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# Publicity Kit: Adopt a Shelter Pet Commemorative Stamps



#### Overview

The Animal Rescue: Adopt a Shelter Pet sheet of commemorative stamps feature photographs of 10 sheltered pets — five cats and five dogs.

This sheet of stamps is part of the Postal Service's longterm commitment to raising awareness of important social issues. The Animal Rescue: Adopt a Shelter Pet commemorative stamps raise awareness of the importance of adopting companion animals from shelters to help prevent the senseless euthanizing of millions of animals every year.

The promotion is called "Stamps to the Rescue."

**Unveiling:** The Animal Rescue: Adopt a Shelter Pet stamps were unveiled on March 17, 2010, on the Ellen DeGeneres Show by Postmaster General Jack Potter and Ellen DeGeneres.

**Promotion:** The Postal Service<sup>™</sup> launched its "Stamps to the Rescue" promotion in conjunction with the unveiling of the stamps.

**First Day of Issuance:** On April 30, Postmaster General Jack Potter and Ellen DeGeneres will dedicate the *Animal Rescue: Adopt a Shelter Pet* stamps at a 2 P.M. (PT) ceremony at the Academy of Television Arts & Sciences in Hollywood, California.

#### About the Stamps

- The commemorative stamps are called *Animal Rescue: Adopt a Shelter Pet*, and the green selvage includes the language "Featuring animals adopted from shelters".
- This is the 2010 social awareness stamp subject.
- The 44-cent stamps will be sold in panes of 20 for \$8.80.
- Three hundred million stamps will be printed 15 million sheets.
- A print run for commemorative stamps averages 65 million total stamps 4.5 times as many Adopt a
   Shelter Pet stamps have been printed than the average commemorative stamp.
- If the Postal Service sells 7.5 million sheets by the end of May, the stamps will be reprinted.
- A second printing, if necessary, will be 120 million stamps, or 6 million sheets.
- The goal is to have this sheet of commemorative stamps be the most pre-ordered stamp in history possibly requiring a reprint before they are even available for sale.
- These stamps continue a 50+ year tradition of the Postal Service bringing attention and awareness to serious social issues of the day...one letter at a time.

- The stamps feature photographs of five cats and five dogs adopted from the same shelter: the Animal Rescue Society shelter located in New Milford, Connecticut.
- Sally Andersen-Bruce took the photographs on Memorial Day weekend in 2006.
- Derry Noyes is the designer and art director for the stamps.



## About the "Stamps to the Rescue" Promotion

The 8-week "Stamps to the Rescue" promotion kicked off with the unveiling of the *Animal Rescue: Adopt a Shelter Pet* commemorative stamps on *The Ellen DeGeneres Show* March 17.

The Postal Service is working with Ellen DeGeneres and Halo: Purely for Pets — a pet food company that DeGeneres co-owns — on the national promotion of the *Animal Rescue: Adopt a Shelter Pet* commemorative stamps.

The Postal Service is excited to work with Ellen DeGeneres and Halo to increase public awareness of the stamps, to increase social awareness of the subject, and to introduce the Postal Service to a new audience. DeGeneres has a large, loyal following, and she is passionate about pet adoption. She has often addressed the subject on her show and in other public forums, including in social media.

Together we can encourage pet adoption and help to bring an end to the tragedy of adoptable, unwanted, homeless, and abandoned pets being euthanized each year.

The goal is to increase public awareness of the problem and to promote humane and responsible pet care.

- Halo will be donating 1 million meals to animal shelters across the country.
- Promotional posters and counter cards went up in all Postal Service retail lobbies nationwide and will remain there until May 14.
- The www.stampstotherescue.com microsite launched.
- Pre-ordering for the stamps began.
- The social media campaign began.
- An internal screensaver about the campaign will run from March 29 to April 11.
- The first day of issuance will be Friday, April 30, in Hollywood, California.
- A national cancellation, featuring the face of a dog and a cat, www.stampstotherescue.com, and Animal Rescue: Adopt a Shelter Pet, will run on mail processing equipment from April 30 through May 14.
- Local events will be held across the country.

#### What is "Stamps to the Rescue"?

"Stamps to the Rescue" is the name of the promotion the Postal Service created to support its 2010 social awareness stamps, *Animal Rescue: Adopt a Shelter Pet —* it's the language on the collateral material in retail and it's the URL for the special website that was launched when the stamps were unveiled on March 17.

### How did Ellen DeGeneres and Halo get involved?

When the Postal Service issues a social awareness stamp, the goal is to generate awareness about the subject as much as possible. This year, the subject is *Animal Rescue: Adopt a Shelter Pet*, and the Postal Service wanted to work with individuals and organizations passionate about the subject that could assist in generating and increasing awareness nationwide. The Postal Service reached out to Halo, who, in turn, reached out to DeGeneres.

# How is the Postal Service getting the message out about adopting shelter pets?

- The Postal Service is printing 300 million *Animal Rescue: Adopt a Shelter Pet* stamps 15 million sheets that will be sold nationwide.
- There will be posters and counter cards in every one of the nearly 33,000 postal-owned or, -leased retail locations across the country promoting the stamps and the relationship with DeGeneres and Halo.
- Information will be posted on the Postal Service's website, usps.com® and a microsite specially created for this promotion: www.stampstotherescue.com. This microsite has information about the stamps, the animals on the stamps, and the importance of animal adoption. Customers can pre-order stamps and collectible products on these websites.

#### Who are the pets depicted in the stamps?

The stars of this promotion are 10 shelter pets, all successfully adopted by loving families through the Animal Welfare Society of New Milford, Connecticut. Each cat and dog has a unique story, which is posted on www.stampstotherescue.com.

# Where can people go for more information about the promotion?

www.stampstotherescue.com

#### **Microsite**

www.stampstotherescue.com

This Postal Service microsite was launched in conjunction with the unveiling of the stamps and features information about the stamps, pet adoption, and the importance of spaying/neutering pets, as well as links to related sites, such as American Humane Association, Humane Society of the United States, and <a href="https://www.petfinder.com">www.petfinder.com</a>.

The site also features a "thermometer" on the left-hand side that will initially show cans of Halo pet food increasing as sheets of stamps are pre-ordered. Once the million-meal mark has been reached, the thermometer will continue to display how many sheets have been pre-ordered, then sold after April 30.



#### Retail Material

This promotional campaign features posters and counter cards in postal retail lobbies nationwide.

#### Poster - Up March 17 and Down May 14











#### Counter Card - Up March 17 and Down May 14











#### National Cancellation

In conjunction with the first day of issuance ceremony, this image will be used to cancel stamps on all automation equipment from April 30 through May 14.



#### Community/Grassroots Promotions — Local Events and Publicity Ideas to Interest the Media

There are many ways to generate local media interest in the *Animal Rescue: Adopt a Shelter Pet* commemorative stamps.

The Postal Service will be working with the following organizations for the community relations portion of this campaign that will kick off on Saturday, May 1:

- American Humane Association.
- American Veterinary Medical Association.
- Humane Society of the United States.
- PetCo stores.
- Petfinder.com.
- PetSmart stores.

#### Stage a Kick-off Event

- Partner with a local shelter and host an "open house." The Postal Service unveils the stamps, and the shelter has the opportunity to showcase not only pets, but its operation as well. Give tours. Provide snacks for humans and animals (a local pet supply retailer might be interested in donating something). Have animal control officers talk about their jobs. Hand out educational material to visitors include what to expect when you adopt a cat or dog, tips for solving some common behavior problems, etc. Invite the local radio and TV stations to broadcast live.
- Get Postal Service representatives and retail clerks to attend existing events. As an example, PetCo and PetSmart locations around the country regularly host adoption fairs on site, and the stamps could be unveiled and sold there.
- Host an Information Fair. Unveil the Animal Rescue:
   Adopt a Shelter Pet stamps in the parking lot of a
   Post Office, station, or branch. Invite animal control

- officers, local veterinarians, and/or other animal services representatives to speak. Ask shelters to bring dogs and cats to encourage adoption. These types of events allow potential adopters to interact with the animals and sign up to adopt them on location.
- Conduct a pet food drive. When sending out information about the event, include language encouraging participants and customers to bring cat and/or dog food to donate to the local shelter.

#### Other Event Ideas

- Hold a poster or essay contest with a theme of "the role of an animal shelter" or "responsible pet ownership" or even "the importance of spaying or neutering" — at a local elementary school a week before the above-mentioned open house. Then display all posters and essays. A committee of postal employees could choose the winners.
- Sponsor an essay-writing contest with the local schools (perhaps limit it to one grade such as sixth grade) on the subject of the importance of adopting shelter pets. Have the postmaster, a local veterinarian, the director of the local animal shelter, and a teacher judge the contest. Award a framed sheet of stamps or a blowup of the stamps to the winner.
- Sponsor an essay-writing and picture-drawing contest with local grade schools on "What My Pet Means to Me." Hang some of the best essays and cutest drawings in local veterinarians' offices and local animal shelters.
- Hold a pet and owner look-alike contest.
- Hold a celebrity pet look-alike contest.
- Hold a pet costume contest.
- Have a dog wash.
- Coordinate groups of children children of postal employees, Boy Scout and Girl Scout troops, 4-H Clubs, etc. — to write letters to shelter animals to be published in the local paper to promote adoption.
- Sponsor a pet show with local 4-H Clubs, Boy and Girl Scouts, Boys and Girls Clubs, etc., with a special category and special prize for adopted shelter pets.

Implement any of these ideas, combine them, or create others. Contact your local Corporate Communications and Government Relations representatives for assistance. Find contact information on the last page of this kit.

#### About Social Awareness Stamps

The U.S. Postal Service<sup>®</sup> began issuing social awareness stamps in the 1950s. They've been issued on a regular basis since 1970 and have included a wide variety of social awareness subjects such as the following:

#### 1980s

Education/Learning Never Ends (1980)	Preservation of Wildlife Issue (1981)	Public Education (1985)
Organized Labor (1980)	Voluntarism (1983)	Help End Hunger (1985)
Coral Reefs Issue (1980)	Physical Fitness (1983)	Winter Special Olympics (1985)
Alcoholism/You Can Beat It! (1981)	Crime Prevention (1984)	Public Hospitals (1986)
American Red Cross (1981)	Soil and Water Conservation (1984)	Girl Scouts (1987)
International Year of the Disabled (1981)	International Youth Year Issue (1985)	

#### 1990s

Helping Children Learn (1997)
Women in Military Service (1997)
Breast Cancer Research semipostal (1998)
Organ & Tissue Donation (1998)
Hospice Care (1999)
Prostate Cancer Awareness (1999)

#### 2000-Present

Adoption (2000)	Child Health (2005)
Diabetes Awareness (2001)	Amber Alert (2006)
Mentoring a Child (2002)	Pollination (2006)
Spay and Neuter (2002)	Jury Duty (2007)
Sickle Cell Awareness (2004)	Alzheimer's Awareness (2008)

#### Past stamps that have included cats and/or dogs

- Spay and Neuter (2002).
- Bright Eyes (1998).
- American Cats (1988).
- American Dogs (1984).
- Puppy and Kitten (1982).
- Seeing For Me (1979).

#### Stamp Artwork

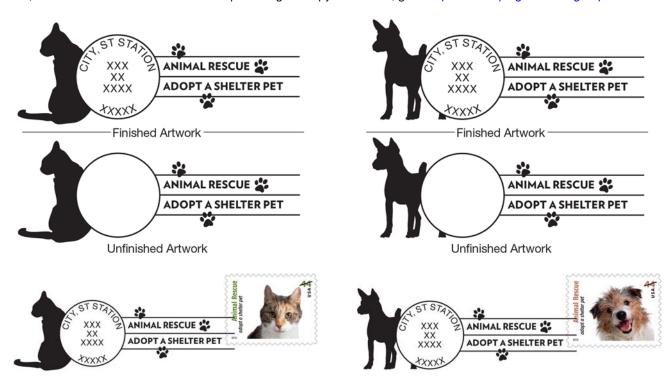
To obtain stamp enlargements, contact:

Victor Pulupa Dodge Color 4827 Rugby Ave., Ste. 100 Bethesda, MD 20814-3028 Telephone: 240-247-1815

#### Animal Rescue: Adopt a Shelter Pet Station — Pictorial Cancellation Art

To finalize the Animal Rescue: Adopt a Shelter Pet station pictorial cancellation art, insert the date and the city, state, and ZIP™ Code of the physical location of your event where indicated.

The Postal Service must make all special postmarks known to collectors through advance publicity in the Postal Bulletin. Therefore, all special dedication cancellations must be reported to Stamp Services 2 weeks before the events using PS Form 413, Pictorial Postmark Announcement/Report. To get a copy of the form, go to http://blue.usps.gov/formmgmt/pt.htm.





#### **Digital Color Postmarks**



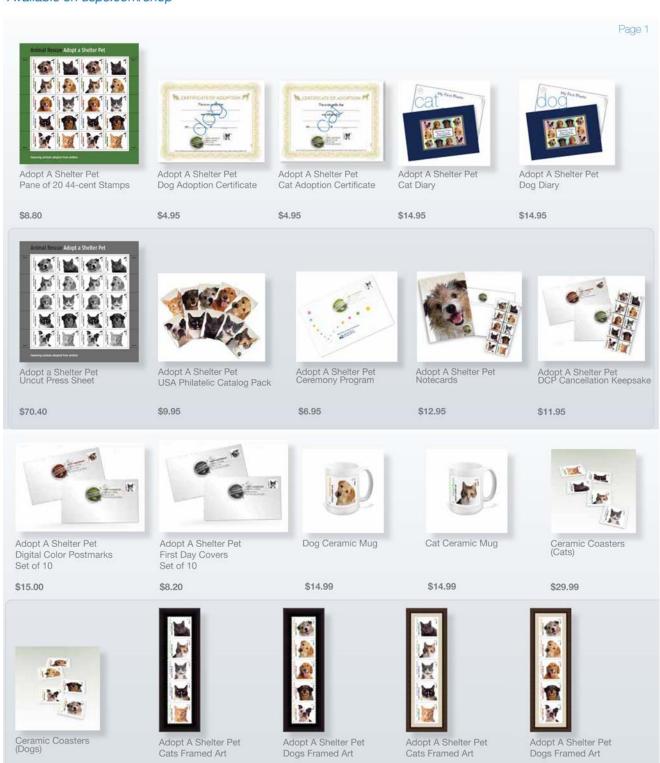






#### Philatelic and Retail Products

# Animal Rescue: Adopt A Shelter Pet Products Available on usps.com/shop



# Animal Rescue: Adopt A Shelter Pet Products Available on usps.com/shop



#### Animal Rescue: Adopt a Shelter Pet Certificate for Special Events

To support local offices conducting special events commemorating the issuance of the *Animal Rescue: Adopt a Shelter Pet* stamps, a downloadable "adoption" certificate has been created.

Postmasters are encouraged to download the certificate, print it on paper of appropriate stock (24 lb. or more), and make it available at no charge to customers who purchase the *Animal Rescue: Adopt a Shelter Pet* stamps at the event. The intent is to enable customers to affix their *Animal Rescue: Adopt a Shelter Pet* stamp(s) to the certificate and have the certificate postmarked at the local event. After customers have added their personal pet information, they will have created their own unique *Animal Rescue: Adopt a Shelter Pet* collectible keepsake.

To download the certificate, click here.

#### **Licensed Products**

Licensed merchandise featuring *Animal Rescue: Adopt a Shelter Pet* stamp images is available at www.stampstotherescue.com.

### Animal Rescue: Adopt a Shelter Pet Commemorative Stamps — Meet the Pets

Image	Name	Breed Or Color	Story
	Teddy	Wire-haired Jack Russell Terrier	The owners of Teddy's mother were surprised when she had the litter. They couldn't own another pet, so they gave Teddy and his litter mates away.
a de la companya de l	Bianca	Calico	Bianca was adopted through a senior-to-senior program, which allows cats older than 6 years to be adopted by a senior citizen at no cost. (Bianca has since passed away, but was loved in her final years.)
	Buddy	Golden Retriever	Buddy is a purebred Golden Retriever who was purchased from a pet store. He had bad hips, and the family that purchased him couldn't care for him. He was given to the shelter.
40	Frankie	Black, white, and tan with triangle on nose	Frankie was brought to the shelter with his mother and two litter mates. They were all very sick, and Frankie was the only one who survived.
	Jake	Boston Terrier	Jake was born in a puppy mill in Missouri. He was trucked to Connecticut and sold to a pet store. A family bought him, and after only 2 weeks decided it was too much work and gave him to the shelter.
S (C)	Willow	Maltese (Gray)	Willow was left in a box by the door of the shelter when she was small kitten. The animal control officer there adopted her.
	Trevor	Labrador Retriever	Trevor and his litter mates were found abandoned at 8–10 weeks of age at a new home construction site. They were rescued by the Labrador Retriever Rescue of Connecticut, Inc.
	Peaches	Gray, white, tan patch, and pink nose	Peaches was born under a porch. She and her litter mates were trapped, taken to the shelter, spayed and neutered, and put up for adoption when they were old enough.
	Bindi Su	Australian Shepherd	Bindi Su was born at an Australian Sheperd Rescue program after her mother was handed over after her owner didn't want to deal with another litter of puppies.
	Lucas	Orange Tabby	Lucas wandered into the yard of a shelter volunteer, who brought him to the shelter where he was neutered and made available for adoption.

(Yes, they were all adopted!)

## 2010 Companion Dog- and Cat-related Observances

The list below includes related national observances that could provide additional opportunities.

#### MAY

#### Be Kind to Animals Week, May 2-8

Sponsor: American Humane Association

800-227-4645

www.americanhumane.org

#### National Pet Week, May 3-9

Sponsors: American Veterinary Medical Association Auxiliary, American Animal Hospital Association, North American Veterinary Technicians Association, and American Veterinary Medical Association 800-248-2862

www.petweek.org

#### National Dog Bite Prevention Week, May 16-22

Sponsor: American Veterinary Medical Association

Telephone: 847-925-8070

www.avma.org

**Note:** Refer to the Dog Bite Awareness publicity kit that will be published in *Postal Bulletin* 22284 (5-6-10)

#### JUNE

#### Adopt-a-Cat Month, June

Sponsor: American Humane Association 800-227-4645

www.americanhumane.org

#### Adopt a Shelter Cat Month, June

Sponsor: American Society for the Prevention of Cruelty to Animals

212-876-7700

www.aspca.org

#### **JULY**

#### Broadway Barks, July (second week)

Sponsor: Mary Tyler Moore and Bernadette Peters

www.broadwaybarks.org

#### **AUGUST**

#### International Homeless Animals Day, August 21

Sponsor: International Society for Animal Rights

800-543-4727 www.isaronline.org

#### **OCTOBER**

#### Adopt-a-Dog Month, October

Sponsor: American Humane Association

800-227-4645

www.americanhumane.org

#### Adopt a Shelter Dog Month, October

Sponsor: American Society for the Prevention of Cruelty

to Animals

Telephone: 212-876-7700

www.aspca.org

#### National Feral Cat Day, October 16

Sponsor: Alley Cat Allies Telephone: 240-482-1980 www.alleycat.org /NFCD

#### **NOVEMBER**

#### Adopt a Senior Pet Month, November

Sponsor: American Society for the Prevention of Cruelty

to Animals

Telephone: 212-876-7700

www.aspca.org

#### National Animal Shelter Appreciation Week, Nov. 7-13

Sponsor: Humane Society of the United States

Telephone: 202-452-1100

www.hsus.org

#### Puppy Mill Action Week, November 29-December 5

Sponsor: Humane Society of the United States

Telephone: 202-452-1100

www.hsus.org

#### Pet Adoption Facts

(Source: Humane Society of the United States)

#### **Best Place to Find a New Best Friend**

Animal shelters are the best source when looking for a pet. Not only do they have a great selection of adult animals for adoption, but they also have kittens and puppies, even purebred animals. In fact, on average, purebreds account for about 25 percent to 30 percent of a shelter's dog population.

#### **Not Just Castoff Animals**

While providing safe haven for animals remains a primary mission, shelters are adding programs designed to help caregivers solve problems, thus keeping animals from losing their homes in the first place. Most animals are given up because of a lack of understanding as to the commitment necessary to care for them before they are acquired. Many shelters now offer "puppy parenting" classes to help families understand the realities of companion animal care. They also offer training classes, behavioral counseling, information on pet-friendly rental properties, and even factual information on dealing with allergies.

#### If You Cannot Adopt — Volunteer

The local shelter could really use your help. Don't think your shelter needs you? Wrong. Some shelters have highly organized volunteer programs complete with time cards and performance reviews, while others have a loosely knit group of individuals who show up to help whenever they can. Either way, they can use your help. From the standard dog walking and cat entertaining to making the shelter an inviting place to visit by planting flowers outside or painting a room, there's definitely something you can do to help. Ask your vet to post pictures of shelter animals in his or her office, post signs for shelter events in your office cafeteria,

hold a dog and cat toy drive at work. It all helps, and to make sure you're giving the shelter what it needs most — ask first!

#### U.S. Pet Ownership Statistics

(Source: American Pet Products Manufacturers Association 2009–2010 National Pet Owners Survey.)

#### Dogs

- There are approximately 77.5 million owned dogs in the United States.
- Thirty-nine percent of U.S. households own at least one dog.
- Most owners (67 percent) own one dog.
- Twenty-four percent of owners own two dogs.
- Nine percent of owners own three or more dogs.
- The proportion of male to female dogs is even.
- Nineteen percent of owned dogs were adopted from an animal shelter.
- On average, dog owners spend \$225 on veterinary visits (vaccine, well visits) annually.
- Seventy-five percent of owned dogs are spayed or neutered.

#### Cats

- There are approximately 93.6 million owned cats in the United States.
- Thirty-three percent of U.S. households (or 38.2 million) own at least one cat.
- Fifty-six percent of owners own more than one cat.
- More female cats are owned than male cats (70 percent vs. 65 percent respectively).
- Twenty-two percent of owned cats were adopted from an animal shelter.
- Cat owners spent an average of \$203 on routine veterinary visits.
- Eighty-seven percent of owned cats are spayed or neutered.

#### Pet Overpopulation Statistics

(Source: Humane Society of the United States)

- Estimated number of cats and dogs entering shelters each year: 6–8 million.
- Estimated number of cats and dogs euthanized by shelters each year: 3–4 million.
- Estimated number of cats and dogs adopted from shelters each year: 3–4 million.

- Estimated number of cats and dogs reclaimed by owners from shelters each year: 30 percent of dogs and 2–5 percent of cats entering shelters.
- Estimated number of animal shelters in the United States: 3,500.
- Estimated percent of dogs in shelters that are purebred: 25 percent.

#### Resources

#### **American Humane Association**

americanhumane.org

#### **American Veterinary Medical Association**

avma.org

#### **Humane Society of the United States**

hsus.org

#### U.S. Veterinary Medical Schools and Colleges

 $www.aavmc.org/students\_admissions/vet\_schools.htm$ 

These medical schools and colleges might be interested in participating in events planned in the respective locations. Contact information can be found at the link above.

Name	City	State
Auburn	Auburn	GA
Colorado State University	Fort Collins	CO
Cornell University	Ithaca	NY
Iowa State University	Ames	IA
Kansas State University	Manhattan	KS
Louisiana State University	Baton Rouge	LA
Michigan State University	Lansing	MI
Mississippi State University	Mississippi State	MS
North Carolina State University	Raleigh	NC
Ohio State University	Columbus	OH
Oklahoma State University	Stillwater	OK
Oregon State University	Corvallis	OR
Purdue University	West Lafayette	IN
Texas A&M	College Station	TX
Tufts University	North Grafton	MA
Tuskegee University	Tuskegee	AL
University of California, Davis	Davis	CA
University of Florida	Gainesville	FL
University of Georgia	Athens	GA
University of Illinois, Urbana	Urbana	IL
University of Minnesota	Minneapolis	MN
University of Missouri	Columbia	MO
University of Pennsylvania	Philadelphia	PA
University of Tennessee	Knoxville	TN
University of Wisconsin	Madison	WI
VA-MD Regional College	Blacksburg	VA
Washington State University	Pullman	WA
Western University of Health	Pomona	CA

#### Adoption and Pet Care

(Source: American Humane Association)

As soon as you enter an animal shelter, the temptation to adopt will be great. That's why it's so important to consider whether bringing an animal into your life is right for you before any adorable faces find their way into your heart

Far too many animals in this country are initially loved and then neglected or abandoned over time because owners decide — too late — that caring for pets is more responsibility than they actually want.

