5199 902 984 1268 to 1299 911 523 3000 to 3999 921 333 7400 to 7499 863 849 5300 to 8299 903 870 6934 to 6999 912 882 658 to 0899 902 22 278 1048 to 1399 864 426 3972 to 3999 904 892 6048 to 1299 913 865 2218 to 0899 922 2280 2219 to 2099 864 520 6117 to 6136 904 892 6038 to 6599 913 818 3501 to 3999 922 287 200 2233 to 2299 865 151 5056 to 5699 904 892 6048 to 1299 913 818 3501 to 3999 922 220 2233 to 2299 865 151 5056 to 5699 904 892 6048 to 1299 913 818 3501 to 3999 922 277 30459 to 0499 865 500 4034 to 4099 905 510 6607 to 6799 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 510 6600 to 7099 914 526 6136 to 6999 923 493 9403 to 9599 866 604 3000 to 4899 905 873 6900 to 6999 914 526 613 86 to 6999 924 252 1400 to 1499 867 373 5623 to 5699 905 888 9100 to 7499 915 507 1396 1507 1507 1507 1507 1507 1507 1507 1507	860 275 3900	to	3999	900 556 4178	to	4199	910 219 8631	to	8699	918 951 7231	to	7299
861 158 2350 to         2599         900 936 0435 to         0499         910 536 2505 to         2599         919 814 3095 to         3199           861 367 5400 to         5499         901 058 5255 to         5280         910 958 7499 to         7599         919 915 2774 to         2787           861 979 7292 to         7499         901 287 5143 to         5199         911 245 2545 to         2599         920 309 9039 to         9199           862 263 9213 to         9299         901 287 1722 to         7199         911 400 8948 to         2599         920 309 9039 to         9199           862 271 8000 to         0999         902 188 1265 to         7199         911 508 1620 to         1799         920 865 75500 to         5899           862 271 8000 to         0999         902 198 9769 to         1299         911 508 1620 to         1799         920 864 3480 to         3499           863 871 5138 to         5199         902 984 1269 to         1299         911 503 3000 to         9399         921 863 4867 to         4599           863 349 5300 to         5399         902 985 6833 to         6899         912 287 203 to         9999         921 777 3762 to         3799           864 520 6117 to         3999         904 600 6523 to         6599         9	860 518 9629	to	9699	900 845 0044	to	0099	910 265 1100	to	1199	919 519 2786	to	2799
861 367 5400         to         5499         901 058 5255         to         5280         910 958 7499         to         7599         919 915 2774         to         2787           861 637 6010         to         6099         901 273 1082         to         1099         911 140 1000         to         2599         920 309 9039         to         9199           862 216 6100         to         6199         901 291 2789         to         2799         911 268 9077         to         9099         920 771 5321         to         5399           862 271 6800         to         0999         901 525 7122         to         7199         911 508 8048         to         8999         920 863 380         to         3499           862 271 5000         to         0999         902 189 3769         to         9799         911 509 9310         to         3999         920 863 4567         to         4599           863 871 5138         to         5199         902 985 60833         to         0899         912 282 0563         to         3999         921 333 7400         to         7499           863 871 5138         to         5399         902 985 60833         to         0899         912 882 0563         to <td>860 600 0021</td> <td>to</td> <td>0999</td> <td>900 936 0217</td> <td>to</td> <td>0299</td> <td>910 471 7273</td> <td>to</td> <td>7299</td> <td>919 536 0770</td> <td>to</td> <td>0799</td>	860 600 0021	to	0999	900 936 0217	to	0299	910 471 7273	to	7299	919 536 0770	to	0799
861 637 6010         to         6099         901 273 1082         to         1099         911 140 1000         to         2199         920 155 4662         to         4687           861 979 7292         to         7499         901 287 5143         to         5199         911 245 2545         to         2599         920 3039 9039         to         9199           862 263 9213         to         9299         901 525 7122         to         7199         911 400 8948         to         8999         920 857 5500         to         5899           862 271 0800         to         0999         902 089 1253         to         1299         911 508 1620         to         1799         920 864 3480         to         3499           862 271 0800         to         5099         902 198 9769         to         9799         911 509 9310         to         3999         920 864 3480         to         3499           862 3815 500         5099         902 985 0833         to         0899         911 507 9922         to         3999         921 477 3762         to         3799           864 920 6117         to         6136         904 802 6682         to         6599         913 605 2218         to         2899 </td <td>861 158 2350</td> <td>to</td> <td>2599</td> <td>900 936 0435</td> <td>to</td> <td>0499</td> <td>910 536 2505</td> <td>to</td> <td>2599</td> <td>919 814 3095</td> <td>to</td> <td>3199</td>	861 158 2350	to	2599	900 936 0435	to	0499	910 536 2505	to	2599	919 814 3095	to	3199
861 979 7292 to 7499 901 287 5143 to 5199 911 245 2545 to 2599 920 309 9039 to 9199 862 216 6100 to 6199 901 291 2789 to 2799 911 268 9077 to 9099 920 771 5321 to 5399 862 263 9213 to 9299 901 525 7122 to 7199 911 400 8948 to 8999 920 857 5500 to 5899 862 271 0800 to 0999 902 089 1253 to 1299 911 508 1620 to 1799 920 864 3480 to 3499 862 271 5000 to 5099 902 198 9769 to 9799 911 508 1620 to 1799 920 863 4567 to 4599 863 871 5138 to 5199 902 948 1269 to 1299 911 503 3000 to 3999 921 333 7400 to 7499 863 947 5000 to 8299 903 370 6934 to 6999 912 567 9922 to 9999 921 477 3762 to 3799 864 426 3972 to 8299 903 370 6934 to 6999 912 882 0563 to 0899 922 278 1048 to 1399 864 426 3972 to 6136 904 892 0378 to 0399 913 605 2218 to 2299 922 280 2019 to 2099 865 500 4034 to 4099 905 505 6216 to 2299 913 818 3501 to 3999 922 278 1048 to 1399 865 500 4034 to 4099 905 505 6216 to 2299 914 363 4300 to 3999 922 273 0459 to 0499 866 404 3400 to 3999 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9403 to 9699 866 369 918 to 918 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9403 to 9699 867 366 9108 to 9118 905 794 028 to 0299 915 510 6690 to 7099 914 896 4658 to 4699 923 810 7800 to 1299 868 143 8400 to 8599 905 873 7100 to 7299 915 516 6647 to 6999 914 529 665 500 4034 to 4099 905 5794 0000 to 0199 914 529 6185 to 6299 923 493 9403 to 9599 866 442 4100 to 4899 905 873 7100 to 7299 915 500 2783 to 2799 924 252 1400 to 1299 867 375 5623 to 5699 905 873 7100 to 7299 915 507 3980 924 533 2434 to 2399 868 569 520 to 5899 905 880 8900 to 8999 915 576 682 500 to 3999 924 533 2400 to 1499 868 569 500 to 3599 906 588 8900 to 8999 915 677 3982 to 3999 924 533 2400 to 2399 868 560 000 to 999 906 588 890 to 8999 915 673 3982 to 3999 924 533 2400 to 2399 868 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 505 3500 to 3599 907 725 8500	861 367 5400	to	5499	901 058 5255	to	5280	910 958 7499	to	7599	919 915 2774	to	2787
862 216 6100 to 6199 901 291 2789 to 2799 911 268 9077 to 9099 920 771 5321 to 5399 862 263 9213 to 9299 901 525 7122 to 7199 911 400 8948 to 8999 920 857 5500 to 5899 862 271 5000 to 5099 902 089 1253 to 1299 911 508 1620 to 1799 920 864 3480 to 3499 862 271 5000 to 5099 902 198 9769 to 9799 911 509 110 to 9399 920 963 4567 to 4599 863 871 5138 to 5199 902 948 1269 to 1299 911 523 3000 to 3999 921 933 7400 to 7499 863 949 5300 to 5399 902 985 0833 to 0899 912 057 9922 to 9999 921 477 3762 to 3799 864 486 3972 to 3999 904 600 6523 to 6599 913 605 2218 to 2299 922 280 2019 to 2099 864 520 6117 to 6136 904 892 0648 to 1299 913 709 2429 to 2499 922 280 2019 to 2099 865 151 0526 to 0599 904 892 0648 to 1299 913 818 3501 to 3999 922 773 0459 to 0499 865 803 6082 to 6099 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 442 4100 to 4899 905 510 6600 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 873 6900 to 6099 905 873 7100 to 7099 914 453 1366 to 1399 923 493 9403 to 9699 867 363 7403 to 7499 905 873 6900 to 6099 905 873 7100 to 7299 915 806 642 2 to 6099 924 533 2343 to 2399 867 333 7403 to 7499 905 873 6900 to 6099 915 167 3080 to 3999 924 553 3248 to 2399 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6099 924 553 2348 to 2399 868 169 4529 to 4599 905 880 8900 to 8999 915 574 6822 to 6099 924 553 2348 to 2399 868 169 4529 to 4599 905 880 8900 to 8999 915 574 6822 to 6999 924 553 2348 to 2399 868 514 9000 to 9099 906 158 1500 to 7299 915 671 3982 to 3999 924 553 363 00 to 3999 869 550 3500 to 3599 907 725 8500 to 8899 916 670 6352 to 6399 926 432 5907 to 5999 869 505 3500 to 3599 907 725 8500 to 8899 916 670 6352 to 5399 926 436 3600 to 3699 869 500 0000 to 999 906 558 8812 to 8899 916 670 6352 to 6399 926 436 3600 to 6399 926 432 5907 to 5999 869 505 3500 to 3599 907 725 8500 to 8899 916 670 6352 to 6399 926 436 3600 to 3699 869 500 0000 to 9999 908 562 2221 to 2299 916 640 3377 to 3399 925 336 6300 to 3699 869 505 3500 to 3599 907 725 8500 to 8899 916 670	861 637 6010	to	6099	901 273 1082	to	1099	911 140 1000	to	2199	920 155 4662	to	4687
862 263 9213         to         9299         901 525 7122         to         7199         911 400 8948         to         8999         920 857 5500         to         5899           862 271 0800         to         0999         902 089 1253         to         1299         911 508 1620         to         1799         920 864 3480         to         3499           862 271 5000         to         5099         902 198 9769         to         9799         911 503 900         to         9399         920 863 6467         to         4599           863 871 5138         to         5199         902 948 1269         to         1299         911 523 3000         to         3999         921 333 7400         to         7499           863 849 5300         to         5399         902 985 8833         to         6899         912 882 0563         to         0899         921 477 3762         to         3799           864 520 6117         to         6136         904 892 0378         to         6699         913 605 2218         to         2299         922 280 2219         to         2299           865 151 0526         to         0599         904 892 0648         to         1299         914 063 4300         to	861 979 7292	to	7499	901 287 5143	to	5199	911 245 2545	to	2599	920 309 9039	to	9199
862 271 0800         to         0999         902 089 1253         to         1299         911 508 1620         to         1799         920 864 3480         to         3499           862 271 5000         to         5099         902 198 9769         to         9799         911 509 9310         to         9399         920 963 4567         to         4599           863 871 5138         to         5399         902 985 0833         to         0899         912 057 9922         to         9999         921 477 3762         to         3799           864 088 8200         to         8299         903 370 6934         to         6999         912 882 0563         to         0899         912 882 0563         to         0899         922 278 1048         to         1399           864 426 3972         to         3999         904 600 6523         to         6599         913 605 2218         to         2299         922 280 2019         to         2099           864 520 6117         to         6136         904 892 0648         to         1299         913 818 3501         to         2499         922 280 2233         to         2299           865 505 450 60434         to         4099         905 566 2216         to	862 216 6100	to	6199	901 291 2789	to	2799	911 268 9077	to	9099	920 771 5321	to	5399
862 271 5000         to         5099         902 198 9769         to         9799         911 509 9310         to         9399         920 963 4567         to         4599           863 871 5138         to         5199         902 948 1269         to         1299         911 523 3000         to         3999         921 333 7400         to         7499           863 949 5300         to         5399         902 985 0833         to         0899         912 057 9922         to         9999         921 477 3762         to         3799           864 462 3972         to         3999         904 600 6523         to         66999         913 605 2218         to         2299         922 280 2019         to         2099           864 520 6117         to         6136         904 892 0378         to         0399         913 709 2429         to         2499         922 280 2203         to         2299           865 151 0526         to         0599         904 892 0648         to         1299         913 818 3501         to         3999         922 773 0459         to         0499           865 883 6082         to         6099         905 510 6607         to         6799         914 4063 4300         to <td>862 263 9213</td> <td>to</td> <td>9299</td> <td>901 525 7122</td> <td>to</td> <td>7199</td> <td>911 400 8948</td> <td>to</td> <td>8999</td> <td>920 857 5500</td> <td>to</td> <td>5899</td>	862 263 9213	to	9299	901 525 7122	to	7199	911 400 8948	to	8999	920 857 5500	to	5899
863 871 5138         to         5199         902 948 1269         to         1299         911 523 3000         to         3999         921 333 7400         to         7499           863 949 5300         to         5399         902 985 0833         to         0899         912 057 9922         to         9999         921 477 3762         to         3799           864 088 8200         to         8299         903 370 6934         to         6999         912 882 0563         to         0899         922 278 1048         to         1399           864 520 6117         to         6136         904 892 0378         to         0399         913 605 2218         to         2299         922 280 2219         to         2099           865 151 0526         to         0599         904 892 0648         to         1299         913 818 3501         to         3999         922 773 0459         to         0499           865 500 4034         to         4099         905 056 2216         to         2299         914 063 4300         to         4399         923 032 7000         to         7399           866 424 24100         to         4899         905 510 6647         to         6799         914 453 1366         to <td>862 271 0800</td> <td>to</td> <td>0999</td> <td>902 089 1253</td> <td>to</td> <td>1299</td> <td>911 508 1620</td> <td>to</td> <td>1799</td> <td>920 864 3480</td> <td>to</td> <td>3499</td>	862 271 0800	to	0999	902 089 1253	to	1299	911 508 1620	to	1799	920 864 3480	to	3499
863 949 5300         to         5399         902 985 0833         to         0899         912 057 9922         to         9999         921 477 3762         to         3799           864 088 8200         to         8299         903 370 6934         to         6999         912 882 0563         to         0899         922 278 1048         to         1399           864 520 6117         to         6136         904 892 0378         to         0399         913 709 2429         to         2499         922 280 2219         to         2099           865 15 10526         to         0599         904 892 0378         to         0399         913 709 2429         to         2499         922 280 2219         to         2099           865 15 10526         to         0599         904 892 0648         to         1299         913 818 3501         to         3999         922 773 0459         to         0499           865 500 4034         to         4099         905 516 6647         to         6799         914 346 7621         to         7644         923 045 3630         to         3699           866 883 6082         to         6099         905 510 6900         to         7099         914 453 1366         to	862 271 5000	to	5099	902 198 9769	to	9799	911 509 9310	to	9399	920 963 4567	to	4599
864 088 8200 to 8299 903 370 6934 to 6999 912 882 0563 to 0899 922 278 1048 to 1399 864 426 3972 to 3999 904 600 6523 to 6599 913 605 2218 to 2299 922 280 2019 to 2099 864 520 6117 to 6136 904 892 0378 to 0399 913 709 2429 to 2499 922 280 2233 to 2299 865 151 0526 to 0599 904 892 0648 to 1299 913 818 3501 to 3999 922 773 0459 to 0499 865 500 4034 to 4099 905 056 2216 to 2299 914 063 4300 to 4399 923 032 7000 to 7399 865 883 6082 to 6099 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 044 3000 to 3999 905 510 6600 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9881 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 363 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 883 8090 to 6999 915 546 6822 to 6999 924 533 2343 to 2399 868 169 4529 to 4599 905 880 8900 to 8999 915 567 3982 to 3999 905 889 7100 to 7199 915 671 3963 to 3990 924 533 2428 to 2499 868 514 9000 to 9299 906 158 1580 to 1599 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 922 214 to 2299 916 682 5300 to 5399 925 336 2300 to 2399 869 503 503 to 3699 907 725 8500 to 8599 916 670 6352 to 6399 926 436 3600 to 3699 869 503 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 9999 990 808 622 4225 to 4235 916 694 1414 to 1499 869 800 0000 to 9999 908 809 252 100 to 9299 916 669 41414 to 1499 869 800 0000 to 9999 999 908 622 4225 to 4225 to 4235 916 694 1414 to 1499 869 800 0000 to 9999 999 908 622 4225 to 4225 to 4235 916 694 1414 to 1499 869 800 0000 to 9999 999 908 809 254 150 216 to 9299 916 703 0802 to 0821	863 871 5138	to	5199	902 948 1269	to	1299	911 523 3000	to	3999	921 333 7400	to	7499
864 426 3972 to 3999 904 600 6523 to 6599 913 605 2218 to 2299 922 280 2019 to 2099 864 520 6117 to 6136 904 892 0378 to 0399 913 709 2429 to 2499 922 280 2233 to 2299 865 151 0526 to 0599 904 892 0648 to 1299 913 818 3501 to 3999 922 773 0459 to 0499 865 500 4034 to 4099 905 056 2216 to 2299 914 063 4300 to 4399 923 032 7000 to 7399 865 883 6082 to 6099 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 004 3000 to 3999 905 510 6900 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 867 366 9108 to 9118 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9681 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 906 588 891 to 1599 916 670 3982 to 3999 924 685 1957 to 1999 869 566 9200 to 9299 906 588 8812 to 8899 915 671 3982 to 3999 924 685 1957 to 1999 869 503 5000 to 3599 906 982 2214 to 2299 916 640 3377 to 3399 925 333 5900 to 6099 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 503 7030 to 999 999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	863 949 5300	to	5399	902 985 0833	to	0899	912 057 9922	to	9999	921 477 3762	to	3799
864 520 6117 to 6136 904 892 0378 to 0399 913 709 2429 to 2499 922 280 2233 to 2299 865 151 0526 to 0599 904 892 0648 to 1299 913 818 3501 to 3999 922 773 0459 to 0499 865 500 4034 to 4099 905 056 2216 to 2299 914 063 4300 to 4399 923 032 7000 to 7399 865 883 6082 to 6099 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 004 3000 to 3999 905 510 6900 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9681 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 363 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 373 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2399 868 566 9200 to 9299 906 158 158 1508 to 1599 915 673 3963 to 3990 924 433 2428 to 2399 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 670 6352 to 6399 926 432 5907 to 5999 869 503 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 999 999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	864 088 8200	to	8299	903 370 6934	to	6999	912 882 0563	to	0899	922 278 1048	to	1399
865 151 0526 to 0599 904 892 0648 to 1299 913 818 3501 to 3999 922 773 0459 to 0499 865 500 4034 to 4099 905 056 2216 to 2299 914 063 4300 to 4399 923 032 7000 to 7399 865 883 6082 to 6099 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 004 3000 to 3999 905 510 6900 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9681 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 633 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 400 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 436 3600 to 5999 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	864 426 3972	to	3999	904 600 6523	to	6599	913 605 2218	to	2299	922 280 2019	to	2099
865 500 4034 to 4099 905 056 2216 to 2299 914 063 4300 to 4399 923 032 7000 to 7399 865 883 6082 to 6099 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 004 3000 to 3999 905 510 6900 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9681 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 633 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	864 520 6117	to	6136	904 892 0378	to	0399	913 709 2429	to	2499	922 280 2233	to	2299
865 883 6082 to 6099 905 510 6647 to 6799 914 346 7621 to 7644 923 045 3630 to 3699 866 004 3000 to 3999 905 510 6900 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9681 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 633 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 671 3982 to 3999 924 685 1957 to 1999 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	865 151 0526	to	0599	904 892 0648	to	1299	913 818 3501	to	3999	922 773 0459	to	0499
866 004 3000 to 3999 905 510 6900 to 7099 914 453 1366 to 1399 923 493 9403 to 9599 866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9681 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 633 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 889 800 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 675 3217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 436 3600 to 3699 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	865 500 4034	to	4099	905 056 2216	to	2299	914 063 4300	to	4399	923 032 7000	to	7399
866 442 4100 to 4899 905 794 0000 to 0199 914 529 6185 to 6299 923 493 9681 to 9699 867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 633 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 671 3982 to 3999 924 685 1957 to 1999 868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	865 883 6082	to	6099	905 510 6647	to	6799	914 346 7621	to	7644	923 045 3630	to	3699
867 366 9108 to 9118 905 794 0288 to 0299 914 896 4658 to 4699 923 810 7800 to 8299 867 633 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 673 3982 to 3999 924 685 1957 to 1999 868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	866 004 3000	to	3999	905 510 6900	to	7099	914 453 1366	to	1399	923 493 9403	to	9599
867 633 7403 to 7499 905 873 6900 to 6999 915 187 8774 to 8779 924 252 1200 to 1299 867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 675 3217 to 3999 924 685 1957 to 1999 868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	866 442 4100	to	4899	905 794 0000	to	0199	914 529 6185	to	6299	923 493 9681	to	9699
867 737 5623 to 5699 905 873 7100 to 7299 915 300 2783 to 2799 924 252 1400 to 1499 868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 671 3982 to 3999 924 685 1957 to 1999 868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	867 366 9108	to	9118	905 794 0288	to	0299	914 896 4658	to	4699	923 810 7800	to	8299
868 169 4529 to 4599 905 880 8900 to 8999 915 546 6822 to 6999 924 533 2343 to 2399 868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 671 3982 to 3999 924 685 1957 to 1999 868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	867 633 7403	to	7499	905 873 6900	to	6999	915 187 8774	to	8779	924 252 1200	to	1299
868 173 8400 to 8599 905 889 7100 to 7199 915 671 3963 to 3980 924 533 2428 to 2499 868 514 9000 to 9099 906 158 1508 to 1599 915 671 3982 to 3999 924 685 1957 to 1999 868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	867 737 5623	to	5699	905 873 7100	to	7299	915 300 2783	to	2799	924 252 1400	to	1499
868 514 9000 to 9099 906 158 1508 to 1599 915 671 3982 to 3999 924 685 1957 to 1999 868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	868 169 4529	to	4599	905 880 8900	to	8999	915 546 6822	to	6999	924 533 2343	to	2399
868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	868 173 8400	to	8599	905 889 7100	to	7199	915 671 3963	to	3980	924 533 2428	to	2499
868 566 9200 to 9299 906 558 8812 to 8899 915 675 2217 to 2299 925 333 5900 to 6099 869 387 1150 to 1199 906 982 2214 to 2299 916 440 3377 to 3399 925 336 2300 to 2399 869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821	868 514 9000	to	9099	906 158 1508	to	1599	915 671 3982	to	3999	924 685 1957	to	1999
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869 505 3500 to 3599 907 725 8500 to 8599 916 670 6352 to 6399 926 432 5907 to 5999 869 523 7033 to 7099 907 815 0216 to 0257 916 682 5300 to 5399 926 436 3600 to 3699 869 800 0000 to 999 9999 908 622 4225 to 4235 916 694 1414 to 1499 870 054 4814 to 4899 908 936 9254 to 9299 916 703 0802 to 0821		to			to			to			to	
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<b>870 054 4814 to 4899</b> 908 936 9254 to 9299 916 703 0802 to 0821										220 100 0000		5555
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— Group2-Mail Theft, Violent Crimes, and Narcotics Investigations, Postal Inspection Service, 5-12-05

