

NATIONAL STAMP COLLECTING MONTH PUBLICITY KIT, SEE PAGE 10

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22162, September 1, 2005

**LOOK. LISTEN. LOOK AGAIN.
DRIVE DEFENSIVELY.**



**SAFETY
DEPENDS
ON ME!**

UNITED STATES
POSTAL SERVICE

BE ON THE LOOKOUT.



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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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Semiannual Index PB 22158 (7-7-05)



The *Postal Bulletin* is published biweekly; information is effective for 1 year unless it changes a permanent directive or unless otherwise specified.



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PB 22160: 7690-08-000-1103	PB 22152: 7690-08-000-0910	PB 22144: 7690-07-000-0128	PB 22137: 7690-07-000-0121
PB 22159: 7690-08-000-1102	PB 22151: 7690-07-000-0135	PB 22143: 7690-07-000-0127	PB 22136: 7690-07-000-0120
PB 22158: 7690-08-000-1101	PB 22150: 7690-07-000-0134	PB 22142: 7690-07-000-0126	PB 22135: 7690-07-000-0119
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PB 22155: 7690-08-000-1098	PB 22147: 7690-07-000-0131		

USPSNEWS@WORK

Stop, look, listen: Help keep our children safe

It's back to school time and that means more children on the roads and sidewalks and a greater risk of accidents. USPS® employees have to be more alert around places children play. To help keep them safe, be alert and follow these safety tips from the National Highway Traffic Safety Administration:

- Slow down and obey all traffic laws and speed limits.
- Stop for a school bus that has red flashing lights and an extended stop arm. That means it's loading and unloading children.
- When parked near a schoolyard, watch for children when backing out your vehicle.
- Watch for walking children, especially where there are no sidewalks.
- Watch for children playing near bus stops. They may dart into the street without looking.
- Watch for children walking or biking to school.
- When driving in neighborhoods or school zones, watch for young people who may be in a hurry to get to school.

So, whether you're in a neighborhood or near parks, schools or playgrounds, be on the lookout for children playing and riding skateboards, scooters, mopeds or bicycles.

Classics! Sporty Cars keep "America on the Move"



Left to right: Ford Motor Division President Darryl Hazel, Senator Carl Levin (D-MI), Deputy PMG Pat Donahoe, USPS Technical Advisor and '53 Corvette owner Noland Adams and Detroit District Manager Gloria Tyson.

Classic car aficionados and fans of the 1950s joined other Michigan State Fairgoers to celebrate the release of "America on the Move: '50s Sporty Cars" recently in Detroit.

And what's a classic car event without some cruisin'? Leading up to the stamp release, Noland Adams — owner of the '53 Corvette featured and technical advisor on the stamps — delivered mail in his Corvette with help from Royal Oak, MI, Letter Carrier and Postal Ambassador Jim Willson.

Deliveries were made along Woodward Ave., home to the annual "Woodward Dream Cruise" that attracts 1.5 million classic car fans and more than 40,000 classic cars.



Royal Oak firefighters were among customers who received classic delivery treatment Friday on the Woodward Ave. route in Detroit.

Great idea! eldeas featured on Blue



Have ideas how USPS can improve customer satisfaction, generate more revenue or increase productivity?

These are all important goals — and will be key to the *Strategic Transformation Plan 2006–2010* due to be released soon.

But don't wait to share your ideas — our eldeas program is always open, and is now easier to find on Blue. Go to the "My Life" page and you'll see eldeas in the upper right corner.

For more information on eldeas — or better yet, to submit your great idea — go to eldeas on Blue, brought to you by Human Resources, Information Technology and Public Affairs and Communications.

Get Linked: Supply chain management keeps USPS efficient

How about \$1.7 billion in cost benefits?

That's how much the Postal Service™ has received in cost benefits through supply chain management since



2000 — using best practices to make sure you have the supplies, equipment and services you need to do your job.

That's one of the reasons that Postmaster General Jack Potter was honored as 2005 Chief Executive Officer of the Year by a global supply chain management research center.

Watch for the video "Get Linked" on USPS-TV and On Demand, to find out how every USPS employee is a link in the supply chain. Check the Supply Management Web site for more information.

The ultimate truth in advertising: Vote online for "We Deliver For You."



When the Postal Service's "We Deliver For You" campaign was launched, it gave America its first behind-the-scenes glimpse of the Postal Service as viewers followed a letter through the mailstream. The letter

traveled through all sorts of weather conditions — snow, heat and gloom of night — and all sorts of mail processing machinery on its way to being delivered.

Americans liked it. USPS employees liked it.

Now Madison Avenue likes it.

It's one of 26 slogans chosen to compete in the 2005 Madison Avenue Advertising Walk of Fame. Help make it the ultimate "truth in advertising" by going to http://advertising.yahoo.com/advertisingweek_05/ between now and Sept. 23 to cast your vote.

Have power, will travel: Six 1.6 megawatt portable generators hit the road

Six large 1.6 megawatt portable generators are on their way to different parts of the country — courtesy of the Office of Emergency Preparedness. It's part of ongoing

efforts to "keep the lights on" at USPS facilities during an extended disaster or a national incident associated with power outages.

This isn't your typical "building supplies" store generator. Each unit is big enough to keep automation machinery up and running in a large processing and distribution center.

As part of a rapid deployment force, these mobile generators will be located in Dallas, Detroit, Los Angeles, Seattle, Tallahassee, and Washington, DC, so they can provide needed power within 48 hours of a request.

Star struck: 5 Star Customer Service Program shines in October

Post Offices across the country can bid a fond farewell to the Order of the Yellow Jersey (OYJ). There's a new star on the horizon — five of them, to be exact! The 5 Star Customer Service Program replaces OYJ. It's a different program, but with the same goals — providing excellent retail and delivery service to our customers.

Performance clusters will be arranged in five distinct groups — Diverse and Crowded Cities, Established Cities, Cities in Open Spaces, Smaller and Older towns, and the last group is simply titled "Room to Grow."

Using a combination of Customer Satisfaction Measurements (CSM) scores for residential and small businesses in four key areas — Clerk Information, Clerk Efficiency, Accurate Delivery and Delivery Time of Day scores — incorporated with Mystery Shopper wait-time-in-line scores, performance clusters will be measured against an established baseline.

Awards will be given every quarter. Look for detailed information from your district manager later this month.

Administrative Services

HANDBOOK AS-353 REVISION

Guide to Privacy and the Freedom of Information Act

Effective September 1, 2005, Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, is revised. This handbook provides direction and guidance for Postal Service™ employees, suppliers, and other authorized users with access to Postal Service records and information resources. The handbook also provides direction and guidance for customers, employees, suppliers, and other individuals about how their information is collected, maintained, used, disclosed, and safeguarded.

Chapters 1 through 4 were revised to clarify current procedures. For ease of use, rules involving special categories of records, such as customer names and addresses, were relocated from chapter 4 to a new chapter 5. We added a section D.3 to the appendix to list categories of records in Privacy Act systems of records exempt from certain provisions of the Privacy Act.

We will incorporate this revision into the next printed version of Handbook AS-353 and into the online version of the

handbook available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies,” click on *PolicyNet*.
- Then click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

Refer any questions about this revision to the Records Office at 202-268-2608.

— Privacy Office,
Consumer Advocate, 9-1-05

ANNOUNCEMENT

Preprinted Letterhead Stationery and Envelopes

The proper use of the Postal Service™ logo is essential in order to protect our brand and maintain a strong corporate identity. The logo (the Eagle symbol and logotype) must be presented clearly and consistently everywhere, including on corporate stationery. Therefore, effective immediately, only preprinted letterhead stationery must be used for official Postal Service correspondence.

Except for officers, no personalization of the letterhead will be permitted. This means that functional organizations, districts, plants, postmasters, and Post Offices™ must use preprinted letterhead stationery and envelopes.

Microsoft Word templates that contain the Postal Service logo are being removed from ACE computers to avoid potential misuse and will no longer be available online.

The following supplier has been approved to provide printing services for the Postal Service:

PS GRAPHICS
21 FONTANA LN STE 101
BALTIMORE MD 21237-4609

Contact:

Lance Buckley
Senior Account Executive
410-574-1313
Telephone: 800-241-3113
Fax: 410-687-6944

You may order preprinted letterhead and stationary directly from the supplier using the IMPAC VISA credit card. Before ordering, you must prepare an off-catalog e-Buy requisition which has been approved by the appropriate manager.

If your facility does not have Internet access, orders may be placed by faxing or mailing an approved copy of PS Form 7381, *Requisition for Supplies, Services, or Equipment*, to PS Graphics at the above address.

— Brand Equity and Design,
Public Affairs and Communications, 9-1-05

ASM REVISION

Clarification of Days Flag Is Flown Half-Staff

Effective September 1, 2005, the Administrative Support Manual (ASM) 472.231 is revised to update the days on which the flag must be flown at half-staff.

We will incorporate this revision into the next printed version of the ASM and into the online version available on the Postal Service™ PolicyNet Web site:

- Go to http://blue.usps.gov.
Under "Essential Links" in the left-hand column, click on References.
Under "References" in the right-hand column, under "Policies," click on PolicyNet.
Then click on Manuals.

(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

See "Displaying the U.S. Flag and the POW-MIA Flag" on page 7 for additional information concerning flag displays.

Administrative Support Manual (ASM)

* * * * *

4 Relations With Other Organizations

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47 Flags
* * * * *

472 U.S. Flag Display
* * * * *

472.2 Postal Display
* * * * *

472.23 When Displayed Half-Staff

472.231 Specific Days

When the flag is being displayed, it must be flown at half-staff (see 472.132) on the following dates:

[Revise table in 472.231 to read as follows:]

Table with 2 columns: Date and Event. Rows include May 15 (Peace Officers Memorial Day), Last Monday in May (Memorial Day Observed), and December 7 (National Pearl Harbor Remembrance Day).

* * * * *

Information Policies and Procedures, Public Affairs and Communications, 9-1-05

Displaying the U.S. Flag and the POW-MIA Flag

U.S. Flag at Half-Staff

How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.



Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- December 7: National Pearl Harbor Remembrance Day.

Note 1: When May 15, which is the date for Peace Officers Memorial Day, falls on the third Saturday in May, which is the date for Armed Forces Day, display the U.S. flag in the full-staff position, *not* at half-staff.

Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until 12 noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.

POW-MIA Flag

How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.



Specific Dates

Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following sections in the Administrative Support Manual (ASM):

- ASM 472, *U.S. Flag Display.*
- ASM 476, *POW-MIA Flag Display.*

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCP Home	Standard/Catalog	9/2/05–9/5/05	1.0	Nationwide	Car-Rt	Quebecor World
JCP On Trend Autumn	Standard/Catalog	9/2/05–9/5/05	2.0	Nationwide	Car-Rt	Quebecor World
JCP Traditions for Men	Standard/Catalog	9/2/05–9/5/05	1.0	Nationwide	Car-Rt	RR Donnelley
JCP Week 32 Fall Jewelry Sale	Standard/Flat & Letter	9/6/05–9/8/05	4.2	Nationwide	Car-Rt	Harte-Hanks
REI Fall Changes Catalog	Standard/Flat	9/6/05–9/9/05	1.13	Nationwide	3/5-Digit, Car-Rt	Quad Graphics, Sussex, WI
Seventh Avenue	Standard/Catalog	9/6/05–9/9/05	1.0	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
The Sportsman's Guide, July Hunting Remail	Standard/Catalog	9/6/05–9/10/05	1.1	Nationwide	3/5-Digit, Car-Rt	RR Donnelley, Spartanburg, SC
JCP Week 33 Big & Tall	Standard/Flat	9/8/05–9/10/05	1.0	Nationwide	Car-Rt	Harte-Hanks
JCP Apparel and Home Activation	Standard/Catalog	9/9/05–9/12/05	2.0	Nationwide	Car-Rt	RR Donnelley
Catherine's September Booklet	Standard/Flat	9/9/05–9/13/05	2.5	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Cenveo, Memphis, TN
JCP Apparel and Home Sale	Standard/Catalog	9/9/05–9/14/05	7.8	Nationwide	Car-Rt	RR Donnelley
Life Line Screening Purple Artery Photo & Repositionable Note	Standard/Letter	9/9/05–9/17/05	1.7	Nationwide	3/5-Digit	Mail America, Forest, VA
Draper's and Damon's Winter	Standard/Flat	9/12/05–9/14/05	1.0	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Arandell Corporation, Wisconsin
Flip the Switch	Standard/Flat	9/12/05–9/14/05	8.8	Nationwide	3/5-Digit, Car-Rt	Rodale/ALG Direct
Women's Health Magazine	Standard/Flat	9/12/05–9/14/05	1.2	Nationwide	3/5-Digit, Car-Rt	ALG
JCP Week 34 Fall Suit Sale	Standard/Flat	9/14/05–9/16/05	1.0	Nationwide	Car-Rt	Harte-Hanks
JCP Week 34 Window/Bedding	Standard/Flat	9/14/05–9/16/05	5.5	Nationwide	Car-Rt	Harte-Hanks
Nordstrom Fall 2 '05	Standard/Flat	9/14/05–9/16/05	2.48	Nationwide	Barcoded, 3/5-Digit, Car-Rt	Arandell

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCP Week 33 Fall Preview Catalog PC	Standard/ Letter	9/15/05–9/17/05	7.6	Nationwide	Car-Rt	Harte-Hanks
JCP Week 34 Fall Sale	Standard/ Flat	9/15/05–9/17/05	10.0	Nationwide	Car-Rt	Harte-Hanks

— Business Service Network Integration, Customer Service, 9-1-05

CORRECTIONS

Pumpkin Decorating Contest

The article “Field Information Kit: Postal Service and Hershey’s Pumpkin Decorating Contests” in *Postal Bulletin* 22161 (8-18-05, pages 8–21) contained four errors. The corrections are given here with the corrected information in bold and italics.

On page 8, an incorrect Web site to register for the local Sweetest Pumpkin Contest was given. The correct Web site is ***http://mcd.tteam.com/skudb/srchsm.cfm***.

On page 14, an error was made concerning the use of postage stamps when requesting Carrier Pickup™ service. The corrected text is given below.

Can I use stamps for postage?

Yes. Postage may be prepaid using convenient postage options such as ***stamps***, Click-N-Ship® service, PC Postage®, or postage meters.

On page 15, a comma was missing in the list of required conditions for placing packages with online labels and postage in mailboxes. The corrected text is given below.

Can I place packages with online labels and postage in the blue Postal Service street mailboxes?

Yes, but only if the following apply: the package has a domestic Express Mail or Priority Mail label complete with PC Postage, ***has*** a return address, was paid for with a credit card, and fits in the blue street mailbox opening. Larger packages may be dropped at your local Post Office, handed to your letter carrier, or picked up after you schedule a pickup online.

Lastly, on page 15, the measurements for mailing a package with Click-N-Ship service were incorrect. The corrected text is given below.

What size package can I mail with Click-N-Ship service?

Click-N-Ship packages may measure up to 108 inches in length and ***girth***, and weigh a maximum of 70 pounds.

— Advertising, Marketing, 9-1-05

September 2005

TO: District Managers, Customer Service and Sales, Postmasters

SUBJECT: National Stamp Collecting Month Publicity Kit

This October marks the 24th annual National Stamp Collecting Month. This year's theme — *"Be a Stargazer: Let the Stars Guide You into Stamp Collecting!"* — kicks off with the October 3 issuance of the *Constellations* commemorative postage stamps. This unique pane illustrates the constellations of Leo, Lyra, Pegasus, and Orion. McRay Magleby, graphic designer and educator, created these starry patterns by referring to the star maps of well-known celestial cartographer Wil Tirion.

The first-day-of-issue dedication ceremony will take place at the Cranbrook Institute of Science in Bloomfield Hills, Michigan, on October 3. The Cranbrook Institute of Science is a natural history and science museum that has an active astronomy team. Its telescope observers are knowledgeable about all aspects of the field and the hobby of amateur astronomy. The *Constellations* commemorative postage stamps will be available nationwide on October 4.

It will be easy to generate publicity for National Stamp Collecting Month through partnering with the organizations listed in this kit. In fact, it's likely that these organizations will offer suggestions, provide hosting facilities, offer special planetarium screenings, and allow you to join the excitement of their Star Parties. Our Public Affairs and Communications representatives are available to assist you in coordinating publicity efforts. Please feel free to call on them.

Inside this publicity kit you'll find the tools you need to raise awareness of National Stamp Collecting Month and the *Constellations* commemorative postage stamps. Thank you for your support and for taking advantage of this exciting initiative. This is a great opportunity to increase stamp collecting and retail revenue as well.



Azeezaly S. Jaffer
Vice President
Public Affairs and Communications

cc: Mr. Day
Vice Presidents, Area Operations

PUBLICITY KIT

National Stamp Collecting Month

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PUBLICITY KIT

National Stamp Collecting Month



Postal Service™ employees can find an electronic version of the National Stamp Collecting Month (NSCM) publicity kit on the intranet at <http://blue.usps.gov>. Click on *Public Affairs and Communications* under “Blue Sponsors,” then *Postmaster’s Toolkits* under “Public Relations.” The electronic version makes it easy to complete the fill-in-the-blank materials included in the kit.

This year’s theme — “*Be a Stargazer: Let the Stars Guide You into Stamp Collecting!*” — correlates to the issuance of the four unique mythological *Constellations* commemorative postage stamps, based on artistic depictions of star maps.

Overview

Use the *Constellations* commemorative postage stamps to get children excited about astronomy, science, and mythology through stamp collecting during NSCM, the Postal Service’s national campaign to attract people of all ages to the fun and educational world of stamp collecting.

The first-day-of-issue dedication ceremony for the *Constellations* commemorative postage stamps will take place October 3 at Cranbrook Institute of Science in Bloomfield Hills, Michigan. Cranbrook has many things to offer, such as sky and laser programs in its planetarium, educational programs, fun events, and interactive traveling exhibits. The Postal Service encourages participation in this ceremony and the development of other events that support these stamps and National Stamp Collecting Month. The *Constellations* commemorative postage stamps will go on sale nationwide on October 4, 2005.

The *Constellations* commemorative postage stamps are expected to be very appealing to both children and adults. The stamps feature four different, well-known constellations that can be seen from the northern hemisphere. Each one correlates with one of the four seasons of the year.

Constellations Background

From humanity’s earliest days, people have gazed upward and “connected the dots,” drawing imaginary lines from one star to another. In the mind’s eye, they saw the outlines of beings and objects from their own traditions, myths, and everyday lives. Some cultures believed that constellations were actual living beings placed in the sky by their gods. Through the years, different cultures looked at the same areas of the sky and drew different mental images, or they saw the same patterns but gave them different names. Today the International Astronomical Union recognizes 88 constellations, many of which bear Greek or Latin names and are associated with fascinating tales from ancient times.

These constellations have inspired imaginations through the millennia. They have helped mark time and served as reminders for certain agricultural tasks and festivals. They have also served as guideposts for travelers at

night and helped astronomers, both ancient and modern, find their way around the heavens above.

Below: Individual stamp backgrounds are followed by brief descriptions.

Top Row



Constellation Name: Leo

Location: Northern Hemisphere

Date and Time: Spring, April at 9 P.M.

Illustrator: McRay Magleby of Provo, UT

Referenced from: Wil Tirion's Star Maps

One of the oldest-known constellations, Leo, has a Latin name meaning "lion." Reigning over the southern sky in spring, this star configuration inspired the imaginations of Babylonians, Egyptians, Greeks, and Romans, all of whom saw a lion among the stars. A Greek legend says the constellation of Leo is a fierce lion slain by Hercules.



Constellation Name: Orion

Location: Northern Hemisphere

Date and Time: Winter, January at 9 P.M.

Illustrator: McRay Magleby of Provo, UT

Referenced from: Wil Tirion's Star Maps

When winter comes, Orion, a mythological Greek hunter-hero, stands high above the southern horizon. This constellation includes several celestial objects well known to stargazers, such as the bright and close-together stars, which make up Orion's belt and sword. The Orion nebula is faintly visible to the naked eye and is found near the tip of the sword. Betelgeuse, a giant red star, marks one of Orion's shoulders.

Bottom Row



Constellation Name: Lyra
 Location: Northern Hemisphere
 Date and Time: Summer, August at 9 P.M.
 Illustrator: McRay Magleby of Provo, UT
 Referenced from: Wil Tirion's Star Maps

The little constellation of Lyra has a Latin name and consists of a group of stars that can be seen high in the southeastern sky during summer. An ancient Greek myth states Lyra's stars are the lyre of Orpheus, who tried to free his wife from the realm of Hades by charming the god of the underworld with his music. The constellation includes Vega, the second brightest star in the northern hemisphere.



Constellation Name: Pegasus
 Location: Northern Hemisphere
 Date and Time: Fall, October at 9 P.M.
 Illustrator: McRay Magleby of Provo, UT
 Referenced from: Wil Tirion's Star Maps

Pegasus is the magnificent winged horse from Greek mythology that Perseus rode to rescue Princess Andromeda. The body of this fabled horse is outlined by four bright stars in the shape of a great square. Pegasus is one of the most striking formations in the night sky during the fall.

Publicity Ideas to Interest the Media

October is National Stamp Collecting Month.

There are many ways to interest the local media in the celebration of the 2005 *Constellations* commemorative postage stamps and/or encourage local dedication events. Local newspapers, radio, and television stations are more likely to cover NSCM events and promotions when children play an active role, especially when highly visual and compelling activities take place. Media coverage can help interest more people in stamp collecting and generate more stamp sales. Here are some suggestions to capture media attention:

- Plan *Constellations* commemorative postage stamps events in conjunction with planetarium shows, IMAX theater shows, star parties, and any other event that celebrates the stories of the sky.
- Encourage organizations to become sponsors. This is a great way for them to put their organization in the eye of the community and also support the Postal Service.
- Have an all-day celebration involving employees and their families, schools, television personalities, environmentalists, astronomers, etc.
- Encourage any employees with astronomy knowledge to share with others.
- Create an interactive exhibit in your local Post Office™ and, if possible, provide star maps.
- Partner with another community nighttime event.
- Invite local weather personalities, environmentalists, museum curators, and astronomers to participate in the dedication ceremony and give presentations and/or workshops on astronomy and constellations.
- Photo opportunity: Encourage media to cover the opening day of your exhibit. Media can take pictures of employees and community members setting up the exhibit or telescope displays.
- Coordinate a dedication ceremony at an astronomy-related venue. Thanks to *Sky and Telescope Magazine's* Web site, you can find a list of planetariums, museums, IMAX theaters, and a list of events, such as star parties, near you. Go to: <http://skyandtelescope.com/resources>.
- Form an alliance with your local television station.
 - Ask the local television meteorologists to conduct a live broadcast from your local Post Office when the *Constellations* commemorative postage stamps go on sale.
- Ask your local meteorologist to present the *Constellations* commemorative postage stamps as part of the daily live weather forecast segment. Provide the stamp sheet and ask the meteorologist to highlight one stamp each day during NSCM. The visibility of the stars can be related to the forecast that night.
- Ask a television station to co-sponsor a photo contest or constellation art contest with you. The artwork could appear on the television station's Web site and be displayed in your Post Office.
- Invite the television meteorologist to participate in your Post Office's classroom NSCM outreach efforts.
- Look for opportunities to partner with local environmental associations and organizations to help reinforce the need to decrease light pollution.
 - Ask an environmental activist to speak at your *Constellations* commemorative stamps dedication and encourage awareness.
 - Coordinate a day/evening for the community to conserve their power and dim their lights (indoor and outdoor lights).
- Contact commercial sponsors such as telescope companies, grocery stores, real estate, or malls that could provide sponsorship funding or provide a location. Invite them to take part in your event.

Stamp Collecting Ideas

- Have "Connect the Dots Constellation Designs" available for children when they visit the Post Office. Encourage parents to take these fun and informative designs home for their children.
- Host a drawing contest for children to design their own constellation. Invite them to display their designs in the Post Office. Customers or employees could select the winners. The winners could be awarded their own commemorative *Constellations* stamps or a pass to a museum or planetarium show.
- Contact local school systems and ask them to raise awareness of astronomy and constellations. Inform them of the educational kit provided by the Postal Service.

- Look for opportunities to partner with non-profit organizations, museums, planetariums, schools, and universities. Encourage them to share their knowledge and include the illustrations of the stamps to display at their organization or within their science departments.
- Departments specializing in astronomy are an excellent source for speakers, event locations, activity hosts, or volunteers.
- Encourage Latin, Greek, science, and astronomy clubs in the private and public school systems to include the stamp release in their meetings and bulletin.
- Contact local government, park, nature center, libraries, or military bases for suggestions on locations to host star parties. These organizations may lend their services and help with the event.
- Contact community organizations such as the Boy Scouts or Girl Scouts who can mentor or help with activities. In turn, this could be a possibility for them to earn badges for their participation in a community activity.
- Encourage local elementary school groups or youth groups to tour your Post Office for a behind-the-scenes view of how stamps are canceled and mail is sorted and delivered.
- Help coordinators of local after-school programs set up stamp collecting clubs. Ask a local stamp collector to set up a display of stamp collecting tools and philatelic materials, such as tongs, magnifiers, perforation gauges, albums, first-day covers, and so forth. Go online to the American Philatelic Society's Web site at www.stamps.org to find local chapters and affiliates that might be willing to help. This could also be effective if combined with other after school programs, such as astronomy, Greek, and Latin programs.

Implement any of these ideas, combine them, or brainstorm with your employees and come up with ideas of your own.

Stamp Education

An education kit has been developed and contains lesson plans using the *Constellations* commemorative postage stamps as a teaching aid. This material also promotes the fun and exciting hobby of astronomy.

Graphically, the NSCM education kit is a front-side poster, with lesson plans on the reverse side that visually tie in the constellation theme throughout.

The kit will be distributed to the Postal Service's education database of more than 220,000 classrooms. Post Offices nationwide also will receive a courtesy copy of the educational kit for community outreach efforts. Supplies are limited and additional copies will not be available. However, the kit can be downloaded and printed from www.usps.com.

Event Planning Checklist

When using the publicity materials in this kit, be sure to publicize each and every event to your local newspaper, radio, and television stations via press releases, media advisories, and letters to the media. Don't forget to follow up with telephone calls.

Keep the following suggestions in mind when planning a *Constellations* commemorative postage stamps event:

- Plan early.
- Contact your local PAC representative to obtain information from local meteorologists, TV weather forecasters, or other related offices and/or organizations to see if they can participate in your local *Constellations* commemorative postage stamps event.
- Set a date.
- Secure participants.
- Order enlargements of the stamp image, flyers, and other supplies for the event.
- Prepare a special pictorial postmark, if applicable.
- Secure staging and sound equipment, if applicable.
- Plan signage, including a podium sign and banners.
- Launch a local publicity campaign using the materials in this kit.
- Draft a sequence-of-events agenda and speaker remarks.
- Plan retail opportunities (booth, bag stuffers, etc.).
- Prepare ceremony programs and invitations.

Products and Licensing

For information on products and licensing, contact:

PATTY MORRIS
US POSTAL SERVICE
LICENSING
475 L'ENFANT PLZ
WASHINGTON DC 20260-3100

Telephone: 202-268-7242

Philatelic products are available in celebration of NSCM this year. The *Constellations* commemorative postage stamps will be featured on key chains, mugs, t-shirts, post-cards, label pins, magnets, paperweights, t-shirt bears, and pens. This product is available through the *USA Philatelic* catalog and can be purchased online at the Postal Store, or by calling toll-free 800-STAMP-24. For assistance with licensed products, please contact Patty Morris at 202-268-7242 or e-mail patty.j.morris@usps.gov.

For additional information about licensing and use for the images of the *Constellations* commemorative postage stamps, please contact Licensing@usps.com.

Pictorial Postmarks

A pictorial postmark has not been produced from a national level. Post Offices planning second-day events may design their own special pictorial postmark. As a reminder, the Postal Service must try to make all unusual postmarking services widely known to collectors through advance publicity to avoid limiting the availability of these postmarks. Therefore, all pictorial postmarks must be reported to Stamp Services 3 weeks prior to local events. Please use the announcement form on the following page to report your use of pictorial postmarks.

Guidelines for Finalizing the Constellation Commemorative Postage Stamps Pictorial Postmark Art

To finalize the *Constellations* commemorative postage stamps pictorial postmark art, insert the date, city, state, and ZIP Code™ of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial postmark must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions 3 1/2 inches by 1 inch.

Second-day Cancellations

Second-day cancellations are pictorial postmarks and follow the same guidelines as above. The word "station" or the abbreviation *STA* is required somewhere in the design, since it will be a temporary station.



**Pictorial Postmark
Announcement/Report**

Complete this announcement and send it to:

PICTORIAL POSTMARK PROGRAM MANAGER
STAMP SERVICES
US POSTAL SERVICE
1735 N LYNN ST RM 5018
ARLINGTON VA 22209-6432

Fax: 703-292-4183
PictorialPostmarks@usps.gov

Insert pictorial postmark copy HERE
(camera ready or reproducible.)

It must not be larger than 4" horizontal x 2" vertical
(the dimensions of this box)

Temporary Station Information

Postal Service™ Contact (Name, address, telephone)	
Station Date(s)	
Sponsor	
Station Name	
Complete Street Address (No., street, ste./apt.) or P. O. Box Number	
City, State, ZIP+4®	

Mail Postmark Requests to: (Address for Customer Mailback Service)

Station Name	
Addressee Name (Usually "Postmaster")	
Complete Street Address (No., street, ste./apt.) or P. O. Box 9998	
City, State, ZIP+4	

Postmark Report: Following event, resubmit this form as a postmark report to Pictorial Postmark program manager.

TO:

Total number of pieces serviced during the authorized postmark period

PICTORIAL POSTMARK PROGRAM MANAGER
STAMP SERVICES
US POSTAL SERVICE
1735 N LYNN ST RM 5018
ARLINGTON VA 22209-6432

Resubmit report following event.

Fax: 703-292-4183
PictorialPostmarks@usps.gov

Suggested Informational Web sites

Astronomical League National, Kansas City, MO, www.astroleague.org/al/general/society.html

Antelope Valley, Astronomy Club Inc., Lancaster, CA, www.astro-tom.com

Clark Planetarium, Utah, www.clarkplanetarium.org *

International Planetarium Society, Greenville, NC, www.ips-planetarium.org

Southern Oregon Skywatchers, Medford, OR, www.orskywatchers.org

Richmond Astronomical Society, Richmond, VA, www.richastro.org *

Sky and Telescope Magazine, Cambridge, MA, www.skyandtelescope.com

**Possible Venues for Events*

Suggested Participating Organizations and Contact Information

The information below is a listing of supporters of the *Constellations* commemorative postage stamps that are available to offer further information on constellations and astronomy.

Arizona	TERRI FINCH PRESIDENT PHOENIX ASTRONOMICAL SOCIETY 10828 N BILTMORE DR #141 PHOENIX AZ 85029-5413 602-547-2420 <i>alienstarstuff@yahoo.com</i> www.pasaz.org
California	LARRY BROWN 16910 CLIMAX RD JACKSON CA 95642-9409 209-296-5541 <i>amadorastronomy@volcano.net</i> www.goldrush.com/~kreissb/aas
	ADROMEDA SOCIETY PO BOX 8 YUCCA VALLEY CA 92286-0008 760-365-5810 <i>budcamp@budcamp.com</i> www.darkskyguy.com
	BILLIE CHANDLER TULE RIVER AMATEUR ASTRONOMERS PO BOX 999 SPRINGVILLE CA 93265-0999 559-539-5300 Fax: 559-539-7033 <i>billie@davidchandler.com</i> http://antwrp.gsfc.nasa.gov/apod/astropix.html

Idaho	<p>STEVE BELL ALCOR LIAISON TO ASTRONOMICAL LEAGUE BOISE ASTRONOMICAL SOCIETY PO BOX 7002 BOISE ID 83707-1002 208-377-3500 <i>alcor@boiseastro.org</i> <i>www.boiseastro.org</i></p>
Illinois	<p>TIM MCGRATH PRESIDENT PEORIA ASTRONOMICAL SOCIETY PO BOX 10111 PEORIA IL 61612-0111 <i>webmaster@astronomical.org</i> <i>www.astronomical.org</i></p>
Indiana	<p>SCOTT CONNER PRESIDENT EVANSVILLE ASTRONOMICAL SOCIETY 111 N ST PHILLIPS RD EVANSVILLE IN 47712-8650 812-985-9115 <i>sconner@compuserve.com</i> <i>www.geocities.com/astronomy_eas</i></p>
Louisiana	<p>JACK HUERKAMP WANING MOON OBSERVATORY 38388 PINE ST PEARL RIVER LA 70452-5192 <i>jhuerkamp@bellsouth.net</i> <i>www.waningmoonii.com</i></p>
Massachusetts	<p>MARK GIBSON ASTRONOMICAL SOCIETY OF SOUTHERN NEW ENGLAND 586 MAIN RD WESTPORT MA 02790-4310 508-636-4987 <i>mjgibson1@verizon.net</i> <i>www.assne.org</i></p>
	<p>SHAWN RYAN SKY AND TELESCOPE 49 BAY STATE RD CAMBRIDGE MA 02138-1200 800-253-0245 <i>info@skyandtelescope.com</i> <i>www.skyandtelescope.com</i></p>
Nebraska	<p>JACK DUNN COORDINATOR MUELLER PLANETARIUM UNIVERSITY OF NEBRASKA STATE MUSEUM 213 MORRILL HALL LINCOLN NE 68588-0375 402-472-2641 <i>jdunn@spacelaser.com</i> <i>www.spacelaser.com</i></p>

New Mexico	CATHY HARPER MARKETING PUBLIC RELATIONS DIRECTOR NM MUSEUM OF SPACE HISTORY PO BOX 5430 ALAMOGORDO NM 88310-5430 505-437-2840 <i>cathy.harper@state.nm.us</i> <i>www.spacefame.org</i>
New Jersey	MICHAEL LINDNER S*T*A*R ASTRONOMY SOCIETY PO BOX 863 RED BANK NJ 07701-0863 732-671-9614 <i>mikel@att.net</i> <i>www.starastronomy.org</i>
New York	SUE ROSE PRESIDENT AMATEUR OBSERVERS SOCIETY OF NY INC 655 BELLMORE AVE EAST MEADOW NY 11554-4708 516-489-2970 <i>suerose@optonline.net</i> <i>www.aosny.org</i>
North Carolina	JOHN D AVANT PISGAH ASTRONOMICAL RESEARCH INSTITUTE 1 PARI DR ROSMAN NC 28772-9614 919-676-4115 <i>javant@pari.edu</i> <i>www.pari.edu</i>
Oklahoma	NICK LAZZARO OWNER AND PRESIDENT TEN ACRE OBSERVATORY AND ODYSSEY ASTRONOMY CLUB RT 2 BOX 154 WANETTE OK 74878-9742 405-899-4016 <i>orion2c@aol.com</i> <i>hometown.aol.com/orion2c/tenacreobservatory.html</i>
Oregon	DALE W FENSKE ROSE CITY ASTRONOMERS 16139 NE SISKIYOU PORTLAND OR 97230-5149 <i>fenskedw@spiritone.com</i> <i>www.rca-oms.org</i>
	JEAN GRENDLER EUGENE ASTRONOMICAL SOCIETY 3330 ALDER ST EUGENE OR 97405-4220 541-683-0855 <i>moegren@msn.com</i> <i>www.eugeneastro.org</i>

	<p>DARETH MURRAY ROSE CITY ASTRONOMERS 16139 NE SISKIYOU PORTLAND OR 97230-5149 503-255-2016 <i>darethlee@comcast.net</i> www.rca-oms.org</p>
Pennsylvania	<p>MIKE QUILTY PRESIDENT SOUTHERN OREGON SKYWATCHERS PO BOX 4092 MEDFORD OR 97501-0150 541-664-7907 <i>michaelquilty7907@msn.com</i> www.orsskywatchers.org/</p>
	<p>TED A NICHOLS II PRESIDENT ASTRONOMICAL SOCIETY OF HARRISBURG PA INC PO BOX 160 670 OBSERVATORY DR LEWISBERRY PA 17339-0160 <i>president@astrohbg.org</i> www.astrohbg.org</p>
	<p>BOB POPOICH TREASURER CHESTER COUNTY ASTRONOMICAL SOCIETY 416 FAIRFAX DR EXTON PA 19341-1814 610-363-8242 <i>alcor@ccas.us</i> www.ccas.us</p>
Tennessee	<p>DR LARRY BOULDIN DEAN OF MATH SCIENCE PROFESSOR OF MATHEMATICS ROANE STATE COMMUNITY COLLEGE 276 PATTON LA HARRIMAN TN 37748-5011 865-882-4533 <i>bouldincl@roanestate.edu</i> www.rsc.c.c.tn.us/index.asp</p>
	<p>DAVID E FIELDS PHD TAMKE ALLAN OBSERVATORY 276 PATTON LA HARRIMAN TN 37748-5011 865-882-4533 www.roanestate.edu/obs www.radio-astronomy.org</p>

Texas	<p>TIMOTHY EASON RED RIVER ASTRONOMY CLUB PO BOX 3392 TEXARKANA TX 75504-3392 903-824-1520 <i>tim@onebigorangecomputer.com</i> <i>www.rrac.org</i></p>
	<p>JOHN WAGONER CITY LIGHTS ASTRONOMICAL SOCIETY FOR STUDENTS 1409 SEQUOIA PLANO TX 75023-7313 972-422-1886 <i>astrowagon@comcast.net</i> <i>www.citylightsusa.org</i></p>
Utah	<p>SETH JARVIS DIRECTOR CLARK PLANETARIUM 110 S 400 W SALT LAKE CITY UT 84101-1145 801-456-STAR (7827) 801-456-4921 <i>sjarvis@slco.org</i> <i>www.hansenplanetarium.net</i></p>
Virginia	<p>DAVID E CREDICOTT PRESIDENT RICHMOND ASTRONOMICAL SOCIETY SCIENCE MUSEUM OF VIRGINIA 2500 W BROAD ST RICHMOND VA 23220-2057 <i>president@richastro.org</i> <i>www.richastro.org/</i></p>
	<p>KEN WILSON DIRECTOR OF ASTRONOMY AND WEBMASTER SCIENCE MUSEUM OF VIRGINIA 2500 W BROAD ST RICHMOND VA 23220-2057 800-659-1727 804-864-1400 <i>kwilson@smv.org</i> <i>www.smv.org</i></p>

Stamp Selection Process

Submit subject or design suggestions at least 3 years in advance of the proposed date of issue to allow sufficient time for consideration, design, and production, if the subject is approved.