The truth is that adopting a companion animal is a big step — one that will affect your lifestyle for many years. Have you thought about how a pet will be completely dependent on you for his or her entire life? What will happen if you decide to move? And have you considered whether your lifestyle and personality would make you a better dog owner or cat owner?

With good care, most dogs can live 12 to 15 years and most cats can live 15 to 20 years, so it is critical that you consider what is likely to be happening in your own life over the next 15 to 20 years before you adopt a pet.

#### **Screening Animals for Adoption**

While you are deciding on your family's pet criteria, shelters are screening animals for certain qualities, too. In addition to a health exam, many shelters perform a basic temperament screening to find animals that are friendly and sociable, both with people and other animals. Many larger shelters can also test dogs for arousal, possessiveness, aggression, separation anxiety, and tolerance.

#### **Being Screened Yourself**

When you finally find the perfect pet, be prepared to be screened yourself. Adoption counselors at the shelter will want to determine your commitment and ability to care for an animal. Be prepared to answer questions about your home and lifestyle, as well as your expectations and concerns about pet guardianship. Here's where all your preparation will really pay off — adoption counselors are always impressed with people who have thought about what they want in a pet before being asked.

#### **Homeward Bound**

Introducing a new pet to your home can be stressful for both you and your companion animal. This is especially true if there are children or other animals in the home. Being prepared ahead of time, however, will go a long way toward making the homecoming experience an easy one for everyone

Make sure to have everything your pet will need — ID tag, food, bowls, leash, collar, dog den, toys — before you bring him or her home. In addition to preventing you from

having to leave an already confused animal home alone the first day, the presence of these items will help assure your new pet that everything is going to be all right.

Also, be sure to have your new companion animal examined either by the shelter veterinarian before you leave or by your own veterinarian as soon as possible. You'll want to make sure you're off to a healthy start!

#### Questions to Ask Before Adopting a Pet

(Source: American Society for the Prevention of Cruelty to Animals — ASPCA)

- 1. Why do you want to adopt a pet?
  - Are you looking for the loyal and steady companionship that an animal can offer? Are you hoping to fill the empty place left after a pet has passed? Maybe you want a companion for your child. Knowing why you're preparing to bring a pet home will help you to determine the species and breed that will fit your lifestyle.
- 2. Are you ready to make a long-term commitment? When adopting, you are making a commitment to care for an animal for the rest of his life — that could mean 10 to 15 years for dogs and up to 20 years for cats. As you go through lifestyle changes such as moves, the birth of children, and new jobs, your animal will remain a permanent part of your life. If circumstances change, will you still be able to care for your pet?
- 3. Do you know what kind of pet is right for you? Your personality and lifestyle, along with challenges such as space restrictions and amount of time spent at home, should be explored to determine what pet is right for your household. Research different breeds and ask shelter staffers what animals they recommend — they're experts at making perfect matches!
- 4. Can you afford to care for your pet's health and safety? Owning a dog or cat costs more than the initial adoption fee. Food, veterinary care, spaying or neutering, and proper identification — that means a collar with tags and a more permanent form of ID such as microchipping — can add up.
- 5. Will you be able to spend quality time together?

  Dogs thrive on several hours of exercise and companionship every day, and pooches constantly left.

panionship every day, and pooches constantly left alone can develop behavioral problems. Cats are healthiest and happiest indoors and love to be treated to energetic play sessions with their human families. If your work demands that you travel often, or if you're out of the house most days and evenings, this may not be the right time to adopt.

6. Are you prepared to deal with an animal's health challenges?

Fleas, allergies, and sudden medical issues are just a few of the health-related problems that potential pet owners may face. Can you care for your pet if he gets sick?

7. Are you willing to train your animal companion? Lack of training is one of the most common reasons that adopters return pets to shelters — are you willing to solve behavior problems? Basic training helps dogs and their owners communicate better, strengthening the relationship overall. And taking the time to

ening the relationship overall. And taking the time to understand why your cat does what she does, especially when it involves her litter box and scratching habits, will help you avoid potential problems.

8. Are you prepared to pet-proof your home?

Whether it's tightly sealing your garbage cans or paying attention to dangerous decorations during the holidays, you'll need to make your home safe before adopting. That includes keeping toxic foods, petunfriendly plants, and dangerous household items out of paw's reach.

- 9. Is your living space adequate for an animal companion? Be sure to choose an animal that will thrive in your home. If you're attracted to energetic large-breed dogs, but live in a small apartment, will your pooch have enough room? If you live on a noisy street, will it disturb your cat? Also consider that many landlords don't allow pets or place restrictions on having them. Be sure to check out your "house rules" before adopting.
- 10. Is your family ready for a pet?

If your kids are still toddlers, you might consider waiting a few years before adopting, as pet ownership ideally is a team effort. Children who are mature enough can happily share pet-care duties. You may also have another pet at home who's not yet — or may never be — ready to share his kingdom with another animal.

#### Where to Have Your Pet Spayed or Neutered

(Source: Humane Society of the United States)

Spaying and neutering are surgeries that are performed by a veterinarian. Some people have their pets spayed and neutered in a private veterinary practice, and there are also clinics that specifically provide spay/neuter services. Services provided at a private veterinary practice tend to cost more than those provided at a spay/neuter clinic. There are even spay/neuter clinics that provide services out of mobile

units. But no matter where you go, it is a procedure performed by a licensed veterinarian.

Making the decision to spay or neuter your pet is an important medical decision. Some people choose to consult with their vet to make the decision but obtain the procedure at a local, low-cost spay/neuter clinic.

Here are some ideas for locating low-cost surgery options:

Call your local animal shelter. They may operate a local clinic or know of a clinic that offers subsidized services. They may also offer vouchers to have your pet spayed or neutered at a lower cost by local, private veterinarians. You can find your shelter by searching online. You can also look in your phone book. Animal shelters are called by a variety of names, so check in the Yellow Pages under listings such as "animal shelter," "humane society," or "animal control."

Call your veterinarian. Your veterinarian may be able to work out special financing options for you. Remember that, even if you pay full price for the procedures, spaying or neutering is a one-time cost with a lifetime of benefits. Spaying or neutering your pet not only helps curb pet overpopulation, but also reduces your pet's risk of succumbing to many later health problems. It remains one of the best bargains in animal health care.

**Contact your local animal shelter.** They may run an ongoing spay/neuter clinic; know of a local, subsidized clinic; or offer vouchers for a discount at a local veterinary office.

Contact the HSUS state director. The Human Society's state directors are often familiar with organizations in their states, and they may be able to tell you of spay/neuter clinics or shelters in your area.

#### **Spay/Neuter Services**

The ASPCA Mobile Spay/Neuter/Vaccination Clinic offers free/reduced-cost vaccinations and spay/neuter surgery. 212-876-7700, ext. 4303.

You may wish to contact the following national organizations that provide assistance for low-cost spay/neuter services, certificates for participating veterinarians, and/or veterinary services:

#### Friends of Animals

Phone: 800 321-PETS (7387) www.friendsofanimals.org/

#### **National Headquarters**

777 Post Road, Suite 205 Darien, CT 06820

Phone: 203-656-1522 Fax: 203-656-0267

#### **New York Office**

1841 Broadway, Suite 350 New York, NY 10023 Phone: 212-247-8120

#### Washington, DC Office

Washington, DC 20009 Phone: 202-986-1693/1694

#### Spay USA

Phone: 800 248-SPAY (7729) www.spayusa.org/

Spay Alabama: 866-9SPAY-AL or www.spayalabama.org

Arizona: 866-952-SPAY or www.adlaz.org/spay/

 Spay California: 866-PET SPAY or www.spaycalifornia.org

 Spay Colorado: 866-654-SPAY or www.spaycolorado.org

Spay Florida: 888-SPAYFLA or www.spayflorida.org

Indiana Spay/Neuter Alliance: 866-957-SPAY

■ Iowa: 888-9SPAY-IA

Spay Massachusetts: 888-495-SPAY or www.spaymass.org

 Spay Michigan: 888-5SPAY-HELP or www.allaboutanimalsrescue.org/spaymichigan.html

Mississippi Spay and Neuter: 866-901-SPAY or www.msspan.org

■ New York City: Queens/Bronx/Brooklyn/Staten Island/Manhattan — 718-833-7988

■ Spay North Carolina: 888-623-4936

Spay Ohio: 877-644-6446 or www.spayohio.org

Spay Texas: www.spaytexas.orgSpay Virginia: 877-9VA-SPAY or

www.spayva.org/

■ Spay Washington: 877-4-SPAY-WA

 Spay Wisconsin: 877-510-PETS or www.animalfriendlywi.org/spaywi/

#### Hearts United for Animals

Phone: 402-274-3679 www.hua.org/

Headquartered in Auburn, Nebraska, the Hearts United for Animals (HUA) clinic offers spay and neuter services in four states: Nebraska, Iowa, Missouri, and Kansas.

View the Humane Society's state-by-state list of organizations that may provide reduced spay/neuter operations in local communities at <a href="http://www.humanesociety.org/animals/resources/tips/trouble\_affording\_pet.html">http://www.humanesociety.org/animals/resources/tips/trouble\_affording\_pet.html</a>.

#### National Dog Bite Prevention Week

Nearly 2,900 letter carriers were attacked by dogs last year, but that pales in comparison to the 4.5 million Americans who were needlessly victimized by dog attacks — the majority of which are children. To raise awareness of this nationwide issue, each year the Postal Service participates in National Dog Bite Prevention Week — May 16–22. This public safety campaign builds awareness to promote responsible pet ownership and reduce dog attacks.

#### How to Avoid Being Bitten by a Dog

- Don't run past a dog. The dog's natural instinct is to chase and catch prey.
- If a dog threatens you, don't scream. Avoid eye contact. Try to remain motionless until the dog leaves, then back away slowly until the dog is out of sight.
- Don't approach a strange dog, especially one that's tethered or confined.
- While letter carriers are discouraged from petting animals, people who choose to pet dogs should always let a dog see and sniff them before petting the animal.
- If you believe a dog is about to attack you, try to place something between yourself and the dog, such as a backpack or a bicycle.

#### How to Be a Responsible Dog Owner

- Spay or neuter your dog. Neutered dogs are less likely to bite.
- Obedience training can teach dogs proper behavior and help owners control their dogs.
- When a carrier comes to your home, keep your dog inside, away from the door in another room.
- Don't let your child take mail from the carrier in the presence of your dog. Your dog's instinct is to protect the family.
- Dogs that receive little attention or handling, or are left tied up for long periods of time, frequently turn into biters.



POSTAL NEWS

Date

Contact: Phone Number: first.last@usps.gov

usps.com/news

### Media Advisory

# Stamps to the Rescue! Postal Service Unveils New Social Awareness Stamps

**WHAT:** The U.S. Postal Service<sup>®</sup> will unveil the 2010 social awareness stamp subject — *Animal Rescue*:

Adopt a Shelter Pet

WHO: [Name, District Manager

Name, Postmaster, City]

WHEN: [Date and Time]

WHERE: [Location address]

**BACKGROUND:** This sheet of stamps is part of the Postal Service's long-term commitment to raising awareness of

important social issues...one letter at a time. The *Animal Rescue: Adopt a Shelter Pet* commemorative stamps raise awareness of the importance of adopting companion animals from shelters to

help prevent the senseless euthanizing of millions of animals every year.

######

A self-supporting government enterprise, the U.S. Postal Service<sup>®</sup> is the only delivery service that reaches every address in the nation, 150 million residences, businesses and Post Office™ boxes. The Postal Service™ receives no direct support from taxpayers. With 36,000 retail locations and the most frequently visited website in the federal government, the Postal Service relies on the sale of postage, products and services to pay for operating expenses. Named the Most Trusted Government Agency 5 consecutive years and the sixth Most Trusted Business in the nation by the Ponemon Institute, the Postal Service has annual revenue of more than \$68 billion and delivers nearly half the world's mail. If it were a private sector company, the U.S. Postal Service would rank 28th in the 2009 Fortune 500.



#### POSTAL NEWS

**FOR IMMEDIATE RELEASE** (Date)

Contact: (Name) xxx.xxx.xxxx first.last@usps.gov usps.com/news

### Press Release — When the Stamp Has Been Dedicated

## Stamps to the Rescue! New Stamps Encourage Pet Adoption...One Letter at a Time

(CITY) — A 50-year tradition continued today with the dedication of the U.S. Postal Service's latest social awareness stamp: *Animal Rescue: Adopt a Shelter Pet*. The sheet of stamps features photographs of five cats and five dogs from an animal shelter in Connecticut.

"With the issuance of these stamps, the Postal Service™ is continuing its long, proud history of raising awareness of important social issues ...one letter at a time," said **[Name and Title]**. Our goal is to increase public awareness of the problem and to promote humane and responsible pet care"

The Animal Rescue: Adopt a Shelter Pet stamps were unveiled on The Ellen DeGeneres Show on March 17. The Postal Service has been working with DeGeneres and Halo: Purely for Pets, a company she co-owns, to promote the stamps and to bring greater attention to the cause. Stamps to the Rescue is the name of the promotional campaign the Postal Service created to provide additional information about the stamps and information on the importance of pet adoption.

Every year, 6 to 8 million cats and dogs enter animal shelters, and of that number, nearly half are euthanized. Although the problem seems overwhelming, the key to the solution is adopting a shelter pet when seeking a new companion animal and ensuring that the animal is spayed or neutered.

Cats and dogs have been featured on a few other U.S. postage stamps. A 13-cent stamp of a kitten and puppy playing in the snow was issued in 1982 for use on Christmas season postcards. In 1998, images of a cat and a dog were included in the *Bright Eyes* set of five pets.

The animals featured on the *Animal Rescue: Adopt a Shelter Pet* commemorative stamps are photographs of cats and dogs from a shelter in New Milford, Connecticut, taken by veteran stamp photographer Sally Andersen-Bruce. Derry Noyes was the designer and art director.

#### How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office<sup>TM</sup>, at The Postal Store<sup>®</sup> at *www.usps.com/shop* or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes to themselves or others and place them in a larger envelope addressed to:

Animal Rescue: Adopt a Shelter Pet Stamps c/o Postmaster 7035 Laurel Canyon Blvd. Hollywood, CA 91605-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the U.S. Mail. There is no charge for the postmark. All orders must be postmarked by June 30, 2010.

#### **How to Order First-Day Covers**

Stamp Fulfillment Services also offers first day covers for new stamp issuances and Postal Service stationery items post-marked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly USA Philatelic Catalog.

Customers may request a free catalog by calling 800-STAMP-24 or by writing to:

Information Fulfillment Dept. 6270 U.S. Postal Service PO Box 219014 Kansas City, MO 64121-9014

#### Philatelic Products

There are 10 philatelic products available for this stamp issuance:

<b>576094</b>	Adopt a Shelter Pet Note Cards	\$12.95
<b>576077</b>	All About Your Best Friend Book (Dog)	\$14.95
<b>576078</b>	All About Your Best Friend Book (Cat)	\$14.95
<b>576068</b>	Digital Color Postmark First Day Covers, Set of 10	\$15.00
<b>576071</b>	Pet Adoption Certificate w/stamp & cancellation (Dog)	\$ 4.95
<b>576072</b>	Pet Adoption Certificate w/stamp & cancellation (Cat)	\$ 4.95
<b>576099</b>	Adopt a Shelter Pet Cancellation Keepsakes (1-cat, 1-dog)	\$11.95
<b>576063</b>	First Day Covers, Set of 10	\$ 8.20
<b>576091</b>	Ceremony Program	\$ 6.95
<b>576084</b>	Uncut Press Sheet	\$70.40

######

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#### **Corporate Communications Contacts**

If you need assistance with promoting these stamps, contact the individuals below:

Deborah Yackley	Don Smeraldi
Manager, Field Communications	Manager, Field Communications
Capital Metro Area	Pacific Area
301-548-1465	858-674-3149
deborah.a.yackley@usps.gov	don.a.smeraldi@usps.gov
deborari.a.yackiey@usps.gov	don.a.smeraidi@usps.gov
Paul Smith	Debbie Fetterly
Manager, Field Communications	Acting Manager, Field
Eastern Area	Communications
215-931-5054	Southeast Area
paul.f.smith@usps.gov	954-436-4451
, , ,	debbie.j.fetterly@usps.gov
Maureen Marion	Earl C. Artis, Jr.
Acting Manager, Field Communications	Manager, Field Communications
Northeast Area	Southwest Area
315-452-3582	214-819-8704
maureen.p.marion@usps.gov	earl.c.artis@usps.gov
Jim Mruk	Teresa Rudkin
Manager, Field Communications	Manager, Field Communications
Great Lakes Area	Western Area
630-539-6565	303-313-5130
james.a.mruk@usps.gov	teresa.rudkin@usps.gov

#### **Government Relations Contacts**

If you need assistance with your elected state officials, contact the appropriate individuals below. Use 202-268- before each extension.

State	Contact	Ext
Alabama	Jim Cari	3740
Alaska	Mary Ann Simpson	3741
American Samoa	Mary Ann Simpson	3741
Arizona	Cathy Pagano	3427
Arkansas	Cathy Pagano	3427
California	Mary Ann Simpson	3741
Colorado	Cathy Pagano	3427
Connecticut	Ken Currier	3616
Delaware	Ken Currier	3616
District of Columbia	Jim Cari	3740
Florida	Jim Cari	3740
Georgia	Mary Ann Simpson	3741
Guam	Mary Ann Simpson	3741
Hawaii	Mary Ann Simpson	3741
Idaho	Mary Ann Simpson	3741
Illinois	Sheila Meyers	2353
Indiana	Sheila Meyers	2353
lowa	Sheila Meyers	2353
Kansas	Cathy Pagano	3427
Kentucky	Jim Cari	3740
Louisiana	Cathy Pagano	3427
Maine	Ken Currier	3616
Maryland	Jim Cari	3740
Massachusetts	Ken Currier	3616
Michigan	Sheila Meyers	2353
Minnesota	Sheila Meyers	2353
Mississippi	Jim Cari	3740
Missouri	Sheila Meyers	2353

State	Contact	Ext
Montana	Mary Ann Simpson	3741
Nebraska	Cathy Pagano	3427
Nevada	Mary Ann Simpson	3741
New Hampshire	Ken Currier	3616
New Jersey	Ken Currier	3616
New Mexico	Cathy Pagano	3427
New York	Ken Currier	3616
North Carolina	Mary Ann Simpson	3741
North Dakota	Sheila Meyers	2353
Northern Marianas	Mary Ann Simpson	3741
Ohio	Jim Cari	3740
Oklahoma	Cathy Pagano	3427
Oregon	Mary Ann Simpson	3741
Pennsylvania	Jim Cari	3740
Puerto Rico	Ken Currier	3616
Rhode Island	Ken Currier	3616
South Carolina	Mary Ann Simpson	3741
South Dakota	Sheila Meyers	2353
Tennessee	Mary Ann Simpson	3741
Texas	Cathy Pagano	3427
Utah	Cathy Pagano	3427
Vermont	Ken Currier	3616
Virgin Islands	Ken Currier	3616
Virginia	Jim Cari	3740
Washington	Mary Ann Simpson	3741
West Virginia	Jim Cari	3740
Wisconsin	Sheila Meyers	2353
Wyoming	Cathy Pagano	3427

### Publicity Kit: Flags of Our Nation Stamps

#### Stamp Overview

In 2010, the U.S. Postal Service<sup>®</sup> continues its *Flags of Our Nation* series with 10 more stamp designs that feature the *Stars and Stripes* plus the states of Montana through North Dakota. The stamps will go on sale April 16.

#### Design Brief

These se-tenant stamps (a philatelic term describing an attached pair, strip, or block of stamps that differ in design, color, or denomination) are arranged alphabetically in strips of 10 and sold in coils of 50 (five strips of 10 designs in each coil). Individual stamps will be twice the width of standard definitives.

Artist Tom Engeman, a resident of Bethany Beach, Delaware, created the detailed flag portraits on the stamps, reproducing as accurately as possible — considering the stamp-size format — such complex elements as intricate state seals and coats of arms. Over the years, the artist's colorful and imaginative designs have appeared on many Postal Service™ products, including the *National World War II Memorial* stamp (2004) and the nation's first *Forever*® *Stamp* (2007).

In addition to the flag art, each stamp design includes a "snapshot view" of the state or other area represented by a particular flag. This artwork, also by Tom Engeman, usually shows an ordinary scene or activity, or a typical plant or animal, but occasionally it depicts something less commonplace. It is not restricted to official animals, flowers, and products; nor is it meant to showcase familiar buildings, landmarks, and monuments. For the U.S. flag stamp designs, the artist created scenes inspired by the opening

lines of "America the Beautiful," written by Katharine Lee Bates (1859–1929).

#### Order of Issuance

#### 2008 - Set 1

- Alabama
- Alaska
- American Samoa
- Arizona
- Arkansas
- California
- Colorado
- Connecticut
- Delaware
- USA (Spacious Skies)

#### 2008 - Set 2

- District of Columbia
- Florida
- Georgia
- Guam
- Hawaii
- Idaho
- IllinoisIndiana
- lowa
- Kansas

#### 2010 - Set 4 Images



#### 2009 - Set 3

- Kentucky
- Louisiana
- Maine
- Maryland
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- USA (Waves of Grain)

#### 2010 - Set 4

- USA (Purple Mountains)
- Montana
- Nebraska
- Nevada
- New Hampshire
- New Jersey
- New Mexico
- New York
- North Carolina
- North Dakota

#### 2011 - Set 5

- Northern Marianas
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- Puerto Rico
- Rhode Island
- South Carolina
- South Dakota
- Tennessee

#### 2012 - Set 6

- Texas
- Utah
- Vermont
- Virgin Islands
- Virginia
- Washington
- West Virginia
- Wisconsin
- Wyoming
- USA (Fruited Plain)

#### Stamp Art References — Set 4

The following statements describe each of the 10 stamps that will be issued in 2010:

#### 1. Stars and Stripes

The 13 horizontal stripes represent the 13 original colonies; the 50 stars represent the 50 states. Snapshot art depicts the "purple mountain majesties" of "America the Beautiful," by Katharine Lee Bates.

#### 2. Montana

The blue field of the Montana flag contains a reproduction of the state seal, which includes symbols of agricultural and mineral wealth, as well as mountains, the sun, and the Great Falls of the Missouri River. Snapshot art shows a mountain lion in the snow.

#### 3. Nebraska

At the center of the flag is the state seal, reproduced "in gold and silver, on a field of national blue." Snapshot art depicts a center-pivot system irrigating a field.

#### 4. Nevada

The flag displays a half wreath of sagebrush cradling a single star; a banner with the words "Battle Born" refers to Nevada's admission to the Union during the Civil War. Snapshot art features ocotillos against a mountainous background.

#### 5. New Hampshire

In this flag design, the state seal is centered on a field of blue, with a wreath of laurel leaves and nine stars surrounding it; the 18th-century frigate *Raleigh* can be seen at the center of the seal. Snapshot art features a loon swimming in a lake against a background of trees and mountains.

#### 6. New Jersey

The buff-colored flag features the state seal; three plows on the shield portion of the seal refer to the Garden State's agricultural tradition. Snapshot art depicts a sand sculpture on a beach in New Jersey.

#### 7. New Mexico

The flag has an ancient sun symbol, in red, at the center of a yellow field. Snapshot art shows colorful hot-air balloons in flight with mountains in the background.

#### 8. New York

This blue flag includes the state seal, which features "Liberty" and "Justice" standing beside a shield showing mountains, a golden sun, blue sky, and two sailing vessels on a river. Snapshot art depicts fireboats spouting water against a backdrop of skyscrapers.

#### 9. North Carolina

At the center of the flag's blue union is a white star set between the state's initials; important dates in North Carolina history appear above and below the star and initials. Snapshot art shows a great blue heron, with the Cape Hatteras Lighthouse in the background.