#### Missing, Lost, or Stolen Canadian Money Order Forms

#### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

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719 869 731	to	9 760	727 749 241	to	9 780	734 290 759	to	0 770	741 373 891	to	4 340
720 227 871	to	7 930	728 382 331	to	2 480	734 389 273	to	9 290	741 452 369	to	2 490
720 227 949	to	7 960	728 702 338	to	2 400	734 440 031	to	0 111	741 492 991	to	3 140
720 368 543	to	8 570	728 915 371	to	5 850	734 797 201	to	7 320	741 553 460	to	3 470
720 392 151	to	2 570	728 953 141	to	3 410	734 939 611	to	9 640	741 764 431	to	4 520
720 556 491	to	6 640	728 954 280	to	4 310	734 950 111	to	0 170	742 178 834	to	8 880
720 558 621	to	8 650	729 169 081	to	9 140	735 120 331	to	0 840	742 325 500	to	5 520
720 575 361	to	5 570	729 363 841	to	3 870	735 283 008	to	3 020	742 325 668	to	5 700
720 590 152	to	0 179	729 682 891	to	3 190	735 293 131	to	3 220	742 408 771	to	8 830
721 638 331	to	9 170	729 838 940	to	9 070	735 635 010	to	5 040	742 512 120	to	2 150
721 815 391	to	5 420	729 839 101	to	9 130	735 783 961	to	3 990	742 684 849	to	4 890
721 969 713	to	9 740	730 077 683	to	7 840	735 803 401	to	3 430	742 839 553	to	9 630
722 072 137	to	2 160	730 109 847	to	9 880	736 005 420	to	5 440	742 913 668	to	3 700
722 378 265	to	8 280	730 373 761	to	3 850	736 366 021	to	6 110	742 917 287	to	7 296
722 413 990	to	4 004	730 501 951	to	2 130	736 624 456	to	4 500	742 921 891	to	1 980
722 764 948	to	4 980	730 519 379	to	9 470	736 670 851	to	1 060	742 983 631	to	3 810
722 825 840	to	5 889	730 569 278	to	9 360	736 767 061	to	7 090	743 020 021	to	0 170
723 153 841	to	3 850	730 711 711	to	1 740	736 767 093	to	7 120	743 206 491	to	6 500
723 237 616	to	7 630	730 722 991	to	3 230	736 982 191	to	2 370	743 235 992	to	6 050
723 331 081	to	1 110	730 845 970	to	5 990	736 982 551	to	2 730	743 940 631	to	0 900
723 496 443	to	6 470	730 888 291	to	8 320	737 110 141	to	0 170	743 978 011	to	8 070
723 967 291	to	7 320	730 927 591	to	7 680	737 185 501	to	5 710	744 234 751	to	4 780
724 655 196	to	5 340	731 307 914	to	7 930	737 317 321	to	7 350	744 499 591	to	9 680
724 711 441	to	1 500	731 402 431	to	2 460	737 517 781	to	7 840	744 626 901	to	6 910
724 711 538	to	1 560	731 407 232	to	7 320	737 628 181	to	8 210	745 388 794	to	8 910
724 711 338	to	3 250	731 588 301	to	8 340	737 634 258	to	4 270	746 446 806	to	6 820
724 908 109	to	8 120	731 767 273	to	7 320	738 361 971	to	1 980	746 818 351	to	8 410
724 937 461	to	7 670	731 781 061	to	1 120	738 447 601	to	7 660	747 245 266	to	5 280
725 163 118	to	3 151	731 837 821	to	7 910	738 648 355	to	8 450	747 243 200	to	4 830
725 202 735	to		731 841 377	to	1 450	738 849 811	to	9 900	747 504 613	to	1 450
725 202 735	to	2 750 8 800	731 641 377	to	8 600	738 892 270	to		747 501 434	to	0 070
								2 290			
725 464 591	to	4 920	732 067 972	to	8 370	738 997 259	to	7 380	748 148 649	to	8 760
725 475 321	to	5 330	732 188 649	to	8 670	739 161 451	to	1 540	748 259 960	to	9 970
725 711 057	to	1 070	732 193 460	to	3 470	739 219 381	to	9 440	748 565 162	to	5 280
725 738 581	to	8 730	732 201 241	to	1 390	739 740 151	to	0 180	748 874 988	to	5 030
725 981 311	to	1 430	732 220 431	to	0 440	739 793 491	to	3 520	749 137 381	to	7 410
725 987 835	to	7 880	732 355 201	to	5 380	739 793 527	to	3 550	749 190 192	to	0 210
726 060 811	to	0 900	732 472 320	to	2 560	739 942 621	to	2 650	749 685 421	to	5 450
726 391 970	to	2 520	732 541 605	to	1 620	739 999 231	to	9 320	749 846 791	to	6 850
726 484 771 726 493 351	to to	4 800 5 300	732 572 221	to	2 490	740 011 517	to	1 530	749 993 131	to	3 580
726 504 031	to	4 063	732 586 479	to	6 710	740 030 701	to	0 970	750 071 587	to	1 610
726 504 070	to	4 090	732 994 037		4 080	740 261 740		1 820	750 408 167		8 183
726 504 331	to	4 390	733 163 449		3 460	740 265 811	to	6 290	750 438 421	to	8 501
726 563 701	to	4 060	733 297 171	to	7 290	740 299 111	to	9 170	750 743 911	to	4 030
726 599 371	to	9 460	733 446 631	to	7 110	740 299 231	to	9 260	750 779 118	to	9 400
726 626 356	to	6 370	733 474 665	to	4 770	740 329 266	to	9 320	750 910 981	to	1 010
727 182 271	to	2 510	733 704 482	to	4 570	740 889 081	to	9 090	750 960 841	to	0 900
727 416 181	to	6 240	733 751 041	to	1 130	741 010 421	to	0 530	751 296 211	to	6 240
727 481 431	to	1 460	734 009 101	to	9 130	741 113 041	to	3 370	751 539 121	to	9 180
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751 541 311	to	1 790	759 152 851	to	2 880	766 388 433	to	8 460	792 018 379	to	8 420
751 757 641	to	7 700	759 740 941	to	1 090	766 509 421	to	9 660	792 070 621	to	0 740
751 936 951	to	7 010	760 004 596	to	4 610	766 572 901	to	3 020	792 145 211	to	5 230
751 951 861	to	1 890	760 118 191	to	8 250	766 748 500	to	8 521	792 391 381	to	1 620
751 999 021	to	9 110	760 155 001	to	5 090	767 024 341	to	4 370	792 452 779	to	2 790
752 139 516	to	9 570	760 378 002	to	8 020	767 326 471	to	6 590	792 772 728	to	2 770
752 182 892	to	2 950	760 692 722	to	2 749	767 332 561	to	2 950	792 903 511	to	3 990
752 206 861	to	7 100	761 055 460	to	5 480	768 009 841	to	9 960	793 282 518	to	2 533
752 295 241	to	5 600	761 169 781	to	9 810	768 011 489	to	1 520	794 041 831	to	2 040
752 731 351	to	1 410	761 504 941	to	5 120	768 177 980	to	7 990	794 397 709	to	7 780
752 767 441	to	7 470	761 516 836	to	6 910	768 391 081 768 661 569	to	1 170	794 581 741 794 592 122	to	2 040
753 008 941	to	9 030	761 613 588	to	3 600	769 000 051	to to	1 650 0 080	795 032 251	to to	2 150 2 340
753 194 311	to	4 370	761 688 631	to	8 690	769 050 841	to	0 900	795 032 251	to	6 350
753 620 378	to	0 400	761 805 199	to	5 240	769 159 081	to	9 178	796 070 139	to	0 160
754 013 917	to	3 940	761 826 106	to	6 120	769 737 496	to	7 510	796 143 151	to	3 630
754 161 061	to	1 120	761 881 171	to	1 560	769 778 491	to	8 730	796 159 725	to	9 740
754 358 445	to	8 610	761 975 641	to	5 670	769 827 331	to	7 450	796 169 306	to	9 340
754 410 451	to	0 660	761 975 886	to	5 895	770 216 071	to	6 100	796 373 406	to	3 430
754 438 393	to	8 410	762 304 144	to	4 170	770 723 281	to	3 400	796 602 961	to	3 050
754 493 109	to	3 130	762 324 931	to	4 960	770 790 451	to	0 480	796 708 441	to	8 500
754 664 182	to	4 220	762 439 261	to	9 290	770 915 150	to	5 490	796 886 281	to	6 430
754 816 377	to	6 470	762 524 158	to	4 220	771 455 551	to	5 610	796 901 701	to	2 000
755 487 421	to	7 600	762 584 872	to	4 970	771 609 661	to	9 690	796 975 466	to	5 590
755 592 901	to	3 140	762 593 431	to	3 460	771 932 551	to	2 580	797 272 917	to	2 950
755 790 020	to	0 030	763 155 160	to	5 180	772 057 224	to	7 440	797 519 441	to	9 460
755 791 730	to	1 800	763 178 631	to	8 660	772 162 660	to	3 070	797 519 731	to	0 240
755 926 951	to	7 070	763 506 001	to	6 060	772 718 615	to	8 640	797 535 181	to	5 330
755 934 332	to	4 510	763 522 141	to	2 470	772 940 140	to	0 160	798 040 053	to	0 080
755 957 701	to	8 000	763 717 694	to	7 800	772 970 886	to	0 940	798 055 813	to	5 830
755 962 981	to	3 280	763 826 461	to	6 520	773 009 419	to	9 430	798 055 891	to	5 950
756 035 371	to	5 490	763 900 460	to	0 471	773 112 031	to	2 060	798 326 371	to	6 520
756 301 257	to	1 290	763 900 479	to	0 530	773 125 387	to	5 410	798 339 167	to	9 210
756 371 565	to	1 580	763 917 271	to	7 750	773 179 320	to	9 410	798 562 411	to	2 440
756 876 031	to	6 120	764 125 801	to	5 860	773 202 989	to	3 140	798 632 461	to	2 490
756 876 151	to	6 240	764 284 525	to	4 560	773 208 991	to	9 290	798 807 151	to	7 510
756 970 129	to	0 140	764 526 241	to	6 330	773 231 311	to	1 340	798 944 761	to	5 030
757 059 613	to	9 630	764 601 421	to	1 600	773 348 739	to	8 940	799 133 191	to	3 220
757 039 013	to	8 560	764 650 231	to	0 470	773 348 739	to	8 940	799 177 626	to	7 650
						773 575 891	to	5 950	799 854 751	to	5 200
757 086 209	to	6 240	764 984 371	to	4 850	773 852 971 <b>790 448 020</b>	to	3 030	800 044 320	to	4 410
757 240 591	to	0 650	765 003 667	to	3 680		to	8 460 7 530	800 211 901	to	2 440
757 277 371	to	7 700	765 042 517	to	2 540 4 970	790 597 485 790 911 883	to	7 530 1 900	800 427 530 800 872 741	to	7 540 2 830
757 291 591	to	2 730	765 194 728 765 387 365		7 450	790 911 883	to to	7 550	801 349 801	to to	9 830
757 964 251	to	4 280	765 541 801	to	2 100	791 037 441	to	9 290	801 676 681	to	7 100
758 067 001	to	7 090	765 638 461	to to	8 970	791 374 483	to	4 500	802 967 821	to	7 940
758 105 221	to	5 250	765 647 101	to	7 190	791 387 971	to	8 030	803 217 601	to	7 780
758 324 941	to	5 000	765 813 781	to	4 029	791 447 521	to	7 850	803 729 731	to	9 850
758 593 628	to	3 650	765 879 314	to	9 390	791 451 151	to	1 240		to	7 520
758 709 038	to	9 060	765 954 001	to	4 030	791 500 009	to	0 470	804 138 181	to	8 420
758 744 101	to	4 160		to	0 320	791 771 431	to	1 490		to	2 710
758 850 883	to	0 900		to	5 750	792 004 293		4 320	33.332 111		
758 860 951	to	1 550	766 158 824		8 840	. == 55 . <b>=</b> 50					I
			· <del>-</del> ·	-							