Stamp proposals must be submitted in writing to the Citizens' Stamp Advisory Committee (CSAC) (i.e., stamped cards, letters, or petitions) to allow everyone the same opportunity to suggest a new stamp subject or design.

After a proposal's evaluation is complete and deemed to meet selection criteria, research is done on the proposed stamp subject. The committee's agenda for its next meeting will list all new proposals received since the last meeting. The committee considers all new proposals and will either reject the new proposal or set it aside for future consideration. If set aside for future consideration, the subject is filed and presented for periodic review by the committee.

If the subject is approved for issuance, proponents of the subject or design are advised when a general announcement is made to the public. While the Postal Service relies heavily upon the CSAC, the Postal Service has the exclusive and final authority to determine both subject matter and designs for U.S. postage stamps and stationery.

Stamp Subject Selection Criteria

Include the following Stamp Subject Selection Criteria and CSAC fact sheets with your "day of" news release press kit. If available, also include biographies of event principals.

The Postal Service and the members of the Citizens' Stamp Advisory Committee (CSAC) have set criteria to determine the eligibility of subjects for commemoration on U.S. stamps and stationery. The criteria established by this independent group ensure that stamp subjects stand the test of time, are consistent with public opinion, and have broad national interest.

Following are the 12 major areas now guiding subject selection:

1. U.S. postage stamps and stationery primarily will feature American or American-related subjects.
2. No living person may be honored by portrayal on U.S. postage.
3. Commemorative stamps or postal stationery items honoring individuals usually will be issued on, or in conjunction with, significant anniversaries of their birth, but no postal item will be issued sooner than 10 years after the individual's death. The only exception to the 10-year rule is the issuance of stamps honoring deceased U.S. presidents. They may be honored with a memorial stamp on the first birth anniversary following death.
4. Events of historical significance will be considered for commemoration only on anniversaries in multiples of 50 years.
5. Only events, persons, and themes of widespread national appeal and significance will be considered for commemoration. Events, persons, or themes of local or regional significance may be recognized by a philatelic or special postal postmark, which may be arranged through the local postmaster.
6. Stamps or stationery items will not be issued to honor fraternal, political, sectarian, or service/charitable organizations. Stamps or stationery will not be issued to promote or advertise commercial enterprises or products. Commercial products or enterprises might be used to illustrate more general concepts related to American culture.
7. Stamps or stationery items will not be issued to honor cities, towns, municipalities, counties, primary or secondary schools, hospitals, libraries, or similar institutions. Due to the limitations placed on annual postal programs and the vast number of such locales, organizations, and institutions, it would be difficult to single out any one for commemoration.
8. Requests for observance of statehood anniversaries will be considered for commemorative postage stamps only at intervals of 50 years from the date of the state's first entry into the Union. Requests for observance of other state-related or regional anniversaries will be considered only as subjects for postal stationery, and again only at intervals of 50 years from the date of the event.
9. Stamps or stationery items will not be issued to honor religious institutions or individuals whose principal achievements are associated with religious undertakings or beliefs.
10. Semipostal stamps are designed to raise funds for causes determined to be appropriate and in the national public interest. Semipostal stamps are sold for a price above their postage value. The differential between the sales price and the postage value of semipostal stamps consists of an amount (less a deduction for the Postal Service's reasonable costs) to be given to other executive agencies to support specified causes.

- 11. Requests for commemoration of universities and other institutions of higher education will be considered only for stamped cards and only in connection with the 200th anniversaries of their founding.
- 12. No stamp will be considered for issuance if one treating the same subject has been issued in the past 50 years. The only exceptions to this rule are traditional themes such as national symbols and holidays.

Ideas for stamp subjects that meet the criteria may be addressed to:

CITIZENS STAMP ADVISORY COMMITTEE
 C/O STAMP DEVELOPMENT
 US POSTAL SERVICE
 1735 N LYNN ST STE 5013
 ARLINGTON VA 22209-6432

The Citizens’ Stamp Advisory Committee

The Postal Service is proud of its role in portraying the American experience to a world audience through the issuance of postage stamps and stationery. The public suggests almost all subjects chosen to appear on U.S. postage stamps and stationery. Each year, Americans submit proposals to the Postal Service on literally thousands of different topics, and every stamp suggestion receives equal consideration, regardless of who makes it or how it is presented. (*Note:* Suggestions must be submitted in writing.)

On behalf of the postmaster general, the Citizens’ Stamp Advisory Committee (CSAC) evaluates the merits of all stamp proposals. Established in 1957, the CSAC provides the Postal Service with a breadth of judgment and depth of experience in various areas that influence subject matter, character, and beauty of postage stamps.

The committee’s primary goal is to select subjects for recommendation to the postmaster general that are both interesting and educational. In addition to the Postal Service’s extensive line of regular stamps, the committee recommends approximately 25 new subjects for commemorative stamps each year. The wishes and desires of all Postal Service customers influence stamp selections. A good mix of subjects, both interesting and educational, is essential to the stamps program of the Postal Service.

The postmaster general appoints committee members who serve at his discretion. The committee is composed of

15 members whose backgrounds reflect a wide range of educational, artistic, historical, and professional expertise. All share an interest in philately and the needs of the mailing public. The committee itself employs no staff. The Postal Service’s Stamp Development group handles committee administrative matters, maintains records, and responds to as many as 50,000 stamp subject and design recommendations annually.

The committee meets four times per year. At the meetings, the members review all proposals received since the previous meeting. Proponents are not permitted to attend committee meetings. The members also review and provide guidance on artwork and designs for stamp subjects scheduled for issuance.

Suggested Public Relations Timeline

If you have questions or need assistance with any of these items, please contact the Public Affairs and Communications representative serving your area.

Action	Suggested Timing
Send invitations to local and area dignitaries.	A few weeks before event.
Send announcement and invitations to employees.	A few weeks before event.
Send announcement and invitations to employees.	A few weeks before event.
Distribute news release.	A few weeks before event.
Distribute media advisory to newspapers, radio, and TV.	One week before event.
Redistribute media advisory to all news media.	One or two days before event.
Remind invited dignitaries about event by telephone.	Five days before event.
Make follow-up phone calls to local news media.	One day before event.
Distribute day-of-news release.	Day of event.
Send letter to newspaper editor thanking community.	Day after event’s completion.
Send newspaper clippings and “media successes” summary to area Public Affairs and Communications office. Also, be sure to fax news clips to the <i>Daily News Digest</i> at 202-268-5392.	Within one week after event.

Publicity Kit

National Stamp Collecting Month



POSTAL NEWS

FOR IMMEDIATE RELEASE
[INSERT DATE]

Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]
Internet: www.usps.com

PUBLIC SERVICE ANNOUNCEMENT FOR RADIO

Public Invited to Join in Celebration of the Constellations Commemorative Postage Stamps

[INSERT CITY] postmaster [NAME] invites everyone to [INSERT LOCATION] to participate in activities surrounding the Postal Service's™ celebration of the 2005 *Constellations* commemorative postage stamps, on [INSERT DAY AND DATE] from [INSERT TIME] to [INSERT TIME].

On this day children and adults will learn more about constellations and astronomy. Activities include [DESCRIBE ACTIVITIES].

Come take a moment to celebrate the four *Constellations* commemorative postage stamps. It is an educational way to learn about astronomy and appreciate the world around us and what the sky has to offer.

#

Constellations Commemorative Stamps Dedication Speech

The following suggested speech may be used at local ceremonies and events to support and promote the Constellations commemorative stamps. Feel free to customize it to fit your local event and community.

Thank you and welcome.

[THIS MONTH/TODAY] we celebrate the hobby of astronomy and the celebration of the constellations that have inspired imaginations through the millennia.

But that's not the only hobby that inspires the imagination. Here in this country, millions of Americans of all ages are also passionate about collecting stamps. It continues to be a thriving hobby, with more and more people taking it up every year. Clearly, the sky's the limit for this exciting pastime.

That's why this year, the Postal Service's™ theme for National Stamp Collecting Month is "*Be a Stargazer: Let the Stars Guide you into Stamp Collecting!*" This theme honors the four spectacular *Constellations* commemorative stamps we're presenting today.

And, during this special month, the U.S. Postal Service® likes to focus on all of our stamp collectors — those who have been collecting for years and those who are new to the hobby. Children in particular find stamp collecting a great way to learn about the world and its many wonders. That's because stamps open the door to an exciting world of history, science, geography, the arts, technology and sports. Stamps can introduce us to heads of state, peace-makers and soldiers who changed the course of history. And they can spotlight special plants and animals from the far side of the world or our own back yards.

Learning about our history and our forefathers through stamps can help us learn more about our nation and its ties to the rest of the world. Stamps can also take us back in time and help us relive important moments in the past — moments that we cherish. And, as exemplified by the *Constellations* commemorative stamps we are dedicating here today, stamps can enrich our knowledge of the sciences.

But perhaps one of the best things about stamp collecting is that it's an affordable hobby that lasts a lifetime. There is a story behind every single stamp — stories that can take us to exotic places or allow us to meet famous people.

But in many ways, it's the U.S. commemorative stamp program — your commemorative stamp program — that best connects the Postal Service with the American people.

For more than 200 years the Postal Service has been a shining example of a public service institution that the American people have come to rely on and trust.

Since the first commemorative stamp was issued more than 100 years ago, stamps have marked the historic milestones, the fundamental principles and the extraordinary achievements that have made our nation great.

This month, children of all ages will participate in National Stamp Collecting Month activities around the country. This year's National Stamp Collecting Month will be the 24th annual event since its inception in 1981.

I want to thank the out-of-town collectors for being here with us today. Many travel thousands of miles to participate in these celebrations. We thank you for your enthusiastic support of the stamp program. I'd also like to recognize our local friends and neighbors who may be considering starting this wonderful hobby. Stamp collecting can begin at any age. For the young or the young at heart, it's a hobby that delivers satisfaction for years to come.

Thanks to all of you for joining us here today.

###



POSTAL NEWS

[Sample news release to be issued a few weeks prior to event. Use this as a guide for creating your "day of" event news release. Use past tense and include information such as crowd turnout, activities associated with the event, etc.]

FOR IMMEDIATE RELEASE
[INSERT DATE]

Contact: [INSERT YOUR NAME]
[INSERT YOUR PHONE NUMBER]
Internet: www.usps.com

SAMPLE NEWS RELEASE

"Be A Stargazer: Let the Stars Guide You into Stamp Collecting!" [Name] Post Office Star Crazy Over Constellation Stamps

[CITY, STATE] — During a special ceremony today, [NAME OF LOCAL ELECTED OFFICIAL] joined [POSTAL SERVICE OFFICIAL NAME AND TITLE] to dedicate the *Constellations* commemorative postage stamps to launch National Stamp Collecting Month activities for October.

The event introducing the four *Constellations* commemorative postage stamps took place today at the [NAME OF TOWN POST OFFICE OR OTHER LOCATION] as part of a nationwide first-day-of-issue ceremony.

[INSERT USPS QUOTE]

Starry patterns in the night sky adorn this block of four stamps. Each stamp features one of the following constellations as seen from the northern hemisphere: Leo, Lyra, Pegasus and Orion.

Leo is one of the oldest-known constellations, meaning "lion." Leo reigns over the southern sky in spring.

During the winter season, Orion, a mythological Greek hunter-hero, stands high. Orion includes several celestial objects well known to stargazers; the most recognizable are the close-together stars making up his belt and sword.

The small constellation of Lyra has a Latin name meaning a harp-like instrument. The group of stars that make Lyra can be seen high in the southeastern sky in summer. An ancient Greek myth says Lyra's stars are the lyre of Orpheus, who tried to free his wife from the realm of Hades by charming the god of the underworld with his music.

In the fall months, Pegasus, the magnificent winged horse from Greek mythology, flies upside-down in the heavens to the south. The body of this fabled horse is outlined by four stars in the shape of a great square, one of the most striking formations in the night sky.

Children between the ages of 8 and 12 have become the largest participating group in National Stamp Collecting Month.

Become a Stamp Collector, Simple as 1, 2, 3

1. Get some stamps! Every Post Office™ has new stamps. Most Post Offices will have some of the latest stamps issued. It's easy to order stamps from the Postal Service™ Web site at www.usps.com/shop, or call toll-free 800-STAMP-24 (800-782-6724). Other ways to get stamps include trading with friends, asking family members or neighbors for stamps from old letters or postcards, visiting a stamp dealer and checking stamp collecting sites on the Internet. Stamp shows also are a great way to obtain stamps. People from all over the country come to stamp shows to add to their collections.
2. Organize your collection. Stamp collections often communicate the unique personality of the collector. Some collectors choose stamps from all over the world or from just one country. Others pick specific topics like animals, sports, or history.
3. Protect and display your collection. Every collector has a special way of protecting stamps. For individual stamps or stamp panes, consider a stamp album or three-ring binder. Don't tape or glue stamps. Instead, slip them into specially designed plastic pages with pockets. If the album has paper pages, use stamp hinges or mounts.

Current U.S. stamps, as well as a free comprehensive catalog, are available by toll-free phone order at 800-STAMP-24. A wide selection of stamps and other philatelic items is also available at the Postal Store at www.usps.com/shop. Beautifully framed prints of original stamp art for delivery straight to the home or office are available at www.postalartgallery.com.

Since 1775, the Postal Service has connected friends, families, neighbors and businesses by mail. An independent federal agency, the Postal Service makes deliveries to more than 142 million addresses every day and is the only service provider to deliver to every address in the nation. The Postal Service receives no taxpayer dollars for routine operations, but derives its operating revenues solely from the sale of postage, products and services. With annual revenues of \$69 billion, it is the world's leading provider of mail and delivery services, offering some of the most affordable postage rates in the world. Moreover, today's postage rates will remain stable until at least 2006. The Postal Service delivers more than 46 percent of the world's mail volume — some 206 billion letters, advertisements, periodicals and packages per year — and serves 7 million customers each day at its 37,000 retail locations nationwide.

#



POSTAL NEWS

SAMPLE MEDIA ALERT

[Insert Name of Post Office] to Launch National Stamp Collecting Month With Issue of Constellations Commemorative Postage Stamps

EVENT: The U.S. Postal Service® teams up with the [NAME OF GROUP OR ORGANIZATION] for National Stamp Collecting Month and the unveiling of the *Constellations* commemorative postage stamps. [CHANGE OR ADD TO THIS INFO IF YOUR EVENT IS DIFFERENT, BUT KEEP IT SHORT]

WHO: [LIST ONLY DIGNITARIES, KEY POSTAL OFFICIALS, AND ANY WELL-KNOWN SPECIAL GUESTS PARTICIPATING AND/OR ATTENDING EVENT]

WHAT: [DESCRIBE WHAT MAKES EVENT NEWSWORTHY — LIST ANY ENTERTAINMENT, REFRESHMENTS, SALES, ETC.]

WHEN: [INSERT HOUR, DAY, DATE]

WHERE: [INSERT EXACT LOCATION OF EVENT]

BACKGROUND: Starry patterns in the night sky adorn this block of four stamps. Each stamp features one of the following constellations as seen from the northern hemisphere: Leo, Lyra, Pegasus and Orion.

CONTACT: [LIST AREA PUBLIC AFFAIRS AND COMMUNICATIONS REPRESENTATIVE OR POST-MASTER'S NAME AND PHONE NUMBER]

###

Sample Letter to Local Newspaper Editor Thanking Residents for Support

[INSERT DATE]
[INSERT NAME]
[INSERT TITLE]
[INSERT NAME OF PUBLICATION]
[INSERT ADDRESS]
[INSERT CITY, STATE, ZIP+4]

Dear [INSTERT TITLE AND NAME]:

I want to thank the citizens of [INSERT CITY NAME] for their enthusiasm and support in making yesterday's *Constellations* commemorative postage stamps celebration such a successful event for our community and for the U.S. Postal Service®.

Astronomy has played a vital role in the history of science around the world. The U.S. Postal Service continues its commitment to honoring the educational and cultural contributions of art and astronomy and strives to teach and bring people together through stamps. The *Constellations* commemorative postage stamps are a wonderful way to bring the thrill of astronomy and mythology to our children.

Our nation's stamp program has been developed through the participation of the American people. Their stamp ideas and suggestions are instrumental in helping the Postal Service™ honor some of the most significant people, places, and events that have influenced our nation.

Again, thanks to everyone in our community who participated in our *Constellations* commemorative postage stamps celebration. We hope everyone enjoyed the celebration and these stamps.

Sincerely,

[SIGN]
[INSERT POSTMASTER'S NAME]
Postmaster
U.S. Postal Service
[INSERT CITY, STATE, ZIP+4]

Participation of Public Representatives

Constellations commemorative postage stamps—related activities during National Stamp Collecting Month are a perfect opportunity to involve local officials in an important and positive local event. These officials are likely to have a keen interest in the event, as it provides a chance to interact with people in a friendly, civic setting that attracts media coverage.

You are encouraged to reach out directly to your federal, state, and local representatives. Public Affairs representatives are available to assist you in coordinating involvement and would be pleased to help in any way. Please contact them for guidance.

This publicity kit contains simple guidelines, sample letters, a suggested invitation list, and the names and phone numbers of your Public Affairs and Community Relations contacts.

Before the Event

- Send a written invitation a few weeks before the event. The local postmaster should sign the invitations.
- Follow up the written invitation with a telephone call within a week if you have not received a reply. You may need to call more than once.
- Keep in touch. If asked, provide updated information as it becomes available (e.g., who else is participating, where and when to meet, what his or her role will be, etc.). Stress that remarks should be brief and limited to the unveiling of the *Constellations* commemorative stamps and the role that he/she plays in the celebration.

- Include names of all participants on the “official program” as honored guests, and also in all media advisories, if applicable.
- Provide a courtesy copy of the program to the officials in advance.

After the Event

- Send a written thank you letter to all who participated in the ceremony expressing your appreciation.
- Provide copies of any newspaper articles about the event. Even though participants might see those articles on their own, you can take the opportunity to remind them of the press coverage the event received.
- Provide a supply of extra cacheted envelopes with the special cancellation, if applicable, to all representatives, even to those who could not attend. These make great giveaways and serve as a positive reminder of the event.
- Obtain and frame a photo of the representative posing beside the stamp image and make an appointment to present it in person, if possible. A matted, well-framed photograph stands a good chance of being hung on the wall of the official’s office, again serving as a positive reminder of the event.
- Keep in touch with your officials. Good relationships are built over time.

Sample Invitation

[INSERT DATE]
[INSERT NAME]
[INSERT TITLE]
[INSERT ORGANIZATION]
[INSERT ADDRESS]
[INSERT CITY, STATE, ZIP +4]

Dear [INSERT TITLE AND NAME]:

Employees of the [INSERT NAME] Post Office™ invite you to be an honored guest at a special ceremony celebrating National Stamp Collecting Month [DATE] at [TIME]. During our ceremony, the United States Postal Service® will dedicate the *Constellations* commemorative postage stamps.

The Postal Service™ values its role as a community leader, and we believe that our stamp program gives you an opportunity to connect with customers in a very personal and informative way. During our ceremony, children and adults alike will have an opportunity to learn about the mythology and astronomy that is celebrated on these stamps.

At the stamp ceremony, you will be invited to say a few words about the *Constellations* commemorative postage stamps and any comments you may have about mythology/astronomy. We expect significant press coverage of the ceremony and a good-sized crowd, including families, schools, and civic organizations.

We hope you will join us for this special stamp dedication. Please confirm your participation by calling [NAME OF CONTACT] at [TELEPHONE NUMBER] as soon as possible.

Sincerely,

[SIGNATURE]
[INSERT POSTMASTER'S NAME]
Postmaster
U.S. Postal Service
[INSERT CITY, STATE, and ZIP+4]

Sample Thank You Letter to Participants/Participating Organizations

[INSERT DATE]
[INSERT NAME]
[INSERT TITLE]
[INSERT ORGANIZATION]
[INSERT ADDRESS]
[INSERT CITY, STATE, ZIP+4]

Dear [INSERT TITLE AND NAME]:

On behalf of the United States Postal Service®, I want to thank you for joining us during our special ceremony celebrating the dedication of the *Constellations* commemorative postage stamps. It was a wonderful event for [INSERT NAME OF COMMUNITY], and your participation helped make it a success.

All of us in the Postal Service™ are extremely proud of the role your organization has played as a community leader in helping us raise awareness of astronomy through the *Constellations* commemorative stamps.

Sincerely,

[SIGNATURE]
[INSERT POSTMASTER'S NAME]
Postmaster
U.S. Postal Service
[INSERT CITY, STATE, and ZIP+4]

National Postal Service Facts

Learn more about it . . .

Universal Access. Universal Service.

We deliver to every household and business in the United States. Every American has access to our services and pays the same postage rate regardless of geographic location. We...

- Deliver mail to over **142 million** homes, businesses, and Post Office boxes in every state, city, and town in the country including Puerto Rico, Guam, the American Virgin Islands, and American Samoa.
- Add **1.8 million** new addresses each year to our delivery network.
- Serve over **7 million** customers daily at nearly **38,000** Post Offices.
- Deliver more than **206 billion** pieces of mail a year.
- Collect mail from every delivery point we serve.
- Employ more than **700,000** career employees.
- Have the world's largest intranet to communicate with our employees.
- Do not receive tax dollars from the federal government for operating expenses. We use the revenue from sales of postage-related products to pay these expenses.

Quick, Easy, and Convenient

- Click-N-Ship® service lets customers print shipping labels — with or without postage — right from their home or office computers for Priority Mail®, Express Mail®, Global Express Guaranteed®, and Global Express Mail® items.

- NetPost® Mailing Online lets mailers create newsletters and other correspondence and submit them, along with mailing lists, to *usps.com*. Electronic files are then printed, inserted into envelopes with postage, addressed, and taken to the nearest Post Office for mailing.
- With Carrier Pickup™ Online Notification, customers can go to *usps.com* to request package pickup at no extra charge. The letter carriers make the requested pickups on their routes the next delivery day. We provide alternative access for our customers to purchase stamps at more than **27,500** vending machines; nearly **25,000** commercial retail outlets such as supermarkets and convenience, drug, and gift stores; nearly **19,000** banking and credit union automated teller machines; and **2,500** automated postal centers located across the country.
- The Postal Store at *www.usps.com* sells stamps, shipping supplies, etc.

Delivering Our Best

- On-time delivery of overnight-committed First-Class Mail® items is at a record **96 percent**.

Satisfying Customers

- We delivered for our customers, and they noticed. Independently measured customer satisfaction scores show that **93 percent** of residential customers rate their experience with the Postal Service as excellent, very good, or good.

For additional postal facts, visit the U.S. Postal Service Web site at www.usps.com/communications/organization/postalfacts.htm.

U.S. Postal Service Area Public Affairs and Communications Managers

EARL C ARTIS JR
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
SOUTHEAST AREA US POSTAL SERVICE
225 N HUMPHREY BLVD
MEMPHIS TN 38166-0832
901-747-7544

DEBRA HAWKINS
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
NORTHEAST AREA US POSTAL SERVICE
6 GRIFFIN RD N
WINDSOR CT 06006-9876
860-285-7265

DARLA STAFFORD
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
SOUTHWEST AREA US POSTAL SERVICE
7800 N STEMMONS FREEWAY STE 450
DALLAS TX 75247-4220
214-819-8748

DEBORAH YACKLEY
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
CAPITAL METRO US POSTAL SERVICE
16501 SHADY GROVE
GAITHERSBURG MD 20898-9998
301-548-1465

SCOTT BUDNY
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
WESTERN AREA US POSTAL SERVICE
1745 STOUT ST STE 1075
DENVER CO 80299-7500
303-313-5125

MONICA HAND
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
NY METRO AREA US POSTAL SERVICE
EIGHTH AVE RM 5114
NEW YORK NY 10199-9681
212-330-3167

JIM MRUK
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
GREAT LAKES AREA US POSTAL SERVICE
244 KNOLLWOOD DR 4TH FL
BLOOMINGDALE IL 60117-2208
630-539-6565

PAUL SMITH
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
EASTERN AREA US POSTAL SERVICE
PO BOX 40593
PHILADELPHIA PA 19197-0593
215-931-5054

DON SMERALDI
MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS
PACIFIC AREA US POSTAL SERVICE
7001 S CENTRAL AVE RM 364A
LOS ANGELES CA 90052-9641
323-586-1212

Government Relations Contacts

We can help! Your Government Relations representatives are here to serve you. We can assist you in contacting and inviting officials to participate in your event — please let us know.

Alphabetical State/Representative Listing

Area code and prefix for all extensions is 202-268-XXXX

Alabama	Laurie Solnik	x 3743
Alaska	Linda Macasa	x 3750
American Samoa	Linda Macasa	x 3750
Arizona	Gerald Kreienkamp	x 3744
Arkansas	Jeanne Gray	x 7217
California	Bill Weagley	x 3745
Connecticut	Jo Waterman	x 6748
Colorado	Gerald Kreienkamp	x 3744
Delaware	Jo Waterman	x 6748
District of Columbia	Rebecca Sumner	x 3755
Florida	Laurie Solnik	x 3743
Georgia	Bill Weagley	x 3745
Guam	Linda Macasa	x 3750
Hawaii	Linda Macasa	x 3750
Idaho	Linda Macasa	x 3750
Illinois	Talaya Simpson	x 7839
Indiana	Annie Kennedy	x 7505
Iowa	Annie Kennedy	x 7505
Kansas	Gerald Kreienkamp	x 3744
Kentucky	Paul Harrington	x 6029
Louisiana	Gerald Kreienkamp	x 3744
Maine	Kathy Sitterle	x 6027
Maryland	Rebecca Sumner	x 3755
Massachusetts	Jo Waterman	x 6748
Michigan	Talaya Simpson	x 7839
Minnesota	Annie Kennedy	x 7505
Mississippi	Laurie Solnik	x 3743
Missouri	Annie Kennedy	x 7505
Montana	Linda Macasa	x 3750
Nebraska	Gerald Kreienkamp	x 3744
Nevada	Linda Macasa	x 3750
New Hampshire	Jo Waterman	x 6748
New Jersey	Jo Waterman	x 6748
New Mexico	Gerald Kreienkamp	x 3744
New York	Kathy Sitterle	x 6027
North Carolina	Bill Weagley	x 3745
North Dakota	Annie Kennedy	x 7505
Ohio	Laurie Solnik	x 3743
Oklahoma	Jeanne Gray	x 7217
Oregon	Linda Macasa	x 3750
Pennsylvania	Rebecca Sumner	x 3755
Puerto Rico	Kathy Sitterle	x 6027
Rhode Island	Jo Waterman	x 6748
South Carolina	Linda Macasa	x 3750
South Dakota	Annie Kennedy	x 7505
Tennessee	Linda Macasa	x 3750
Texas	Jeanne Gray	x 7217
Utah	Gerald Kreienkamp	x 3744
Vermont	Kathy Sitterle	x 6027

Publicity Kit**National Stamp Collecting Month**

Virgin Islands	Kathy Sitterle	x 6027
Virginia	Paul Harrington	x 6029
Washington	Linda Macasa	x 3750
West Virginia	Paul Harrington	x 6029
Wisconsin	Talaya Simpson	x 7839
Wyoming	Gerald Kreienkamp	x 3744

— *Community Relations, Public Affairs and Communications, 9-1-05*

Domestic Mail

DMM REVISION

Supplements to Periodicals Publications

Effective September 1, 2005, publishers may use the endorsement “Supplement to Periodicals Publication” in addition to the other endorsements allowed on Periodicals supplements. All other requirements for supplements remain the same.

We are revising *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®) 707.3.3.5* to reflect this change. We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM available on Postal Explorer® at *pe.usps.com*.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
700	Special Standards				
	*	*	*	*	*
707	Periodicals				
	*	*	*	*	*
3.0	Physical Characteristics and Content Eligibility				
	*	*	*	*	*
3.3	Permissible Mailpiece Components				
	*	*	*	*	*

3.3.5 Supplement

* * * * *

[Revise items a and b to allow the endorsement “Supplement to Periodicals Publication.”]

- a. A loose supplement to a bound Periodicals publication must contain at least 25% nonadvertising matter and bear the endorsement “Supplement to” followed by the title of the publication, the name of the publisher, or “Periodicals Publication.” A bound publication with one or more supplements must be enclosed in a wrapper. If a supplement to a bound publication is formed of more than one sheet, all sheets making up the supplement must be bound together.
- b. A supplement to an unbound publication must be combined with and inserted within the publication under 3.5.4. If the supplement is included loose outside the unbound publication, the publication and its supplement must be enclosed in a wrapper or envelope, and the supplement must bear the endorsement “Supplement to” followed by the title of the publication, the name of the publisher, or “Periodicals Publication.”

— *Mailing Standards, Pricing and Classification, 9-1-05*

DMM REVISION

Repositionable Notes

Effective September 1, 2005, we are revising *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®) 709.7.0* to clarify the standards for repositionable notes (RPNs) on letter-size and flat-size mailpieces.

Our revisions include the following changes:

- A new illustration to show the minimum clearance required for RPNs on letter-size mailpieces.
- Revised language clarifying the placement of RPNs on letter-size mailpieces.
- A revised illustration of flat-size mailpieces that now includes enveloped flats.

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer® at *pe.usps.com*.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

700 Special Standards

* * * * *

709 Experimental Classifications and Rates

* * * * *

7.0 Repositionable Notes

7.1 Use

* * * * *

[Revise item b to reference a new graphic and add item f to require RPNs on all pieces in the mailing.]

- b. For letter-size mailpieces, attach a single RPN to the address side of the mailpiece as specified in Exhibit 7.1b1.

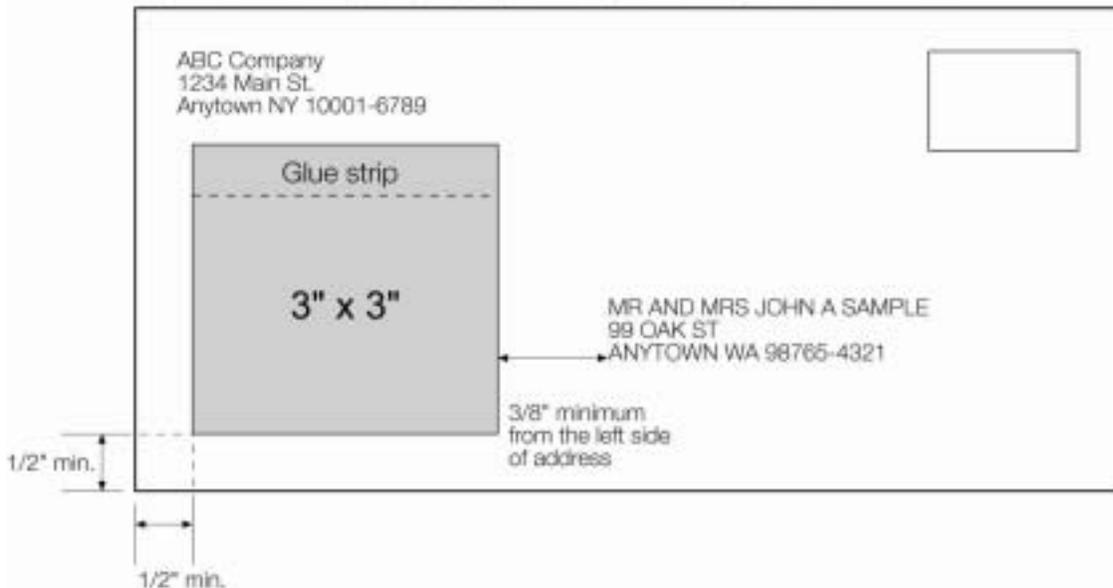
* * * * *

- f. Attach the RPNs to all pieces in the mailing.

[Insert new Exhibit 7.1b1 for letter-size mailpieces.]

Exhibit 7.1b1 Placing RPNs on Letters

Repositionable Notes (RPNs) may be placed only within the specified area of the letter.



* * * * *

7.3 RPN Characteristics

RPNs must:

* * * * *

[Revise items c, f, and g to read as follows:]

- c. Be adhered with a minimum of 3/4 inch (with a tolerance of 1/16 inch) adhesive strip across the top portion on the reverse side of the note.

