

# usps postal|bulletin

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## Business Connect™ Contest Quarter 4: July 1 – September 30



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American Treasures – Winslow Homer Stamp

**USPS National Emergency Hotline**  
**Is your facility operating? Call 888-363-7462**



# Policies, Procedures, and Forms Updates

## Manuals

### DMM Revision: Expanded Options for Attachments to Letters and Flats

Effective August 2, 2010, the Postal Service™ will revise *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, sections 201.3.13 and 301.1.8, to remove a restriction that requires relocatable labels to be affixed on the outside of a reply mailpiece. This change allows flats and letters, in a certain range of sizes, to have attached labels that are designed to be removed and affixed either on the outside or on the contents of a reply mailpiece, under applicable standards. Mailers must continue to meet content eligibility standards when affixing labels to First-Class Mail® pieces or Periodicals publications.

We also revise DMM 201.3.13 and 301.1.8 to allow up to two release cards to the outside of letters and flats of specific size ranges, subject to placement restrictions. This change accommodates the needs of a changing market by providing more flexibility for mailers who would like to affix more than one release card per mailpiece.

#### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

\* \* \* \* \*

#### **200 Commercial Letters and Cards**

#### **201 Physical Standards**

\* \* \* \* \*

#### **3.0 Physical Standards for Machinable and Automation Letters and Cards**

\* \* \* \* \*

#### **3.13 Labels, Stickers, and Release Cards Affixed to the Outside of Letter-Size Mailpieces**

##### **3.13.1 Use**

\*\*\*These attachments may be:

- a. A label or sticker less than 0.007 inch thick, other than repositionable notes affixed under 705.21.0, as follows:

\* \* \* \* \*

*[Revise item a2 to read as follows:]*

- 2. A relocatable label to be placed on the outside of, or on the contents of, a reply mailpiece. Labels must be affixed under 3.13.2 or 3.13.3.

*[Revise item b to read as follows:]*

- b. Up to two release cards, each at least 0.007 inch and no more than 0.012 inch thick, secured to a letter with a liner or backing under 3.13.4.

\* \* \* \* \*

#### **3.13.4 Letter-Size Piece with Attached Release Cards**

*[Revise the last sentence of item 3.13.4 as follows:]*

\*\*\*A letter-size mailpiece, with one or two attached release cards, must have the following characteristics:

*[Revise item a to read as follows:]*

- a. Be between 8 and 9-1/2 inches long (inclusive). With one release card affixed, be between 4 and 6 inches high (inclusive); with two release cards affixed, be between 5-1/2 and 6 inches high (inclusive).

\* \* \* \* \*

*[Revise item f to read as follows:]*

- f. All letter-size pieces other than enveloped letters and card-type pieces (such as folded self-mailers and booklets) must have a maximum thickness of 0.10 inch as mailed. Mailpieces with two affixed release cards must meet the following additional conditions:
  1. Pieces requiring tabs must be sealed with 1-1/2 inch nonperforated tabs, unless larger tabs are required by standards for the specific mailpiece design.
  2. Booklets must have a minimum cover weight of 70-pound book-grade paper (see 3.2).
  3. Folded self-mailers must have a minimum cover weight of 100-pound book-grade paper (see 3.2).

\* \* \* \* \*

#### **3.13.5 Standards for Release Cards**

*[Revise the introductory sentence of 3.13.5 to read as follows:]*

One or two release cards, each at least 0.007 inch thick and no more than 0.012 inch thick, attached to a letter-size mailpiece must:

\* \* \* \* \*

*[Revise item b to read as follows:]*

- b. Be between 2 and 2-1/2 inches (inclusive) high, and between 3 and 3-1/2 inches (inclusive) long. Affix each card with either edge parallel to the length of the

mailpiece. Affix two cards on the same side of the mailpiece under these conditions:

1. Stack cards vertically, one above than the other.
2. Do not affix the cards side by side across the mailpiece length.

\* \* \* \* \*

[Revise item d to read as follows:]

d. Be affixed 1 inch (+/- 1/8 inch) from the bottom of the mailpiece and must not interfere with readability of the address, barcode, or postage information. When affixing two cards to a mailpiece, these additional conditions apply:

1. When affixing two cards on the address side, maintain a space of at least 1/2 inch from the leading edge, the trailing edge, and the top edge.
2. When affixing two cards to the nonaddress side, the right edge of a card must be placed between 5 and 6 inches from the leading edge of the mailpiece, but no closer than 1/2 inch from the trailing edge. Maintain a space of at least 1/2 inch from the top edge.

\* \* \* \* \*

**300 Commercial Flats**

**301 Physical Standards**

**1.0 Physical Standards for Flats**

\* \* \* \* \*

**1.8 Labels, Stickers, and Release Cards**

**1.8.1 Use**

\*\*\*These attachments may be:

- a. A label or sticker less than 0.007 inch thick, other than repositionable notes affixed under 705.21.0, as follows:

\* \* \* \* \*

[Revise item a2 to read as follows:]

2. A relocatable label, to be placed on the outside of, or on the contents of, a reply mailpiece. Labels must be affixed under 1.8.2 or 1.8.3.

[Revise item b to read as follows:]

- b. Up to two release cards, each at least 0.007 inch thick and no more than 0.012 inch thick, when affixed according to 1.8.4 and 1.8.5.

\* \* \* \* \*

**1.8.4 Flats with Attached Release Cards**

[Revise the last sentence of item 1.8.4 as follows:]

\*\*\*Flat-size mailpieces, with up to two attached release cards, must be between 6 and 12 inches (inclusive) high, 8 and 15 inches (inclusive) long, and 0.02 and 0.75 inch (inclusive) thick as mailed, and meet the following conditions:

[Revise item a to read as follows:]

- a. All flats must be at least 6 inches high, at least 8 inches long, and at least 0.02 inch thick. In addition, non-automation and carrier route flats must have at least one dimension larger than one maximum letter-size dimension. A flat with two attached release cards must have a minimum cover thickness of 0.003 inch.

\* \* \* \* \*

**1.8.5 Standards for Release Cards**

[Revise the introductory sentence of 1.8.5 to read as follows:]

One or two release cards, each at least 0.007 inch thick and no more than 0.012 inch thick, may be attached to the same side of a flat-size mailpiece, and also must:

\* \* \* \* \*

[Revise item d to read as follows:]

- d. Be affixed, on the address side of the mailpiece, a minimum of 4 inches from the bottom of an enveloped or card-type mailpiece or from the binding of a bound flat and must not interfere with the readability of the address, barcode, or postage information. Maintain a clear space of at least 1/4 inch from all other edges when a release card is on the address side. Maintain a clear space of at least 1/4 inch from all edges when a release card is on the nonaddress side of a mailpiece.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,  
Pricing, 7-15-10

## DMM Revision: Express Mail Next Day Delivery Postage Refund Amendment

Effective August 2, 2010, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 114.2.1, 414.3, and 604.9.5, to state the conditions for Express Mail® Next Day Delivery postage refunds when shipments are mailed each year from December 22 through December 25.

On April 30, 2010, the Postal Service published a *Federal Register* proposed rule inviting comments on our proposal to revise the standards for Express Mail Next Day Delivery postage refunds during the period of December 22 through December 25. No comments were received regarding this matter.

During this time period, air transportation is subject to delay or cancellation. Therefore, when items are made available for pickup at the destination office, attempted for delivery, or delivered within 2 business days, postage refunds will not be available for Express Mail Next Day Delivery. This revision is consistent with industry standards.

However, when items are not available for customer pickup at the destination office or delivery to the addressee was not attempted within 2 business days, Express Mail Next Day Delivery postage refunds will be authorized. These refunds are subject to the standards for this service, unless the delay was caused by one of the situations in DMM 114.2.1, Postage Not Refunded, or DMM 414.3.0, Postage Refunds. Next Day Delivery may not be available at all times of deposit or between all Post Office™ facilities.

During the period of December 22 through December 25, postage refunds for Express Mail Second Day Delivery shipments will be available for items not available for customer pickup at the destination office, or for which delivery to the addressee was not attempted on the second business day. These refunds are subject to the standards for this service, unless the delay was caused by one of the situations in DMM 114.2.1, Postage Not Refunded, or DMM 414.3.0, Postage Refunds.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

*	*	*	*	*
<b>100</b>	<b>Retail Letters, Cards, Flats, and Parcels</b>			
	*	*	*	*
<b>110</b>	<b>Express Mail</b>			
	*	*	*	*
<b>114</b>	<b>Postage Payment Methods</b>			
	*	*	*	*

### **2.0 Postage Refunds**

*[Delete the heading of 2.1 in its entirety and incorporate the introductory paragraph and remaining text into 2.0, revising items a, b, and c and adding new items d through h, as follows:]*

Postage refunds may not be available if delivery was attempted within the times required for the specific service, or for any of the following reasons:

- a. The item was properly detained for law enforcement purposes.
- b. The item was delayed due to strike or work stoppage.
- c. The item was delayed because of an incorrect ZIP Code or address; forwarding or return service was provided after the item was made available for claim.
- d. The shipment is available for delivery, but the addressee made a written request, i.e., Hold Mail request, that the shipment be held for a specific day(s).
- e. The delivery employee discovers that the shipment is undeliverable as addressed before leaving on the delivery route.
- f. If authorized by USPS Headquarters, and the delay was caused by governmental action beyond the control of USPS or air carriers; war, insurrection, or civil disturbance; delay or cancellation of flights; projected or scheduled transportation delays; breakdown of a substantial portion of USPS transportation network resulting from events or factors outside the control of USPS; or acts of God.
- g. The shipment contained live animals and was delivered or delivery was attempted within 3 days of the date of mailing.
- h. The Express Mail Next Day shipment was mailed December 22 through December 25 and was delivered or delivery was attempted within 2 business days of the date of mailing.

*	*	*	*	*
<b>400</b>	<b>Commercial Parcels</b>			
	*	*	*	*
<b>410</b>	<b>Express Mail</b>			
	*	*	*	*
<b>414</b>	<b>Postage Payment and Documentation</b>			
	*	*	*	*

### 3.0 Postage Refunds

Postage refunds may not be available if delivery was attempted within the times required for the specific service, or for any of the following reasons:

*[Revise items a, b, and c and add new items d through h as follows:]*

- a. The item was properly detained for law enforcement purposes.
- b. The item was delayed due to strike or work stoppage.
- c. The item was delayed because of an incorrect ZIP Code or address; forwarding or return service was provided after the item was made available for claim.
- d. The shipment is available for delivery, but the addressee made a written request, i.e., Hold Mail request, that the shipment be held for a specific day(s).
- e. The delivery employee discovers that the shipment is undeliverable as addressed before leaving on the delivery route.
- f. If authorized by USPS Headquarters, and the delay was caused by governmental action beyond the control of USPS or air carriers; war, insurrection, or civil disturbance; delay or cancellation of flights; projected or scheduled transportation delays; breakdown of a substantial portion of USPS transportation network resulting from events or factors outside the control of USPS; or acts of God.
- g. The shipment contained live animals and was delivered or delivery was attempted within 3 days of the date of mailing.
- h. The Express Mail Next Day shipment was mailed December 22 through December 25 and was delivered or delivery was attempted within 2 business days of the date of mailing.

\* \* \* \* \*

### 600 Basic Standards for All Mailing Services

\* \* \* \* \*

### 604 Postage Payment Methods

\* \* \* \* \*

### 9.0 Refunds and Exchanges

\* \* \* \* \*

### 9.5 Express Mail Postage Refund

\* \* \* \* \*

#### 9.5.2 Conditions for Refund

*[Revise the introductory paragraph of 9.5.2 as follows:]*

A refund request must be made within 90 days after the date of mailing. Except as provided in 114.2.1 and 414.3.1, a mailer may file for a postage refund only under one of the following circumstances:

\* \* \* \* \*

#### 9.5.3 Refunds Not Given

*[Revise 9.5.3 as follows:]*

A postage refund will not be given if the guaranteed service was not provided due to any of the circumstances in 114.2.1 and 414.3.1.

\* \* \* \* \*

We will incorporate these revisions into the next printed edition of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— *Mailing Standards,  
Pricing, 7-15-10*

## DMM Revision: Purchasing Domestic Insurance

Effective August 2, 2010, the Postal Service™ will revise the Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®) 503.4 to clarify that customers may only purchase domestic insurance once per applicable mailpiece when postage is paid at a retail Post Office™, online, or at an Automated Postal Center® (APC®). Once insurance has been paid, customers may not purchase additional insurance for the same item. Only one insurance purchase transaction is permitted with an insured item.

### ***Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)***

\* \* \* \* \*

### 500 Additional Mailing Services

### 503 Extra Services

\* \* \* \* \*

### 4.0 Insured Mail

\* \* \* \* \*

**4.2 Basic Information**

**4.2.1 Description**

Insured mail provides the following features:

\* \* \* \* \*

[Add new item 4.2.1e as follows:]

- e. Insurance may only be purchased at one source for each insured mailpiece. For example, insurance purchased online cannot be supplemented with insurance purchased at a Post Office (APC kiosk or retail). Insurance purchased at an APC cannot be supplemented with insurance purchased online or at a retail Post Office.

\* \* \* \* \*

**700 Special Standards**

\* \* \* \* \*

**709 Experimental and Temporary Classifications**

\* \* \* \* \*

**4.0 Click-N-Ship Indemnity Increase for Express Mail and Priority Mail**

**4.1 Basic Information**

\* \* \* \* \*

**4.1.1 Eligibility Requirements**

Mailers using Click-N-Ship to purchase online insurance coverage up to \$5,000.00 for Express Mail and Priority Mail items must:

\* \* \* \* \*

[Add new item 4.1.1d as follows:]

- d. Purchase insurance online only. Insurance purchased online cannot be supplemented with insurance purchased at a Post Office (APC kiosk or retail).

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards, Pricing, 7-15-10

**DMM Revision: Detached Address Labels for Merchandise Samples**

Effective August 2, 2010, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 602.4.1.3 to provide customers the option to use detached address labels (DALs) when current general distribution density standards for Standard Mail® merchandise samples cannot be met.

Promoting greater flexibility, the Postal Service encourages customers to use the mail for merchandise samples and provides more options, such as the use of DALs, when preparing small parcels or merchandise samples. Using DALs instead of on-piece addressing can increase mail preparation efficiency.

**Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)**

\* \* \* \* \*

**600 Basic Standards for All Mailing Services**

\* \* \* \* \*

**602 Addressing**

\* \* \* \* \*

**4.0 Detached Address Labels (DALs)**

**4.1 DAL Use**

\* \* \* \* \*

**4.1.3 Standard Mail Merchandise Samples**

[Revise 4.1.3 by adding two new sentences at the end of the current introductory paragraph and adding new items 4.1.3a through 4.1.3d as follows:]

\*\*\*Merchandise samples must be endorsed with a carrier release endorsement, as specified in 508.1.2. At the mailer's option, merchandise samples may be mailed with DALs without meeting the general distribution conditions above when all of the following conditions are met:

- a. Each mailing consists of at least 200 pieces or 50 pounds of the same sample.
- b. Samples measure no larger than 5 inches high by 9 inches long by 1-1/2 inches thick.
- c. There are at least 10 samples for delivery for an individual carrier route or Post Office box section.
- d. Mailings are entered at a destination delivery unit (DDU) or placed on 5-digit pallets entered at a destination sectional center facility (SCF).

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

Mailing Standards, Pricing, 7-15-10

## IMM Revision: Maximum Insurance Coverage Limit for Global Express Guaranteed Service to Rwanda

Effective August 2, 2010, the Postal Service™ is revising *Mailing Standards of the United States Postal Service, International Mail Manual (IMM®)* to reduce the maximum insurance coverage for Global Express Guaranteed® (GXG®) shipments to Rwanda from \$1,500 to \$1,000. This change is necessary to reflect the current euro/dollar conversion rate for the existing maximum limit set by Rwanda.

### *Mailing Standards of the United States Postal Service, International Mail Manual (IMM)*

\* \* \* \* \*

#### Individual Country Listings

\* \* \* \* \*

#### Rwanda

\* \* \* \* \*

#### Global Express Guaranteed (210)

\* \* \* \* \*

### Insurance (212.5)

[Revise the table to read as follows (showing a reduction in the maximum insured amount and its associated fee):]

Insured Amount not over	Fee	Insured Amount not over	Fee
\$100	No Fee	For document reconstruction insurance or non-document insurance coverage above \$800, add \$1.00 per \$100 or fraction thereof, up to a maximum of \$1,000 per shipment.	
200	\$1.00		
300	2.00		
400	3.00		
500	4.00		
600	5.00		
700	6.00		
800	7.00	\$1,000 max.	\$9.00

### Value Limit (212.1)

[Revise the text to read as follows (showing a reduction in the maximum insured amount):]

The maximum value of a GXG shipment to Rwanda is \$1,000 or a lesser amount if limited by content or value.