## **Counterfeit Canadian Money Order Forms**

#### **Do Not Cash**

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687.262.525
679,751,983	687.262.526
679,800,207	687.287.578
681,130,536	, ,
681,844,376	687,287,581
683,594,542	687,287,582
684,683,610	694,063,898
686,619,878	694,063,899
686,619,886	694,063,980
686,619,887	701,321,725

 Group2-Mail Theft, Violent Crimes, and Narcotics Investigations, Postal Inspection Service, 5-12-05

## **Toll-Free Number Available to Verify Canadian Money Orders**

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

 Group2-Mail Theft, Violent Crimes, and Narcotics Investigations, Postal Inspection Service, 5-12-05

#### **Overseas Military Mail**

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1630.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under "Changes" appear in bold in the APO/FPO Table below.

#### Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09391	Activate	Immediately	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
APO AE 09791	Close	Immediately	

We have eliminated "Not Active" entries from the table below to save space and paper.

#### **APO/FPO Table**

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-V	09089	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-
09007	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U		H1-M-N-R-R1-V-Z1
09009	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09177	A1-B-B1-C-D-U	09303	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1
09012	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	00005	
09013	A1-B-B1-C-D-U-Z1	09096	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1
09014	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-
09021	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	03000	H1-R-R1-U2-V-Z1
09028	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1
09031	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09211	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-
09033	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V		H1-M-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-
09036	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U		H1-M-R-R1-V-Z1
09042	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-
09045	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U		H1-M-R-R1-U2-V-Z1
09046	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09050	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09229	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F-
09053	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V	09012	H1-R-R1-U2-V-Z1
09054	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U	09313	A-A1-B-B1-C1-E2-F-
09056	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09245	A1-B-B1-C-D-U		H1-M-R-R1-U2-V-Z1
09058	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-
09059	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U		H1-M-R-R1-V-Z1
09060	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F-
09063	A1-B-B1-C-D-L-U	09140	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U		H1-M-N-R-R1-V-Z1
09067	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1
09069	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F-
09074	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U	09317	H1-M-R-R1-U2-V-Z1
09076	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F-
09080	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U		H1-M-N-R-R1-V-Z1
09081	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-	09320	A-A1-B-B1-C1-E2-F-
09086	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U		H1-M-R-R1-V-Z1		H1-M-R-R1-V-Z1

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09321	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09353	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z-	09532 09534	A1-B-V A1-B-V
09322	A-A1-B-B1-C1-E2-F-	09354	A-A1-B-B1-C1-E2-F-		Z1	09542	A1-B-V
	H1-R-R1-U2-V-Z1		H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-	09543	A1-B-V
09323	A-A1-B-B1-C1-E2-F-	09355	A-A1-B-B1-C1-E2-F-		H1-I-M-R-R1-U2-V-Z- Z1	09545	A1-B-V
	H1-M-R-R1-U2-V-Z1		H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F-	09549	A1-B-V
09324	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09356	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1		H1-I-M-R-R1-U2-V-Z- Z1	09550	A1-B-V
09325	A-A1-B-B1-C1-E2-F-	09357	A-A1-B-B1-C1-E2-F-	09390	A-A1-B-B1-C1-E2-F-	09554	A1-B-B1-V
	H1-M-N-R-R1-V-Z1		H1-M-R-R1-V-Z1		H1-M-R-R1-V-Z1	09556	A1-B-V
09326	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09358	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09557 09564	A1-B-V A1-B-V
09327	A-A1-B-B1-C1-E2-F-	09359	A-A1-B-B1-C1-E2-F-	09393	A-A1-B-B1-C1-E2-F-	09565	A1-B-V
	H1-M-R-R1-V-Z1		H1-M-R-R1-V-Z1		H1-M-R-R1-V-Z1	09566	A1-B-V
09328	A-A1-B-B1-C1-E2-F-	09360	A1-B-B1-V	09394	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09567	A1-B-V
	H1-M-R-R1-V-Z1	09361	A-A1-B-B1-C1-E2-F-	00005		09568	A1-B-V
09329	A-A1-B-B1-C1-E2-F-		H1-R-R1-U2-V-Z1	09395	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09569	A1-B-V
	H1-I-M-R-R1-U2-V-Z- Z1	09362	A-A1-B-B1-C1-E2-F-	09396	A-A1-B-B1-C1-E2-F-	09570	A1-B-V
09330	A-A1-B-B1-C1-E2-F-		H1-M-R-R1-U2-V-Z1	09090	H1-M-R-R1-U2-V-Z1	09573	A1-B-V
00000	H1-M-R-R1-V-Z1	09363	A-A1-B-B1-C1-E2-F-	09397	A-A1-B-B1-C1-E2-F-	09574	A1-B-V
09331	A-A1-B-B1-C1-E2-F-		H1-M-N-R-R1-V-Z1		H1-M-R-R1-V-Z1	09575	A1-B-V
	H1-M-R-R1-V-Z1	09364	A-A1-B-B1-C1-E2-F-	09399	A-A1-B-B1-C-F-M-V-	09576	A1-B-V
09332	A-A1-B-B1-C1-E2-F-		H1-M-R-R1-V-Z1		Z1	09577	A1-B-V
	H1-M-R-R1-V-Z1	09365	A-A1-B-B1-C1-E2-F-	09409	A1-B-B1-C-C1-U-V	09578	A1-B-V
09333	A-A1-B-B1-C1-E2-F-		H1-M-R-R1-V-Z1	09420	A1-B-B1-C-C1-U	09579	A1-B-V
	H1-M-R-R1-V-Z1	09366	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09421	A1-B-B1-C-C1-U	09581	A1-B-V
09334	A-A1-B-B1-C1-E2-F-			09447	A1-B-B1-C-C1-U-V	09582	A1-B-V
	H1-M-R-R1-V-Z1	09367	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09454	A1-B-B1-C-C1-U-V	09586	A1-B-V
09336	A-A1-B-B1-C1-E2-F-	09368	A-A1-B-B1-C1-E2-F-	09456	A1-B-B1-C-C1-U	09587	A1-B-V
00007	H1-R-R1-U2-V-Z1	09306	H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U	09588	A1-B-V
09337	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09371	A-A1-B-B1-C1-E2-F-	09461	A1-B-B1-C-C1-U	09589	A1-B-B1-V
09338	A-A1-B-B1-C1-E2-F-	00071	H1-M-R-R1-U2-V-Z1	09463	A1-B-B1-C-C1-U	09590	A1-B-V
09336	H1-M-R-R1-U2-V-Z1	09372	A-A1-B-B1-C1-E2-F-	09464	A1-B-B1-C-C1-U	09591	A1-B-V
09339	A-A1-B-B1-C1-E2-F-		H1-M-R-R1-U2-V-Z1	09468	A1-B-B1-C-C1-U	09593	A1-B-V
00000	H1-M-N-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F-	09469	A1-B-B1-C-C1-U	09594	A1-B-V
09340	A-A1-B-B1-C1-F-R-V		H1-M-R-R1-U2-V-Z1	09470	A1-B-B1-C-C1-U	09595	A1-B-V
09342	A-A1-B-B1-C1-E2-F-	09374	A-A1-B-B1-C1-E2-F-	09494	A1-B-B1-C-C1-U	09596	A1-B-V
	H1-M-R-R1-V-Z1		H1-M-R-R1-U2-V-Z1	09496	A1-B-B1-C-C1-U-V	09599	A1-B-V
09343	A-A1-B-B1-C-C1-D-	09375	A-A1-B-B1-C1-E2-F-	09498	A1-B-B1-C-C1-U	09601	A1-B-B1-C-F-F1-U
	F-F1-H-M-N-R-R1-V-		H1-M-N-R-R1-V-Z1	09499	A1-B-B1-C-C1-U	09602	A1-B-B1-C-F-F1-N-U
00044	Z-Z1	09378	A-A1-B-B1-C1-E2-F-	09501	A1-B-V	09603	A1-B-B1-C-F-F1-U
09344	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1		H1-M-R-R1-U2-V-Z1	09502	A1-B-V	09604	A1-B-B1-C-F-F1-U
09345	A-A1-B-B1-C1-E2-F-	09379	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09503	A1-B-V	09609	A1-B-B1-C-F-U
09343	H1-M-R-R1-V-Z1	00000		09504	A1-B-V	09610	A1-B-B1-C-F-U
09346	A-A1-B-B1-C1-E2-F-	09380	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09505	A1-B-V	09612	A1-B-B1-C-F-U
00010	H1-M-R-R1-U2-V-Z1	09381	A-A1-B-B1-C1-E2-F-	09506	A1-B-V	09613	A1-B-B1-C-F-U-V
09347	A-A1-B-B1-C1-E2-F-	09001	H1-M-R-R1-U2-V-Z1	09507	A1-B-V	09617	A1-B-B1-C-F-U
	H1-M-R-R1-V-Z1	09383	A-A1-B-B1-C1-E2-F-	09508	A1-B-V	09618	A1-B-B1-C-F-U
09348	A-A1-B-B1-C1-E2-F-	22000	H1-M-R-R1-V-Z1	09509	A1-B-V	09619	A1-B-B1-C-F-U
	H1-M-R-R1-U2-V-Z1	09384	A-A1-B-B1-C1-E2-F-	09510	A1-B-V	09620	A1-B-B1-C-F-U
09350	A-A1-B-B1-C1-E2-F-		H1-M-R-R1-V-Z1	09511	A1-B-V	09621	A1-B-B1-C-F-U
	H1-M-N-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F-	09517	A1-B-V	09622	A1-B-B1-C-F-U
09352	A-A1-B-B1-C1-E2-F-		H1-I-M-R-R1-U2-V-Z-	09521	A1-B-V	09623	A1-B-B1-C-F-U
I	H1-M-R-R1-V-Z1		Z1	09524	A1-B-V	09624	A1-B-B1-C-F-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09625	A1-B-B1-C-F-U	09734	A-A1-B-B1-B2-C-C1-	09833	A1-B-B1-U1-V-Z1	34034	A1-B-B1-M-N-V-Z1
09626	A1-B-B1-C-F-U		D-F-I-M-N-Q-R-R1-T-	09834	A1-B-B1-V-Z1	34035	A1-B-B1-H-M-N-V-Z1
09627	A1-B-B1-C-F-U	09735	V-Z-Z1 A1-B-B1-N-V-Z1	09835	A-A1-B-B1-V-Z1	34036	A1-B-M-N-V-Z1
09628	A1-B-B1-C-F-F1-U-V	09735	A-A1-B-B1-B2-C-C1-	09836	A-A1-B-B1-C-F-M-V-	34037	A1-B-B1-C-F-H-I-M-
09630	A1-B-B1-C-F-U-V	09730	D-F-I-M-N-Q-R-R1-T-		Z1		N-V-Z-Z1
09631	A1-B-B1-C-F-U		V-Z-Z1	09837	A1-B-B1-V-Z1	34038	A1-B-B1-M-N-V-Z1
09636	A1-B-B1-C-F-U	09737	A-A1-B-B1-B2-C-C1-	09838	A1-B-B1-V-Z1	34039	A1-B-N-V-Z1
09642	A1-B-B1-N-U		D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09839	A-A1-B-B1-U-V-Z1	34040	A1-B-V-Z1
09643	A1-B-B1-U	09738	A-A1-B-B1-B2-C-C1-	09840	A-A1-B-B1-V-Z1	34041	A1-B-B1-M-N-U-V-Z1
09644	A1-B-B1-U	00700	D-F-I-M-N-Q-R-R1-T-	09841	A-A1-B-B1-U-Z1	34042	A1-B-B1-D-F-M-N-V-
09645	A1-B-U		V-Z-Z1	09842	A-A1-B-B1-Z1	0.40.40	Z1
09647	A1-B-B1-N-U	09739	A-A1-B-B1-B2-C-C1-	09843	A-A1-B-B1-U-V-Z1	34043	A1-B-B1-D-F-M-N-V- Z1
09648	A1-B-B1-N-U-V-Z1		D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09844	A-A1-B-B1-U-V-Z1	34050	A1-B-V
09649	A1-B-B1-U	09777	A-A1-B-B1-C-E1-N	09852	A1-B-B1-E2-E3-F-	34055	A1-B-V A1-B-N-V-Z1
09701	A-A1-B-B1-B2-C-C1-	09779	A-A1-B-B1-F-R-V		H1-N-R-R1-U1-V-Z1	34058	A1-B-B1-V-Z1
	D-F-I-M-N-Q-R-R1-T-	09780	A-A1-B-B1-F-R-V	09853	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	34071	A1-B-I-M-N-V-Z
09703	V-Z-Z1 A1-B-B1-C-F1	09788	A-A1-B-B1-F-R-V	09855	A-A1-B-B1-C1-E2-F-	34076	A1-B-B1-F1-N-V-Z1
09703	A1-B-B1-C-D-V	09789	A-A1-B-B1-F-R-V	09633	H1-R-R1-U2-V-Z1	34078	A1-B-B1-F1-N-V-Z1
09704	A1-B-B1-U	09790	A-A1-B-B1-C1-F-R-V	09856	A-A1-B-B1-C1-E2-F-	34079	A1-B-B1-F1-N-V-Z1
09705	A1-B-B1-C-N-U-V	09793	A-A1-B-B1-F-R-V		H1-M-R-R1-V-Z1	34090	A1-B-V
09700	A1-B-B1-C-N-U-V	09797	A1-B-B1-C-D-P-V	09858	A1-B-B1-E2-E3-F-	34091	A1-B-V
09707	A1-B-B1	09801	A-A1-B-B1-C1-E2-F-		H1-N-R-R1-U1-V-Z1	34092	A1-B-V
09708	A1-B-B1-F1		H1-M-N-R-R1-V-Z1	09865	A-A1-B-B1-V-Z1	34093	A1-B-V
09709	A1-B-B1-C-C1-F1-M-	09802	A-A1-B-B1-C1-E2-F-	09868	A-A1-B-B1-U-V-Z1	34095	A1-B-V
03710	R-R1-U		H1-I-M-R-R1-V-Z-Z1	09880	A-A1-B-B1-C1-E2-F-	34098	A1-B-V
09711	A1-B-B1-F1-Z1	09803	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1		H1-R-R1-U-V-Z1	34099	A1-B-V
09713	A1-B-B1-C-F1	09804	A-A1-B-B1-F-Z1	09889	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	96201	A-A1-B
09714	A1-B-B1-C-C1-F1-M-	09806	A-A1-B-B1-C1-E2-F-	09890	A1-B-B1-E2-F-H1-N-	96202	A-A1-B1-U-V
	R-R1-U		H1-M-N-R-R1-V-Z1	03030	R-R1-U2-V-Z1	96203	A-A1-B
09715	A1-B-B1-F1	09807	A-A1-B-B1-C1-E2-F-	09892	A-A1-B-B1-F-N-R-	96204	A-A1-B-B1
09716	A1-B-B1-C-D-N-U-V		H1-M-N-R-R1-V-Z1		R1-V-Z1	96205	A-A1-B-B1-U
09717	A1-B-B1-M-W	09808	A-A1-B-B1-C-C1-F-I-	09898	A1-B-B1-E2-F-H1-R-	96206	A-A1-B-B1-U
09718	A1-B-B1-F-I-N-U-V		V-Z-Z1		R1-U2-V-Z1	96207	A-A1-B-B1-V
09719	A1-B-B1-C-F1-V	09809	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34002	A1-B-B1-N-U-Z1	96208	A-A1-B-B1-U
09720	A1-B-B1-U-V	09811	A1-B-B1-E2-E3-F-	34006	A-A1-B-B1-C1-F1-N- V-Z1	96212	A-A1-B-B1-U
09721	A1-B-B1-N-U-V-Z1	00011	H1-N-R-R1-U1-V-Z1	04007		96213	A-A1-B-B1-U
09723	A1-B-B1-N-U-V-Z1	09812	A1-B-B1-E2-E3-F-F1-	34007	A-A1-B-B1-C1-F1-V- Z1	96214	A-A1-B-B1-U
09724	A1-B-B1-C-C1-F1-M- R-R1-U		I-N-R-U-V-Z-Z1	34008	A-A1-B-B1-C1-F1-V-	96215	A-A1-B-B1-U-V
00705		09814	A1-B-B1-E2-E3-F-F1-	0.000	Z1	96217	A-A1-B-B1-U-V
09725 09726	A1-B-B1-C A1-B-B1-N-U	00010	I-N-R-U-V-Z-Z1	34019	A-B-M-N-V-Z1	96218	A-A1-B-B1-U
		09819	A-A1-B-F-P-V-Z1	34020	A1-B-B1-M-N-V-Z1	96219	A-A1-B-B1-U-V
09727	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T-	09821	A-A1-B-F-V-Z1	34021	A1-B-M-N-V-Z1	96220	A-A1-B-B1-U-V
	V-Z-Z1	09822	A-A1-B-F-V-Z1	34022	A1-B-B1-D-F-M-N-V-	96221	A-A1-B-B1-U-V
09728	A1-B-B1-C-F1-U-V	09823	A-A1-B-F-V-Z1		Z1	96224	A-A1-B-B1-U
09729	A1-B-B1-N-U-V	09824 09825	A-A1-B-F-V-Z1 A-A1-B-B1-B2-C-C1-	34023	A1-B-B1-M-N-V-Z1	96251	A-A1-B-B1-U
09730	A-A1-B-B1-B2-C-C1-	09623	D-F-I-M-N-Q-R-R1-T-	34024	A1-B-B1-M-N-V-Z1	96257	A-A1-B-B1-U
	D-F-I-M-N-Q-R-R1-T- V-Z-Z1		V-Z-Z1	34025	A1-B-B1-F-N-U-V-Z1	96258	A-A1-B-B1-U
09731	A-A1-B-B1-B2-C-C1-	09827	A-A1-B-F-Z1	34026	A1-B-B1-M-N-V-Z1	96259	A-A1-B-B1-U
33751	D-F-I-M-N-Q-R-R1-T-	09828	A1-B-N-V-Z1	34030	A1-B-B1-M-N-V-Z1	96260	A-A1-B-B1-U
	V-Z-Z1	09830	A1-B-B1-C-N-V-Z1	34031	A1-B-B1-M-N-V-Z1	96262	A-A1-B-B1-U-V
09732	A1-B-B1-N-V-Z1	09831	A1-B-B1-F-N-U-V-Z1	34032	A1-B-M-N-V-Z1	96264	A-A1-B-B1-U
09733	A1-B-B1-V	09832	A-B-B1-U1-V-Z1	34033	A1-B-C-F-M-N-V-Z1	96266	A-A1-B-B1-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96267	A-A1-B-B1-U-V	96365	A1-B-B1-M-V-W	96535	A-A1-B-B1-F-V	96616	A-A1-B-B1-V-Z1
96269	A-A1-B-B1-U	96367	A1-B-B1-L-M-W	96536	A1-B-B1-V	96617	A1-B-V
96271	A-A1-B-B1-U	96368	A1-B-B1-M-W	96537	A1-B-B1-V	96619	A1-B-V
96275	A-A1-B-B1-V	96370	A1-B-B1-F-F1-F2-M-	96538	A1-B-B1-V	96620	A1-B-V
96276	A-A1-B-B1		W	96540	A1-B-B1-V	96621	A1-B-V
96278	A-A1-B-B1-U	96372	A1-B-B1-M-W	96541	A1-B-B1-V	96622	A1-B-V
96283	A-A1-B-B1-U	96373	A1-B-B1-M-W	96542	A1-B-B1-V	96623	A1-B-V
96284	A-A1-B-B1-U-V	96374	A1-B-B1-M-W	96543	A1-B-B1-P-V	96624	A1-B-V
96297	A-A1-B-B1-U	96375	A1-B-B1-M-W	96544	A1-B-F-N-U3-V	96628	A1-B-V
96306	A1-B-B1-F-F1-F2-M-	96376	A1-B-B1-M-W	96546	A1-B-F-U3	96629	A1-B-V
	W	96377	A1-B-B1-M-W	96548	A-A1-B-B1-H-M-U	96634	A1-B-V
96309	A1-B-B1-M-V-W	96378	A1-B-B1-M-W	96549	A-A1-B-B1-H-M-U	96635	A1-B-V
96310	A1-B-B1-M-W	96379	A1-B-B1-M-W	96550	A-A1-B-B1-H-M-U-V	96643	A1-B-V
96311	A1-B-B1-M-W	96384	A1-B-B1-M-W	96551	A-A1-B-B1-H-M-U	96657	A1-B-V
96313	A1-B-B1-F-F1-F2-M-	96386	A1-B-B1-M-W	96553	A-A1-B-B1-H-M-N-U-	96660	A1-B-V
00040	W	96387	A1-B-B1-M-W		V	96661	A1-B-V
96319	A1-B-B1-M-W	96388	A1-B-B1-M-W	96554	A-A1-B-B1-H-M-U	96662	A1-B-V
96321	A1-B-B1-F-F1-F2-M- W	96401	A1-B-B1-F-N-V-Z1	96555	A1-B-B1-F-M-V	96663	A1-B-V
96322	A1-B-B1-F-F1-F2-M-	96424	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z-	96557	A1-B-B1-F-M-V	96664	A1-B-V
00022	W		Z1	96595	A1-B-B1-V	96665	A1-B-V
96323	A1-B-B1-M-V-W	96425	A-A1-B-B1-C1-E2-F-	96598	A1-B-B1-V	96666	A1-B-V
96326	A1-B-B1-M-W		H1-I-M-R-R1-U2-V-Z- Z1	96599	A1-B-B1-V	96667	A1-B-V
96328	A1-B-B1-M-W	96426	A-A1-B-B1-C1-E2-F-	96601	A1-B-V	96668	A1-B-V
96330	A1-B-B1-M-W	30420	H1-I-M-R-R1-U2-V-Z-	96602	A1-B-V	96669	A1-B-V
96336	A1-B-B1-M-V-W		Z1	96603	A1-B-V	96670	A1-B-V
96337	A1-B-B1-M-W	96427	A-A1-B-B1-C1-E2-F-	96604	A1-B-V	96671	A1-B-V
96338	A1-B-B1-M-W		H1-I-M-R-R1-U2-V-Z- Z1	96605	A1-B-O-V	96672	A1-B-V
96339	A1-B-B1-M-V-W	96490	A1-B-B1-V	96606	A1-B-V	96673	A1-B-V
96343	A1-B-B1-M-W	96507	A-A1-B-F-V	96607	A1-B-V	96674	A1-B-V
96347	A1-B-B1-F-F1-F2-M-	96511	A1-B-B1-I-N-V	96608	A1-B-V	96675	A1-B-V
	W	96515	A1-B-B1-F	96609	A1-B-V	96677	A1-B-V
96348	A1-B-B1-F-F1-F2-M-	96517	A1-B-B1-F-U3-V	96610	A1-B-V	96678	A1-B-V
	W	96518	A1-B-B1-V	96611	A1-B-V	96679	A1-B-V
96349	A1-B-B1-F-F1-F2-M- W	96520	A1-B-F-U3-V	96612	A1-B-V	96681	A1-B-V
96350	A1-B-B1-F-F1-F2-M-	96521	A1-B-F-N	96613	A-A1-B-B1-C1-E2-F-	96682	A1-B-V
90000	W	96522	A1-B-F-N-U		H1-I-M-R-R1-U2-V-Z- Z1	96683	A1-B-V
96351	A1-B-B1-F-F1-F2-M-	96530	A-A1-B-B1-H-M-N-U-	96614	A-A1-B-B1-C1-E2-F-	96684	A1-B-V
	W	1	V	00014	H1-I-M-R-R1-U2-V-Z-	96686	A1-B-V
96362	A1-B-B1-F-F1-F2-M-	96531	A1-B-B1-H-M-U-V		Z1	96687	A1-B-V
	W	96534	A-A1-B-F	96615	A1-B-V	96698	A1-B-V