* * * * *

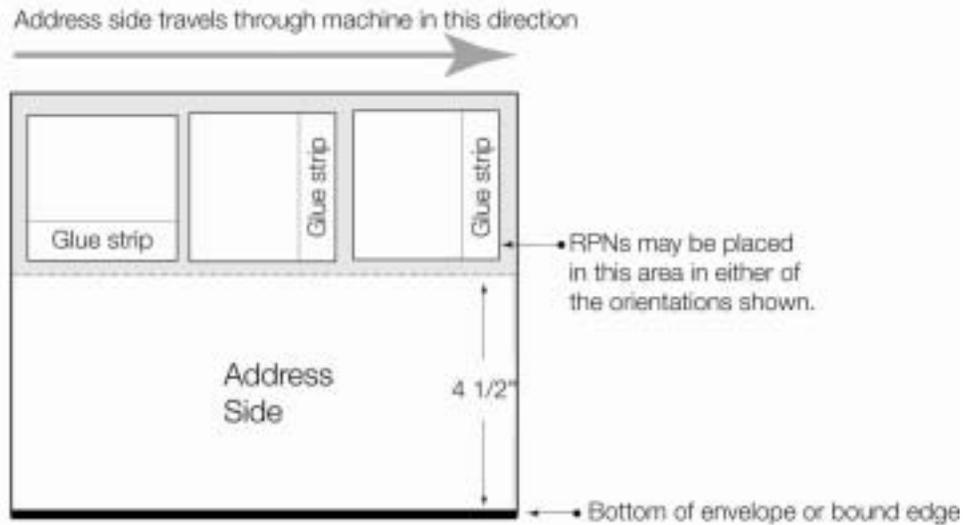
- f. On letter-size mailpieces:

1. Position the RPN parallel with the length of the piece.
2. Affix RPNs with labeling equipment to ensure adequate adhesion; do not affix RPNs manually.
3. Place the RPN to the left of the delivery address, no closer than 3/8 inch from the left edge of the delivery address.

4. Place the RPN at least 1/2 inch (with a tolerance of 1/8 inch) from the bottom and left edges of the mailpiece.
- g. On flat-size mailpieces:
 1. If the RPN is placed on the address side of the mailpiece, position the RPN according to Exhibit 7.3g1.

Exhibit 7.3g1 Placing RPNs on Flats — Address Side

Repositionable Notes (RPNs) may be placed only within the specified gray areas of the flat.

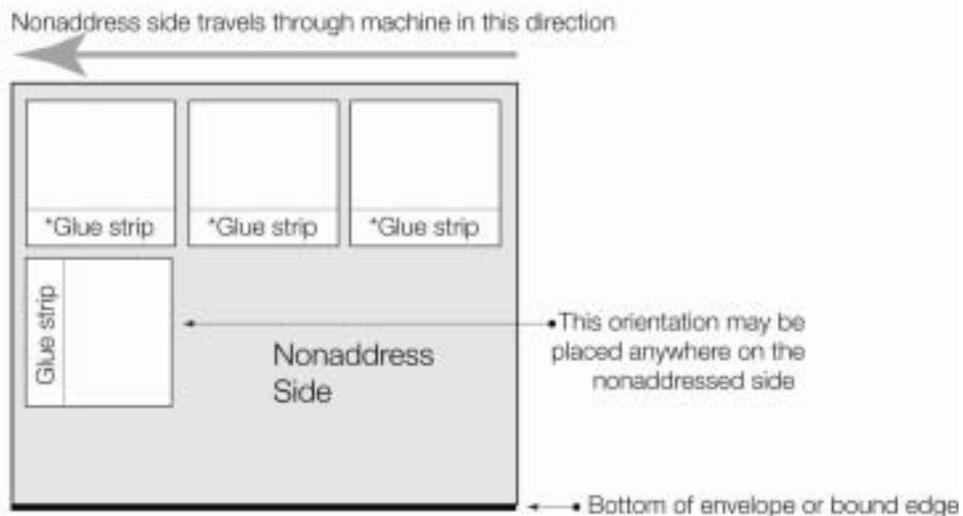


2. If the RPN is placed on the nonaddressed side of the mailpiece, position the RPN according to Exhibit 7.3g2.

Exhibit 7.3g2 Placing RPNs on Flats — Nonaddress Side

Repositionable Notes (RPNs) may be placed only within the specified gray areas of the flat.

**The RPNs marked with a * represent the only allowable positions for RPNs on the non-address side with the glue strip orientation shown.*



* * * * *

7.6 Compliance

Mailers must comply as follows:

* * * * *

[Revise item c to read as follows:]

- c. As part of each mailing, mailers must include two pieces addressed to the Manager, USPS Engineering Letter Tech, Attn: RPN Sample (see 608.8.0 for address); and two pieces addressed to the Manager, Pricing and Classification Service Center, Attn: RPN Sample (see 608.8.4 for address).

* * * * *

— Mailing Standards, Pricing and Classification, 9-1-05

UPDATE

Nonprofit Service Center

Effective September 9, 2005, we are moving all Nonprofit Service Center (NSC) operations to the Pricing and Classification Service Center (PCSC) in New York. This is the final step in the consolidation of the rates and classification service centers. The following applications and authorizations are affected:

1. Periodicals applications for additional entry, reentry, or special rate requests.
2. Original authorizations to mail at Nonprofit Standard Mail rates.
3. Authorizations to mail at Nonprofit Standard Mail rates at additional mailing offices.
4. Nonprofit authorization database changes (revocation, name change, or address change).
5. Prohibitory orders for unwanted sexually oriented advertisements.

We revised the following forms to reflect this change:

- PS Form 1500, *Application for Listing and/or Prohibitory Order*.
- PS Form 3500, *Application for Periodicals Mailing Privileges*.
- PS Form 3510, *Application for Additional Entry, Reentry, or Special Rate Request for Periodicals Publications*.
- PS Form 3623, *Application for Nonprofit Standard Mail Rates at Additional Mailing Offices*.
- PS Form 3624, *Application to Mail at Nonprofit Standard Mail Rates*.
- PS Form 6015, *Nonprofit Database Change Request* (available online only).

These forms (see pages 43–86 of this *Postal Bulletin*) are available on Postal Explorer® at *pe.usps.com* and, except for PS Form 6015, through the Material Distribution Center (MDC).

You can order these forms from the MDC and use touch tone order entry (TTOE): call 800-332-0317, option 2. *Note:* You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts. Wait 48 hours after registering before placing your first order.

Use the following PSINs to order these forms:

PSIN	Description	PSN
PS1500	Form, Application for Listing and Prohibitory	7530-03-000-7374
PS3500	Form, Application for Periodicals Mailing Privileges	7510-05-000-4625
PS3510	Form, Application for Second Class Publications	7530-01-000-9928
PS3623	Form, Application for Special Block 3rd Class	7530-02-000-9027
PS3624	Form, Application to Mail at Nonprofit Standard Rates	7530-02-000-9014

We will make changes throughout *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to reflect the relocation of the Nonprofit Service Center. These changes will appear in the next printed version of the DMM and in the online version on Postal Explorer.

— Mailing Standards,
Pricing and Classification, 9-1-05



Application for Listing and/or Prohibitory Order

There is something you can do about unwanted sexually oriented advertising in your mail.

If you are receiving unwanted sexually oriented advertisements coming through the mail to your home or business, there are two Postal Service™ programs you can use to help protect yourself (and your eligible minor children). Please read the description of these programs on the reverse side of page 3, then detach this page and follow the instructions below for completing the attached application.

Here's what to do if you wish to apply for a Prohibitory Order against a *particular mailer* whose advertising offers to sell matter you consider erotically arousing or sexually provocative.

- Complete the *Application for Prohibitory Order* section on page 2 and 3.
- If applicable, complete the *Information About Your Children* section, providing full names and birth dates.
- Provide mailer information.
- Sign and date the application in the *Authorization* section and submit it with the offending mailpiece (which must be opened) to any post office. Keep pages 1 and 3 for your records.

When your application has been processed, we will send you information about the effective date of your order and the procedure for reporting a violation of your protected status.

The Prohibitory Order program provides a deterrent to continued mailings by a specific mailer advertising a product or service you consider erotically arousing or sexually provocative. Your Prohibitory Order would be violated if, 30 days or more after receiving it, the mailer sends you any further mail.

Here's how to be placed on the Postal Service's list of those not wishing to receive sexually oriented advertisements through the mail.

- Complete the *Application for Listing* section on page 2 and 3.
- If applicable, complete the *Information About Your Children* section, providing full names and birth dates.
- Sign and date the application in the *Authorization* section and submit it to any post office. Keep pages 1 and 3 for your records.

When your application has been processed, we will send you information about the effective date of your listing and the procedure for reporting a violation of your protected status.

The prohibitory list provides a deterrent to the mailing of unsolicited sexually oriented advertisements to protected persons. It would be a violation of your protected status if anyone makes such a mailing to you when your name and address have been on the list more than 30 days.

Additional Instructions

- The application must be legible and complete. PLEASE PRINT.
- Use the name and address by which you customarily receive mail.
- If there is insufficient room to list all minor children, continue the list using page 2 of an additional PS Form 1500. Be sure to sign the continuation page in the *Authorization* section.



Application for Listing and/or Prohibitory Order

Information About You (Use the name and address by which you customarily receive mail)

Printed Name

Address (Number, street, apt. or ste. no., p.o. box no., city, state, ZIP+4®)

Application for Prohibitory Order (Submit the mailpiece with your application)

**Initial
box 1,
box 2,
or both**

1.

The attached mailpiece, from the mailer identified below, offers for sale matter that I believe to be erotically arousing or sexually provocative and therefore is a pandering advertisement. Under the provisions of 39 USC 3008, I request that a Prohibitory Order be issued against the mailer and the mailer's agents or assigns.

Please check only one as appropriate:

- a. I am the addressee of the attached mailpiece, and, if I have listed below an eligible child or children, I request that such child or children (as well as I, myself) be protected by the Prohibitory Order.
- b. I am the parent of _____, the minor addressee of the attached mailpiece, acting for such addressee to obtain a Prohibitory Order to protect just him or her. If a child or children of mine is/are listed below, it is just in connection with the application under 39 USC 3010 that I am making by initialing box 2.
- c. I am the person entitled to receive mail to _____, the deceased addressee of the attached mailpiece. Please issue the Prohibitory Order on behalf of the deceased addressee.

If you initialed box 1, you **MUST**:
 • Attach the entire, opened mailpiece, and
 • Provide the following mailer information.

Mailer's Name

Mailer's Address (Number, street, apt. or ste. no., p.o. box no.)

Mailer's City, State, and ZIP+4

Application for Listing (Mailpiece is not required for this option at this time)

2.

I do not wish to have **sexually oriented advertisements** mailed to me or my children under 19 years old who are listed below. Please add me/us to the list you maintain, under 39 USC 3010, of persons not wishing to receive such advertisements.

Information About Your Children (Age 18 and Under)

Children's Names			Date of Birth		
Last	First	Middle Initial	Month	Day	Year

Authorization

Signature of Adult Completing Form

Date



Application for Listing and/or Prohibitory Order

Information About You (Use the name and address by which you customarily receive mail)

Printed Name _____ Address (Number, street, apt. or ste. no., p.o. box no., city, state, ZIP+4®) _____

Application for Prohibitory Order (Submit the mailpiece with your application)

**Initial
box 1,
box 2,
or both**

1.

The attached mailpiece, from the mailer identified below, offers for sale matter that I believe to be erotically arousing or sexually provocative and therefore is a pandering advertisement. Under the provisions of 39 USC 3008, I request that a Prohibitory Order be issued against the mailer and the mailer's agents or assigns.

Please check only one as appropriate:

- a. I am the addressee of the attached mailpiece, and, if I have listed below an eligible child or children, I request that such child or children (as well as I, myself) be protected by the Prohibitory Order.
- b. I am the parent of _____, the minor addressee of the attached mailpiece, acting for such addressee to obtain a Prohibitory Order to protect just him or her. If a child or children of mine is/are listed below, it is just in connection with the application under 39 USC 3010 that I am making by initialing box 2.
- c. I am the person entitled to receive mail to _____, the deceased addressee of the attached mailpiece. Please issue the Prohibitory Order on behalf of the deceased addressee.

If you initialed box 1, you **MUST**:
 • Attach the entire, opened mailpiece, and
 • Provide the following mailer information.

Mailer's Name _____
 Mailer's Address (Number, street, apt. or ste. no., p.o. box no.) _____
 Mailer's City, State, and ZIP+4 _____

Application for Listing (Mailpiece is not required for this option at this time)

2.

I do not wish to have **sexually oriented advertisements** mailed to me or my children under 19 years old who are listed below. Please add me/us to the list you maintain, under 39 USC 3010, of persons not wishing to receive such advertisements.

Information About Your Children (Age 18 and Under)

Children's Names			Date of Birth		
Last	First	Middle Initial	Month	Day	Year

Authorization

Signature of Adult Completing Form _____

**Important:
Keep this copy for your records.**

Date _____

Accepting Postal Service™ Employee:

Please review this form when it is turned in.

- | | | |
|------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| 1. Is the form signed and dated? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Is the form legible? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Did the customer initial box 1 and/or 2? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. If children are listed in the <i>Information About Your Children</i> section, are their birth dates included? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Are all children listed there age 18 or under? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Is the signature the same as the printed name on the application? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If the customer initialed box 1, answer the following questions:

- | | | |
|---------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| 1. Are the name and address of the mailer listed? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Did the customer give you the entire mailpiece (original, NOT a photocopy)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Is the mailpiece opened? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Is one of box 1a, 1b, or 1c checked? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If you answered **NO** to any of these questions, do not forward!

(Refer to DMM[®] 508.8 or 508.9 as appropriate.)

Questions? For additional help, contact your district office or the Prohibitory Order Processing Center.

Accepting Office Name

Name of Accepting Employee

Signature of Accepting Employee

Send all completed forms **NO LESS THAN** weekly to:

PRICING AND CLASSIFICATION SERVICE CENTER
PO BOX 1500
NEW YORK NY 10008-1500

Postal Service Programs for Protection Against Unwanted Sexually Oriented Mail

If you are offended by receiving unwanted sexually oriented advertising in your mail, or are concerned about your minor children being exposed to such advertising, there are two programs you can use to help protect yourself and your children.

Application for Prohibitory Order

Under the *Pandering Advertisements Statute*, 39 USC 3008, if you are the addressee of an advertisement, and consider the matter (product or service) that it offers for sale to be "erotically arousing or sexually provocative," you can obtain a Prohibitory Order against the mailer. You apply for the order by submitting the entire advertising mailpiece (the original, **NOT** a photocopy) with a properly completed application (page 2 of this form). Please note: Even if there is an offer to sell a product or service stated on the exterior of the mailpiece, if the piece has a sealed envelope, cover, or wrapper, please be sure it is opened before you submit your application.

Minor children under 19 years old and residing with you may be included in the application. If the addressee is a minor, you may apply for an order in your minor child's name. If the addressee is a deceased person whose mail you are entitled to receive, you may apply for an order in the deceased's name. The order directs the mailer to make no mailings whatsoever to anyone named in the order, effective on the 30th calendar day after the mailer receives it.

Application for Listing

Under the *Sexually Oriented Advertisements Statute*, 39 USC 3010, the Postal Service™ maintains a list of persons who have informed us they do not wish to receive sexually oriented advertisements in their mail. When informing us, such persons may also have their minor children under 19 years of age, who are residing with them or are under their care, custody, or supervision, included on the list. The statute defines the term "sexually oriented advertisement" essentially as an advertisement depicting or explicitly describing human genitalia, sexual intercourse, sadistic or masochistic acts, or related erotic subjects, and prohibits mailing such an advertisement to those whose names and addresses have been on the list for more than 30 days.

You can be listed by filing a completed application (page 2 of this form). Because being added to the list does not depend on having received a sexually oriented advertisement, do not submit mailpieces with your completed application. If you wish to have a listing for more than one address, you must complete a separate application for each address.

Submitting Your Application

Submit completed applications to obtain the protection offered by one or both of these statutes to any Post Office™. When your application has been processed, we will notify you of the effective date of your protected status and how to report any violation.

Your obtaining the protection offered through these two programs makes sending prohibited mail to you unlawful. However, it does not make such mailings physically impossible. If you receive an apparently violative mailpiece, contact your post office or refer to your notification letter for instructions on submitting the piece as evidence for possible enforcement action.

Please contact any post office if, after reading these instructions, you still have questions about applying for the protection offered by 39 USC 3008 and 39 USC 3010.

Privacy Act Statement

Your information will be used to maintain a list of addressees that do not want sexually oriented advertising material mailed to them, available for mailers to comply with statutory requirements; and to maintain records as necessary to provide protections requested by an addressee against individual mailers under the *Pandering Advertisement* statutes. Collection is authorized by 39 USC 401, 403, 404, 3008, 3010, and 3403. Providing the information is voluntary, but if not provided, we may not process your request. We do not disclose your information to third parties without your consent, except to facilitate the transaction, to act on your behalf or request, or as legally required. This includes the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial transaction issues; to a USPS auditor; to entities, including law enforcement, as required by law or in legal proceedings; and to contractors and other entities aiding us to fulfill the service (service providers). For more information regarding our privacy policy visit us at www.usps.com®.

United States Postal Service®

Application for Periodicals Mailing Privileges

See instructions on pages 3 and 4

Filing Status	Type of Publication—See DMM® 707.6 (Check only one):	<input type="checkbox"/> Foreign Publication—Complete Parts A and B
	<input type="checkbox"/> General Publication—Complete Parts A and B <input type="checkbox"/> Requester Publication—Complete Parts A and C <input type="checkbox"/> Publication of State Department of Agriculture—Complete Parts A and D <input type="checkbox"/> News Agents—Complete Part A and attach a separate sheet listing the publications you handle and where they are published.	<input type="checkbox"/> Publication of Institutions and Societies With Publisher's Advertising Only—Complete Parts A and D <input type="checkbox"/> Publication of Institutions and Societies With General Advertising—Complete Parts A, D, and E <input type="checkbox"/> Request for Permission to Mail at Special Periodicals Rates—Complete Part F and all other applicable parts

Part A

Publication Information	1. Title of Publication as Shown on Publication		2. Name of Publisher, Agent, or Organization	3. ISSN (if already assigned)	
	4. Frequency of Issue (Be specific: For example, "weekly," "monthly except June")		5. Number of Issues Published Annually	6. Annual Subscription Price	
	7. Full Name of Owner (individual, partnership, or corporation)		8. Location of Known Office of Publication, including County (For foreign publications, agent's address)		
	9. If owned by a corporation, list the names of all stockholders owning or holding 1 percent or more of the total stock. (Attach a separate sheet if necessary)				
	10. Are any of the owners or stockholders interested financially in any business or trade represented by the publication? (Check one)		If "Yes" at left, what is the interest?		
	11. Do any of the persons or concerns that advertise in the publication have any interest therein? (Check one)		If "Yes" at left, what is the interest?		
	12. Is more than one copy of each issue furnished to any one advertiser therein? (Check one)		If "Yes" at left, how many copies are furnished and what are the reasons?		
	13. Date of issue on which application is based. (Usually issue published closest to date of filing)		14. Total Number of Copies Printed (For foreign publications, number of copies imported into United States)		
	15. Contact's Name		16. Contact's Address	17. Contact's Telephone Number	
	I hereby certify that all information furnished on this form is accurate, truthful, and complete. I understand that anyone who furnishes false or misleading information or who omits material information requested on this form may be subject to criminal sanctions (including fines and imprisonment) and/or civil actions (including multiple damages and civil penalties).			18. Signature	
				19. Date Signed	
	Postmaster	20. Date of First Mailing Under Deposits After Application Was Filed		21. Amount of Application Fee Paid	22. Date Fee Paid
		23. Name of Postal Employee to Contact With Any Questions About This Application (Print)		24. Signature of Postmaster	25. Date Signed
26. Post Office™ Address		27. Area Code/Telephone Number			

Part B

Paid Distribution	1. Basic Annual Subscription Price		\$	5. Copies Purchased by Others (Attach a separate sheet showing who purchased, for what price, and for what purposes)
	2. Subscriptions Received by the Publisher at the Basic Annual Subscription Price From Persons to Whom Publication Is Sent			6. All Single Copies Sold (Newstand, vendor, street sales)
	3. Subscriptions Received Under Offer of a Premium or Other Reduction Arrangement (Attach a separate sheet if necessary)			7. Copies Furnished to Actual Advertisers in This Issue to Prove Insertion of Ads (One copy per advertiser)
	Description of Premium or Reduction Arrangement			8. Copies Exchanged With Other Publications (One copy for another)
	Publisher's Cost Per Item	Retail Value	Value Represented	9. Other Paid Circulation (Describe)
	4. Subscriptions Paid for With Dues or Contributions (Attach printed copies of forms used for taking these subscriptions)		10. Total Paid Distribution (Add items 2 through 9)	
Nonsub.	11. Single or Bulk Copies for Free Distribution (Samples/comps)		13. Nominal Rate Subscriptions (DMM 706.1.2)	
	12. Expired Subscriptions		14. Total Nonsubscriber Distribution (Add items 11 through 13)	
Percentage			15. Total Copies Distributed (Add items 10 and 14)	
	16. Unsold Newstand and Vending Copies on Hand, Inventory for Future Orders, Copies Destroyed, etc. (Attach documentation)		17. Total Copies Printed (Add items 15 and 16. Should match total on press run/order or number imported. Attach press run or print order)	
			18. Percentage of Qualified Subscribers (Divide item 10 by item 15)	

Application for Periodicals Mailing Privileges (Continued)

Part C

Requester Copies	1. Requests Received by the Publisher From the Persons to Whom the Publication is Sent (Not paid subscription copies)	6. All Single Copies Sold (Newsstand, vendor, street sales)
	2. Subscription Copies Paid for or Promised to be Paid for Including Those Below Nominal Rate	7. Copies Sent in Fulfillment of Requests in a Manner Not Covered in Items 1 - 5 (Explain)
	3. Copies Furnished to Actual Advertisers in This Issue to Prove Insertion of Ads (One copy per advertiser)	
	4. Copies Exchanged With Other Publications (One copy for another)	
	5. Copies Requested by Employers for Employees by Name or Position (Attach samples of these requests)	
8. Total Requested Distribution (Add items 1 through 7)		
Percentage Nonreq.	9. Requests More Than 3 Years Old	11. Total Sample Copies Distributed (In the mail or otherwise)
	10. Requests Induced by a Premium Offer or Material Consideration	12. Total Nonrequester Distribution (Add items 9 through 11)
		13. Total Copies Distributed (Add items 8 and 12)
	14. Unsold Newsstand and Vending Copies on Hand, Inventory for Future Orders, Copies Destroyed, etc. (Attach documentation)	15. Total Copies Printed (Add items 13 and 14. Should match total on order or number imported. Attach press run or print order)
		16. Percentage of Qualified Requesters (Divide item 8 by item 13)

Part D

Type of Organization (Complete one row)				Attach to Application	
Institutions/Societies	1. Benevolent or Fraternal	No. of Members	Publication is Published: <input type="checkbox"/> By society or order <input type="checkbox"/> Under auspices of society or order	Certified copy of the constitution and bylaws and the resolution or order showing the date publication was adopted by the organization	
	2. Society	Type: <input type="checkbox"/> Literary <input type="checkbox"/> Professional <input type="checkbox"/> Historical <input type="checkbox"/> Scientific			
	3. Trade Union	Publication is Published: <input type="checkbox"/> By trade union <input type="checkbox"/> Under auspices of trade union		Evidence that the publication is actually issued by a church or church organization	
	4. Church or Church Organization	Publication is Issued By: <input type="checkbox"/> Church <input type="checkbox"/> Church organization		Evidence that authorized agency issues the publication	
	5. Institution of Learning	Is publication issued by a regularly incorporated institution of learning? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is publication issued by a regularly established state institution of learning supported in whole or in part by public taxation? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is publication issued by a public or nonprofit private elementary school or secondary institution of learning or its administrative or governing body? <input type="checkbox"/> Yes <input type="checkbox"/> No	Certified copy of the charter, articles of incorporation, legislative act creating the institution and amendments thereto, and, when necessary, evidence to substantiate nonprofit status or support by public taxation
	6. State Agency of Health, Public Charities, Corrections, Agriculture, Conservation, Fish and Game, or Industrial Development		Agency Issuing Publication	Evidence that authorized agency issues the publication	
	7. Educational Radio or Television Agency of a State or Political Subdivision of a State, or a Nonprofit Educational Radio or Television Station		Category Under Which Applying	Evidence that authorized station issues the publication	

Part E

Institutions/Societies w/Adv.	1. Subscriptions From Members Who Received the Publication Paid for by Dues or Assessments, Contributions, or Otherwise (Attach a certified copy of the resolution or arrangement used for taking these subscriptions)	7. Total Sample Copies Distributed (In the mail or otherwise)
	2. Copies Sent to Other Subscribers	8. Disposition and Number of Remaining Copies (Explain)
	3. Copies Exchanged With Other Publications (One copy for another)	
	4. Subscriptions Obtained in a Manner Not Covered Above (Explain in block B)	9. Explanation From Item 4
	5. Copies Furnished to Actual Advertisers in This Issue to Prove Insertion of Ads (One copy per advertiser)	
6. Total Subscriptions (Add items 1 through 5)		

Part F

Special Rates	1. If this application includes a request for special Periodicals privileges, submit documentation that shows your organization meets the requirements in DMM707.10. (Check one box in either A or B)	A. Nonprofit Category (Check one box only) <input type="checkbox"/> Religious <input type="checkbox"/> Philanthropic <input type="checkbox"/> Veterans <input type="checkbox"/> Educational <input type="checkbox"/> Agricultural <input type="checkbox"/> Fraternal <input type="checkbox"/> Scientific <input type="checkbox"/> Labor <input type="checkbox"/> Other Qualified Organizations	B. Rate (Check one box only) <input type="checkbox"/> Science-of-Agriculture (DMM 707.11.2) <input type="checkbox"/> Classroom (DMM 707.10.4)
	2. Was organization formed for profit or does any net income inure to the benefit of any private stockholder or individual? <input type="checkbox"/> Yes <input type="checkbox"/> No		

INSTRUCTIONS FOR COMPLETING PS FORM 3500, APPLICATION FOR PERIODICALS MAILING PRIVILEGES

APPLICANT

Complete PS Form 3500 when applying for any type of Periodicals mailing privilege. PS Form 3500 consolidates and replaces PS Forms 3501, 3501-A, 3502, and 3511.

Information about Periodicals mail is published in the *Domestic Mail Manual* (DMM®). You can access the DMM on the Internet at <http://pe.usps.gov>. Printed copies may be ordered by calling 202-512-1800 and paying the subscription fee.

If you're looking for...	Then turn to...
General eligibility for Periodicals rates	DMM 707.4
Standards for physical construction and mailpiece components	DMM 707.3
Postage rates for Periodicals	DMM 707.1

If you have questions about Periodicals mailing, check the DMM first. If you still need help:

- Call the manager, Business Mail Entry at the district office that serves your ZIP Code™. This information is listed in DMM 608.8.4.1
- Call the USPS® help line at 800-ASK-USPS®.

All publications must first meet these basic standards to qualify for Periodicals rates:

1. You must show intent to publish issues indefinitely with continuity from issue to issue. Your purpose must be to transmit information of a general or specific nature.
2. You must publish issues at a regular frequency of at least four times a year.
3. You must maintain a known office of publication where normal business is conducted during posted hours.
4. Your publication must be formed of printed sheets.

Completing the Application

There are several eligibility categories. Consult the DMM for full requirements, including advertising restrictions.

If...	Then your publication may be eligible as a...	And you can read more in...	To apply, complete...
At least 50 percent of your total distribution goes to individuals who have paid above a nominal rate	<i>General Publication</i>	DMM 707.6.1	Parts A and B
At least 50 percent of your total distribution goes to qualified requesters, whether or not they have paid for the subscription	<i>Requester Publication</i>	DMM 707.6.5	Parts A and C
Your publication is issued by a state department of agriculture	<i>Publication of a State Department of Agriculture</i>	DMM 707.6.3	Parts A and D
Your publication originates in another country but you have a known office of publication through an agent or broker in the United States	<i>Foreign Publication</i>	DMM 707.6.4	Parts A and B
Your publication is issued by an institution or society and contains the institution's or society's advertising only	<i>Publication of an Institution or Society With Publisher's Advertising Only</i>	DMM 707.6.2	Parts A and D
Your publication is issued by an institution or society and contains general advertising	<i>Publication of an Institution or Society With General Advertising</i>	DMM 707.6.2	Parts A, D, and E

In addition, if your publication is issued by a nonprofit organization, you may qualify for discounted rates. Read DMM 707.10 and complete Part F.

If you are a person or business selling two or more publications from different publishers, you are considered a News Agent. Read DMM 707.6.6 and complete Part A. Attach a separate sheet listing the publications you handle and where they are published.

Fraud Alert

Domestic Order

False Representation. Enforced by postmasters at the city listed below.

State/City/ZIP Code	Name and Address Covered	Product
CA, Oakland 94624-0057	D. Hicks/Recruiting, P.O. Box 43057	A work-at-home, envelope stuffing scheme

— Judicial Officer, 9-1-05

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
CA, Stockton 95213-1941	My Millionaire Maker, MMI and All Other Names, P.O. Box 31941
MI, Livonia 48154-2958	HKDL/Merrill Lynch, 16969 Fairfield Street

— Judicial Officer, 9-1-05

ADD INSURANCE

TO PROTECT A VALUABLE PACKAGE



usps.com



Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005566	014642	060199	080341	108893	150276	220210	302834	328125	337032	432224	551227	629096
005568	015033	060308	080345	108937	152161	220300	303883	328134	338198	432593	553602	629116
006666	015315	060312	080388	109501	152362	220602	303963	328199	339072	432800	553633	631351
006719	015346	061154	085280	109630	152485	221187	305598	328220	339078	432917	553934	631564
006721	015471	061209	085690	109725	152781	221244	305628	328611	340081	433035	553999	631615
006955	015512	061345	088302	110177	152910	221260	306168	328680	340221	436092	554053	631822
007174	015632	061395	088602	111578	152961	221450	306553	328782	344001	441116	554384	631843
007329	015685	061667	088752	111903	159253	221502	306554	328822	344016	441120	554789	631982
008047	015695	062057	090660	112241	170193	222015	306840	329026	347019	441122	567001	633018
008122	016045	062107	091431	112926	170331	222286	307023	329103	347020	441317	573019	641308
008132	016285	064136	091501	112966	171274	223088	311035	329120	347022	441544	581198	641855
008143	018031	064487	091532	113179	172068	224001	311501	329144	349006	450090	599502	652100
008145	018064	065150	091738	113237	175095	232368	312239	329194	349013	450149	600186	652395
008163	018154	065209	092567	113519	180114	232371	314395	329281	349015	452021	600578	658107
008174	018372	066315	092626	113750	182002	232382	319146	329309	349021	452251	601003	660096
008183	018444	067022	093190	113897	183008	235324	320017	329396	349022	454450	601033	660620
008190	018485	067067	093301	113955	183030	235360	321017	329567	349026	461102	601208	662096
008205	018834	067177	093871	114476	187024	235418	321157	329657	349040	462019	601350	662175
008252	018842	067192	094239	115076	192099	253062	321243	329660	349307	462566	601373	662200
008328	018846	067364	094266	115111	192717	254008	322078	329695	349447	462993	601419	662203
008363	018860	067410	094286	115146	192826	254029	322150	330199	349490	466609	601818	662218
008370	018861	068012	094383	115164	192975	255043	322230	330225	349517	468299	601966	662537
008374	019429	068016	094963	115234	193487	270077	322544	330250	349538	470034	601969	662652
008405	019990	068114	095281	115595	193582	272055	322647	330330	349612	471041	601979	671003
008586	022332	068201	096134	115932	195054	272088	322685	330608	349633	480085	601982	671007
008595	022566	068493	097004	116051	196170	272188	323576	330697	349637	480808	601986	671017
008616	022986	068498	097012	117101	198257	272238	324029	331008	349646	480815	602011	671021
008635	023345	068507	097281	117169	198268	272368	325024	331304	349649	480870	602033	671022
008653	023591	069221	097705	117243	200094	273054	325368	331430	349660	480912	602100	672009
008665	025250	069225	097797	117294	200370	274312	325417	331553	349671	481177	602413	672025
008683	025365	069293	098178	117295	200561	276015	325493	331958	352814	481958	602640	672033
008698	027776	069900	098677	117507	200568	280047	325785	332042	352818	482413	604208	672064
008703	028004	069982	098848	117740	200720	283221	325801	332043	358064	482644	604237	672074
008741	028054	070046	098868	118237	200763	283390	326318	332045	361352	482952	604507	672076
008794	028080	070308	098887	118894	200963	283528	326513	332150	372019	483225	604754	672234
008816	028703	070585	100048	119082	206162	285032	327020	332709	372099	483397	605677	672235
008878	031268	070591	100215	119085	207258	286081	327032	332730	372344	483407	605799	672363
008910	032019	070643	100339	119095	207306	293278	327035	332938	372878	483417	606046	672365
008944	037010	070652	100467	119413	207563	295070	327298	332977	373022	483767	606230	672376
008969	038113	070700	101557	119580	207732	296227	327561	333222	374155	489212	606493	672384
008983	038124	070720	101665	120338	207832	296438	327566	334016	376148	489473	606617	672404
009198	038185	071088	102586	122436	207890	297078	327630	334020	378147	489489	606801	672414
009361	038420	071159	103439	124140	208186	299026	327706	334023	381301	494127	606991	672446
009406	039303	071267	103447	125088	208310	300353	327793	334089	381998	495456	607166	672498
009512	043300	071415	103541	125312	208498	300466	327819	334213	384002	495487	607650	672500
009728	044168	075343	103995	125443	208673	300526	327882	334240	388076	531303	607988	672507
010070	048051	075774	104592	128115	210148	300558	328002	334332	402011	531643	608043	675005
010570	054022	076137	105855	129941	210150	300911	328033	334347	402150	531768	608196	675024
010603	054081	076169	106370	134056	210159	300957	328035	334634	402158	531805	608272	678007
011217	054154	076200	106483	142183	210800	301255	328044	334810	402802	532232	609003	678010
011340	056019	076944	106577	142689	210824	301285	328045	334896	402848	532874	616141	678015
012306	058032	077122	108485	146032	210830	301309	328049	335725	405013	537223	624085	679021
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014240	060069	080338	108874	150244	220199	301938	328088	336963	430168	549201	629048	681403

681498	752221	771826	802256	850530	853841	900705	906471	915286	926082	937365	948263	969034
701254	752239	771925	802267	850996	853843	901924	906560	915349	926278	937579	948331	969061
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701986	752418	773027	802384	852355	856093	902006	906624	915541	926375	940014	948529	969134
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730262	752598	778355	810015	852705	856296	902323	906930	915706	927196	940339	949075	970579
730294	752624	782125	811022	852760	856348	902500	907066	916001	927300	940361	949211	970803
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746016	761150	791171	826124	853073	871049	904162	907640	918016	928797	941282	950953	982063
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750013	763139	794038	837143	853265	871664	904207	907808	920039	930031	941508	951029	982449
750032	768001	794318	837321	853308	871676	904216	907962	920244	930045	941537	951527	982527
750180	770141	794472	840250	853381	883101	904352	907996	921107	930208	941538	951877	982557
750195	770322	799008	840287	853451	891218	904502	910013	921157	930268	941541	951908	982567
750212	770389	799010	840485	853458	891335	904624	910016	921361	930306	941569	954106	983097
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750383	770731	799016	840610	853661	891754	904779	913028	921564	931616	941672	958103	995274
750580	770761	799099	841120	853672	891918	904787	913072	921566	931925	941678	958118	995291
751129	770796	799148	841251	853703	895258	904788	913113	921756	932566	941681	958128	995769
752052	770804	799189	841278	853715	895496	904789	913314	921834	932749	941748	958252	
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752085	771492	801419	846003	853762	900455	906319	914882	924224	933409	945722	968439	
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752211	771682	802232	850457	853807	900478	906359	915005	924614	935005	946406	968946	