\* \* \* \* \*

We will incorporate this revision into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Mailing Standards,  
Pricing, 7-15-10

## POM Revision: Retail Service Management

Effective immediately, the *Postal Operations Manual* is being updated to provide the field with guidance for retail hours, lobby hours, Post Office™ (PO) Box service, and caller service.

### *Postal Operations Manual (POM)*

\* \* \* \* \*

#### 1 Retail Management

\* \* \* \* \*

#### 12 Retail Facility Management

\* \* \* \* \*

#### 125 Lobby Management

\* \* \* \* \*

#### 125.3 Space Utilization

\* \* \* \* \*

#### 125.34 Lobby Displays and Promotions

\* \* \* \* \*

### 125.343 Mandatory Public Information to be Available

\* \* \* \* \*

#### Exhibit 125.343

#### Mandatory Public Information to be Available

[Revise Exhibit 125.343 to read as follows:]

FBI Most Wanted Poster	Kept in binder behind counter
Notice 123	Ratefold
Notice 4314-C	We Want to Know
Poster SSS46	Selective Service Poster
PUB 201	Consumer's Guide to Postal Services and Products
Sign 145	Payment Policies
Signs <sup>1</sup>	<ul style="list-style-type: none"> <li>■ Hours of operation</li> <li>■ Time when all committed PO Box mail is normally distributed</li> <li>■ Letter drops and collection point times</li> </ul>

<sup>1</sup> Available through the direct vendor signage contract.

\* \* \* \* \*

**126 Retail Services Management**

\* \* \* \* \*

**126.4 Retail Hours**

[Revise 126.4 to read as follows:]

**126.41 General**

Schedule retail services and lobby hours during hours that most appropriately meet the needs of the majority of customers in the local area. Stations and branches are not required to be open at the same scheduled hours as the main office. Stations and branches can adjust retail service hours to meet the needs of the local community. Units in suburban communities and/or large shopping centers may provide late evening service for customer convenience if approved by the district manager, Customer Service and Sales.

**126.411 Main Post Office and Units in Business Areas**

Units located in a business area should typically maintain the operational hours of the business community.

**126.412 Saturdays**

Window service is provided on Saturdays if there is a demonstrated need. At financial units serving business areas or facilities serving communities where residents leave on weekends, retail service may be closed if service is available at other postal units, at contract stations, or by self-service equipment. Postmasters must post signage informing customers of locations and hours of such services.

**126.413 Sundays**

Window service is typically not provided on Sundays unless approved by the district manager, Customer Service and Sales.

**126.414 Signs**

Postmasters must use available standard signage to publicize the services and hours at each postal unit.

**126.42 Change in Retail Hours**

If the needs of the community have changed, the postmaster should use recent Window Operations Survey (WOS) reports as well as customer feedback to determine if a change in service hours should be considered. If the postmaster determines a change in service hours are warranted, he/she must obtain approval.

Permanent changes in the hours of operation must be approved by the district manager, Customer Service and Sales. Once approved, the area retail office must notify Headquarters Retail Operations of the change in hours of operation at a minimum of 30 days in advance of the change. Do the notification, via e-mail, using the "Notification of Proposed Change in Office Hours" located at <http://blue.usps.gov/wps/portal/officehours>.

If approved, the postmaster is responsible for informing customers 30 days in advance of the change in hours of operation by posting temporary signs on the entrance

doors. These temporary signs should identify the nearest Post Office that can provide retail service outside of the new hours of operation. Offices must check with their district retail office for further information about appropriate temporary signage.

The postmaster must order a replacement for the mandatory "hours of operation" decal from the *Direct Vendor Signage Catalog* with sufficient time to receive the new decal prior to the change in hours. Apply the new decal to all entrance doors per the retail standardization guidelines.

The postmaster is also responsible for making changes to all databases containing unit hours of operation such as the facilities database. Review and update the lobby hours, window service hours, Express Mail acceptance times, and passport acceptance times as necessary.

**126.43 Lobby Hours**

At a minimum, customers must have access to their PO Boxes during all retail service hours of operation. Separate PO Box lobbies should remain open when someone is on duty in the postal unit. At the postmaster's discretion, lobbies may remain open 24 hours a day to allow customers access to PO Boxes and self-service equipment, provided that customer safety and security provisions are deemed adequate by the Inspection Service.

**126.44 Local or State Holidays**

Post Offices may not be closed solely for a local or state holiday. Window or other services may be reduced if warranted by lessened demand. Otherwise, customers must receive normal levels and types of service.

**126.45 Self-Service Units**

Where criteria and approval for placement are met, Automated Postal Centers may be placed in lobbies to reduce retail transactions and for postal customer's convenience when retail service is not available. Postmasters must encourage their customers to use the self-service equipment by informing them of the availability, locations, advantages, and products available from equipment. All self-service equipment must be operable and available for customers when the lobby is open.

**126.46 Consolidation of Retail Counter Service**

Consolidate retail windows and services so that the use of each retail service counter is maximized. Windows offering specialized services are opened only if conditions warrant and if approved by the district manager, Customer Service and Sales. All approved specialized retail service counters must also offer stamps and postal stationery.

**126.47 Specified Postal Business**

Contract stations and branches offer specified postal business during normal business hours or hours designated by the postmaster. Contractors on their own initiative may conduct postal business beyond those designated by the postmaster.

\* \* \* \* \*

**14 Other Retail Services Management**

\* \* \* \* \*

**141 Delivery Services**

\* \* \* \* \*

**141.4 PO Box and Caller Services**

\* \* \* \* \*

**141.42 PO Box Service***[Revise 141.42 to read as follows:]***141.421 General**

PO Box service consists of delivery to PO Boxes assigned to customers. These boxes are located at Postal Service facilities, subject to customer demand and the Postal Service's ability to provide them. The boxes are arranged in different configurations and must follow certain equipment and numbering requirements (see 141.425).

**141.422 Standards for PO Box Service**

At a minimum, customers must have access to their PO Boxes during all retail service hours of operation. Separate PO Box lobbies should remain open when someone is on duty in the postal unit. At the postmaster's discretion, lobbies may remain open 24 hours a day to allow customers access to PO Boxes and self-service equipment, provided that customer safety and security provisions are deemed adequate by the Inspection Service.

**141.423 PO Box Service Up-Time**

Each unit must have a scheduled PO Box up-time for committed box mail to be finalized and available to the customers. This up-time varies from unit to unit and is established based upon variables, such as mail arrival time, average mail volume per trip, and staffing availability.

Schedule PO Box services during hours that meet the needs of a majority of customers in the local area. Time PO Box up-times to match carrier leave times, because this is the time of day when all mail is available for distribution to PO Boxes. The local postmaster is responsible for establishing the local PO Box up-time with district approval. This PO Box up-time is required to be posted in the retail lobby to inform customers and in the box distribution area for the employees working the mail. Postmasters should strive to have all mail in PO Boxes as early as operationally possible to attract and retain customers to this premium mail service.

**141.424 Configurations**

PO Box service is provided through the following configurations:

- a. A PO Box unit is any number of PO Box sections that comprise the total PO Boxes in a facility that is under one 5-digit ZIP Code.
- b. A PO Box module is any configuration of standard-size boxes having the same overall dimensions as an

assembly of the smallest size configured two high and six wide.

- c. A PO Box module unit is a unit composed of five PO Box modules arranged vertically. (In some cases, the module will exceed 72 inches in height.)
- d. A section is two PO Box module units side by side (with a maximum width of approximately 48 inches). For series 700, 1300, and others, a maximum width of 48 inches applies.

A PO Box section should not exceed 120 boxes or be wider than 48 inches. In cases where the physical layout of a PO Box section unit involves inside corners or outside corners (from the viewpoint of the box clerk) that separate two box module units that would normally make up a box section, consider the following:

1. In the case of an inside corner, if one of the walls contains an odd number of module units, include the odd module unit with the adjacent two units to form the box section. If both walls contain an odd number of module units, the units adjacent to the corner, if within arms' reach of each other, may be combined to form a box section. If an odd module unit is not within arms' length of an adjacent unit, the module unit should be designated as a box section by itself.
2. In the case of an outside corner, when there is an odd number of PO Box module units, one PO Box module unit will constitute a PO Box section when necessary.

**Note:** All new PO Box sections must conform to the guidelines in 141.425. Existing box sections should be made to conform to these standards, when practicable.

**141.425 Requirements**

Equipment and numbering requirements are as follows:

- a. Equipment:
  1. Key-locking models of PO Boxes are the only types available for installation in new facilities or for expansion or replacement of existing PO Box sections. Surplus key-locking equipment may be used to match styles upon expansion of currently existing PO Box sections.
  2. The 1800 series of PO Box equipment should not be used in the same PO Box section as 1500 series or earlier equipment models.
  3. Antique call box equipment may no longer be used for the provision of PO Box service; however, the equipment may be used as an adjunct to general delivery.
  4. Damaged PO Boxes must never be rented to customers. PO Boxes that have already been rented but are damaged must be repaired as soon as possible.

- b. Numbering:
  1. Number all PO Boxes sequentially.
  2. Number all PO Boxes vertically from top to bottom. The top box of each column of boxes should end in the number 1 (for example, 1, 11, 21, 31, 41, 51, and 61). Do not use alphabetical designations.
  3. The district Address Management System (AMS) office must approve, in advance of the installation and customer notification, numbering deviations where columns contain more than 10 boxes.
  4. PO Box numbers must all be numeric and must not be repeated within a finance number.

**141.43 Caller Service**

*[Revise 141.43 to read as follows:]*

Caller service is a premium service available for a fee to any customer under the following conditions:

- a. The customer plans to receive an incoming volume of mail that cannot fit into the largest available PO Box.
- b. The customer wants a PO Box but a box is unavailable.
- c. The postmaster determines that such service does not adversely affect postal operations.
- d. The customer is not receiving firm holdout service.

To establish caller service, postmasters must do the following:

- a. Obtain a series of box numbers from AMS for caller service that is completely separate and apart from the numbers assigned to the physical PO Boxes.
- b. Determine the scheduled times and locations for the provision of caller service. The designated location for the customer to retrieve his or her mail must not compromise the Postal Service’s security guidelines.

\* \* \* \* \*

**8 Special Services**

\* \* \* \* \*

**84 Other Delivery Services**

\* \* \* \* \*

**841 PO Box Service**

\* \* \* \* \*

**841.7 Operations**

*[Revise 841.71 to read as follows:]*

**841.71 Standards – PO Box Service**

If postmasters find that safety and security provisions allow it and there is sufficient public demand, they may keep the PO Box lobby open to the public 24 hours a day.

**841.72 PO Box Service Up-Time**

Each unit must have a scheduled PO Box up-time for committed box mail to be finalized and available to the custom-

ers. This up-time varies from unit to unit and is established based upon variables such as mail arrival time, average mail volumes per trip, and staffing availability.

PO Box services should be scheduled during hours most appropriate to the needs of the majority of customers in the local area. PO Box up-times should be timed to match carrier leave times, since this is the time of day when all mail is available for distribution to PO Boxes. The establishment of the local “PO Box Up-time” is the responsibility of the local postmaster, with district approval. This PO Box up-time is required to be posted in the retail lobby to inform the customers and in the box distribution area for the employees working the mail. Postmasters should strive to have all mail in PO Boxes as early as operationally possible to attract and retain customers to this premium mail service.

If a unit consistently fails to meet the scheduled PO Box up-time, then an analysis should be done to determine if actions may be taken to improve performance. This will include examining the Mail Arrival Profile and potential transportation changes, updating PS Forms 1994 for clerical staffing, and performing a Function 4 Staffing Review when necessary. As a last resort, consider changing the scheduled PO Box up-time based on the approval of the district manager. Implement any changes to the scheduled PO Box up-time at the beginning of a fiscal quarter. Exceptions to quarterly implementation for extenuating circumstances may be implemented with approval of the district manager. Customer notification should be provided 30 days in advance of any scheduled up-time change.

**841.73 PO Box Mail Distribution**

Place mail addressed to PO Boxes in proper boxes upon availability from distribution operations. Ensure Hot Case is cleared and all committed mailpieces, including First-Class Mail, Periodicals, Standard Mail, and packages, are distributed to PO Boxes. After all available committed mail is distributed, scan the PO Box barcode to confirm mail distribution is complete, and then cradle the scanner to ensure scan data is uploaded timely.

**841.74 Withdrawal of Mail from PO Boxes**

Mail may be delivered to authorized persons who forget their keys or cannot open their boxes. Mail should not, however, be handed out to persons properly supplied with keys who can open their boxes but who make it a practice of requesting that their mail be given to them. Do not hand out mail if the box fees are not paid by the due date according to 841.22.b.

**841.75 Change-of-Address Orders**

**841.751 Who May File**

Customers may file change-of-address orders, as follows:

- a. *Organizations.* Only the PO Box customer or authorized representatives of the organization listed on the PS Form 1093 may file change-of-address orders.

The organization is responsible for forwarding mail to other persons receiving mail at the box.

- b. *Residential PO Box customers, Fee Groups 1 through 7.* Only the box customer listed on the PS Form 1093 may file change-of-address orders. The box customer is responsible for forwarding mail to other persons receiving mail at the box.
- c. *Residential PO Box customers, Fee Group E.* The box customer or any other person listed on the PS Form 1093 may file an individual change-of-address order. Only the box customer may file a change-of-address order for the entire family.

#### **841.752 Standard Procedure for Handling Change-of-Address Orders**

The procedures for handling change-of-address orders are as follows:

- a. Affix the 3982 label to PS Form 3982.
- b. If incorrect information is discovered on the 3982 label, complete PS Form 3546, *Official Change/Correction to Mail Forwarding Change of Address Order*, and select the box for the appropriate action to take. Transcribe the information that appears on a 3982 label onto PS Form 3982 and select check box "3546 submitted". When the corrected 3982 label is received, affix the label over the initially transcribed information on PS Form 3982.
- c. When a PS Form 3575Z, *Employee Generated Change of Address*, is filed, transcribe the information on PS Form 3982 and select check box "3575Z submitted". When the 3982 label is received, affix the label over the initially transcribed information on PS Form 3982.

#### **841.753 Flagging PO Boxes**

The procedures for flagging boxes in which a valid change-of-address order is on file are as follows:

- a. Use a white label to identify PO Boxes for which there is no valid change-of-address order on file. Apply a colored label or dot to the white label to identify boxes for which there is a valid change-of-address order on file and for which mail may be received addressed to other than the current box customer.
- b. If a box has changed hands more than three times in the last year, use any reasonable means, in addition to colored labels or dots, to identify this box as one that probably receives mail addressed to other than the current box customer.
- c. If desired, show on the labels the dates on which colored labels should be replaced with white labels, or the dates the colored dots should be removed from the white labels. Except for these dates, labels

should show only information on the name of the current box customer.

- d. Review all mail addressed to color-coded boxes, other than that addressed to or in care of the current box customer, for determination if a valid change-of-address order is on file. If a valid forwarding address is not on record, distribute the mail to the box as addressed, unless the box customer of record advises that mail for the addressee must not be placed in the box.
- e. Treat mail rejected by the box customer as undeliverable.
- f. Replace colored labels with white labels or remove colored dots from the white labels immediately following the termination or expiration of a forwarding order or as soon as it is apparent that color-coding no longer is needed.

#### **841.76 Vacant Boxes**

To help increase the visibility and occupancy rates of PO Boxes, "Availability Tags" can be affixed to vacant PO Boxes to indicate to customers which boxes are available for rent in an office.

#### **841.8 Refusal to Provide Service, Termination of Service, and Surrender of Service**

\* \* \* \* \*

#### **841.82 Termination of Service**

A postmaster may close a PO Box when the box customer has done any of the following:

\* \* \* \* \*

[Add new item d to read as follows:]

- d. Failed to respond to the postmaster's certified letter addressed to the street address provided on PS Form 1093 requiring the customer to select the provided options to rectify the overflow condition.

\* \* \* \* \*

We will incorporate these revisions into the next printed version of the POM and also into the online update, available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column under "Essential Links", click *PolicyNet*.
- Click *Manuals*.