#### RESTRICTIONS

#### LEGEND

PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label)

PS Form 2976-A, Customs Declaration and Dispatch Note

AAFES = Army and Air Force Exchange Service

APO = Army/Air Force Post Office Box R = Retired military personnel **FPO** = Fleet Post Office DMM = Domestic Mail Manual MOM = Military Ordinary Mail MPO = Military Post Office PAL = Parcel Airlift **PSC** = Postal Service Center SAM Space Available Mail

USDA = United States Department of Agriculture
Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B1.** PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

- **B2.** All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.
  - C. Cigarettes and other tobacco products are prohibited.
- **C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
  - D. Coffee is prohibited.
- E1. Medicines or vaccines not conforming to French laws are prohibited.
- **E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.
- E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
- **F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.
- F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

- **F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.
- **G.** Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.
- **H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.
  - **H1.** Pork or pork by-products are prohibited.
- $\mbox{\bf I.}$  Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

 Length
 72" length and girth combined

 42"
 24" girth

 over 44" to 46"
 20" girth

 over 46" to 48"
 16" girth

 Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

- I1. This restriction does not apply to registered mail.
- **I2.** This restriction does not apply to official government mail marked MOM.
  - J. Parcels may not exceed 108 inches in length and girth combined.
- **K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
  - L. All official mail is prohibited.
  - M. Fruits, animals, and living plants are prohibited.
  - N. Registered mail is prohibited.
- Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.
  - P. APO is used for the receipt and dispatch of official mail only.
- **Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
- ${\bf R.}\,$  All alcoholic beverages, including those mailable under DMM C021, are prohibited.
- R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
- **T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
- U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."
- **U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.
- $\mbox{\bf U2.}$  Mail is limited to First-Class Mail letters only when addressed to Box R.
- **U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
  - V. Express Mail Military Service (EMMS) not available from any origin.
- **W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
- X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
- Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
  - Z. No outside pieces (OSPs).
- **Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

International Network Operations,
 Network Operations Management, 5-12-05

# CUT ALONG DOTTED LINE

## Displaying the U.S. Flag and the POW-MIA Flag

#### U.S. Flag at Half-Staff

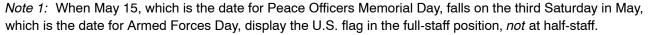
#### How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.

#### Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- July 27: National Korean War Veterans Armistice Day.
- December 7: National Pearl Harbor Remembrance Day.



Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until 12 noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.



#### How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.



Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following sections in the Administrative Support Manual (ASM):

- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.

— Communication Integration, Public Affairs and Communications, 5-12-05









NOTICE TO ALL EMPLOYEES

## **THRIFT SAVINGS PLAN FACT SHEET**

Percentage returns released May 3, 2005, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	l* Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	_	-2.66	_	7.75
1995	7.03	18.31	18.47	37.41	37.58	_	33.48	_	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25

<sup>\*</sup>Rates of return for May (inception of S and I Funds) through December 2001.

2004 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	l Fund	EAFE Stock Index
May	0.39	-0.50	-0.40	1.37	1.37	1.50	1.52	0.30	0.34
June	0.38	0.60	0.57	1.86	1.94	2.72	2.75	2.89	2.19
July	0.38	1.00	0.99	-3.24	-3.31	-5.52	-5.54	-3.76	-3.25
Aug.	0.38	1.88	1.91	0.34	0.40	0.00	0.01	1.00	0.44
Sept.	0.38	0.29	0.27	1.11	1.08	3.92	3.84	2.05	2.61
Oct.	0.38	0.87	0.84	1.52	1.53	1.85	1.85	3.94	3.41
Nov.	0.28	-0.86	-0.80	4.08	4.05	6.96	6.98	6.16	6.83
Dec.	0.38	0.97	0.92	3.36	3.40	4.17	4.27	4.38	4.39
2005								•	
Jan.	0.37	0.58	0.63	-2.40	-2.44	-3.39	-3.39	-1.87	-1.83
Feb.	0.37	-0.57	-0.59	2.06	2.10	2.04	1.94	4.34	4.32
March	0.37	-0.48	-0.51	-1.71	-1.77	-1.86	-1.92	-2.52	-2.51
April	0.37	1.35	1.35	-1.90	-1.90	-3.72	-3.65	-2.27	-2.35
LAST 12 MONTHS	4.53	5.21	5.26	6.35	6.34	8.20	8.19	15.00	14.95

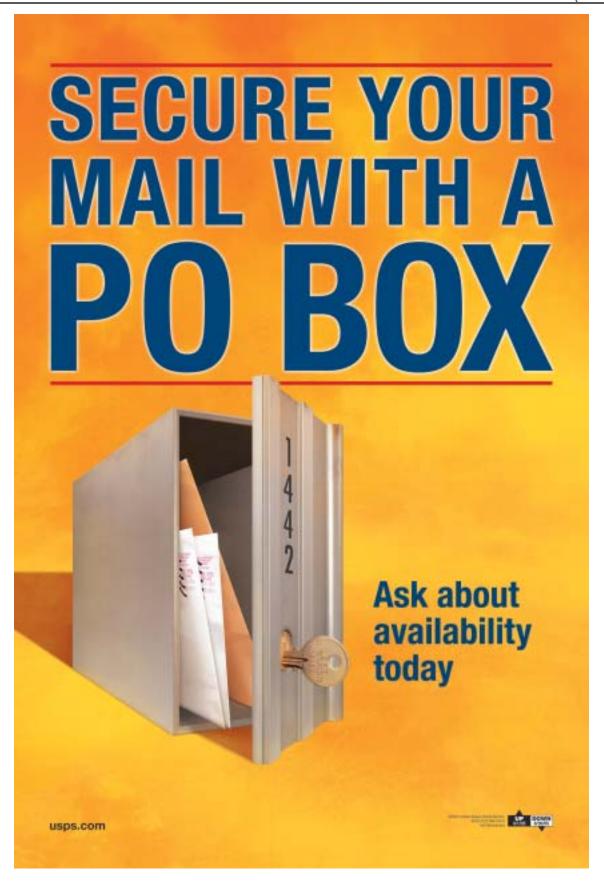
Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index	Barclays Extended Market Index Fund	Wilshire 4500 stock index
Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index
I — International Stock Index Investment Fund		

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative

expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

Please post on bulletin boards. Discard/recycle all previous notices.