— Product Information Requirements, Product Development, 9-1-05

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to	1999	043 205 5922 to	5999	375 169 4400 to	4599	397 819 8902 to	8999
011 582 1889 to	1899	044 087 3457 to	3499	375 829 3400 to	3499	398 149 7200 to	7699
011 588 2900 to	3099	044 087 4000 to	4099	375 851 9100 to	9199	399 070 0872 to	0899
012 579 5675 to	5699	045 524 4121 to	4298	376 196 0911 to	0999	399 156 7119 to	7199
013 289 6176 to	6199	046 800 9870 to	9899	378 085 3679 to	3699	399 203 5064 to	5099
013 610 0014 to	0099	047 352 4000 to	4099	378 351 1063 to	1099	399 296 9910 to	9999
014 932 1000 to	1099	048 383 7650 to	7659	379 843 5100 to	5199	399 396 8935 to	8999
014 972 0800 to	0899	048 396 3647 to	3699	380 093 9600 to	9699	399 792 7775 to	7799
015 363 0065 to	0099	051 774 8857 to	8899	380 165 1165 to	1199	399 792 8300 to	8399
017 028 3200 to	3299	051 781 2875 to	2885	381 325 4500 to	4599	400 427 1051 to	1999
018 569 5333 to	5399	051 977 7010 to	7023	381 604 2510 to	2699	401 045 1505 to	1549
018 986 5264 to	5299	057 670 0563 to	0599	381 645 9525 to	9599	401 045 1571 to	1599
019 518 2814 to	2899	058 187 3836 to	3899	383 314 3968 to	3999	401 294 2700 to	2799
020 698 5159 to	5199	058 591 1153 to	1299	383 892 1000 to	1344	401 310 9505 to	9599
020 844 7307 to	7399	058 895 3746 to	3799	383 892 1382 to	1399	401 382 5312 to	5399
020 972 8948 to	8999	059 986 0814 to	0899	384 925 3641 to	3654	402 578 7876 to	7899
022 021 9110 to	9181	060 406 7650 to	7699	385 568 2331 to	2399	403 125 6744 to	6799
022 037 1411 to	1499	064 091 4500 to	4599	385 599 7554 to	7575	403 260 7000 to	7499
022 527 9201 to	9210	065 392 6345 to	6399	385 774 2024 to	2099	403 280 6470 to	6499
023 637 7169 to	7199	066 099 2014 to	2099	386 624 1412 to	1599	403 685 8600 to	8699
024 380 4100 to	4199	066 648 2880 to	2899	386 883 8936 to	8999	404 003 0300 to	0399
024 496 6870 to	6896	066 787 3639 to	3699	387 314 5574 to	5599	404 041 8838 to	8899
025 092 0987 to	0999	066 845 7500 to	9999	387 837 6300 to	6399	404 071 4268 to	4299
025 369 5535 to	5599	067 093 3869 to	3899	388 828 0656 to	0699	404 347 5356 to	5399
025 729 1151 to	1199	067 324 9756 to	9799	389 696 2400 to	2799	404 347 5548 to	5599
025 729 1643 to	1799	068 895 0334 to	0399	389 846 3104 to	3135	404 726 4500 to	4599
026 492 3180 to	3199	070 724 4488 to	4499	389 846 3145 to	3195	404 961 5001 to	5199
027 361 0430 to	0499	070 841 9181 to	9199	389 887 9211 to	9230	405 325 0188 to	0198
027 369 4482 to	4495	070 844 2546 to	2599	389 887 9234 to	9299	406 009 4587 to	4599
027 671 8762 to	8776	071 179 9800 to	9899	390 001 3182 to	3199	406 260 6830 to	6899
027 787 9886 to	9899	071 386 3682 to	3699	390 001 3500 to	3699	406 459 6641 to	6999
027 965 9487 to	9499	072 045 9641 to	9699	390 545 5974 to	5999	406 733 3000 to	3999
028 191 1852 to	1999	072 675 8287 to	8299	391 104 6146 to	6199	407 545 1557 to	1599
028 850 3000 to	3199	077 617 5481 to	5499	391 574 1466 to	1499	407 594 0412 to	0599
029 510 1500 to	1599	077 999 4001 to	4090	391 783 3020 to	3599	407 692 9100 to	9299
030 687 0903 to	0999	078 250 4756 to	4799	391 792 6100 to	6199	407 959 2190 to	2199
030 701 3442 to	3499	079 807 2342 to	2399	392 668 2956 to	2999	408 265 2275 to	2288
031 077 4507 to	4799	210 221 0548 to	0599	392 854 8500 to	8899	408 499 7700 to	7799
032 295 7500 to	9999	227 275 9400 to	9999	393 584 7566 to	7699	408 499 7900 to	7999
034 394 1000 to	1099	273 070 8059 to	8099	393 650 0074 to	0099	408 682 8484 to	8599
034 943 0400 to	0799	273 775 7700 to	7899	393 838 8316 to	8499	408 698 7015 to	7099
035 035 4337 to	4399	302 000 0000 to	9999	393 893 6007 to	6099	409 072 3941 to	3999
037 706 9578 to	9599	349 746 2056 to	2099	394 126 6907 to	6999	410 491 2311 to	2399
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040 024 3901 to	3999	360 168 6008 to	6099	394 990 1810 to	1899	410 795 7927 to	7999
040 674 7100 to	7199	360 173 8800 to	8899	395 343 3264 to	3299	410 867 0917 to	0966
040 688 8816 to	8899	360 324 2326 to	2399	395 373 3035 to	3099	410 867 0970 to	0999
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041 623 8889 to	8899	373 006 2176 to	2199	395 970 3240 to	3299	411 922 2322 to	2399
041 803 6565 to	6599	374 768 2600 to	2699	397 622 4054 to	4099	412 193 0900 to	0999

412 395 8599 to	8699	432 744 1544 to	1599	455 399 5400 to	5499	472 270 2555 to	2599
412 485 6500 to	6599	432 995 9775 to	9799	455 476 0676 to	0699	472 987 0213 to	0241
412 485 6610 to	6699	433 003 5800 to	5899	455 543 0618 to	0699	472 987 0290 to	0299
412 885 5953 to	5999	433 757 3047 to	3099	456 410 9006 to	9099	473 151 2069 to	2199
414 193 3608 to	3674	433 765 4003 to	4099	456 470 4146 to	4299	473 666 9138 to	9199
414 193 3677 to	3699	434 482 7060 to	7199	456 619 4460 to	4499	473 952 3429 to	3499
414 411 7348 to	7399	434 513 2386 to	2399	457 333 2686 to	2699	474 108 5402 to	5499
414 640 0757 to	0799	434 968 3076 to	3092	457 729 1767 to	1777	474 356 5193 to	5299
414 965 1727 to	1799	435 303 1831 to	1842	457 937 8615 to	8699	474 949 3366 to	3399
417 302 8104 to	8199	435 303 1986 to	1999	458 028 9810 to	9899	475 134 9362 to	9399
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417 496 6800 to	6999	436 082 6400 to	6899	458 069 9537 to	9599	475 319 3415 to	3499
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417 930 9533 to	9599	437 316 7115 to	7199	458 337 5222 to	5299	475 340 6400 to	6599
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418 633 5922 to	5999	439 310 0458 to	0499	458 671 8721 to	8798	475 850 6101 to	6199
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418 744 2235 to	2299	440 858 6300 to	6399	459 274 7624 to	7699	476 169 8264 to	8299
418 962 2848 to	2899	440 858 6420 to	7299	459 365 5432 to	5499	476 189 3000 to	3499
419 543 0286 to	0299	441 199 1655 to	1699	459 378 5764 to	5799	476 331 2480 to	2499
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420 277 0015 to	0049	443 127 4000 to	4099	460 349 6878 to	6899	477 681 5206 to	5299
420 599 0734 to	0798	443 673 7900 to	7999	460 550 1909 to	1999	478 010 4243 to	4268
420 661 4115 to	4199	443 800 9335 to	9399	460 997 5234 to	5299	478 010 4270 to	4291
420 758 9500 to	9699	444 382 8822 to	8899	461 973 6443 to	6499	478 450 5071 to	5099
420 969 3951 to	3971	444 390 1667 to	1699	462 152 0107 to	0299	478 469 7838 to	7858
420 969 3973 to	3999	444 457 3854 to	3899	462 274 1072 to	1099	478 469 7883 to	7899
421 116 3565 to	3599	450 048 4173 to	4199	462 277 8373 to	8399	479 280 9800 to	9899
421 130 9300 to	9399	450 048 4442 to	4699	462 554 6051 to	6099	479 365 9116 to	9176
421 313 4500 to	4999	450 560 5173 to	5199	463 011 5529 to	5540	479 412 9900 to	9999
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422 172 4667 to	4699	450 801 2700 to	2799	463 227 7711 to	7799	480 526 2000 to	2099
422 484 4212 to	4299	451 109 2967 to	2984	463 414 4869 to	4899	480 640 6330 to	6399
422 556 1270 to	1299	451 115 4110 to	4125	463 808 3484 to	3499	480 658 0568 to	0599
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422 842 5073 to	5087	452 265 0074 to	0099	464 711 4332 to	4399	481 673 0074 to	0095
422 907 7563 to	7599	452 265 0246 to	0299	465 692 3963 to	3999	482 527 1500 to	1599
424 500 6050 to	6099	452 265 0335 to	0999	465 698 8300 to	8599	482 541 5255 to	5299
424 641 8500 to	8599	452 509 1169 to	1199	465 743 7745 to	7799	482 729 6800 to	6899
424 871 6600 to	6699	452 855 6471 to	6499	466 798 6056 to	6067	483 363 7207 to	7299
425 298 2352 to	2399	452 890 4679 to	4799	467 147 4300 to	4399	483 402 2356 to	2399
425 418 4269 to	4299	452 900 8215 to	8238	468 079 5782 to	5799	483 486 5100 to	5199
425 418 4405 to	4499	453 117 9146 to	9199	469 067 2817 to	2899	483 632 1521 to	1599
426 547 4566 to	4599	453 334 3631 to	3699	469 127 8000 to	8199	483 632 2600 to	2799
427 412 6337 to	6499	453 603 7841 to	7891	469 213 0359 to	0399	483 849 1615 to	1699
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428 027 2742 to	2752	453 741 1300 to	1399	469 561 8011 to	8099	484 323 8900 to	9199
429 474 4172 to	4199	454 013 2919 to	2999	469 658 1961 to	1999	484 680 5000 to	5038
429 889 2900 to	2999	454 186 2411 to	2499	469 666 9900 to	9999	484 680 5040 to	5074
430 150 4401 to	4599	454 268 4883 to	4899	469 678 1900 to	1999	484 680 5077 to	5099
430 172 9800 to	9899	454 302 5400 to	5499	469 781 4900 to	4999	485 029 4913 to	4999
430 177 1900 to	2099	454 490 8300 to	8399	469 947 6960 to	6999	486 176 0600 to	0699
430 444 9500 to	9699	454 547 7434 to	7499	470 755 5800 to	5818	486 559 7555 to	7599
430 664 4070 to	4099	454 922 4867 to	4895	471 918 0300 to	0999	486 696 3023 to	3199
432 168 8419 to	8499	455 221 1348 to	1499	471 985 2408 to	2419	488 173 7900 to	7999
432 708 6800 to	6999	455 364 2147 to	2199	472 191 6700 to	6799	488 206 4100 to	4199

488 226 0200 to	0299	604 503 7776 to	7799	625 968 8956 to	8999	644 373 9083 to	9099
488 709 3906 to	3999	605 520 9037 to	9099	627 005 3938 to	3999	644 380 1460 to	1499
488 855 8359 to	8399	605 685 4010 to	4099	627 384 3907 to	4099	644 733 4715 to	4799
489 181 8963 to	8999	605 988 6467 to	6499	627 496 7549 to	7599	644 900 9712 to	9799
489 223 2000 to	2099	607 689 7951 to	7960	627 708 3605 to	3699	644 901 0109 to	1299
489 311 1930 to	1999	607 728 1276 to	1299	627 776 2500 to	2599	644 901 1325 to	1399
489 318 6200 to	6300	608 727 7100 to	7199	628 226 3100 to	3199	644 923 6800 to	7799
489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799	644 932 4655 to	4699
489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699	645 318 7240 to	7499
489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299	645 333 1766 to	1799
490 669 5850 to	6099	609 067 5488 to	5499	629 964 4200 to	4294	645 790 8632 to	8699
490 717 7080 to	7099	609 067 5600 to	5699	630 389 3056 to	3071	645 821 0657 to	0699
490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599	645 930 7948 to	7999
490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199	645 975 0737 to	0762
490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399	646 242 6200 to	6299
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492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499	647 049 2900 to	2999
492 283 5100 to	5199	610 092 3200 to	3299	633 438 6429 to	6599	647 398 8300 to	8399
492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182	647 398 8481 to	8499
493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799	647 437 3000 to	4999
493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299	647 811 2188 to	2199
493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499	648 009 6057 to	6099
493 716 2153 to	2199	612 751 5226 to	5299	634 827 5900 to	5999	648 163 5300 to	5499
494 206 2972 to	2999	612 751 6083 to	6099	634 886 3428 to	3499	648 722 5283 to	5299
494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499	648 892 3164 to	3199
494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299	649 100 3989 to	3999
495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042	649 647 0370 to	0399
496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299	649 647 0522 to	0599
496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899	649 647 5237 to	5399
496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699	649 647 9100 to	9299
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497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199	650 114 7707 to	7719
498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499	650 130 3400 to	3599
498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299	650 213 0406 to	0499
498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373	650 555 1749 to	1799
499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999	650 564 1900 to	1999
499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099	650 627 4212 to	4299
499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299	650 736 2043 to	2099
500 064 1858 to	1869	618 840 9200 to	9299	639 469 3517 to	3799	650 739 1540 to	1699
500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199	651 741 4415 to	4499
600 645 3223 to	3299	619 859 3000 to	3099	639 657 8600 to	8799	651 882 2800 to	2899
601 339 1200 to	1399	620 073 9400 to	9499	640 289 7500 to	7599	652 754 6317 to	6399
601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999	653 131 4945 to	4999
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601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199	653 455 4874 to	4899
601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999	654 238 0000 to	0399
602 512 2972 to	2999	621 904 8351 to	8599	641 383 8739 to	8799	654 404 3065 to	3092
602 555 2400 to	2799	621 916 1978 to	1989	641 877 3187 to	3299	654 962 2900 to	3199
602 829 7061 to	7099	622 989 8032 to	8099	641 877 3310 to	3399	655 103 5081 to	5199
603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199	655 523 2600 to	2999
603 490 7200 to	7299	623 819 5006 to	5099	642 355 8308 to	8999	656 305 2448 to	2499
603 678 7100 to	7199	623 895 8200 to	8399	642 900 0018 to	0099	657 347 4438 to	4999
603 678 7662 to	7699	623 917 0000 to	0099	643 030 6254 to	6299	657 710 8100 to	8999
603 678 7902 to	7999	623 917 0200 to	0299	644 066 0882 to	0899	657 780 0985 to	0999
603 678 8418 to	8499	624 468 5288 to	5299	644 069 0600 to	0699	658 586 1400 to	1499
603 678 8700 to	9999	624 665 3162 to	3198	644 077 7506 to	7699	658 877 8000 to	8199
604 086 0880 to	0899	625 088 6735 to	6799	644 085 8157 to	8199	658 880 8000 to	8199
604 349 1414 to	1499	625 916 9500 to	9799	644 112 9839 to	9899	659 398 7300 to	7399

659 706 8113	to	8199	683 444 8159	to	8199	701 578 7460	to	7469	834 354 8747	to	8766
659 846 7837	to	7899	685 154 7780	to	7789	701 578 7475	to	7499	834 354 8824	to	8838
660 510 4100	to	4199	685 297 7645	to	7699	701 601 3457	to	3499	835 269 5700	to	5799
660 673 0400	to	0599	685 623 5264	to	5299	701 605 5913	to	5999	835 496 7303	to	7399
661 488 5000	to	5099	685 650 9487	to	9499	701 695 3982	to	3999	835 539 5200	to	5999
661 609 9100	to	9199	685 669 4200	to	4299	701 695 4148	to	4199	835 813 3015	to	3099
661 716 9420	to	9499	685 757 8452	to	8499	701 695 4227	to	4299	837 672 8967	to	8999
661 906 6522	to	6599	686 071 2694	to	2799	701 708 1741	to	1799	837 784 3282	to	3299
662 021 8332	to	8399	686 176 3333	to	3354	701 736 3966	to	3999	838 176 8377	to	8399
662 068 0700	to	0899	686 372 3200	to	3299	701 838 2800	to	2899	838 518 1257	to	1299
662 553 0774	to	0799	686 644 5879	to	5899	701 941 0600	to	0699	839 718 8257	to	8299
663 078 7034	to	7099	686 899 1371	to	1399	702 171 1603	to	1699	840 323 0600	to	0699
663 763 5300	to	5399	686 931 7636	to	7699	702 195 5109	to	5199	840 875 6235	to	6299
663 883 7039	to	7499	687 601 0973	to	0999	702 254 9300	to	9399	840 910 0900	to	0999
663 938 9200	to	9299	687 614 6774	to	6799	702 264 7569	to	7599	841 349 5000	to	5099
664 253 8000	to	8499	688 120 9000	to	9999	702 519 0513	to	0524	841 805 7747	to	7899
664 656 3055	to	3099	688 314 3107	to	3191	702 713 1800	to	1809	841 805 7944	to	8099
665 174 6400	to	6499	690 291 1361	to	1371	702 821 5730	to	5799	842 226 0685	to	0695
665 274 8208	to	8299	690 788 2877	to	2899	702 821 5805	to	5899	842 685 4600	to	4699
665 669 5400	to	5499	690 893 5344	to	5399	702 844 6975	to	6994	842 685 4742	to	4999
666 132 8226	to	8299	690 893 5512	to	5599	702 846 6331	to	6399	842 860 0300	to	0399
666 696 2209	to	2299	690 904 1300	to	1599	702 848 3900	to	3999	842 898 5582	to	5599
666 696 2309	to	2399	690 941 6000	to	6199	702 857 7302	to	7499	843 062 7100	to	7199
667 032 9300	to	9399	691 313 6383	to	6399	702 878 0114	to	0199	843 077 6288	to	6299
667 729 5529	to	5599	691 313 6600	to	6699	703 364 1707	to	1799	843 077 6378	to	6399
668 383 8400	to	8699	691 582 8003	to	8099	740 002 7710	to	7719	843 758 5769	to	5778
670 368 3400	to	3499	691 664 1800	to	1999	740 241 9049	to	9099	843 786 2554	to	2699
670 369 7336	to	7399	691 664 2400	to	2499	740 255 1718	to	1799	845 656 8165	to	8199
670 750 7169	to	7199	692 727 9362	to	9399	740 374 7416	to	7499	845 727 2100	to	2199
671 046 6200	to	6399	692 798 1800	to	1899	740 470 2420	to	2443	845 746 2618	to	2635
671 251 5448	to	5499	693 249 0779	to	0799	740 523 7432	to	7449	846 390 7531	to	7599
671 926 5600	to	5799	693 249 0877	to	1699	740 535 1555	to	1580	846 918 0572	to	0599
672 444 2000	to	2999	693 445 0566	to	0999	740 701 6105	to	6114	847 237 7690	to	7699
672 828 3410	to	3499	693 448 8500	to	8999	740 705 9790	to	9799	847 284 2481	to	2499
673 167 5776	to	5799	693 645 9583	to	9599	740 726 6400	to	6500	847 374 7055	to	7065
675 464 3700	to	3799	693 965 4200	to	4299	740 765 3306	to	3399	847 374 7055	to	7065
675 464 4000	to	4199	695 741 2906	to	2999	740 774 8434	to	8499	847 636 5304	to	5399
676 365 5958	to	5999	695 947 8518	to	8599	740 917 7490	to	7499	847 700 5447	to	5499
676 669 1024	to	1099	696 662 8247	to	8299	805 885 8411	to	8499	847 723 7500	to	7599
677 126 6734	to	6799	697 447 8285	to	8296	806 087 1100	to	1499	849 485 3427	to	3499
677 333 9979	to	9999	698 042 4816	to	4899	806 268 9275	to	9299	849 520 9850	to	9899
677 466 1088	to	1099	698 131 2138	to	2157	806 534 3400	to	3477	849 608 1357	to	1399
678 071 4500	to	4799	698 227 0000	to	0099	807 342 3283	to	3399	849 792 2600	to	2699
678 096 7531	to	7599	700 065 2570	to	2599	808 086 7100	to	7199	850 546 1862	to	1899
679 909 2578	to	2599	700 065 4800	to	4899	808 090 3440	to	3499	851 143 6826	to	6844
680 112 9565	to	9599	700 190 3350	to	3359	808 325 5161	to	5699	851 209 9880	to	9899
680 244 0903	to	0999	700 228 6048	to	6099	808 784 8000	to	8299	851 928 9221	to	9299
680 412 6046	to	6099	700 650 0452	to	0499	830 125 0672	to	0699	852 589 6560	to	6599
680 761 6800	to	6899	700 666 1323	to	1349	830 602 5800	to	5999	853 049 3646	to	3699
681 677 0540	to	0699	700 786 9106	to	9142	830 610 3700	to	3799	854 304 4089	to	4999
682 070 1029	to	1099	700 859 0744	to	0758	830 983 3500	to	3599	854 529 2200	to	2299
682 956 6280	to	6299	701 028 6780	to	6899	830 983 3635	to	3699	854 532 0000	to	2999
682 956 6490	to	6599	701 213 3900	to	3999	831 354 1387	to	1399	855 001 6204	to	6249
682 956 6700	to	6799	701 267 2000	to	3999	831 815 8240	to	8299	855 319 9364	to	9399
682 965 1178	to	1199	701 335 7312	to	7399	832 525 3810	to	3899	855 361 3390	to	3399
682 965 1201	to	1299	701 369 2005	to	2050	833 159 1884	to	1899	856 226 0490	to	0499
683 118 2389	to	2399	701 499 2260	to	2299	833 456 2567	to	2599	856 656 5800	to	5999
683 378 2000	to	2099	701 503 2247	to	2299	833 566 3015	to	3071	856 752 0200	to	0299
683 378 2117	to	2299	701 541 2271	to	2299	834 130 5200	to	5299	857 111 1352	to	1399
683 415 1200	to	1499	701 553 6557	to	6599	834 316 5444	to	5499	857 279 3450	to	3499

857 843 4000	to	4099	870 054 4814	to	4899	908 936 9254	to	9299	917 089 0709	to	0799
858 124 7644	to	7699	870 491 4812	to	4849	909 100 1787	to	1799	917 089 0842	to	0899
858 756 3111	to	3299	870 536 5820	to	5829	909 100 1900	to	2099	917 216 2928	to	2999
859 063 8200	to	8699	870 541 7167	to	7239	909 355 0422	to	0499	917 370 6300	to	6499
859 190 0600	to	0644	870 575 8155	to	8999	909 568 8900	to	9099	917 486 4900	to	4999
859 437 5538	to	5599	870 589 0485	to	0494	909 568 9300	to	9499	918 460 0602	to	0699
859 811 2888	to	2899	870 691 7060	to	7099	909 725 7307	to	7399	918 492 5200	to	5399
859 855 8873	to	8999	872 029 9306	to	9399	909 833 0947	to	0999	918 951 7231	to	7299
860 240 8520	to	8599	872 100 0445	to	0459	910 219 8631	to	8699	919 519 2786	to	2799
860 275 3900	to	3999	900 556 4178	to	4199	910 265 1100	to	1199	919 536 0770	to	0799
860 518 9629	to	9699	900 845 0044	to	0099	910 471 7273	to	7299	919 814 3095	to	3199
860 600 0021	to	0999	900 936 0217	to	0299	910 536 2505	to	2599	919 915 2774	to	2787
861 158 2350	to	2599	900 936 0435	to	0499	910 958 7499	to	7599	920 155 4662	to	4687
861 367 5400	to	5499	901 058 5255	to	5280	911 140 1000	to	2199	920 309 9039	to	9199
861 637 6010	to	6099	901 273 1082	to	1099	911 245 2545	to	2599	920 771 5321	to	5399
861 979 7292	to	7499	901 287 5143	to	5199	911 268 9077	to	9099	920 857 5500	to	5899
862 216 6100	to	6199	901 291 2789	to	2799	911 400 8948	to	8999	920 864 3480	to	3499
862 263 9213	to	9299	901 525 7122	to	7199	911 508 1620	to	1799	920 963 4567	to	4599
862 271 0800	to	0999	902 089 1253	to	1299	911 509 9310	to	9399	921 333 7400	to	7499
862 271 5000	to	5099	902 198 9769	to	9799	911 523 3000	to	3999	921 477 3762	to	3799
863 871 5138	to	5199	902 948 1269	to	1299	912 057 9922	to	9999	922 278 1048	to	1399
863 949 5300	to	5399	902 985 0833	to	0899	912 882 0563	to	0899	922 280 2019	to	2099
864 088 8200	to	8299	903 370 6934	to	6999	913 605 2218	to	2299	922 280 2233	to	2299
864 426 3972	to	3999	904 600 6523	to	6599	913 709 2429	to	2499	922 773 0459	to	0499
864 520 6117	to	6136	904 892 0378	to	0399	913 818 3501	to	3999	923 032 7000	to	7399
865 151 0526	to	0599	904 892 0648	to	1299	914 063 4300	to	4399	923 045 3630	to	3699
865 500 4034	to	4099	905 056 2216	to	2299	914 346 7621	to	7644	923 493 9403	to	9599
865 883 6082	to	6099	905 510 6647	to	6799	914 453 1366	to	1399	923 493 9681	to	9699
866 004 3000	to	3999	905 510 6900	to	7099	914 529 6185	to	6299	923 810 7800	to	8299
866 442 4100	to	4899	905 794 0000	to	0199	914 896 4658	to	4699	924 252 1200	to	1299
867 366 9108	to	9118	905 794 0288	to	0299	915 187 8774	to	8779	924 252 1400	to	1499
867 633 7403	to	7499	905 873 6900	to	6999	915 300 2783	to	2799	924 533 2343	to	2399
867 737 5623	to	5699	905 873 7100	to	7299	915 546 6822	to	6999	924 533 2428	to	2499
868 169 4529	to	4599	905 880 8900	to	8999	915 671 3963	to	3980	924 685 1957	to	1999
868 173 8400	to	8599	905 889 7100	to	7199	915 671 3982	to	3999	925 333 5900	to	6099
868 514 9000	to	9099	906 158 1508	to	1599	915 675 2217	to	2299	925 336 2300	to	2399
868 566 9200	to	9299	906 558 8812	to	8899	916 440 3377	to	3399	926 432 5907	to	5999
869 387 1150	to	1199	906 982 2214	to	2299	916 670 6352	to	6399	926 436 3600	to	3699
869 505 3500	to	3599	907 725 8500	to	8599	916 682 5300	to	5399			
869 523 7033	to	7099	907 815 0216	to	0257	916 694 1414	to	1499			
869 800 0000	to	999 9999	908 622 4225	to	4235	916 703 0802	to	0821			

— Group2—Mail Theft, Violent Crimes, and Narcotics Investigations,
Postal Inspection Service, 9-1-05

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731 to 9 760	727 749 241 to 9 780	734 290 759 to 0 770	741 373 891 to 4 340
720 227 871 to 7 930	728 382 331 to 2 480	734 389 273 to 9 290	741 452 369 to 2 490
720 227 949 to 7 960	728 702 338 to 2 400	734 440 031 to 0 111	741 492 991 to 3 140
720 368 543 to 8 570	728 915 371 to 5 850	734 797 201 to 7 320	741 553 460 to 3 470
720 392 151 to 2 570	728 953 141 to 3 410	734 939 611 to 9 640	741 764 431 to 4 520
720 556 491 to 6 640	728 954 280 to 4 310	734 950 111 to 0 170	742 178 834 to 8 880
720 558 621 to 8 650	729 169 081 to 9 140	735 120 331 to 0 840	742 325 500 to 5 520
720 575 361 to 5 570	729 363 841 to 3 870	735 283 008 to 3 020	742 325 668 to 5 700
720 590 152 to 0 179	729 682 891 to 3 190	735 293 131 to 3 220	742 408 771 to 8 830
721 638 331 to 9 170	729 838 940 to 9 070	735 635 010 to 5 040	742 512 120 to 2 150
721 815 391 to 5 420	729 839 101 to 9 130	735 783 961 to 3 990	742 684 849 to 4 890
721 969 713 to 9 740	730 077 683 to 7 840	735 803 401 to 3 430	742 839 553 to 9 630
722 072 137 to 2 160	730 109 847 to 9 880	736 005 420 to 5 440	742 913 668 to 3 700
722 378 265 to 8 280	730 373 761 to 3 850	736 366 021 to 6 110	742 917 287 to 7 296
722 413 990 to 4 004	730 501 951 to 2 130	736 624 456 to 4 500	742 921 891 to 1 980
722 764 948 to 4 980	730 519 379 to 9 470	736 670 851 to 1 060	742 983 631 to 3 810
722 825 840 to 5 889	730 569 278 to 9 360	736 767 061 to 7 090	743 020 021 to 0 170
723 153 841 to 3 850	730 711 711 to 1 740	736 767 093 to 7 120	743 206 491 to 6 500
723 237 616 to 7 630	730 722 991 to 3 230	736 982 191 to 2 370	743 235 992 to 6 050
723 331 081 to 1 110	730 845 970 to 5 990	736 982 551 to 2 730	743 940 631 to 0 900
723 496 443 to 6 470	730 888 291 to 8 320	737 110 141 to 0 170	743 978 011 to 8 070
723 967 291 to 7 320	730 927 591 to 7 680	737 185 501 to 5 710	744 234 751 to 4 780
724 655 196 to 5 340	731 307 914 to 7 930	737 317 321 to 7 350	744 499 591 to 9 680
724 711 441 to 1 500	731 402 431 to 2 460	737 517 781 to 7 840	744 626 901 to 6 910
724 711 538 to 1 560	731 407 232 to 7 320	737 628 181 to 8 210	745 388 794 to 8 910
724 793 221 to 3 250	731 588 301 to 8 340	737 634 258 to 4 270	746 446 806 to 6 820
724 908 109 to 8 120	731 767 273 to 7 320	738 361 971 to 1 980	746 818 351 to 8 410
724 937 461 to 7 670	731 781 061 to 1 120	738 447 601 to 7 660	747 245 266 to 5 280
725 163 118 to 3 151	731 837 821 to 7 910	738 648 355 to 8 450	747 364 813 to 4 830
725 202 735 to 2 750	731 841 377 to 1 450	738 849 811 to 9 900	747 501 434 to 1 450
725 398 591 to 8 800	732 018 481 to 8 600	738 892 270 to 2 290	747 739 891 to 0 070
725 464 591 to 4 920	732 067 972 to 8 370	738 997 259 to 7 380	748 148 649 to 8 760
725 475 321 to 5 330	732 188 649 to 8 670	739 161 451 to 1 540	748 259 960 to 9 970
725 711 057 to 1 070	732 193 460 to 3 470	739 219 381 to 9 440	748 565 162 to 5 280
725 738 581 to 8 730	732 201 241 to 1 390	739 740 151 to 0 180	748 874 988 to 5 030
725 981 311 to 1 430	732 220 431 to 0 440	739 793 491 to 3 520	749 137 381 to 7 410
725 987 835 to 7 880	732 355 201 to 5 380	739 793 527 to 3 550	749 190 192 to 0 210
726 060 811 to 0 900	732 472 320 to 2 560	739 942 621 to 2 650	749 685 421 to 5 450
726 391 970 to 2 520	732 541 605 to 1 620	739 999 231 to 9 320	749 846 791 to 6 850
726 484 771 to 4 800	732 572 221 to 2 490	740 011 517 to 1 530	749 993 131 to 3 580
726 493 351 to 5 300	732 586 479 to 6 710	740 030 701 to 0 970	750 071 587 to 1 610
726 504 031 to 4 063	732 994 037 to 4 080	740 261 740 to 1 820	750 408 167 to 8 183
726 504 070 to 4 090	733 163 449 to 3 460	740 265 811 to 6 290	750 438 421 to 8 501
726 504 331 to 4 390	733 297 171 to 7 290	740 299 111 to 9 170	750 743 911 to 4 030
726 563 701 to 4 060	733 446 631 to 7 110	740 299 231 to 9 260	750 779 118 to 9 400
726 599 371 to 9 460	733 474 665 to 4 770	740 329 266 to 9 320	750 910 981 to 1 010
726 626 356 to 6 370	733 704 482 to 4 570	740 889 081 to 9 090	750 960 841 to 0 900
727 182 271 to 2 510	733 751 041 to 1 130	741 010 421 to 0 530	751 296 211 to 6 240
727 416 181 to 6 240	734 009 101 to 9 130	741 113 041 to 3 370	751 539 121 to 9 180
727 481 431 to 1 460			