#### 10. North Dakota

The flag features an eagle clutching a bundle of arrows and an olive branch; the eagle's beak holds a ribbon with the words "E Pluribus Unum." Snapshot art shows elk grazing on a plain.

# First Day of Issue and First Day of Sale Postmarks

The Postal Service<sup>™</sup> has authorized a first day of issue postmark design for the first day of issue ceremony in New York City, where all 10 stamps in the coil will be dedicated on April 16, 2010. The Postal Service has also authorized a first day of sale postmark for dedicaiton events held on April 16 in cities other than the officially designated first day of issue city. Customers have 60 days to obtain the first day of issue and the first day of sale postmarks by mail.



#### First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at the local Post Office™ facility, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes to themselves or others, and place them in a larger envelope addressed to:

Flags of Our Nation Stamp Set 4 Postmaster 421 Eighth Ave., Rm. 2029b New York, NY 10199-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 16, 2010.

#### **Pictorial Postmarks**

Stamp dedication events held on days following the first day of issue or first day of sale events are known as special dedication ceremonies. The first day of sale postmarks, shown in this section, may be modified for special dedication ceremonies. To use the first day of sale postmark artwork for a special dedication event, the "First Day of Sale" wording *must* be replaced with the name of the "Station" where the special dedication event will be held. The postmaster's city, state, and ZIP<sup>TM</sup> Code must also appear in the postmark, just under the banner.

postal bulletin 22281 (3-25-10)

Post Offices can offer these postmarks through mailback service for 30 days. The Postal Service must make all postmarking services known to collectors through advance publicity in the *Postal Bulletin*. Therefore, all first day of sale and special dedication pictorial postmarks must be reported to Stamp Services 2 weeks before the events using PS Form 413, *Pictorial Postmark Announcement/Report*.

To get a copy of the form, go to <a href="http://blue.usps.gov/formmgmt/pt.htm">http://blue.usps.gov/formmgmt/pt.htm</a>.



First Day of Sale State Postmarks

# Guidelines for Finalizing First Day of Sale and Special Dedication Pictorial Postmarks

To finalize the first day of sale and special dedication pictorial postmarks, insert the date and the city, state, and ZIP Code of the postmaster of the city where the event will be held within the postmark banner.

Customers who want a copy of a singular postmark should affix the stamps to envelopes of their choice, address the envelopes to themselves or others, and place them in a larger envelope addressed to:

Flags of Our Nation First Day of Sale Special Dedication Postmarks Postmaster

[Address]

[City, State and ZIP+4 (as reported on PS Form 413)]

After applying the postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All requests must be postmarked by June 16.

#### Stamp/Philatelic Products

The following stamp/philatelic products will be available for this stamp issuance:

Item Number	Product	Price
787663	First-Day Cover, Set of 10	\$8.20
787668	Digital Color Postmark, Set of 10	\$15.00
787691	Ceremony Program	\$6.95

Collect the entire series of the *Flags of Our Nation* stamps! Purchase our collector's Folio, Item No. 786575, \$29.95, which contains the Series 1 coil with mounts and placeholders for all of the *Flags of Our Nation* series stamps.



# First Day of Issue, First Day of Sale, and Special Dedication Events

A first day of issue ceremony for the complete fourth set of the *Flags of Our Nation* stamps will be held in New York City, on April 16, 2010.

First day of sale ceremonies for the individual *Flags of Our Nation* stamps will also be held on April 16. Special dedication events will be held after April 16, and pictorial postmarks may be created using the first day of sale artwork, provided the word "Station" is depicted in the postmark.

#### First Day of Sale and Special Dedication Event Planning Checklist

When planning *Flags of Our Nation* first-day-of-sale and special dedication events, keep the following suggestions in mind:

- Begin planning immediately. Start by ordering sufficient stamps and products from the Stamp Distribution Office.
- b. Coordinate with your Government Relations representative as you reach out to the state governors, or other state officials, to determine the location of your event, and to invite participation by the local Travel Industry Association (TIA) representative (www.tia.org). You should secure Postal Service participants and other non–Postal Service participants including the head of the local Chamber of Commerce and local politicians.
- Launch a local publicity campaign using the materials in this kit.
- d. Draft a time line and remarks for speakers.
- e. Furnish a final briefing sheet to all ceremony participants.
- f. Plan retail opportunities encouraging sales of the stamps.
- g. Prepare local invitations to the event.
- h. Send news clippings to your area Corporate Communications local contacts.

### **Pull-Out Information**

### Fraud

#### **Domestic Order**

False Representation. Enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Address Covered	Product
DC, Washington 20015-2601	U.S. Public Grant Advisors and USPGA, 5505	Government grant program scheme
-	Connecticut Avenue NW, #385	

- Judicial Officer, 3-25-10

#### Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered
CA, Newport Beach 92660-2061	National Distribution Co, Kim Kyou Suke and all other names, 4533 MacArthur Boulevard #A PMB 702
HI, Honolulu 96815-1809	Any and all names except Vaughn Sherwood, 1911 Kalakaua Avenue, Apt. 610
NJ, West Windsor 08550-3199	Any and all various names, 295 Princeton Highstown Road, #11-314
NY, New York 10007-2226	Any and all various names, 130 Church Street, #381
NY, New York 10118-0110	Any and all various names, 350 Fifth Avenue, Suite 3304, #8N

- Judicial Officer, 3-25-10



#### Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail<sup>®</sup> shipments bearing any of

the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

600774	648104	705070	770883	853919	900140	914586	926048	926145	926412	926503	940997	958738
600902	648122	711052	770989	853955	900155	915021	926050	926146	926420	926506	941700	958929
601345	648123	711503	771838	856403	900295	915188	926054	926148	926427	926507	941734	958987
601592	648178	720030	773064	860032	900300	915338	926055	926149	926432	926560	941754	959041
602475	648182	722175	774055	860062	900372	915448	926059	926151	926434	926587	941817	967188
602634	653002	723067	774056	891215	900427	915576	926060	926152	926435	926670	941883	967425
602754	656104	730100	774065	891216	900454	916031	926061	926180	926437	926818	941997	968212
604255	656133	730142	775011	891219	900488	918267	926062	926181	926438	927368	945540	968333
605127	658107	730552	780076	891222	900857	918361	926063	926182	926440	927927	945541	968568
606009	658116	730881	782021	891226	901409	918952	926065	926186	926443	928389	945960	971030
606597	658125	731047	782109	891237	901440	921802	926066	926188	926445	928479	946191	972282
606703	658144	731929	782236	891247	901568	921846	926067	926190	926448	928522	946225	972696
606889	658187	741376	782734	891253	901740	922053	926068	926191	926449	931126	946339	972870
606916	658207	741721	782887	891259	901898	924418	926071	926194	926452	931143	946363	980062
607065	658221	744096	785562	891307	902004	924516	926072	926212	926460	931156	947134	980590
607235	658229	747021	787104	891368	902350	926003	926073	926221	926461	931249	948184	981960
607471	658233	750006	802054	891378	902907	926005	926078	926224	926462	931397	948509	982327
607523	658250	750068	802430	891380	903371	926006	926080	926236	926468	931667	948523	982642
607675	662212	750078	802722	891409	903921	926008	926083	926237	926470	932754	948598	983105
608204	662395	750176	802770	891410	904008	926009	926086	926246	926471	933411	948650	983122
608379	662407	750353	803232	891464	904303	926013	926088	926252	926472	935265	948713	995220
610101	666115	750423	806163	891580	904726	926014	926090	926254	926473	937100	948752	995368
612008	701007	750839	806205	891624	906012	926015	926092	926255	926474	937205	949533	995383
612013	701102	752025	807035	891625	906017	926018	926093	926259	926475	937469	949645	995418
613102	701121	752048	809206	891669	906036	926023	926094	926265	926476	937853	950024	995512
616089	701206	752101	815100	891679	906323	926027	926095	926281	926478	937857	950105	995558
631713	701211	757156	816002	891708	907090	926030	926102	926288	926480	940124	950516	995759
631914	701313	757537	816070	891782	907613	926034	926105	926290	926483	940449	950576	997071
633002	701342	760007	816182	891790	907616	926035	926106	926291	926484	940452	950718	997085
636300	701350	760109	832039	891847	910011	926036	926108	926292	926486	940494	950990	998024
638102	701392	760598	837614	891922	911053	926037	926110	926328	926487	940495	951344	
638107	701401	763017	840085	891966	911273	926038	926114	926329	926493	940498	951692	
641492	701404	770287	845011	891979	912006	926039	926131	926331	926494	940533	951720	
641599	701432	770289	846198	891984	912011	926040	926133	926332	926495	940563	953340	
641633	701548	770467	852554	891988	913045	926041	926134	926355	926497	940584	954416	
641921	701690	770525	853584	895924	913111	926042	926136	926367	926498	940635	954421	
648101	701731	770541	853587	900017	913686	926045	926140	926395	926499	940697	958104	
648103	701856	770870	853837	900099	914376	926047	926141	926396	926502	940733	958153	

<sup>-</sup> Product Information Requirements, Business Mail Entry & Payment Technologies, 3-25-10

#### Missing, Lost, or Stolen U.S. Money Order Forms

#### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

394 126 6907	to	6999	414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699
394 189 0405	to	0599	414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299
394 822 3243	to	3278	414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999
394 990 1810	to	1899	414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699
395 343 3264	to	3299	414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798
395 373 3035	to	3099	417 302 8104	to	8199	437 316 7115	to	7199	458 847 5044	to	5999
395 396 9649	to	9799	417 387 6532	to	6599	437 427 0500	to	3499	459 274 7624	to	7699
395 970 3240	to	3299	417 496 6800	to	6999	439 179 2300	to	2399	459 365 5432	to	5499
397 622 4054		4099		to	9299		to	0499			5799
	to		417 871 9250			439 310 0458			459 378 5764	to	
397 819 8902	to	8999	417 930 9533	to	9599	440 698 1947	to	1999	459 472 4816	to	4999
398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399	460 349 6878	to	6899
399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299	460 550 1909	to	1999
399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699	460 997 5234	to	5299
399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699	461 973 6443	to	6499
399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099	462 152 0107	to	0299
399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999	462 274 1072	to	1099
399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399	462 277 8373	to	8399
399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899	462 554 6051	to	6099
		1999									
400 427 1051	to		420 277 0015	to	0049	444 390 1667	to	1699	463 011 5529	to	5540
401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899	463 176 4115	to	4199
401 045 1571	to	1599	420 661 4115	to	4199	450 048 4173	to	4199	463 176 4229	to	4299
401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699	463 185 2600	to	2799
401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199	463 227 7711	to	7799
401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099	463 414 4869	to	4899
402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199	463 808 3484	to	3499
403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799	463 945 7400	to	7899
403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799	464 629 9000	to	9399
403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984	464 711 4332	to	4399
403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125	465 692 3963	to	3999
404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199	465 698 8300	to	8599
404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799	465 743 7745	to	7799
404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099	466 798 6056	to	6067
404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299	467 147 4300	to	4399
404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999	468 079 5782	to	5799
404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199	469 067 2817	to	2899
404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499	469 127 8000	to	8199
405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799	469 213 0359	to	0399
406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238	469 213 0500	to	0599
406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199	469 561 8011	to	8099
406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699	469 658 1961	to	1999
406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891	469 666 9900	to	9999
407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199	469 678 1900	to	1999
407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399	469 781 4900	to	4999
407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999	469 947 6960	to	6999
407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499	470 755 5800	to	5818
408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899	471 918 0300	to	0999
408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499	471 985 2408	to	2419
408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399	472 191 6700	to	6799
408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499	472 270 2555	to	2599
408 698 7015	to	7099	430 150 4401	to	4599	454 922 4867	to	4895	472 987 0213	to	0241
409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499	472 987 0290	to	0299
410 491 2311	to	2399	430 177 1900	to	2099	455 364 2147	to	2199	473 151 2069	to	2199
410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499	473 666 9138	to	9199
410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699	473 952 3429	to	3499
410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699	474 108 5402	to	5499
410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099	474 356 5193	to	5299
410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299	474 949 3366	to	3399
411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499	475 134 9362	to	9399
411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699	475 167 9667	to	9699
412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777	475 319 3415	to	3499
412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699	475 319 3649	to	3799
412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899	475 340 6400	to	6599
412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999	475 424 8410	to	8499
412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599	475 629 9156	to	9199

475 050 0404		0100	400 040 0040	1.	0000	000 700 0001	1.	0000	COO 400 C400		0500
475 850 6101	to	6199	492 610 6813	to	6899	609 766 8091	to	8999	633 438 6429	to	6599
475 875 2500	to	2599	493 394 5568	to	5599	609 825 4100	to	4115	633 588 7173	to	7182
476 169 8264	to	8299	493 470 2562	to	2599	609 884 2981	to	2999	634 725 0700	to	0799
476 189 3000	to	3499	493 473 7700	to	7799	609 893 1000	to	1099	634 803 3239	to	3299
476 331 2480	to	2499	493 716 2153	to	2199	610 092 3200	to	3299	634 807 2474	to	2499
477 289 8601	to	8699	494 206 2972	to	2999	610 582 4200	to	4299	634 827 5900	to	5999
477 681 5206	to	5299	494 217 3446	to	3999	611 879 6939	to	6999	634 886 3428	to	3499
478 010 4243	to	4268	494 224 0500	to	0599	612 291 8013	to	8099	635 559 3449	to	3499
478 010 4270	to	4291	495 145 0600	to	0699	612 751 5171	to	5199	636 289 6214	to	6299
478 450 5071	to	5099	496 209 7425	to	7499	612 751 5226	to	5299	636 634 8007	to	8042
478 469 7838	to	7858	496 213 8728	to	8799	612 751 6083	to	6099	637 150 1200	to	1299
478 469 7883	to	7899	496 474 5226	to	5248	612 751 6268	to	6299	637 562 5828	to	5899
479 280 9800	to	9899	497 053 8517	to	8699	612 751 6572	to	6599	638 042 1647	to	1699
479 365 9116	to	9176	497 854 8673	to	8699	612 774 2111	to	2199	638 049 4984	to	4999
479 412 9900	to	9999	498 449 8888	to	8899	612 774 2254	to	2299	638 318 1115	to	1199
479 667 6190	to	6199	498 929 8285	to	8499	612 774 2500	to	2599	638 318 1453	to	1499
479 748 9680	to	9699	498 936 5310	to	5399	614 469 0979	to	0999	638 885 0000	to	0299
479 860 7000	to	7199	499 016 5425	to	5499	614 474 3000	to	3099	638 903 4362	to	4373
480 526 2000	to	2099	499 440 8575	to	8899	614 521 3490	to	3499	639 415 1929	to	1999
480 640 6330	to	6399	499 731 6717	to	6799	614 645 1800	to	1899	639 415 2019	to	2099
480 658 0568	to	0599	500 064 1858	to	1869	614 832 1100	to	2099	639 420 6200	to	6299
480 689 5100	to	5199	500 070 5725	to	7799	615 017 7505	to	7599	639 469 3517	to	3799
481 072 9463	to	9499	501 331 0300	to	0399	617 711 6609	to	6699	639 605 2143	to	2199
481 673 0074	to	0095	502 227 7645	to	7699	617 760 5266	to	5299	639 657 8600	to	8799
482 527 1500	to	1599	502 424 0200	to	0499	617 813 3601	to	3699	640 289 7500	to	7599
482 541 5255	to	5299	502 424 0600	to	0699	618 840 9200	to	9299	640 289 7700	to	7999
482 729 6800	to	6899	503 003 2700	to	2899	619 551 7229	to	7299	641 170 4420	to	4499
483 363 7207	to	7299	503 194 5144	to	5153	619 859 3000	to	3099	641 318 3133	to	3199
483 402 2356	to	2399	504 045 4030	to	4099	620 073 9400	to	9499	641 378 6500	to	6999
483 486 5100	to	5199	504 166 0200	to	0599	621 614 7907	to	7930	641 383 8739	to	8799
483 632 1521	to	1599	504 240 1062	to	1399	621 614 7932	to	7999	641 877 3187	to	3299
		2799			<b>3299</b>	621 648 8021		8199			3399
483 632 2600	to		600 645 3223	to			to		641 877 3310	to	
483 849 1615	to	1699	601 339 1200	to	1399	621 648 8500	to	8599	642 355 8094	to	8199
484 174 4803	to	5299	601 653 5884	to	5899	621 904 8351	to	8599	642 355 8308	to	8999
484 323 8900	to	9199	601 661 7700	to	7799	621 916 1978	to	1989	642 900 0018	to	0099
484 680 5000	to	5038	601 682 5343	to	5399	622 989 8032	to	8099	643 030 6254	to	6299
484 680 5040	to	5074	601 928 1600	to	1699	623 076 9300	to	9399	644 066 0882	to	0899
484 680 5077	to	5099	602 512 2972	to	2999	623 819 5006	to	5099	644 069 0600	to	0699
485 029 4913	to	4999	602 555 2400	to	2799	623 895 8200	to	8399	644 077 7506	to	7699
486 176 0600	to	0699	602 829 7061	to	7099	623 917 0000	to	0099	644 085 8157	to	8199
486 559 7555		7599	603 483 9572		9599			0299			9899
	to			to		623 917 0200	to		644 112 9839	to	
486 696 3023	to	3199	603 490 7200	to	7299	624 468 5288	to	5299	644 373 9083	to	9099
488 173 7900	to	7999	603 678 7100	to	7199	624 665 3162	to	3198	644 380 1460	to	1499
488 206 4100	to	4199	603 678 7662	to	7699	625 088 6735	to	6799	644 733 4715	to	4799
488 226 0200	to	0299	603 678 7902	to	7999	625 916 9500	to	9799	644 900 9712	to	9799
488 709 3906	to	3999	603 678 8418	to	8499	625 968 8956	to	8999	644 901 0109	to	1299
488 855 8359	to	8399	603 678 8700	to	9999	627 005 3938	to	3999	644 901 1325	to	1399
489 181 8963	to	8999	604 086 0880	to	0899	627 384 3907	to	4099	644 923 6800	to	7799
489 223 2000	to	2099	604 349 1414	to	1499	627 496 7549	to	7599	644 932 4655	to	4699
489 311 1930	to	1999	604 503 7776	to	7799	627 708 3605	to	3699	645 318 7240		7499
										to	
489 318 6200	to	6300	605 520 9037	to	9099	627 776 2500	to	2599	645 333 1766	to	1799
489 384 0027	to	0099	605 685 4010	to	4099	628 226 3100	to	3199	645 790 8632	to	8699
489 427 0658	to	0899	605 988 6467	to	6499	628 814 4702	to	4799	645 821 0657	to	0699
489 997 5252	to	5299	607 689 7951	to	7960	628 851 9689	to	9699	645 930 7948	to	7999
490 669 5850	to	6099	607 728 1276	to	1299	629 510 7200	to	7299	645 975 0737	to	0762
490 717 7080	to	7099	608 727 7100	to	7199	629 964 4200	to	4294	646 242 6200	to	6299
490 721 6000	to	6099	608 727 7273	to	7599	630 389 3056	to	3071	646 270 7639	to	7799
490 793 1500	to	2099	608 813 9950	to	9999	630 463 0588	to	0599	646 798 4000	to	4999
490 886 8171	to	8199	609 067 5325	to	5399	631 459 9117	to	9199	647 048 7035	to	7099
490 977 9221	to	9240	609 067 5488	to	5499	631 762 9325	to	9399	647 049 2900	to	2999
491 258 8100	to	9099	609 067 5600	to	5699	632 217 4933	to	4999	647 398 8300	to	8399
491 567 1376	to	1399	609 289 6123	to	6199	632 500 0000	to	640 3999	647 398 8481	to	8499
492 254 4800	to	4899	609 438 4400	to	4499	633 110 4165	to	4199	647 437 3000	to	4999
492 283 5100	to	5199	609 493 1100	to	1199	633 110 4303	to	4499	647 811 2188	to	2199
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0.40.000.0057		0000	070 000 7000		7000	000 040 0077		1000	740 040 0044		0050
648 009 6057	to	6099	670 369 7336	to	7399	693 249 0877	to	1699	740 348 6641	to	6658
648 163 5300	to	5499	670 750 7169	to	7199	693 445 0566	to	0999	740 351 4790	to	4799
648 722 5283	to	5299	671 046 6200	to	6399	693 448 8500	to	8999	740 374 7416	to	7499
648 892 3164	to	3199	671 251 5448	to	5499	693 645 9583	to	9599	740 470 2420	to	2443
649 100 3989	to	3999	671 926 5600	to	5799	693 965 4200	to	4299	740 514 0300	to	0499
649 647 0370	to	0399	672 444 2000	to	2999	695 741 2906	to	2999	740 523 7432	to	7449
649 647 0522	to	0599	672 828 3410	to	3499	695 947 8518	to	8599	740 535 1555	to	1580
649 647 5237	to	5399	673 167 5776	to	5799	696 662 8247	to	8299	740 650 4104	to	4140
649 647 9100	to	9299	675 464 3700	to	3799	697 447 8285	to	8296	740 684 0620	to	0800
649 666 7800	to	8299	675 464 4000	to	4199	698 042 4816	to	4899	740 701 6105	to	6114
650 114 7707	to	7719	676 365 5958	to	5999	698 131 2138	to	2157	740 705 9790	to	9799
650 130 3400	to	3599	676 669 1024	to	1099	698 227 0000	to	0099	740 726 6400	to	6500
650 213 0406	to	0499	677 126 6734	to	6799	700 065 2570	to	2599	740 765 3306	to	3399
650 555 1749	to	1799	677 333 9979	to	9999	700 065 4800	to	4899	740 774 8434	to	8499
650 564 1900	to	1999	677 466 1088	to	1099	700 190 3350	to	3359	740 786 1885	to	1899
650 627 4212	to	4299	678 071 4500	to	4799	700 228 6048	to	6099	740 790 5989	to	5999
650 736 2043	to	2099	678 096 7531	to	7599	700 650 0452	to	0499	740 820 4854	to	7836
650 739 1540	to	1699	679 909 2578	to	2599	700 666 1323	to	1349	740 827 7578	to	7594
		4499	680 112 9565		9599			9142			7499
651 741 4415	to			to		700 786 9106	to		740 917 7490	to	
651 882 2800	to	2899	680 244 0903	to	0999	700 859 0744	to	0758	740 918 5531	to	5549
652 754 6317	to	6399	680 412 6046	to	6099	701 028 6780	to	6899	741 037 8528	to	8551
653 131 4945	to	4999	680 761 6800	to	6899	701 213 3900	to	3999	742 040 3300	to	3309
653 426 3300	to	3399	681 677 0540	to	0699	701 267 2000	to	3999	805 885 8411	to	8499
653 455 4874	to	4899	682 070 1029	to	1099	701 335 7312	to	7399	806 087 1100	to	1499
654 238 0000	to	0399	682 956 6280	to	6299	701 369 2005	to	2050	806 268 9275	to	9299
654 404 3065	to	3092	682 956 6490	to	6599	701 499 2260	to	2299	806 534 3400	to	3477
654 962 2900	to	3199	682 956 6700	to	6799	701 503 2247	to	2299	807 342 3283	to	3399
655 103 5081	to	5199	682 965 1178	to	1199	701 541 2271	to	2299	808 086 7100	to	7199
655 523 2600	to	2999	682 965 1201	to	1299	701 553 6557	to	6599	808 090 3440	to	3499
656 305 2448	to	2499	683 118 2389	to	2399	701 578 7460	to	7469	808 325 5161	to	5699
657 347 4438	to	4999	683 378 2000	to	2099	701 578 7475	to	7499	808 784 8000	to	8299
657 710 8100	to	8999	683 378 2117	to	2299	701 601 3457	to	3499	830 125 0672	to	0699
657 780 0985	to	0999	683 415 1200	to	1499	701 605 5913	to	5999	830 602 5800	to	5999
658 586 1400	to	1499	683 444 8159	to	8199	701 695 3982	to	3999	830 610 3700	to	3799
658 877 8000	to	8199	685 154 7780	to	7789	701 695 4148	to	4199	830 983 3500	to	3599
658 880 8000	to	8199	685 297 7645	to	7699	701 695 4227	to	4299	830 983 3635	to	3699
659 398 7300	to	7399	685 623 5264	to	5299	701 708 1741	to	1799	831 354 1387	to	1399
659 706 8113	to	8199	685 650 9487	to	9499	701 736 3966	to	3999	831 815 8240	to	8299
659 846 7837	to	7899	685 669 4200	to	4299	701 772 0870	to	0899	832 525 3810	to	3899
660 510 4100	to	4199	685 757 8452	to	8499	701 838 2800	to	2899	833 159 1884	to	1899
660 673 0400	to	0599	686 071 2694	to	2799	701 941 0600	to	0699	833 456 2567	to	2599
661 488 5000	to	5099	686 176 3333	to	3354	702 171 1603	to	1699	833 566 3015	to	3071
661 609 9100	to	9199	686 372 3200	to	3299	702 195 5109	to	5199	834 130 5200	to	5299
661 716 9420	to	9499	686 644 5879	to	5899	702 254 9300	to	9399	834 316 5444	to	5499
661 906 6522	to	6599	686 899 1371	to	1399	702 264 7569	to	7599	834 354 8747	to	8766
662 021 8332	to	8399	686 931 7636	to	7699	702 519 0513	to	0524	834 354 8824	to	8838
662 068 0700	to	0899	687 601 0973	to	0999	702 713 1800	to	1809	835 269 5700	to	5799
662 553 0774	to	0799	687 614 6774	to	6799	702 821 5730	to	5799	835 496 7303	to	7399
663 078 7034	to	7099	688 120 9000	to	9999	702 821 5805	to	5899	835 539 5200	to	5999
663 763 5300	to	5399	688 314 3107	to	3191	702 844 6975	to	6994	835 813 3015	to	3099
663 883 7039	to	7499	690 291 1361	to	1371	702 846 6331	to	6399	837 672 8967	to	8999
663 938 9200	to	9299	690 788 2877	to	2899	702 848 3900	to	3999	837 784 3282	to	3299
664 253 8000	to	8499	690 893 5344	to	5399	702 857 7302	to	7499	838 176 8377	to	8399
664 656 3055	to	3099	690 893 5512	to	5599	702 878 0114	to	0199	838 518 1257	to	1299
665 174 6400	to	6499	690 904 1300	to	1599	703 364 1707	to	1799	839 718 8257	to	8299
665 274 8208	to	8299	690 941 6000	to	6199	740 002 7710	to	7719	840 323 0600	to	0699
665 669 5400	to	5499	691 313 6383	to	6399	740 119 2275	to	2284	840 875 6235	to	6299
666 132 8226	to	8299	691 313 6600	to	6699	740 130 6688	to	6698	840 910 0900	to	0999
666 696 2209	to	2299	691 582 8003	to	8099	740 144 2780	to	2795	841 349 5000	to	5099
666 696 2309	to	2399	691 664 1800	to	1999	740 241 9049	to	9099	841 805 7747	to	7899
667 032 9300	to	9399	691 664 2400	to	2499	740 252 9265	to	9294	841 805 7944	to	8099
667 729 5529	to	5599	692 727 9362	to	9399	740 255 1718	to	1799	842 226 0685	to	0695
668 383 8400	to	8699	692 798 1800	to	1899	740 277 0366	to	0392	842 685 4600	to	4699
670 368 3400	to	3499	693 249 0779	to	0799	740 332 7658	to	7671	842 685 4742	to	4999