<sup>\*</sup> Implemented May 2001.



## Information Technology

## Managing Software Technology Solutions — Software Approval Process and Information Technology Kit

This article establishes the software approval (SA) process and the Information Technology Kit (ITK) as components of the approach the Postal Service™ uses to manage its information technology software solutions, software development tools, commercial off-the-shelf products (COTS), and other software used in the Information Technology infrastructure. *Technology solutions* include those components, technical standards, products, and guidelines that are invoked in the design, creation, and delivery of information technology (IT) solutions for the corporation. They are not in themselves a complete system solution.

#### **Policy**

It is the intent of the Postal Service to provide a corporate-level view when selecting technologies used in applications that support business solutions. To do this, during application design, technology will be selected from the software solutions listed in the ITK *Approved*-class category. If a technology is in the ITK *Restricted*-class category, the SA process will be used to determine the technology's use. In addition, the SA process will be used to add new technology solutions to the ITK.

#### Scope

The software approval process applies to the following:

- All Postal Service functional organizations, employees, suppliers, business partners, and contractors.
- All internal information technology solutions within the corporate technology infrastructure.
- All electronic data sources that interact with the internal Postal Service technology infrastructure.

#### **About the SA Process**

The SA process is the step-by-step discipline used to identify new or existing information technology solutions or to modify existing corporate technology solutions. It provides a framework so that technology solutions developed and implemented for *one* functional organization's needs will consider the overarching needs of the corporation and the impact of delivering such solutions on the corporate IT infrastructure. (See Exhibit A, Solution Approval Process as Part of the ISM Process, and Exhibit B, Solution Approval Process.)

For software solutions that require version-number control, a request to change the version number of an existing *Approved*- or *Restricted*-class technology solution must follow the SA process. Different levels of version control for different technology solutions are implemented within the ITK (see *http://itk* for details).

#### When the SA Process Starts

The SA process starts in Phase 3 of the Integrated Solution Methodology (see <a href="http://ism">http://ism</a>). By then, a functional organization's representative will have begun working with an IT portfolio manager (PM/IT) and other IT organizations to develop business solutions. The PM/IT initiates the SA process and accesses the ITK (<a href="http://itk">http://itk</a>) to see whether existing technology solutions in the <a href="https://itk">Approved</a> or <a href="https://itk">Restricted</a> class meet the technical requirements established in ISM Phase 2, Planning.

If	Then
The ITK contains an Approved-class technology solution that meets requirements,	System development activities continue.
The ITK contains a Restricted-class technology solution,	The SA process guides you through the steps needed to request permission and gain approval to use the solution.
If the ITK does not contain a technology solution,	The SA process guides you through the steps needed to establish an acceptable solution.

The SA process does not review code or track completed software development projects deployed within the coporation. Benefits

#### For functional organizations:

Reduced costs in the areas of purchasing technology solutions (when approved solutions are selected), support for the application over its lifecycle, and integration of the solution into the corporate infrastructure.

- Step-by-step help and direction to identify, select, and implement standardized and IT-supported technology solutions.
- More rapid deployment of information technology solutions by leveraging the existing infrastructure.

For the Postal Service:

- Less fragmentation within the corporate information technology business solution environment.
- Reduced costs in the areas of training, maintenance, and operational support.
- The ability to leverage internal expertise.

#### About the ITK

The ITK provides the list of Postal Service technology solutions. These solutions are classified as *Approved*, *Restricted*, and *Obsolete/Rejected* (see definitions, below). The ITK focuses on standards and software solutions and includes data about technology solutions, such as the responsible IT service manager, details of the functionality, and applicability of the technology solutions. The ITK, formerly known as the Integrated Tool Kit, is used to invoke the SA process and is available at *http://ITK*.

Definitions of Classifications Used in the ITK

Approved Technology Solutions. Standards, products, or tools that are a strategic part of the technical infrastructure. Items that have enterprise deployment, provide a full range of services in their category, have a known and articulated purchasing strategy in place, and considered to be authorized without further approval.

Restricted. Standards, products, or tools that are isolated in the infrastructure. Items that are used to meet specific business needs, but for which general widespread deployment is not authorized; typically represent "one-of-a-kind" solutions that are approved to meet narrow or relatively short-term needs; or that require an SA request to obtain permission to use.

Obsolete/Rejected. Technology solutions that the Enterprise Architecture Committee (EAC) has evaluated and rejected or made obsolete. (This category is used by IT for tracking and analysis purposes and is not available for public review.)

#### Access to and Use of the ITK

Who can access	Type of access	Use
Anyone authorized to access the Postal Service infrastructure.	Limited, automatic	Research Approved-class technology solutions.
Portfolio Managers, IT; Service Managers, IT; EAC members.	Unlimited*	Research Approved- and Restricted-class technology solutions; initiate requests to use Restricted-class technology solutions; initiate requests for new technology solutions.

<sup>\*</sup> Anyone may request unlimited access via eAccess at http://eAccess.

#### Information Technology Responsibilities

The vice president, Chief Technology Officer, who is responsible for providing the direction and requirements for establishing the Postal Service IT infrastructure and methods and tools for application development, has the following responsibilities:

- Manages the introduction of all business solutions to the IT infrastructure, including hardware and platform technology management.
- 2. Resolves technology solution disputes as presented by the Enterprise Architecture Committee (EAC).
- 3. Serves as final approval authority for the addition of new technology solutions to the ITK.

The manager, Technology Support, who also serves as the chair of the EAC, will do the following:

- 1. Execute delegated authority on behalf of Supply Management, Purchasing.
- 2. Assist in negotiating contractual fulfillment for SA-approved solutions.

Portfolio managers, as the interface between functional organizations and IT service managers, will evaluate, clarify, and present functional organization business requirements to the appropriate IT service managers.

Integrated Business Solutions Services Center managers will do the following:

- 1. Use the functional business organization requirements document created by the PM/IT to confer with IT service managers to identify technical requirements.
- 2. Present selected technology solutions from the ITK to the IT service manager.

IT service managers will do the following:

- 1. Review requests to use Restricted-class technology solutions within their respective service domains.
- 2. Assess requests for applicability.

- 3. Notify the EAC of decisions affecting pending requests.
- 4. Formulate alternative solutions when required or desirable.
- 5. Submit requests for new technology solutions to the EAC within their respective service domains.
- 6. Approve the use of *Restricted*-class technology solutions within their respective service domains.

#### **Functional Organization Responsibilities**

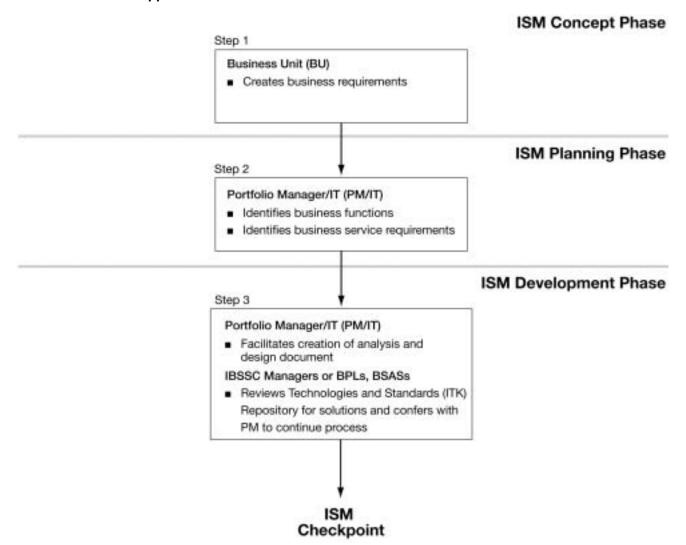
Functional organization vice presidents and executive sponsors of information technology solutions are responsible for the following:

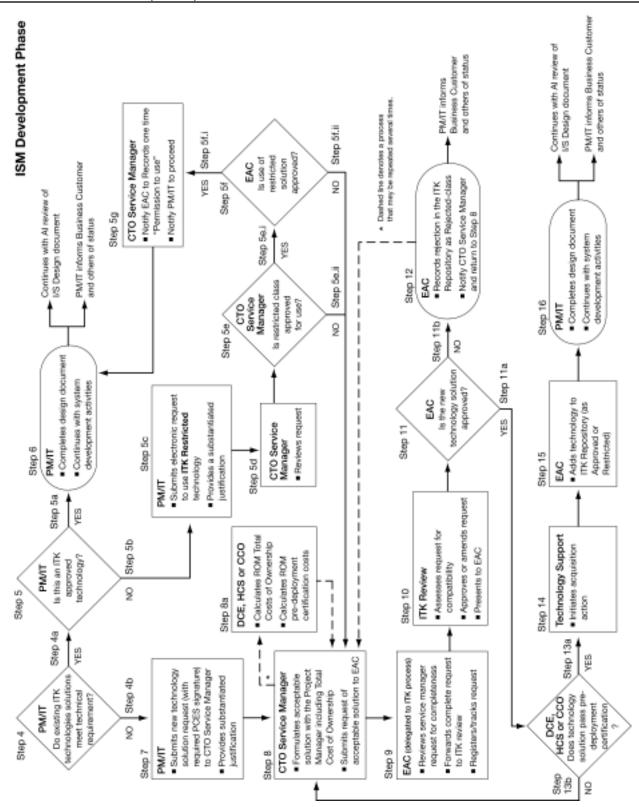
- 1. Ensuring that their respective organizations work with their assigned PM/IT when considering technological solutions for the IT infrastructure.
- 2. Following the SA process.
- 3. Using the ITK.

#### Exhibit A. Solution Approval Process as Part of the ISM Process

Concept Phase	Planning Phase	Development Phase	Implementation Phase	Operations/ Management Phase
		Start Development Project		
		Create Requirements Document		
		Create Information Systems Design Document		
		Conduct Al review and continue		
		ISM Checkpoint		
		Solution Approval Process (SA)		

#### **Exhibit B. Solution Approval Process**





NOTICE

#### FAST is Getting Closer — All Drop Shipment Customers Must Register!

Drop Shipment Appointment System (DSAS) sign-on IDs will not work in Facility Access and Shipment Tracking (FAST). Customers must log on to *PostalOne!* at *www.usps.com/postalone* and follow the instructions to create a new account. All customers who make drop shipments into Postal Service™ facilities must register by July, even if appointments are made by telephone.

For customers who already have a *PostalOne!* account, contact the *PostalOne!* Customer Care Center at 800-522-9085 to complete the FAST registration.

#### FAST User Training and Technical Webinars Are Underway

Training sessions are specifically for current DSAS Web online users, while the Webinar sessions are targeted toward the technical side to prepare companies that plan to use Web Services. Web Services replace the current batch processing available in DSAS for customers.

#### Training — Seats are Available

The Postal Service launched FAST Train-the-Trainer classes for customers in New York, New York, and Madison, Wisconsin, and will continue to offer sessions throughout May and June at select Postal Service training

facilities around the country. Companies may select up to five people to participate in the Train-the-Trainer classes. The Customer Training Registration Form can be downloaded from the Rapid Information Bulletin Board System (RIBBS) at http://ribbs.usps.gov.

#### Webinars — Replays Available

The Technical Webinar Series began on April 29th. The first Webinar included participation from 25 customers and highlighted the technical steps for customers to deploy Web Services. The second Webinar was targeted at software vendors to help them meet the needs of Web Services customers. These sessions were recorded and are available for playback for those not able to participate on the original dates.

To attend the next session, follow the Webinar instructions posted on RIBBS at <a href="http://ribbs.usps.gov">http://ribbs.usps.gov</a>, click FAST/Surface Visibility, then Click Here for Additional Information in the Document Repository. There you will find the "Webinar 3 Instructions."

Logistics Systems,Operations, 5-12-05

### **International Mail**

**IMM REVISIONS** 

#### **Miscellaneous IMM Revisions**

Effective May 12, 2005, *International Mail Manual* (IMM) 123.3, 213.3, 216.352, 222.24, 231.3, 231.4, 236.3, 282.3, and the individual country listing for San Marino are revised.

We will incorporate these revisions into the printed version of IMM 31, and also into the online version of IMM 31, which can be accessed via Postal Explorer® at http://pe.usps.gov.

#### International Mail Manual (IMM)

	*	*	*	*	*
1	Internati	onal Mai	Services	3	
	*	*	*	*	*
120	Prepara	tion for N	lailing		
	*	*	*	*	*
123	Custom	s Forms			
	*	*	*	*	*
123.3	Privately	y Printed	Forms		
	*	*	*	*	*

[Revise the paragraph beneath the mailing address to read as follows (adding an online location where users can obtain specifications for privately printed customs forms):]

Mailers can also obtain form specifications by calling the NCSC at 800-238-3150 — select option 5 for barcode certification — or online at <a href="http://ribbs.usps.gov/files/IntCustomsForms">http://ribbs.usps.gov/files/IntCustomsForms</a>; click on customstechguide.pdf.

#### 213.3 Pickup Service

[Revise the last sentence to read as follows (adding an online location where users can obtain information about the Carrier Pickup program):]

\*\*\* Pickup service is provided in accordance with the information in DMM 507.5; for more information, also visit the online site at *usps.com/pickup*.

	*	*	*	*	~
216	Postage				
	*	*	*	*	*
216.3	Discoun	ted Rates	3		
	*	*	*	*	*
216.35	Shipmer	nt Prepara	ation and	Deposit	
	*	*	*	*	*

#### 216.352 Deposit

The following choices are available for depositing Global Express Guaranteed shipments prepared online:

[Revise the second-to-last sentence of item a to read as follows (adding an online location where users can obtain information about the Carrier Pickup program):]

\*\*\* Pickup service is provided in accordance with the information in DMM 507.5; for more information, also visit the online site at usps.com/pickup. \*\*\*

220	Global E	Express N	Mail		
	*	*	*	*	*
222	Postage	)			
	*	*	*	*	*
222.2	Paymen	t of Post	age		
	*	*	*	*	*

#### 222.24 Pickup Service

[Revise the last sentence to read as follows (adding an online location where users can obtain information about the Carrier Pickup program):]

\*\*\* Pickup service is provided in accordance with the information in DMM 507.5; for more information, also visit the online site at *usps.com/pickup*.

\* \* \* \* \* \*

230 Global Priority Mail

231 Description

\* \* \* \* \*

#### 231.3 Service Standards

[Revise 231.3 in its entirety to read as follows:]

Global Priority Mail is accepted at all Postal Service retail locations. Prepaid GPM items may be tendered to a letter carrier, deposited in an Express Mail street collection box, or placed in a Post Office facility or lobby mail drop.

**Note:** GPM mailings consisting of 200 or more identical pieces, which bear a permit imprint, must be deposited at a locally designated business mail entry unit.

[Revise the title of 231.4 to read as follows:]

#### 231.4 Destinations

[Delete section 231.41 in its entirety, including Exhibits 231.41a and b (removing references to Global Priority Mail acceptance locations in the "Eagle Network," which are no longer valid because Global Priority Mail is accepted at all retail locations). Also delete the heading for 231.42 (the information in that section now comes directly under 231.4).]

[In the table in 231.4, revise the listing for Israel to read as follows (removing the service limitations):]

Destin	ation Co	untry	GPM Postage Rate Group		
	*	*	*	*	*
Israel			3		
	*	*	*	*	*
236	Mail E	intry			
	*	*	*	*	*

#### 236.3 Pickup Service

[Revise the third sentence (in parentheses) to read as follows (removing the parentheses and adding an online location where users can obtain information about the Carrier Pickup program):]

\*\*\* Pickup service is provided in accordance with the information in DMM 507.5; for more information, also visit the online site at *usps.com/pickup*. \*\*\*

\* \* \* \*

#### 280 Parcel Post

#### 281 General

[Revise the first sentence of 281 to read as follows (replacing the words "Standard Mail (B)" with "Package Services"):]

Parcel post resembles domestic zone/rated Packages Services mail. \*\*\*

\* \* \* \* \* \*

Postage

282 Postage

#### 282.3 Pickup Service

[Revise the last sentence to read as follows (adding an online location where users can obtain information about the Carrier Pickup program):]

\*\*\* Pickup service is provided in accordance with the information in DMM 507.5; for more information, also visit the online site at *usps.com/pickup*.