751 541 311 to 1 790	760 004 596 to 4 610	767 024 341 to 4 370	792 903 511 to 3 990
751 757 641 to 7 700	760 118 191 to 8 250	767 326 471 to 6 590	793 282 518 to 2 533
751 936 951 to 7 010	760 155 001 to 5 090	767 332 561 to 2 950	794 041 831 to 2 040
751 951 861 to 1 890	760 378 002 to 8 020	768 009 841 to 9 960	794 397 709 to 7 780
751 999 021 to 9 110	760 692 722 to 2 749	768 011 489 to 1 520	794 581 741 to 2 040
752 139 516 to 9 570	761 055 460 to 5 480	768 177 980 to 7 990	794 592 122 to 2 150
752 182 892 to 2 950	761 169 781 to 9 810	768 391 081 to 1 170	795 032 251 to 2 340
752 206 861 to 7 100	761 504 941 to 5 120	768 661 569 to 1 650	795 796 291 to 6 350
752 295 241 to 5 600	761 516 836 to 6 910	769 000 051 to 0 080	796 070 139 to 0 160
752 731 351 to 1 410	761 613 588 to 3 600	769 050 841 to 0 900	796 143 151 to 3 630
752 767 441 to 7 470	761 688 631 to 8 690	769 159 081 to 9 178	796 159 725 to 9 740
753 008 941 to 9 030	761 805 199 to 5 240	769 737 496 to 7 510	796 169 306 to 9 340
753 194 311 to 4 370	761 826 106 to 6 120	769 778 491 to 8 730	796 373 406 to 3 430
753 620 378 to 0 400	761 881 171 to 1 560	769 827 331 to 7 450	796 602 961 to 3 050
754 013 917 to 3 940	761 975 641 to 5 670	770 216 071 to 6 100	796 708 441 to 8 500
754 161 061 to 1 120	761 975 886 to 5 895	770 723 281 to 3 400	796 886 281 to 6 430
754 358 445 to 8 610	762 304 144 to 4 170	770 790 451 to 0 480	796 901 701 to 2 000
754 410 451 to 0 660	762 324 931 to 4 960	770 915 150 to 5 490	796 975 466 to 5 590
754 438 393 to 8 410	762 439 261 to 9 290	771 455 551 to 5 610	797 272 917 to 2 950
754 493 109 to 3 130	762 524 158 to 4 220	771 609 661 to 9 690	797 519 441 to 9 460
754 664 182 to 4 220	762 584 872 to 4 970	771 932 551 to 2 580	797 519 731 to 0 240
754 816 377 to 6 470	762 593 431 to 3 460	772 057 224 to 7 440	797 535 181 to 5 330
755 487 421 to 7 600	763 155 160 to 5 180	772 162 660 to 3 070	798 040 053 to 0 080
755 592 901 to 3 140	763 178 631 to 8 660	772 718 615 to 8 640	798 055 813 to 5 830
755 790 020 to 0 030	763 506 001 to 6 060	772 940 140 to 0 160	798 055 891 to 5 950
755 791 730 to 1 800	763 522 141 to 2 470	772 970 886 to 0 940	798 326 371 to 6 520
755 926 951 to 7 070	763 717 694 to 7 800	773 009 419 to 9 430	798 339 167 to 9 210
755 934 332 to 4 510	763 826 461 to 6 520	773 112 031 to 2 060	798 562 411 to 2 440
755 957 701 to 8 000	763 900 460 to 0 471	773 125 387 to 5 410	798 632 461 to 2 490
755 962 981 to 3 280	763 900 479 to 0 530	773 179 320 to 9 410	798 807 151 to 7 510
756 035 371 to 5 490	763 917 271 to 7 750	773 202 989 to 3 140	798 944 761 to 5 030
756 301 257 to 1 290	764 125 801 to 5 860	773 208 991 to 9 290	799 118 616 to 8 640
756 371 565 to 1 580	764 284 525 to 4 560	773 231 311 to 1 340	799 133 191 to 3 220
756 876 031 to 6 120	764 526 241 to 6 330	773 348 739 to 8 940	799 177 626 to 7 650
756 876 151 to 6 240	764 526 241 to 6 330	773 348 739 to 8 940	799 854 751 to 5 200
756 970 129 to 0 140	764 601 421 to 1 600	773 575 891 to 5 950	800 044 320 to 4 410
757 059 613 to 9 630	764 650 231 to 0 470	773 852 971 to 3 030	800 211 901 to 2 440
757 078 540 to 8 560	764 984 371 to 4 850	789 257 191 to 7 250	800 427 530 to 7 540
757 086 209 to 6 240	765 003 667 to 3 680	790 448 020 to 8 460	800 872 741 to 2 830
757 240 591 to 0 650	765 042 517 to 2 540	790 597 485 to 7 530	801 349 801 to 9 830
757 277 371 to 7 700	765 194 728 to 4 970	790 911 883 to 1 900	801 676 681 to 7 100
757 291 591 to 2 730	765 387 365 to 7 450	791 057 441 to 7 550	802 967 821 to 7 940
757 964 251 to 4 280	765 541 801 to 2 100	791 239 081 to 9 290	803 217 601 to 7 780
758 067 001 to 7 090	765 541 801 to 2 100	791 374 483 to 4 500	803 729 731 to 9 850
758 105 221 to 5 250	765 638 461 to 8 970	791 387 971 to 8 030	803 747 402 to 7 520
758 324 941 to 5 000	765 647 101 to 7 190	791 447 521 to 7 850	804 138 181 to 8 420
758 593 628 to 3 650	765 813 781 to 4 029	791 451 151 to 1 240	804 682 411 to 2 710
758 709 038 to 9 060	765 879 314 to 9 390	791 451 151 to 1 240	805 272 525 to 2 540
758 744 101 to 4 160	765 954 001 to 4 030	791 500 009 to 0 470	805 523 445 to 3 460
758 850 883 to 0 900	766 120 286 to 0 320	791 771 431 to 1 490	805 745 704 to 5 730
758 860 951 to 1 550	766 125 716 to 5 750	792 004 293 to 4 320	806 452 907 to 2 980
759 152 851 to 2 880	766 125 716 to 5 750	792 018 379 to 8 420	806 744 781 to 4 850
759 740 941 to 1 090	766 158 824 to 8 840	792 070 621 to 0 740	807 764 791 to 4 910
	766 388 433 to 8 460	792 145 211 to 5 230	808 089 931 to 9 960
	766 509 421 to 9 660	792 391 381 to 1 620	
	766 572 901 to 3 020	792 452 779 to 2 790	
	766 748 500 to 8 521	792 772 728 to 2 770	

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Group2–Mail Theft, Violent Crimes,
and Narcotics Investigations,
Postal Inspection Service, 9-1-05*

Toll-Free Number Available to Verify Canadian Money Orders

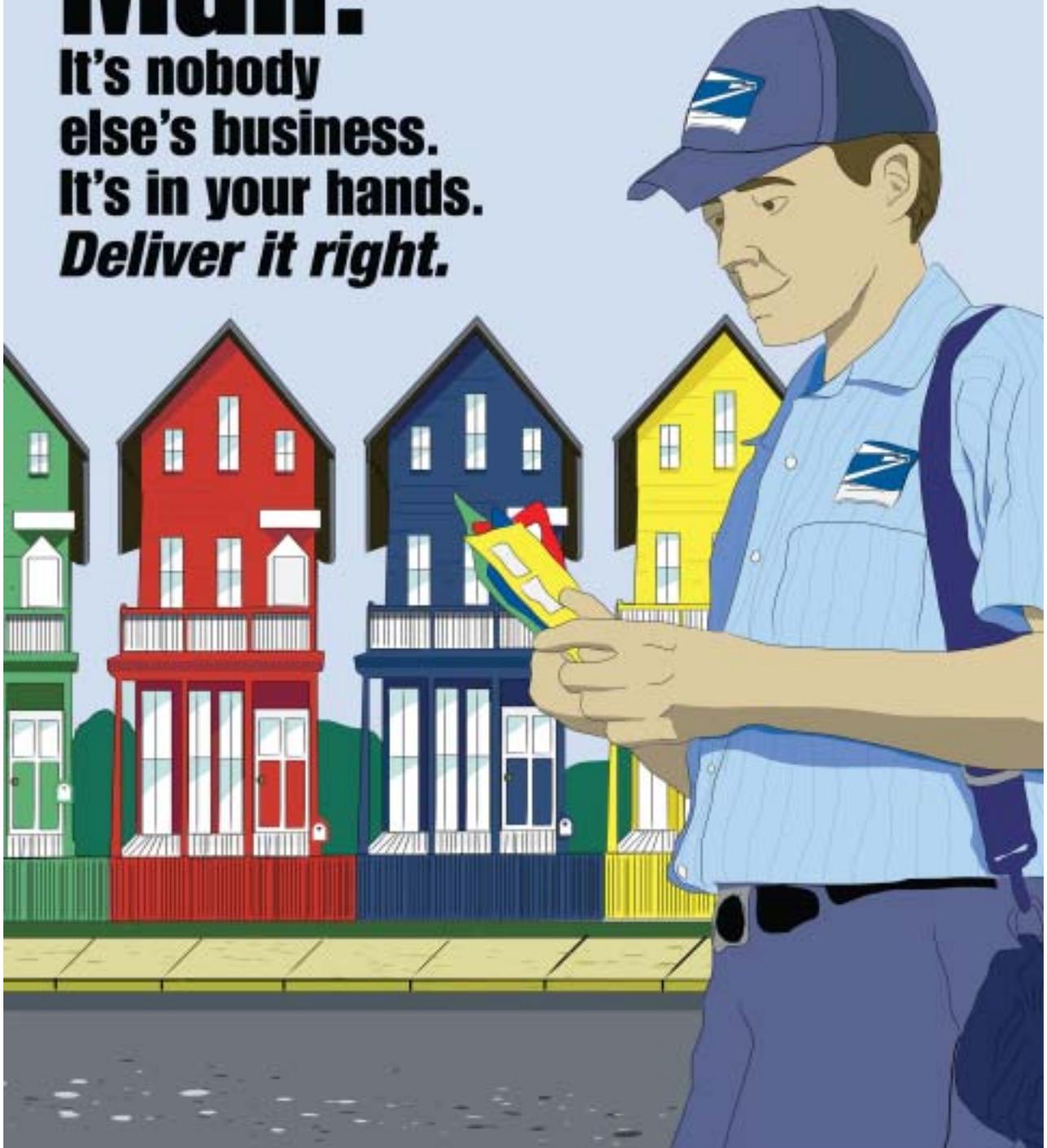
The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2–Mail Theft, Violent Crimes,
and Narcotics Investigations,
Postal Inspection Service, 9-1-05*



Mail.
It's nobody
else's business.
It's in your hands.
Deliver it right.



Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO Table on the following page.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09305	Close	Immediately	
FPO AE 09543	Add B1	Immediately	A1-B-B1-V
FPO AE 09545	Add B1	Immediately	A1-B-B1-V
FPO AE 09549	Add B1	Immediately	A1-B-B1-V
FPO AE 09550	Add B1	Immediately	A1-B-B1-V
FPO AE 09556	Add B1	Immediately	A1-B-B1-V
FPO AE 09557	Add B1	Immediately	A1-B-B1-V
FPO AE 09564	Add B1	Immediately	A1-B-B1-V
FPO AE 09565	Add B1	Immediately	A1-B-B1-V
FPO AE 09566	Add B1	Immediately	A1-B-B1-V
FPO AE 09567	Add B1	Immediately	A1-B-B1-V
FPO AE 09568	Add B1	Immediately	A1-B-B1-V
FPO AE 09569	Add B1	Immediately	A1-B-B1-V
FPO AE 09570	Add B1	Immediately	A1-B-B1-V
FPO AE 09573	Add B1	Immediately	A1-B-B1-V
FPO AE 09574	Add B1	Immediately	A1-B-B1-V
FPO AE 09575	Add B1	Immediately	A1-B-B1-V
FPO AE 09576	Add B1	Immediately	A1-B-B1-V
FPO AE 09577	Add B1	Immediately	A1-B-B1-V
FPO AE 09578	Add B1	Immediately	A1-B-B1-V
FPO AE 09579	Add B1	Immediately	A1-B-B1-V
FPO AE 09581	Add B1	Immediately	A1-B-B1-V
FPO AE 09582	Add B1	Immediately	A1-B-B1-V
FPO AE 09586	Add B1	Immediately	A1-B-B1-V
FPO AE 09587	Add B1	Immediately	A1-B-B1-V
FPO AE 09588	Add B1	Immediately	A1-B-B1-V
FPO AE 09590	Add B1	Immediately	A1-B-B1-V
FPO AE 09591	Add B1	Immediately	A1-B-B1-V
FPO AE 09593	Add B1	Immediately	A1-B-B1-V
FPO AE 09594	Add B1	Immediately	A1-B-B1-V
APO AE 09740	Activate	Immediately	A-A1-B-B1-C1-E2-F-F1-M-Z1
APO AE 09869	Activate	Immediately	A-A1-B-B1-C1-I-V-Z-Z1
APO AE 09874	Activate	Immediately	A-A1-B-B1-C1-I-V-Z-Z1
APO AE 09878	Activate	Immediately	A-A1-B-B1-C1-I-V-Z-Z1

We have eliminated "Not Active" entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-V	09136	A1-B-B1-C-D	09308	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09007	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09338	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09009	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09012	A1-B-B1-C-D-F-F1-U	09139	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09340	A-A1-B-B1-C1-F-R-V
09013	A1-B-B1-C-D-F-F1-U-Z1	09140	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09014	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09021	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09345	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09031	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09347	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09319	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09034	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09036	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09352	A-A1-B-B1-C1-E2-F-H1-R-R1-V-Z1
09042	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09322	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09045	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U	09323	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09046	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09324	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09050	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09325	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09356	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09053	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09326	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09054	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09358	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09056	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09328	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09058	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09329	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09360	A1-B-B1-V
09059	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09060	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09362	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09063	A1-B-B1-C-D-L-U	09213	A1-B-B1-C-D-U	09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09067	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U	09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09364	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09069	A-A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U	09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09074	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U	09336	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09076	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U	09338	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09367	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1
09080	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U	09339	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09368	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09081	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V				
09086	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U				
09089	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U				
09090	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U				
09094	A1-B-B1-C-D-F-F1	09252	A1-B-B1-C-D-U				
09095	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U				
09096	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U				
09099	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U				
09100	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U				
09102	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U				
09103	A1-B-B1-D-U	09266	A1-B-B1-C-D-U				
09104	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U				
09107	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1				
09110	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1				
09112	A1-B-B1-C-D-U	09303	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1				
09114	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1				
09123	A1-B-B1-C-D-U						
09126	A1-B-B1-C-D						
09128	A1-B-B1-C-D-U						
09131	A1-B-B1-C-D-U	09307	A1-B-B1-N-V-Z1				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09371	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09470	A1-B-B1-C-C1-U	09599	A1-B-V	09723	A1-B-B1-N-U-V-Z1
09372	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09494	A1-B-B1-C-C1-U	09601	A1-B-B1-C-F-F1-U	09724	A1-B-B1-C-C1-F1-M-R-R1-U
09374	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09496	A1-B-B1-C-C1-U-V	09602	A1-B-B1-C-F-F1-N-U	09725	A1-B-B1-C
09375	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09498	A1-B-B1-C-C1-U	09603	A1-B-B1-C-F-F1-U	09726	A1-B-B1-N-U
09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09499	A1-B-B1-C-C1-U	09604	A1-B-B1-C-F-F1-U	09727	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09501	A1-B-B1-V	09609	A1-B-B1-C-F-U	09728	A1-B-B1-C-F1-U-V
09380	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09502	A1-B-B1-V	09610	A1-B-B1-C-F-U	09729	A1-B-B1-N-U-V
09381	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09503	A1-B-B1-V	09612	A1-B-B1-C-F-U	09730	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09504	A1-B-B1-V	09613	A1-B-B1-C-F-U-V	09731	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09384	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09505	A1-B-B1-V	09617	A1-B-B1-C-F-U	09732	A1-B-B1-N-V-Z1
09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09506	A1-B-B1-V	09618	A1-B-B1-C-F-U	09733	A1-B-B1-V
09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09507	A1-B-B1-V	09619	A1-B-B1-C-F-U	09734	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09508	A1-B-B1-V	09620	A1-B-B1-C-F-U	09735	A1-B-B1-N-V-Z1
09389	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	09509	A1-B-B1-V	09621	A1-B-B1-C-F-U	09736	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09390	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09510	A1-B-B1-V	09622	A1-B-B1-C-F-U	09737	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09511	A1-B-B1-V	09623	A1-B-B1-C-F-U	09738	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09517	A1-B-B1-V	09624	A1-B-B1-C-F-U	09739	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1
09395	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09524	A1-B-B1-V	09625	A1-B-B1-C-F-U	09740	A-A1-B-B1-C1-E2-F-F1-M-Z1
09396	A-A1-B-B1-C1-E2-F-H1-M-R-R1-U2-V-Z1	09532	A1-B-B1-V	09626	A1-B-B1-C-F-U	09777	A-A1-B-B1-C-E1-N
09397	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-B1-V	09627	A1-B-B1-C-F-U	09779	A-A1-B-B1-F-R-V
09399	A1-B-B1-C-F-V-Z1	09543 A1-B-B1-V		09628	A1-B-B1-C-F-F1-U-V	09780	A-A1-B-B1-F-R-V
09409	A1-B-B1-C-C1-U-V	09545 A1-B-B1-V		09630	A1-B-B1-C-F-U-V	09788	A-A1-B-B1-F-R-V
09420	A1-B-B1-C-C1-U	09549 A1-B-B1-V		09631	A1-B-B1-C-F-U	09789	A-A1-B-B1-F-R-V
09421	A1-B-B1-C-C1-U	09550 A1-B-B1-V		09636	A1-B-B1-C-F-U	09790	A-A1-B-B1-C1-F-R-V
09447	A1-B-B1-C-C1-U-V	09554	A1-B-B1-V	09642	A1-B-B1-N-U	09793	A-A1-B-B1-F-R-V
09454	A1-B-B1-C-C1-U-V	09556 A1-B-B1-V		09643	A1-B-B1-U	09797	A1-B-B1-C-D-P-V
09456	A1-B-B1-C-C1-H-H1-M-Z1	09557 A1-B-B1-V		09644	A1-B-B1-U	09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09459	A1-B-B1-C-C1-U	09564 A1-B-B1-V		09645	A1-B-U	09802	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1
09461	A1-B-B1-C-C1-U	09565 A1-B-B1-V		09647	A1-B-B1-N-U	09803	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1
09463	A1-B-B1-C-C1-U	09566 A1-B-B1-V		09648	A1-B-B1-N-U-V-Z1	09804	A-A1-B-B1-F-Z1
09464	A1-B-B1-C-C1-U	09567 A1-B-B1-V		09649	A1-B-B1-U	09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09468	A1-B-B1-C-C1-U	09568 A1-B-B1-V		09701	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09469	A1-B-B1-C-C1-U	09569 A1-B-B1-V		09703	A1-B-B1-C-F1-U	09808	A-A1-B-B1-C-C1-F-I-V-Z-Z1
		09570 A1-B-B1-V		09704	A1-B-B1-C-D-V		
		09573 A1-B-B1-V		09705	A1-B-B1-U		
		09574 A1-B-B1-V		09706	A1-B-B1-C-N-U-V		
		09575 A1-B-B1-V		09707	A1-B-B1-C-N-U-V		
		09576 A1-B-B1-V		09708	A1-B-B1		
		09577 A1-B-B1-V		09709	A1-B-B1-F1		
		09578 A1-B-B1-V		09710	A1-B-B1-C-C1-F1-M-R-R1-U		
		09579 A1-B-B1-V		09711	A1-B-B1-F1-Z1		
		09581 A1-B-B1-V		09713	A1-B-B1-C-F1		
		09582 A1-B-B1-V		09714	A1-B-B1-C-C1-F1-M-R-R1-U		
		09586 A1-B-B1-V		09715	A1-B-B1-F1		
		09587 A1-B-B1-V		09716	A1-B-B1-C-D-N-U-V		
		09588 A1-B-B1-V		09717	A1-B-B1-M-W		
		09589	A1-B-B1-V	09718	A1-B-B1-F-I-N-U-V		
		09590 A1-B-B1-V		09719	A1-B-B1-C-F1-V		
		09591 A1-B-B1-V		09720	A1-B-B1-U-V		
		09593 A1-B-B1-V		09721	A1-B-B1-N-U-V-Z1		
		09594 A1-B-B1-V					
		09595	A1-B-V				
		09596	A1-B-V				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09811	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	09878	A-A1-B-B1-C1-I-V-Z-Z1	34095	A1-B-V	96330	A1-B-B1-M-W
09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09880	A-A1-B-B1-C1-E2-F-H1-R-R1-U-V-Z1	34098	A1-B-V	96336	A1-B-B1-M-V-W
09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09889	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	34099	A1-B-V	96337	A1-B-B1-M-W
09815	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09890	A1-B-B1-E2-F-H1-N-R-R1-U2-V-Z1	96201	A-A1-B	96338	A1-B-B1-M-W
09816	A-A1-B-B1-B2-C-C1-D-F-I-L-M-N-Q-R-R1-T-V-Z-Z1	09892	A-A1-B-B1-F-N-R-R1-V-Z1	96202	A-A1-B1-U-V	96339	A1-B-B1-M-V-W
09817	A-A1-B-B1-B2-C-C1-D-E2-E3-F1-G-H-H1-I-M-N-R-R1-T-V-Z-Z1	09898	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96203	A-A1-B	96343	A1-B-B1-M-W
09819	A-A1-B-F-P-V-Z1	34002	A1-B-B1-N-U-Z1	96204	A-A1-B-B1	96347	A1-B-B1-F-F1-F2-M-W
09821	A-A1-B-F-V-Z1	34006	A-A1-B-B1-C1-F1-N-V-Z1	96205	A-A1-B-B1-U	96348	A1-B-B1-F-F1-F2-M-W
09822	A-A1-B-F-V-Z1	34007	A-A1-B-B1-C1-F1-V-Z1	96206	A-A1-B-B1-U	96349	A1-B-B1-F-F1-F2-M-W
09823	A-A1-B-F-V-Z1	34008	A-A1-B-B1-C1-F1-V-Z1	96207	A-A1-B-B1-V	96350	A1-B-B1-F-F1-F2-M-W
09824	A-A1-B-F-V-Z1	34019	A-B-M-N-V-Z1	96208	A-A1-B-B1-U	96351	A1-B-B1-F-F1-F2-M-W
09825	A-A1-B-B1-B2-C-C1-D-F-I-M-N-Q-R-R1-T-V-Z-Z1	34020	A1-B-B1-M-N-V-Z1	96212	A-A1-B-B1-U	96362	A1-B-B1-F-F1-F2-M-W
09827	A-A1-B-B1-F-F1	34021	A1-B-M-N-V-Z1	96213	A-A1-B-B1-U	96365	A1-B-B1-M-V-W
09828	A1-B-N-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1	96214	A-A1-B-B1-U	96367	A1-B-B1-L-M-W
09830	A1-B-B1-C-N-V-Z1	34023	A1-B-B1-M-N-V-Z1	96215	A-A1-B-B1-U-V	96368	A1-B-B1-M-W
09831	A1-B-B1-F-N-U-V-Z1	34024	A1-B-B1-M-N-V-Z1	96217	A-A1-B-B1-U-V	96370	A1-B-B1-F-F1-F2-M-W
09832	A-B-B1-U1-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96218	A-A1-B-B1-U	96372	A1-B-B1-M-W
09833	A1-B-B1-U1-V-Z1	34030	A1-B-B1-M-N-V-Z1	96219	A-A1-B-B1-U-V	96373	A1-B-B1-M-W
09834	A1-B-B1-V-Z1	34031	A1-B-B1-M-N-V-Z1	96220	A-A1-B-B1-U-V	96374	A1-B-B1-M-W
09835	A-A1-B-B1-V-Z1	34032	A1-B-M-N-V-Z1	96221	A-A1-B-B1-U-V	96375	A1-B-B1-M-W
09836	A-A1-B-B1-C-F-M-V-Z1	34033	A1-B-C-F-M-N-V-Z1	96224	A-A1-B-B1-U	96376	A1-B-B1-M-W
09837	A1-B-B1-V-Z1	34034	A1-B-B1-M-N-V-Z1	96251	A-A1-B-B1-U	96377	A1-B-B1-M-W
09838	A1-B-B1-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96257	A-A1-B-B1-U	96378	A1-B-B1-M-W
09839	A-A1-B-B1-U-V-Z1	34036	A1-B-M-N-V-Z1	96258	A-A1-B-B1-U	96379	A1-B-B1-M-W
09840	A-A1-B-B1-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z-Z1	96259	A-A1-B-B1-U	96384	A1-B-B1-M-W
09841	A-A1-B-B1-U-Z1	34038	A1-B-B1-M-N-V-Z1	96260	A-A1-B-B1-U	96386	A1-B-B1-M-W
09842	A-A1-B-B1-Z1	34039	A1-B-N-V-Z1	96262	A-A1-B-B1-U-V	96387	A1-B-B1-M-W
09843	A-A1-B-B1-U-V-Z1	34040	A1-B-V-Z1	96264	A-A1-B-B1-U	96388	A1-B-B1-M-W
09844	A-A1-B-B1-U-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96266	A-A1-B-B1-U	96401	A1-B-B1-F-N-V-Z1
09852	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1	96267	A-A1-B-B1-U-V	96424	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34043	A1-B-B1-D-F-M-N-V-Z1	96269	A-A1-B-B1-U	96425	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
09855	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	34050	A1-B-V	96271	A-A1-B-B1-U	96426	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
09856	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	34055	A1-B-N-V-Z1	96275	A-A1-B-B1-V	96427	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
09858	A1-B-B1-E2-E3-F-H1-N-R-R1-U1-V-Z1	34058	A1-B-B1-V-Z1	96276	A-A1-B-B1	96490	A1-B-B1-V
09865	A-A1-B-B1-V-Z1	34071	A1-B-I-M-N-V-Z	96277	A-A1-B-B1	96507	A-A1-B-F-V
09868	A-A1-B-B1-U-V-Z1	34076	A1-B-B1-F1-N-V-Z1	96278	A-A1-B-B1-U	96510	A1-B-B1-I-N-V
09869	A-A1-B-B1-C1-I-V-Z-Z1	34078	A1-B-B1-F1-N-V-Z1	96283	A-A1-B-B1-U	96511	A1-B-B1-I-N-V
09874	A-A1-B-B1-C1-I-V-Z-Z1	34079	A1-B-B1-F1-N-V-Z1	96284	A-A1-B-B1-U-V	96515	A1-B-B1-F
		34090	A1-B-V	96288	A-A1-B-B1-U	96517	A1-B-B1-F-U3-V
		34091	A1-B-V	96289	A-A1-B-B1-U	96518	A1-B-B1-V
		34092	A1-B-V	96297	A-A1-B-B1-U	96520	A1-B-F-U3-V
		34093	A1-B-V	96306	A1-B-B1-F-F1-F2-M-W		
				96309	A1-B-B1-M-V-W		
				96310	A1-B-B1-M-W		
				96311	A1-B-B1-M-W		
				96313	A1-B-B1-F-F1-F2-M-W		
				96319	A1-B-B1-M-W		
				96321	A1-B-B1-F-F1-F2-M-W		
				96322	A1-B-B1-F-F1-F2-M-W		
				96323	A1-B-B1-M-V-W		
				96326	A1-B-B1-M-W		
				96328	A1-B-B1-M-W		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96521	A1-B-F-N	96555	A1-B-B1-F-M-V	96613	A-A1-B-B1-C1-E2-F-	96663	A1-B-V
96522	A1-B-F-N-U	96557	A1-B-B1-F-M-V		H1-I-M-R-R1-U2-V-Z-	96664	A1-B-V
96530	A-A1-B-B1-H-M-N-U- V	96561	A-A1-B-B1-B2-C-C1- D-F-I-L-M-N-Q-R-R1- T-V-Z-Z1	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96665	A1-B-V
96531	A-A1-B-B1-H-M-U-V	96562	A-A1-B-B1-B2-C-C1- D-E2-E3-F1-G-H-H1- I-M-N-R-R1-T-V-Z-Z1			96666	A1-B-V
96534	A-A1-B-F			96615	A1-B-V	96667	A1-B-V
96535	A-A1-B-B1-F-V	96595	A1-B-B1-V	96616	A-A1-B-B1-V-Z1	96668	A1-B-V
96536	A1-B-B1-V	96598	A1-B-B1-N-V	96617	A1-B-V	96669	A1-B-V
96537	A1-B-B1-V	96599	A1-B-B1-V	96619	A1-B-V	96670	A1-B-V
96538	A1-B-B1-V	96601	A1-B-V	96620	A1-B-V	96671	A1-B-V
96540	A1-B-B1-V	96602	A1-B-V	96621	A1-B-V	96672	A1-B-V
96541	A1-B-B1-V	96603	A1-B-V	96622	A1-B-V	96673	A1-B-V
96542	A1-B-B1-V	96604	A1-B-V	96623	A1-B-V	96674	A1-B-V
96543	A1-B-B1-P-V	96605	A1-B-O-V	96624	A1-B-V	96675	A1-B-V
96544	A1-B-F-N-U3-V	96606	A1-B-V	96628	A1-B-V	96677	A1-B-V
96546	A1-B-F-U3	96607	A1-B-V	96629	A1-B-V	96678	A1-B-V
96548	A-A1-B-B1-H-M-U	96608	A1-B-V	96634	A1-B-V	96679	A1-B-V
96549	A-A1-B-B1-H-M-U	96609	A1-B-V	96635	A1-B-V	96681	A1-B-V
96550	A-A1-B-B1-H-M-U-V	96610	A1-B-V	96643	A1-B-V	96682	A1-B-V
96551	A-A1-B-B1-H-M-U	96611	A1-B-V	96657	A1-B-V	96683	A1-B-V
96553	A-A1-B-B1-H-M-N-U- V	96612	A1-B-V	96660	A1-B-V	96684	A1-B-V
96554	A-A1-B-B1-H-M-U			96661	A1-B-V	96686	A1-B-V
				96662	A1-B-V	96687	A1-B-V
						96698	A1-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.2c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
	Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.8.0, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

TAKE CARE OF IT ALL

FROM YOUR COMPUTER



**BUY STAMPS
PURCHASE INSURANCE
REQUEST A PACKAGE PICKUP**

usps.com
Quick, Easy, Convenient™



September 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Ashlyn Ceri Wilson
 Age progressed to 10 years
 Born: 11-20-94
 Date Missing: 7-20-95
 Missing From: Dallas, OR



Name: LeeAnna Warner
 Age progressed to 7 years
 Born: 01-21-98
 Date Missing: 06-14-03
 Missing From: Chisholm, MN



Name: Donovan Matthews
 Born: 06-17-96
 Date Missing: 06-28-05
 Missing From: Brooklyn, NY



Name: Karla Rodriguez
 Age progressed to 12 years
 Born: 09-29-92
 Date Missing: 10-20-99
 Missing From: Las Vegas, NV



Name: Deven Robles
 Age progressed to 14 years
 Born: 02-11-91
 Date Missing: 06-12-05
 Missing From: Yuma, AZ



Name: Laci Richins
 Born: 04-27-92
 Date Missing: 05-22-05
 Missing From: St. George, UT

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

September 2005

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Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Da'Neisha Phillips
Born: 07-19-88
Date Missing: 02-15-05
Missing From: Tracy, CA



Name: Ophelia Parra
Born: 01-28-88
Date Missing: 02-16-05
Missing From: Chandler, AZ



Name: Amanda Kraus
Born: 10-09-91
Date Missing: 11-25-04
Missing From: Palmdale, CA



Name: Derrick Kraus
Born: 08-02-93
Date Missing: 11-25-04
Missing From: Palmdale, CA

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 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

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September 2005

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Erica Merritt
Born: 03-29-88
Date Missing: 07-15-05
Missing From: Millbrae, CA



Name: Nallely
Hernandez-Melchor
Born: 01-16-93
Date Missing: 03-05-05
Missing From: Burien, WA



Name: Norma Arroyo
Born: 11-28-89
Date Missing: 04-17-05
Missing From: Pasadena, CA

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

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If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

NOTICE

Federal Employees’ Group Life Insurance

For employees who made Federal Employees’ Group Life Insurance (FEGLI) elections during last year’s FEGLI Open Season — September 1, 2004, through September 30, 2004 — newly elected coverage becomes effective the first day of the first full pay period (1) beginning on or after September 1, 2005, and (2) following a pay period in which the employee meets the pay and duty status requirements as follows:

If you . . .	then your effective date is . . .
Are in a pay and duty status for the required amount of time* in Pay Period 18 (August 20 through September 2, 2005),	September 3, 2005.
Are not in a pay and duty status for the required amount of time* in Pay Period 18 (August 20 through September 2, 2005),	the first day of the first full pay period: <ul style="list-style-type: none"> ■ Beginning on or after September 1, 2005. ■ Following a pay period in which you meet the pay and duty status requirements.

* Contact your local personnel office for pay and duty status qualifying periods of time.

The Eagan ASC will automatically:

Verify pay and duty requirements for you and send you a Form 50 when your election becomes effective.

Your local personnel office will automatically:

Send you a copy of Part 3 — Employee Copy of the FE–2004, *FEGLI 2004 Open Season Election Form*, when your election becomes effective.

You should then:

Verify that the elected change in coverage has taken place correctly by checking your leave and earnings statement for the pay period your election becomes effective.

If you believe that your previous coverage has been cancelled inadvertently, contact the local personnel office *immediately* so the situation can be researched and corrected.

Please post this notice on bulletin boards.

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BUY A FIRSTCLASS PHONECARD® TODAY

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First-Class Mail®
MP 1000

STAY IN TOUCH

BUY A FIRSTCLASS PHONECARD® TODAY

usps.com

©2005 United States Postal Service
SPOs-CC2-A1-400
Round Acrylic Insert

UP 7/1/05 **DOWN** 10/31/05

Filing the Application

Submit your application to the post office that serves your known office of publication. Bring all of the following:

1. A completed PS Form 3500.
2. Two copies of the issue of the publication described in this application marked to show the advertising content. Indicate on the cover both the total units (e.g., column inches, square inches, pages) and the percentage of advertising and nonadvertising. If the publication is in a foreign language, provide a brief translation of its contents.
3. The application fee. This fee is nonrefundable and may be paid by cash, check (payable to "Postmaster"), or credit card.
4. If you intend to mail at a post office other than the post office that serves your known office of publication, you must submit a completed PS Form 3510, *Application for Additional Entry*, and pay the applicable fee.

Publisher's Records

You must make adequate records available to the Postal Service™ to permit verification of the figures on your application. The Postal Service will contact you to schedule this review.

POSTMASTER

Process PS Form 3500 as follows:

1. Review the application for completeness.
2. Complete items 20–27 on page 1. Round-date the application in this area.
3. Forward the application and one marked copy of the publication to the manager of the Pricing and Classification Service Center (PCSC).

PRICING AND CLASSIFICATION SERVICE CENTER
90 CHURCH STREET, STE 3100
NEW YORK NY 10007-2951

PRICING AND CLASSIFICATION SERVICE CENTER

1. Review the application to determine if the basic Periodicals criteria are met.
2. If the criteria are met, the PCSC manager sends a memo to the postmaster or BME manager giving instructions on how to audit the publication, with a list of the specific records to be reviewed. These records may include the following, as applicable:
 - a. Print order and printer's invoice.
 - b. Mailing labels or a mailing list.
 - c. Subscription/requester list.
 - d. Records of newsstand and over-the-counter sales and returns.
 - e. Stubs or copies of receipts issued.
 - f. Records of vending machine sales and returns.
 - g. Records of membership dues paid (if they include a subscription fee).
 - h. Assignment and collection records for carriers other than USPS®.
 - i. Cash receipts, cashbook, or similar source records that show subscription payments.
 - j. Records showing the number of copies destroyed.
 - k. Records of gift subscriptions.
 - l. Records of bulk orders.
3. Once the audit is completed and returned, the PCSC manager rules on the application.

United States Postal Service®

Application for Additional Entry, Reentry, or Special Rate Request for Periodicals Publication

Instructions

- You must prepare mailings of the publication in accordance with Postal Service™ standards in the Domestic Mail Manual (DMM®). These standards are available at your local Post Office™ and on the Internet at <http://pe.usps.com>®. The legal rate of postage must be paid on all mailings. Failure to pay this rate at the time of mailing does not relieve payment of any deficient postage at a later date.
- Complete Part A and either Part B (if application is for reentry) or Part C (if application is for additional entry). Complete all applicable items. Note: If change in frequency is requested, complete item 8a to show the exact new frequency of issuance.
- Separate applications are required for reentry (including reentry at special rates) and additional entry.** One application may be filed for multiple additional entry actions to be effective within a span of 30 calendar days.
- Applications for special rates of postage must include evidence to establish the organization's eligibility, to demonstrate compliance with DMM 707.10 and to show that it meets one of the qualifying categories defined in DMM 707.10. No fee is charged if application is **ONLY** for special rates.
- Your application must be accompanied by two copies of your publication showing the identification statement as revised to correspond to the change(s) requested in Part(s) B and/or C.
- Complete Part D and submit this form and the applicable fee to the Post Office serving your known office of publication or new known office of publication.