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842 860 0300	to	0399	863 871 5138	to	5199	906 158 1508	to	1599	919 915 2774	to	2787
842 898 5582	to	5599	863 949 5300	to	5399	906 558 8812	to	8899	920 155 4662	to	4687
843 062 7100	to	7199	864 088 8200	to	8299	906 982 2214	to	2299	920 309 9039	to	9199
843 077 6288	to	6299	864 426 3972	to	3999	907 725 8500	to	8599	920 771 5321	to	5399
843 077 6378	to	6399	864 520 6117	to	6136	907 815 0216	to	0257	920 857 5500	to	5899
843 758 5769	to	5778	865 151 0526	to	0599	908 622 4225	to	4235	920 864 3480	to	3499
843 786 2554	to	2699	865 500 4034	to	4099	908 936 9254	to	9299	920 963 4567	to	4599
845 656 8165	to	8199	865 883 6082	to	6099	909 066 4494	to	7499	921 333 7400	to	7499
845 727 2100	to	2199	866 004 3000	to	3999	909 067 7400	to	7499	921 477 3762	to	3799
845 746 2618	to	2635	866 442 4100	to	4899	909 100 1787	to	1799	922 278 1048	to	1399
846 390 7531	to	7599	867 366 9108	to	9118	909 100 1900	to	2099	922 280 2019	to	2099
846 918 0572	to	0599	867 633 7403	to	7499	909 355 0422	to	0499	922 280 2233	to	2299
847 237 7690	to	7699	867 737 5623	to	5699	909 568 8900	to	9099	922 773 0459	to	0499
	to			to	4599	909 568 9300	to	9499	923 032 7000	to	
847 284 2481		2499	868 169 4529								7399
847 374 7055	to	7065	868 173 8400	to	8599	909 725 7307	to	7399	923 045 3630	to	3699
847 374 7055	to	7065	868 514 9000	to	9099	909 833 0947	to	0999	923 484 3600	to	3699
847 636 5304	to	5399	868 566 9200	to	9299	910 219 8631	to	8699	923 493 9403	to	9599
847 700 5447	to	5499	869 200 0000	to	9999	910 265 1100	to	1199	923 493 9681	to	9699
847 723 7500	to	7599	869 387 1150	to	1199	910 471 7273	to	7299	923 604 4424	to	4499
849 485 3427	to	3499	869 505 3500	to	3599	910 536 2505	to	2599	923 810 7800	to	8299
849 520 9850	to	9899	869 523 7033	to	7099	910 958 7499	to	7599	924 252 1200	to	1299
849 608 1357	to	1399	869 566 6150	to	6167	911 140 1000	to	2199	924 252 1400	to	1499
849 792 2600	to	2699	869 800 0000	to	999 9999	911 245 2545	to	2599	924 533 0711	to	0799
850 546 1862	to	1899	870 054 4814	to	4899	911 268 9077	to	9099	924 533 2343	to	2399
851 143 6826	to	6844	870 491 4812	to	4849	911 400 8948	to	8999	924 533 2428	to	2499
851 209 9880	to	9899	870 536 5820	to	5829	911 508 1620	to	1799	924 685 1957	to	1999
851 928 9221	to	9299	870 541 7167	to	7239	911 509 9310	to	9399	924 946 6300	to	6699
852 589 6560	to	6599	870 575 8155	to	8999	911 523 3000	to	3999	925 333 5900	to	6099
853 049 3646	to	3699	870 589 0485	to	0494	912 057 9922	to	9999	925 336 2300	to	2399
854 304 4089	to	4999	870 691 7060	to	7099	912 882 0563	to	0899	926 432 5907	to	5999
854 529 2200	to	2299	872 028 4850	to	4899	913 605 2218	to	2299	926 436 3600	to	3699
854 532 0000	to	2999	872 029 9306	to	9399	913 709 2429	to	2499	927 765 6257	to	6299
855 001 6204	to	6249	872 078 3709	to	3799	913 818 3501	to	3999	928 197 8100	to	8199
855 319 9364	to	9399	872 100 0445	to	0459	914 063 4300	to	4399	928 197 8283	to	8299
855 361 3390	to	3399	900 556 4178	to	4199	914 346 7621	to	7644	928 856 2059	to	2068
856 226 0490	to	0499	900 845 0044	to	0099	914 453 1366	to	1399	930 219 1722	to	1799
856 656 5800	to	5999	900 936 0217	to	0299	914 529 6185	to	6299	930 335 7810	to	7819
856 752 0200	to	0299	900 936 0435	to	0499	914 896 4658	to	4699	931 097 9259	to	9299
857 111 1352	to	1399	901 058 5255	to	5280	915 187 8774	to	8779	931 156 1502	to	1579
857 279 3450	to	3499	901 273 1082	to	1099	915 300 2783	to	2799	931 156 1600	to	1625
857 843 4000	to	4099	901 287 5143	to	5199	915 546 6822	to	6999	931 156 1671	to	1699
858 124 7644	to	7699	901 291 2789	to	2799	915 646 5183	to	5199	932 506 6400	to	6599
858 756 3111	to	3299	901 525 7122	to	7199	915 671 3963	to	3980	932 732 1796	to	1799
859 063 8200	to	8699	902 089 1253	to	1299	915 671 3982	to	3999	932 827 9026	to	9099
859 190 0600	to	0644	902 198 9769	to	9799	915 675 2217	to	2299	932 957 2300	to	2399
859 437 5538	to	5599	902 948 1269	to	1299	916 440 3377	to	3399	933 060 6160	to	6189
859 811 2888	to	2899	902 985 0833	to	0899	916 670 6352	to	6399	933 387 2541	to	2561
859 855 8873	to	8999	903 370 6934	to	6999	916 682 5300	to	5399	933 760 3609	to	4199
		8599	904 600 6523		6599	916 694 1414		1499	933 894 0928		0999
860 240 8520	to			to			to			to	
860 275 3900	to	3999	904 892 0378	to	0399	916 703 0802	to	0821	934 018 2729	to	2741
860 518 9629	to	9699	904 892 0648	to	1299	917 089 0709	to	0799	934 180 0300	to	0399
860 600 0021	to	0999	905 056 2216	to	2299	917 089 0842	to	0899	934 236 3954	to	3999
861 158 2350	to	2599	905 510 6647	to	6799	917 216 2928	to	2999	934 622 8717	to	8999
861 367 5400	to	5499	905 510 6900	to	7099	917 370 6300	to	6499	935 216 0312	to	0399
861 637 6010											
	to	6099	905 794 0000	to	0199	917 486 4900	to	4999	935 843 2202	to	2247
861 979 7292	to	7499	905 794 0288	to	0299	918 460 0602	to	0699	936 024 8889	to	8899
862 216 6100	to	6199	905 873 6900	to	6999	918 951 7231	to	7299	936 339 4455	to	4499
862 263 9213	to	9299	905 873 7100	to	7299	919 519 2786	to	2799			
862 271 0800	to	0999	905 880 8900	to	8999	919 536 0770	to	0799			
862 271 5000	to	5099	905 889 7100	to	7199	919 814 3095	to	3199			
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## Missing, Lost, or Stolen Canadian Money Order Forms

#### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000.** Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

753 008 941	to	9 030	763 155 160	to	5 180	773 231 311	to	1 340	800 872 741	to	2 830
753 194 311	to	4 370	763 178 631	to	8 660	773 348 739	to	8 940	801 349 801	to	9 830
753 620 378	to	0 400	763 506 001	to	6 060	773 348 739	to	8 940	801 676 681	to	7 100
754 013 917	to	3 940	763 522 141	to	2 470	773 575 891	to	5 950	802 967 821	to	7 940
754 161 061	to	1 120	763 717 694	to	7 800	773 852 971	to	3 030	803 217 601	to	7 780
754 358 445	to	8 610	763 826 461	to	6 520	775 373 449	to	3 460	803 729 731	to	9 850
754 410 451	to	0 660	763 900 460	to	0 471	789 257 191	to	7 250	803 747 402	to	7 520
754 438 393	to	8 410	763 900 479	to	0 530	790 448 020	to	8 460	804 138 181	to	8 420
754 493 109	to	3 130	763 917 271	to	7 750	790 597 485	to	7 530	804 428 224	to	8 250
754 664 182	to	4 220	764 125 801	to	5 860	790 911 883	to	1 900	804 682 411	to	2 710
754 816 377	to	6 470	764 284 525	to	4 560	791 057 441	to	7 550	805 272 525	to	2 540
755 487 421	to	7 600	764 526 241	to	6 330	791 239 081	to	9 290	805 523 445	to	3 460
755 592 901	to	3 140	764 601 421	to	1 600	791 374 483	to	4 500	805 745 704	to	5 730
755 790 020	to	0 030	764 650 231	to	0 470	791 387 971	to	8 030	806 452 907	to	2 980
755 791 730	to	1 800	764 984 371	to	4 850	791 447 521	to	7 850	806 744 781	to	4 850
755 926 951	to	7 070	765 003 667	to	3 680	791 451 151	to	1 240	806 982 181	to	2 300
755 934 332	to	4 510	765 042 517	to	2 540	791 500 009	to	0 470	807 764 791	to	4 910
755 957 701	to	8 000	765 194 728	to	4 970	791 771 431	to	1 490	808 089 931	to	9 960
755 962 981	to	3 280	765 387 365	to	7 450	792 004 293	to	4 320	808 656 423	to	6 450
756 035 371	to	5 490	765 541 801	to	2 100	792 018 379	to	8 420	808 753 771	to	3 800
756 301 257	to	1 290	765 638 461	to	8 970	792 070 621	to	0 740	809 189 001	to	9 010
756 371 565	to	1 580	765 647 101	to	7 190	792 145 211	to	5 230	809 886 879	to	6 930
756 876 031	to	6 120	765 813 781	to	4 029	792 391 381	to	1 620	809 890 489	to	0 500
756 876 151	to	6 240	765 879 314	to	9 390	792 452 779	to	2 790	810 323 734	to	3 760
756 970 129	to	0 140	765 954 001	to	4 030	792 772 728	to	2 770	810 367 116	to	7 140
757 059 613	to	9 630	766 120 286	to	0 320	792 903 511	to	3 990	810 526 351	to	6 500
757 078 540	to	8 560	766 125 716	to	5 750	793 282 518	to	2 533	810 806 911	to	6 940
757 086 209	to	6 240	766 158 824	to	8 840	794 041 831	to	2 040	810 807 211	to	7 240
	to	0 650	766 388 433	to	8 460	794 397 709		7 780	811 423 021	to	3 110
757 240 591							to				
757 277 371	to	7 700	766 509 421	to	9 660	794 581 741	to	2 040	811 517 221	to	7 239
757 291 591	to	2 730	766 572 901	to	3 020	794 592 122	to	2 150	811 721 101	to	1 130
757 964 251	to	4 280	766 748 500	to	8 521	795 032 251	to	2 340	812 025 721	to	5 900
758 067 001	to	7 090	767 024 341	to	4 370	795 796 291	to	6 350	812 093 073	to	3 130
758 105 221	to	5 250	767 326 471	to	6 590	796 070 139	to	0 160	812 100 821	to	0 840
758 324 941	to	5 000	767 332 561	to	2 950	796 143 151	to	3 630	812 465 251	to	5 610
758 593 628	to	3 650	768 009 841	to	9 960	796 159 725	to	9 740	812 918 341	to	8 670
758 709 038	to	9 060	768 011 489	to	1 520	796 169 306	to	9 340	812 918 701	to	8 760
758 744 101	to	4 160	768 177 980	to	7 990	796 373 406	to	3 430	813 050 491	to	0 520
758 850 883	to	0 900	768 391 081	to	1 170	796 602 961	to	3 050	813 073 171	to	3 200
758 860 951	to	1 550	768 661 569	to	1 650	796 708 441	to	8 500	813 398 476	to	8 550
759 152 851	to	2 880	769 000 051	to	0 080	796 886 281	to	6 430	813 713 971	to	4 000
		1 090	769 050 841		0 900	796 901 701		2 000			
759 740 941	to			to			to		813 858 121	to	8 150
760 004 596	to	4 610	769 159 081	to	9 178	796 975 466	to	5 590	814 789 330	to	9 349
760 118 191	to	8 250	769 737 496	to	7 510	797 272 917	to	2 950	814 984 656	to	4 680
760 155 001	to	5 090	769 778 491	to	8 730	797 519 441	to	9 460	815 016 020	to	6 030
760 378 002	to	8 020	769 827 331	to	7 450	797 519 731	to	0 240	815 199 410	to	9 420
760 692 722	to	2 749	770 216 071	to	6 100	797 535 181	to	5 330	815 240 491	to	0 520
761 055 460	to	5 480	770 723 281	to	3 400	797 646 151	to	6 180	815 755 591	to	5 620
761 169 781	to	9 810	770 790 451	to	0 480	798 040 053	to	0 080	815 755 622	to	5 650
761 504 941	to	5 120	770 915 150	to	5 490	798 055 813	to	5 830	815 806 381	to	6 680
761 516 836	to	6 910	771 455 551	to	5 610	798 055 891	to	5 950	816 126 834	to	6 870
761 613 588	to	3 600	771 609 661	to	9 690	798 326 371	to	6 520	816 156 721	to	6 780
761 688 631	to	8 690	771 932 551	to	2 580	798 339 167	to	9 210	816 580 903	to	0 920
761 805 199	to	5 240	772 057 224	to	7 440	798 562 411	to	2 440	816 945 571	to	5 600
761 826 106											
	to	6 120	772 162 660	to	3 070	798 632 461	to	2 490	817 253 011	to	3 280
761 881 171	to	1 560	772 718 615	to	8 640	798 807 151	to	7 510	817 763 881	to	4 060
761 975 641	to	5 670	772 940 140	to	0 160	798 944 761	to	5 030	818 330 562	to	0 610
761 975 886	to	5 895	772 970 886	to	0 940	799 118 616	to	8 640	818 459 641	to	9 670
762 304 144	to	4 170	773 009 419	to	9 430	799 133 191	to	3 220	818 926 273	to	6 320
762 324 931	to	4 960	773 112 031	to	2 060	799 177 626	to	7 650	818 950 351	to	0 380
762 439 261	to	9 290	773 125 387	to	5 410	799 854 751	to	5 200	818 962 492	to	2 530
762 524 158	to	4 220	773 179 320	to	9 410	800 044 320	to	4 410	819 032 341	to	2 730
762 584 872	to	4 970	773 202 989	to	3 140	800 211 901	to	2 440	819 127 054	to	7 080
762 593 431	to	3 460	773 208 991	to	9 290	800 427 530	to	7 540	819 278 540	to	8 670
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Pull-Out Informa	ation
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819 544 681	to	4 740	822 703 442	to	3 470	826 042 898	to	2 920	828 441 602	to	1 630
819 928 441	to	8 650	822 900 991	to	1 020	826 226 644	to	6 670	828 539 316	to	9 340
820 034 406	to	4 430	822 925 951	to	6 100	826 582 951	to	3 430	828 539 341	to	9 370
820 070 761	to	1 540	823 284 931	to	4 990	826 720 201	to	0 230	828 732 331	to	2 390
820 191 342	to	1 360	823 293 031	to	3 210	827 005 671	to	5 830	828 830 952	to	0 963
820 274 856	to	4 880	823 556 011	to	6 100	827 287 861	to	7 950	828 939 781	to	0 050
820 600 171	to	0 230	824 078 341	to	8 370	827 291 502	to	1 520	829 002 721	to	2 870
821 172 241	to	2 360	824 156 325	to	6 340	827 575 381	to	5 470	829 005 301	to	5 540
821 229 661	to	9 720	824 511 252	to	1 270	827 609 085	to	9 100	829 080 241	to	0 330
821 229 743	to	9 780	824 588 281	to	8 370	827 619 811	to	9 840	829 160 986	to	1 000
821 903 731	to	3 910	825 140 397	to	0 460	827 883 511	to	3 600	829 176 841	to	6 930
821 927 841	to	7 850	825 409 651	to	9 680	828 160 441	to	0 530	829 471 561	to	1 590
822 505 801	to	5 830	825 472 171	to	2 200	828 376 201	to	6 260			

<sup>-</sup> Criminal Investigations Group, Postal Inspection Service, 3-25-10

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service  $^{\text{TM}}$  money order:

- Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
- 2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <a href="http://www.usps.com/missingmoneyorders/security.htm">http://www.usps.com/missingmoneyorders/security.htm</a>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

Special Services,
 Retail Products and Services, 3-25-10

# Counterfeit Canadian Money Order Forms

#### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

Criminal Investigations Group,
 Postal Inspection Service, 3-25-10

# Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

Criminal Investigations Group,
 Postal Inspection Service, 3-25-10

# Other Information

## Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP<sup>TM</sup> Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with

any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under "Changes" appear in bold in the APO/FPO/DPO table starting below.

Effective with this publication, the "B" series restrictions have been modified to clarify the correct customs declaration form use (PS Form 2976 or PS Form 2976-A) for items addressed to APO, FPO, and DPO locations.

## Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09368	Open	Immediately	A-A1-B-C1-E2-F-H1-M-R-V-Z1
DPO AE 09813	Add I, L, Q, Z; Remove F2	Immediately	A-A1-B-B2-C-C1-E2-E3-F-F1-I-L-N-Q-R-R1-T-V-Z-Z1
FPO AP 96629	Open	Immediately	A1-B-F-F1-R-R1-V

We have eliminated "Not Active" entries from the table below to save space and paper.

#### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-U	09063	A1-B-C-D-L-U	09138	A1-B-C-D-U	09302	A-A1-B-C1-F-F1-M-N-
09003	A1-B-C-D-P-U	09067	A1-B-C-D-U	09139	A1-B-C-D-U		V-V1-Z-Z1
09004	A1-B-C-D-U	09068	A1-B-C-D-U-Z1	09140	A1-B-C-D-U	09304	A-A1-B-C1-E2-F-H1-M-
09005	A1-B-C-D-P-U	09069	A-A1-B-C-D-U-V	09142	A1-B-C-D-F-F1-P-R-U		R-V-Z1
09006	A1-B-C-D-U	09075	A1-B-C-D-U	09143	A1-B-C-D-U	09305	A-A1-B-C1-E2-F-H1-M-
09007	A1-B-C-D-U	09079	A1-B-C-D-U	09154	A1-B-C-D-U	00000	R-R1-V-Z1
09008	A-A1-B-C-D-P-U	09080	A1-B-C-D-F1-R-U	09172	A1-B-C-D-U	09306	A-A1-B-C1-E2-F-H1-R- R1-U2-V-Z1
09009	A1-B-C-D-F1-R-U	09081	A1-B-C-D-U	09173	A1-B-C-D-U	09307	A1-B-N-V-Z1
09011	A1-B-C-D-U	09086	A1-B-C-D-U	09177	A1-B-C-D-U		A-A1-B-C1-E2-F-H1-M-
09012	A1-B-C-D-F-F1-R-U	09088	A1-B-C-D-U	09180	A1-B-C-D-U	00000	R-V-Z1
09013	A1-B-C-D-F-F1-U-Z1	09090	A1-B-C-D-P-U	09186	A1-B-C-D-U	09309	A-A1-B-C1-E2-F-H1-M-
09014	A1-B-C-D-U	09092	A1-B-C-D-U	09211	A1-B-C-D-P-U		R-R1-V-Z1
09020	A1-B-C-D-U	09094	A1-B-C-D-F-F1-P-R	09213	A1-B-C-D-F1-R-U	09310	A-A1-B-C1-E2-F-H1-M-
09021	A1-B-C-D-F1-R-U	09095	A1-B-C-D-U	09214	A1-B-C-D-F1-R-U		R-V-Z1
09028	A1-B-C-D-U	09096	A1-B-C-D-U	09226	A1-B-C-D-U	09311	A-A1-B-C1-E2-F-H1-M- R-V-Z1
09033	A1-B-C-D-U	09099	A1-B-C-D-U	09227	A1-B-C-D-U	00010	A-A1-B-C1-E2-F-H1-R-
09034	A1-B-C-D-U	09100	A1-B-C-D-U	09229	A1-B-C-D-U	09312	R1-U2-V-Z1
09038	A1-B-C-D-U	09102	A1-B-C-D-U	09237	A1-B-C-D-U-V	09314	A-A1-B-C1-E2-F-H1-M-
09042	A1-B-C-D-U	09103	A1-B-C-D-U	09245	A1-B-C-D-U		R-R1-V-Z1
09046	A1-B-C-D-U	09104	A1-B-C-D-F1-R-U	09250	A1-B-C-D-U	09315	A-A1-B-C1-E2-F-H1-M-
09049	A1-B-C-D-U	09107	A1-B-C-D-U	09261	A1-B-C-D-F1-R-U-V		N-R-R1-V-Z1
09051	A1-B-C-D-U	09112	A1-B-C-D-U	09263	A1-B-C-D-U	09316	A-A1-B-C1-E2-F-H1-M-
09053	A1-B-C-D-U	09114	A1-B-C-D-U	09264	A1-B-C-D-U		R-R1-U2-V-Z1
09054	A1-B-C-D-U	09123	A1-B-C-D-F1-R-U	09265	A1-B-C-D-F1-N-R-U	09317	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1
09055	A1-B-C-D-F-R-R1-U-V	09126	A1-B-C-D-F-F1-P-R	09266	A1-B-C-D-U	00219	A-A1-B-C1-F-F1-M-N-
09056	A1-B-C-D-U	09128	A1-B-C-D-U	09267	A1-B-C-D-U	09318	V-V1-Z-Z1
09058	A1-B-C-D-U	09131	A1-B-C-D-U	09301	A-A1-B-C1-E2-F-H1-M-	09320	A-A1-B-C1-E2-F-H1-M-
09059	A1-B-C-D-U		A1-B-C-D-F1-R	1	R-R1-V-Z1	30020	R-R1-V-Z1
09060	A1-B-C-D-F1-R-U	09137	A1-B-C-D-F1-R-U			II	

APO/		APO/		APO/		APO/	
FPO/	See	FPO/	See	FPO/	See	FPO/	See
DPO	Restrictions	DPO	Restrictions	DPO	Restrictions	DPO	Restrictions
09321	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09366	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A1-B-V		A1-B-C-F-F1-R-U-V
09322	A-A1-B-C1-E2-F-H1-R-	09368	A-A1-B-C1-E2-F-H1-		A1-B-V A1-B-V		A1-B-C-F-U-V A1-B-C-F-U
	R1-U2-V-Z1		M-R-V-Z1		A1-B-V		A1-B-C-F-U
09327	A-A1-B-C1-E2-F-H1-M-	09369	A-A1-B-C1-E2-F-H1-M-		A1-B-V		A1-B-C-F-U
	R-R1-V-Z1		R-R1-V		A1-B-V		A1-B-C-F-U
09330	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09371	A-A1-B-C1-E2-F-H1-M- R-V	09510	A-A1-B-C1-E2-F-H1-M-	09622	A1-B-C-F-U
09331	A-A1-B-C1-E2-F-H1-M-	09372	A-A1-B-C1-E2-F-H1-M-		R-R1-V-Z1	09623	A1-B-C-F-U
	R-R1-V-Z1		R-R1-V		A1-B-V	09624	A1-B-C-F-U
09332	A-A1-B-C1-E2-F-H1-M-	09373	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V		A1-B-C-F-U
00000	R-R1-V-Z1	00074	R-R1-V		A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V		A1-B-C-F-U
09333	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09374	A-A1-B-C1-E2-F-H1-M- R-V-Z1		A1-B-F-F1-R-R1-V		A1-B-C-F-U A1-B-C-F-U-V
09334	A-A1-B-C1-E2-F-H1-M-	09375	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V		A1-B-C-F-U
	R-R1-V-Z1		R-V-Z1		A1-B-F-F1-R-R1-V		A1-B-C-F-U
09336	A-A1-B-C1-E2-F-H1-R-	09376	A-A1-B-C1-E2-F-H1-M-	09545	A1-B-V		A1-B-N-R-U
00227	R1-U2-V-Z1 A-A1-B-C1-E2-F-H1-M-	00277	R-R1-V A-A1-B-C1-E2-F-H1-M-	09549	A1-B-V	09643	A1-B-R-U
09337	R-R1-V-Z1	09377	R-R1-V	09554	A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U
09338	A-A1-B-C1-E2-F-H1-M-	09378	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	09647	A1-B-N-R-U
	R-R1-U2-V-Z1		R-R1-U2-V-Z1		A1-B-F-F1-R-R1-V	09648	A1-B-N-U-V-Z1
09339	A-A1-B-C1-E2-F-H1-M-	09380	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V		A1-B-N-U-Z1
00240	N-R-R1-V-Z1 A-A1-B-C1-F-R-V	00201	R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V	09701	A-A1-B-B2-C-C1-D-F- M-N-R-R1-T-V-Z1
	A-A1-B-C1-E2-F-H1-M-	09361	R-R1-U2-V-Z1		A1-B-V	09702	A1-B-C-C1-F1-M-R-R1-
03042	R-R1-V-Z1	09382	A-A1-B-C1-E2-F-H1-M-		A1-B-V	03702	U
09343	A-A1-B-C1-F-M-N-V-Z1		R-R1-V-Z1		A1-B-F-F1-R-R1-V	09703	A1-B-C-F1-U
09344	A-A1-B-C1-E2-F-H1-M-	09383	A-A1-B-C1-E2-F-H1-M-	09570	A1-B-F-F1-R-R1-V	09704	A1-B-C-V
000.40	R-R1-V-Z-Z1	00297	R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-	09573	A1-B-F-F1-R-R1-V		A1-B-U
09348	A-A1-B-C1-E2-F-H1-M- R-R1-U2-V-Z1	09307	R-V	09574	A1-B-F-F1-R-R1-V		A1-B-C-N-R-U-V
09350	A-A1-B-C1-E2-F-H1-M-	09389	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V		A1-B-C-N-R-U-V
	R-R1-V-Z1		R-V		A1-B-F-F1-R-R1-V		A1-B-B1 A1-B-F1
09351	A-A1-B-C1-E2-F-H1-M-	09391	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A1-B-V A1-B-F-F1-R-R1-V		A1-B-C-C1-F1-M-N-R-
09353	R-V-Z1 A-A1-B-C1-E2-F-H1-M-	09393	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	007.10	R1-U
09333	R-R1-V-Z1	00000	R-R1-V-Z1		A1-B-F-F1-R-R1-V	09711	A1-B-F1-N-R-Z1
09354	A-A1-B-C1-E2-F-H1-M-	09396	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V		A1-B-C-F1-R
	R-R1-V-Z1	00.400	R-R1-U2-V-Z1	09586	A1-B-F-F1-R-R1-V	09714	A1-B-C-C1-F1-M-R-R1-
09355	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A-A1-B-C-F-R-R1-U3-W A1-B-C-C1-R-U	09587	A1-B-F-F1-R-R1-V	09715	U A1-B-F1-R
09356	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-R-U-V		A1-B-V		A1-B-C-D-N-R-U-V
00000	R-R1-V-Z1		A1-B-C-C1-R-U-V		A1-B-V		A-A1-B-M-R-V-W
09357	A-A1-B-C1-E2-F-H1-M-	09456	A1-B-C-C1-H-H1-M-R-		A1-B-V	09718	A1-B-F-I-N-R-U-V
	R-R1-V-Z1		Z1		A1-B-F-F1-R-R1-V A1-B-V	09719	A1-B-C-F1-R-V
09358	A-A1-B-C1-E2-F-F1-H1- M-N-R-R1-T-V-W-Z1		A1-B-C-C1-R-U		A1-B-V A1-B-V	09720	A1-B-R-U-V
09359	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-F-F1-P-R-U		A1-B-V		A1-B-N-R-U-V-Z1
00000	R-R1-V-Z1		A1-B-C-C1-R-U A1-B-C-C1-R-U		A1-B-F-F1-R-R1-V		A-A1-B-F-N-V-Z-Z1
09360	A1-B-V		A1-B-C-C1-R-U	09601	A1-B-C-F-F1-R-U-V		A1-B-N-R-U-V-Z1 A1-B-C-C1-F1-M-R-R1-
09361	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-R-U	09602	A1-B-C-F-F1-N-R-U	09724	U
00363	R-R1-U2-V-Z1 A-A1-B-C1-E2-F-H1-R-		A1-B-C-C1-R-U		A1-B-C-F-F1-R-U-V	09726	A1-B-N-R-U-V
09302	V-Z1	09494	A1-B-C-C1-R-U		A1-B-C-F-F1-P-R-U-V	09727	A-A1-B-B2-C-C1-D-F-I-
09363	A-A1-B-C1-E2-F-H1-M-	09496	A1-B-C-C1-R-U-V		A1-B-C-D-U-V	00=05	M-N-Q-R-R1-T-V-Z-Z1
	R-R1-V-Z1	09498	A1-B-C-C1-F-F1-F2-N-		A1-B-C-D-U-V A-A1-B-C-F-F1-M-R-		A1-B-C-F-N-R-R1-U-V
09364	A-A1-B-C1-E2-F-H1-M- N-R-R1-V-Z1	00501	R-R1-T-U-V-Z1	03001	R1-U-U3-V-W	09730	A-A1-B-B2-C-C1-F-M- N-R-R1-T-V-Z1
09365	A-A1-B-C1-E2-F-H1-M-		A1-B-V A1-B-V	09608	A1-B-C-F-N-U-V	09731	A-A1-B-B2-C-C1-F-M-
00000	R-R1-V-Z1		A1-B-V A1-B-V	09609	A1-B-C-F-U		N-R-R1-T-V-Z1
		22300	- · · · - ·				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
	A1-B-N-V-Z1		A-A1-B-F-F1-N-R-V-Z1	-	A1-B-E2-F-H1-N-R-R1-	34069	A-A1-B-B2-C1-E2-F-
	A1-B-V		A1-B-E2-E3-F-H1-N-R-		U2-V-Z1		F1-I-N-Q-R-R1-T-S-V-Z-
	A-A1-B-B2-C-C1-D-F-I-		R1-U1-V-Z1	09892	A-A1-B-E2-F-N-R-R1-V-		Z1
	M-N-Q-R-R1-T-V-Z-Z1	09812	A1-B-E2-E3-F-F1-I-N-R-		Z1	34078	A1-B-F1-N-V-Z1
09735	A1-B-N-V-Z1		U-V-Z-Z1	09898	A1-B-E2-F-H1-N-R-R1-	34080	A-A1-B-B2-C1-E2-F-
09736	A-A1-B-B2-C-C1-D-F-	09813	A-A1-B-B2-C-C1-E2-		U2-V-Z1		F1-I-N-Q-R-R1-T-S-V-Z-
	M-N-R-R1-T-V-Z1		E3-F-F1-I-L-N-Q-R-R1-		A1-B-L-N-U-Z1	0.4004	Z1
09737	A-A1-B-B2-C-C1-D-F-I-	00044	T-V-Z-Z1		A-B-L-N-U-V	34081	A-A1-B-B2-C1-E2-F- F1-I-N-Q-R-R1-T-S-V-Z-
	M-N-Q-R-R1-T-V-Z-Z1	09814	A1-B-E2-E3-F-F1-I-N-R- U-V-Z-Z1		A-A1-B-C1-F1-N-V-Z1		Z1
09738	A-A1-B-B2-C-C1-D-F-I-	09815	A-A1-B-C1-E2-F-H1-M-	34007	A-A1-B-C1-F-F1-M-N-	34082	A-A1-B-F-F1-N-R-R1-
00700	M-N-Q-R-R1-T-V-Z-Z1	00010	R-R1-V-Z1	0.4000	R-R1-V-Z1		S-V
09739	A-A1-B-B2-C-C1-D-F-I- M-N-Q-R-R1-T-V-Z-Z1	09816	A-A1-B-B2-C1-E2-E3-F-		A-A1-B-C1-F1-V-Z1	34083	A-A1-B-B2-C1-E2-F-
097/1	A-A1-B-C1-E2-F-F1-H1-		I-L-N-Q-R-R1-T-V-Z-Z1		A1-B-L-M-N-U-V-Z1		F1-I-N-Q-R-R1-T-S-V-Z-
03741	M-N-R-R1-T-V-W-Y-Z1	09817	A-A1-B-B2-C1-E2-E3-F-		A1-B-L-M-N-U-V-Z1		Z1
09742	A-A1-B-B2-F-F1-I-M-N-		F1-H-H1-M-N-R-R1-T-	34022	A1-B-D-F-L-M-N-U-V- Z1	34084	A-A1-B-F-F1-N-R-R1- S-V
	Q-R-T-V-Z-Z1		V-Z1	3/1023	A1-B-L-M-N-U-V-Z1	34085	
09743	A-A1-B-F-N-V-Z-Z1		A-A1-B-P-R-V-Z1		A1-B-L-M-N-U-V-Z1	34063	A-A1-B-F-F1-N-R-R1- S-V
09744	A-B-B2-C-C1-F-M-N-R-	09820	A-A1-B-B2-F-H-H1-I-L-		A1-B-F-L-M-N-U-V-Z1	34086	A-A1-B-F-F1-N-R-R1-
	R1-T-V-Z1	00001	M-N-Q-R-R1-T-V-Z-Z1		A1-B-L-M-N-U-V-Z1	04000	S-V
09745	A-A1-B-B2-F-F1-M-N-		A-A1-B-F-R-V-Z1		A1-B-L-M-N-U-V-Z1	34087	A-A1-B-F-F1-N-R-R1-
	R-R1-V-Z1		A-A1-B-F-R-V-Z1		A1-B-L-M-N-U-V-Z1		S-V
	A-A1-B-C-E1-N-V-Z-Z1		A-A1-B-F-R-V-Z1		A1-B-C-F-L-M-N-V-Z1	34088	A-A1-B-F-F1-N-R-R1-
	A1-B-F-J-N-U-V-Z1		A-A1-B-F-R-V-Z1 A-A1-B-C-C1-D-F-M-N-		A1-B-L-M-N-V-Z1		S-V
09748	A-A1-B-B2-C-C1-D-F-I- M-N-Q-R-R1-T-V-Z-Z1	09023	R-R1-T-V-Z1		A1-B-H-L-M-N-U-V-Z1	34089	A-A1-B-F-F1-N-R-R1- S-V
09749	A-A1-B-F-N-V-Z1	09827	A-A1-B-F-F1-N-R-V-Z1	34036	A1-B-L-M-N-U-V-Z1	34090	A1-B-F-F1-R-R1-V
09750	A-B-B2-C-C1-F-M-N-Q-		A1-B-N-V-Z1	34037	A1-B-C-F-H-I-L-M-N-V-	34091	A1-B-F-F1-R-R1-V
	T-V-Z-Z1		A1-B-C-N-R-V-Z1	0.4000	Z-Z1	34092	A1-B-F-F1-R-R1-V
	A1-B-C-D-U		A1-B-F-N-U-V-Z1		A1-B-L-M-N-U-V-Z1	34093	A1-B-F-F1-R-R1-V
	A1-B-C-D-U		A-A1-B-U1-V-Z1		A1-B-L-M-N-U-V-Z1	34095	A1-B-V
	A1-B-U		A1-B-U1-V-Z1		A1-B-L-M-N-U-V-Z1	34098	A1-B-V
	A1-B-U		A1-B-F-F1-R-R1-V-Z1		A1-B-D-F-M-N-V-Z1	34099	A1-B-V
	A1-B-U		A-A1-B-V-Z1		A1-B-V	96201	A-A1-B-B1
	A1-B-U		A-A1-B-C-F-M-V-Z1		A1-B-L-M-N-U-V-Z1	96202	A-A1-B-U
09758	A-A1-B-B2-C-C1-F-M- N-R-R1-T-V-Z1		A1-B-V-Z1	34058 34060	A1-B-F-F1-R-R1-V-Z1 A-A1-B-B2-C1-E2-F-	96203	A-A1-B-B1
00750	A-A1-B-B2-C-C1-E2-F-		A1-B-V-Z1	34060	F1-I-N-Q-R-R1-T-S-V-Z-	96204	A-A1-B-B1
09739	F1-F2-N-R-R1-T-V-Z1		A-A1-B-U-V-Z1		Z1	96205	A-A1-B-U
09762	A-A1-B-B2-E3-F-F1-I-N-		A-A1-B-V-Z1	34061	A-A1-B-B2-C1-E2-F-	96206	A-A1-B-U
	Q-R-R1-T-V-Z-Z1		A-A1-B-N-R-U-Z1		F1-I-N-Q-R-R1-T-S-V-Z-	96207	A-A1-B-V
09769	A-A1-B-B2-C-C1-D-F-I-		A-A1-B-N-R-Z1		Z1	96209	A-A1-B-N-U-V
	M-N-Q-R-R1-T-V-Z-Z1		A-A1-B-N-V	34062	A-A1-B-B2-C1-E2-F-	96213	A-A1-B-U
09777	A-A1-B-C-E1-N-R		A-A1-B-C-F-N-U-V-Z1		F1-I-N-Q-R-R1-T-S-V-Z- Z1	96214	A-A1-B-U
	A-A1-B-F-N-R-V	09852	A1-B-E2-E3-F-H1-N-R- R1-U1-V-Z1	34063	A-A1-B-B2-C1-E2-F-		A-A1-B-U
09798	A1-B-C-D-L-U-V	09853	A1-B-E2-F-H1-R-R1-	04000	F1-I-N-Q-R-R1-T-S-V-Z-	96224	A-A1-B-U
09801	A-A1-B-C1-E2-F-H1-M-	00000	U2-V-Z1		Z1	96257	A-A1-B-U
00000	N-R-R1-V-Z1	09855	A-A1-B-C1-E2-F-H1-R-	34064	A-A1-B-F-F1-N-R-R1-	96258	A-A1-B-U
09803	A1-B-E2-E3-F-H1-N-R- R1-U1-V-Z1		R1-U2-V-Z1		S-V		A-A1-B-U
00004	A-A1-B-F-F1-N-R-V-Z1	09858	A1-B-E2-E3-F-H1-N-R-	34065	A-A1-B-F-F1-N-R-R1-		A-A1-B-U-V
	A-B-F-F1-R-R1-V-Z1		R1-U1-V-Z1	0.4000	S-V		A-A1-B-U
	A-A1-B-C1-E2-F-H1-M-	09859	A1-B-C1-F-F1-H1-N-R-	34066	A-A1-B-B2-C1-E2-F- F1-I-N-Q-R-R1-T-S-V-Z-		A-A1-B-U
00000	N-R-R1-V-Z1	00005	R1-V-Z1		Z1		A-A1-B-U-V
09807	A-A1-B-C1-E2-F-H1-M-		A-A1-B-V-Z1	34067	A-A1-B-B2-C1-E2-F-		A-A1-B-U
	N-R-R1-V-Z1		A-A1-B-U-V-Z1		F1-I-N-Q-R-R1-T-S-V-Z-		A-A1-B-U
09808	A-A1-B-C1-E2-F-H1-M-	09870	A-A1-B-C1-E2-F-H1-M- R-R1-U-V-Z1		Z1		A-A1-B-V
	R-V	09880	A-A1-B-C1-E2-F-H1-R-	34068	A-A1-B-B2-C1-E2-F-		A-A1-B-B1
09809	A1-B-V-Z1	23000	R1-U-V-Z1		F1-I-N-Q-R-R1-T-S-V-Z- Z1		A-A1-B-U
				I		96283	A-A1-B-U

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96284	A-A1-B-U-V	96379	A1-B-M-W	96543		96619	A1-B-V
	A-A1-B-U		A1-B-M-W	96544	=	96620	A1-B-F-F1-R-R1-V
	A1-B-H-M-N-V-W		A1-B-M-W		A1-B-F-U3	96621	A1-B-V
	A1-B-F-F1-F2-H-M-W		A1-B-M-W		A-A1-B-H-M-U		A1-B-F-F1-R-R1-V
	A1-B-M-V-W		A1-B-M-W	96549			A1-B-F-F1-R-R1-V
	A1-B-M-W		A1-B-F-N-V-Z1	96550	A-A1-B-H-M-U-V	96628	A1-B-F-F1-R-R1-V
	A1-B-M-W		A-A1-B-C1-E2-F-H1-M-	96551	A-A1-B-H-M-U	96629	A1-B-F-F1-R-R1-V
96321		30420	R-V		A1-B-B1		A1-B-F-F1-R-R1-V
	A1-B-F-F1-F2-H-M-W	96427	A-A1-B-C1-E2-F-H1-M-	96553	A-A1-B-F-F1-H-M-U	96650	A1-B-F-F1-R-R1-V
	A1-B-M-V-W		R-R1-V	96554	A-A1-B-H-M-U	96657	A1-B-F-F1-R-R1-V
	A1-B-M-W	96447	A1-B-F-N-U3-V-V1		A1-B-F-M-V	96660	A1-B-F-F1-R-R1-V
	A1-B-M-W	96501	A-A1-B-N-V		A1-B-F-M-V	96661	A1-B-F-F1-R-R1-V
	A1-B-M-W	96502	A1-B-F-N-U3-V		A-A1-B-B2-C-C1-D-E2-		A1-B-F-F1-R-R1-V
	A1-B-M-V-W	96503	A1-B-F-N-U3-V	30002	E3-F-F1-H-H1-I-M-N-R-	96663	A1-B-F-F1-R-R1-V
	A1-B-M-W	96507	A-A1-B-F-V		R1-T-V-Z-Z1		A1-B-V
	A1-B-M-W	96510	A1-B-I-N-V	96595	A1-B-V		A1-B-V
	A1-B-M-V-W	96511	A1-B-I-N-V	96598	A1-B-N-V		A1-B-V
	A1-B-M-W	96515	A1-B-D-F-U3	96599	A1-B-N-V		A1-B-F-F1-R-R1-V
	A1-B-F-F1-F2-H-M-V-W	96516	A1-B-D-F	96601	A1-B-V	96668	A1-B-F-F1-R-R1-V
	A1-B-F-F1-F2-H-M-W	96517	A1-B-F-U3-V	96602	A1-B-V		A1-B-F-F1-R-R1-V
	A1-B-F-F1-F2-H-M-W	96518	A1-B-V	96603	A1-B-V		A1-B-V
	A1-B-F-F1-F2-H-M-W	96520	A1-B-F-N-U3-V	96604	A1-B-V		A1-B-F-F1-R-R1-V
	A1-B-F-F1-F2-H-M-W	96521	A1-B-F-N-U3	96605	A1-B-V		A1-B-F-F1-R-R1-V
	A1-B-F-F1-F2-H-M-W	96522	A1-B-F-N-U	96606	A1-B-V		A1-B-V
	A1-B-F-F1-F2-M-W	96530	A-A1-B-F-F1-H-H1-M-	96607	A1-B-V		A1-B-F-F1-R-R1-V
96365	A1-B-M-V-W		N-U-V	96608	A1-B-V	96675	A1-B-F-F1-R-R1-V
	A1-B-L-M-W	96531	A-A1-B-F-F1-H-M-N-U- V	96609	A1-B-V	96677	A1-B-F-F1-R-R1-V
96368	A1-B-M-W	06520	v A-A1-B-F-F1-H-M-N-U-	96610	A1-B-V	96678	A1-B-F-F1-R-R1-V
96370	A1-B-F-F1-F2-H-M-W	90332	V	96611	A1-B-V	96679	A1-B-F-F1-R-R1-V
96372	A1-B-M-W	96534	A-A1-B-F	96612	A1-B-F-F1-R-R1-V		A1-B-V
96373	A1-B-M-W		A-A1-B-F-V	96613	A-A1-B-C1-E2-F-H1-I-	96682	A1-B-V
96374	A1-B-M-W		A1-B-V	00044	M-R-R1-U2-V-Z-Z1	96683	A1-B-V
96375	A1-B-M-W		A1-B-V	96614	A-A1-B-C1-E2-F-H1-I- M-R-R1-U2-V-Z-Z1	96686	A1-B-V
96376	A1-B-M-W		A1-B-V	06615	A1-B-F-F1-R-R1-V	96687	A1-B-V
96377	A1-B-M-W		A1-B-V		A1-B-F-F1-R-R1-V	96698	A1-B-V
96378	A1-B-M-W		A1-B-V		A1-B-F-F1-R-R1-V		
1		J 00 .L	· · · = ·	30017	V 1-D-L-L 1-U-U 1-A	I	

#### RESTRICTIONS

#### LEGEND

PS Form 2976, Customs — CN 22 (Old C 1) and Sender's Declaration (green label)

PS Form 2976-A, Customs Declaration and Dispatch Note

AAFES = Army and Air Force Exchange Service

APO = Army/Air Force Post Office Box R = Retired military personnel DMM = Domestic Mail Manual DPO = Diplomatic Post Office FPO = Fleet Post Office MOM = Military Ordinary Mail MPO = Military Post Office PAL = Parcel Airlift **PSC** = Postal Service Center SAM = Space Available Mail

USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on nondutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO, except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."
- **B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.
  - C. Cigarettes and other tobacco products are prohibited.
- **C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
  - D. Coffee is prohibited.
  - E1. Medicines or vaccines not conforming to French laws are prohibited.
- **E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.
- E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
- **F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.
- **F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.
- **F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.
- G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.
- **H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

- H1. Pork or pork by-products are prohibited.
- I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:
  - Maximum length 20 inches.
  - Maximum width 12 inches.
  - Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

- I1. This restriction does not apply to registered mail.
- 12. This restriction does not apply to official government mail marked MOM
  - J. Parcels may not exceed 108 inches in length and girth combined.
- **K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
  - L. All official mail is prohibited.
  - M. Fruits, vegetables, animals, and living plants are prohibited.
  - N. Registered mail is prohibited.
- Delivery status information for Extra Services is not available on USPS.com.
  - P. APO is used for the receipt and dispatch of official mail only.
- **Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
- R. All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.
- R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
- **S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:
  - Maximum length 12 inches.
  - Maximum width 12 inches.
  - Maximum height 5 1/2 inches.
  - Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

- **T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
- **U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."
- **U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.
- $\mbox{\bf U2.}$  Mail is limited to First-Class Mail letters only when addressed to Box R.
- **U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
  - V. Express Mail Military Service (EMMS) not available from any origin.
  - V1. Delivery Confirmation service is not available.
- **W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
- **X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
- **Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
  - Z. No outside pieces (OSPs).
- **Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

International Network Operations,
 Global Business, 3-25-10

# Thrift Savings Plan Fact Sheet

Returns were updated February 1, 2010.