\* \* \* \* \*

#### **Individual Country Listings**

\* \* \* \* \*

#### San Marino

#### **Country Conditions for Mailing**

\* \* \* \* \*

[Revise the entry for Global Priority Mail by removing the rate and weight table and revising the text to read as follows:]

Global Priority Mail (GPM) (230) NOT Available

\* \* \* \* :

— Mailing Standards, Pricing and Classification, 5-12-05 IMM REVISION

#### Size Limits for Parcel Post Items to Poland

Effective May 12, 2005, *International Mail Manual* (IMM) 283.23c and the Individual Country Listing (ICL) for Poland are revised to reflect new size limits for parcel post items mailed to Poland.

We will incorporate these revisions into the printed version of IMM 31, and also into the online version of IMM 31, which can be accessed via Postal Explorer® at http://pe.usps.gov.

#### International Mail Manual (IMM)

	*	*	*	*	*			
2	Conditions of Mailing							
	*	*	*	*	*			
280	Parcel Post							
	*	*	*	*	*			
283	Weight and Size Limits							
	*	*	*	*	*			
283.2	Size Limits							
	*	*	*	*	*			

#### 283.23 Exceptional Size Limits

The maximum size limit for rectangular-shaped parcels of 42 inches in maximum length and 79 inches in maximum length and girth combined applies to all countries except as follows:

\* \* \* \* \*

c. Airmail Parcel Post:

Maximum length: 60 inches

Maximum length and girth combined:

108 inches

**Economy Parcel Post:** 

Maximum length: 42 inches

Maximum length and girth combined:

79 inches

[Revise 283.23c by adding Poland to the list to read as follows:]

Andorra

Austria

Belgium

Denmark

Finland

France

Germany

Gibraltar

Greece

Ireland

Italy

Liechtenstein

Luxembourg

Malta

Netherlands

Norway

Poland

Portugal

San Marino

Slovak Republic (Slovakia)

Spain

Sweden

Switzerland

Vatican City

\* \* \* \* \*

**Individual Country Listings** 

\* \* \* \* \*

Poland

**Country Conditions for Mailing** 

\* \* \* \* \*

**Size Limits** 

\* \* \* \* \*

[Revise the size limits for parcel post to read as follows (reflecting different size limits for air parcel post and economy parcel post):]

Air Parcel Post:

Maximum length: 60 inches

Maximum length and girth combined: 108 inches

Economy Parcel Post:

Maximum length: 42 inches

Maximum length and girth combined: 79 inches

\* \* \* \* \*

— Mailing Standards, Pricing and Classification, 5-12-05 **IMM REVISION** 

#### Admission of Flies of the Family Drosophilidae

See the article titled "DMM and IMM Revisions: Admission of Flies of the Family Drosophilidae" starting on page 21 in this issue of the *Postal Bulletin* for a revision to *International Mail Manual* (IMM) 139.1.

Pricing and Classification,
 Mailing Standards, 5-12-05

**OPERATIONS REMINDER** 

#### **Use of International Mail Customs Declaration Forms**

Our international facilities are experiencing difficulties scanning the barcode printed on the new customs declaration PS Form 2976-A, *Customs Declaration and Dispatch Note* — *CP 72*, when the form is placed incorrectly inside PS Form 2976-E, *Customs Declaration Envelope* — *CP 91* (clear plastic envelope).

Consequently, all PS Forms 2976-E with an edition date prior to January 2004 must be discarded/recycled. Only the January 2004 edition of this form may be used because it is large enough to hold the most recent edition (January 2004) of PS Form 2976-A.

To prevent against delays in delivery, customers and mail acceptance personnel must ensure the following:

- PS Form 2976-A is not folded when inserted into PS Form 2976-E.
- The barcode on PS Form 2976-A is completely visible through PS Form 2976-E.

— International Network Operations, Network Operations Management, 5-12-05



promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBuy.

#### **Promotion. Postal Service Official Licensed Products** ROYEL MARKETING 50 PARK PL STE 810 NEWARK NJ 07102-4305 www.royelideas.com ONLY \$21.00-\$26.00< EACH! AN OFFICIAL LICENSED PRODUCT OF THE UNITED MODEL SWX STATES POSTAL SERVICE(8). \$22.00 Choice of navy or black strap on Model SVX MODEL SKX Minimum order: 10 watches \$22.00 per model Free shipping on orders of 30 or more watches MODEL SLX Discounts on orders of 75 or MODEL SVX \$26.00 more \$21.00 CALL TOLL-FREE 800-952-7340 ORDER FORM Local Post Office™: Address: City: \_\_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_ Payment: \_\_\_ Visa \_\_\_ Mastercard \_\_\_ Amex \_\_\_ Money Order Card number: \_\_\_\_\_\_ Expiration date: \_\_\_\_\_\_ Purchaser: \_\_\_\_\_\_ Signature: \_\_\_\_\_ Telephone: \_\_\_\_\_\_ Fax: \_\_\_\_\_\_ E-mail: \_\_\_\_\_ Quantity (minimum 10 watches per model): SVX: \_\_\_\_\_\_ SLX: \_\_\_\_\_ SKX: \_\_\_\_\_ SWX: \_\_\_\_\_ FAX YOUR ORDER TO 973-624-6664 . PLEASE ALLOW 3-4 WEEKS FOR DELIVERY

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBuy.



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## **Philately**

#### **Pictorial Postmarks Announcement**

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided, as space permits, are illustrations of those postmarks that were reproducible and available at press time.

People attending these local events may obtain the postmark in person at the temporary Post Office  $^{\text{TM}}$  station established there. Those who cannot attend the event, but who wish to obtain the postmark, may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POST-MARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following postmarks have been extended for 30 days.



April 7, 2005

U.S. Postal Service

15TH ANNIVERSARY STATION USS
ALBANY SSN753
CUSTOMER RELATIONS COORDINATOR
2600 ELTHAM AVE STE 109
NORFOLK VA 23513-2501



April 13, 2005

U.S. Postal Service
CELEBRATION STATION
POSTAL SUPERVISOR
1155 SEMINOLE STATION
CHARLOTTESVILLE VA 22906-9998



U.S. Postal Service
INCOME TAX NIGHT STATION
POSTMASTER
33 E MIDLAND AVE
PARAMUS NJ 07652-9998

Institute Entirement
Debutte Series

And 2 (2000)

American, 25 (554)

April 22, 2005

April 15, 2005

City of Jamestown

JAMESTOWN

REDISCOVERED

DEDICATION STATION

POSTMASTER

PO BOX 9998

JAMESTOWN KS 66948-9998





April 22-23, 2005

Vietnam Veterans of Brevard WICKHAM PARK STATION POSTMASTER PO BOX 141 MELBOURNE FL 32902-0141

April 23, 2005

U.S. Postal Service

LOYALTY DAY STATION
POSTMASTER
PO BOX 9998
FRESNO CA 93703-9998

U.S. GRANT BIRTHPLACE STATION POINT PLIASANT. ORDO 45153



APRIL 23, 2005

April 23, 2005

Historical Society
US GRANT BIRTHPLACE
STATION
POSTMASTER
PO BOX 9998
MOSCOW OH 45153-9998



April 23, 2005

Huntington High School HUNTINGTON STATION POSTMASTER 4020 OLD TOWN RD HUNTINGTON MD 20639-9998



April 29, 2005

U.S. Postal Service

MULESHOE TX POST OFFICE POSTMASTER 221 E 3RD ST MULESHOE TX 79347-9998



April 29-30, 2005

U.S. Postal Service
BOB WILLS DAY STATION
POSTMASTER
505 MAIN ST
TURKEY TX 79261-9998



April 29-30 and May 2-3, 2005

America Postal Workers Union UNION INDUSTRIES STATION POSTMASTER PO BOX 3480 PORTLAND OR 97208-3408



April 30, 2005

U.S. Postal Service LAKE COUNTY WALK AMERICA STATION POSTMASTER 399 E BURLEIGH BLVD TAVARES FL 32778-9998



April 30, 2005

Athens County Children Services KIDFEST STATION POSTMASTER PO BOX 9998 ATHENS OH 45701-9998



AFR 30 2005 FAIRPIELD AL 35064 April 30, 2005

Upsilon Eta Omega Chapter of Alpha Kappa Alpha Sorority Inc.

MARIAN ANDERSON STATION POSTMASTER 420 45TH ST FAIRFIELD AL 35064-9998



April 30, 2005

U.S. Postal Service

16TH ANNUAL REUNION
STATION
POSTMASTER
PO BOX 9998
DEVILS LAKE ND 58301-9998



VETERANS OF FOREIGN WARS
OF THE INDITES STATES
AND ITS LACKES ACCULARY
FRINGTHOUT
OF
WYOMING

"VFW Viscolan Vistorian MAY L 2005

Recognition Week, May 1-7, 2005."

May 1, 2005

Veterans of Foreign Wars LOYALTY DAY STATION POSTMASTER 4800 CONVERSE AVE CHEYENNE WY 82009-9998



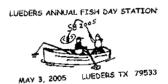
May 3, 2005

U.S. Postal Service MORTON INDIAN STATION POSTMASTER 106 W TAYLOR AVE MORTON TX 79346-9998



May 3, 2005

Pennsylvania Capitol Preservation Committee CAPITOL STATION POSTMASTER 1425 CROOKED HILL RD HARRISBURG PA 17106-9998



May 3, 2005

U.S. Postal Service LUEDERS ANNUAL FISH DAY STATION POSTMASTER 125 E MAIN ST LUEDERS TX 79533-9998



May 5-9, 2005

Hamel Tourism Committee CENTRAL STATES NUMISMATIC SOCIETY STATION POSTMASTER 1720 MARKET ST ST LOUIS MO 63155-9998



May 6, 2005

U.S. Postal Service
PIONEER DAY STATION
POSTMASTER
302 N QUINN ST
GUYMON OK 73942-9998



May 6, 2005

May 7, 2005

May 7, 2005

POSTMASTER

Old Timers Balloon Rally

18TH ANNUAL OLD TIMERS BALLOON RALLY STATION

PO BOX 9998 ROSWELL NM 88201-9998

American Cancer Society
RELAY FOR LIFE STATION
POSTMASTER
417 GIDDING ST
CLOVIS NM 88101-9998



Kent C

Kent County Tourism/Old Dover Days Committee

OLD DOVER DAYS STATION POSTMASTER
55 THE PLAZA
DOVER DE 19901-9998



18th Annual Old Timers Balloon Rally Station

Roswell, NM 88201 May 7, 2005



NEWPORT NEWS VA 23608 MAY 7, 2005 May 7, 2005

U.S. Postal Service
CHILDRENS FESTIVAL
STATION
CUSTOMER RELATIONS
COORDINATOR
101 25TH ST
NEWPORT NEWS VA
23607-9998



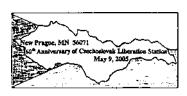
May 7, 2005

U.S. Postal Service MAYFEST STATION POSTMASTER 300 E SANTE FE ST BANGS TX 76823-9998



May 8, 2005

U.S. Postal Service
GENERAL OMAR BRADLEY
STATION
POSTMASTER
PO BOX 9998
WEST POINT NY 10996-9998



May 9, 2005

Society for Czechoslovak Philately

60TH ANNIVERSARY OF CZECHOSLOVAK LIBERATION STATION POSTMASTER PO BOX 9998 NEW PRAGUE MN 56071-9998



May 12, 2005

Village of Woodville and U.S. Postal Service

LENA AND OLE STATION POSTMASTER PO BOX 9998 WOODVILLE WI 54028-9998



May 12, 2005

Sulphur Rock School Board WILDCAT STATION POSTMASTER 210 S MAIN ST SULPHUR ROCK AR 72579-9998



May 12, 2005

U.S. Postal Service
HOMETOWN HEROES
STATION
POSTMASTER
PO BOX 9998
WOLSEY SD 57384-9998



LAS VEGAS CENTENNIAL CELEBRATION STATION

MAY 15, 2005 LAS VEGAS, NV 89101 May 12-15, 2005

U.S. Postal Service

LAS VEGAS CENTENNIAL
CELEBRATION STATION
POSTMASTER
PO BOX 9998
LAS VEGAS NV 89199-9998



May 13, 2005

Cedar Ridge School Board INDIAN STATION POSTMASTER 210 S MAIN ST SULPHUR ROCK AR 72570,0008



May 14, 2005

Sucker Day Committee
NIXA SUCKER DAY STATION
CUSTOMER RELATIONS
COORDINATOR
PO BOX 455
NIXA MO 65714-0455



MAY 14

2005

Walking Tour S. Testival Station May 14, 2005 Mooresville AL 35649\_





Westby Syttende Mai STATION MAY 14, 2005 WESTBY, WI. 54667



May 14, 2005

Cheshire High School Science Dept. Cheshire Town Historian CHESHIRE DINOSAUR FESTIVAL STATION POSTMASTER 210 MAPLE AVE CHESHIRE CT 06410-9998

May 14, 2005

Butler County Philatelic Society **BUTLERPEX STATION POSTMASTER** 345 S MAIN ST BUTLER PA 16001-9998

May 14, 2005

City of Mooresville WALKING TOUR AND FESTIVAL STATION POSTMASTER PO BOX 9998 MOORESVILLE AL 35649-9998

May 14, 2005

Trenton Sesquicentennial Committee

TRENTON SESQUICENTENNIAL STATION POSTMASTER 120 E BROADWAY TRENTON IL 62293-9998

May 14, 2005

New Image QWI/EI Team UNION CANAL TUNNEL STATION POSTMASTER PO BOX 9998 LEBANON PA 17042-9998

May 14, 2005

Westby Syttende Mai Inc. WESTBY SYTTENDE MAI STATION POSTMASTER PO BOX 9998 WESTBY WI 54667-9998

May 14, 2005

Wilderness Road State Park HISTORIC MARTINS STATION PO BOX 9998 EWING VA 24248-9998

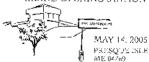




Celebrating May Festival in Mistoric Park for over a quarter century May 14, 2005

U.S. Postal Service HISTORIC PARK STATION POSTMASTER
4210 WAASWORTH BLVD
WHEAT RIDGE CO
80033-9998

THE AROOSTOOK MEDICAL CENTER GRAND OPENING STATION



May 14, 2005

Aroostook Medical Center AROOSTOOK MEDICAL CENTER GRAND OPENING STATION POSTMASTER 23 SECOND ST PRESQUE ISLE ME 04769-9998



May 14, 2005

U. S. Postal Service SYTTENDE MAI STATION POSTMASTER PO BOX 9998 STOUGHTON WI 53589-9998



May 14-15, 2005

Coffeyville Stamp Club COFFEYVILLE STAMP CLUB STATION POSTMASTER PO BOX 9998 COFFEYVILLE KS 67337-9998





May 15, 2005

American Philatelic Society PIONEER AIRMAIL DEDICATION STATION POSTMASTER 132 N ALLEGHENY ST BELLEFONTE PA 16823-9998



May 16, 2005

Maryland School for the Blind MD SCHOOL FOR THE BLIND COMMUNITY FAIR STATION STATION MANAGER 4990 MERCANTILE RD BALTIMORE RD 21236-9998



4CAWA M SESQUICENTEMMIAL STAYION

MAY 17, 2005

AGAWAM MA59ACHUSETTS

May 17, 2005

Agawam Town Sesquicentennial Committee

AGAWAM SESQUICENTENNIAL STATION POSTMASTER 600 SUFFIELD ST AGAWAM MA 01001-9998



May 17, 2005

MRY 18th 2005

uked • 91202

May 17, 2005

U.S. Postal Inspection Service KEYSTONE KONNECTION STATION POSTMASTER PO BOX 9998 CHAMPION PA 15622-9998



May 18, 2005

U.S. Postal Service FLOWERMART STATION MOWS 900 E FAYETTE ST BALTIMORE MD 21233-9715



May 18, 2005

Lewis County Convention and Visitors Bureau MOUNT ST HELENS STATION POSTMASTER 214 W LOCUST ST CENTRALIA WA 98531-9998