Part A. General

1. Full Title of Publication (Show current authorized title, even if title is being changed)		2. Is postage paid under CPP? <input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Publication Number USPS® _____ ISSN _____	4. No. of Issues per Year	5. Frequency of Issuance (Current)	
6. Post Office serving known or new known office of publication, state, and ZIP+4® TO: POSTMASTER		7. Publisher's Name and Address of Known Office of Publication (Street, apt./ste. no., city, state, and ZIP + 4) (Must be within the delivery limits of the original entry office)	

Part B. Reentry Application

B. I am applying for reentry. I request the following changes to the conditions of entry for the above publication.

a. Change Frequency to: (See note to item 2 under "Instructions" above.)	b. Change Number of Issues per Year to:
c. Change Title to:	d. Publisher's Address if Changed From the Authorized Known Office of Publication in item 7: (Street, apt./ste no., city, state and ZIP + 4) (Must be within the delivery limits of the new original entry office.)
e. Change Category of Authorization to: (See DMM 707.6 Note: You must also submit PS Form 3500 with evidence of qualification)	
<input type="checkbox"/> DMM 707.6.1 General Publications <input type="checkbox"/> DMM 707.6.3 Publications Issues by State Departments of Agriculture <input type="checkbox"/> DMM 707.6.2 Publications of Institutions and Societies With: <input type="checkbox"/> DMM 707.6.4 Foreign Publications <input type="checkbox"/> General Accounting <input type="checkbox"/> DMM 707.6.5 Requester Publications <input type="checkbox"/> Publisher's Advertising Only	
f. Change Rates to:	
<input type="checkbox"/> Regular <input type="checkbox"/> Nonprofit -- Publications of qualified nonprofit organizations (if selected check one other category below) <input type="checkbox"/> Science-of-Agriculture <input type="checkbox"/> Religious <input type="checkbox"/> Educational <input type="checkbox"/> Scientific <input type="checkbox"/> Veterans <input type="checkbox"/> Classroom <input type="checkbox"/> Philanthropic <input type="checkbox"/> Labor <input type="checkbox"/> Agricultural <input type="checkbox"/> Fraternal <input type="checkbox"/> Other (specify)	
g. Requested Effective Date:	

Part C. Additional Entry Application

9. Use a sequential item number for each additional entry office affected by this request. Furnish information in each applicable column for each item (entry).

Item Number	Post Office and ZIP Code™ (Not a station, branch, or transfer hub)	Nature of Action			Requested Effective Date	Estimated Number of Copies
		Open (Add)	Close (Cancel)	Modify		

Attach Additional Sheets if Necessary

Part D. Applicant Signature

10. Please print your name and title. Sign the application.

11. Date

12. Telephone Number (Include Area Code)

()

Part E. Postmaster

1. Review the application and identification statement for accuracy and completeness; collect the applicable fee(s). (Do not collect a fee if application is **only** for special Periodicals rates.)
2. Sign and date the form. Use the comments block to note any additional information necessary for review of this application. Be sure to include a telephone number where you can be reached if there are questions about the application. Provide a copy of the completed application to the publisher.
3.
 - a. For applications for reentry, forward the completed form with the required copies to the Pricing and Classification Center (PCSC).
 - b. For applications for additional entry, furnish each additional entry post office with a copy of PS Form 3510 marked "Pending." Forward a copy of the completed form and all attachments directly to the PCSC. If this application accompanies an application for original entry, attach a **copy** of this form to the PS Form 3500.

PRICING AND CLASSIFICATION CENTER
PO BOX 3510
NEW YORK NY 10008-3510

4. You will be notified of the ruling on the application by letter.

13. Postmaster's Comments (Attach additional sheets if necessary)

14. Amount of Fee Collected and Date Paid

\$

15. Signature of Postmaster

16. Date

17. Telephone Number

()

18. Print Name of Employee to Contact With Questions Concerning the Application

United States Postal Service®

Application for Nonprofit Standard Mail Rates at Additional Mailing Office

Part 1 (For completion by applicant)

- Any organization currently authorized to mail at the Nonprofit Standard Mail rates at one Post Office™ may obtain authorization to mail at those rates at an additional mailing office (described in Domestic Mail Manual (DMM®) 703.1.8). Additional authorizations will be granted only to the organization holding the original authorization. A national organization may not obtain an additional mailing office authorization for mailings of its independent chapters.
- The organization name in item 1 must match the name of the authorized organization exactly. The applicant named in item 3 must be an official of the organization completing this form (not an agent).
- File a separate application for each post office (not a station or a branch) for which your organization wants additional authorizations.
- Attach a letter with this application showing the following:
 - An official letterhead.
 - Signature of an organization official.
 - Statement of request for authorization to mail at the Nonprofit Standard Mail rates at an additional mailing office.
- Submit the completed application to the postmaster at the post office where additional authorization is requested (item 8).

No application fee is required. Please be sure all information is complete. Please type or print legibly.

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Complete Name of Organization</p> | <p>6. Post office where original Nonprofit Standard Mail authorization granted and on which this application is based (City, state, ZIP Code™)</p> |
| <p>2. Street Address of Organization (Number, street, apartment or suite number, city, state, and ZIP+4®)</p> | <p>7. Authorization number for original authorization, if known (shown in upper right corner of your original office of mailing authorization letter)</p> |
| <p>3. Name of Applicant (Must represent applying organization)</p> | <p>8. Post office (not a station or branch) where additional authorization is requested and bulk mailings will be made (City, state, ZIP Code)</p> |
| <p>4. Telephone Number (Include area code)
()</p> | <p>9. Estimated date of first mailing at additional mailing office</p> |
| <p>5. Is this organization exempt from federal income tax? If 'Yes,' indicate section of Internal Revenue Service (IRS) code under which it is exempt.
<input type="checkbox"/> No <input type="checkbox"/> Yes 501(c)_____ Other _____</p> | <p>10. Name, address, contact person, and area code/telephone number of printer or agent who will present mailings to additional mailing office</p> |

I certify that the statements made by me are true and complete. I understand that anyone who furnishes false or misleading information on this form or who omits material information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including multiple damages and civil penalties).

I further understand that, if this application is approved, a postage refund for the difference between the regular Standard Mail and Nonprofit Standard Mail rates may be made for only those regular Standard Mail mailings entered at the post office identified above while this application is pending, provided that the conditions set forth in Domestic Mail Manual 703.1 and 703.1.9 are met.

- | | | |
|----------------------------|-----------|----------|
| 11. Signature of Applicant | 12. Title | 13. Date |
|----------------------------|-----------|----------|

Part 2 (For completion by postmaster at additional office when application filed)

- Be sure that the applicant has completed items 1 to 13 in part 1 and has attached the required letter.
 - If the original office of mailing authorization number is known and is shown in item 7, the postmaster should request authorization by calling the Pricing and Classification Service Center at one of the following numbers:

Eastern, New York Metro, and Northeast Areas	(212) 330-5360
Cap Metro, Southeast, and Southwest Areas	(212) 330-5361
Great Lakes, Pacific and Western Areas	(212) 330-5362
 - Retain applications approved by telephone at the post office. A copy of the authorization letter sent to the applicant will be sent to the postmaster.
 - Send applications not processed by telephone to:
PRICING AND CLASSIFICATION SERVICE CENTER
PO BOX 3623
NEW YORK NY 10008-3623
- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <p>1. <input type="checkbox"/> Check here if authorized by telephone and enter the additional mailing office authorization number issued by the Nonprofit Service Center.</p> <p>2. Signature of Postmaster (Or designated representative)</p> | <p>3. Date Application Filed With Post Office (Round stamp)</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|

United States Postal Service®
**Application to Mail at
 Nonprofit Standard Mail Rates**

Section A—Application (Please read section B on page 2 before completion.)

Part 1 (For completion by applicant)

- All information entered below must be legible so that our records will show the correct information about your organization.
- The complete name of the organization must be shown in item 1. The name shown must agree with the name that appears on all documents submitted to support this application.
- A complete address representing a physical location for the organization must be shown in item 2. If you receive mail through a post office box, show your street address first and then the box number.
- The applicant named in item 5 must be the individual submitting the application for the organization and must be an officer of the organization. Printers and mailing agents may not sign for the organization.
- No additional organization categories may be added in item 6. To be eligible for the Nonprofit Standard Mail rates, the organization must qualify as one of the types listed.
- The applicant must sign the application in item 12.
- The date shown in item 14 must be the date that the application is submitted to the post office.

No application fee is required. All information must be complete and typewritten or printed legibly.

1. Complete Name of Organization (If voting registration official, include title)

2. Street Address of Organization (Include apartment or suite number)

3. City, State, ZIP+4 Code®

4. Telephone (Include area code)	5. Name of Applicant (Must represent applying organization)
----------------------------------	-------------------------------------------------------------

6. Type of Organization (Check only one)

<input type="checkbox"/> (01) Religious	<input type="checkbox"/> (03) Scientific	<input type="checkbox"/> (05) Agricultural	<input type="checkbox"/> (07) Veterans'	<input type="checkbox"/> (09) Qualified political committee <i>(Go to item 9)</i>
<input type="checkbox"/> (02) Educational	<input type="checkbox"/> (04) Philanthropic	<input type="checkbox"/> (06) Labor	<input type="checkbox"/> (08) Fraternal	<input type="checkbox"/> (10) Voting registration official <i>(Go to item 9)</i>

7. Is this a for-profit organization or does any of the net income inure to the benefit of any private stockholder?	8. Is this organization exempt from federal income tax? (If 'Yes,' attach a copy of the exemption issued by the Internal Revenue Service (IRS) that shows the section of the IRS code under which the organization is exempt.)
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

9. Has this organization previously mailed at the Nonprofit Standard Mail® rates? (If 'Yes,' list the post offices where mailings were most recently deposited at these rates.)	Is an application for exempt status pending with the IRS? (If 'Yes,' attach a copy of the application to this PS Form 3624.)
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

10. Has the IRS denied or revoked the organization's federal tax exempt status? (If 'Yes,' attach a copy of the IRS ruling to this PS Form 3624.)	10. Has your organization had Nonprofit Standard Mail rate mailing privileges denied or revoked? (If 'Yes,' list the post office (city and state) where the application was denied or authorization was revoked.)
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

11. Post office (not a station or branch) where authorization requested and bulk mailings will be made (City, state, ZIP Code™)

I certify that the statements made by me are true and complete. I understand that anyone who furnishes false or misleading information on this form or who omits material information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including multiple damages and civil penalties). I further understand that, if this application is approved, a postage refund for the difference between the regular Standard Mail and Nonprofit Standard Mail rates may be made for only mailings entered at regular Standard Mail rates at the post office identified above while this application is pending, provided that the conditions set forth in Domestic Mail Manual 703.1 and 703.1.9 are met.

12. Signature of Applicant	13. Title	14. Date
----------------------------	-----------	----------

Part 2 (For completion by postmaster at originating office when application filed)

1. Signature of Postmaster (Or designated representative)	2. Date Application Filed With Post Office (Round stamp)
-----------------------------------------------------------	----------------------------------------------------------

Section B—General Information

Organization Eligibility

The Nonprofit Standard Mail rates may be granted only to:

1. The eight categories (01 through 08) of nonprofit organizations specified on page 1 in section A, item 6.
2. Qualified political committees (category 09), including the national and state committees of political parties as well as certain named congressional committees.
3. Voting registration officials (category 10), including local, state, and District of Columbia voting registration officials.

These organizations are defined in *Domestic Mail Manual* (DMM) 703.1, available for review at any post office.

To qualify, a nonprofit organization must be both **organized** and **operated** for a **primary** purpose that is consistent with one of the types of organizations in DMM E670. Organizations that **incidentally** engage in qualifying activities do not qualify for the Nonprofit Standard Mail rates.

Not all nonprofit organizations are eligible for the Nonprofit Standard Mail rates. DMM 703.1 lists certain organizations (such as business leagues, chambers of commerce, civic improvement associations, social and hobby clubs, governmental bodies, and others) that, although nonprofit, do not qualify for the Nonprofit Standard Mail rates.

Application Procedures

1. Only organizations may apply. Individuals may not apply (except voting registration officials).
2. Only the **one** category in item 6 that best describes the **primary purpose** of the organization may be checked.
3. The application must be **signed** by someone in authority in the organization, such as the president or treasurer. It must not be signed by a printer or mailing agent.
4. The completed Form 3624 must be submitted to the post office where bulk mailings will be deposited. If the application is approved, the authorization will apply only at that post office.

Supporting Documentation

The documents listed in 1 and 2 below must be submitted with the completed applications for nonprofit organizations. The documents listed in 3 must be submitted for qualified political committees and, in 4, for voting registration officials.

1. Evidence that the organization is **nonprofit** and that none of its net income inures to the benefit of any private stockholder or individual. Acceptable evidence includes:
 - An Internal Revenue Service (IRS) letter of exemption from payment of federal income tax.
 - If an IRS exemption letter is not available, a complete financial statement from an independent auditor (such as a certified public accountant) substantiating that the organization is nonprofit. A statement from a member of the organization is not sufficient.
2. Documents describing the organization's **primary purpose**, such as:
 - Organizing instruments that state the purpose for which the group is organized, such as the constitution, articles of incorporation, articles of association, or trust indenture. The organizing instrument, including all amendments to the original, should bear the seal, certification, or signature of the Secretary of State or other appropriate state official. If one or more of these documents are not sealed, certified, or signed by state officials, an officer or other person authorized to sign for the applicant should submit a written declaration certifying that the documents are complete and accurate copies of the originals.
 - Materials showing how the organization actually **operated** during the previous 6 to 12 months and how it will operate in the future. Bulletins, financial statements, membership forms, publications produced by the organization, minutes of meetings, or a list of its activities may be used.
3. For qualified political committees (category 09), organizational or other documents substantiating that the applicant is the state or national committee of the political party.
4. For voting registration officials (category 10), a copy of the statute, ordinance, or other authority establishing responsibility for voter registration.

Mail Eligibility

An organization authorized to mail at the Nonprofit Standard Mail rates may mail only **its own matter** at those rates. It may not delegate or lend the use of its Nonprofit Standard Mail authorization to any other person or organization. Cooperative mailings may be made at the Nonprofit Standard Mail rates **only if each** of the cooperating organizations is individually authorized to mail at those rates at the office where mailings are deposited.

DMM 703.1 discusses the specific restrictions against the mailing of certain advertising materials and products.

Postal Service™ Checklist for PS Form 3624, Application to Mail at Nonprofit Standard Mail Rates

Name of Organization _____

The organization above provided the following evidence of eligibility for Nonprofit Standard Mail rates.

1. Nonprofit Status (Check one)

- IRS letter of exemption from payment of federal income tax
- Financial statement prepared by an independent auditor substantiating organization's nonprofit status (statement must include balance sheets, notes, etc.)

2. Organization (One complete copy; check one)

- Articles of Incorporation Constitution Charter Articles of Association
- Other (Explain): _____

3. Operation (Several samples of each; check types of information included with application)

- Bulletins Brochures Financial statements Listing of activities for past 6 to 12 months
- Membership applications Minutes of meetings Newsletters
- Other (Explain): _____

The name on all the documents presented as evidence must match the name on the application. If they do not match, please explain.

Postmaster: Mail completed form and all required documents to:

PRICING AND CLASSIFICATION SERVICE CENTER
PO BOX 3623
NEW YORK NY 10008-3623

I certify that the applicant has completed all the items on the application and that each item is legible.

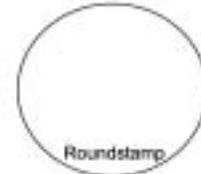
Signature of Postmaster (Or designated representative)	Date
Telephone (Include area code)	Post Office (City, state, ZIP Code™)
Date Application Returned to Organization for Correction	Date Application and Documentation Sent to Nonprofit Service Center



Nonprofit Database Change Request

To: 
 PRICING AND CLASSIFICATION SERVICE CENTER
 PO BOX 3623
 NEW YORK NY 10008-3623

Originating Post Office™ _____
 Postmaster Signature (by) _____
 Telephone (Include area code) _____
 AUTHORIZATION NUMBER of Organization _____



Check action needed:

Revocation

Name Change *

Address Change

Date Last Used
____/____/____

** Required documentation, such as an amendment to your articles of incorporation or letter from the IRS MUST be attached.*

Old Name and Address

Organization Name _____
 Street _____
 City, State, ZIP + 4® _____

New Name and Address

Organization Name _____
 Street _____
 City, State, ZIP + 4 _____

REVISED FORM

PS Form 8125, Plant Verified Drop Shipment (PVDS) Verification and Clearance

We have revised PS Form 8125, *Plant Verified Drop Shipment (PVDS) Verification and Clearance*. The revised edition is dated August 2005.

The primary purpose of this revision is to change the designation for block 4 to "FAST Scheduler ID" to correlate with implementation of the Facility Access and Shipment Tracking (FAST) system.

Single-sheet copies continue to be available for order from the Material Distribution Center (MDC). When using single-sheet forms, a mailer must submit at least two copies of the form. A mailer who wishes to keep a copy for his or her record may submit an additional copy. The mailer may use carbon paper when completing multiple forms. The Postal Service™ acceptance employee must apply an original round-date stamp and signature to each form.

You can order PS Form 8125 from the MDC and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 8125:

PSIN:	PS8125
PSN:	7530-02-000-7255
Unit of Measure:	EA
Minimum Order Quantity:	200
Quick Pick Number:	336
Bulk Pack Quantity:	2800
Price:	\$0.0119
Edition Date:	08/05

The Postal Service still accepts previous versions of PS Form 8125 — the oldest usable edition is dated August 2001.

PS Form 8125 is available on the Postal Service PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click on *References*.
- Under "References" in the right-hand column, under "Policies," click on *PolicyNet*.
- Click on *Forms*.

(The direct URL for the Postal Service PolicyNet Web Site is <http://blue.usps.gov/cpim>.)

— Business Mail Acceptance,
Customer Service, 9-1-05

Employees

NOTICE

FEGLI Open Season Effective Date

For employees who made Federal Employees' Group Life Insurance (FEGLI) elections during last year's FEGLI Open Season — September 1, 2004, through September 30, 2004 — newly elected coverage becomes effective the first day of the first full pay period (1) beginning on or after September 1, 2005, and (2) following a pay period in which the employee meets the pay and duty status requirements as follows:

If you . . .	then your effective date is . . .
Are in a pay and duty status for the required amount of time* in Pay Period 18 (August 20 through September 2, 2005),	September 3, 2005.
Are not in a pay and duty status for the required amount of time* in Pay Period 18 (August 20 through September 2, 2005),	the first day of the first full pay period: <ul style="list-style-type: none"> ■ Beginning on or after September 1, 2005. ■ Following a pay period in which you meet the pay and duty status requirements.

* Contact your local personnel office for pay and duty status qualifying periods of time.

Beginning September 3, 2005, the Eagan Accounting Service Center (ASC) will **automatically** verify pay and duty requirements for employees who made new FEGLI

elections during Open Season, and, upon the employee's qualification, will generate a Form 50, *FEGLI Change (NOA 881)*. Once the effective date is calculated, employees will receive a copy of Form 50 and a copy of Part 3 — Employee Copy of the FE-2004, *FEGLI 2004 Open Season Election Form*, in separate mailings at their address of record.

All employees who made a FEGLI Open Season election should do the following:

- Verify that the elected change in coverage has taken place correctly by checking their leave and earnings statement for the pay period their election becomes effective.
- If they believe that their previous coverage has been cancelled inadvertently, contact the local personnel office **immediately** so the situation can be re-searched and corrected.

See poster on page 77 of this *Postal Bulletin* to post on bulletin boards.

— Compensation,
Employee Resource Management, 9-1-05

Information Technology

NOTICE

FAST Continues National Deployment

The Facility Access and Shipment Tracking (FAST) system national deployment to replace the Drop Shipment Appointment System (DSAS) is in process. Postal Service™ facilities in the NY Metro, Northeast, Eastern, and Pacific Areas are all currently scheduling appointments in FAST. Facilities in the Southwest, Western, Capital Metro, Great Lakes, and Southeast Areas will be phased in over the next 3 months.

Once a facility begins accepting drop shipment appointments in FAST, it will no longer accept new appointments in DSAS.

Deployment Schedule

The deployment schedule is being updated as new information becomes available throughout deployment. Adjustments have primarily focused on updating Drop Site Key information on the schedule to accurately reflect the co-located plants/destination delivery units (DDUs) that are going live in FAST.

Please refer to Rapid Information Bulletin Board System (RIBBS) at <http://ribbs.usps.gov>; click *FAST/Surface Visibility*, to obtain the complete FAST deployment schedule. The deployment schedule is updated weekly on RIBBS.

FAST Customer Readiness

Customer Registration in PostalOne!

DSAS logon IDs will not work with FAST. All drop shippers, including those who make appointments by telephone, *must* register for a FAST ID through *PostalOne!* at www.usps.com/postalone. Those customers who already have a *PostalOne!* account and also need access to FAST

must register by calling the *PostalOne!* help desk at 800-522-9085. Detailed instructions on the *FAST/PostalOne!* registration process are available on RIBBS.

Customer ID Activation

Customers must log on to FAST within 7 days of receiving their IDs. FAST IDs that are not used within 7 days of issue will become inactive and require a call to the *PostalOne!* help desk for activation.

Recurring Appointment Submission

All drop shippers who currently have recurring appointments *must* reapply using PS Form 6241, *Recurring Appointment Request*, available at <http://www.usps.com/forms/allforms.htm>; click on *PS Form 6241 (PDF)*. To submit a request, the customer must first have a scheduler ID. It is recommended that recurring appointment requests be submitted to the Postal Service™ 3 weeks before the facility's scheduling start date. The FAST deployment schedule posted on RIBBS shows recommended due dates for recurring appointment request submissions.

FAST Customer Training

Additional training sessions have been scheduled in Harrisburg, Philadelphia, and Lehigh Valley, PA. The training registration form may be downloaded from RIBBS. Please e-mail any questions about FAST Training to FAST_Training@usps.gov.

— Logistics Systems,
Operations, 9-1-05

International Mail

IMM AND PUBLICATION 51 REVISIONS

Completing PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72

Effective September 1, 2005, the *International Mail Manual* (IMM) and Publication 51, *International Postal Rates and Fees*, are revised to reflect changes to PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. The most prominent changes are the addition of a new first copy designated “Manifesting” and a privacy statement in the instructions on the reverse of copy six.

It is essential that international mailers who use PS Form 2976-A complete it properly. Foreign customs authorities use PS Form 2976-A to clear mail for entry into their country and, when appropriate, to assess duty and taxes. Failure to fully and accurately complete PS Form 2976-A may result in the delay of the mail, inconvenience to the recipient, or the incorrect assessment of duty and taxes. Retail employees must check that the mailer completes the forms and properly affixes the form to the parcel so that copy 1, “Manifesting,” is not folded and is flat, and so that the contents can be read through the carrier envelope, PS Form 2976-E, *Customs Declaration Envelope — CP 91*. Mailers may use PS Form 2976-A, dated January 2004, until January 1, 2006. After that date, the form dated January 2004, will be obsolete.

We will incorporate these revisions into the printed version of IMM 32 and into the next printed version of Publication 51, and also into the online versions of the IMM and Publication 51, both of which can be accessed via Postal Explorer® at <http://pe.usps.com>.

International Mail Manual (IMM)

1	International Mail Services	* * * * *
120	Preparation for Mailing	* * * * *
123	Customs Forms	* * * * *
123.7	Completing Customs Forms	* * * * *

123.72 PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72

123.721 Sender’s Preparation of PS Form 2976-A

[Revise the introductory paragraph to read as follows (indicating a change in the copies shown in Exhibit 123.721):]

A sender must complete PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. See Exhibit 123.721 for a copy of PS Form 2976-A. (The exhibit shows only copy 1 and copy 4, along with the instructions — copies 2, 3, 5, and 6 are the same as copy 1.)

* * * * *

[In the list of instructions, delete item f and redesignate current items g through i as new items f through h. Add new item i and revise items j through n (indicating changes to the block numbers) to read as follows:]

- i. In block (10), check the appropriate box for type of service.
- j. In block (11),***
- k. In block (12),***
- l. In blocks (13), (14), and (15),***
- m. In block (16),***
- n. In block (17),***

* * * * *

[Revise the heading in Exhibit 123.721 to read as follows:]

Exhibit 123.721 PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72 (Copies 1 and 4 and instructions only)

[Replace the images of copies 1 and 3 and the instructions of the old edition of PS Form 2976-A with images of copies 1 and 4 and the instructions of the revised edition, as shown on pages 92–94 in this issue of the Postal Bulletin.]

123.722 Postal Service Employee’s Acceptance of PS Form 2976-A

The Postal Service acceptance employee must do the following when accepting PS Form 2976-A from the sender:

* * * * *

[Revise items e and f to read as follows (indicating revisions to or additions of copy numbers):]

- e. Round stamp the form in the appropriate place on each copy (copies 1–6).

- f. Remove the Post Office copy (copy 5) and tell the mailer that the Postal Service will retain this document for 30 days as a record of mailing. Remove the Mailer copy (copy 6) and give it to the mailer.

* * * * *

Publication 51, International Postal Rates and Fees

* * * * *

Customs Documentation

* * * * *

Customs Declaration Forms

When a customs form is required for international mailing, the customer must complete and affix one of the following customs forms to the mailpiece:

* * * * *

[Revise b to read as follows (indicating that PS Form 2976-A has six parts):]

- b. PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*, is a white, six-part form that must be inserted into an adhesive-backed carrier envelope (i.e., PS Form 2976-E, *Customs Declaration Envelope — CP 91*).

— *Mailing Standards, Pricing and Classification, 9-1-05*

REVISED FORM

PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72

PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*, is available from the Material Distribution Center (MDC).

We have redesigned PS Form 2976-A to meet new requirements for mail security. The most prominent changes are the addition of a new first copy designated “Manifesting” and a privacy statement in the instructions on the reverse of copy six. It is essential that Postal Service™ acceptance and retail employees properly instruct customers how to complete PS Form 2976-A legibility and accurately. (See pages 92–94 in this issue of the *Postal Bulletin* for images of copies 1 and 4 and the instructions of PS Form 2976-A.)

You can order PS Form 2976-A from the MDC and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 2976-A:

PSIN:	PS2976A
PSN:	7530-01-000-9834
Unit of Measure:	SE
Minimum Order Quantity:	125
Quick Pick Number:	154
Bulk Pack Quantity:	1,500
Price:	\$0.0607

— *Mailing Standards, Pricing and Classification, 9-1-05*

BARCODE

**United States Postal Service®
Customs Declaration and Dispatch Note — CP 72**

IMPORTANT: This item parcel may be opened officially. Please print in English and press firmly; you are making multiple copies. Please read the Privacy Notice on the instructions page of this form.

From	Sender's Name Business Street City State ZP+4® Country			Sender's Customs Reference (if any)	Insured Number					
					Insured Amount (US \$)	SDR Value				
To	Addressee's Name Business Street Postcode City State/Province Country			Importer's Reference - Optional (if any) (Tax code/VAT no./Importer code)						
				Importer's Telephone/Fax/Email (if known)						
Detailed Description of Contents (1)				Qty. (2)	Net Weight (3) lbs. oz.		Value (US \$) (5)	For Commercial Senders Only HS tariff number (7) Country of origin of goods (8)		
Check One (10) <input type="checkbox"/> Airmail/Priority <input type="checkbox"/> Surface/Nonpriority				Total Gross Wt. (4)	Total Value (6)		Postage and Fees (9)			
Check One (11) <input type="checkbox"/> Gift <input type="checkbox"/> Commercial sample <input type="checkbox"/> Merchandise <input type="checkbox"/> Documents <input type="checkbox"/> Returned goods <input type="checkbox"/> Other				Explanation:		Sender's Instructions in Case of Nondelivery (17) <input type="checkbox"/> Treat as Abandoned <input type="checkbox"/> Return to Sender NOTE: Item is subject to return charges at sender's expense. <input type="checkbox"/> Redirect to Address Below:			Mailing Office Date Stamp	
Comments (12) (e.g., goods subject to quarantine, sanitary/phytosanitary inspection, or other restrictions)										
License Number(s) (13)		Certificate Number(s) (14)		Invoice Number (15)						
I certify that the particulars given in this customs declaration are correct and that this item does not contain any dangerous article prohibited by legislation or by postal or customs regulations.				Date and sender's signature (16)						

BARCODE

United States Postal Service®
Customs Declaration and Dispatch Note — CP 72

IMPORTANT: This item/parcel may be opened officially. Please print in English and press firmly; you are making multiple copies. Please read the Privacy Notice on the instructions page of this form.

From	Sender's Name Business		Sender's Customs Reference (if any)	Insured Number	
	Street			Insured Amount (US \$)	
	City		SDR Value		
	State		ZIP+4®		
Country					
To	Addressee's Name Business		Importer's Reference - Optional (if any) (Tax code/VAT no./Importer code)		
	Street				
	Postcode		Importer's Telephone/Fax/Email (if known)		
	City		State/Province		
Country					
Office of Exchange		Customs Stamp	Please affix labels here when required		
		\$s.			
		Customs Duty			
Check One (10) <input type="checkbox"/> Airmail/Priority <input type="checkbox"/> Surface/Nonpriority		Total Gross Wt. (4)	Total Value (3)	Postage and Fees (8)	
Check One (11) <input type="checkbox"/> Gift <input type="checkbox"/> Commercial sample <input type="checkbox"/> Merchandise		Explanation:		Sender's Instructions in Case of Nondelivery (17) <input type="checkbox"/> Treat as Abandoned <input type="checkbox"/> Return to Sender NOTE: Item is subject to return charges at sender's expense. <input type="checkbox"/> Redirect to Address Below.	
<input type="checkbox"/> Documents <input type="checkbox"/> Returns of goods <input type="checkbox"/> Other					
Comments (12) (e.g., goods subject to quarantine, assembly/disassembly inspection, or other restrictions)					
Declaration by ADDRESSEE I have received the parcel described on this note		Date and addressee's signature	Invoice Number (16)		Mailing Office Date Stamp
I certify that the particulars given in this customs declaration are correct and that the item does not contain any dangerous article prohibited by legislation or by postal or customs regulations.		Date and sender's signature (16)			

Instructions

Before completing this form, please read the following instructions carefully.
NOTE: Your goods may be subject to restrictions.

Complete this form in English. You may add a translation of the contents in a language accepted in the destination country.

Complete in ink and press firmly so all information transfers to all copies.

Complete the declaration fully and legibly; otherwise, delay and inconvenience may result for the addressee. A false or misleading declaration may lead to a fine or to seizure of the item.

Your goods may be subject to restrictions. It is your responsibility to inquire into import and export regulations, restrictions such as quarantine, pharmaceutical restrictions, etc., and to find out what documents, if any (commercial invoice, certificate of origin, health certificate, license, authorization for goods subject to quarantine such as plant, animal, or food products, etc.), are required in the destination country.

1. Enter a detailed description of each article — e.g., "men's cotton shirts." General descriptions — e.g., "samples, food products," or "toiletries," — are not permitted.
2. Enter the quantity of each article and the unit of measurement used.
3. & 4. Enter the net weight of each article in pounds and ounces. Enter the total weight of the package in pounds and ounces, including packaging, which corresponds to the weight used to calculate the postage.
5. & 6. Enter the value for each article and the total in US dollars.
7. & 8. **For commercial senders only:** Commercial item means any goods exported/imported in the course of a business transaction, whether or not they are sold for money or exchanged. If known, enter the 6-digit HS tariff number, which must be based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization. "Country of Origin" means the country where the goods originated — e.g., were produced/manufactured or assembled. Senders of commercial items are advised to supply this information as it will assist Customs in processing the items.
9. The Postal Service clerk - enter the amount of postage and fees.
10. Select mail handling method.
11. Check the box specifying the category of the item.
12. Provide details if the contents are subject to quarantine (plant, animal, food products, etc.) or other restrictions.
- 13, 14, & 15. If your item is accompanied by a license or a certificate, enter the number. You should enclose an invoice for all commercial items.
16. Your signature and date confirm your liability for the item being mailed.
17. Check box specifying instruction in case of nondelivery. Items returned to sender are subject to return charges at sender's expense.

NOTE: Copy 4 of this form is filed at the Post Office™ for 30 days from the date of mailing.

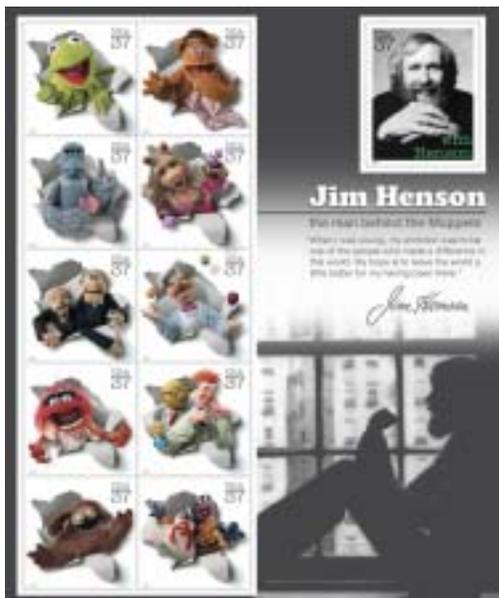
Insert the completed form into PS Form 2976-E, *Customs Declaration and Dispatch Note Envelope —CP 91*. Enclose any commercial documents into the envelope. Do not fold form set or wrap around the package. The entire barcode and all information must be visible. Remove the backing sheet and affix the envelope to the package on the address side.

Privacy Act Statement: Your information will be used to satisfy reporting requirements for customs purposes. Collection is authorized by 39 USC 401, 403, and 404. Providing the information is voluntary, but if not provided, we may not process your transaction. We do not disclose your information to third parties without your consent, except to facilitate the transaction, to act on your behalf or request, or as legally required. This includes the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial transaction issues; to a USPS auditor; to entities, including law enforcement, as required by law or in legal proceedings; to contractors and other entities aiding us to fulfill the service (service providers); and to domestic and international customs pursuant to federal law and agreements.

Philately

STAMP ANNOUNCEMENT 05-28

Jim Henson the Man Behind the Muppets



Copyright USPS 2004

The Postal Service™ will issue 37-cent, *Jim Henson the man behind the Muppets* commemorative stamps in 11 designs, in a pressure-sensitive adhesive (PSA) pane of 11 stamps (Item 458800), on September 28, 2005, in North Hollywood, California. The stamps designed by Edward Eyth of Carmel, California, go on sale nationwide September 29, 2005. This \$4.07 pane may not be split, and the stamps may not be sold individually.

These stamps commemorate director, producer, writer, and puppeteer Jim Henson (1936–1990), creator of the Muppets. This pane features eleven stamps. One stamp features a photograph of Jim Henson taken by Norman Seeff in New York City in 1986. Ten additional stamps depict 13 Muppet characters most famous for their roles in “The Muppet Show” and the various Muppet movies. They are:

- Kermit the Frog.
- Sam the Eagle.
- Statler and Waldorf.
- Animal.
- Rowlf the Dog.
- Fozzie Bear.
- Miss Piggy.

- Swedish Chef.
- Dr. Bunsen Honeydew and his assistant, Beaker.
- Great Gonzo and Camille the Chicken.

The selvage features a photograph of Jim Henson silhouetted in a window with Kermit the Frog.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

JIM HENSON THE MAN BEHIND THE MUPPETS STAMPS
POSTMASTER
7035 N LAUREL CANYON BLVD
NORTH HOLLYWOOD CA 91615-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 27, 2005.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are six philatelic products available for this stamp issue:

- First Day Cover (Full Pane) \$6.57 (Item 458862).
- Canceled Full Pane \$6.57 (Item 458864).
- Digital Color Postmark Random Single Cover \$1.50 (Item 458865).
- Digital Color Postmark (Set of 11 Covers) \$16.50 (Item 458868).

- Mailing the Muppets (Stationery Set) \$16.95 (Item 458876).
- Cancellation Keepsake (FP w/CP Random Single) \$5.57 (Item 458899).

These products will be available while supplies last at postal stores, online at *www.usps.com*, and by telephone at 800-STAMP-24.

Distribution: Item 458800, \$4.07 *Jim Henson the man behind the Muppets* Pane of 11 Stamps

Stamp distribution offices (SDOs) will receive approximately double their standard automatic distribution quantities for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (2,000 panes/22,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for their full standard automatic distribution quantities using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute Item 458800 to Post Offices before September 23, 2005.