ANNUAL	_G .	_F .	LBA Bond	_c .	S&P 500 Stock	_s * .	Wilshire 4500 Stock	_1* .	EAFE Stock
RETURNS	Fund	Fund	Index	Fund	Index	Fund	Index	Fund	Index
1994	7.22	-2.96	-2.92	1.33	1.32	_	-2.66	_	7.75
1995	7.03	18.31	18.47	37.41	37.58	_	33.48	_	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78

<sup>\*</sup>Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY	G	F	LBA Bond	С	S&P 500 Stock	s *	Wilshire 4500 Stock	1*	EAFE Stock
RETURNS	Fund	Fund	Index	Fund	Index	Fund	Index	Fund	Index
2009						ļ.		!	
March	0.24	1.38	1.39	8.81	8.76	8.64	8.62	7.20	6.34
April	0.21	0.49	0.48	9.58	9.57	15.00	15.03	12.13	12.80
May	0.25	0.78	0.73	5.60	5.59	3.97	4.16	13.41	11.83
June	0.27	0.54	0.57	0.24	0.20	0.73	0.84	-1.08	-0.57
July	0.28	1.59	1.61	7.58	7.56	8.66	9.01	9.74	9.13
Aug	0.28	1.03	1.04	3.62	3.61	3.85	3.74	4.87	5.44
Sept	0.26	1.07	1.05	3.74	3.73	5.94	5.81	3.79	3.83
Oct	0.26	0.51	0.49	-1.86	-1.86	-5.51	-5.41	-2.41	-1.25
Nov	0.26	1.30	1.29	6.00	6.00	3.85	3.98	3.16	2.00
Dec	0.25	-1.55	-1.56	1.94	1.93	6.57	6.65	1.43	1.44
2010								•	
Jan	0.29	1.54	1.53	-3.60	-3.60	-2.43	-2.39	-5.17	-4.41
Feb	0.24	0.38	0.37	3.11	3.10	4.89	4.83	0.06	-0.69
LAST 12 MONTHS	3.12	9.40	9.32	53.84	53.62	67.44	68.44	56.07	54.58

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund Barclays EAFE Index Fund	Wilshire 4500 stock index Europe, Australasia, and Far East stock
I — International Stock Index Investment Fund		index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the Summary of the Thrift Savings Plan for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

\* Implemented May 2001.

See next page for new L Funds.

Returns were updated February 1, 2010.

## L Funds

Annual Returns	L 2040	L 2030	L 2020	L 2010	L Income
2006	16.53	15.00	13.72	11.09	7.59
2007	7.36	7.14	6.87	6.40	5.56
2008	-33.53	-27.50	-22.77	-10.53	-5.09
2009	25.19	22.48	19.14	10.03	8.57

Monthly Returns	L 2040	L 2030	L 2020	L 2010	L Income
2009			•	-	
Mar	7.08	6.30	5.35	2.82	2.06
Apr	9.38	8.20	6.79	3.20	2.37
May	6.19	5.45	4.66	2.28	1.70
June	0.09	0.12	0.14	0.24	0.26
July	7.01	6.16	5.16	2.44	1.94
Aug	3.41	3.02	2.57	1.30	1.07
Sept	3.56	3.14	2.63	1.32	1.08
Oct	-2.15	-1.81	-1.39	-0.38	-0.26
Nov	3.98	3.55	3.00	1.47	1.27
Dec	2.12	1.85	1.50	0.70	0.59
2010					
Jan	-2.88	-2.49	-2.03	-0.58	-0.45
Feb	2.18	1.94	1.61	0.81	0.74
LAST 12 MONTHS	47.08	41.00	33.95	16.67	13.05

The L Funds are invested in the five individual TSP funds.

# Publicity Kit: Flags of Our Nation Stamps (continued)

# Suggested Planning Timeline for First Day of Sale and Special Dedication Events

Act	ion	Suggested Timing
	Send invitations to local and area dignitaries.	A few weeks before event
	Send announcements and invitations to employees.	A few weeks before event
	Distribute public service announcement to radio/TV.	A few weeks before event
4.	Distribute news release.	A few weeks before event
	Distribute media advisory to all news media.	1 week before event
	Remind invited dignitaries about event via telephone.	5 days before event
7.	Redistribute media advisory to all news media.	1 to 2 days before event
	Make follow-up calls to local news media.	1 day before event
	Distribute day-of-issuance news release.	Day of event
	Send letter to newspaper editor thanking community.	1 day after event
	Send media clips to area Corporate Communications manager.	Within 1 week after event

**Note:** If you have any questions or need assistance with any of these items, please notify your Corporate Communications local contact.

# First Day of Sale and Special Dedication Event Tips

#### Before the event

**Send a written invitation** 2 weeks before the event to the mayor of your community and any other local elected officials you feel would be appropriate. The local postmaster or district manager should sign the invitations.

**Follow up** on the written invitation with a telephone call to the elected official's scheduler within a week if you have not received a reply. You may need to call more than once.

**Keep in touch** with all elected officials who respond. If asked, provide updated information to the elected official's staff as it becomes available (such as who else is participating, where and when to meet, what his or her role will be, etc.). Stress that remarks should be brief and limited to the unveiling of the *Flags of Our Nation* stamps and recognition of the role of the U. S. Postal Service in celebrating the state's majestic flag, our nation's natural features and cultural diversity, and our mission to bind the nation together through affordable, universal service.

**If you create a program,** include names of all participating elected officials on the program as honored guests, and mention them in all media advisories.

#### After the event

**Send a written thank you letter** to all elected officials who participated in the ceremony, expressing your appreciation.

**Provide copies** of any newspaper articles about the event to their offices. Even though they might see those articles on their own, you can take the opportunity to remind them of the press coverage the event received.

Provide a small supply of extra cachets or covers with the special cancellation, if applicable, to elected officials, even to those who could not attend. These make great giveaways and serve as a positive reminder of the event.

**Obtain and frame a photo** of the elected official posing beside the stamp image and make an appointment to present it in person, if possible. A matted, well-framed photograph stands a good chance of being hung on the wall of the official's office, again serving as a positive reminder of the event.

**Keep in touch** with your elected officials. Good relationships are built over time.

## **Publicity Ideas**

The release of these stamps offers an ideal opportunity for postal communities in each state to celebrate their flag and connect with residents and community leaders. There are many ways to generate local media interest in the stamps.

- Host a Flags of Our Nation celebration of the diversity of your local community. Invite community members to display ethnic foods, arts, and crafts and perform music and dance. Invite caretakers of local historic and scenic venues (e.g., historic buildings, lighthouses, state forests, large parks, and lakes) to have displays at the celebration.
- Host a press conference announcing the issuance of the Flags of Our Nation stamps. Participants might include the postmaster and the head of the local Chamber of Commerce.
- Develop a state flag display at your Post Office and invite operators of local historic houses, renovated factories, riverboats, lighthouses, etc., and local Chambers of Commerce to contribute images for a colorful patriotic display.
- Plan an event at the local library or other public location and include a display of an enlargement of the new stamp for your state flag. Invite appropriate speakers including congressional, civic, and community leaders.

- Invite groups of children children of postal employees, Boy Scout and Girl Scout troops, 4H Clubs, etc. — to write and illustrate letters about "What My State Flag Means to Me" to be published in the local newspaper.
- Invite groups of children to write "Letters about Our State Flag" to be displayed in the local library or community center, written to a real or imaginary friend about "Great Things to See and Do in [insert your state name here]."

## **Contact Information**

Corporate Communications Contacts	Government Relations Contacts
First Day of Issue,	First Day of Issue,
New York, NY	New York, NY
Roy Betts (national contact)	Laurie Solnik (national contact)
475 L'Enfant Plaza, SW,	475 L'Enfant Plaza, SW,
Rm. 10636	Rm. 10804
Washington, DC 20260-3122	Washington, DC 20260-3500
roy.a.betts@usps.gov	laurie.solnik@usps.gov
202-268-3207	202-268-3743
Montana	Montana
Al DeSarro	Linda Macasa
1745 Stout St.	475 L'Enfant Plaza SW,
Denver, CO 80299-7500	Rm. 10804
al.j.desarro@usps.gov	Washington, DC 20260-3500
303-313-5182	linda.d.macasa@usps.gov
	202-268-3750
Nebraska	Nebraska
Brian Sperry	Mico Milanovic
1745 Stout St.	475 L'Enfant Plaza SW, Rm.
Denver, CO 80299-7500	10804
brian.s.sperry@usps.gov	Washington, DC 20260-3500
303-313-5132	mico.milanovic@usps.gov
	202-268-7217
Nevada	Nevada
David Rupert	Linda Macasa
1745 Stout St.	475 L'Enfant Plaza SW,
Denver, CO 80299-7500	Rm. 10804
david.g.rupert@usps.gov	Washington, DC 20260-3500
303-313-5134	linda.d.macasa@usps.gov
	202-268-3750
New Hampshire	New Hampshire
Thomas Rizzo	Jo Waterman
151 Forest Ave.	475 L'Enfant Plaza SW,
Portland, ME 04101-0000	Rm. 10804
thomas.p.rizzo@usps.gov	Washington, DC 20260-3500
207-482-7111	jo.a.waterman@usps.gov
	202-268-6748

Corporate Communications Contacts	Government Relations Contacts
New Jersey	New Jersey
Raymond Daiutolo, Sr.	Jo Waterman
615 Chestnut Street., 15th Fl.	475 L'Enfant Plaza SW,
Philadelphia, PA 19106-4404	Rm. 10804
raymond.v.daiutolo@usps.gov	Washington, DC 20260-3500
215-931-5049	jo.a.waterman@usps.gov
	202-268-6748
New Mexico	New Mexico
Stephen Seewoester	Mico Milanovic
7800 N. Stemmons Fwy.,	475 L'Enfant Plaza SW,
Ste. 450	Rm. 10804
Dallas, TX 75247-4220	Washington, DC 20260-3500
stephen.a.seewoester@usps.gov	mico.milanovic@usps.gov
214-819-8707	202-268-7217
New York	New York
Darleen Reid	Gina Crocenzi
421 8th Ave., Rm. 3023	475 L'Enfant Plaza SW,
New York, NY 10199-9998	Rm. 10804
dreid@usps.gov	Washington, DC 20260-3500
212-330-2929	a.g.crocenzi@usps.gov
	202-268-6027
North Carolina	North Carolina
Carl Walton	Linda Macasa
418 Gallimore Dairy Rd.	475 L'Enfant Plaza SW,
Greensboro, NC 27498-9800	Rm. 10804
carl.a.walton@usps.gov	Washington, DC 20260-3500
336-668-1257	linda.d.macasa@usps.gov
Monica Robbs	202-268-3750
2901 Scott Futrell Dr.	
Charlotte, NC 28228-9907	
monica.c.robbs@usps.gov	
704-393-4487	
North Dakota	North Dakota
Peter Nowacki	Talaya Simpson
200 S. 1st. St., Rm. V212B	475 L'Enfant Plaza SW,
Minneapolis, MN 55401-2037	Rm. 10804
•	Washington, DC 20260-3500
peter.j.nowacki@usps.gov	talaya.s.simpson@usps.gov
612-349-4428	talaya.s.siiripsori@usps.gov

202-268-7839

## Speech Segments

The following suggested speech segments are for use at local ceremonies and events. Feel free to customize them to fit your local event and community.

#### Opening

#### Good [Insert Morning/Afternoon].

It's a great honor for me to represent the United States Postal Service today as we dedicate the **[Insert State Name]** Flags of Our Nation stamp. It's a wonderful opportunity to celebrate our beloved state flag and to share our pride with the nation by using these stamps on our correspondence.

With this stamp, the Postal Service continues its tradition of celebrating our nation's diverse gifts and natural treasures.

#### Flag Series

For nearly 140 years, the *American Flag* has been a perennial stamp favorite of the American people. Our flag was first featured in 1869 on the *Shield Eagle and Flags* stamp. And it has been making highly applauded curtain calls ever since.

We love our flag as a symbol of our country's unity and pride and the values we hold dear. We revere our flag as a potent reminder that we are one nation, united and indivisible.

Our flag also tells a story. In the 13 stripes, we are reminded of the heroic actions taken by the 13 colonies to form a new nation dedicated to the principle that all people are created equal.

Against a field of blue, we see 50 shining stars — one for each of the 50 states. And each of those states has its own unique history and traditions. Each state brings something very special and important to our national union.

Today, we are here to celebrate one of those shining stars. Today, it is our privilege to pay tribute to the great state of [Insert State Name]. We are here to honor [Insert State Name] history, her beauty, and her contributions to our union. And what better way to do that than with the sovereign symbol of our state, the proud flag of [Insert State Name].

Like the stars in our Star Spangled Banner, the stamp we are about to unveil is part of something greater. Over the next 2 years, the Postal Service will continue unveiling the rest of the 60-stamp series including the *Stars and Stripes*, and the remaining state and territorial flags.

And each of these stamps will also portray a local snapshot that captures a bit of the local natural wonder that inspired the beloved song "America the Beautiful." Localization [Insert information on your own state here. Montana is given below as a sample. In keeping with the theme, the focus is on natural beauty.] (Source: State tourism website.)

Montana is a state in the Western United States. Montana's nickname is the "Treasure State." Other nicknames include "Land of Shining Mountains," "Big Sky Country," and the slogan "The Last Best Place." The western third of the state contains numerous mountain ranges; other 'island' ranges are found in the central third of the state, for a total of 77 named ranges of the Rocky Mountains. This geographical fact is reflected in the state's name, derived from the Spanish word *montaña* (mountain). With a land area of 145,552 square miles, the state of Montana is the fourth largest in the United States (after Alaska, Texas, and California).

The economy is primarily based on ranching, wheat farming, oil, and coal in the east; lumber, tourism and hard rock mining in the west.

Montana is a great place to live and visit. Millions of tourists annually visit:

- Glacier National Park.
- The Battle of Little Bighorn site.
- Three of the five entrances to Yellowstone National Park.

Montana is bordered by the Canadian Provinces of British Columbia, Alberta, and Saskatchewan on the north, Idaho on the west, Wyoming on the south, and North Dakota and South Dakota on the east.

Montana is America the beautiful. And, today, all Americans are proud to celebrate that beauty!

#### Closing

The majestic **[Insert State Name]** Flags of Our Nation stamp will also serve as a lasting reminder of the Postal Service's commitment to our role in binding the nation together through universal service at affordable rates, regardless of which state, territory, or city you call home.

And now, if [Insert Names of Ceremony Participants] would join me in unveiling the [Insert State Name] Flags of Our Nation stamp.

#### (Photo Opportunity)

I appreciate this opportunity to introduce this stamp to our customers and friends in this community. Thank you again for taking the time to join us here today for this momentous occasion.

## Sample Invitation

[Insert Date]
[Insert Name]
[Insert Title]
[Insert Name of Organization]
[Insert Street Address]
[Insert City, State, ZIP+4]

Attention: Scheduler:

#### Dear [Insert Title and Name]:

On behalf of the [Insert Name of District or Post Office] and the United States Postal Service<sup>®</sup>, I am pleased to invite you to participate in the dedication of the Flags of Our Nation postage stamps at [Insert Exact Location] on [Insert Date] at [Insert Time]. While this coil of stamps honors 9 state flags and the Stars and Stripes flag, our ceremony will highlight the special role of the [Insert State Name] state flag stamp.

Flags of Our Nation stamps celebrate a multistamp series, in coil form, featuring the Stars and Stripes, the 50 state flags, five territorial flags, and the District of Columbia flag. Ten stamps, Set 1, were issued in spring 2008 (Stars and Stripes, plus Alabama through Delaware). Ten stamps, Set 2, were issued in fall 2008 (District of Columbia through Kansas). Ten more stamps, Set 3, were issued in summer 2009 (Stars and Stripes, plus Kentucky through Missouri). The same process will be repeated in 2011 and 2012, for a total of 60 stamp designs. Four of the six groups of 10 will include a Stars and Stripes stamp.

At the dedication ceremony, you will be invited to speak briefly about the significance of the **[Insert State Name]** state stamp. We plan a unique photo opportunity for the dedication and expect significant press coverage of the ceremony. We hope you will join us to commemorate our past and celebrate our future by renewing the common bonds of the American experience.

Please confirm your participation by calling [Name of Contact] at [Telephone Number] by [Cut-Off Date]. We look forward to having you join us at the event.

Sincerely,

#### [Sign]

[Insert District Manager or Postmaster's Name]
["District Manager" or "Postmaster"]
U.S. Postal Service
[Insert City, State, ZIP+4]

## Sample Thank You Letter

[Insert Date]
[Insert Name]
[Insert Title]
[Insert Name of Organization]
[Insert Street Address]
[Insert City, State, ZIP+4]

#### Dear [Insert Title and Name]:

On behalf of the United States Postal Service<sup>®</sup>, I want to thank you for joining us during our special ceremony dedicating our state flag stamp from the *Flags of Our Nation* stamp series. It was a wonderful event for **[Insert Name of Community]**, and your participation helped make it a great success.

All of us in the Postal Service™ are extremely proud of the role our organization has played as a community leader and in commemorating many of the people, places, and events that have made our nation great. The stamp unveiling ceremony was a wonderful way to share our pride in our state flag's proud heritage with our friends and neighbors here in [Insert Name of Community].

I am enclosing copies of our special pictorial cancellation **[if applicable]** for you to share with your constituents, as well as copies of press clippings and photographs that recorded the event **[if applicable]**.

The Postal Service will continue to provide reliable, cost-effective service through the ongoing development of our world-class communications network. I look forward to working with you on future community events. If I can be of assistance with any postal matter, please contact me at [Telephone Number].

Sincerely,

#### [Sign]

[Insert District Manager or Postmaster's Name]
["District Manager" or "Postmaster"]
U.S. Postal Service
[Insert City, State, ZIP+4]

## Sample Letter to the Editor

[Insert Date]
[Insert Name]
[Insert Title]
[Insert Name of Publication]
[Insert Street Address]
[Insert City, State, ZIP+4]

#### Dear [Insert Title and Name]:

The employees of the **[Insert City Name]** Post Office™ wish to thank the citizens of **[Insert City Name]** for their enthusiasm and support in making yesterday's release of the *Flags of Our Nation* postage stamps a successful event for our community and for the U.S. Postal Service<sup>®</sup>.

Writing and sending greetings is a tradition that has preserved our nation's history and changed lives — particularly in times of war and in times of personal triumph and tragedy. Unlike other communications, written correspondence is timeless, personal, and immediately tangible.

Our nation's commemorative stamp program has been developed over the past 100 years largely through the participation of the American people. Your stamp ideas and suggestions are instrumental in helping the Postal Service<sup>TM</sup> honor some of the greatest achievements and achievers that have made our country great.

We believe the *Flags of Our Nation* [Insert State] stamp, and the nine other stamps in this set, represent important steps in our effort to recognize the history and majesty of the great flags of our nation.

Whether by providing universal mail service to everyone, everywhere, every day, or through our responsibilities as a community leader, the Postal Service will continue to work hard to deliver quality communications services across the country and right here in **[Insert City Name]**.

Sincerely,

#### [Sign]

[Insert Postmaster's Name]
Postmaster
U.S. Postal Service
[Insert City, State, ZIP+4]

Community Relations,Corporate Communications, 3-25-10

# Policies, Procedures, and Forms Updates

# Manuals

DMM Revision: Deposit of APO, FPO, DPO, and U.S. Territory Mailpieces Bearing a Customs Declaration — Update

Effective April 5, 2010, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 503.9.2.4, 503.10.2.3, 608.2.4, and 703.2.3 to authorize additional deposit options for items that bear a customs declaration when mailed to APO, FPO, DPO destinations, and to U.S. territories, possessions, and Freely Associated States.

Recent enhancements by authorized PC Postage<sup>®</sup> providers now allow registered end-users to generate a combined shipping, postage, and customs declaration label, which also bears an electronic round date. These enhancements will provide mailers additional options and greater flexibility for depositing mailpieces bearing a customs declaration when mailed to an APO, FPO, DPO destination, or to a U.S. territory, possession, or Freely Associated State.

Additionally, we will revise the tables in DMM 503.9.2.4 and 503.10.2.3 to be consistent with the new table format showing the U.S. territories, possessions, and Freely Associated States in 608.2.4. All three tables now consist of four columns which include the ZIP™ Code destination, the two-letter state abbreviation, the city name, and the full name of the U.S. territory, possession, or Freely Associated State.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
500	Addition	al Mailing	Services	S	
503	Extra Se	rvices			
	*	*	*	*	*
9.0	Delivery	Confirma	ition		
	*	*	*	*	*
9.2	Basic Inf	ormation	1		
	*	*	*	*	*
9.2.4	Ineligible	Matter			
Delivery	Confirmation	tion is not	available	for the fo	llowing:
	*	*	*	*	*

g. Mail addressed to ZIP Codes in the following U.S. territories, possessions, or Freely Associated States: [Revise table in 9.2.4g as follows:]

Two-Letter ZIP State	Territory, Possession, or Freely Associated State
Code Abbreviation City	
96939 PW Palau	Palau
96940 PW Palau	ı Palau
96941 FM Pohn	pei Federated States of Micronesia
96942 FM Chuu	k Federated States of Micronesia
96943 FM Yap	Federated States of Micronesia
96944 FM Kosra	rederated States of Micronesia
96952 MP Tiniar	n Northern Mariana Islands
96960 MH Majur	ro Marshall Islands
96970 MH Ebey	e Marshall Islands

#### 10.0 Signature Confirmation

\* \* \* \* \*

#### 10.2 Basic Information

\* \* \* \* \*

## 10.2.3 Ineligible Matter

Signature Confirmation is not available for the following:

\* \* \* \* \*

f. Mail addressed to ZIP Codes in the following U.S. territories, possessions, or Freely Associated States:

[Revise table in 10.2.3f as follows:]

ZIP Code	Two-Letter State Abbreviation	City	Territory, Possession, or Freely Associated State
96939	PW	Palau	Palau
96940	PW	Palau	Palau
96941	FM	Pohnpei	Federated States of Micronesia
96942	FM	Chuuk	Federated States of Micronesia
96943	FM	Yap	Federated States of Micronesia
96944	FM	Kosrae	Federated States of Micronesia

ZIP Code	Two-Letter State Abbreviation	City	Territory, Possession, or Freely Associated State
96952	MP	Tinian	Northern Mariana Islands
96960	МН	Majuro	Marshall Islands
96970	MH	Ebeye	Marshall Islands

#### 600 Basic Standards for All Mailing Services

\* \* \* \* \*

#### 608 Postal Information and Resources

\* \* \* \* \*

#### 2.0 Domestic Mail

\* \* \* \*

#### 2.4 Customs Forms Required

#### 2.4.1 Priority Mail Weighing 16 Ounces or More

[Revise 608.2.4.1 as follows:]

Regardless of contents, all Priority Mail weighing 16 ounces or more sent from the United States to the ZIP Code destinations listed in the table below, and all Priority Mail sent from these ZIP Code destinations to the United States, must bear a properly completed PS Form 2976-A, *Customs Declaration and Dispatch Note CP 72*. If PS Form 2976-A will not fit on the address side of the mailpiece, a PS Form 2976, *Customs Declaration CN 22*, must be used.