(The direct, URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— Retail Operations,  
Delivery and Post Office Operations, 7-15-10

# Handbooks

## Revised Handbook AS-805-D, Information Security Network Connectivity Process

Effective immediately, Handbook AS-805-D, *Information Security Network Connectivity Process*, is revised. The September 2009 edition has been updated to reflect the following:

- Roles and Responsibilities: Updated Network Connectivity Review Board (NCRB)-related roles and responsibilities.
- Process: Updated the NCRB process and process chart.
- NCRB Connectivity Tool Kit: Inserted a new section to describe the new online system that includes the current version of the NCRB request form.
- Exceptions: Added an exception process.

Handbook AS-805-D is now available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.

- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *HBKs*. (The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

The direct URLs for Handbook AS-805-D (September 2009) are:

- PDF version — <http://www.usps.com/cpim/ftp/hand/as805d.pdf>.
- HTML 508-compliant version — <http://www.usps.com/cpim/ftp/hand/as805d/welcome.htm>.

**Note:** Offices should update references/links to Handbook AS-805-D in local documents.

— Corporate Information Security,  
Chief Information Officer, 7-15-10

## Handbook F-101 Revision: Handling Inactive Customer Accounts

Effective immediately, Handbook F-101, *Field Accounting Procedures*, is revised with a new account closing procedure for *PostalOne!* sites and a new definition for inactivity of customer accounts (permit, Business Reply Mail, postage due, etc.). All customer accounts, excluding Add-Pos (Additional Postage Account), are considered inactive if no mailings/invoicing or payment of fees has occurred during a 2-year period beginning the date of fee expiration (normally 1 year from the fee payment date). An Add-Pos account is considered inactive if there have been no postage adjustments within the past 2 years.

The postmaster, unit manager, or designated employee must close inactive permit, meter, pre-canceled, or Add-Pos accounts as follows:

- a. If the account balance exceeds \$25, send a cancellation notice and a PS Form 3533 to the customer.
- b. Allow the customer 30 days from the date of the notice to respond.
- c. Close the account if:
  1. The customer does not respond to the cancellation notice\*.
  2. The letter is returned as undeliverable as addressed\*.
  3. The customer submits PS Form 3533 requesting a refund of the account balance.

*\*PostalOne! Sites Only:*

No further action is necessary. The system will automatically close the account at the end of 26 months of no activity.

See parts 16-7.1, Issuing a Refund for Inactive Permit Accounts, 16-7.2, Sample Non-Use Cancellation Notice, 16-7.3, Sample Add-Pos Non-Use Cancellation Notice, and Appendix E, Refunds Quick Reference.

### Handbook F-101, *Field Accounting Procedures*

\* \* \* \* \*

#### 16 Customer Business Mail Activity (Permit Imprint and Periodicals)

\* \* \* \* \*

#### 16-7 Closing Customer Accounts for Inactivity

*[Revise text to read as follows:]*

Inactive permit imprint, meter, or pre-canceled accounts are defined as having no mailings or payment of fees during a 2-year period from the date of fee expiration. Inactive Add-Pos accounts are defined as having no postage adjustments during a 2-year period.

\* \* \* \* \*

[Add new 16-7.3 to read as follows:]

### 16-7.3 Sample Add-Pos Non-Use Cancellation Notice



## Add-Pos Non-Use Cancellation Notice

[Date]  
[Name of Permit Holder]  
[Address]  
[City, State, ZIP+4]

RE: Permit Account Number: [XXXXX]

Dear [Contact Name] or Postal Customer:

According to our records, the Add-Pos account number referenced above has not been used for mailing adjustments in the last 2 years. A permit must be revoked for non-use during any 2-year period. (See Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM<sup>®</sup>) 604.5.) Our records indicate the last date of a postage adjustment for this Add-Pos account was \_\_\_\_\_, or the account shows no activity. This account has a balance of \$\_\_\_\_\_.

In accordance with the above provision, the Add-Pos account balance has been closed. A written appeal of this action may be submitted to the postmaster at the following address within 10 days of receipt of this notice.

POSTMASTER

[POST OFFICE STREET OR PO BOX ADDRESS]  
[CITY/STATE/ZIP CODE]

Before we can refund the account balance, you must complete PS Form 3533, *Application for Refund of Fees, Products and Withdrawal of Customer Accounts*, and mail it to the address above. We will send a refund for the remaining account balance, if applicable, to the account holder's address appearing on this letter. If the account's address is not current, please notify the Post Office at the address listed above. You must submit your notification of an address change in writing and on the account holder's letterhead.

If you wish to resume using an Add-Pos account, the appropriate application is required. If you need additional assistance, contact the Post Office that maintains your account.

Sincerely,

[Name/Title]  
[Telephone Number]

Enclosure

\* \* \* \* \*

**17 Customer Business Reply Mail and Postage Due Activity**

\* \* \* \* \*

**17-6 Closing Customer Accounts for Inactivity**

*[Revise text to read as follows:]*

Inactive BRM or Postage Due accounts are defined as accounts with no mailings or payment of fees during a 2-year period from the date of fee expiration. All BRM annual fees must be renewed every year.

The postmaster, unit manager, or designated employee must close inactive BRM and postage due accounts as follows:

- a. If the account balance exceeds \$25, send a cancellation notice and PS Form 3533 to the customer.
- b. Allow the customer 30 days from the date of the notice to respond.
- c. Close the account if:
  - 1. The customer does not respond to the cancellation notice\*.
  - 2. The letter is returned as undeliverable as addressed\*.
  - 3. The customer submits PS Form 3533 requesting a refund of the account balance.

\*PostalOne! Sites Only:

No further action is necessary. The system will automatically close the account at the end of 26 months of no activity.

Do not close postage due accounts established for PO boxes or addresses associated with an Express Mail or Priority Mail reshipment. Establishing a postage due account is mandatory when a customer enters into an Express Mail or Priority Mail reshipment agreement. If these types of accounts are autocanceled in *PostalOne!*, reset the account to “Active” status without contacting the customer.

See parts 17-6.1, Issuing a Refund for Inactive BRM and Postage Due Accounts, 17-6.2, Sample Non-Use Notice Letter, and Appendix E, Refunds Quick Reference.

\* \* \* \* \*

We will incorporate this revision into the next updated version of Handbook F-101 available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Field and International Accounting, Controller, 7-15-10*

**Handbook F-15-A Revision: Calculating Loss on Sale**

Effective July 15, 2010, Handbook F-15-A, *Relocation Policy — Nonbargaining (EAS) Employees*, is revised to add changes for relocation benefits for qualifying active nonbargaining (EAS) employees and postal career executive service (PCES) managers.

**Handbook F-15-A, Relocation Policy — Nonbargaining (EAS) Employees**

\* \* \* \* \*

**5 Residence Transactions and Lease Break**

\* \* \* \* \*

**58 Loss on Sale**

\* \* \* \* \*

**581 Eligibility**

\* \* \* \* \*

To be considered for loss on sale reimbursement, the loss must meet all of the following conditions:

\* \* \* \* \*

*[Add new fourth bullet to read as follows:]*

- There was no failure to accept a legitimate offer from an outside buyer, to reduce the sales price in accordance with real estate agent recommendations, or to accept the offer made to you from the Postal Service’s Relocation Management Firm, as this may render you ineligible for the loss on sale benefit.

**582 Requesting Consideration for Reimbursement**

**582.1 Calculating Loss on Sale**

\* \* \* \* \*

*[Revise table and final sentence to read as follows:]*

Loss on Sale (\$)	Reimbursement @ (%)
From \$1 to \$20,000	90%
From \$20,001 to \$40,000	75%
From \$40,001 to \$60,000	50%
From \$60,001 to \$75,000	25%
From \$75,001 to \$100,000	10%

The maximum equity loss reimbursement payment is limited to \$49,250.

\* \* \* \* \*

We will incorporate these revisions into the next updated version of Handbook F-15-A available on the Postal Service™ PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— *Assets and Payables,  
Controller, 7-15-10*

## Publications

### Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective July 15, 2010, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

#### Publication 431, *Post Office Box Service and Caller Service Fee Groups*

\* \* \* \* \*

[Add the following entries:]

ZIP Code	Fee Group
32578	4
60010	1
60133	2
62761	4
73184	6
73185	6
73194	6
73196	6
78150	5

\* \* \* \* \*

[Delete the following entries:]

ZIP Code
02702
15221
17012
17883
20088
28243
28253
36045
42002
52077
54010
55752

ZIP Code
55808
56669
58564
61275
68923
98105
99204

\* \* \* \* \*

The online version of Publication 431 is dated May 11, 2009. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*.  
The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— *Special Services,  
Retail Products and Services, 7-15-10*

# Organization Information

## Finance

### Fiscal Year 2010 Bank Secrecy Act/Anti-Money Laundering Training

The Fiscal Year (FY) 2010 Bank Secrecy Act/Anti-Money Laundering (BSA/AML) mandatory training course is now available online through the Learning Management System (LMS). The course — number 3120444, titled “BSA/AML: Suspicious Transactions” — is required for all postal employees who sell United States Postal Service® financial instruments (postal money orders and Sure Money) and those who supervise them. This class is approved as one of the FY 2010 strategic training initiatives. The field budget allocation included work hours for it since it falls in the legal or compliance training category. The training must be completed by September 30, 2010.

#### Background

To combat money laundering in the United States, Congress has enacted a series of laws collectively known as the Bank Secrecy Act. The Postal Service™, as a seller of money orders, is specifically named in the Act and must comply with all of the requirements of the law. One of the requirements under the Act is to report suspicious transactions involving Postal Service financial instruments. The purpose of this training is to help retail associates, Post Office Operations managers (POOMs), postmasters, relief postmasters, officers-in-charge, station managers, and supervisors recognize potentially suspicious transactions.

#### Training Methods

The preferred method for taking the courses is online through the LMS Learning Portal. Offices that have a very slow Internet connection may have employees take the course via a CD.

If you are unable to complete the web-based version of the course through the Learning Portal, contact your local Learning Development and Diversity (formerly PEDC) staff for a copy of the CD. You can also order a training CD directly through the Topeka Material Distribution Center (MDC) using NSN #6910-13-000-5468

#### Registration for Bargaining Unit and EAS Non-Exempt Employees

- Log into the Learning Management System and enter “BSA/AML” into the Search Term box on the left of the page and then click *Find*.
- Select the appropriate delivery method when the class titles are displayed, either “web-based” (*BSA/AML: Suspicious Transactions*) or “static web-based”

(*BSA/AML: Suspicious Transactions (SWBT)*) if taking the CD version.

- Look for the Request Participation button once the class is selected.
- Confirm your approving manager’s name and title are correct on the drop down menu to the right of the Request Participation button.
- Click the *Request Participation* button after confirming your manager’s information is correct. Your request will be sent to your manager for approval.
- Once your manager has approved the course, you will be enrolled.

Identify the correct approver. If only a position title but no name is displayed, use the drop down menu to select the next higher level approving manager. If all three levels of approving manager listed contain only a position title with no name, contact your local Learning Development and Diversity staff to be enrolled in the course.

#### Registration for EAS-Exempt Employees

- Log into the Learning Management System and enter “BSA/AML” into the Search Term box on the left and then click *Find*.
- Select the appropriate delivery method when the class titles are displayed: either “web-based” (*BSA/AML: Suspicious Transactions*) or “static web-based” (*BSA/AML: Suspicious Transactions (SWBT)*) if taking the CD version.
- Wait for the course information to be displayed once the class is selected.
- Scroll to the bottom of the page and click the *Book This Course* button.
- Wait for a confirmation screen confirming your enrollment.
- Click the *Start Course Now* button to begin the course.

#### Entering Course Completion in Your Training Record

##### *Web-based Training*

- Click the *Log Off* button after completing the web-based training.
- Wait for Learning Portal to refresh.

- Look for the Confirm Complete box under the My Training Activities section of the Learning Portal.
- Click the *Refresh* button if the Confirm Complete box is not displayed on the page.
- Confirm that the completion percentage in the Learning Portal shows 100 percent next to the word Progress.
- Click *Confirm Complete*.
- Click Yes when a dialog box appears asking you to verify: Do you want to Confirm Completion?
- Once the course description page refreshes, you will see a note at the bottom that reads “Course Successfully Confirmed Complete and Followed Up.” The course will now be listed in your completed courses.
- The course will automatically be added to your training record.

#### *Static Web-based Training (CD version)*

Follow these steps to receive course credit *after* the course content has been completed.

- After completing the course, return to the Learning Portal.
- Click *Confirm Complete* next to the course title under the My Training Activities section of the Learning Portal.

- Click Yes when a dialog box appears asking you to verify: Do you want to Confirm Completion?
- Once the course description page refreshes, you will see a note at the bottom that reads “Course Successfully Confirmed Complete and Followed Up.” The course will now be listed in your completed courses.
- The course will automatically be added to your training record.

**Note:** For static web-based training, there will not be a percentage recorded as is the case with the web-based version.

#### **LMS Issues**

If you are having any issues with the LMS, contact your local Learning Development and Diversity (formerly PEDC) staff.

#### **Access**

Employees do not need access to the BSA system to take the Suspicious Transaction Training course. *Do not request access to the BSA system through eAccess to enroll in the training course.*

— BSA Program Office,  
Corporate Treasury, 7-15-10

## Intelligent Mail and Address Quality

### Post Office Changes

Old/New	Finance No.	ZIP Code	State	P.O. Name	County/Parish	Station/Branch/Unit	Unit Type	Effective Date	Comments
Old	05-6216	96129	CA	Portola	Plumas	Beckworth	Community Post Office		This announcement expands the use of ZIP™ Code 96129 to include delivery.
New	05-6216	96129	CA	Portola	Plumas	Beckworth	Community Post Office	06/12/2010	
Old	28-1680	65299	MO	Columbia	Boone	Main Office	Post Office		This announcement expands the use of ZIP Code 65299 to include delivery.
New	28-1680	65299	MO	Columbia	Boone	Main Office	Post Office	06/05/2010	
Old	31-7680	89039	NV	Searchlight	Clark	Cal Nev Ari	Community Post Office		This announcement expands the use of ZIP Code 89039 to include delivery.
New	31-7680	89039	NV	Searchlight	Clark	Cal Nev Ari	Community Post Office	06/12/2010	
Old	47-4140	37351	TN	Hixon	Hamilton	Lupton City	Place Name		This announcement expands the use of ZIP Code 37351 to include delivery.
New	47-4140	37351	TN	Hixon	Hamilton	Lupton City	Place Name	06/12/2010	
Old	48-7400	75474	TX	Quinlan	Hunt	Main Office	Post Office		Realign ZIP Code boundaries. Use Roysce City TX 75189 as last line of address for the 11 deliveries previously in ZIP Code 75474.
New	48-7840	75189	TX	Royse City	Hunt	Main Office	Post Office	06/19/2010	

— Address Management, Intelligent Mail and Address Quality, 7-15-10

## Pull-Out Information

### Fraud

#### Domestic Orders

False Representation. Enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered	Product
FL, North Ft. Meyers 33902-7221	Melanie Alexander, 4085 Hancock Bridge Parkway, Suite 111-123	Work at home scheme
FL, Ocala 34480-5709	Mary Robertson Kersey, Patrick Flaherty, and Charles Steven Kersey, 2560 SE 111th Street	Rebate scheme
FL, Ocala 34480-5709	Mary Robertson Kersey, Patrick Flaherty, and Charles Steven Kersey, 2580 SE 111th Street	Rebate scheme
IL, Alton 62002-0331	William A. Humphrey and Rosalinda Schwerdt, P.O. Box 331	Rebate scheme
IL, O'Fallon 62269-3258	William A. Humphrey and Rosalinda Schwerdt, 4020 Green Mount Crossing Dr., PMB 127	Rebate scheme

— Judicial Officer, 7-15-10

### Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered
CA, Van Nuys 91401-4602	Any and all of various names, 5632 Van Nuys Boulevard, PMB 32
CA, Van Nuys 91401-4602	Any and all of various names, 5632 Van Nuys Boulevard, PMB 203
CA, Van Nuys 91401-4602	Any and all of various names, 5632 Van Nuys Boulevard, PMB 219
CA, Palm Springs 92262-6778	Any and all of various names, 100 South Sunrise Way, PMB 901
CA, Oxnard 93036-2964	Any and all of various names, 2081 North Oxnard Boulevard, PMB 228
CA, Newbury Park 91320-2723	Any and all of various names, 587 North Ventu Park Road, PMB 803
NC, Kinston 28501-4968	Any and all names except the surname Hart, 211 E. Caswell Street, Apt. E

— Judicial Officer, 7-15-10

## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of

the invalid numbers (listed below) in the “customer number” or “agreement number” section of the label or form.