May 18, 2005

May 18, 2005

POSTMASTER

Panna Maria Historical Society ANNIVERSARY STATION POSTMASTER PO BOX 9998 PANNA MARIA TX 78144-9998

Mount Morris Historical Society

FRANCIS BELLAMY STATION

31 CHAPEL ST MT MORRIS NY 14510-9998



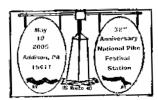
Author of the

Pledge of Allegiance

FRANCIS BELLAMY STATION

a Stick Historia May 18, 2005

Africat Marris New York 14510-9998



May 19-22, 2005

National Road Festival NATIONAL PIKE FESTIVAL STATION POSTMASTER PO BOX 9998 ST ADDISON PA 15411-9998



H & H TUBE & MFG. CO. 75<sup>th</sup>ANNIVERSARY STATION 1930 - 2005 VANDERBILT, MI 49795

MAY 20, 2005

May 20, 2005

Copper Tube Society 75TH ANNIVERSARY STATION POSTMASTER PO BOX 9998 VANDERBILT MI 49795-9998





May 20, 2005

May 20, 2005

POSTMASTER

Jimmy M. Stewart Museum Foundation

47 S 7TH ST INDIANA PA 15701-9998

10TH ANNIVERSARY STATION

Preservation Racine PRESERVATION RACINE STATION POSTMASTER PO BOX 9998 RACINE WI 53404-9998



May 21, 2005

Maryland Jockey Club PREAKNESS STATION MOWS 900 E FAYETTE ST BALTIMORE MD 21233-9998



May 21, 2005

U.S. Postal Service SHAD FEST STATION POSTMASTER PO BOX 9998 LAMBERTVILLE NJ 08530-9998



May 21, 2005

Yucca Valley Chamber of Commerce

PIONEER TOWN STATION POSTMASTER 53441 MANE ST PIONEERTOWN CA 92268-9998



May 21, 2005

Echotaps Organization ECHOTAPS STATION POSTMASTER 8753 MAIN ST CAMPBELL NY 14821-9998



May 21, 2005

Chaffee City CHAFFEE CENTENNIAL STATION POSTMASTER PO BOX 9998 CHAFFEE MO 63740-9998



May 21, 2005

Mary Anderson Center
MAGIC AT THE MOUNT
STATION
POSTMASTER
PO BOX 9998
MOUNT ST FRANCIS IN
47146-9998



May 21, 2005

U.S. Postal Service
KIRTLANDS WARBLER
FESTIVAL STATION
POSTMASTER
PO BOX 9998
MIO MI 48647-9998



May 21, 2005

Hibbing Chamber of Commerce DYLAN DAYS STATION POSTMASTER PO BOX 9998 HIBBING MN 55746-9998



May 21-22, 2005

U.S. Postal Service LYON COUNTY FLY IN AND AIR FEST STATION POSTMASTER PO BOX 9998 SILVER SPRINGS NV 89429-9998



May 21, 2005

Professional Wrestling Hall of Fame

INDUCTION STATION POSTMASTER 10 CHURCH ST AMSTERDAM NY 12010-9998



6th Senior PGA Championship Station Laurel Valley Golf Club May 23, 2005 May 23, 2005

Laurel Valley Golf Club 66TH SENIOR PGA CHAMPIONSHIP STATION POSTMASTER PO BOX 9998 LIGONIER PA 15658-9998



May 21, 2005

University of Oklahoma National Conference Logistics Center SOONER GOLD STATION POSTMASTER 129 W GRAY ST NORMAN OK 73067-9998



May 24, 2005

Mexico Maine Citizen's Advisory

OXFORD COUNTY CHARTER BICENTENNIAL STATION POSTMASTER 7 RIVERSIDE AVE MEXICO ME 04257-9998



May 21, 2005

Chester Foundation
CHESTER STATION
POSTMASTER
PO BOX 9998
CHESTER MA 01011-9998



May 24, 2005

Rutgers Cook College RUTGERS COOK COLLEGE STATION POSTMASTER PO BOX 9998 NEW BRUNSWICK NJ 08901-9998

MAY 21, 2005

EASTERN SHORE
INAUBURAL
RACE DAY STATION
BIVALVE, NAD 21814



May 21, 2005

Westside Community Center EASTERN SHORE INAUGURAL RACE DAY STATION POSTMASTER PO BOX 9998 BIVALVE MD 21814-9998



May 25, 2005

Rutgers University RUTGERS UNIVERSITY STATION POSTMASTER PO BOX 9998 NEW BRUNSWICK NJ 08901-9998

— Stamp Services, Government Relations, 5-12-05

#### **Special Cancellation Die Hubs**

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use			
Only You Can Prevent Forest Fires	April 1–Oct. 31			
National Salvation Army Week, 4th Week in May	May 1-May 31			
Support Research for "NF," Neurofibromatosis	May 1-May 31			
Support Your Mental Health Association	May 1-May 31			
National Flag Day, June 14, Pause for the Pledge	May 1-June 14			
Goodwill Industries — Our Business Works So People Can	May 1-June 30			
Support National Historic Preservation Week	May 8-May 14			
National Transportation Week	May 15-May 21			
Fight Disease, Support City of Hope Pilot Medical Center	May 15-June 15			
Defeat Muscular Dystrophy, Support MDAA	May 15-June 17			
Conquer Multiple Sclerosis	May 17–June 17			
Conquer Cystic Fibrosis	Sept. 1-Sept. 30			
Peace Corps Anniversary, Making a Difference	Sept. 1-Oct. 31			
Employ People With Disabilities	Sept. 1-Nov. 30			
Give to the United Way	Sept. 15-Nov. 15			
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1-Oct. 31			
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1-Oct. 31			
Support Infection Control Week	Oct. 1-Nov. 30			
Help Retarded Children	Nov. 1-Nov. 30			
Military Families Recognition Day	Nov. 1-Nov. 30			
National Adoption Month	Nov. 1-Nov. 30			
National Philanthropy Day, Love of Humankind	Nov. 1-Nov. 30			
Use Christmas Seals, Support Your Lung Association	Nov. 8-Dec. 31			
Support American Education Week	Nov. 10-Nov. 30			
Autistic Children, Hope Through Research and Education	Dec. 1-Dec. 31			

— Mailing Standards, Pricing and Classification, 5-12-05

UPDATE TO STAMP ANNOUNCEMENT 05-13

### **Henry Fonda Stamp**

In the article "Stamp Announcement 05-13: Henry Fonda Stamp" in *Postal Bulletin* 22152 (4-14-05, page 73), the first sentence incorrectly states that the Postal Service will issue the stamp in Los Angeles, California. In fact, the stamp will be issued in Beverly Hills, California.

In the same article, the technical details incorrectly lists the issue city. The issue city is the following:

BEVERLY HILLS, CA 90210.

— Stamp Services, Government Relations, 5-12-05





usps.com



# **Post Offices**

## **Post Office Changes**

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	03-0925	85326	AZ	Buckeye	Maricopa	Main Office	Post Office		Establish a new ZIP Code ™ for a delivery area. Use Buckeye AZ 85396 as last line of address for a portion of the deliveries previously in ZIP Code 85326.
New	03-0925	85396	ΑZ	Buckeye	Maricopa	Main Office	Post Office	07/01/2005	
Old	03-8269	85374	AZ	Sun City	Maricopa	Surprise	Classified Branch		Establish a new ZIP Code for a delivery area. Use Sun City AZ 85388 as last line of address for a portion of the deliveries previously in ZIP Code 85374 and 85379.
New	03-8269	85388	AZ	Sun City	Maricopa	Surprise	Classified Branch	07/01/2005	
Old	03-5217	85208	AZ	Mesa	Maricopa	Four Peaks	Classified Station		Establish a new ZIP Code for a delivery area. Use Mesa AZ 85209 as last line of address for a portion of the deliveries previously in ZIP Code 85208.
New	03-5217	85209	AZ	Mesa	Maricopa	Four Peaks	Classified Station	07/01/2005	
Old	03-6845	85242	AZ	Queen Creek	Maricopa	Queen Creek Annex	Carrier Annex		Establish a new ZIP Code for a delivery area. Use Queen Creek AZ 85243 as last line of address for a portion of the deliveries previously in ZIP Code 85242.
New	03-6845	85243	AZ	Queen Creek	Maricopa	Queen Creek Annex	Carrier Annex	07/01/2005	
Old	03-8880	85746	AZ	Tucson	Pima	San Xavier	Carrier Annex		Establish a new ZIP Code for a delivery area. Use Tucson AZ 85757 as last line of address for a portion of the deliveries previously in ZIP Code 85746.
New	03-8880	85757	AZ	Tucson	Pima	San Xavier	Carrier Annex	07/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	03-4440	86401	AZ	Kingman	Mohave	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Kingman AZ 86409 as last line of address for a portion of the deliveries previously in ZIP Code 86401.
New	03-4440	86409	AZ	Kingman	Mohave	Main Office	Post Office	07/01/2005	
Old	03-8880	85737	AZ	Tucson	Pima	Oro Valley	Classified Station		Establish a new ZIP Code for a delivery area. Use Tucson AZ 85755 as last line of address for a portion of the deliveries previously in ZIP Code 85737.
New	03-8880	85755	AZ	Tucson	Pima	Oro Valley	Classified Station	07/01/2005	
Old	05-3420	92345	CA	Hesperia	San Bernardino	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Hesperia CA 92344 as last line of address for a portion of deliveries previously in ZIP Code 92345.
New	05-3420	92344	CA	Hesperia	San Bernardino	Main Office	Post Office	07/01/2005	
Old	05-1308	92008	CA	Carlsbad	San Diego	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Carlsbad CA 92010 as last line of address for a portion of deliveries previously in ZIP Code 92008.
New	05-1308	92010	CA	Carlsbad	San Diego	Main Office	Post Office	07/01/2005	
Old	05-1308	92009	CA	Carlsbad	San Diego	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Carlsbad CA 92011 as last line of address for a portion of the deliveries previously in ZIP Code 92009.
New	05-1308	92011	CA	Carlsbad	San Diego	La Costa Carlsbad	Classified Station	07/01/2005	
Old	08-3876	06040	СТ	Manchester	Hartford	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Manchester CT 06042 as last line of address for deliveries previously in ZIP Code 06040.
New	08-3876	06042	CT	Manchester	Hartford	Main Office	Post Office	07/01/2005	
Old	08-4352	06460	СТ	Milford	New Haven	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Milford CT 06461 as last line of address for a portion of the deliveries previously in ZIP Code 06460.
New	08-4352	06461	CT	Milford	New Haven	Main Office	Post Office	07/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	11-8955	34690	FL	Tarpon Springs	Pasco	Holiday	Classified Branch		Establish a new ZIP Code for Post Office ™ boxes. Use Holiday FL 34692 as last line of address for a portion of the Post Office boxes previously in ZIP Code 34690.
New	11-8955	34692	FL	Tarpon Springs	Pasco	Holiday	Classified Branch	07/01/2005	
Old	18-0333	50021	IA	Ankeny	Polk	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Ankeny IA 50023 as last line of address for a portion of the deliveries previously in ZIP Code 50021.
New	18-0333	50023	IA	Ankeny	Polk	Main Office	Post Office	07/01/2005	
Old	16-6294	60544	IL	Plainfield	Will	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Plainfield IL 60586 as last line of address for a portion of the deliveries previously in ZIP Code 60544.
New	16-6294	60586	IL	Plainfield	Will	Main Office	Post Office	07/01/2005	
Old	16-6294	60544	IL	Plainfield	Will	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Plainfield IL 60585 as last line of address for a portion of the deliveries previously in ZIP Code 60544.
New	16-6294	60585	IL	Plainfield	Will	Main Office	Post Office	07/01/2005	
Old	16-0414	60504	IL	Aurora	Du Page	Main Office	Post Office		Realign ZIP Code boundaries. Use Aurora IL 60505 as last line of address for the 366 deliveries previously in ZIP Code 60504.
New	16-0414	60505	IL	Aurora	Du Page	Main Office	Post Office	07/01/2005	
Old	16-0414	60504	IL	Aurora	Du Page	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Aurora IL 60503 as last line of address for deliveries previously in ZIP Code 60504.
New	16-0414	60503	IL	Aurora	Du Page	Main Office	Post Office	07/01/2005	
Old	16-0414	60504	IL	Aurora	Du Page	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Aurora IL 60502 as last line of address for deliveries previously in ZIP Code 60504.
New	16-0414	60502	IL	Aurora	Du Page	Main Office	Post Office	07/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	16-2292	62024	IL	East Alton	Madison	Main Office	Post Office		Realign ZIP Code boundaries. Use Wood River IL 62095 as last line of address for the 572 deliveries previously in ZIP Code 62024.
New	16-8604	62095	IL	Wood River	Madison	Main Office	Post Office	02/05/2005	
Old	16-2292	62024	IL	East Alton	Madison	Main Office	Post Office		Realign ZIP Code boundaries. Use Edwardsville IL 62025 as last line of address for the 2 deliveries previously in ZIP Code 62024.
New	16-2382	62025	IL	Edwardsville	Madison	Main Office	Post Office	02/05/2005	
Old	16-2292	62024	IL	East Alton	Madison	Main Office	Post Office		Realign ZIP Code boundaries. Use Bethalto IL 62010 as last line of address for the 8 deliveries previously in ZIP Code 62024.
New	16-0702	62010	IL	Bethalto	Madison	Main Office	Post Office	02/05/2005	
Old	16-2292	62024	IL	East Alton	Madison	Main Office	Post Office		Realign ZIP Code boundaries. Use Roxana IL 62084 as last line of address for the 78 deliveries previously in ZIP Code 62024.
New	16-6888	62084	IL	Roxana	Madison	Main Office	Post Office	02/05/2005	
Old	16-2292	62024	IL	East Alton	Madison	Main Office	Post Office		Realign ZIP Code boundaries. Use South Roxana IL 62087 as last line of address for the 6 deliveries previously in ZIP Code 62024.
New	16-7368	62087	IL	South Roxana	Madison	Main Office	Post Office	02/05/2005	
Old	16-2292	62024	IL	East Alton	Madison	Main Office	Post Office		Realign ZIP Code boundaries. Use Hartford IL 62048 as last line of address for the 33 deliveries previously in ZIP Code 62024.
New	16-3444	62048	IL	Hartford	Madison	Main Office	Post Office	02/05/2005	
Old	17-2783	46038	IN	Fishers	Hamilton	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Fishers IN 46037 as last line of address for a portion of the deliveries previously in ZIP Code 46038.
New	17-2783	46037	IN	Fishers	Hamilton	Main Office	Post Office	07/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	19-4840	66040	KS	La Cygne	Linn	Main Office	Post Office		This announcement changes the name of the La Cygne KS Post Office to the LaCygne KS Post Office. Use LaCygne KS 66040 as last line of address. This amends Postal Bulletin 22152.
New	19-4840	66040	KS	LaCygne	Linn	Main Office	Post Office	03/22/2005	
Old	23-0216	21401	MD	Annapolis	Anne Arundel	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Annapolis MD 21409 as last line of address for a portion of the deliveries previously in ZIP Code 21401.
New	23-0216	21409	MD	Annapolis	Anne Arundel	Main Office	Post Office	07/01/2005	
Old	25-3920	49512	MI	Grand Rapids	Kent	Main Office	Post Office		Establish a new ZIP Code for Post Office boxes. Use Grand Rapids MI 49528 as last line of address for a portion of the Post Office boxes previously in ZIP Code 49512.
New	25-3920	49528	МІ	Grand Rapids	Kent	Centerpointe Postal Store	Classified Station	07/01/2005	
Old	25-3920	49544	MI	Grand Rapids	Kent	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Grand Rapids MI 49534 as last line of address for a portion of the deliveries previously in ZIP Code 49544.
New	25-3920	49534	МІ	Grand Rapids	Kent	Northwest	Classified Station	07/01/2005	
Old	25-8270	48603	MI	Saginaw	Saginaw	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Saginaw MI 48638 as last line of address for a portion of the deliveries previously in ZIP Code 48603.
New	25-8270	48638	МІ	Saginaw	Saginaw	Boardwalk	Classified Branch	07/01/2005	
Old	25-9964	48192	MI	Wyandotte	Wayne	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Riverview MI 48193 as last line of address for a portion of the deliveries previously in ZIP Code 48192.
New	25-9964	48193	МІ	Wyandotte	Wayne	Riverview	Classified Branch	07/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	25-6870	48167	MI	Northville	Wayne	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Northville MI 48168 as last line of address for a portion of the deliveries previously in ZIP Code 48167.
New	25-6870	48168	MI	Northville	Wayne	Main Office	Post Office	07/01/2005	
Old	28-5958	63366	MO	O Fallon	Saint Charles	Main Office	Post Office		Realign ZIP Code boundaries. Use O Fallon MO 63367 as last line of address for the 840 deliveries previously in ZIP Code 63366.
New	28-5958	63367	МО	O Fallon	Saint Charles	Main Office	Post Office	07/01/2005	
Old	28-5958	63366	МО	O Fallon	Saint Charles	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use O Fallon MO 63368 as last line of address for deliveries previously in ZIP Code 63366.
New	28-5958	63368	МО	O Fallon	Saint Charles	Main Office	Post Office	07/01/2005	
Old	28-7092	63304	MO	Saint Charles	Saint Charles	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use O Fallon MO 63368 as last line of address for deliveries previously in ZIP Code 63304.
New	28-5958	63368	МО	O Fallon	Saint Charles	Main Office	Post Office	07/01/2005	
Old	36-2864	27526	NC	Fuquay Varina	Wake	Main Office	Post Office		Realign ZIP Code boundaries. Use Holly Springs NC 27540 as last line of address for the 30 deliveries previously in ZIP Code 27526.
New	36-3712	27540	NC	Holly Springs	Wake	Main Office	Post Office	04/02/2005	
Old	34-9324	87735	NM	Wagon Mound	Mora	Main Office	Post Office		This announcement expands the use of ZIP Code 87735 to include delivery.
New	34-9324	87735	NM	Wagon Mound	Mora	Main Office	Post Office	03/25/2005	
Old	31-7280	89503	NV	Reno	Washoe	Washington	Classified Station		Realign ZIP Code boundaries. Use Reno NV 89523 as last line of address for the 2014 residential and 29 business deliveries previously in ZIP Code 89053.
New	31-7280	89523	NV	Reno	Washoe	Peavine	Classified Station	07/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	31-4080	89052	NV	Henderson	Clark	Main Office	Post Office		Establish a new ZIP Code for brand new Post Office boxes. Use Henderson NV 89077 as last line of address.
New	31-4080	89077	NV	Henderson	Clark	Seven Hills	Classified Station	07/01/2005	
Old	31-4880	89199	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Las Vegas NV 89161 as last line of address for the brand new deliveries.
New	31-4880	89161	NV	Las Vegas	Clark	Westridge	Classified Station	07/01/2005	
Old	31-4880	89199	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Las Vegas NV 89165 as last line of address for brand new deliveries.
New	31-4880	89165	NV	Las Vegas	Clark	Sunrise	Classified Station	07/01/2005	
Old	31-4880	89123	NV	Las Vegas	Clark	Silverado	Classified Station		Establish a new ZIP Code for Post Office boxes. Use Las Vegas NV 89105 as last line of address for a portion of the Post Office Boxes previously in ZIP Code 89123.
New	31-4880	89105	NV	Las Vegas	Clark	Silverado	Classified Station	07/01/2005	
Old	31-4880	89199	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for Post Office boxes. Use Las Vegas NV 89140 as last line of address for the brand new Post Office boxes.
New	31-4880	89140	NV	Las Vegas	Clark	Westridge	Classified Station	07/01/2005	
Old	47-4632	37922	TN	Knoxville	Knox	Concord	Classified Branch		Establish a new ZIP Code for a delivery area. Use Knoxville TN 37934 as last line of address for deliveries previously in ZIP Code 37922.
New	47-4632	37934	TN	Knoxville	Knox	Concord	Classified Branch	07/01/2005	
Old	48-5995	78574	TX	Mission	Hidalgo	Main Office	Post Office		Realign ZIP Code boundaries. Use Mission TX 78573 as last line of address for the deliveries previously in ZIP Code 78574.
New	48-5995	78573	TX	Mission	Hidalgo	Main Office	Post Office	07/01/2005	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	51-2706	22026	VA	Dumfries	Prince William	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Dumfries VA 22025 as last line of address for a portion of the deliveries previously in ZIP Code 22026.
New	51-2706	22025	VA	Dumfries	Prince William	Dumfries Annex	Carrier Annex	07/01/2005	
Old	54-8246	98390	WA	Sumner	Pierce	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Bonney Lake WA 98391 as last line of address for a portion of the deliveries previously in ZIP Code 98390.
New	54-8246	98391	WA	Sumner	Pierce	Bonney Lake	Classified Branch	07/01/2005	
Old	54-4830	98037	WA	Lynnwood	Snohomish	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Lynnwood WA 98087 as last line of address for deliveries previously in ZIP Code 98037.
New	54-4830	98087	WA	Lynnwood	Snohomish	Main Office	Post Office	07/01/2005	
Old	55-2406	25672	WV	Edgarton	Mingo	Main Office	Post Office		This announcement expands the use of ZIP Code 25672 to include delivery.
New	55-2406	25672	WV	Edgarton	Mingo	Main Office	Post Office	03/24/2005	