ZIP Code	Two-Letter State Abbreviation	City	Territory, Possession or Freely Associated State
96799	AS	Pago Pago	American Samoa
96910	GU	Hagatna	Guam
96912	GU	Dededo	Guam
96913	GU	Barrigada	Guam
96915	GU	Santa Rita	Guam
96916	GU	Merizo	Guam
96917	GU	Inarajan	Guam
96919	GU	Agana Heights	Guam
96921	GU	Barrigada	Guam
96923	GU	Mangilao	Guam
96928	GU	Agat	Guam
96929	GU	Yigo	Guam
96931	GU	Tamuning	Guam
96932	GU	Hagatna	Guam
96939 & 96940	PW	Palau	Palau
96941	FM	Pohnpei	Federated States of Micronesia
96942	FM	Chuuk	Federated States of Micronesia

ZIP Code	Two-Letter State Abbreviation	City	Territory, Possession or Freely Associated State
96943	FM	Yap	Federated States of Micronesia
96944	FM	Kosrae	Federated States of Micronesia
96952	MP	Tinian	Northern Mariana Islands
96960	MH	Majuro	Marshall Islands
96970	MH	Ebeye	Marshall Islands

[Redesignate current 2.4.2 as new 2.4.4, and insert new 2.4.2 and 2.4.3 as follows:]

# 2.4.2 Enter and Deposit—Items Requiring a Completed Customs Declaration

Except as provided in 2.4.3, a mailer may not deposit an item that requires a completed customs declaration into a collection box, Postal Service lobby drop, Automated Postal Center (APC) drop, customer mailbox, or at a Postal Service dock or other unattended location. In addition, these mailpieces are precluded from Pickup on Demand service and Carrier Pickup service under 507.6. Customers must present such items to an employee at a Post Office retail service counter. The Postal Service will return improperly presented items to the sender for proper entry and acceptance.

# 2.4.3 Items Bearing a Completed Customs Declaration With an Electronic Round Date

Items under 2.4.1 that have the mailing label, customs declaration (including an electronic round date), and postage prepared and paid online through an authorized PC Postage vendor Web site may be deposited only as follows:

- a. At a Postal Service retail counter.
- b. Through Pickup on Demand service.
- c. Through Carrier Pickup service.
- d. Into a Postal Service lobby drop.
- e. Into an Automated Postal Center (APC) drop.
- f. In a U.S. Postal Service collection box.
- g. In the mailing customer's residential or business mailbox.

700 Special Standards

## 703 Nonprofit Standard Mail and Other Unique Eligibility

\* \* \* \* \*

2.0 Overseas Military Mail

\* \* \* \* \*

#### 2.3 General Restrictions

\* \* \* \* \* \*

[Revise heading and text of 703.2.3.6 and add new 2.3.7 through 2.3.9 as follows:]

#### 2.3.6 Customs Declarations - When Required

Except as provided in 2.3.7, any mailpiece weighing 16 ounces or more that is addressed to an APO, FPO, or DPO destination ZIP Code must bear a customs declaration PS Form 2976 or 2976-A, as shown in the "Overseas Military/ Diplomatic Mail" section of the *Postal Bulletin*.

#### 2.3.7 Customs Declarations - Exceptions

The following exceptions to the customs declaration requirement are provided for items addressed to an APO, FPO, or DPO destination ZIP Code:

- a. Known mailers are exempt from providing customs documentation on nondutiable letters and printed matter weighing 16 ounces or more. A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies the mailpieces contain no dangerous materials that are prohibited by postal regulations.
- b. All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on mail addressed to an APO, FPO, or DPO except for those APOs/FPO/DPOs to which restriction "B2" applies as required in the Restriction Legend of the "Overseas Military/Diplomatic Mail" section of the Postal Bulletin.
- c. Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use Exempt from Customs Requirements."

# 2.3.8 Enter and Deposit—Items Requiring a Completed Customs Declaration

Except as provided in 2.3.9, a mailer may *not* deposit an item that requires a completed customs declaration into a collection box, Postal Service lobby drop, Automated Postal Center (APC) drop, customer mailbox, or at a Postal Service dock or other unattended location. In addition, these mailpieces are precluded from Pickup on Demand service and Carrier Pickup service under 507.6. Customers must present such items to an employee at a Post Office retail service counter. The Postal Service will return improperly presented items to the sender for proper entry and acceptance.

# 2.3.9 Items Bearing a Completed Customs Declaration With an Electronic Round Date

Items sent to APO, FPO, or DPO addresses that have the mailing label, customs declaration (including an electronic round date), and postage prepared and paid online through the an authorized PC Postage vendor Web site may be deposited only as follows:

- a. At a Postal Service retail counter.
- b. Through Pickup on Demand service.
- c. Through Carrier Pickup service.
- d. Into a Postal Service lobby drop.
- e. Into an Automated Postal Center (APC) drop.
- f. In a U.S. Postal Service collection box.
- g. In the mailing customer's residential or business mailbox.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer<sup>®</sup> at <a href="http://pe.usps.com">http://pe.usps.com</a>.

- Mailing Standards, Pricing, 3-25-10

#### DMM Revision: Parcel Return Service Mailer ID Clearance

Effective April 5, 2010, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 507.13.4.4.h2, which gives mailers the option to change the label format by reducing the required clearance space between the Parcel Return Service Mailer Identification (ID) characters and the edges of the printed box from 3/16 inch to 1/16 inch. This revision provides customers the option to increase the mailer ID font size within the printed box and provide better visibility of the mailer ID during processing.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

\* \* \* \* \* \* \*

500 Additional Services

\* \* \* \* \* \*

507 Mailer Services

\* \* \* \* \* \* \*

# 13.0 Parcel Return Service \* \* \* \* \* \* 13.4 Label Formats \* \* \* \* \* \*

#### 13.4.4 Label Format Elements

right corner as follows:

\*\*\*The following elements are required:

h. \*\*\*An individual mailer ID must appear in the lower

\* \* \* \* \* \*

[Revise item 13.4.4.h2 as follows:]

2. The mailer ID must be at least 3/16 inch high and be surrounded by a box, with a clearance of at least 1/16 inch between the mailer ID characters and the edges of the box.

\* \* \* \* \*

We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer<sup>®</sup> at <a href="http://pe.usps.com">http://pe.usps.com</a>.

- Mailing Standards, Pricing, 3-25-10

# DMM Revision: Express Mail Open and Distribute and Priority Mail Open and Distribute Changes and Updates

Effective April 5, 2010, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 705.16, Express Mail Open and Distribute and Priority Mail Open and Distribute, to improve efficiencies in processing and to control costs.

The Open and Distribute feature of Express Mail<sup>®</sup> and Priority Mail<sup>®</sup> service allows customers to expedite the transportation of shipments of other classes of mail to destination facilities using Express Mail or Priority Mail service.

Currently, for customers using USPS®-provided letter trays for Priority Mail Open and Distribute, the Postal Service™ provides the option to use sacks, USPS-supplied tray boxes, or Label 23, an adhesive label which must be affixed to the letter tray. Tray boxes were introduced April 6, 2009, to address Open and Distribute customers' concerns that a USPS-provided letter tray sleeve might not maintain the integrity of all mail inside a letter tray during processing. With the introduction of tray boxes, Label 23 is no longer needed and the Postal Service is discontinuing its use. Customers now have the option to place their trays in either sacks or Open and Distribute tray boxes, which are more secure. The Open and Distribute tray boxes are provided free of charge by the Postal Service to all Open and Distribute customers and are available for both half-size and full-size trays.

The Postal Service is also discontinuing the optional use of facsimile Tags 190 and 161. Customers must now use USPS-supplied Tags 190 and 161, which are easy to identify. This change will help ensure visibility of the product for accurate and efficient processing of Open and Distribute containers.

In addition, the Postal Service is updating the standards to reflect the following:

- Open and Distribute containers must remain unsealed until the business mail entry verification and acceptance of the contents have been completed, unless accepted under an alternate procedure authorized by Business Mailer Support.
- PS Form 3152, Confirmation Services Certification, must be submitted with each mailing.
- Containers must not exceed the 70-pound weight limit.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

700 Special Standards

\* \* \* \* \* \* \*

705 Advanced Preparation and Special Postage Payment Systems

\* \* \* \* \* \* \*

# 16.0 Express Mail Open and Distribute and Priority Mail Open and Distribute

#### 16.1 Prices and Fees

#### 16.1.1 Basis of Price

[Add new second sentence to 16.1.1 to clarify the maximum weight as follows:]

\*\*\*The maximum weight for each container is 70 pounds.\*\*\*

\* \* \* \* \*

#### 16.1.5 Payment Method

[Revise the fourth sentence of 16.1.5 to eliminate Label 23 as follows:]

\*\*\*Priority Mail postage must be affixed to or hand-stamped on green Tag 161, pink Tag 190, to the Open and Distribute tray box, or be part of the address label.

\* \* \* \* \*

#### 16.5 Preparation

#### 16.5.1 Containers for Expedited Transport

Acceptable containers for expedited transport are as follows:

[Revise item b to remove the reference to Label 23 as follows:]

b. A Priority Mail Open and Distribute shipment must be contained in either a USPS-approved sack using Tag 161 or Tag 190 or a USPS-provided Priority Mail Open and Distribute tray box (Tag 161 and 190 are not required for tray boxes, only the 4x6 address label should be applied), except as provided in 16.5.1c and 16.5.1d.

\* \* \* \* \* \*

# 16.5.4 Tags 161 and 190 – Priority Mail Open and Distribute

[Revise the first sentence of the introductory paragraph of 16.5.4 to remove the optional use of facsimiles as follows:]

Tag 161 and Tag 190 provide a place to affix Priority Mail postage and the address label for the destination facility.\*\*\*

[Revise the second sentence in item b to remove the option of a facsimile to read as follows:]

b. \*\*\*This tag also must be affixed to containers used for Priority Mail Open and Distribute shipments prepared under 16.5.1c or 16.5.1d.

[Revise heading of 16.5.5 to read as follows:]

# 16.5.5 Tray Boxes — Express Mail Open and Distribute and Priority Mail Open and Distribute

[Revise 16.5.5 to read as follows:]

As an alternative to sacks for Express Mail Open and Distribute and Priority Mail Open and Distribute shipments,

unless prepared under 16.5.1c or 16.5.1d, mailers may use USPS-supplied tray boxes for this service. Mailers must place a 1-foot or 2-foot letter tray into the appropriate size tray box.

#### 16.5.6 Address Labels

[Revise the first sentence of 16.5.6 by removing Label 23 as follows:]

In addition to Tag 157, Tag 161, or Tag 190, USPS-supplied containers and envelopes and mailer-supplied containers used for Express Mail Open and Distribute or Priority Mail Open and Distribute must bear an address label that states "OPEN AND DISTRIBUTE AT:" followed by the facility name.\*\*\*

\* \* \* \*

## 16.6 Enter and Deposit

[Revise the heading of 16.6.1 to read as follows:]

#### 16.6.1 Verification

[Delete the second sentence in 16.6.1 and add new second sentence as follows:]

\*\*\*Open and Distribute containers must not be sealed until the BMEU verification and acceptance of the contents has been completed, unless accepted under an alternate procedure authorized by Business Mailer Support.

[Add new 16.6.2, Entry, as follows:]

#### 16.6.2 Entry

A PS Form 3152, Confirmation Services Certification, must accompany each shipment. Mailers must present shipments to the BMEU with enough time for acceptance, processing, and dispatch before the facility's critical entry time for Express Mail or Priority Mail.

\* \* \* \* \* \*

We will include these revisions in the next printed edition of the DMM and in the next update of the online DMM on Postal Explorer® at <a href="http://pe.usps.com">http://pe.usps.com</a>.

Mailing Standards, Pricing, 3-25-10

# DMM Revision: Extension of Not Flat-Machinable Prices and Eligibility of Mailpieces Specifically Approved as Automation Flats

Effective April 5, 2010, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 301.3.3 to extend automation flats eligibility of pieces approved via the Pricing and Classification Service Center (PCSC) beyond May 2010. We also extend the timeframe for the Not Flat-Machinable (NFM) category of Standard Mail® items.

Automation Flats — In May 2009, we revised the DMM to allow certain flats (that did not meet the flexibility standards) access to automation flats prices if they demonstrated machine-compatibility via PCSC-coordinated analysis and testing. This exception was set to expire in May 2010. Mailers who currently have exceptions for automation flats eligibility are encouraged to resubmit their pieces to the PCSC before May to ensure that they still retain the characteristics that were originally tested.

Not Flat-Machinables — In 2007, USPS<sup>®</sup> created the NFM classification for mailpieces with specific physical characteristics that make NFMs nonmachinable on all but a small segment of USPS automated sorting equipment. At that time, we announced that this classification would be an interim step and that these pieces would be mailable as parcels in the future. In February 2009, we announced the expiration date for NFM Standard Mail prices to be May 2010.

Both of these types of pieces, rigid flats and NFMs, pose difficulties to process and deliver efficiently. These pieces also pose significant challenges for delivery operations when the pieces are not able to fit inside carrier casing equipment in preparation for delivery. They also do not fit in many customer mailboxes and often must be picked up at the Post Office<sup>TM</sup> facility by the addressee.

Due to the USPS decision to not change prices for these categories of mail in 2010, we are extending the expiration dates for both options to the day before the next applicable price change implementation date in 2011. We remind mailers that the physical characteristics of these mailpieces will enable them to be eligible only for parcel prices as of that date.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

\* \* \* \* \* \* \*

300 Commercial Flats

301 Physical Standards

\* \* \* \* \* \*

3.0 Physical Standards for Automation Flats

\* \* \* \* \* \*

#### 3.3 Flats-Machine Compatibility

\*\*\*Rigid flat-size mailpieces in paper, polywrap or similar packaging that allows for the pieces to be grasped and inducted into USPS flat-sorting equipment may qualify for automation prices when meeting the following standards:

[Revise item b by changing the expiration date to read as follows:]

b. Mailpieces under 3.3 must be approved for automation flats prices by the USPS. Mailers seeking approval for mailpieces under this standard must contact their district manager, Business Mail Entry for instructions on submitting sample mailpieces to the Pricing and Classification Service Center (PCSC) (see 608.8.0 for address) for analysis and possible testing. Mailpieces previously approved by the PCSC for automation flats prices after May 2007 are not required to be resubmitted for a new approval. All approvals granted under 3.3 expire on the day before the next applicable price change implementation in 2011.

– Mailing Standards, Pricing, 3-25-10

# DMM Revision: New Optional Designs for Letter-Sized Booklets

Effective April 5, 2010, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 201.3.15.4 and add new 201.3.15.6 through 201.3.15.8 to provide new design options for letter-size booklets. The new designs include nine simple spine designs and one oblong booklet design that will qualify for automation and machinable letter prices.

We will also revise the language in DMM 201.3.11g, and introduce one new gluing standard in 201.3.11h that applies to the new designs. While the new gluing standard is required for booklets prepared under the new design, we recommend this gluing method for all letter-size booklets that are able to be sealed with glue lines.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

\* \* \* \* \*

200 Commercial Letters and Cards

201 Physical Standards

\* \* \* \* \*

201.3 Physical Standards for Machinable and Automation Letters and Cards

\* \* \* \* \*

#### 201.3.11 Tabs, Tape, and Glue

\*\*\*The following standards also apply:

[Revise item 201.3.11g and add new item 3.11h as follows:]

g. Continuous glue lines may be used as cover-to-cover seals for specific designs. When using glue as a sealing method, it must be placed along the entire length of the open edge and end no more than 3/4-inch from the open ends (see Exhibit 3.11g) unless standards require use of a continuous 1/2-inch wide glue line under 3.11h.

h. Continuous, 1/2-inch wide glue lines must be placed along the entire length of the open edge and end within 1/16-inch of the open ends. The selvage along the open edge must not exceed 1/16 inch. Glue lines must be created with a permanent adhesive that is not tacky when dry.

\* \* \* \* \* \* \* \* \* 3.15 Booklets

[Revise the heading and text of 3.15.4 as follows:]

#### 3.15.4 General Booklet Design and Sealing

The position of the final fold and intermediate fold (or spine) for letter-sized booklets varies according to the specific design of the mailpiece. Open edges can be sealed with tabs, glue lines, or glue spots. Except for the simple spine wallet-style design with a height of 4 inches and a maximum length of 8 inches, tabs used as seals on the leading edge of small booklets less than 5 inches high may be placed closer to the top and bottom edges than shown in Exhibits 3.15.5 through 3.15.8 and may overlap in some cases. See Exhibits 3.15.5 through 3.15.8 for design and sealing standards by type of design.

[Delete current exhibit 3.15.4 in its entirety. Add new items 3.15.5 through 3.15.8, with exhibits, as follows:]

#### 3.15.5 Simple Spine

The spine forms the bottom edge of the mailpiece. The length or method used to seal the booklet determines the weight of the paper forming the cover. Unless otherwise noted, the cover must be at least 70-pound paper.

#### **Exhibit 3.15.5**

[Note: New items in this exhibit compared to previous Exhibit 3.15.4 are the items described under light-weight, medium-weight, and heavy-weight sections.]

#### Simple Spine Booklets

Maximum weight - 3 ounces

Maximum height - 6 inches

Maximum length -10.5 inches unless otherwise noted

Cover paper weight — 70-pound paper unless otherwise noted: see Exhibit 3.2

Basic



Cover:

5" to 9" long — at least 50-pound paper Over 9" up to 10.5" — at least 60-pound paper

Place one tab on the leading and trailing edge within 1" from the top; position one tab on the lower leading edge 0.5" from the bottom. Use nonperforated 1.5" tabs.

Internal Flap	Cover:
	Minimum 80-pound paper
	Extended front folded over to enclosed pages to create a nonperforated inner flap. Flap sealed inside of back cover.
	Seal with a continuous glue line along flap as described in 3.11g (preferred), or 1" glue spots as described in 3.11f.
Cover-to-Cover	Cover:
	Minimum 80-pound paper
A	Cover extends no more than 5/8" beyond inner pages.
	Seal with a continuous glue line along extended cover as described in 3.11g (preferred), or with 1" glue spots as described in 3.11f.

## **Lightweight Simple Spine Booklets**

Maximum weight — 0.8 ounce Maximum Height — 6 inches Maximum length — 10.5 inches

Cover paper weight — 70-p	ound paper unless otherwise noted: see Exhibit 3.2
Cover-to-Cover	Cover extends no more than 5/8" beyond inner pages.
	Seal with a continuous glue line as described in 3.11h.
External Flap	Addressed side of the cover extends over all pages on the back to create a flap.
	Flap length: at least 1.5" wide when measured down from the top edge. May be longer, but cannot be closer than 1" from bottom edge.  Flap attaches to the outside of the nonaddressed side of the cover.  Seal with a continuous glue line as described in 3.11h.
Internal Flap	Addressed side of the cover extends over internal pages to create an inside flap.
	Flap length: at least 1.5" wide when measured down from the top edge.
To the state of th	Flap attaches to the inside of the nonaddressed side of the cover.
	Seal with a continuous glue line as described in 3.11h.

#### Mid-Weight Simple Spine Booklets

Weight - Over 0.8 ounce up to 1.6 ounces

Maximum Height — 6 inches

Maximum Length — 10.5 inches

Cover paper weight — 70-pound paper unless otherwise noted: see Exhibit 3.2

Cover-to-Cover	Cover extends no more than 5/8" beyond inner pages.
	Seal with a continuous glue line as described in 3.11h, and one nonperforated tab 0.5" from the bottom leading edge. Minimum tab size: 1.5".
External Flap	Addressed side of the cover extends over all pages on the back to create a flap.
	Flap length: at least 1.5" wide when measured down from the top edge. May be longer, but cannot be closer than 1" from bottom edge.  Flap attaches to the outside of the nonaddressed side of the cover.  Seal with a continuous glue line as described in 3.11h, and one nonperforated tab 0.5" from the bottom leading edge. Minimum tab size: 1.5".
Internal Flap	Addressed side of the cover extends over internal pages to create a flap.
	Flap length: at least 1.5" wide when measured down from the top edge. Flap attaches to the inside of the nonaddressed side of the cover. Seal with a continuous glue line as described in 3.11h, and one nonperforated tab 0.5" from the bottom leading edge. Minimum tab size: 1.5".

#### **Heavy Weight Simple Spine Booklets**

Weight — Over 1.6 ounces up to 3 ounces

Maximum Height — 6 inches

Maximum Length - 10.5 inches

Cover paper weight — 70-pound paper unless otherwise noted: see Exhibit 3.2

Cover-to-Cover	Cover extends no more than 5/8" beyond inner pages.
	Seal with a continuous glue line as described in 3.11h, and two 1.5" nonperforated tabs. One tab placed on the leading edge 0.5" from bottom and one tab placed 1" from top leading edge.
External Flap	Addressed side of the cover extends over all pages on the back to create a flap.
	Flap length: at least 1.5" wide when measured down from the top edge. May be longer, but cannot be closer than 1 inch from bottom edge.  Flap attaches to the outside of the nonaddressed side of the cover.  Seal with a continuous glue line as described in 3.11h and two 1.5" nonperforated tabs. One tab placed on the leading edge 0.5" from bottom and one tab placed 1" from top leading edge.
Internal Flap	Addressed side of the cover extends over internal pages to create a flap.
	Minimum flap length: at least 1.5" wide when measured down from the top edge. Flap attaches to the inside of the nonaddressed side of the cover. Seal with a continuous glue line as described in 3.11h and two 1.5" nonperforated tabs. One tab placed on the leading edge 0.5" from bottom and one tab placed 1" from top leading edge.

#### 3.15.6 Wallet Style Booklets

A spine forms the bottom edge. Wallet-style booklets must be from 5.2 inches to 8 inches long, 4 inches high; can weigh up to 2.5 ounces; and must be sealed with nonperforated tabs. Tab size and placement are dictated by the weight of the booklet.

#### **Exhibit 3.15.6**

#### **Wallet Style Booklets**

Maximum weight - 2.5 ounces

Maximum height — 4 inches

Maximum length - 5.2 to 8 inches

Cover paper weight — 70-pound paper unless otherwise noted: see Exhibit 3.2



#### Cover:

Entire booklet 60-pound paper, or

Cover 70-pound paper, inner pages 50-pound paper

Booklets up to 2 ounces: sealed with 1.5" nonperforated tabs placed 1-1/4" from bottom leading and trailing edge.

Over 2 ounces: use 2" nonperforated tabs placed 3/4" from bottom leading and trailing edge.

±1/8" vertical tolerance for tab placement in both cases.

## 3.15.7 Oblong Booklets

Oblong booklets have a spine on the leading (shorter) edge.

#### **Exhibit 3.15.7**

## **Oblong Booklets**

Maximum weight - 3 ounces

Maximum height — 6 inches

Maximum length - 10.5 inches

Cover paper weight — 70-pound paper unless otherwise noted: see Exhibit 3.2

All Tab





5" to 9" long: 60-pound paper Over 9" up to 10.5": 70-pound paper

Place two 1.5" nonperforated tabs on the top edge and one tab on trailing edge. Position top tabs 1" from left and right edges. Position one 1.5" nonperforated tab in the middle of the trailing edge.

Internal Flap



Cover

5" to 9" long — 60-pound paper Over 9" up to 10.5" — 70-pound paper

The front or back cover sheet is extended on the trailing edge and folded over the nonrecessed internal pages. The flap is sealed inside the opposite cover sheet with glue. Extended front and back covers are not allowed with glue line seals.

Seal with a continuous glue line as described in 3.11h. Place two 1.5" nonperforated tabs on the top edge 1" from the leading and trailing edges.