**Note:** The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

005005	018060	026540	060534	070453	075291	079600	115370	150288	165029	292548	330189	333470
005278	018549	027044	060681	070476	075301	085127	115442	151061	165057	295270	330279	333600
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424027	477055	<b>600074</b>	661079	701245	701946	712238	785561	841502	900399	922067	947068	992328
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430177	<b>503006</b>	601293	666590	701333	705238	713105	787158	841998	901742	926390	954469	
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433032	526016	605129	701019	701405	711009	740502	802257	846001	906130	927379	967435	

## Missing, Lost, or Stolen U.S. Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

<b>010 001 0200 to 0299</b>	041 623 8889 to 8899	079 374 0300 to 2499	<b>273 070 8059 to 8099</b>
010 504 1932 to 1999	041 803 6565 to 6599	079 807 2342 to 2399	273 775 7700 to 7899
011 582 1889 to 1899	043 129 1968 to 1997	<b>082 721 0228 to 0254</b>	<b>302 000 0000 to 9999</b>
011 588 2900 to 3099	043 205 5922 to 5999	083 140 5000 to 7499	<b>349 746 2056 to 2099</b>
012 579 5675 to 5699	044 087 3457 to 3499	083 784 8886 to 8899	<b>350 518 7350 to 7374</b>
013 289 6176 to 6199	044 087 4000 to 4099	083 913 6915 to 6999	<b>360 011 1690 to 1699</b>
013 610 0014 to 0099	044 306 4200 to 4299	084 478 3920 to 3999	360 168 6008 to 6099
014 932 1000 to 1099	044 306 4370 to 4599	086 000 8271 to 8299	360 173 8800 to 8899
014 972 0800 to 0899	045 524 4121 to 4298	086 798 3840 to 3849	360 324 2326 to 2399
015 363 0065 to 0099	046 800 9870 to 9899	088 404 4472 to 4499	362 861 3064 to 3099
017 028 3200 to 3299	047 352 4000 to 4099	088 404 5584 to 5699	<b>373 006 2176 to 2199</b>
018 569 5333 to 5399	048 383 7650 to 7659	088 757 8688 to 8699	374 768 2600 to 2699
018 986 5264 to 5299	048 396 3647 to 3699	088 757 9400 to 9499	375 169 4400 to 4599
019 518 2814 to 2899	<b>051 142 0755 to 0799</b>	089 358 2248 to 2257	375 829 3400 to 3499
<b>020 698 5159 to 5199</b>	051 774 8857 to 8899	<b>093 106 9346 to 9355</b>	375 851 9100 to 9199
020 844 7307 to 7399	051 781 2875 to 2885	093 203 0500 to 0599	376 196 0911 to 0999
020 972 8948 to 8999	051 977 7010 to 7023	093 684 3630 to 3699	378 085 3679 to 3699
022 021 9110 to 9181	052 058 7115 to 7199	094 081 5074 to 5099	378 351 1063 to 1099
022 037 1411 to 1499	054 450 1130 to 1167	094 216 2555 to 2599	379 843 5100 to 5199
022 527 9201 to 9210	057 670 0563 to 0599	094 580 7062 to 7099	<b>380 093 9600 to 9699</b>
022 529 1882 to 1899	058 187 3836 to 3899	094 639 4200 to 4299	380 165 1165 to 1199
023 637 7169 to 7199	058 523 3003 to 3099	095 070 7186 to 7199	381 325 4500 to 4599
024 380 4100 to 4199	058 591 1153 to 1299	095 076 8300 to 8399	381 604 2510 to 2699
024 496 6870 to 6896	058 895 3746 to 3799	095 354 6864 to 6899	381 645 9525 to 9599
025 092 0987 to 0999	059 986 0814 to 0899	097 224 1350 to 1599	383 314 3968 to 3999
025 369 5535 to 5599	<b>060 406 7650 to 7699</b>	<b>100 160 3800 to 3899</b>	383 892 1000 to 1344
025 729 1151 to 1199	063 491 8122 to 8199	104 667 6400 to 6499	383 892 1382 to 1399
025 729 1643 to 1799	063 916 9968 to 9999	104 876 8937 to 8999	384 925 3641 to 3654
026 492 3180 to 3199	064 091 4500 to 4599	<b>112 049 4413 to 4499</b>	385 568 2331 to 2399
027 361 0430 to 0499	065 170 0471 to 0499	112 870 9765 to 9799	385 599 7554 to 7575
027 369 4482 to 4495	065 255 7909 to 7999	114 402 3850 to 3899	385 774 2024 to 2099
027 671 8762 to 8776	065 392 6345 to 6399	114 866 5368 to 5397	386 624 1412 to 1599
027 787 9886 to 9899	066 099 2014 to 2099	116 154 2800 to 2899	386 883 8936 to 8999
027 965 9487 to 9499	066 648 2880 to 2899	116 986 4400 to 4499	387 314 5574 to 5599
028 100 8069 to 8099	066 787 3639 to 3699	117 175 1647 to 5169	387 837 6300 to 6399
028 191 1852 to 1999	066 845 7500 to 9999	117 951 4687 to 4699	388 828 0656 to 0699
028 850 3000 to 3199	067 093 3869 to 3899	117 951 5200 to 5299	389 696 2400 to 2799
029 510 1500 to 1599	068 895 0334 to 0399	119 815 8961 to 6199	389 846 3104 to 3135
<b>030 687 0903 to 0999</b>	<b>070 724 4488 to 4499</b>	119 850 7400 to 7499	389 846 3145 to 3195
030 701 3442 to 3499	070 841 9181 to 9199	119 850 7700 to 7999	389 887 9211 to 9230
031 077 4507 to 4799	070 844 2546 to 2599	<b>121 634 0460 to 0499</b>	389 887 9234 to 9299
032 295 7500 to 9999	070 916 1340 to 1399	122 451 9879 to 9899	<b>390 001 3182 to 3199</b>
034 394 1000 to 1099	071 047 5768 to 5799	122 714 6805 to 6900	390 001 3500 to 3699
034 943 0400 to 0799	071 179 9800 to 9899	124 916 0304 to 0499	390 545 5974 to 5999
035 035 4337 to 4399	071 386 3682 to 3699	126 423 0136 to 0169	391 104 6146 to 6199
037 706 9578 to 9599	071 507 6840 to 6899	<b>160 901 2254 to 2299</b>	391 574 1466 to 1499
037 805 3677 to 3699	072 045 9641 to 9699	161 103 6581 to 6599	391 783 3020 to 3599
037 909 5490 to 5499	072 675 8287 to 8299	162 032 4447 to 4499	391 792 6100 to 6199
037 931 4660 to 4699	077 617 5481 to 5499	163 257 1085 to 1099	392 668 2956 to 2999
039 145 6521 to 6595	077 999 4001 to 4090	166 101 1433 to 1499	392 854 8500 to 8899
<b>040 024 3901 to 3999</b>	078 174 4475 to 4499	178 254 5000 to 9999	393 584 7566 to 7699
040 674 7100 to 7199	078 219 4931 to 4999	178 881 9900 to 9999	393 650 0074 to 0099
040 688 8816 to 8899	078 250 4756 to 4799	<b>210 221 0548 to 0599</b>	393 838 8316 to 8499
041 299 6752 to 6799	078 823 8312 to 8399	<b>227 275 9400 to 9999</b>	393 893 6007 to 6099

394 126 6907 to 6999	414 193 3608 to 3674	435 303 1831 to 1842	458 069 9665 to 9699
394 189 0405 to 0599	414 193 3677 to 3699	435 303 1986 to 1999	458 337 5222 to 5299
394 822 3243 to 3278	414 411 7348 to 7399	435 666 6092 to 6399	458 354 7653 to 7999
394 990 1810 to 1899	414 640 0757 to 0799	436 082 6400 to 6899	458 671 8678 to 8699
395 343 3264 to 3299	414 965 1727 to 1799	436 160 6441 to 6499	458 671 8721 to 8798
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395 396 9649 to 9799	417 387 6532 to 6599	437 427 0500 to 3499	459 274 7624 to 7699
395 970 3240 to 3299	417 496 6800 to 6999	439 179 2300 to 2399	459 365 5432 to 5499
397 622 4054 to 4099	417 871 9250 to 9299	439 310 0458 to 0499	459 378 5764 to 5799
397 819 8902 to 8999	417 930 9533 to 9599	<b>440 698 1947 to 1999</b>	459 472 4816 to 4999
398 149 7200 to 7699	418 164 6500 to 6799	440 858 6300 to 6399	<b>460 349 6878 to 6899</b>
399 070 0872 to 0899	418 423 9863 to 9899	440 858 6420 to 7299	460 550 1909 to 1999
399 156 7119 to 7199	418 633 5922 to 5999	441 199 1655 to 1699	460 997 5234 to 5299
399 203 5064 to 5099	418 719 8520 to 8599	443 127 3648 to 3699	461 973 6443 to 6499
399 296 9910 to 9999	418 744 2235 to 2299	443 127 4000 to 4099	462 152 0107 to 0299
399 396 8935 to 8999	418 962 2848 to 2899	443 673 7900 to 7999	462 274 1072 to 1099
399 792 7775 to 7799	419 543 0286 to 0299	443 800 9335 to 9399	462 277 8373 to 8399
399 792 8300 to 8399	419 730 0300 to 0399	444 382 8822 to 8899	462 554 6051 to 6099
<b>400 427 1051 to 1999</b>	<b>420 277 0015 to 0049</b>	444 390 1667 to 1699	463 011 5529 to 5540
401 045 1505 to 1549	420 599 0734 to 0798	444 457 3854 to 3899	463 176 4115 to 4199
401 045 1571 to 1599	420 661 4115 to 4199	<b>450 048 4173 to 4199</b>	463 176 4229 to 4299
401 294 2700 to 2799	420 758 9500 to 9699	450 048 4442 to 4699	463 185 2600 to 2799
401 310 9505 to 9599	420 969 3951 to 3971	450 560 5173 to 5199	463 227 7711 to 7799
401 382 5312 to 5399	420 969 3973 to 3999	450 620 3077 to 3099	463 414 4869 to 4899
402 578 7876 to 7899	421 116 3565 to 3599	450 620 3135 to 3199	463 808 3484 to 3499
403 125 6744 to 6799	421 130 9300 to 9399	450 780 2716 to 2799	463 945 7400 to 7899
403 260 7000 to 7499	421 313 4500 to 4999	450 801 2700 to 2799	464 629 9000 to 9399
403 280 6470 to 6499	421 364 5537 to 5599	451 109 2967 to 2984	464 711 4332 to 4399
403 685 8600 to 8699	421 656 2609 to 2699	451 115 4110 to 4125	465 692 3963 to 3999
404 003 0300 to 0399	421 988 9700 to 9799	451 115 4127 to 4199	465 698 8300 to 8599
404 041 8838 to 8899	422 172 4667 to 4699	451 746 0700 to 0799	465 743 7745 to 7799
404 071 4268 to 4299	422 484 4212 to 4299	452 265 0074 to 0099	466 798 6056 to 6067
404 347 5356 to 5399	422 556 1270 to 1299	452 265 0246 to 0299	467 147 4300 to 4399
404 347 5548 to 5599	422 587 7024 to 7099	452 265 0335 to 0999	468 079 5782 to 5799
404 726 4500 to 4599	422 819 7533 to 7599	452 509 1169 to 1199	469 067 2817 to 2899
404 961 5001 to 5199	422 842 5073 to 5087	452 855 6471 to 6499	469 127 8000 to 8199
405 325 0188 to 0198	422 907 7563 to 7599	452 890 4679 to 4799	469 213 0359 to 0399
406 009 4587 to 4599	424 500 6050 to 6099	452 900 8215 to 8238	469 213 0500 to 0599
406 260 6830 to 6899	424 641 8500 to 8599	453 117 9146 to 9199	469 561 8011 to 8099
406 459 6641 to 6999	424 871 6600 to 6699	453 334 3631 to 3699	469 658 1961 to 1999
406 733 3000 to 3999	425 298 2352 to 2399	453 603 7841 to 7891	469 666 9900 to 9999
407 545 1557 to 1599	425 418 4269 to 4299	453 650 1140 to 1199	469 678 1900 to 1999
407 594 0412 to 0599	425 418 4405 to 4499	453 741 1300 to 1399	469 781 4900 to 4999
407 692 9100 to 9299	426 547 4566 to 4599	454 013 2919 to 2999	469 947 6960 to 6999
407 959 2190 to 2199	427 412 6337 to 6499	454 186 2411 to 2499	<b>470 755 5800 to 5818</b>
408 265 2275 to 2288	427 481 0900 to 0999	454 268 4883 to 4899	471 918 0300 to 0999
408 499 7700 to 7799	428 027 2742 to 2752	454 302 5400 to 5499	471 985 2408 to 2419
408 499 7900 to 7999	429 474 4172 to 4199	454 490 8300 to 8399	472 191 6700 to 6799
408 682 8484 to 8599	429 889 2900 to 2999	454 547 7434 to 7499	472 270 2555 to 2599
408 698 7015 to 7099	<b>430 150 4401 to 4599</b>	454 922 4867 to 4895	472 987 0213 to 0241
409 072 3941 to 3999	430 172 9800 to 9899	455 221 1348 to 1499	472 987 0290 to 0299
<b>410 491 2311 to 2399</b>	430 177 1900 to 2099	455 364 2147 to 2199	473 151 2069 to 2199
410 694 8400 to 8599	430 444 9500 to 9699	455 399 5400 to 5499	473 666 9138 to 9199
410 775 1500 to 1599	430 664 4070 to 4099	455 476 0676 to 0699	473 952 3429 to 3499
410 795 7927 to 7999	432 168 8419 to 8499	455 543 0618 to 0699	474 108 5402 to 5499
410 867 0917 to 0966	432 708 6800 to 6999	456 410 9006 to 9099	474 356 5193 to 5299
410 867 0970 to 0999	432 744 1544 to 1599	456 470 4146 to 4299	474 949 3366 to 3399
411 868 1023 to 1199	432 995 9775 to 9799	456 619 4460 to 4499	475 134 9362 to 9399
411 922 2322 to 2399	433 003 5800 to 5899	457 333 2686 to 2699	475 167 9667 to 9699
412 193 0900 to 0999	433 757 3047 to 3099	457 729 1767 to 1777	475 319 3415 to 3499
412 395 8599 to 8699	433 765 4003 to 4099	457 937 8615 to 8699	475 319 3649 to 3799
412 485 6500 to 6599	434 482 7060 to 7199	458 028 9810 to 9899	475 340 6400 to 6599
412 485 6610 to 6699	434 513 2386 to 2399	458 057 2712 to 2999	475 424 8410 to 8499
412 885 5953 to 5999	434 968 3076 to 3092	458 069 9537 to 9599	475 629 9156 to 9199