Philatelic Requirement

SDOs will not receive a separate quantity Item 458800 for their authorized philatelic centers. Philatelic centers must be supplied their quantities from the initial automatic distribution made to SDOs.

Additional Supply

Post Offices requiring additional panes must requisition Item 458800 from their designated SDO using PS Form 17. SDOs requiring additional panes must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Memphis, Chicago, New York, and San Francisco APDs will each receive 600,000 additional panes; and the Denver APD will receive 250,000 additional panes. For fulfilling supplemental orders from APDs, the Kansas City Stamp Services Center will receive 4,000,000 additional panes.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures. The \$4.07 *Jim Henson the man behind the Muppets* pane may not be split and the stamps may not be sold individually.

Issue:	<i>Jim Henson the man behind the Muppets</i>
Item Number:	458800
Denomination & Type of Issue:	37-cent Commemorative
Format:	Pane of 11 (Eleven designs)
Series:	N/A
Issue Date & City:	September 28, 2005, North Hollywood, CA 91615
Designer:	Edward Eyth, Carmel, CA
Art Director:	Terrence W. McCaffrey, USPS
Typographer:	Edward Eyth, Carmel, CA
Photographers:	Jay David Buchsbaum, Los Angeles, CA Norman Seeff, Burbank, CA
Engraver:	Keating Gravure
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	11
Print Quantity:	231 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, Cool Gray 9, PMS 355 (Green)
Muppet Characters Stamps:	
Stamp Orientation:	Square
Image Area (w x h):	1.085 x 1.085 in./27.599 x 27.599 mm
Overall Size (w x h):	1.225 x 1.225 in./31.115 x 31.115 mm
Pane Size (w x h):	5.5 x 6.6 in./139.7 x 167.64 mm
Jim Henson Stamp:	
Stamp Orientation:	Vertical
Image Area (w x h):	1.085 x 1.420 in./27.559 x 36.068 mm
Overall Size (w x h):	1.225 x 1.560 in./31.115 x 39.624 mm
Plate Size:	110 stamps per revolution
Plate Numbers:	N/A
Marginal/Backside Markings:	
Front:	"Jim Henson the man behind the Muppets" A quotation and signature by Jim Henson
Back:	Biographical information on left side of pane ● A quotation and signature from each muppet (featured on each stamp) on right side of pane. ● © 2004 USPS ● Price ● Barcode

Catalog Item Number(s):	458840 Pane of 11 — \$4.07
	458862 First Day Cover Full Pane — \$6.57
	458864 Canceled Full Pane — \$6.57
	458865 Digital Color Postmark Random Single — \$1.50
	458876 Mailing the Muppets (Stationery Set w/stamps) — \$16.95
	458868 Digital Color Postmark Set 11 — \$16.50
	458899 Digital Color Postmark Keepsake — \$5.57

— *Stamp Services,*
Government Relations, 9-1-05

STAMP ANNOUNCEMENT 05-29

Constellations



Copyright USPS 2004

The Postal Service™ will issue 37-cent, *Constellations* commemorative stamps in four designs in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 457500), on October 3, 2005, in Bloomfield, Michigan. The stamps designed by McRay Magleby of Provo, Utah, go on sale nationwide October 4, 2005.

Starry patterns in the night sky adorn a block of four stamps. Each stamp features one of the following constellations as seen from the northern Hemisphere: Leo, Lyra, Pegasus, and Orion. Countless generations ago, people gazed upward and began to “connect the dots,” drawing imaginary lines from one star to another. Magleby used star maps by Wil Tirion as reference for the placement and size of the stars depicted in the stamp art.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

CONSTELLATIONS STAMPS
POSTMASTER
71 E LONG LAKE RD
BLOOMFIELD HILLS MI 48304-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by November 2, 2005.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are six philatelic products available for this stamp issue:

- First Day Cover (Set of 4) \$3.00 (Item 457563).
- Digital Color Postmark Random Single Cover \$1.50 (Item 457565).
- Digital Color Postmark (Set of 4 Covers) \$6.00 (Item 457568).
- Saver Vehicle (Youth) \$12.95 (Item 457581).
- Cancellation Keepsake (Set of 4 cover/pane) \$10.40 (Item 457593).
- DCP Keepsake (FP w/DCP Set of 4) \$13.40 (Item 457599).

These products will be available while supplies last at postal stores, online at www.usps.com, and by telephone at 800-STAMP-24.

Distribution: Item 457500, 37-cent *Constellations* Commemorative Stamps

Stamp distribution offices (SDOs) will receive approximately three-fourths of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices of one-half their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before September 23, 2005.

Philatelic Requirement

SDOs will not receive a separate quantity Item 457500 for their authorized philatelic centers. Philatelic centers must be supplied their quantities from the initial automatic distribution made to SDOs.

Additional Supply

Post Offices requiring additional stamps must requisition Item 457500 from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Memphis, Chicago, New York, and San Francisco APDs will each receive 1,200,000 additional stamps; and the Denver APD will receive 480,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

Issue:	Constellations
Item Number:	457500
Denomination & Type of Issue:	37-cent Commemorative
Format:	Pane of 20 with header (4 designs)
Series:	N/A
Issue Date & City:	October 3, 2005, Bloomfield Hills, MI 48304
Designer:	McRay Magleby, Provo, UT
Artist:	McRay Magleby, Provo, UT
Engraver:	N/A
Art Director:	Carl T. Herrman, Carlsbad, CA
Typographer:	Carl T. Herrman, Carlsbad, CA
Modeler:	Joseph Sheeran
Manufacturing Process:	Offset
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Mueller Martini, A 76 Modified
Stamps per Pane:	20
Print Quantity:	70 million stamps
Paper Type:	Type III, 0 PMU
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd.
Colors:	Black, Cyan, Magenta, Yellow, PMS 871 (Gold), PMS 877 (Silver)
Stamp Orientation:	Vertical
Image Area (w x h):	0.84 x 1.42 in./21.336 x 36.068 mm
Overall Size (w x h):	0.98 x 1.56 in./24.892 x 39.625 mm
Full Pane Size (w x h):	5.92 x 7.769 in./150.368 x 197.332 mm
Plate Size:	240 stamps per revolution
Plate Numbers:	"P" followed by six (6) single digits
Marginal Markings:	Header ● © 2004 USPS ● Plate numbers on four corners of pane ● Price ● Plate position diagram ● 4 barcodes on back of pane
Catalog Item Number(s):	457520 Block of 4 — \$1.48 457530 Block of 10 — \$3.70 457540 Full Pane of 20 — \$7.40 457563 FDC Set of 4 — \$3.00 457565 DCP Random Single — \$1.50 457568 DCP Set of 4 — \$6.00 457593 Full Pane w/FDC Set of 4 — \$10.40 457599 Full Pane w/DCP Set of 4 — \$13.40

Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective close-of-business September 30, 2005, all Post Offices™, stations, branches, postal stores, vending outlets, and authorized philatelic centers must (1) withdraw the stamp stock items and products listed below and their related vending and store-prepared stamp items from sale and (2) prepare them for destruction. Submit items to destruction sites according to local established procedures, under the guidelines in Handbook F-1, *Post Office Accounting Procedures*, subchapter 45, Destroying Stamp Stock.

Do not permit sales of the stamp stock items, products, and their related vending and store-prepared stamp items listed below at retail counters and outlets after September 30, 2005, unless otherwise instructed. Items listed are also withdrawn from sale at Stamp Fulfillment Services (SFS).

Item Number	Description
Stamp Issues	
107262	77-cent Navajo Jewelry First Day Cover
108462	84-cent Wilma Rudolph First Day Cover
455600*	37-cent US Air Force Academy Stamp
455761	75-cent John Wayne First Day Cover
455762	\$9.90 John Wayne Pane First Day Cover
456000	\$7.40 American Choreographers Stamp
456091	\$8.95 American Choreographers Ceremony Program and First Day Cover Set
456093	\$10.40 American Choreographers Pane and First Day Cover Set
456461	75-cent R Buckminster Fuller First Day Cover
456661	75-cent James Baldwin First Day Cover

Item Number	Description
Stamp Issues	
456961	75-cent Test Early for Sickle Cell First Day Cover
457362	\$6.20 Art of the American Indian Pane First Day Cover
457364	\$6.20 Art of the American Indian Cancel Pane First Day Cover
564066	\$9.75 Holiday Music Makers Stamped Postal Cards
564093	\$10.40 Holiday Music Makers Pane and First Day Cover Set
564097	\$8.75 Holiday Music Makers Commemorative Panel
673062	84-cent Wilma Rudolph Book First Day Cover
673161	75-cent Martin Johnson Heade First Day Cover
883400 and 883401	\$9.75 Holiday Music Makers Stamped Postal Cards

Exceptions: Stamp items listed below are off sale at SFS effective September 30, 2005. However, they remain on general sale until further notice.

Stamp Items	Description
564000	37-cent Holiday Music Makers Stamp
672200	\$7.40 Holiday Music Makers Booklet
672300	\$7.40 Holiday Music Makers Vending Booklet
672400	\$7.40 Christmas Gossaert Booklet

*Item 455600 was omitted from the list of off-sale items dated June 30, 2005.

— Stamp Services
Government Relations, 9-1-05

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided, as space permits, are illustrations of those postmarks that were reproducible and available at press time.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the postmark, may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POSTMARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following postmark has been extended for 30 days.



July 2, 2005

CITY CENTENNIAL STATION
POSTMASTER
MERCER ND 58559-9998



AMERICA REMEMBERS SEPT 11
SUPPORT OUR TROOPS STATION
SEPT. 9, 2005
LATHAM OH 4544

September 9, 2005

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
BAINBRIDGE OH 45612-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
CHESHIRE OH 45620-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
FRANKLIN FURNACE OH 45629-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
BEAVER OH 45613-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
CHILLICOTHE OH 45601-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
FRIENDSHIP OH 45630-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
BIDWELL OH 45614-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
COALTON OH 45621-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
GALLIPOLIS OH 45631-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
BLUE CREEK OH 45616-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
CROWN CITY OH 45623-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
HALSVILLE OH 45633-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
CHERRY FORK OH 45628-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
CYNTHIANA OH 45624-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
HAMDEN OH 45634-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
CHESAPEAKE OH 45619-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
FRANKFORT OH 45628-9998

SUPPORT OUR TROOPS STATION
POSTMASTER
PO BOX 9998
HAVERHILL OH 45636-9998



★ ★ ★ ★ ★
 AMERICA REMEMBERS SEPT 11
 SUPPORT OUR TROOPS STATION
 SEPT. 9, 2005
 LATHAM OH 45644

September 9, 2005

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 IRONTON OH 45638-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 OTWAY OH 45657-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 SOUTH SALEN OH 45681-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 JACKSON OH 45640-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 PATRIOT OH 45658-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 SOUTH SOLON OH 43153-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 JASPER OH 45642-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 PEDRO OH 45659-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 SOUTH WEBSTER OH 45682-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 KERR OH 45643-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 PEEBLES OH 4560-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 STOUT OH 45684-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 KINGSTON OH 45644-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 PIKETON OH 45661-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 THURMAN OH 45685-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 KITTS HILL OH 45645-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 PORTSMOUTH OH 45662-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 VINTON OH 45686-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 LATHAM OH 45646-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 PROCTORVILLE OH 45669-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WAKEFIELD OH 45687-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 LONDONDERRY OH 45647-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 RARDEN OH 45671-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WATERLOO OH 45688-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 LUCASVILLE OH 45648-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 RAY OH 45672-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WAVERLY OH 45690-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 LYNX OH 45650-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 RICHMOND DALE OH 45673-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WELSTON OH 45692-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 MCARTHUR OH 45651-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 RIO GRANDE OH 45674-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WEST UNION OH 45693-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 MCDERMOTT OH 45652-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 ROCK CAMP OH 45675-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WHEELERSBURG OH 45694-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 MILLEDGEVILLE OH 43142-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 SCIOTO FURNACE OH 45677-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WIKESVILLE OH 45695-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 MINFORD OH 45653-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 SCOTTOWN OH 45678-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WILLOWOOD OH 45696-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 NEW PLYMOUTH OH 45654-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 SEAMAN OH 45679-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 WINCHESTER OH 45697-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 OAK HILL OH 45656-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 SOUTH POINT OH 45680-9998

SUPPORT OUR TROOPS STATION
 POSTMASTER
 PO BOX 9998
 ZALESKI OH 45698-9998



GREAT ARKANSAS PIG OUT STATION
AUGUST 6, 2005
MORRILTON, AR 72110

August 6, 2005
GREAT ARKANSAS PIG OUT STATION
POSTMASTER
500 N MOOSE
MORRILTON AR 72110-9998

Salisbury Old Home Day Station
Salisbury, NH 03268



August 13, 2005

August 13, 2005
Salisbury Historical Society
SALISBURY OLD HOME DAY STATION
POSTMASTER
269 OLD TURNPIKE RD
SALISBURY NH 03268-9998



August 6, 2005
Riceville Sesquicentennial Committee
RICEVILLE SESQUICENTENNIAL STATION
POSTMASTER
PO BOX 9998
RICEVILLE IA 50466-9998



The Untold Story Of
EMMETT LOUIS TILL
Film Forum Station
AUGUST 17, 2005 - NEW YORK NY 10014

August 17, 2005
Keith Beauchamp
FILM FORUM STATION
POSTMASTER
SPECIAL EVENTS
JAF BLDG
421 EIGHTH AVE RM 2029B
NEW YORK NY 10199-9998

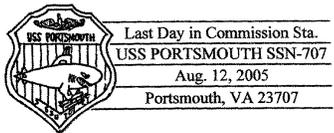


ANTHONY I. LOMBARDI DEDICATION STATION
August 9, 2005
Nanuet, New York 10954

August 9, 2005
ANTHONY LOMBARDI DEDICATION STATION
POSTMASTER
PO BOX 9998
NANUET NY 10954-9998



August 18-21, 2005
IRISH FEST STATION
POSTMASTER
PO BOX 9998
MILWAUKEE WI 53202-9998



Last Day in Commission Sta.
USS PORTSMOUTH SSN-707
Aug. 12, 2005
Portsmouth, VA 23707

August 12, 2005
Postal Service
LAST DAY IN COMMISSION STATION
CRC
2600ELTHAM AVE STE 109
NORFOLK VA 23512-9998



American Veterans Traveling Tribute VIETNAM MEMORIAL WALL STATION
All Gave Some- Some Gave All We Will Never Forget
August 19, 2005
Feddor's Alley Washington Park
8 On The Lake
Michigan City, IN 46360

August 19-26, 2005
The Wall Gang, Inc.
AMERICAN CETERANS TRAVELING TRIBUTE VIETNAM MEMORIAL WALL STATION
POSTMASTER
PO BOX 9998
MICHIGAN CITY IN 46360-9998



Village Incorporation Station
August 13, 2005
Maybrook, NY 12543

August 13, 2005
VILLAGE INCORPORATION STATION
POSTMASTER
PO BOX 9998
MAYBROOK NY 12543-9998



St. Matthew's Station
August 21, 2005
Elk City, Oklahoma 73644

August 21, 2005
Pat Browning
ST MATTHEWS STATION
POSTMASTER
101 S ADAMS ST
ELK CITY OK 73644-9998



Aug 13, 2005
14th Annual Dixie Day Celebration Station
N. Little Rock, AR 72114

August 13, 2005
14TH ANNUAL DIXIE DAY CELEBRATION STATION
POSTMASTER
300 W PERSHING
NORTH LITTLE ROCK AR 72114-9998



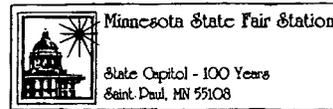
Bill Monroe Post Office
Rosine, Kentucky 42370
August 23, 2005

August 23, 2005
Congressman Ron Lewis
DEDICATION STATION
POSTMASTER
PO BOX 9998
ROSINE KY 42370-9998



Sandhills Open Road Challenge
August 13, 2005
ARNOLD NEBRASKA
69120 STATION

August 13, 2005
Sandhills Open Road Challenge Committee
ARNOLD NEBRASKA STATION
POSTMASTER
PO BOX 9998
ARNOLD NE 69120-9998



Minnesota State Fair Station
State Capitol - 100 Years
Saint Paul, MN 55108

August 25-September 5, 2005
Postal Service
MINNESOTA STATE FAIR STATION
POSTMASTER
2223 5TH ST
WHITE BEAR LAKE MN 55110-9998



August 26–September 5, 2005
Duquoin State Fair Committee
DUQUOIN STATE FAIR
STATION
POSTMASTER
304 E MAIN ST
DUQUOIN IL 62832-9998

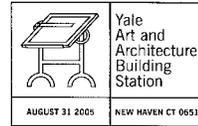


*African-American
Historical & Cultural
Museum*
To Form a More Perfect Union Station
Waterloo, IA 50701-9998
August 31, 2005

August 31, 2005
TO FORM A MORE PERFECT
UNION STATION
POSTMASTER
300 SYCAMORE ST
WATERLOO IA 50701-9998



August 27, 2005
Sesquicentennial
Committee/Chamber of
Commerce
SPRING VALLEY
SESIQUICENTENNIAL
STATION
POSTMASTER
209 N BROADWAY ST
SPRING VALLEY MN
55975-9998



August 31, 2005
Yale School of Art and
Architecture
YALE ART AND
ARCHITECTURE BUILDING
STATION
POSTMASTER
50 BREWERY ST
NEW HAVE CT 06511-9998

August 28, 2005
Keith Beauchamp
KEITH A BEAUCHAMP
STATION
POSTMASTER
SPECIAL EVENTS
JAF BLDG
421 EIGHTH AVE ROOM
2029B
NEW YORK NY 10199-9998



August 31, 2005
Schaghticoke Fair
186TH ANNIVERSARY
STATION
POSTMASTER
172 MAIN ST
SCHAGHTICOKE NY
12154-9998



August 29, 2005
GSA 9th Circuit Court of
Appeals
CENTENNIAL STATION
PICTORIAL POSTMARK
180 STEVART ST
SAN FRANCISCO CA
94105-9992

40th **ACCORD** Station
Honoring Civil Rights Heroes & Sheroes
St. Augustine, Florida 32084



August 31, 2005
ACCORD
40TH ACCORD STATION
POSTMASTER
99 KING ST
ST AGUSTIN FL 32084-9998



August 29, 2005
BUFFALO STATION
POSTMASTER
PO BOX 9998
BUFFALO KS 66717-9998

Old Threshers Reunion Station
Aug 31, 2005



Mount Pleasant, IA 52641

August 31–September 5, 2005
Postal Service
OLD THRESHERS REUNION
STATION
POSTMASTER
200 N JEFFERSON ST
MT PLEASANT IA 52641-9998



August 29, 2005
Postal Service
MASONARY AT WORK 150TH
ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
LEWISBURG KY 42256-9998



September 1, 2005
Postal Service
MILES ISD CENTENNIAL
STATION
POSTMASTER
300 ROBINSON ST
MILES TX 76861-9998



August 30–September 1, 2005
FARM PROGRESS 2005
SHOW STATION
POSTMASTER
PO BOX 9998
DECATUR IL 62523-9998



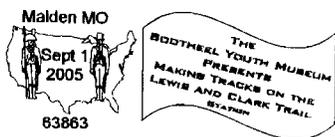
September 1, 2005
Unionville Sesquicentennial
Committee
UNIONVILLE
SESQUICENTENNIAL
STATION
POSTMASTER
1603 GRANT ST
UNIONVILLE MO 63565-9998



September 1, 2005
 THE RED FRIESIAN STALLION
 STATION
 POSTMASTER
 PO BOX 9998
 SACRAMENTO CA
 95815-9998



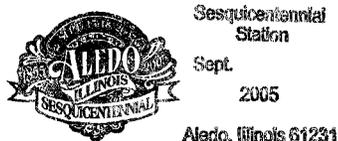
September 2-4, 2005
 MERPEX STATION
 POSTMASTER
 PO BOX 9998
 CHERRY HILL NJ 08034-9998



September 1-2, 2005
 Boothel Youth Museum
 LEWIS AND CLARK TRAIL
 STATION
 POSTMASTER
 107 N DOUGLASS
 MALDEN MO 63863-9998



September 3, 2005
 Vermont State Fair
 VERMONT STATE FAIR 160TH
 ANNIVERSARY
 CELEBRATION STATION
 POSTMASTER
 151 WEST ST
 RUTLAND VT 05701-9998



September 1-30, 2005
 City of Aledo
 SESQUICENTENNIAL
 STATION
 POSTMASTER
 117 N COLLEGE AVE
 ALEDO IL 61231-9998

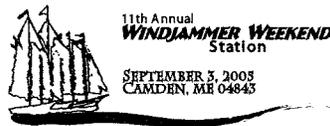


WOODLAND
 LABOR DAY HOMECOMING
 STATION
 September 3, 2005
 WOODLAND MI 48897

September 3, 2005
 WOODLAND LABOR DAY
 HOMECOMING STATION
 POSTMASTER
 PO BOX 9998
 WOODLAND MI 48897-9998



September 2, 2005
 Perryton Booster Club
 ALUMNI STATION
 POSTMASTER
 2722 S MAIN ST
 PERRYTON TX 79070-9998



September 3, 2005
 Windjammer Weekend
 Committee
 11TH ANNUAL WINDJAMMER
 WEEKEND STATION
 POSTMASTER
 28 CHESTNUT ST
 CAMDEN ME 04843-9998



September 2, 2005
 Rutland County Stamp Club
 STATE FAIR STATION
 POSTMASTER
 PO BOX 9998
 RUTLAND VT 05701-9998



September 3, 2005
 CALIFORNIA STATE FAIR
 MONSTER TRUCK STATION
 POSTMASTER
 PO BOX 9998
 SACRAMENTO CA
 95815-9998



September 2, 2005
 TONY HAWK SHOW STATION
 POSTMASTER
 PO BOX 9998
 SACRAMENTO CA
 95815-9998



HOLLOWAY OLD TIMERS
 BASEBALL CLUB STATION
 SEPT. 3, 2005
 HOLLOWAY, OH 43985

September 3, 2005
 2ND BAPTIST CHURCH
 STATION
 POSTMASTER
 120 E MAIN ST
 HOLLOWAY OH 43985-9998



September 2, 2005
 Windsor Sesquicentennial
 Anniversary Committee
 WINDSOR
 SESQUICENTENNIAL
 ANNIVERSARY STATION
 POSTMASTER
 107 N MAIN ST
 WINDSOR MO 65360-9998



QUASUICENTENNIAL
 Station
 1880-2005
 SEPTEMBER 3, 2005
 "Out of the Past-Into the Future"
 MINEOLA, IA. 51554

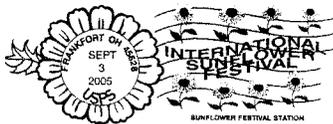
September 3, 2005
 Mineola 125th Celebration
 Committee
 QUASUICENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 MINEOLA IA 51554-9998



September 3, 2005
 Postal Service
 RAINSBARGER DAYS
 STATION
 POSTMASTER
 PO BOX 9998
 STEAMBOAT ROCK IA
 50672-9998



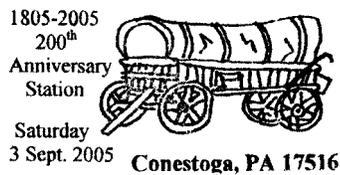
September 3, 2005
 Postal Service
 DELBARTON HOMECOMING
 COMMITTEE STATION
 POSTMASTER
 PO BOX 9998
 DELBARTON WV 25670-9998



September 3, 2005
 International Sunflower Festival
 Committee
 INTERNATIONAL
 SUNFLOWER FESTIVAL
 STATION
 POSTMASTER
 PO BOX 9998
 FRANKFORT OH 45628-9998



September 3, 2005
 USS Shenandoah
 Commemoration Committee
 USS SHENANDOAH STATION
 POSTMASTER
 50614 STATE RTE 821
 AVA OH 43711-9998



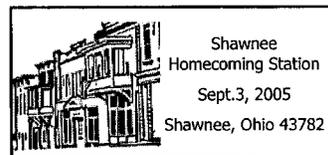
September 3, 2005
 Conestoga Area Historical
 Society
 1805-2005 200TH
 ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 CONESTOGA PA 17516-9998



September 3, 2005
 Weaubleau Merchants
 Association
 WEAUBLEAU CELEBRATION
 STATION
 POSTMASTER
 144 E US HWY 54
 WEAUBLEAU MO 65774-9998



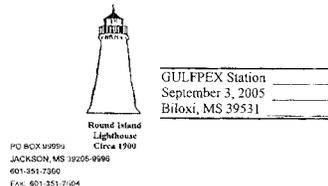
September 3, 2005
 Postal Service
 IRRIGATOR STATION
 POSTMASTER
 207 GIRARD ST
 NEWELL SD 57760-9998



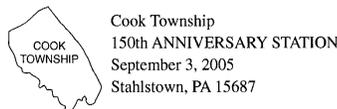
September 3, 2005
 Shawnee Homecoming
 Committee
 SHAWNEE HOMECOMING
 STATION
 POSTMASTER
 PO BOX 9998
 SHAWNEE OH 43787-9998



September 3, 2005
 BLUE DEVILS STATION
 POSTMASTER
 103 N HWY 69
 CELESTE TX 75423-9998



September 3-4, 2005
 GULFPEX STATION
 POSTMASTER
 135 MAIN ST
 BILOXI MS 39530-9998



September 3, 2005
 Cook Township Supervisors
 150TH ANNIVERSARY
 STATION
 POSTMASTER
 PO BOX 9998
 STAHLSTOWN PA 15687-9998



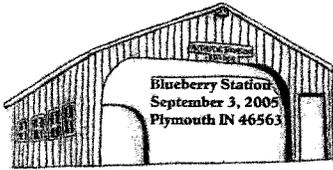
September 3-4, 2005
 The Fair at New Boston
 THE FAIR AT NEW BOSTON
 STATION
 POSTMASTER
 150 N LIMESTONE ST
 SPRINGFIELD OH 45501-9998



September 3, 2005
 Columbia County
 165TH COLUMBIA COUNTY
 FAIR STATION
 POSTMASTER
 35 RAILROAD AVE
 CHATHAM NY 12037-9998



September 3-4, 2005
 Greenhills Ballooning
 Association
 HOT AIR STATION
 POSTMASTER
 607 PERSHING DR
 LACLEDE MO 64651-9998



September 3-5, 2005
 Marshall County Blueberry Festival
 BLUEBERRY STATION
 POSTMASTER
 124 W GARRO ST
 PLYMOUTH IN 46563-9998



September 5, 2005
 The Stonewall Committee
 STONEWALL STATION
 POSTMASTER
 5640 EAST TAFT RD
 SYRACUSE NY 13220-9998



September 3-5, 2005
 HERITAGE FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 PIQUA OH 45356-9998



September 7, 2005
 CHILD HEALTH STATION
 POSTMASTER
 2600 OAK ST
 ST CHARLES IL 60174-9998



September 4, 2005
 Smokey's Station
 100 YEARS STATION
 POSTMASTER
 PO BOX 9998
 GLENCOE NM 88324-9998



September 7, 2005
 The Sacred Heart Children's Hospital
 CHILDRENS HEALTH STATION
 POSTMASTER
 PO BOX 17000
 PENSACOLA FL 32522-9998



September 4, 2005
 CAMP SMOKEY STATION
 POSTMASTER
 PO BOX 9998
 SACRAMENTO CA 95815-9998



September 7, 2005
 SEATTLE BULK MAIL CENTER
 STATION
 PLANT MANAGER
 PO BOX 5000
 FEDERAL WAY WA 98063-9998

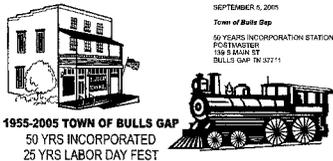


OLD SETTLERS REUNION STATION
 SEPTEMBER 4, 2005
 JACKSONVILLE, OH 45740

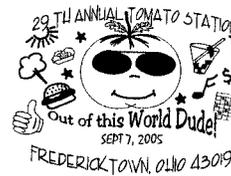
September 4, 2005
 Postal Service
 OLD SETTLERS REUNION
 STATION
 POSTMASTER
 35 S SIXTH ST
 JACKSONVILLE OH 45740-9998



September 7, 2005
 CHILD HEALTH STATION
 POSTMASTER
 PO BOX 9998
 CINCINNATI OH 45229-3039



September 5, 2005
 Town of Bulls Gap
 50 YEARS INCORPORATION
 STATION
 POSTMASTER
 410 HWY 11 E
 BULLS GAP TN 37711-9998



September 7-10, 2005
 Fredericktown Community
 TOMATO SHOW STATION
 POSTMASTER
 PO BOX 9998
 FREDERICKTOWN OH 43019-9998



September 5, 2005
 TIBET EXHIBIT STATION
 POSTMASTER
 PO BOX 9998
 SACRAMENTO CA 95815-9998



September 7-11, 2005
 Sandwich Fair Association
 SANDWICH FAIR STATION
 POSTMASTER
 22 N EDDY ST
 SANDWICH IL 60548-9998



September 7-11, 2005
 127th IFA Convention
 CHARITON FIRE DEPARTMENT STATION
 POSTMASTER
 PO BOX 9998
 CHARITON IA 50049-9998



SEPTEMBER 9, 2005
 WRVAA STATION
 ELNORA IN 47529

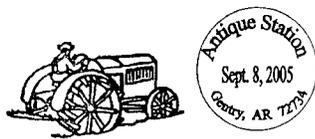
September 9, 2005
 WRVAA STATION
 POSTMASTER
 118 N ODON ST
 ELNORA IN 47529-9998



September 7-11, 2005
 Postal Service
 TOMATO FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 REYNOLDSBURG OH
 43068-9998



September 9, 2005
 Bitter Root Chapter —
 Daughters of the American
 Revolution
 CLARKSFORK STATION
 POSTMASTER
 PO BOX 9998
 MISSOULA MT 59801-9998



TIRED IRON OF THE OZARKS
 14th ANNUAL TRACTOR & ENGINE SHOW

September 8, 2005
 ANTIQUE STATION
 POSTMASTER
 899 W MAIN ST
 GENTRY AR 72734-9998



September 9-10, 2005
 Postal Service
 MATHEWS MARKET DAYS
 STATION
 POSTMASTER
 PO BOX 9998
 MATHEWS VA 23109-9998



September 8-9, 2005
 Bitter Root Chapter—Daughters
 of the American Revolution
 BITTERROOT STATION
 POSTMASTER
 PO BOX 9998
 LOLO MT 59847-9998



September 9-10, 2005
 Lawrence County
 Septemberfest, Inc.
 SEPTEMBERFEST STATION
 POSTMASTER
 PO BOX 9998
 LOUISA KY 41230-9998



September 8, 2005
 RCFA Station
 Castlewood VA
 24224

September 8-10, 2005
 Russell County Fair Association
 RCFA STATION
 POSTMASTER
 19366 US HIGHWAY 58
 CASTLEWOOD VA
 24224-9998



GET YOUR HEAD
 IN THE CLOUDS
 BALLOON RACE STATION
 RENO NV 89510
 SEPT. 9 2005

September 9-11, 2005
 Great Reno Balloon Races
 (GRBR)
 GET YOUR HEAD IN THE
 CLOUDS STATION
 POSTMASTER
 2000 VASSAR ST
 RENO NV 89510-9998

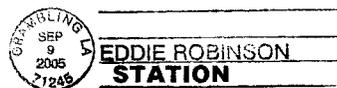


September 9, 2005
 USS Nevada BB36 Chapter 103
 Universal Ship Cancellation
 Society (USCS)
 F14 FAREWELL STATION
 POSTMASTER
 750 4TH ST
 SPARKS NV 89431-9998



25TH ANNIVERSARY
 OLD THRESHER DAYS
 STATION
 SEPTEMBER 10, 2005
 YUMA CO 80759

September 9-11, 2005
 Old Thresher Days
 OLD THRESHER DAYS
 STATION
 POSTMASTER
 PO BOX 9998
 YUMA CO 80759-9998



September 9, 2005
 City of Grambling
 EDDIE ROBINSON STATION
 POSTMASTER
 326 COLLEGE AVE
 GRAMBLING IA 71245-9998



Child Health Awareness Station
 Pottstown PA 19464
 September 9, 2005

September 9-October 9, 2005
 CHILD HEALTH AWARENESS
 STATION
 POSTMASTER
 770 HIGH ST
 POTTSTOWN PA 19464-9998



September 10, 2005
 Masonic Orient Lodge Number 15
 ORIENT LODGE NUMBER 15 STATION
 POSTMASTER
 135 MAIN ST
 THOMASTON ME 04861-9998

North Blenheim Station
 North Blenheim, NY 12131
 September 10, 2005



September 10, 2005
 Blenheim Covered Bridge Historical Association
 NORTH BLENHEIM STATION
 POSTMASTER
 PO BOX 9998
 NORTH BLENHEIM NY 12131-9998



September 10, 2005
 Postal Service
 CAR SHOW STATION
 POSTMASTER
 PO BOX 9998
 RACINE OH 45771-9998

Antique Car Station



September 10, 2005
 El Paso TX, 79910-9998

September 10, 2005
 Postal Service
 ANTIQUE CAR STATION
 POSTMASTER
 8401 BOEING DR
 EL PASO TX 79910-9998



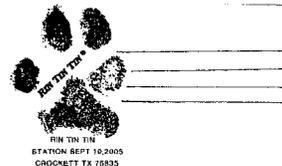
September 10, 2005
 Tri County Ruritan
 FLATWOODS FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 BENNETT NC 27208-9998



September 10, 2005
 FIGHTING BOB FEST IV STATION
 POSTMASTER
 PO BOX 9998
 BARABOO WI 53913-9998



September 10, 2005
 Randolph County Old Settlers Committee
 117TH ANNUAL RANDOLPH COUNTY OLD SETTLERS REUNION STATION
 POSTMASTER
 121 S MAIN ST
 HUNTSVILLE MO 65259-9998



September 10, 2005
 RIN TIN TIN STATION
 POSTMASTER
 600 E GOLIAD AVE
 CROCKETT TX 75835-9998



September 10, 2005
 DEER PARK STATION
 POSTMASTER
 1515 S GROVE AVE
 BARRINGTON IL 60010-9998



September 10, 2005
 Desert Cruzers
 DESERT CRUZERS STATION
 POSTMASTER
 1224 W 21ST ST
 CLOVIS NM 88101-9998



September 10, 2005
 Postal Service
 25TH ANNIVERSARY MAEYSTOWN PRESERVATION STATION
 POSTMASTER
 941 MILL ST
 MAEYSTOWN IL 62256-9998

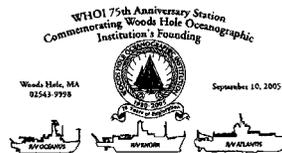


September 10, 2005
 Tecumseh Kiwanis
 THE OREGON TRAIL TRIANGLE PARK STATION
 POSTMASTER
 PO BOX 9998
 TECUMSEH KS 66542-9998

THE MOVING WALL STATION



September 10, 2005
 VV Chap 787
 MOVING WALL STATION
 POSTMASTER
 PO BOX 9998
 RACINE WI 53404-9998



September 10, 2005
 WHOI 75TH ANNIVERSARY STATION
 POSTMASTER
 120 MAIN ST
 FALMOUTH MA 02540-9998

STAMP SHOW STATION
GREAT FALLS, MT 59401
SEPT. 10, 2005



September 10, 2005
Great Falls Stamp Club
STAMP SHOW STATION
POSTMASTER
PO BOX 9998
GREAT FALLS MT 59401-9998