<sup>—</sup> Address Management, Intelligent Mail and Address Quality, 5-12-05

## Retail

#### **New Conduct on Postal Service Property Course**

Determining what conduct is allowed on Postal Service  $^{\text{\tiny M}}$  property can be difficult, especially when the situation calls for a quick response. Fortunately, a new course explains the rules in simple, clear terms.

What is the new course? The General Counsel's office, with assistance from Headquarters Employee Resource Management, has converted its Conduct on Postal Property Quiz into a new Web-based course now available at USPS eLearning Blue at <a href="http://hrishq.usps.gov/lms">http://hrishq.usps.gov/lms</a>, under "Communicating Policy/Program Information." The course is called "Conduct on Postal Property," and the Course ID number is 25201-06. Since it has been approved for mandatory training for fiscal year 05, the Law Department recommends that managers direct all employees who deal with conduct issues to take the course.

Who should take this course? All postmasters, station managers, customer relations representatives, and other employees who deal with requests from members of the public to engage in non-postal activities on real property owned or controlled by the Postal Service should take the course.

What will the course do for you? The course will lead you through a series of scenarios and situations that are similar to those you encounter during the course of your business and ask whether or not the activity described is prohibited. Plus, you will get training credit for taking the course.

Where are the Conduct on Postal Property regulations located? The regulations are located in three places: Postal Operations Manual (POM) 124; Poster 7, Rules and

Regulations Governing Conduct on Postal Property; and 39 CFR 232.1. A review of either Poster 7 or POM 124 would be useful before you take the course. You can also check out the General Counsel's Web site at <a href="http://blue.usps.gov/uspslaw/">http://blue.usps.gov/uspslaw/</a>, under Conduct on Postal Property.

What activities are covered by the regulations? Some of the activities the regulations prohibit on Postal Service property and that are covered in the course are:

- Campaigning for election to any public office.
- Soliciting signatures on petitions, polls, or surveys.
- Soliciting contributions for charity.

field legal office to get an answer.

- Distributing leaflets, picketing, demonstrating, and other similar conduct in Postal Service lobbies.
- Vending, commercial advertising, depositing literature, and setting up tables and other structures.

Will there be tools available after taking the course? Yes. First, you will be able to download and print the regulations for distribution to members of the public. Also, after you take the course, you will be able to re-enter it for up to a year and use it as a resource tool by clicking on the *Find Your Issue* link to find answers to questions that may come up later. The course explains Postal Service policy in clear, simple terms and provides answers to commonly asked questions. Finally, if you have a question that is not covered in the quiz, you can use the link provided to contact your

— General Counsel, 5-12-05

## What's in Store

# may

retail employee bulletin

Spring '05 Retail Drive Period 4/1/05-6/30/05

# Passports Can Create Sales for FCPC

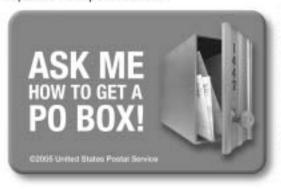
Let your customers know how convenient it is to apply for a passport at the Post Office. The most popular season for travel is coming up in June, July, and August, and passport applications and renewals are an important revenue-building opportunity for your Post Office.



Passport offices should already have received a Global FIRSTCLASS PHONECARD® (FCPC) Countercard to display where passport applications are accepted. Encourage your passport customers to purchase a Global FCPC in preparation for their travels. They are a great source of revenue for your Post Office because they are 100% profit.

## Buttons Call Out Value of PO Boxes

PO Boxes are a huge revenue-generating opportunity for your Post Office, so it's important to let your customers know how valuable a PO Box can be for them. A PO Box provides a private, secure place for mail delivery and is a great solution for keeping business mail separate from personal mail.



Starting around the middle of this month, offices that have 30% or more PO Boxes vacant will be sent fun, colorful buttons for retail associates to wear. They'll help raise customer awareness of the benefits of PO Boxes — and capitalize on the opportunity to grow PO Box revenue in these high-potential locations. Only 75% of all PO Boxes nationwide are currently in use, so there's a lot of opportunity to raise the bottom line!

## What's in Store



retail employee bulletin

Spring '05 Retail Drive Period 4/1/05-6/30/05



# Is Your ReadyPost Display Ready for Spring?

Spring is the second biggest season for gift giving, and sales of ReadyPost® Shipping Supplies are a big revenue opportunity for your Post Office\*: It's a good idea to spend a few minutes each day stocking and straightening the ReadyPost display in your Post Office. All ReadyPost offices should make sure they always have the ReadyPost best sellers in stock. These products include:

- Packing tape
- Boxes
- · Padded mailers
- Bubble wrap

Category 2 and 3 offices should be sure decorative ReadyPost Shipping Supplies are stocked in time for Mother's Day, Father's Day, weddings, and graduations. They're ready to mail with designs to match every occasion!

# Blooming Bouquets Grow Spring Sales!

The Spring Collection from the Postal Service offers a variety of philatelic products for customers to purchase for Mother's Day — or to use as a way to get in the mood for spring!

Download and print out the latest sell sheet that features:

- The Spring Flowers Digital Color Postmark First Day Cover Set
- The Spring Flowers Cancellation Keepsake
- The Garden Bouquet Stamped Stationery

Just log on to the Intranet at http://blue.usps.gov/corporate/sellsheets/sflowersgbouquet.pdf.

Any or all of these colorful philatelic product offerings are sure to put a welcome touch of spring in our customers' lives!

#### What's in Store may retail employee bulletin Jim Wooten Spring '05 Retail Drive Period Retail Associate 4/1/05-6/30/05 13 years of service SUN WED MON TUES THU SAT 2 3 4 \$ payday! Prepare and submit vending data 8 9 10 11 12 13 14 Mother's Day 17 18 21 \$ payday! OCUS. Whenever possible, offer customers ReadyPosta Shipping Supplies with Priority Mail\* service. Armed Forces Day The combination is one of our largest revenue-generators! Display POW/MIA flag 22 23 24 25 26 28 27 29 30 31 May Stamps Memorial Day Offices closed Display POW/MIA flag Masterworks of Modern stamps on sale May 5 American Architecture (Legends of Hollywood) stamps on sale May 20 stamp on sale May 21 Refer to the "Retail Employee Calendar" hanging in the Employee Zone of your Post Office - for additional information. Visit https://blue.usps.gov/marketing/retail to access the Retail Intrariet Site.

## **Supply Management**

#### Goodyear Tires on Sale

Are you planning to purchase tires soon? Here is your chance to save money on Goodyear brand tires.

Goodyear Tire and Rubber Company is once again offering its associate tire sale prices to Postal Service™ employees and retirees for 5 days — May 19 to 23, 2005.

These prices are too good to pass up! Here is your opportunity to save up to 25 percent off the purchase of Goodyear brand auto and light truck tires. Special pricing will also be offered for tire balancing and installation. The special prices will be offered only at Goodyear Auto Service Centers or Just Tires locations. To locate a participating store, call 888-439-7786. You will need proof of Postal Service employment to receive the special sale price.

In the event that you cannot find a Goodyear Auto Service Center or Just Tires location in your area, you can have the Goodyear brand tires shipped directly to your home by calling 888-439-7786, choosing option 4, and using reference code USPS-3 to place your order.

For complete pricing details and participating locations for this sale, see Goodyear Employee Deals at http://liteblue.usps.gov/news/deals/goodyear.htm.

— SCM Strategies, Supply Management, 5-12-05

#### **Realignment of Janitorial Services Contracting**

Contracts for janitorial services and state designations have been realigned. Postal Service™ facilities requiring cleaning service contracts with self-employed individuals that exceed the \$10,000 annual threshold or firms that exceed the \$2,500 annual threshold should see the listing below to determine who to contact to requisition services within thier state. If the district crosses a state line, the requisition should follow the state where the district office is located. Alaska, Hawaii, and Puerto Rico districts will continue to handle their own requirements.

The San Francisco Purchasing Service Center, 390 Main Street, Suite 602, San Francisco, CA 94105-5016 will procure janitorial services for the following states: Arizona, Arkansas, California, Colorado, Idaho, Illinois, Indiana, Iowa, Kansas Louisiana, Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wisconsin, and Wyoming. The contract administrator is Richard Galvan and his telephone number is 415-536-6558.

The Environmental and MRO Category Management Center, Post Office Box 667190, Dallas, TX 75266-7190 will procure janitorial services for the following states:

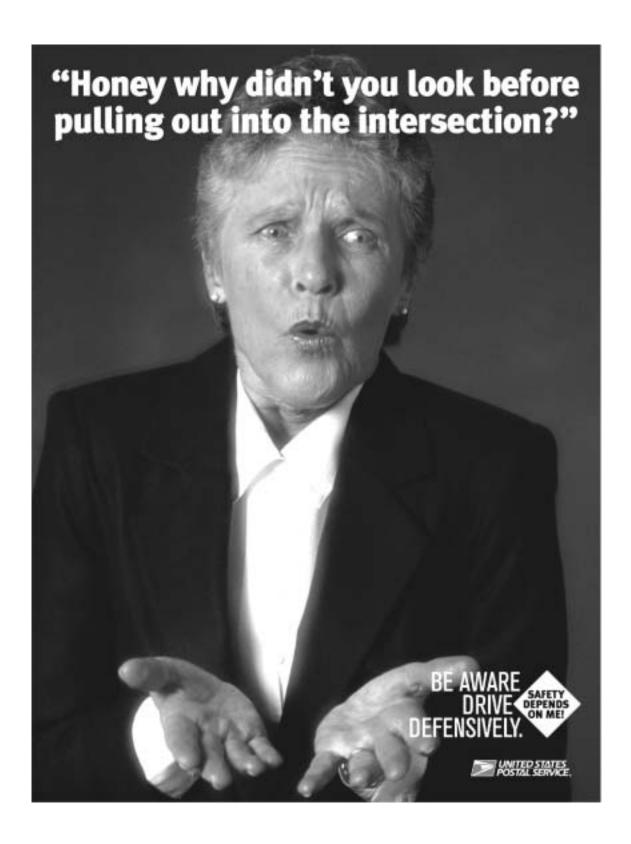
 Alabama, Florida, Georgia, Mississippi, North Carolina, and South Carolina. The contract administrator is Mary Ballard and her telephone number is 214-819-7110.

- Kentucky, Ohio, Pennsylvania, and Tennessee. The contract administrator is Lucy Suggs and her telephone number is 214-819-7108.
- Connecticut, District of Columbia, Delaware, Maryland, Maine, New Hampshire, Rhode Island, Vermont, Virginia, and West Virginia. The contract administrator is Lynne Hale and her telephone number is 214-819-7121.
- New Jersey and New York. The contract administrator is Barbara Reagor and her telephone number is 214-819-7109.
- Massachusetts. The contract administrator is Brenda Carter and her telephone number is 214-819-7103.

Janitorial services requirements that are below these thresholds will continue to be acquired through local agreements. The Cleaning Service Local Buying Agreement Guidelines can be found at acs.usps.gov/pubs/index.php.

Payment and expiration date information on both local agreements and janitorial services contracts will continue to be available at the St. Louis Accounting Service Center Help Desk at 866-974-2733.

— SCM Strategies, Supply Management, 5-12-05





Please send a comain message to equilibrat with any questions or comments. It's your source for up-to-date information. http://blue.usps.gov/cpim



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