475 850 6101	to	6199	492 610 6813	to	6899	609 766 8091	to	8999	633 438 6429	to	6599
475 875 2500	to	2599	493 394 5568	to	5599	609 825 4100	to	4115	633 588 7173	to	7182
476 169 8264	to	8299	493 470 2562	to	2599	609 884 2981	to	2999	634 725 0700	to	0799
476 189 3000	to	3499	493 473 7700	to	7799	609 893 1000	to	1099	634 803 3239	to	3299
476 331 2480	to	2499	493 716 2153	to	2199	<b>610 092 3200</b>	<b>to</b>	<b>3299</b>	634 807 2474	to	2499
477 289 8601	to	8699	494 206 2972	to	2999	610 582 4200	to	4299	634 827 5900	to	5999
477 681 5206	to	5299	494 217 3446	to	3999	611 879 6939	to	6999	634 886 3428	to	3499
478 010 4243	to	4268	494 224 0500	to	0599	612 291 8013	to	8099	635 559 3449	to	3499
478 010 4270	to	4291	495 145 0600	to	0699	612 751 5171	to	5199	636 289 6214	to	6299
478 450 5071	to	5099	496 209 7425	to	7499	612 751 5226	to	5299	636 634 8007	to	8042
478 469 7838	to	7858	496 213 8728	to	8799	612 751 6083	to	6099	637 150 1200	to	1299
478 469 7883	to	7899	496 474 5226	to	5248	612 751 6268	to	6299	637 562 5828	to	5899
479 280 9800	to	9899	497 053 8517	to	8699	612 751 6572	to	6599	638 042 1647	to	1699
479 365 9116	to	9176	497 854 8673	to	8699	612 774 2111	to	2199	638 049 4984	to	4999
479 412 9900	to	9999	498 449 8888	to	8899	612 774 2254	to	2299	638 318 1115	to	1199
479 667 6190	to	6199	498 929 8285	to	8499	612 774 2500	to	2599	638 318 1453	to	1499
479 748 9680	to	9699	498 936 5310	to	5399	614 469 0979	to	0999	638 885 0000	to	0299
479 860 7000	to	7199	499 016 5425	to	5499	614 474 3000	to	3099	638 903 4362	to	4373
<b>480 526 2000</b>	<b>to</b>	<b>2099</b>	499 440 8575	to	8899	614 521 3490	to	3499	639 415 1929	to	1999
480 640 6330	to	6399	499 731 6717	to	6799	614 645 1800	to	1899	639 415 2019	to	2099
480 658 0568	to	0599	<b>500 064 1858</b>	<b>to</b>	<b>1869</b>	614 832 1100	to	2099	639 420 6200	to	6299
480 689 5100	to	5199	500 070 5725	to	7799	615 017 7505	to	7599	639 469 3517	to	3799
481 072 9463	to	9499	501 331 0300	to	0399	617 711 6609	to	6699	639 605 2143	to	2199
481 673 0074	to	0095	502 227 7645	to	7699	617 760 5266	to	5299	639 657 8600	to	8799
482 527 1500	to	1599	502 424 0200	to	0499	617 813 3601	to	3699	<b>640 289 7500</b>	<b>to</b>	<b>7599</b>
482 541 5255	to	5299	502 424 0600	to	0699	618 840 9200	to	9299	640 289 7700	to	7999
482 729 6800	to	6899	503 003 2700	to	2899	619 551 7229	to	7299	641 170 4420	to	4499
483 363 7207	to	7299	503 194 5144	to	5153	619 859 3000	to	3099	641 318 3133	to	3199
483 402 2356	to	2399	504 045 4030	to	4099	<b>620 073 9400</b>	<b>to</b>	<b>9499</b>	641 378 6500	to	6999
483 486 5100	to	5199	504 166 0200	to	0599	621 614 7907	to	7930	641 383 8739	to	8799
483 632 1521	to	1599	504 240 1062	to	1399	621 614 7932	to	7999	641 877 3187	to	3299
483 632 2600	to	2799	<b>600 645 3223</b>	<b>to</b>	<b>3299</b>	621 648 8021	to	8199	641 877 3310	to	3399
483 849 1615	to	1699	601 339 1200	to	1399	621 648 8500	to	8599	642 355 8094	to	8199
484 174 4803	to	5299	601 653 5884	to	5899	621 904 8351	to	8599	642 355 8308	to	8999
484 323 8900	to	9199	601 661 7700	to	7799	621 916 1978	to	1989	642 900 0018	to	0099
484 680 5000	to	5038	601 682 5343	to	5399	622 989 8032	to	8099	643 030 6254	to	6299
484 680 5040	to	5074	601 928 1600	to	1699	623 076 9300	to	9399	644 066 0882	to	0899
484 680 5077	to	5099	602 512 2972	to	2999	623 819 5006	to	5099	644 069 0600	to	0699
485 029 4913	to	4999	602 555 2400	to	2799	623 895 8200	to	8399	644 077 7506	to	7699
486 176 0600	to	0699	602 829 7061	to	7099	623 917 0000	to	0099	644 085 8157	to	8199
486 559 7555	to	7599	603 483 9572	to	9599	623 917 0200	to	0299	644 112 9839	to	9899
486 696 3023	to	3199	603 490 7200	to	7299	624 468 5288	to	5299	644 373 9083	to	9099
488 173 7900	to	7999	603 678 7100	to	7199	624 665 3162	to	3198	644 380 1460	to	1499
488 206 4100	to	4199	603 678 7662	to	7699	625 088 6735	to	6799	644 733 4715	to	4799
488 226 0200	to	0299	603 678 7902	to	7999	625 916 9500	to	9799	644 900 9712	to	9799
488 709 3906	to	3999	603 678 8418	to	8499	625 968 8956	to	8999	644 901 0109	to	1299
488 855 8359	to	8399	603 678 8700	to	9999	627 005 3938	to	3999	644 901 1325	to	1399
489 181 8963	to	8999	604 086 0880	to	0899	627 384 3907	to	4099	644 923 6800	to	7799
489 223 2000	to	2099	604 349 1414	to	1499	627 496 7549	to	7599	644 932 4655	to	4699
489 311 1930	to	1999	604 503 7776	to	7799	627 708 3605	to	3699	645 318 7240	to	7499
489 318 6200	to	6300	605 520 9037	to	9099	627 776 2500	to	2599	645 333 1766	to	1799
489 384 0027	to	0099	605 685 4010	to	4099	628 226 3100	to	3199	645 790 8632	to	8699
489 427 0658	to	0899	605 988 6467	to	6499	628 814 4702	to	4799	645 821 0657	to	0699
489 997 5252	to	5299	607 689 7951	to	7960	628 851 9689	to	9699	645 930 7948	to	7999
<b>490 669 5850</b>	<b>to</b>	<b>6099</b>	607 728 1276	to	1299	629 510 7200	to	7299	645 975 0737	to	0762
490 717 7080	to	7099	608 727 7100	to	7199	629 964 4200	to	4294	646 242 6200	to	6299
490 721 6000	to	6099	608 727 7273	to	7599	<b>630 389 3056</b>	<b>to</b>	<b>3071</b>	646 270 7639	to	7799
490 793 1500	to	2099	608 813 9950	to	9999	630 463 0588	to	0599	646 798 4000	to	4999
490 886 8171	to	8199	609 067 5325	to	5399	631 459 9117	to	9199	647 048 7035	to	7099
490 977 9221	to	9240	609 067 5488	to	5499	631 762 9325	to	9399	647 049 2900	to	2999
491 258 8100	to	9099	609 067 5600	to	5699	632 217 4933	to	4999	647 398 8300	to	8399
491 567 1376	to	1399	609 289 6123	to	6199	632 500 0000	to	640 3999	647 398 8481	to	8499
492 254 4800	to	4899	609 438 4400	to	4499	633 110 4165	to	4199	647 437 3000	to	4999
492 283 5100	to	5199	609 493 1100	to	1199	633 110 4303	to	4499	647 811 2188	to	2199

648 009 6057 to 6099	670 369 7336 to 7399	693 249 0877 to 1699	740 348 6641 to 6658
648 163 5300 to 5499	670 750 7169 to 7199	693 445 0566 to 0999	740 351 4790 to 4799
648 722 5283 to 5299	671 046 6200 to 6399	693 448 8500 to 8999	740 374 7416 to 7499
648 892 3164 to 3199	671 251 5448 to 5499	693 645 9583 to 9599	740 470 2420 to 2443
649 100 3989 to 3999	671 926 5600 to 5799	693 965 4200 to 4299	740 514 0300 to 0499
649 647 0370 to 0399	672 444 2000 to 2999	695 741 2906 to 2999	740 523 7432 to 7449
649 647 0522 to 0599	672 828 3410 to 3499	695 947 8518 to 8599	740 535 1555 to 1580
649 647 5237 to 5399	673 167 5776 to 5799	696 662 8247 to 8299	740 650 4104 to 4140
649 647 9100 to 9299	675 464 3700 to 3799	697 447 8285 to 8296	740 684 0620 to 0800
649 666 7800 to 8299	675 464 4000 to 4199	698 042 4816 to 4899	740 701 6105 to 6114
<b>650 114 7707 to 7719</b>	676 365 5958 to 5999	698 131 2138 to 2157	740 705 9790 to 9799
650 130 3400 to 3599	676 669 1024 to 1099	698 227 0000 to 0099	740 726 6400 to 6500
650 213 0406 to 0499	677 126 6734 to 6799	<b>700 065 2570 to 2599</b>	740 765 3306 to 3399
650 555 1749 to 1799	677 333 9979 to 9999	700 065 4800 to 4899	740 774 8434 to 8499
650 564 1900 to 1999	677 466 1088 to 1099	700 190 3350 to 3359	740 786 1885 to 1899
650 627 4212 to 4299	678 071 4500 to 4799	700 228 6048 to 6099	740 790 5989 to 5999
650 736 2043 to 2099	678 096 7531 to 7599	700 650 0452 to 0499	740 820 4854 to 7836
650 739 1540 to 1699	679 909 2578 to 2599	700 666 1323 to 1349	740 827 7578 to 7594
651 741 4415 to 4499	<b>680 112 9565 to 9599</b>	700 786 9106 to 9142	740 917 7490 to 7499
651 882 2800 to 2899	680 244 0903 to 0999	700 859 0744 to 0758	740 918 5531 to 5549
652 754 6317 to 6399	680 412 6046 to 6099	701 028 6780 to 6899	741 037 8528 to 8551
653 131 4945 to 4999	680 761 6800 to 6899	701 213 3900 to 3999	742 040 3300 to 3309
653 426 3300 to 3399	681 677 0540 to 0699	701 267 2000 to 3999	<b>805 885 8411 to 8499</b>
653 455 4874 to 4899	682 070 1029 to 1099	701 335 7312 to 7399	806 087 1100 to 1499
654 238 0000 to 0399	682 956 6280 to 6299	701 369 2005 to 2050	806 268 9275 to 9299
654 404 3065 to 3092	682 956 6490 to 6599	701 499 2260 to 2299	806 534 3400 to 3477
654 962 2900 to 3199	682 956 6700 to 6799	701 503 2247 to 2299	807 342 3283 to 3399
655 103 5081 to 5199	682 965 1178 to 1199	701 541 2271 to 2299	808 086 7100 to 7199
655 523 2600 to 2999	682 965 1201 to 1299	701 553 6557 to 6599	808 090 3440 to 3499
656 305 2448 to 2499	683 118 2389 to 2399	701 578 7460 to 7469	808 325 5161 to 5699
657 347 4438 to 4999	683 378 2000 to 2099	701 578 7475 to 7499	808 784 8000 to 8299
657 710 8100 to 8999	683 378 2117 to 2299	701 601 3457 to 3499	<b>830 125 0672 to 0699</b>
657 780 0985 to 0999	683 415 1200 to 1499	701 605 5913 to 5999	830 602 5800 to 5999
658 586 1400 to 1499	683 444 8159 to 8199	701 695 3982 to 3999	830 610 3700 to 3799
658 877 8000 to 8199	685 154 7780 to 7789	701 695 4148 to 4199	830 983 3500 to 3599
658 880 8000 to 8199	685 297 7645 to 7699	701 695 4227 to 4299	830 983 3635 to 3699
659 398 7300 to 7399	685 623 5264 to 5299	701 708 1741 to 1799	831 354 1387 to 1399
659 706 8113 to 8199	685 650 9487 to 9499	701 736 3966 to 3999	831 815 8240 to 8299
659 846 7837 to 7899	685 669 4200 to 4299	701 772 0870 to 0899	832 525 3810 to 3899
<b>660 510 4100 to 4199</b>	685 757 8452 to 8499	701 838 2800 to 2899	833 159 1884 to 1899
660 673 0400 to 0599	686 071 2694 to 2799	701 941 0600 to 0699	833 456 2567 to 2599
661 488 5000 to 5099	686 176 3333 to 3354	702 171 1603 to 1699	833 566 3015 to 3071
661 609 9100 to 9199	686 372 3200 to 3299	702 195 5109 to 5199	834 130 5200 to 5299
661 716 9420 to 9499	686 644 5879 to 5899	702 254 9300 to 9399	834 316 5444 to 5499
661 906 6522 to 6599	686 899 1371 to 1399	702 264 7569 to 7599	834 354 8747 to 8766
662 021 8332 to 8399	686 931 7636 to 7699	702 519 0513 to 0524	834 354 8824 to 8838
662 068 0700 to 0899	687 601 0973 to 0999	702 713 1800 to 1809	835 269 5700 to 5799
662 553 0774 to 0799	687 614 6774 to 6799	702 821 5730 to 5799	835 496 7303 to 7399
663 078 7034 to 7099	688 120 9000 to 9999	702 821 5805 to 5899	835 539 5200 to 5999
663 763 5300 to 5399	688 314 3107 to 3191	702 844 6975 to 6994	835 813 3015 to 3099
663 883 7039 to 7499	<b>690 291 1361 to 1371</b>	702 846 6331 to 6399	837 672 8967 to 8999
663 938 9200 to 9299	690 788 2877 to 2899	702 848 3900 to 3999	837 784 3282 to 3299
664 253 8000 to 8499	690 893 5344 to 5399	702 857 7302 to 7499	838 176 8377 to 8399
664 656 3055 to 3099	690 893 5512 to 5599	702 878 0114 to 0199	838 518 1257 to 1299
665 174 6400 to 6499	690 904 1300 to 1599	703 364 1707 to 1799	839 718 8257 to 8299
665 274 8208 to 8299	690 941 6000 to 6199	<b>740 002 7710 to 7719</b>	<b>840 323 0600 to 0699</b>
665 669 5400 to 5499	691 313 6383 to 6399	740 119 2275 to 2284	840 875 6235 to 6299
666 132 8226 to 8299	691 313 6600 to 6699	740 130 6688 to 6698	840 910 0900 to 0999
666 696 2209 to 2299	691 582 8003 to 8099	740 144 2780 to 2795	841 349 5000 to 5099
666 696 2309 to 2399	691 664 1800 to 1999	740 241 9049 to 9099	841 805 7747 to 7899
667 032 9300 to 9399	691 664 2400 to 2499	740 252 9265 to 9294	841 805 7944 to 8099
667 729 5529 to 5599	692 727 9362 to 9399	740 255 1718 to 1799	842 226 0685 to 0695
668 383 8400 to 8699	692 798 1800 to 1899	740 277 0366 to 0392	842 685 4600 to 4699
<b>670 368 3400 to 3499</b>	693 249 0779 to 0799	740 332 7658 to 7671	842 685 4742 to 4999