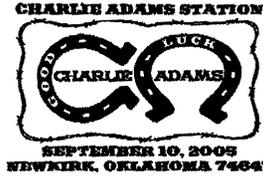
September 10, 2005
Heritage Village
UTSCHTALLUNG STATION
POSTMASTER
PO BOX 9998
MOUNTAIN LAKE MN 56159

Septemberfest Station

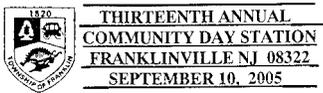


Pennsville, NJ 08070
September 10, 2005

September 10, 2005
Township of Pennsville
SEPTEMBERFEST STATION
POSTMASTER
220 S BROADWAY
PENNSVILLE NJ 08070-9998



September 10, 2005
Newkirk Main St
CHARLIE ADAMS STATION
POSTMASTER
PO BOX 9998
NEWKIRK OK 74647-9998



September 10, 2005
Township of Franklinville
THIRTEEN ANNUAL
COMMUNITY DAY STATION
POSTMASTER
2387 DELSEA DR
FRANKLINVILLE NJ
08322-9998



September 10, 2005
Civil War Encampment
SCOTTS MILL PARK STATION
POSTMASTER
PO BOX 9998
SCOTTS MI 49088-9998



September 10, 2005
Leavenworth City Fire Department
RIVERFEST STATION
POSTMASTER
330 SHAWNEE ST
LEAVENWORTH KS
66048-9998



September 10, 2005
City of Walton, KY — Old Fashion Day
OLD FASHION DAY STATION
POSTMASTER
52 S MAIN ST
WALTON KY 41094-9998



Princeton, IL
61356
Sept. 10, 2005
Bureau County Festival Station

September 10, 2005
Bureau County Homestead Festival
BUREAU COUNTY FESTIVAL
STATION
POSTMASTER
326 SOUTH MAIN ST
PRINCETON IL 61356-9998



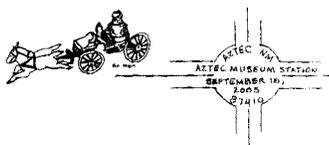
September 10, 2005
PONY EXPRESS MAIL RUN
STATION
POSTMASTER
8842 N MAIN ST
CANAAN IN 47224-9998



September 10, 2005
Mantorville Restoration Association
MARIGOLD DAYS STATION
POSTMASTER
PO BOX 9998
MANTORVILLE MN
55955-9998



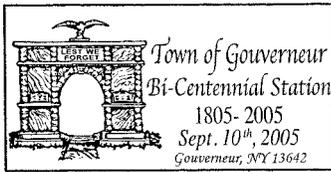
September 10, 2005
Lusk Pony Express
LUSK STATION
POSTMASTER
PO BOX 82225-9998
LUSK WY 82225-9998



September 10, 2005
Aztec Museum and Pioneer Village
AZTEC MUSEUM STATION
POSTMASTER
601 S RIO GRANDE
AZTEC NM 87410-9998



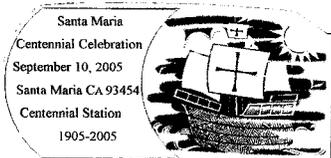
September 10, 2005
Wortham Blues Festival
WORTHAM 9TH ANNUAL
BLUES FESTIVAL STATION
POSTMASTER
203Z W MAIN
WORTHAM TX 76693-9998



September 10, 2005
 Town of Gouverneur
 Bicentennial Committee
 TOWN OF GOUVERNEUR
 BICENTENNIAL STATION
 POSTMASTER
 35 GROVE ST
 GOUVERNEUR NY
 13642-9998



September 10-11, 2005
 Aurora Stamp Club
 APEX STATION
 PHILATELIC CLERK
 16890 E ALAMEDA PKWY
 AURORA CO 80017-9998



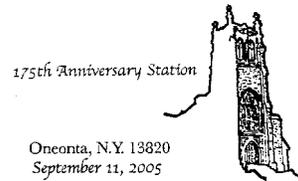
September 10, 2005
 Santa Maria C of C
 CENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 SANTA MARIA CA 93454-9998



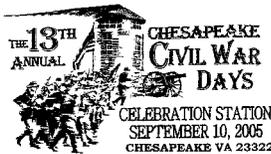
September 10-11, 2005
 New Jersey Stamp Dealers
 Association
 GARDEN STATE STATION
 POSTMASTER
 35 TAYLOR DR
 WAYNE NJ 07470-9998



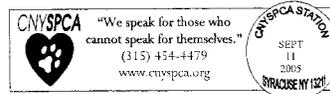
September 10, 2005
 Kelleys Island Historical Society
 BUTTERFLY FESTIVAL
 STATION
 POSTMASTER
 427 W LAKESHORE DR
 KELLEYS ISLAND OH
 43438-9998



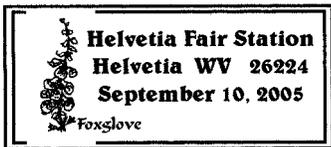
September 11, 2005
 175th Anniversary Committee
 175TH ANNIVERSARY
 STATION
 POSTMASTER
 352 MAIN ST
 ONEONTA NY 13820-9998



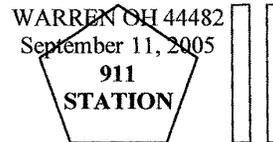
September 10-11, 2005
 Postal Service
 CELEBRATION STATION
 CRC
 2600 ELTHAM AVE STE 109
 NORFOLK VA 23513-2501



September 11, 2005
 CNY Society for the Prevention
 of Cruelty to Animals
 CNVSPCA STATION
 POSTMASTER
 PO BOX 9998
 SYRACUSE NY 13220-9998



September 10-11, 2005
 HELVETIA FAIR STATION
 POSTMASTER
 PO BOX 9998
 HELVETIA WV 26224



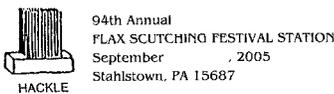
September 11, 2005
 City of Warren
 911 STATION
 POSTMASTER
 201 HIGH ST NE
 WARREN OH 44481-9998



September 10-11, 2005
 Crane's Museum
 POKER RUN FOR CANCER
 STATION
 POSTMASTER
 3828 COUNTRY RD 100
 WILLIAMSBURG MO
 63388-9998



September 11, 2005
 His Holiness Dalai Lama
 Committee
 WORLD HEALING AND
 COMPASSION ADDRESS
 STATION
 POSTMASTER
 820 S MAIN ST
 HAILEY ID 83333-9998



September 10-11, 2005
 Flax Scutching Festival
 Committee
 FLAX SCUTCHING FESTIVAL
 STATION
 POSTMASTER
 PO BOX 9998
 STAHLSTOWN PA 15687-9998



September 13, 2005
 MENTAL HEALTH CENTER OF
 NORTH IOWA INC STATION
 POSTMASTER
 PO BOX 9998
 MASON CITY IA 50401-9998



September 13–14, 2005

Bitter Root Chapter Daughters
of the American RevolutionLOLO PASS STATION
POSTMASTER
PO BOX 9998
LOLO MT 59847-9998Sesquicentennial
StationSept. 15-
2005

Aledo, Illinois 61231

September 15–18, 2005

Aledo Sesquicentennial
CommitteeSESQUICENTENNIAL
STATION
POSTMASTER
117 N COLLEGE AVE
ALEDO IL 61231-9998— Stamp Services,
Government Relations, 9-1-05

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mailing Standards, Pricing and Classification, 9-1-05

CORRECTION

Let's Dance/Bailemos Stamps

In the article "Stamp Announcement 05-25, Let's Dance/Bailemos Stamps" in *Postal Bulletin* 22161 (8-18-05, page 49), the first paragraph mistakenly states that the commemorative stamps go on sale nationwide on September 18, 2005.

The nationwide sale date and first day of issue for Item 457700, *Let's Dance/Bailemos* stamps, is September 17, 2005.

— Stamp Services,
Government Relations, 9-1-05

CORRECTION

To Form a More Perfect Union Souvenir Sheet

In the article "Stamp Announcement 05-23, To Form a More Perfect Union Souvenir Sheet" in *Postal Bulletin* 22160 (8-4-05, page 52), the statement "All sales should be recorded under account identifier code (AIC) 092" is incorrect.

"To Form a More Perfect Union" stamps are stamp panes and not souvenir sheets. Sales should be tracked in AIC 090.

— Stamp Services,
Government Relations, 9-1-05

Post Offices

MOVER'S GUIDE NEWS

September 2005 Mover's Guide Now Available

The September 2005 issue of Publication 75, *Mover's Guide*, is now available. As of September 1, please display the new issue and recycle all expired versions.

For offices that DO NOT receive automatic distribution (the majority of offices fall in this category)

- On September 1, 2005, you will need to have the new version of *Mover's Guide* stocked at your office.
- To order up to 100 copies, please call the Material Distribution Center and use Touch Tone Order Entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

- If you need more than 100 copies, or if you have other questions regarding *Mover's Guide*, please call Imagitas directly at 800-816-6837.

Use the following information to order the September 2005 issue of *Mover's Guide*:

PSIN:	PUB 75
PSN:	7610-03-000-4795
Unit of Measure:	EA
Minimum Order Quantity:	N/A
Bulk Pack Quantity:	100
Quick Pick Number:	441
Price:	N/A
Edition Date:	09/05

For offices that DO receive automatic distribution

- The first half of your supply of the September 2005 issue of Publication 75, *Mover's Guide*, will begin arriving at your facility in mid-August.
- The second half of your supply will arrive 4 to 6 weeks later.
- Your supply will arrive in boxes of 100, 200, and 300.
- *Mover's Guides* are printed and distributed three times a year — in April, August, and December.
- If you would like to order supplemental quantities, please call 800-816-6837, or e-mail *moversguide@imagitas.com*.

Do not start using this edition until September 1, 2005, unless your current stock of this item is depleted. After September 1, 2005, you must recycle all copies of any older versions of *Mover's Guide* remaining at your facility.

Please keep track of your inventory. Businesses and other organizations must purchase *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837. For further information, visit our Frequently Asked Questions at http://blue.usps.gov/delivery/movers_guide/faq_27july2005.pdf.

Remember, consumers can visit www.usps.com and click on *Change of Address* to change their address online!

— Address Management,
Intelligent Mail and Address Quality, 9-1-05

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	19-2882	66732	KS	Elsmore	Allen	Main Office	Post Office	12/05/1998	Post Office™ discontinued. Retain ZIP Code™. Establish a Place Name. Continue to use Elsmore, KS 66732 as last line of address.
New	19-6116	66732	KS	Moran	Allen	Elsmore	Place Name	04/30/2005	
Old	19-3289	66738	KS	Fulton	Bourbon	Main Office	Post Office	01/06/1998	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Fulton, KS 66738 as last line of address.
New	19-7425	66738	KS	Prescott	Bourbon	Fulton	Place Name	04/30/2005	
Old	19-8096	66772	KS	Savonburg	Allen	Main Office	Post Office	06/06/1998	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Savonburg, KS 66772 as last line of address.
New	19-8613	66772	KS	Stark	Allen	Savonburg	Place Name	04/30/2005	
Old	20-3560	40840	KY	Harlan	Leslie	Helton	Community Post Office	10/29/2004	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Helton, KY 40840 as last line of address.
New	20-356	40840	KY	Harlan	Leslie	Helton	Place Name	06/11/2005	
Old	28-1488	65630	MO	Chestnutridge	Christian	Main Office	Post Office	01/03/2003	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Chestnutridge, MO 65630 as last line of address.
New	28-7524	65630	MO	Spokane	Christian	Chestnutridge	Place Name	05/08/2005	
Old	41-7040	16432	PA	Riceville	Crawford	Main Office	Post Office	03/31/2000	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Riceville, PA 16432 as last line of address.
New	41-1252	16432	PA	Centerville	Crawford	Riceville	Place Name	04/23/2005	
Old	41-6868	16670	PA	Queen	Bedford	Main Office	Post Office	09/30/1993	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Queen, PA 16670 as last line of address.
New	41-1424	16670	PA	Claysburg	Bedford	Queen	Place Name	04/23/2005	
Old	41-2016	16728	PA	De Young	Elk	Main Office	Post Office	05/14/1993	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use De Young, PA 16728 as last line of address.
New	41-4128	16728	PA	Kane	Elk	De Young	Place Name	04/23/2005	
Old	41-3276	16839	PA	Grassflat	Clearfield	Main Office	Post Office	08/31/1994	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Grassflat, PA 16839 as last line of address.
New	41-5600	16839	PA	Morrisdale	Clearfield	Grassflat	Place Name	06/04/2005	



Immediate Response Actions — Suspicious Mail and Unknown Powders or Substances

REMEMBER

PACKAGE	Don't handle. Isolate it.
PEOPLE	Clear the area of people and notify your supervisor.
PLAN	Contact the Inspection Service and follow your facility emergency plan.

EMPLOYEES – take the following initial protective actions:

1. Leave the mail piece or substance where it was found. Do not disturb.
2. Clear the immediate area of employees where the mail piece or substance is located and prevent others from entering the area.
3. Immediately notify a supervisor or manager of the situation. If a supervisor is unavailable, contact the Postal Inspection Service.
4. Wash hands and any other exposed skin with soap and water.

SUPERVISORS AND MANAGERS – take the following actions:

1. Cordon off the area and keep others away from the mail piece or substance.
2. Refer to and follow the steps outlined in the "Response Checklist for Suspicious Mail and Unknown Powders or Substances."
3. Call the Postal Inspection Service with all available information on the mail piece or substance to conduct a threat assessment.
4. Take appropriate protective actions based on:
 - A. The Inspection Service's threat assessment and instructions.
 - B. Your local emergency plan.

(Should an emergency situation exist such as smoke, fumes, vapors, or employees exhibiting medical symptoms — evacuate the area and call local emergency responders.) Follow the instructions of local emergency responders and make the appropriate notifications as indicated in your local emergency action plan.
5. Expediently communicate with employees, the local unions and management associations. Limit the information to the known facts and avoid any speculation that may lead to unintended misinformation. To the extent possible, use local first responders to assist in providing information.

Retail

HANDBOOK PO-102 REVISION

Monthly Reporting

Effective September 1, 2005, Handbook PO-102, *Self Service Vending Operational and Marketing Program*, is revised to clarify the monthly requirement for all servicing employees to complete a PS Form 8130, *Vending Equipment Sales and Service Daily Activity Log*.

We will incorporate these revisions into the next printed edition of Handbook PO-102 and into the next update of the online version accessible on the Postal Service™ PolicyNet Web site.

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies”, click on *PolicyNet*.
- Then click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web Site is <http://blue.usps.gov/cpim>.)

Handbook PO-102, *Self Service Vending Operational and Marketing Program*

1	The Self Service Vending Program	*	*	*	*	*
16	Organizational Function and Responsibility	*	*	*	*	*
164	Post Offices	*	*	*	*	*

164.3 Servicing Employees

Servicing employees (operators) are responsible for the following:

* * * * *

[Add new item c to read as follows:]

- c. Complete a PS Form 8130, *Vending Equipment Sales and Service Daily Activity Log*, for each month in a timely fashion.

* * * * *

7 Reporting

71 Web Vending Activity Reporting System (Web VARS)

* * * * *

712 Procedures

[Revise text to read as follows:]

Each employee servicing self-service vending equipment must complete a PS Form 8130, *Vending Equipment Sales and Service Daily Activity Log*, detailing the equipment serviced and maintained during each month. Timely and accurate reporting is critical. Employee compliance with these requirements will be monitored.

Data entry users for the Web Vending Activity Reporting System (Web VARS) are required to input data monthly. Timely and accurate updating of Web VARS is critical to the integrity of Web VARS. Employee compliance with these requirements will be monitored.

* * * * *

— Retail Service Equipment,
Delivery and Retail, 9-1-05

HANDBOOK PO-102 REVISION

Vending Equipment Model Type

Effective September 1, 2005, Handbook PO-102, *Self Service Vending Operational and Marketing Program*, is revised to standardize the name and corresponding acronym for each model type of vending equipment.

We will incorporate these revisions into the next printed edition of Handbook PO-102 and into the next update of the online version accessible on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left hand column, click on *References*.
- Under “References” in the right-hand column, under “Policies”, click on *PolicyNet*.
- Then click on *HBKs*.

(The direct URL for the Postal Service PolicyNet Web Site is <http://blue.usps.gov/cpim>.)

Handbook PO-102, Self Service Vending Operational and Marketing Program

1 The Self Service Vending Program
* * * * *

13 Equipment

[Revise title and text of 131 to read as follows:]

131 Model Types

All vending equipment utilized in the Self Service Vending Program is categorized into one of the five different model types:

- a. Postal Stamp Machine (PSM), Exhibit 131a.
- b. Postal Booklet Machine (PBM), Exhibit 131b.
- c. Postal Booklet/Stamp Machine (PBSM), Exhibit 131c.
- d. Postal Commodity Machine (PCM), Exhibit 131d.
- e. Small Currency Changer (SCC).

The Postal Service has purchased various models of equipment type for the Self Service Vending Program. Although each model type consists of several different models, all of the models within a model type possess the same general operating principles and characteristics.

[Revise title of Exhibit 131a to read as follows:]

Exhibit 131a
Postal Stamp Machine (PSM)
* * * * *

[Revise title of Exhibit 131b to read as follows:]

Exhibit 131b
Postal Booklet Machine (PBM)
* * * * *

[Revise title of Exhibit 131c to read as follows:]

Exhibit 131c
Postal Booklet/Stamp Machine (PBSM)
* * * * *

[Revise title of Exhibit 131d to read as follows:]

Exhibit 131d
Postal Commodity Machine (PCM)
* * * * *

132 Configurations

A wide range of configurations, from a single machine to a full self service postal center (SSPC), exists for deployment. The following lists various configurations:

[Revise the item list to read as follows:]

- a. PSM (Exhibit 131a). A coil stamp vending machine (with or without an internal bill acceptor) installed at a postal or nonpostal site.
- b. PBM (Exhibit 131b). A booklet vending machine installed at a postal or nonpostal site.
- c. PBSM (Exhibit 131c). A booklet/stamp machine installed at a postal or nonpostal site.
- d. PCM (Exhibit 131d). A commodity machine installed at a postal or nonpostal site.
- e. Full SSPC. The minimum configuration consists of a postal commodity machine, postal booklet machine, or a postal booklet/stamp machine installed at a postal or nonpostal site.

* * * * *

14 Services and Products

* * * * *

143 Semipostal Stamps

* * * * *

143.3 Equipment

[Revise text of 143.3 to read as follows:]

The semipostal stamp packets will be sold through every postal commodity machine in service. Models PCM-1625A and PCM-1625B must fully stock each semipostal stamp. The specific semipostal item is to be continuously sold until the product is withdrawn from sale. Product identifiers for PCM-1625A and PCM-1625B machines have been created and are available for download from the Retail Service Web site at: http://eagnmmsg10d/ssam/self_service/html/programs/selfservice.htm.

* * * * *

15 Program Management Objectives

151 Marketing the Self Service Vending Program

* * * * *

151.2 Strategies

151.21 Improve Customer Service

* * * * *

151.213 Provide a Variety of Products

[Revise text to read as follows:]

The PCM offers several options in selection pricing and product variety.***

* * * * *

2 Establishing Self Service Vending Locations

* * * * *

23 Determining Equipment

231 New Locations

* * * * *

Exhibit 231.1

Criteria for Equipment Placement

[Revise Machine Type column in table to read as follows:]

Average Month Window Stamp Sales Previous Fiscal Year (\$)¹	Machine Type²	Average per Machine (\$)
8,065–16,935	PSM (with bill acceptor)	500 – 1,050
8,871–16,935	PBM (with bill acceptor)	550 – 1,050
16,936–34,355	PBM and PSM (all with bill acceptors)	1,051 – 2,130
34,356–80,645	PBSM	2,131 – 5,000
80,646–88,710	PCM	5,001 – 5,500
88,711–115,000	PCM and PSM (with bill acceptor)	5,501 – 7,130
115,001+	PCM and PBSM	7,131+

* * * * *

232 Existing Locations

* * * * *

232.2 Determining Revenue for Equipment

* * * * *

[Revise title and introductory text of 232.22 to read as follows:]

232.22 PSM

The total number of month transactions per PSM is determined by doing the following:

* * * * *

[Revise title and introductory text of 232.23 to read as follows:]

232.23 PBM

The total number of month transactions per PBM is determined by doing the following:

[Revise title of 232.24 to read as follows:]

232.24 PBSM

[Revise title and introductory text of 232.25 to read as follows:]

232.25 PCM

The number of month transactions by spiral for each PCM is determined by doing the following:

* * * * *

[Revise item j to read as follows:]

- j. At the end of the month, total the transactions listed on the tally sheet for that PCM.

* * * * *

4 Servicing Self Service Vending Equipment

* * * * *

45 Workload

451 Determining Frequencies

* * * * *

451.2 For Existing Location Equipment

* * * * *

Exhibit 451.2

Standard Servicing Frequencies

[Revise table headings and footnotes 1 and 2 to read as follows:]

Number of Servicing Frequencies per Month ¹	Machine Type					
	PCM (BA) ^{1,2}	PBSM ¹	PBM ¹	PBM (BA) ¹	PSM ¹	PSM (BA) ¹
	Self Service Equipment Sales per Month					
1						
2				\$550		\$500
3		\$2,130	\$550	\$1,200	\$500	\$1,050
4		\$4,000	\$800	\$1,600	\$700	\$1,400
5	\$5,000	\$5,000	\$1,000	\$2,000	\$875	\$1,750
6	\$6,000	\$6,000	\$1,200	\$2,400	\$1,050	\$2,100
7	\$7,000	\$7,000	\$1,400	\$2,800	\$1,225	\$2,450
8	\$8,000	\$8,000	\$1,600	\$3,200	\$1,400	\$2,800
9	\$9,000	\$9,000	\$1,800	\$3,800	\$1,575	\$3,150
10	\$10,000	\$10,000	\$2,000	\$4,000	\$1,750	\$3,500
11	\$11,000	\$11,000	\$2,200	\$4,400	\$1,925	\$3,850
12	\$12,000	\$12,000	\$2,400	\$4,800	\$2,100	\$4,200
13	\$13,000	\$13,000	\$2,600	\$5,200	\$2,275	\$4,550
14	\$14,000	\$14,000	\$2,800	\$5,600	\$2,450	\$4,900
15	\$15,000	\$15,000	\$3,000	\$6,000	\$2,625	\$5,250
16	\$16,000	\$16,000	\$3,200	\$6,400	\$2,800	\$5,600
17	\$17,000	\$17,000	\$3,400	\$6,800	\$2,975	\$5,950
18	\$18,000	\$18,000	\$3,600	\$7,200	\$3,150	\$6,300
19	\$19,000	\$19,000	\$3,800	\$7,600	\$3,325	\$6,650
20	\$20,000	\$20,000	\$4,000	\$8,000	\$3,500	\$7,000

* * * * *

¹ Each machine is required to generate a projected minimum amount of sales before it can be installed. The number of servicing frequencies per month is based on these projected sales. The minimum requirements for each machine are reflected in the above table. The term "BA" stands for "Bill Acceptor."

² PCMs (BA) are serviced at least five (5) times a month.

* * * * *

452 Time Requirements

452.1 Guidelines

* * * * *

Exhibit 452.1e

Basic Time Requirements in Minutes

[Revise Machine Type column in table to read as follows:]

Machine Type	Servicing Time	Accounting and Report Forms Time	Bill Counting Time		Coin Counting Time		Packaging Time
			With Bill Counter ¹	Without Bill Counter	With Old-Style Coin Counter ²	With New-Style Coin Counter ³	
PCM (BA)	40	10	15	30	10	5	Not Allowed
PBSM	40	10	15	30	10	5	0
PBM	10	5	N/A	N/A	10	5	0
PBM (BA)	15	5	10	20	10	5	0
PSM	5	5	N/A	N/A	10	5	0
PSM (BA)	5	5	5	10	10	5	0

* * * * *

6 Examining Self Service Vending Credit

* * * * *

63 Examining the Self Service Vending Machine

* * * * *

633 Examination

[Revise title of 633.1 to read as follows:]

633.1 Postal Stamp Machines (PSM)

* * * * *

[Revise title of 633.2 to read as follows:]

633.2 Postal Booklet Machine (PBM)

* * * * *

[Revise title of 633.3 to read as follows:]

633.3 Postal Booklet/Stamp Machine (PBSM)

* * * * *

[Revise title of 633.4 to read as follows:]

633.4 Postal Commodity Machine (PCM)

* * * * *

— Retail Service Equipment, Delivery and Retail, 9-1-05

NOTICE

Do Not Send Copies of Online Shipping Labels to PTM Office

Copies of online shipping labels should no longer be faxed or mailed to Postage Technology Management (PTM). In *Postal Bulletin* 22126 (4-15-04, page 125), PTM requested copies of suspected short-paid online shipping labels be sent to its office. This was a temporary request by PTM and is no longer in effect.

For information on online labels, see FAQ — Online eLabels and eLabel Standup Talk on the Delivery and Retail Web site at <http://blue.usps.gov/delivery/>

cs_retail_opns_sops.htm. Under “Reference Materials,” click on FAQ — *Online eLabels*, or *e-Label Standup Talk*.

For information on verifying the postage amount paid when the postage amount is not explicitly shown, refer to FAQ — *Online eLabels*.

— Postage Technology Management, Product Development, 9-1-05

What's in Store

Happy phone card!

Time to celebrate a new phone card. Coming this month, it's the domestic 150-minute *Happy Birthday* FIRSTCLASS PHONECARD®. The cards sell for \$15, feature new 100 percent recyclable high-quality paper — and are revenue-boosters for your office. Put the phone cards in your acrylic displays and on your slatwalls. Reorder these special cards as needed. Let your customers know about them — they're the perfect birthday gift.

Quick, easy returns solution

Parcel Return Services (PRS) is expanding to the Return Delivery Unit (RDU) to help the Postal Service™ be even more competitive in the reverse logistics market. The RDU option enables the PRS agent to pick up returns at the local Post Office™, saving time and money for the Postal Service and the customer. Postal Service Headquarters has conducted RDU training in 30 districts nationwide to date, which has added more than 700 offices to the program. This product allows the Postal Service to provide a quick, easy, convenient and cost-effective returns solution to merchants — and that's essential as the retail market's online sales continue to grow. The RDU model will continue to expand to all eligible RDUs. PRS positions the Postal Service to gain a larger share of returns. When a Post Office is selected as an RDU, it will be notified and provided training. Proper handling of PRS items is key to this program's success.

Passport status checks online

Customers who have recently applied for a passport can now check the status of their applications online at the U.S. Department of State Web site. Customers can follow the links on travel.state.gov or go directly to http://travel.state.gov/passport/get/status/status_2567.html. Individuals can securely enter online their last name, date of birth, and the last four digits of their Social Security number to receive information on the status of their application. The Department of State requests passport acceptance facilities direct customers who want to check the status of their applications to go online first. However, customers may still request a status check via e-mail or by calling the National Passport Information Center at 877-487-2778 (TDD/TTY 888-874-7793).

Feedback

Send comments and questions to:

WHATS IN STORE
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 1141
WASHINGTON DC 20260-1019

What's in Store

september

retail employee bulletin

Summer/Fall '05 Retail Drive Period

7/1/05–10/31/05



Team Makeover: Post Office Edition

Maximize your revenue through the Retail Standardization initiative. Retail Standardization is a systematic process that will revolutionize how we approach retailing in the Postal Service™. It focuses on three key areas: operational efficiency, sales skills and product knowledge, and promotion and merchandising.

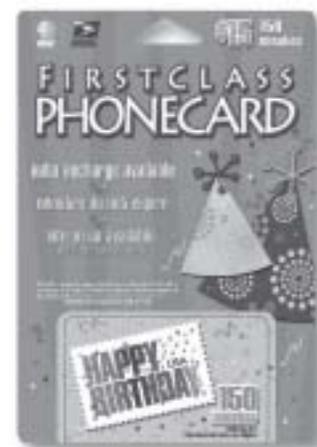
Retail Standardization helps to take the guesswork out of creating a successful retail environment. It combines the science and strategies of marketing, merchandising, and customer behavior to create a concise format to make each retail store more effective.

Last month, 160 postal ambassadors were empowered with the Retail Standardization philosophy. Armed with this knowledge, they will have the opportunity to assist local postmasters and station managers in their districts. With the approval of their district managers, ambassadors will be available to guide any office that needs help implementing Retail Standardization guidelines. The custom Team Makeover binder that they'll be using (officially called Kit 42) may be ordered from the Material Distribution Center in Topeka beginning September 6 by any postmaster and station manager nationwide. Order this binder — use Retail Standardization to increase your revenue and enhance your customers' retail experience.

Dial Up Dollars With FIRSTCLASS PHONECARD

Coming this month, the NEW Happy Birthday-themed FIRSTCLASS PHONECARD® (FCPC) (Item #0099870012) will be available for purchase. This domestic phonecard will cost \$15 for 150 minutes.

FIRSTCLASS PHONECARDS are strong revenue producers — 100% of the retail price is credited to your office as revenue. Demand for FCPCs continues to grow at Post Offices™, as their revenue totaled \$12.4 million in fiscal year 2004 and surpassed the same period last year (SPLY) by 20.4%. If each office sold one additional \$20 FCPC a week, that would create \$36.4 million in revenue nationally. Promote this birthday gift idea to your customers!



Refer to the "Retail Employee Calendar" hanging in the Employee Zone of your Post Office™ for additional information. Visit <http://blue.eops.gov/marketing/retail/> to access the Retail Intranet Site.

What's in Store

september

retail employee bulletin

Summer/Fall '05 Retail Drive Period
7/1/05–10/31/05

Prepare for Aviation Stamps to Take Off

Squadrons of aircraft enthusiasts will be asking about the highly collectible *American Advances in Aviation* stamps. This issue consists of a pane of 20 stamps depicting 10 aircraft that made the greatest technological contribution to military, commercial, and general aviation during the 1930s, 1940s, and 1950s.

Collectors can purchase a matted keepsake set, first-day covers, a cancellation keepsake, and a digital postmark. Download the sell sheet at blue.usps.gov/corporate/sellsheets. Place orders by phone using the sell sheets' source code number. Offer this historic set to your customers and watch revenue take off!



Colorful Characters Put Fun in the Mail



Getting a frog in the mail is fun — especially when it's Kermit! Mailing the Muppets — Keep-in-Touch special collectors' edition kits will be issued on September 28, 2005. It's a writing kit starring Kermit and the gang, along with their creator, Jim Henson.

This colorful kit includes the folder, 10 sheets of colorful stationery, 10 companion envelopes with Muppets' signatures, 10 jumbo postcards spotlighting Muppets' characters, and 1 matching pane of 11 stamps (10 Muppets and 1 Jim Henson). Share this fun gift idea with your customers.

Refer to the "Retail Employee Calendar" hanging in the Employee Zone of your Post Office™ for additional information. Visit <http://blue.usps.gov/marketing/retail> to access the Retail Intranet Site.

What's in Store

september

retail employee bulletin

Summer/Fall '05 Retail Drive Period
7/1/05-10/31/05

Zenia Lim
Distribution Clerk
6 years of service



focus! Make sure ReadyPost[®] displays are stocked and straightened every day. Suggest these products to customers — they're among our highest revenue-generating retail products.

THU FRI SAT

SUN	MON	TUES	WED	THU	FRI	SAT
				1	2	3
				Prepare and submit vending data		
4	5	6	7	8	9	10
	Labor Day (Offices closed)	retail tip! Acknowledge returning customers — never forget a customer, never let a customer forget you.		 Child Health stamp on sale today	\$\$\$ payday!	
11	12	13	14	15	16	17
					National POW/MIA Recognition Day — Display POW/MIA flag	 Let's Dance! Boleros stamps on sale today
18	19	20	21	22	23	24
	 Silver Coffeespot stamp on sale today			Autumn begins	\$\$\$ payday!	 Greta Garbo stamp on sale today
25	26	27	28	29	30	
retail tip! Learn what philatelic gifts are in stock. Customers will appreciate your gift ideas.				 Jim Henson the man behind the Muppets stamps on sale today		

FOR INTERNAL USE ONLY. Muppet Characters © Muppets Holding Company, LLC, a subsidiary of The Walt Disney Company. The JIM HENSON image, trademark and signature are used with permission from Henson Family Properties LLC. Refer to the "Retail Employee Calendar" hanging in the Employee Zone of your Post Office™ for additional information. Visit <http://blue.usps.gov/marketing/retail> to access the Retail Intranet Site.

Supply Management

CORRECTION

New Postal Products Unlimited Catalog

This correction clarifies the article "New Postal Products Unlimited Catalog" in *Postal Bulletin* 22160 (8-4-05, page 127).

Postal Service™ employees cannot use their clothing allowance to purchase anything other than uniform items.

— *Labor Relations Systems,
Labor Relations, 9-1-05*

Further Realignment of the Contract Cleaning Purchasing Process

Janitorial services contracts in the central and western parts of the United States as of August 1 are revised as follows:

The Chicago Purchasing Service Center, located at 150 South Wacker Drive, Suite 200, Chicago, IL 60606-4100, will purchase janitorial services for the following seven states:

Iowa	Missouri
Illinois	Minnesota
Indiana	Wisconsin
Michigan	

The contract administrator is Maritoni (Toni) Alcasid, telephone: 312-424-2467, e-mail: *Maritoni.Alcasid@usps.gov*, fax: 312-424-3170.

The San Francisco Purchasing Service Center, located at 390 Main Street, Suite 602, San Francisco,

CA 94105-5016, will purchase janitorial services for the following 19 states:

Arkansas	Nevada
Arizona	North Dakota
California	Oklahoma
Colorado	Oregon
Idaho	South Dakota
Kansas	Texas
Louisiana	Utah
Montana	Washington
Nebraska	Wyoming
New Mexico	

The contract administrator is Richard Galvan, telephone: 415-536-6558, e-mail: *Richard.Galvan@usps.gov*, fax: 415-536-6516.

Local agreements and janitorial services contract requirements for the remainder of the United States will continue to be handled in accordance with the information published in *Postal Bulletin* 22154 (5-12-05, page 93).

— *SCM Strategies,
Supply Management, 9-1-05*

Trip Manager Online Booking Tool Upgraded

The online travel booking tool, Trip Manager, has recently been upgraded. While the functionality of the product is unchanged, the appearance of the screens is substantially different. If you need assistance in navigating the screens, contact the Omega online help desk at 888-301-8467.

Each person who books travel using a government travel card is required to have a profile in Trip Manager. If you have not yet completed your profile, you should do so immediately. If you have forgotten your Trip Manager login information or password, contact the Omega online help desk or send an e-mail to *Uspshelpdesk@owt.net*.

— *SCM Strategies,
Supply Management, 9-1-05*

*REMINDER***BCOP Federal Is Your Source for Medical-Grade Nitrile Gloves**

Medical-grade, powder-free nitrile gloves may be purchased from the Boise Cascade Office Products (BCOP) Federal eBuy catalog in four sizes — small, medium, large, and x-large. Each size is packaged in a box of 100 pairs, and the price is \$4.80 for each box delivered.

- BCOP Federal Item Number W3N421 — Small.
- BCOP Federal Item Number W3N441 — Medium.

- BCOP Federal Item Number W3N461 — Large.
- BCOP Federal Item Number W3N481 — X-Large.

These medical-grade nitrile gloves have been approved by the Postal Service™ medical director and Safety Performance Management for use by employees in direct contact with the mail.

*— SCM Strategies,
Supply Management, 9-1-05*



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

Star Struck



5 Star
Customer
Service
Program
Shines in
October