#### 3.15.8 Folded Booklets

Folded booklets are large mailpieces that are bound and then folded to letter-size. The final fold must be the bottom (longer) edge. The folded spine should be the leading edge; however, if necessary, the spine may be prepared as the trailing edge. The spine on the trailing edge configuration is not recommended. The cover is at least 40-pound paper. Folded booklets must be sealed with nonperforated 1.5" tabs.

#### **Exhibit 3.15.8**

#### **Folded Booklets**

Maximum weight — 3 ounces

 ${\it Maximum\ height-6\ inches}$ 

Maximum length — 10.5 inches unless otherwise noted

Cover paper weight— 40-pound paper



Two 1.5" nonperforated tabs on leading edge and one tab on trailing edge. Position upper tabs within 1" from the top edge. Position lower leading tab 0.5" from the bottom edge.

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer<sup>®</sup> at <a href="http://pe.usps.com">http://pe.usps.com</a>.

- Mailing Standards, Pricing, 3-25-10

# IMM Update: Maximum Insurance Coverage Limit and Fee for Global Express Guaranteed Service to Rwanda

The article "IMM Revision: New Maximum Insurance Coverage Limit for Global Express Guaranteed Service to Rwanda" in *Postal Bulletin* 22280 (3-11-10, page 9) announced an incorrect maximum insurance coverage limit and fee for Global Express Guaranteed<sup>®</sup> (GXG<sup>®</sup>) service to Rwanda.

The updated information is given below in bold.

Effective April 5, 2010, the Postal Service™ will incorporate the following information into the Individual Country Listing for Rwanda in *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®).

# Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

\* \* \* \*

#### **Individual Country Listings**

\* \* \* \*

#### Rwanda

\* \* \* \* \*

#### Global Express Guaranteed (210)

\* \* \* \* \*

#### Insurance (212.5)

[Revise the table to read as follows (showing the maximum insured amount and its associated fee):]

Insured Amount		Insured Amount				
not over	Fee	not over	Fee			
\$100	No Fee	For document rec	onstruction			
200	\$1.00	insurance or non-				
300	2.00	insurance coverage above \$800, add \$1.00 per \$100 or fraction thereof, up				
400	3.00					
500	4.00	to a maximum of	<b>\$1,500</b> per			
600	5.00	shipment.				
700	6.00					
800	7.00	\$1,500 max.	\$14.00			

#### Value Limit (212.1)

[Revise the text to read as follows (showing the maximum insured amount):]

The maximum value of a GXG shipment to Rwanda is **\$1,500** or a lesser amount if limited by content or value.

\* \* \* \* \*

# **Publications**

## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective March 25, 2010, Publication 431, Post Office Box Service and Caller Service Fee Groups, is revised to include the following changes.

# Publication 431, Post Office Box Service and Caller Service Fee Groups

[Add the following entries:]

ZIP Code	Fee Group
90210	2

[Delete the following entries:]

The online version of Publication 431 is dated January 31, 2008. Changes made after January 31, 2008,

have been published in the *Postal Bulletin*, and are also reflected in WebBATS. Publication 431 is currently available on the Postal Service™ PolicyNet website (http://blue.usps.gov/cpim):

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- Click PUBs.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

- 1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
- 2. Under the Clients/System column, System category, click *Facility Information*.
- 3. View the Fee Group field in the report.

Special Services,
 Retail Products and Services, 3-25-10

## **Forms**

## Revised Appointment Affidavit Form

Effective immediately, PS Form 61, *Appointment Affida-vit*, is revised. The February 2010 edition replaces all previous editions, which are obsolete and must be discarded/recycled. The form has been changed as follows:

- Questions about federal government annuities and contracts with the Postal Service<sup>TM</sup> have been removed. These questions are now part of the online application for employment in eCareer.
- Questions for male applicants regarding registration with the Selective Service System have removed.
   These questions are now part of the online application for employment in eCareer.
- The instructions to the appointing officer have been revised.

 The note regarding persons authorized and empowered to administer the oath of office was modified to be consistent with our organizational structure.

PS Form 61 is available on the Postal Service Intranet:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click Forms.
- Browse forms by number, and click 0–999.
- Click the PDF icon for PS 61.

Selection, Evaluation, and Recognition,
 Employee Resource Management, 3-25-10

## PS Form 1769, Accident Report, Is Changed to PS Form 1769/301

Effective April 1, 2010, PS Form 1769, Accident Report, is obsolete. This form is replaced by PS Form 1769/301, Accident Report, which is generated from the new Employee Health and Safety Application. Recycle unused copies of PS Form 1769 through your local recycling program.

To report an accident using the new Employee Health and Safety Application\*:

- Go to http://blue.usps.gov/.
- Click Log On, located at top left of Blue home page.
- Provide your Ace User ID and Password, and click Log On.
- Once logged on, click My Work.

- Under Safety Resource Tools, click Report and Accident or Incident.
- Log off Blue when you have finished reporting the accident or incident.

\*Note: If you are an executive and administrative schedule (EAS) employee and do not have access to the new Employee Health and Safety Accident and Incident Reporting System, you can request access using eAccess. Type "EHS" in the eAccess Application Name search window, and in the field What type of access do you need? select "Accident/Incident Entry — EAS/EAS Details Only".

 Safety and Environmental Performance Management, Employee Resource Management, 3-25-10

# Organization Information

# **Finance**

#### Revenue Unit for Fiscal Year 2009

The revenue unit for Fiscal Year 2009 is \$383.40. This is the average revenue for 1,000 pieces of revenue-generating mail and special services transactions. The revenue unit is used in the process of determining the proper cost ascertainment group (CAG) for Post Office™ facilities. To find revenue information for an individual Post Office, visit the Headquarters Accounting website on the Postal Service™ Intranet:

- Go to http://blue.usps.gov.
- Click the Inside USPS tab.
- Under "Finance," click Accounting.
- Under "Related Links," click ANCM / FNCM / GR.
- Click the Enter Gross Revenue button.

- Click the Gross Revenue Inquiry link.
- In the Report Data section, select any of the requested data attributes (e.g., Gross Revenue, Number of Revenue Units, etc.).
- In the Report Criteria section, select the fiscal year and enter your finance number.
- Click the *Run Report* button to display results.

The direct URL for the ANCM/FNCM/GR webpage is <a href="http://mnpb1:10065/access.html">http://mnpb1:10065/access.html</a>.

Field and International Accounting,
 Controller, 3-25-10

# Intelligent Mail and Address Quality

## Post Office Changes

Old/	Finance	ZIP			County/	Station/Branch/		Effective	
New	No.	Code	State	P.O. Name	Parish	Unit	Unit Type	Date	Comments
Old	02-0312	99505 99505	AK AK	Anchorage Anchorage	Anchorage Anchorage	Fort Richardson JBER	Classified Branch Place Name	10/01/2010	This announcement changes the preferred last line of this ZIP™ Code from Fort Richardson AK to JBER AK. Use JBER AK 99505 as last line of address.
Old	02-0312	99506	AK	Anchorage	Anchorage	Elmendorf AFB	Classified Branch		This announcement changes the preferred
New	02-0312	99506	AK	Anchorage	Anchorage	JBER	Place Name	10/01/2010	last line of this ZIP Code from Elmendorf AFB AK to JBER AK. Use JBER AK 99506 as last line of address.
Old	20-1484	42403	KY	Clay	Webster	Blackford	Community Post Office	12/31/2007	Community Post Office and ZIP Code
New	20-1484	42404	KY	Clay	Webster	Blackford	Place Name	07/12/2009	discontinued. Establish a place name. Blackford KY becomes an acceptable last line for use with ZIP Code 42404.
Old	29-2196	59929	MT	Dayton	Lake	Proctor	Community Post Office	08/31/2006	Community Post Office discontinued. Retain ZIP
New	29-2196	59929	MT	Dayton	Lake	Proctor	Place Name	07/03/2009	Code. Establish a place name. Continue to use Proctor MT 59929 as last line of address.
Old	39-2882	74461	OK	Eufaula	Mcintosh	Stidham	Community Post Office	03/31/2003	Community Post Office discontinued. Retain ZIP
New	39-2882	74461	OK	Eufaula	Mcintosh	Stidham	Place Name	07/11/2009	Code. Establish a place name. Continue to use Stidham OK 74461 as last line of address.

# Mailing and Shipping Services

## Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™ also offers

electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <a href="http://ribbs.usps.gov/advance/documents/tech\_guides/advtech.pdf">http://ribbs.usps.gov/advance/documents/tech\_guides/advtech.pdf</a> or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
3/25/10–3/27/10	JCP — Men's Matter of Style	Standard Catalog	2.8	National	Car-Rt	Harte-Hanks/RRD
3/25/10–3/27/10	JCP — Wk 9 Little Red Book	Standard Flat	4.2	National	Car-Rt	Harte-Hanks
3/27/10–3/30/10	JCP — Multi Div Catalog	Standard Catalog	2.5	National	Car-Rt	Harte-Hanks/RRD
3/27/10–3/30/10	JCP — Spring Home Catalog	Standard Catalog	5.2	National	Car-Rt	Harte-Hanks/RRD
3/27/10–3/30/10	JCP — Wk 9 Instant Money	Standard Letter	10.3	National	Car-Rt	Harte-Hanks
3/29/10–3/31/10	Line screening #11 logo envelope, created handwriting font	Standard Letter	2	National	3/5 Digit	Mail America, Forest, VA
4/3/10–4/6/10	JCP — Wk 10 Birthday Sale	Standard Letter	11.8	National	Car-Rt	Harte-Hanks
4/5/10–4/7/10	Prevention	Standard Flat	2.5	National	Car 3/5 Digit	Roale/ALG Worldwide

- Business Service Network Integration, Sales, 3-25-10

# **Philately**

## Stamp Announcement 10-12: Animal Rescue: Adopt a Shelter Pet



#### © 2009 USPS

On April 30, 2010, in North Hollywood, California, the Postal Service™ will issue a 44-cent, *Animal Rescue: Adopt a Shelter Pet* special stamp in 10 designs in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 576000). The stamp, designed by Derry Noyes, Washington, DC, goes on sale nationwide April 30, 2010.

With this pane of 10 stamp designs, the U.S. Postal Service® hopes to raise awareness of the need to adopt shelter pets. The pets depicted on the stamps were photographed by Sally Andersen-Bruce near her home in New Milford, Connecticut. All had been homeless at one time; all but one had been adopted when they were photographed.

	T.
Issue:	Animal Rescue: Adopt a Shelter Pet
Item Number:	576000
Denomination & Type of	44-cent Special
Issue:	
Format:	Pane of 20 (10 designs)
Series:	N/A
Issue Date & City:	April 30, 2010, North Hollywood, CA 91605
Designer:	Derry Noyes, Washington, DC
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Artist:	Sally Andersen-Bruce, New Milford, CT
Modeler:	Donald Woo
Manufacturing Process:	Offset, Microprint "USPS"
Printer:	Banknote Corporation of America
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74
Stamps per Pane:	20
Print Quantity:	300 million stamps
Paper Type:	Prephosphored, Type II
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Stamp Orientation:	Horizontal
Image Area (w x h):	1.03 x .75 in./26.16 x 19.05 mm
Overall Size (w x h):	1.19 x .91 in./30.23 x 23.11 mm
Full Pane Size (w x h):	5.88 x 5.88 in./149.35 x 149.35 mm
Colors:	Magenta, Yellow, Cyan, Black, PMS 576, PMS 652,
	PMS 7412, PMS 7524
Plate Size:	320 stamps per revolution
Plate Numbers:	"S" followed by eight (8) single digits
Marginal Markings:	
Front:	Header: "Animal Rescue Adopt a Shelter Pet" • Plate block numbers in four corners of pane • "Featuring animals adopted from shelters" at bottom of pane
Back:	© 2009 USPS • USPS logo • Barcode (576000) in four corners • Plate position diagram • Price: ".44 x 20 = \$8.80"

#### **How to Order the First Day of Issue Postmark**

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Animal Rescue: Adopt a Shelter Pet Stamp c/o Postmaster 7035 Laurel Canyon Blvd. North Hollywood, CA 91605-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by June 30, 2010.

#### **How to Order First Day Covers**

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment Dept. 6270 U.S. Postal Service PO Box 219014 Kansas City, MO 64121-9014

#### **Philatelic Products**

There are 11 philatelic products available for this stamp issue:

- 576063\*, First Day Cover Set of 10, \$8.20.
- 576068\*, Digital Color Postmark Set of 10, \$15.00.
- 576071\*, Dog Certificate, \$4.95.
- 576072\*, Cat Certificate, \$4.95.
- 576077, Adopt a Shelter Pet Dog Diary, \$14.95.
- 576078, Adopt a Shelter Pet Cat Diary, \$14.95.
- 576084, Uncut Press Sheet, \$70.40.
- 576087\*, Bundle of 10 Catalogs (one of each animal on cover), \$9.95.
- 576091\*, Ceremony Program, \$6.95.
- 576094\*, Notecards 10/10, \$12.95.
- 576099, Cancellation Keepsake (set of 2 random cat & dog), \$11.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

# Distribution: Item 576000, 44-cent Animal Rescue: Adopt a Shelter Pet PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) will receive approximately 100 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

#### **Initial Supply to Post Offices**

SDOs will make a subsequent automatic distribution to Post Offices of 100 percent their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute this commemorative sheet to Post Offices before April 20, 2010.

#### **Additional Supply**

Post Offices requiring additional commemorative sheets must requisition them from their designated SDO/stamp distribution center (SDC) using PS Form 17. SDOs requiring additional commemorative sheets must order them from the appropriate SDC using PS Form 17. For fulfilling supplemental orders from SDOs, the Kansas City, Dulles, Atlanta, and Binghamton SDCs will receive additional commemorative sheets.

#### **Sales Policy**

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services, Government Relations and Public Policy, 3-25-10

## Quarter 3 Philatelic Products Approved for Sale in Retail

In mid-April, participating Post Office™ locations will receive a shipment of philatelic products to display and sell during Quarter 3. Offices must assign these products, as well as the 2009 Stamp Yearbook and The Postal Service Guide to U.S. Stamps — 36th Edition, as part of the Retail Floor Stock in order to enable the Inventory Replenishment System (IRS) to monitor and replenish products as they are sold. Failure to do so will result in unwanted product replenishment and inflate unit accountability.

The following philatelic products are approved for sale in retail in Quarter 3, FY10:

ltem Number	Philatelic Products for Sale in Retail in Quarter 3	Price
980066	Scenic American Landscapes Premium Postcards	\$14.95
576099	Adopt a Shelter Pet Cancellation Keepsake	\$11.95
576094	Adopt a Shelter Pet Premium Stationery/Notecards	\$12.95
576077	Adopt a Shelter Pet Dog Diary	\$14.95
576078	Adopt a Shelter Pet Cat Diary	\$14.95
465399	Cowboys of the Silver Screen Cancellation Keepsake	\$14.95
990900	2009 Stamp Yearbook (on sale throughout the year)	\$59.95
890900	Guide to U.S. Stamps (on sale throughout the year)	\$19.95

Stamp yearbooks in excess of four (4) and stamp guides in excess of three (3), along with the following philatelic products that were not sold in Quarter 2, must be returned to the assigned stamp distribution office (SDO) or stamp services center (SSC) for destruction as per normal return cycles policies:

Item Number	Quarter 2 Philatelic Products to be Returned
463893	Anna Julia Cooper Cancellation Keepsake
574399	Lunar New Year (Tiger) Cancellation Keepsake
574366	Lunar New Year (Tiger) Limited Edition Notecard Set
896601	Early TV Memories Premium Stamped Postcards

These items will remain on sale through the *USA Philatelic Catalog*, at 800-STAMP24, and online at *www.usps.com*.

Stamp Services,
 Government Relations and Public Policy, 3-25-10

## Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail<sup>®</sup> postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 60 days:



February 7, 2010

U.S. Postal Service

Super Bowl XLIV Station

Postmaster

PO Box 50336

New Orleans, LA 70113-0336



March 13, 2010

Tidewater Stamp Club
Tidewater Stamp Show
Station
Postmaster
116 E. Dover St.
Easton, MD 21601-9998



March 13-14, 2010

Centerville Stamp Club CIPEX 52 Station Postmaster 400 North A St. Richmond, IN 47374-9998





March 14, 2010

Town of Mansura

Mansura Sesquicentennial
Station
Postmaster
2109 Leglise St.
Mansura, LA 71350-9998

March 17, 2010

American Criminal Justice Association

73rd National Conference Station Postmaster 320 Main St. Aumsville, OR 97325-9998 Lexington (5 Mar. 20, 2010 (5 Kentucky (5 40505 (5 )

Art in Miniature Lexington Stamp Fair Station March 20, 2010

Henry Clay Philatelic Society

Lexington Stamp Fair Station Postmaster PO Box 22803 Lexington, KY 40525-9998

March 20, 2010

Big Lick Stamp Club ROAPEX Station Postmaster PO Box 9998 Roanoke, VA 24014-9998

March 20, 2010

NY Capital Civil War Roundtable
Battle of Bentonville 145th Anniversary Station
Postmaster
PO Box 9998
Four Oaks, NC 27524-9998

March 20, 2010

Rhode Island Philatelic Society

Stampshow 2010 Station Postmaster 24 Corliss St. Providence, RI 02904-9998

March 25, 2010

Universal Ship Cancellation Society

Adoption Ceremony Station USS Wayne E. Meyer DDG-108

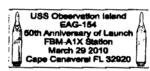
USPS Retail Services 3190 S. 70th St., Rm. 509 Philadelphia, PA 19153-9611

March 26-28, 2010

U.S. Postal Service
Convention Station
Postmaster
251 W. Lancaster Ave.
Fort Worth, TX 76102-9998

March 27-28, 2010

Kalamazoo Stamp Club KAZOOPEX Station Postmaster PO Box 9998 Comstock, MI 49041-9998





American Red Cross Station
Alamosa, CO 81101

March 31, 2010

PRESS MUSE

April 3, 2010

OSEPH, MIS

March 29, 2010

Universal Ship Cancellation Society

FBM A1X Station Postmaster 8700 Astronaut Blvd. Cape Canaveral, FL 32920-9998

March 31, 2010

U.S. Postal Service
Honoring Bill Mauldin Willie
and Joe Station
Postmaster
PO Box 9998
Columbia, SC 29207-9998

March 31, 2010

American Red Cross
American Red Cross Station
Postmaster
PO Box 9998
Alamosa, CO 81132-9998

April 1, 2010

U.S. Postal Service
National Card & Letter
Writing Month Station
Postmaster
PO Box 9998
Steamboat Rock, IA
50672-9998

April 1-3, 2010

Pony Express National Museum

Pony Express Sesquicentennial Station Postmaster 1519 S. 10th St. Saint Joseph, MO 64503-9998

April 1-30, 2010

Benton County Three Star Board

Holladay Post Office Station Postmaster 7005 Hwy. 192 Holladay, TN 38341-9998

April 3, 2010

U.S. Postal Service
Pony Express
Sesquicentennial Station
150th Celebration
Postmaster
2000 Royal Oaks Dr.
Sacramento, CA
95813-9998

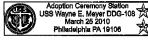


RHODE ISLAND Stampanow 2010 State
HILATELIC SOCIETY

CAR

OUASQUICENTENNIAL

March 20, 2010











Pony Express - 150 Year Fort Churchill Pony Express St inas. NV 89429

April 3, 2010

U.S. Postal Service Pony Express Trails to Rails Station Postmaster 2000 Royal Oaks Dr. Sacramento, CA 95813-9998

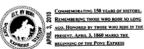
April 3, 2010

89429-9998

National Pony Express Association

Fort Churchill Pony Express Station Postmaster 1250 Donner Trail Silver Springs, NV





April 3, 2010

Schellbourne Re-Riders Ely Pony Express Station Postmaster 2600 Bristlecone Ave. Ely, NV 89301-9998



April 7, 2010 U.S. Postal Service

**TPTR Station** Postmaster 408 Main St. Hereford, TX 79045-9998

 Stamp Services, Government Relations and Public Policy, 3-25-10

# How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

#### **Traditional Postmarks**

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service<sup>™</sup> will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

## **Digital Color Postmarks**

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



#### **Distinguished Sailors Stamp**

Special Cancellations PO Box 92282 Washington, DC 20090-2282

April 6, 2010





**Abstract Expressionists Stamp** 

Postmaster 1200 William Street Buffalo, NY 14240-9998

May 12, 2010





**Bill Mauldin Stamp** 

120 South Federal Place Santa Fe, NM 87501-9998 May 31, 2010

**Black and White Pictorial** 



**Bill Mauldin Stamp** 

120 South Federal Place Santa Fe, NM 87501-9998 May 31, 2010

**Digital Color Pictorial** 



#### Flags of Our Nation Stamp Set 4

Postmaster 421 Eighth Ave., Rm 2029B New York, NY 10199-9998

June 16, 2010

#### **Black and White Pictorial**



#### Flags of Our Nation Stamp Set 4

Postmaster 421 Eighth Ave., Rm 2029B New York, NY 10199-9998

June 16, 2010

#### **Digital Color Pictorial**



#### Love: Pansies in a Basket Stamp

Postmaster 300 W. Pershing Rd. Kansas City, MO 64108-9998

June 22, 2010

## **Black and White Pictorial**



#### Love: Pansies in a Basket Stamp

Postmaster 300 W. Pershing Rd. Kansas City, MO 64108-9998

June 22, 2010

#### **Digital Color Pictorial**



## Animal Rescue: Adopt a Shelter Pet

**Stamp** Postmaster

7035 Laurel Canyon Blvd. Hollywood, CA 91605-9998 June 30, 2010

#### **Digital Color Pictorial**



# Animal Rescue: Adopt a Shelter Pet Stamp

Postmaster 7035 Laurel Canyon Blvd. Hollywood, CA 91605-9998 June 30, 2010

#### **Black and White Pictorial**



# Animal Rescue: Adopt a Shelter Pet Stamp

Postmaster 7035 Laurel Canyon Blvd. Hollywood, CA 91605-9998 June 30, 2010

#### **Digital Color Pictorial**



# Animal Rescue: Adopt a Shelter Pet Stamp

Postmaster 7035 Laurel Canyon Blvd. Hollywood, CA 91605-9998 June 30, 2010

**Black and White Pictorial** 

<sup>-</sup> Stamp Services, Government Relations and Public Policy, 3-25-10

# Retail

# Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, Premium Forwarding Service<sup>®</sup> (PFS<sup>®</sup>) Application, to Headquarters (HQ). This requirement ended in 2007 when the application was revised and page 4 (HQ copy) was removed. In 2005, the PFS program office at HQ required a copy of page 4 when PFS was an experiment.

However, the experiment ended in 2007 when PFS became an official product offering. Offices that still send copies to HQ are wasting workhours and money — especially some offices that send them by Express Mail<sup>®</sup>, Registered Mail<sup>®</sup>, and Priority Mail<sup>®</sup> service.

- Special Services, Retail Products and Services, 3-25-10

# Supply Management

## SmartPay Purchase Card Agency Program Coordinator Roles Transferred

The roles for field and area GSA SmartPay<sup>®</sup> purchase card agency program coordinators (APC) have been transferred to the Interim Purchasing Shared Services Center (PSSC) in Windsor, Connecticut. If you are a purchase cardholder (CH) or credit card approving official (CCAO) under the SmartPay program in any area- or field-level office, your APC now resides in the Interim PSSC in Windsor, Connecticut. The National Materials Customer Service Center in Topeka, Kansas, will continue to serve as APC for the Inspection Service, Office of Inspector General, and Headquarters accounts.

Plans are currently underway to automate the Smart Pay process with the goal being a paperless process for establishing, approving, and terminating CHs and CCAOs. It is requested that field and area offices continue to store all APC documentation locally until the automated process is implemented and further instructions are provided.

Please contact the Windsor PSSC Helpdesk if you have any questions or concerns:

- PSSC Hours: Monday through Friday, 7:30 A.M. to 6
   P.M. Eastern Standard Time.
- PSSC Phone Number: 877-293-2410.
- PSSC e-mail: helpdesk.pssc.eastern@usps.gov.
  - Eastern Services Category Management Center,
     Supply Management, 3-25-10



475 L'ENFANT PLAZA SW WASHINGTON DC 20260-3100 First-Class Mail Postage & Fees Paid USPS Permit No. G-10