842 860 0300	to	0399	863 949 5300	to	5399	906 982 2214	to	2299	920 771 5321	to	5399
842 898 5582	to	5599	864 088 8200	to	8299	907 725 8500	to	8599	920 857 5500	to	5899
843 062 7100	to	7199	864 426 3972	to	3999	907 815 0216	to	0257	920 864 3480	to	3499
843 077 6288	to	6299	864 520 6117	to	6136	908 622 4225	to	4235	920 963 4567	to	4599
843 077 6378	to	6399	865 151 0526	to	0599	908 936 9254	to	9299	921 333 7400	to	7499
843 758 5769	to	5778	865 500 4034	to	4099	909 066 4494	to	7499	921 477 3762	to	3799
843 786 2554	to	2699	865 883 6082	to	6099	909 067 7400	to	7499	922 278 1048	to	1399
845 656 8165	to	8199	866 004 3000	to	3999	909 100 1787	to	1799	922 280 2019	to	2099
845 727 2100	to	2199	866 442 4100	to	4899	909 100 1900	to	2099	922 280 2233	to	2299
845 746 2618	to	2635	867 366 9108	to	9118	909 355 0422	to	0499	922 773 0459	to	0499
846 390 7531	to	7599	867 633 7403	to	7499	909 568 8900	to	9099	923 032 7000	to	7399
846 918 0572	to	0599	867 737 5623	to	5699	909 568 9300	to	9499	923 045 3630	to	3699
847 237 7690	to	7699	868 169 4529	to	4599	909 725 7307	to	7399	923 484 3600	to	3699
847 284 2481	to	2499	868 173 8400	to	8599	909 833 0947	to	0999	923 493 9403	to	9599
847 374 7055	to	7065	868 514 9000	to	9099	<b>910 219 8631 to 8699</b>			923 493 9681	to	9699
847 374 7055	to	7065	868 566 9200	to	9299	910 265 1100	to	1199	923 604 4424	to	4499
847 636 5304	to	5399	869 200 0000	to	9999	910 471 7273	to	7299	923 810 7800	to	8299
847 700 5447	to	5499	869 387 1150	to	1199	910 536 2505	to	2599	924 252 1200	to	1299
847 723 7500	to	7599	869 505 3500	to	3599	910 958 7499	to	7599	924 252 1400	to	1499
849 485 3427	to	3499	869 523 7033	to	7099	911 140 1000	to	2199	924 533 0711	to	0799
849 520 9850	to	9899	869 566 6150	to	6167	911 245 2545	to	2599	924 533 2343	to	2399
849 608 1357	to	1399	869 800 0000	to	9999	911 268 9077	to	9099	924 533 2428	to	2499
849 792 2600	to	2699	<b>870 054 4814 to 4899</b>			911 400 8948	to	8999	924 685 1957	to	1999
<b>850 546 1862 to 1899</b>			870 491 4812	to	4849	911 508 1620	to	1799	924 946 6300	to	6699
851 143 6826	to	6844	870 536 5820	to	5829	911 509 9310	to	9399	925 333 5900	to	6099
851 209 9880	to	9899	870 541 7167	to	7239	911 523 3000	to	3999	925 336 2300	to	2399
851 928 9221	to	9299	870 575 8155	to	8999	912 057 9922	to	9999	926 432 5907	to	5999
852 589 6560	to	6599	870 589 0485	to	0494	912 882 0563	to	0899	926 436 3600	to	3699
853 049 3646	to	3699	870 691 7060	to	7099	913 605 2218	to	2299	927 765 6257	to	6299
854 304 4089	to	4999	872 028 4850	to	4899	913 709 2429	to	2499	928 197 8100	to	8199
854 529 2200	to	2299	872 029 9306	to	9399	913 818 3501	to	3999	928 197 8283	to	8299
854 532 0000	to	2999	872 078 3709	to	3799	914 063 4300	to	4399	928 856 2059	to	2068
855 001 6204	to	6249	872 100 0445	to	0459	914 346 7621	to	7644	<b>930 219 1722 to 1799</b>		
855 319 9364	to	9399	<b>900 556 4178 to 4199</b>			914 453 1366	to	1399	930 335 7810	to	7819
855 361 3390	to	3399	900 845 0044	to	0099	914 529 6185	to	6299	931 097 9259	to	9299
856 226 0490	to	0499	900 936 0217	to	0299	914 896 4658	to	4699	931 156 1502	to	1579
856 656 5800	to	5999	900 936 0435	to	0499	915 187 8774	to	8779	931 156 1600	to	1625
856 752 0200	to	0299	901 058 5255	to	5280	915 300 2783	to	2799	931 156 1671	to	1699
857 111 1352	to	1399	901 273 1082	to	1099	915 546 6822	to	6999	932 506 6400	to	6599
857 279 3450	to	3499	901 287 5143	to	5199	915 646 5183	to	5199	932 732 1796	to	1799
857 843 4000	to	4099	901 291 2789	to	2799	915 671 3963	to	3980	932 827 9026	to	9099
858 124 7644	to	7699	901 525 7122	to	7199	915 671 3982	to	3999	932 957 2300	to	2399
858 756 3111	to	3299	902 089 1253	to	1299	915 675 2217	to	2299	933 060 6160	to	6189
859 063 8200	to	8699	902 198 9769	to	9799	916 440 3377	to	3399	933 387 2541	to	2561
859 190 0600	to	0644	902 948 1269	to	1299	916 670 6352	to	6399	933 760 3609	to	4199
859 437 5538	to	5599	902 985 0833	to	0899	916 682 5300	to	5399	933 894 0928	to	0999
859 811 2888	to	2899	903 370 6934	to	6999	916 694 1414	to	1499	934 018 2729	to	2741
859 855 8873	to	8999	904 600 6523	to	6599	916 703 0802	to	0821	934 180 0300	to	0399
<b>860 240 8520 to 8599</b>			904 892 0378	to	0399	917 089 0709	to	0799	934 236 3954	to	3999
860 275 3900	to	3999	904 892 0648	to	1299	917 089 0842	to	0899	934 622 8717	to	8999
860 518 9629	to	9699	905 056 2216	to	2299	917 216 2928	to	2999	935 216 0312	to	0399
860 600 0021	to	0999	905 510 6647	to	6799	917 370 6300	to	6499	935 843 2202	to	2247
861 158 2350	to	2599	905 510 6900	to	7099	917 486 4900	to	4999	936 024 8889	to	8899
861 367 5400	to	5499	905 794 0000	to	0199	918 460 0602	to	0699	936 339 4455	to	4499
861 637 6010	to	6099	905 794 0288	to	0299	918 951 7231	to	7299			
861 979 7292	to	7499	905 873 6900	to	6999	919 519 2786	to	2799			
862 216 6100	to	6199	905 873 7100	to	7299	919 536 0770	to	0799			
862 263 9213	to	9299	905 880 8900	to	8999	919 814 3095	to	3199			
862 271 0800	to	0999	905 889 7100	to	7199	919 915 2774	to	2787			
862 271 5000	to	5099	906 158 1508	to	1599	<b>920 155 4662 to 4687</b>					
863 871 5138	to	5199	906 558 8812	to	8899	920 309 9039	to	9199			

## Missing, Lost, or Stolen Canadian Money Order Forms

### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 702 338	to	2 400	734 950 111	to	0 170	742 408 771	to	8 830
<b>720 227 871</b>	<b>to</b>	<b>7 930</b>	728 915 371	to	5 850	735 120 331	to	0 840	742 512 120	to	2 150
720 227 949	to	7 960	728 953 141	to	3 410	735 283 008	to	3 020	742 684 849	to	4 890
720 368 543	to	8 570	728 954 280	to	4 310	735 293 131	to	3 220	742 839 553	to	9 630
720 392 151	to	2 570	729 169 081	to	9 140	735 635 010	to	5 040	742 913 668	to	3 700
720 556 491	to	6 640	729 363 841	to	3 870	735 783 961	to	3 990	742 917 287	to	7 296
720 558 621	to	8 650	729 682 891	to	3 190	735 803 401	to	3 430	742 921 891	to	1 980
720 575 361	to	5 570	729 838 940	to	9 070	736 005 420	to	5 440	742 983 631	to	3 810
720 590 152	to	0 179	729 839 101	to	9 130	736 366 021	to	6 110	743 020 021	to	0 170
721 638 331	to	9 170	<b>730 077 683</b>	<b>to</b>	<b>7 840</b>	736 624 456	to	4 500	743 206 491	to	6 500
721 815 391	to	5 420	730 109 847	to	9 880	736 670 851	to	1 060	743 235 992	to	6 050
721 969 713	to	9 740	730 373 761	to	3 850	736 767 061	to	7 090	743 940 631	to	0 900
722 072 137	to	2 160	730 501 951	to	2 130	736 767 093	to	7 120	743 978 011	to	8 070
722 378 265	to	8 280	730 519 379	to	9 470	736 982 191	to	2 370	744 234 751	to	4 780
722 413 990	to	4 004	730 569 278	to	9 360	736 982 551	to	2 730	744 499 591	to	9 680
722 764 948	to	4 980	730 711 711	to	1 740	737 110 141	to	0 170	744 626 901	to	6 910
722 825 840	to	5 889	730 722 991	to	3 230	737 185 501	to	5 710	745 388 794	to	8 910
723 153 841	to	3 850	730 845 970	to	5 990	737 317 321	to	7 350	746 446 806	to	6 820
723 237 616	to	7 630	730 888 291	to	8 320	737 517 781	to	7 840	746 818 351	to	8 410
723 331 081	to	1 110	730 927 591	to	7 680	737 628 181	to	8 210	747 245 266	to	5 280
723 496 443	to	6 470	731 307 914	to	7 930	737 634 258	to	4 270	747 364 813	to	4 830
723 967 291	to	7 320	731 402 431	to	2 460	738 361 971	to	1 980	747 501 434	to	1 450
724 655 196	to	5 340	731 407 232	to	7 320	738 447 601	to	7 660	747 739 891	to	0 070
724 711 441	to	1 500	731 588 301	to	8 340	738 648 355	to	8 450	748 148 649	to	8 760
724 711 538	to	1 560	731 767 273	to	7 320	738 849 811	to	9 900	748 259 960	to	9 970
724 793 221	to	3 250	731 781 061	to	1 120	738 892 270	to	2 290	748 565 162	to	5 280
724 908 109	to	8 120	731 837 821	to	7 910	738 997 259	to	7 380	748 874 988	to	5 030
724 937 461	to	7 670	731 841 377	to	1 450	739 161 451	to	1 540	749 137 381	to	7 410
725 163 118	to	3 151	732 018 481	to	8 600	739 219 381	to	9 440	749 190 192	to	0 210
725 202 735	to	2 750	732 067 972	to	8 370	739 740 151	to	0 180	749 685 421	to	5 450
725 398 591	to	8 800	732 188 649	to	8 670	739 793 491	to	3 520	749 846 791	to	6 850
725 464 591	to	4 920	732 193 460	to	3 470	739 793 527	to	3 550	749 993 131	to	3 580
725 475 321	to	5 330	732 201 241	to	1 390	739 942 621	to	2 650	<b>750 071 587</b>	<b>to</b>	<b>1 610</b>
725 711 057	to	1 070	732 220 431	to	0 440	739 999 231	to	9 320	750 408 167	to	8 183
725 738 581	to	8 730	732 355 201	to	5 380	<b>740 011 517</b>	<b>to</b>	<b>1 530</b>	750 438 421	to	8 501
725 981 311	to	1 430	732 472 320	to	2 560	740 030 701	to	0 970	750 743 911	to	4 030
725 987 835	to	7 880	732 541 605	to	1 620	740 261 740	to	1 820	750 779 118	to	9 400
726 060 811	to	0 900	732 572 221	to	2 490	740 265 811	to	6 290	750 910 981	to	1 010
726 391 970	to	2 520	732 586 479	to	6 710	740 299 111	to	9 170	750 960 841	to	0 900
726 484 771	to	4 800	732 994 037	to	4 080	740 299 231	to	9 260	751 296 211	to	6 240
726 493 351	to	5 300	733 163 449	to	3 460	740 329 266	to	9 320	751 539 121	to	9 180
726 504 031	to	4 063	733 297 171	to	7 290	740 889 081	to	9 090	751 541 311	to	1 790
726 504 070	to	4 090	733 446 631	to	7 110	741 010 421	to	0 530	751 757 641	to	7 700
726 504 331	to	4 390	733 474 665	to	4 770	741 113 041	to	3 370	751 936 951	to	7 010
726 563 701	to	4 060	733 704 482	to	4 570	741 373 891	to	4 340	751 951 861	to	1 890
726 599 371	to	9 460	733 751 041	to	1 130	741 452 369	to	2 490	751 999 021	to	9 110
726 626 356	to	6 370	734 009 101	to	9 130	741 492 991	to	3 140	752 139 516	to	9 570
727 182 271	to	2 510	734 290 759	to	0 770	741 553 460	to	3 470	752 182 892	to	2 950
727 416 181	to	6 240	734 389 273	to	9 290	741 764 431	to	4 520	752 206 861	to	7 100
727 481 431	to	1 460	734 440 031	to	0 111	742 178 834	to	8 880	752 295 241	to	5 600
727 749 241	to	9 780	734 797 201	to	7 320	742 325 500	to	5 520	752 731 351	to	1 410
728 382 331	to	2 480	734 939 611	to	9 640	742 325 668	to	5 700	752 767 441	to	7 470

753 008 941	to	9 030	763 155 160	to	5 180	773 231 311	to	1 340	800 872 741	to	2 830
753 194 311	to	4 370	763 178 631	to	8 660	773 348 739	to	8 940	801 349 801	to	9 830
753 620 378	to	0 400	763 506 001	to	6 060	773 348 739	to	8 940	801 676 681	to	7 100
754 013 917	to	3 940	763 522 141	to	2 470	773 575 891	to	5 950	802 967 821	to	7 940
754 161 061	to	1 120	763 717 694	to	7 800	773 852 971	to	3 030	803 217 601	to	7 780
754 358 445	to	8 610	763 826 461	to	6 520	775 373 449	to	3 460	803 729 731	to	9 850
754 410 451	to	0 660	763 900 460	to	0 471	<b>789 257 191</b>	<b>to</b>	<b>7 250</b>	803 747 402	to	7 520
754 438 393	to	8 410	763 900 479	to	0 530	<b>790 448 020</b>	<b>to</b>	<b>8 460</b>	804 138 181	to	8 420
754 493 109	to	3 130	763 917 271	to	7 750	790 597 485	to	7 530	804 428 224	to	8 250
754 664 182	to	4 220	764 125 801	to	5 860	790 911 883	to	1 900	804 682 411	to	2 710
754 816 377	to	6 470	764 284 525	to	4 560	791 057 441	to	7 550	805 272 525	to	2 540
755 487 421	to	7 600	764 526 241	to	6 330	791 239 081	to	9 290	805 523 445	to	3 460
755 592 901	to	3 140	764 601 421	to	1 600	791 374 483	to	4 500	805 745 704	to	5 730
755 790 020	to	0 030	764 650 231	to	0 470	791 387 971	to	8 030	806 452 907	to	2 980
755 791 730	to	1 800	764 984 371	to	4 850	791 447 521	to	7 850	806 744 781	to	4 850
755 926 951	to	7 070	765 003 667	to	3 680	791 451 151	to	1 240	806 982 181	to	2 300
755 934 332	to	4 510	765 042 517	to	2 540	791 500 009	to	0 470	807 764 791	to	4 910
755 957 701	to	8 000	765 194 728	to	4 970	791 771 431	to	1 490	808 089 931	to	9 960
755 962 981	to	3 280	765 387 365	to	7 450	792 004 293	to	4 320	808 656 423	to	6 450
756 035 371	to	5 490	765 541 801	to	2 100	792 018 379	to	8 420	808 753 771	to	3 800
756 301 257	to	1 290	765 638 461	to	8 970	792 070 621	to	0 740	809 189 001	to	9 010
756 371 565	to	1 580	765 647 101	to	7 190	792 145 211	to	5 230	809 886 879	to	6 930
756 876 031	to	6 120	765 813 781	to	4 029	792 391 381	to	1 620	809 890 489	to	0 500
756 876 151	to	6 240	765 879 314	to	9 390	792 452 779	to	2 790	<b>810 323 734</b>	<b>to</b>	<b>3 760</b>
756 970 129	to	0 140	765 954 001	to	4 030	792 772 728	to	2 770	810 367 116	to	7 140
757 059 613	to	9 630	766 120 286	to	0 320	792 903 511	to	3 990	810 526 351	to	6 500
757 078 540	to	8 560	766 125 716	to	5 750	793 282 518	to	2 533	810 806 911	to	6 940
757 086 209	to	6 240	766 158 824	to	8 840	794 041 831	to	2 040	810 807 211	to	7 240
757 240 591	to	0 650	766 388 433	to	8 460	794 397 709	to	7 780	811 423 021	to	3 110
757 277 371	to	7 700	766 509 421	to	9 660	794 581 741	to	2 040	811 517 221	to	7 239
757 291 591	to	2 730	766 572 901	to	3 020	794 592 122	to	2 150	811 721 101	to	1 130
757 964 251	to	4 280	766 748 500	to	8 521	795 032 251	to	2 340	812 025 721	to	5 900
758 067 001	to	7 090	767 024 341	to	4 370	795 796 291	to	6 350	812 093 073	to	3 130
758 105 221	to	5 250	767 326 471	to	6 590	796 070 139	to	0 160	812 100 821	to	0 840
758 324 941	to	5 000	767 332 561	to	2 950	796 143 151	to	3 630	812 465 251	to	5 610
758 593 628	to	3 650	768 009 841	to	9 960	796 159 725	to	9 740	812 918 341	to	8 670
758 709 038	to	9 060	768 011 489	to	1 520	796 169 306	to	9 340	812 918 701	to	8 760
758 744 101	to	4 160	768 177 980	to	7 990	796 373 406	to	3 430	813 050 491	to	0 520
758 850 883	to	0 900	768 391 081	to	1 170	796 602 961	to	3 050	813 073 171	to	3 200
758 860 951	to	1 550	768 661 569	to	1 650	796 708 441	to	8 500	813 398 476	to	8 550
759 152 851	to	2 880	769 000 051	to	0 080	796 886 281	to	6 430	813 713 971	to	4 000
759 740 941	to	1 090	769 050 841	to	0 900	796 901 701	to	2 000	813 858 121	to	8 150
<b>760 004 596</b>	<b>to</b>	<b>4 610</b>	769 159 081	to	9 178	796 975 466	to	5 590	814 789 330	to	9 349
760 118 191	to	8 250	769 737 496	to	7 510	797 272 917	to	2 950	814 984 656	to	4 680
760 155 001	to	5 090	769 778 491	to	8 730	797 519 441	to	9 460	815 016 020	to	6 030
760 378 002	to	8 020	769 827 331	to	7 450	797 519 731	to	0 240	815 199 410	to	9 420
760 692 722	to	2 749	<b>770 216 071</b>	<b>to</b>	<b>6 100</b>	797 535 181	to	5 330	815 240 491	to	0 520
761 055 460	to	5 480	770 723 281	to	3 400	797 646 151	to	6 180	815 755 591	to	5 620
761 169 781	to	9 810	770 790 451	to	0 480	798 040 053	to	0 080	815 755 622	to	5 650
761 504 941	to	5 120	770 915 150	to	5 490	798 055 813	to	5 830	815 806 381	to	6 680
761 516 836	to	6 910	771 455 551	to	5 610	798 055 891	to	5 950	816 126 834	to	6 870
761 613 588	to	3 600	771 609 661	to	9 690	798 326 371	to	6 520	816 156 721	to	6 780
761 688 631	to	8 690	771 932 551	to	2 580	798 339 167	to	9 210	816 580 903	to	0 920
761 805 199	to	5 240	772 057 224	to	7 440	798 562 411	to	2 440	816 945 571	to	5 600
761 826 106	to	6 120	772 162 660	to	3 070	798 632 461	to	2 490	817 253 011	to	3 280
761 881 171	to	1 560	772 718 615	to	8 640	798 807 151	to	7 510	817 763 881	to	4 060
761 975 641	to	5 670	772 940 140	to	0 160	798 944 761	to	5 030	818 330 562	to	0 610
761 975 886	to	5 895	772 970 886	to	0 940	799 118 616	to	8 640	818 459 641	to	9 670
762 304 144	to	4 170	773 009 419	to	9 430	799 133 191	to	3 220	818 926 273	to	6 320
762 324 931	to	4 960	773 112 031	to	2 060	799 177 626	to	7 650	818 950 351	to	0 380
762 439 261	to	9 290	773 125 387	to	5 410	799 854 751	to	5 200	818 962 492	to	2 530
762 524 158	to	4 220	773 179 320	to	9 410	<b>800 044 320</b>	<b>to</b>	<b>4 410</b>	819 032 341	to	2 730
762 584 872	to	4 970	773 202 989	to	3 140	800 211 901	to	2 440	819 127 054	to	7 080
762 593 431	to	3 460	773 208 991	to	9 290	800 427 530	to	7 540	819 278 540	to	8 670

819 544 681	to	4 740	822 703 442	to	3 470	826 042 898	to	2 920	828 441 602	to	1 630
819 928 441	to	8 650	822 900 991	to	1 020	826 226 644	to	6 670	828 539 316	to	9 340
<b>820 034 406</b>	<b>to</b>	<b>4 430</b>	822 925 951	to	6 100	826 582 951	to	3 430	828 539 341	to	9 370
820 070 761	to	1 540	823 284 931	to	4 990	826 720 201	to	0 230	828 732 331	to	2 390
820 191 342	to	1 360	823 293 031	to	3 210	827 005 671	to	5 830	828 830 952	to	0 963
820 274 856	to	4 880	823 556 011	to	6 100	827 287 861	to	7 950	828 939 781	to	0 050
820 600 171	to	0 230	824 078 341	to	8 370	827 291 502	to	1 520	829 002 721	to	2 870
821 172 241	to	2 360	824 156 325	to	6 340	827 575 381	to	5 470	829 005 301	to	5 540
821 229 661	to	9 720	824 511 252	to	1 270	827 609 085	to	9 100	829 080 241	to	0 330
821 229 743	to	9 780	824 588 281	to	8 370	827 619 811	to	9 840	829 160 986	to	1 000
821 903 731	to	3 910	825 140 397	to	0 460	827 883 511	to	3 600	829 176 841	to	6 930
821 927 841	to	7 850	825 409 651	to	9 680	828 160 441	to	0 530	829 471 561	to	1 590
822 505 801	to	5 830	825 472 171	to	2 200	828 376 201	to	6 260			

— Criminal Investigations Group, Postal Inspection Service, 7-15-10

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
  - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
  - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
  - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <http://www.usps.com/missingmoneyorders/security.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Special Services,  
Retail Products and Services, 7-15-10

## Counterfeit Canadian Money Order Forms

### Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,  
Postal Inspection Service, 7-15-10

## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,  
Postal Inspection Service, 7-15-10

## Other Information

### Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP™ Codes through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

### Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
DPO AE 09750	Delete I, Z	Immediately	A-B-B2-C-C1-F-L-M-N-R-R1-T-V-Z1
DPO AA 34011	Open	Immediately	A1-B-B2-C1-E2-F-I-L-M-N-R-R1-T-V-Z-Z1
DPO AP 96209	Add N	Immediately	A-A1-B-L-N-U

We have eliminated “Not Active” entries from the table below to save space and paper.

### APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-B-C-D-M-R-U	09067	A1-B-C-D-M-R-U	09142	A1-B-C-D-F-F1-P-R-U	09306	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09003	A1-B-C-D-M-P-R-U	09068	A1-B-C-D-U-Z1	09143	A1-B-C-D-M-R-U	09307	A1-B-N-V-Z1
09004	A1-B-C-D-M-R-U	09069	A-A1-B-C-D-U-V	09154	A1-B-C-D-M-R-U	09308	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09005	A1-B-C-D-M-P-R-U	09075	A1-B-C-D-M-R-U	09172	A1-B-C-D-M-R-U	09309	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09006	A1-B-C-D-M-R-U	09079	A1-B-C-D-M-R-U	09173	A1-B-C-D-M-R-U	09310	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09007	A1-B-C-D-M-R-U	09080	A1-B-C-D-F1-M-R-U	09177	A1-B-C-D-M-R-U	09311	A-A1-B-C1-E2-F-H1-M-R-V-Z1
09008	A-A1-B-C-D-M-P-R-U	09081	A1-B-C-D-M-R-U	09180	A1-B-C-D-M-R-U	09312	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09009	A1-B-C-D-F1-M-R-U	09086	A1-B-C-D-M-R-U	09186	A1-B-C-D-M-R-U	09313	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09011	A1-B-C-D-M-R-U	09088	A1-B-C-D-M-R-U	09211	A1-B-C-D-M-P-R-U	09314	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09012	A1-B-C-D-F-F1-M-R-U	09090	A1-B-C-D-M-P-R-U	09213	A1-B-C-D-F1-M-R-U	09315	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1
09013	A1-B-C-D-F-F1-M-R-U-Z1	09092	A1-B-C-D-M-R-U	09214	A1-B-C-D-F1-M-R-U	09316	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1
09014	A1-B-C-D-M-R-U	09094	A1-B-C-D-F-F1-M-P-R	09226	A1-B-C-D-F1-M-R-U	09317	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09020	A1-B-C-D-M-R-U	09095	A1-B-C-D-M-R-U	09227	A1-B-C-D-F1-M-R-U	09318	A-A1-B-C1-F-F1-M-N-V-Z-Z1
09021	A1-B-C-D-F1-M-R-U	09096	A1-B-C-D-M-R-U	09229	A1-B-C-D-M-R-U	09320	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09028	A1-B-C-D-M-R-U	09099	A1-B-C-D-M-R-U	09237	A1-B-C-D-M-R-U-V	09321	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09033	A1-B-C-D-M-R-U	09100	A1-B-C-D-M-R-U	09245	A1-B-C-D-M-R-U	09322	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1
09034	A1-B-C-D-M-R-U	09102	A1-B-C-D-M-R-U	09250	A1-B-C-D-M-R-U	09327	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1
09038	A1-B-C-D-M-R-U	09103	A1-B-C-D-U	09261	A1-B-C-D-F1-M-R-U-V		
09042	A1-B-C-D-M-R-U	09104	A1-B-C-D-F1-M-R-U	09263	A1-B-C-D-M-R-U		
09046	A1-B-C-D-M-R-U	09107	A1-B-C-D-M-R-U	09264	A1-B-C-D-M-R-U		
09049	A1-B-C-D-M-R-U	09112	A1-B-C-D-M-R-U	09265	A1-B-C-D-F1-M-N-R-U		
09051	A1-B-C-D-M-R-U	09114	A1-B-C-D-M-R-U	09266	A1-B-C-D-M-R-U		
09053	A1-B-C-D-M-R-U	09123	A1-B-C-D-F1-M-R-U	09267	A1-B-C-D-M-R-U		
09054	A1-B-C-D-M-R-U	09126	A1-B-C-D-F-F1-M-P-R	09301	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1		
09055	A1-B-C-D-F-M-R-R1-U-V	09128	A1-B-C-D-M-R-U	09302	A-A1-B-C1-F-F1-M-N-V-Z-Z1		
09056	A1-B-C-D-M-R-U	09131	A1-B-C-D-M-R-U	09304	A-A1-B-C1-E2-F-H1-M-R-V-Z1		
09058	A1-B-C-D-M-R-U	09136	A1-B-C-D-F1-M-R	09305	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1		
09059	A1-B-C-D-M-R-U	09137	A1-B-C-D-F1-M-R-U				
09060	A1-B-C-D-F1-M-R-U	09138	A1-B-C-D-M-R-U				
09063	A1-B-C-D-L-M-R-U	09139	A1-B-C-D-M-R-U				
		09140	A1-B-C-D-M-R-U				

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09328	A-A1-B-C1-E2-F-H1-N-R-R1-V-Z1	09366	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09501	A1-B-V	09607	A-A1-B-C-F-F1-M-R-R1-U-U3-V-W
09330	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09368	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09502	A1-B-V	09608	A1-B-C-F-N-U-V
09331	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09369	A-A1-B-C1-E2-F-H1-M-R-R1-V	09503	A1-B-V	09609	A1-B-C-F-U
09332	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09370	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09504	A1-B-V	09610	A1-B-C-F-F1-M-R-U-V
09333	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09371	A-A1-B-C1-E2-F-H1-M-R-V	09505	A1-B-V	09613	A1-B-C-F-U-V
09334	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09372	A-A1-B-C1-E2-F-H1-M-R-R1-V	09506	A1-B-V	09617	A1-B-C-F-U
09336	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	09373	A-A1-B-C1-E2-F-H1-M-R-R1-V	09507	A1-B-V	09618	A1-B-C-F-U
09337	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09508	A1-B-V	09620	A1-B-C-F-U
09338	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09375	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09509	A1-B-V	09621	A1-B-C-F-U
09339	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09376	A-A1-B-C1-E2-F-H1-M-R-R1-V	09510	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09622	A1-B-C-F-U
09340	A-A1-B-C1-F-R-V	09377	A-A1-B-C1-E2-F-H1-M-R-R1-V	09511	A1-B-V	09623	A1-B-C-F-U
09342	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09513	A1-B-F-F1-R-R1-V	09624	A1-B-C-F-U
09343	A-A1-B-C1-F-M-N-V-Z1	09380	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09517	A1-B-F-F1-R-R1-V	09625	A1-B-C-F-U
09344	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09381	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09524	A1-B-F-F1-R-R1-V	09626	A1-B-C-F-U
09347	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09532	A1-B-F-F1-R-R1-V	09627	A1-B-C-F-U
09348	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09383	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-F-F1-R-R1-V	09630	A1-B-C-F-U-V
09350	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-C1-E2-F-H1-M-R-V	09543	A1-B-F-F1-R-R1-V	09631	A1-B-C-F-U
09351	A-A1-B-C1-E2-F-H1-M-R-V-Z1	09389	A-A1-B-C1-E2-F-H1-M-R-V	09545	A1-B-V	09633	A1-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1
09352	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09391	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09549	A1-B-V	09636	A1-B-C-F-U
09353	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09554	A1-B-F-F1-R-R1-V	09642	A1-B-M-N-R-U
09354	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09396	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09556	A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U
09355	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09402	A-A1-B-C-F-R-R1-U3-W	09557	A1-B-F-F1-R-R1-V	09645	A1-B-C-F-F1-U
09356	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09403	A1-B-C-C1-M-R-U	09564	A1-B-F-F1-R-R1-V	09647	A1-B-N-R-U
09357	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-C-C1-M-R-U	09565	A1-B-F-F1-R-R1-V	09648	A1-B-N-U-V-Z1
09358	A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-T-V-W-Z1	09447	A1-B-C-C1-R-U-V	09566	A1-B-F-F1-R-R1-V	09649	A1-B-N-U-Z1
09359	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-C-C1-M-R-U-V	09567	A1-B-V	09701	A-A1-B-B2-C-C1-D-F-L-M-N-R-R1-T-V-Z1
09360	A1-B-V	09456	A1-B-C-C1-H-H1-M-R-Z1	09568	A1-B-V	09702	A1-B-C-C1-F1-M-R-R1-U
09361	A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1	09459	A1-B-C-C1-M-R-U	09569	A1-B-F-F1-R-R1-V	09703	A1-B-C-F1-U
09362	A-A1-B-C1-E2-F-H1-R-V-Z1	09461	A1-B-C-C1-M-P-R-U	09570	A1-B-F-F1-R-R1-V	09704	A1-B-C-V
09363	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-C-C1-R-U	09573	A1-B-F-F1-R-R1-V	09705	A1-B-U
09364	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09464	A1-B-C-C1-R-U	09574	A1-B-F-F1-R-R1-V	09706	A1-B-C-N-R-U-V
09365	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-C-C1-M-R-U	09575	A1-B-F-F1-R-R1-V	09707	A1-B-C-N-R-U-V
		09469	A1-B-C-C1-R-U	09577	A1-B-V	09708	A1-B
		09470	A1-B-C-C1-M-R-U	09578	A1-B-F-F1-R-R1-V	09709	A1-B-F1
		09494	A1-B-C-C1-M-R-U	09579	A1-B-F-F1-R-R1-V	09710	A1-B-C-C1-F1-M-N-R-R1-U
		09496	A1-B-C-C1-R-U-V	09581	A1-B-F-F1-R-R1-V	09711	A1-B-F1-N-R-Z1
		09498	A1-B-C-C1-F-F1-F2-L-N-R-R1-T-V-Z1	09582	A1-B-F-F1-R-R1-V	09713	A1-B-C-F1-R
				09586	A1-B-F-F1-R-R1-V	09714	A1-B-C-C1-F1-M-R-R1-U
				09587	A1-B-F-F1-R-R1-V	09715	A1-B-F1-M-R
				09588	A1-B-V	09716	A1-B-C-D-M-N-R-U-V
				09589	A1-B-V	09717	A-A1-B-M-R-V-W
				09590	A1-B-V	09718	A1-B-F-I-N-R-U-V
				09591	A1-B-F-F1-R-R1-V	09719	A1-B-C-D-M-R-U-V
				09593	A1-B-V	09720	A1-B-M-R-U-V
				09594	A1-B-V	09721	A1-B-N-R-U-V-Z1
				09596	A1-B-V	09722	A-A1-B-F-N-V-Z-Z1
				09599	A1-B-F-F1-R-R1-V	09723	A1-B-M-N-R-U-V-Z1
				09601	A1-B-C-F-F1-R-U-V	09724	A1-B-C-C1-F1-M-R-R1-U
				09602	A1-B-C-F-F1-N-R-U	09726	A1-B-M-N-R-U-V
				09603	A1-B-C-F-F1-R-U-V		
				09604	A1-B-C-F-F1-P-R-U-V		
				09605	A1-B-C-D-M-R-U-V		
				09606	A1-B-C-D-M-R-U-V		

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09727	A-A1-B-B2-C-C1-D-F-I-L-M-N-R-R1-T-V-Z-Z1	09803	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09855	A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1	34095	A1-B-V
09728	A-A1-B-B2-C-C1-F-I-L-N-R-R1-T-V-Z-Z1	09804	A-A1-B-F-F1-N-R-V-Z1	09858	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34098	A1-B-V
09729	A1-B-C-F-N-R-R1-U-V	09805	A-B-F-F1-R-R1-V-Z1	09859	A1-B-C1-F-F1-H1-N-R-R1-V-Z1	34099	A1-B-V
09730	A-B-B2-C-C1-F-L-M-N-R-R1-T-V-Z1	09806	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09865	A-A1-B-V-Z1	96201	A-A1-B
09731	A-B-B2-C-C1-F-L-M-N-R-R1-T-V-Z1	09807	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09868	A-A1-B-U-V-Z1	96202	A-A1-B-U
09732	A1-B-N-V-Z1	09808	A-A1-B-C1-E2-F-H1-M-R-V	09870	A-A1-B-C1-E2-F-H1-M-R-R1-U-V-Z1	96203	A-A1-B
09733	A1-B-V	09809	A1-B-V-Z1	09880	A-A1-B-C1-E2-F-H1-R-R1-U-V-Z1	96204	A-A1-B
09734	A-A1-B-C-C1-F-I-L-M-N-R-R1-T-V-Z-Z1	09810	A-A1-B-F-F1-N-R-V-Z1	09888	A-A1-B-C1-E2-F-H1-R-R1-U-V-Z1	96205	A-A1-B-U
09735	A1-B-N-V-Z1	09811	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09890	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	96206	A-A1-B-U
09736	A-A1-B-B2-C-C1-D-F-L-M-N-R-R1-T-V-Z1	09812	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09892	A-A1-B-E2-F-N-R-R1-V-Z1	96207	A-A1-B-V
09737	A-A1-B-B2-C-C1-F-I-L-M-N-R-R1-T-V-W-Y-Z-Z1	09813	A-A1-B-B2-C1-E2-E3-F-I-L-N-R-R1-T-V-Z-Z1	09898	A1-B-E2-F-H1-N-R-R1-U2-V-Z1	<b>96209 A-A1-B-L-N-U</b>	
09738	A-A1-B-B2-C-C1-D-F-L-M-N-R-R1-T-V-Z1	09814	A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	34002	A1-B-L-N-U-Z1	96213	A-A1-B-U
09739	A-A1-B-B2-C-C1-D-F-I-L-M-N-R-R1-T-V-Z-Z1	09815	A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1	34004	A-B-L-N-U-V	96214	A-A1-B-U
09741	A-A1-B-C1-E2-F-F1-H1-L-M-N-R-R1-T-V-W-Y-Z1	09816	A-A1-B-B2-C-C1-E2-E3-F-L-N-R-R1-T-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1	96218	A-A1-B-U
09742	A-A1-B-B2-F-F1-I-L-M-N-R-T-V-Z-Z1	09817	A-A1-B-B2-C1-E2-E3-F-F1-H-H1-L-M-N-R-T-V-Z1	34007	A-A1-B-C1-F-F1-M-N-R-R1-V-Z1	96222	A-A1-B-U
09743	A-A1-B-F-N-V-Z-Z1	09818	A-A1-B-C-F-M-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-L-M-N-R-R1-T-V-Z1	96257	A-A1-B-U
09744	A-B-B2-C-C1-F-L-M-N-R-R1-T-V-Z1	09819	A-A1-B-P-R-V-Z1	<b>34011 A1-B-B2-C1-E2-F-I-L-M-N-R-R1-T-V-Z-Z1</b>		96258	A-A1-B-U
09745	A-A1-B-F-F1-M-N-R-R1-V-Z1	09820	A-A1-B-B2-F-H-H1-I-L-M-N-R-R1-T-V-Z-Z1	34020	A1-B-L-M-N-U-V-Z1	96260	A-A1-B-U
09746	A-A1-B-C-E1-N-V-Z-Z1	09821	A-A1-B-F-R-V-Z1	34021	A1-B-L-M-N-U-V-Z1	96262	A-A1-B-U-V
09747	A1-B-F-J-N-U-V-Z1	09822	A-A1-B-F-R-V-Z1	34022	A1-B-D-F-L-M-N-U-V-Z1	96264	A-A1-B-U
09748	A-A1-B-B2-C-C1-D-F-L-M-N-R-R1-T-V-Z1	09823	A-A1-B-F-R-V-Z1	34023	A1-B-L-M-N-U-V-Z1	96266	A-A1-B-U
09749	A-A1-B-F-N-V-Z1	09824	A-A1-B-F-R-V-Z1	34024	A1-B-L-M-N-U-V-Z1	96267	A-A1-B-U-V
<b>09750 A-B-B2-C-C1-F-L-M-N-R-R1-T-V-Z1</b>		09825	A-A1-B-C-C1-D-F-L-M-N-R-R1-T-V-Z1	34025	A1-B-F-L-M-N-U-V-Z1	96269	A-A1-B-U
09751	A1-B-C-D-M-R-U	09827	A-A1-B-F-F1-N-R-V-Z1	34030	A1-B-L-M-N-U-V-Z1	96271	A-A1-B-U
09752	A1-B-C-D-U	09828	A1-B-L-N-V-Z1	34031	A1-B-L-M-N-U-V-Z1	96275	A-A1-B-V
09754	A1-B-U	09829	A1-B-C-N-R-V-Z1	34032	A1-B-L-M-N-U-V-Z1	96276	A-A1-B
09755	A1-B-U	09830	A1-B-C-M-N-R-V-Z1	34033	A1-B-C-F-L-M-N-V-Z1	96278	A-A1-B-U
09756	A1-B-U	09831	A1-B-F-N-U-V-Z1	34034	A1-B-L-M-N-V-Z1	96283	A-A1-B-U
09757	A1-B-U	09832	A-A1-B-U1-V-Z1	34035	A1-B-H-L-M-N-U-V-Z1	96284	A-A1-B-U-V
09758	A-A1-B-B2-C-C1-F-L-M-N-R-R1-T-V-Z1	09833	A1-B-U1-V-Z1	34036	A1-B-L-M-N-U-V-Z1	96297	A-A1-B-U
09759	A-A1-B-B2-C-C1-E2-F-F1-F2-L-N-R-R1-T-V-Z1	09834	A1-B-F-F1-R-R1-V-Z1	34037	A1-B-C-F-H-I-L-M-N-V-Z-Z1	96303	A1-B-H-L-M-N-V-W
09762	A-A1-B-B2-E3-F-F1-L-N-R-R1-T-V-Z1	09835	A-A1-B-V-Z1	34038	A1-B-L-M-N-U-V-Z1	96306	A1-B-F-F1-F2-H-M-W
09769	A-A1-B-B2-C-C1-D-F-I-L-M-N-R-R1-T-V-Z-Z1	09836	A-A1-B-C-F-M-V-Z1	34039	A1-B-L-M-N-U-V-Z1	96309	A1-B-M-V-W
09777	A-A1-B-C-E1-M-N-R	09837	A1-B-V-Z1	34041	A1-B-L-M-N-U-V-Z1	96310	A1-B-M-W
09780	A-A1-B-F-N-R-V	09838	A1-B-V-Z1	34042	A1-B-D-F-M-N-V-Z1	96319	A1-B-M-W
09798	A1-B-C-D-L-U-V	09839	A-A1-B-U-V-Z1	34050	A1-B-V	96321	A1-B-F-F1-F2-H-M-W
09801	A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09840	A-A1-B-V-Z1	34055	A1-B-L-M-N-U-V-Z1	96322	A1-B-F-F1-F2-H-M-W
		09841	A-A1-B-N-R-U-Z1	34058	A1-B-F-F1-R-R1-V-Z1	96323	A1-B-M-V-W
		09842	A-A1-B-M-N-R-Z1	34060	A1-B-B2-C1-E2-F-I-L-N-R-R1-T-V-Z-Z1	96326	A1-B-M-W
		09843	A-A1-B-L-N-V	34078	A1-B-F1-N-V-Z1	96328	A1-B-M-W
		09844	A-A1-B-C-F-N-U-V-Z1	34090	A1-B-F-F1-R-R1-V	96330	A1-B-M-W
		09852	A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	34091	A1-B-F-F1-R-R1-V	96336	A1-B-M-W
		09853	A1-B-E2-F-H1-R-R1-U2-V-Z1	34092	A1-B-F-F1-R-R1-V	96365	A1-B-M-V-W
				34093	A1-B-F-F1-R-R1-V	96367	A1-B-L-M-W
						96368	A1-B-M-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96370	A1-B-F-F1-F2-H-M-W	96521	A1-B-F-N-U3	96595	A1-B-V	96650	A1-B-F-F1-R-R1-V
96372	A1-B-M-W	96522	A1-B-F-N-U	96598	A1-B-N-V	96657	A1-B-F-F1-R-R1-V
96373	A1-B-M-W	96530	A-A1-B-F-F1-H-H1-M-N-U-V	96599	A1-B-N-V	96660	A1-B-F-F1-R-R1-V
96374	A1-B-M-W	96531	A-A1-B-F-F1-H-M-N-U-V	96601	A1-B-V	96661	A1-B-F-F1-R-R1-V
96375	A1-B-M-W	96532	A-A1-B-H-L-M-N-U-V	96602	A1-B-V	96662	A1-B-F-F1-R-R1-V
96376	A1-B-M-W	96533	A-A1-B-F	96603	A1-B-V	96663	A1-B-F-F1-R-R1-V
96377	A1-B-M-W	96534	A-A1-B-F-V	96604	A1-B-V	96664	A1-B-V
96378	A1-B-M-W	96535	A1-B-V	96605	A1-B-V	96665	A1-B-V
96379	A1-B-M-W	96537	A1-B-V	96606	A1-B-V	96666	A1-B-V
96384	A1-B-M-W	96538	A1-B-V	96607	A1-B-V	96667	A1-B-F-F1-R-R1-V
96386	A1-B-M-W	96540	A1-B-V	96608	A1-B-V	96668	A1-B-F-F1-R-R1-V
96387	A1-B-M-W	96541	A1-B-V	96609	A1-B-V	96669	A1-B-F-F1-R-R1-V
96388	A1-B-M-W	96542	A1-B-V	96610	A1-B-V	96670	A1-B-V
96401	A1-B-F-N-V-Z1	96543	A1-B-P-V	96611	A1-B-V	96671	A1-B-F-F1-R-R1-V
96426	A-A1-B-C1-E2-F-H1-M-R-V	96544	A1-B-F-N-U3-V	96612	A1-B-F-F1-R-R1-V	96672	A1-B-F-F1-R-R1-V
96427	A-A1-B-C1-E2-F-H1-M-R-R1-V	96546	A1-B-F-U3	96613	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96673	A1-B-V
96447	A1-B-F-N-U3-V	96548	A-A1-B-H-M-U	96614	A-A1-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1	96674	A1-B-F-F1-R-R1-V
96501	A-A1-B-N-V	96549	A-A1-B-H-M-U	96615	A1-B-F-F1-R-R1-V	96675	A1-B-F-F1-R-R1-V
96502	A1-B-F-N-U3-V	96550	A-A1-B-H-M-U-V	96616	A1-B-F-F1-R-R1-V	96677	A1-B-F-F1-R-R1-V
96503	A1-B-F-N-U3-V	96551	A1-B	96617	A1-B-F-F1-R-R1-V	96678	A1-B-F-F1-R-R1-V
96507	A-A1-B-F-V	96552	A-A1-B-F-F1-H-M-U	96619	A1-B-V	96679	A1-B-F-F1-R-R1-V
96510	A1-B-I-N-V	96553	A-A1-B-H-M-U	96620	A1-B-F-F1-R-R1-V	96681	A1-B-V
96511	A1-B-I-N-V	96554	A1-B-F-M-V	96621	A1-B-V	96682	A1-B-V
96515	A1-B-D-F-U3	96555	A1-B-F-M-V	96622	A1-B-F-F1-R-R1-V	96686	A1-B-V
96516	A1-B-D-F	96557	A-A1-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96624	A1-B-F-F1-R-R1-V	96687	A1-B-V
96517	A1-B-F-U3-V	96562	A-A1-B-F-H-M-U	96628	A1-B-F-F1-R-R1-V	96698	A1-B-V
96518	A1-B-V	96577		96629	A1-B-F-F1-R-R1-V		
96520	A1-B-F-N-U3-V			96643	A1-B-F-F1-R-R1-V		

## RESTRICTIONS

### LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

**A1.** Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

**C.** Cigarettes and other tobacco products are prohibited.

**C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

**D.** Coffee is prohibited.

**E1.** Medicines or vaccines not conforming to French laws are prohibited.

**E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

**E3.** Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

**F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

**F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.

**F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

**G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

**H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

**H1.** Pork or pork by-products are prohibited.

**I.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

**I1.** This restriction does not apply to registered mail.

**I2.** This restriction does not apply to official government mail marked MOM.

**J.** Parcels may not exceed 108 inches in length and girth combined.

**K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

**L.** All official mail is prohibited.

**M.** Fruits, vegetables, animals, and living plants are prohibited.

**N.** Registered mail is prohibited.

**O.** Delivery status information for Extra Services is not available on USPS.com.

**P.** APO is used for the receipt and dispatch of official mail only.

**Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

**R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

**R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

**S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

**T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

**U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

**U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

**U2.** Mail is limited to First-Class Mail letters only when addressed to Box R.

**U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

**V.** Express Mail Military Service (EMMS) not available from any origin.

**V1.** Delivery Confirmation service is not available.

**W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

**X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

**Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

**Z.** No outside pieces (OSPs).

**Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

July 2010

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



**Name:** Patrick Alford  
Born: 11-28-02  
Date Missing: 1-22-10  
Missing From: Brooklyn, NY



**Name:** Hassani Campbell  
Born: 9-24-03  
Date Missing: 8-10-09  
Missing From: Oakland, CA



**Name:** Roberto Fannell  
Born: 7-13-03  
Date Missing: 8-27-09  
Missing From: Chesapeake, VA



**Name:** Tiffany Goines  
Born: 12-22-74  
Date Missing: 12-5-87  
Missing From: Frederick, MD



**Name:** Sofia Juarez  
Born: 2-5-98  
Date Missing: 2-4-03  
Missing From: Kennewick, WA

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district “Missing Children” coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

July 2010

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**Name:** Aquazhia Lee  
Born: 8-19-93  
Date Missing: 5-16-10  
Missing From: Florence, SC



**Name:** Heather Lewis  
Born: 11-10-89  
Date Missing: 4-4-03  
Missing From: Ely, NV



**Name:** Reya Lunetta  
Born: 6-19-01  
Date Missing: 6-28-02  
Missing From: Los Angeles, CA



**Name:** Brianna Maitland  
Born: 10-8-86  
Date Missing: 3-19-04  
Missing From: East Franklin, VT



**Name:** Stefanie Mills  
Born: 2-24-86  
Date Missing: 3-7-02  
Missing From: Pittsburgh, PA

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

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**Name:** Nikki Nash  
**Born:** 11-3-93  
**Date Missing:** 5-16-10  
**Missing From:** Orlando, FL



**Name:** Franklin Nosair  
**Born:** 8-20-09  
**Date Missing:** 6-11-10  
**Missing From:** Candler, NC



**Name:** Masaraha Ross  
**Born:** 3-24-07  
**Date Missing:** 10-18-09  
**Missing From:** Haines City, FL



**Name:** Tabitha Tuders  
**Born:** 2-15-90  
**Date Missing:** 4-29-03  
**Missing From:** Nashville, TN

**Please call the National Center for Missing and Exploited Children  
Hot Line 1-800-843-5678  
TDD 1-800-826-7653**

### Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

## Thrift Savings Plan Fact Sheet

Returns were updated July 2, 2010.

ANNUAL RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78

\*Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	I * Fund	EAFE Stock Index
<b>2009</b>									
July	0.28	1.59	1.61	7.58	7.56	8.66	9.01	9.74	9.13
Aug	0.28	1.03	1.04	3.62	3.61	3.85	3.74	4.87	5.44
Sept	0.26	1.07	1.05	3.74	3.73	5.94	5.81	3.79	3.83
Oct	0.26	0.51	0.49	-1.86	-1.86	-5.51	-5.41	-2.41	-1.25
Nov	0.26	1.30	1.29	6.00	6.00	3.85	3.98	3.16	2.00
Dec	0.25	-1.55	-1.56	1.94	1.93	6.57	6.65	1.43	1.44
<b>2010</b>									
Jan	0.29	1.54	1.53	-3.60	-3.60	-2.43	-2.39	-5.17	-4.41
Feb	0.24	0.38	0.37	3.11	3.10	4.89	4.83	0.06	-0.69
March	0.27	-0.11	-0.12	6.04	6.03	7.39	7.33	6.28	6.24
April	0.28	1.07	1.04	1.58	1.58	4.82	4.76	-2.35	-1.81
May	0.28	0.85	0.84	-7.99	-7.99	-7.51	-7.52	-11.20	-11.51
June	0.24	1.56	1.57	-5.24	-5.23	-6.90	-6.93	-1.75	-1.00
<b>LAST 12 MONTHS</b>	<b>3.22</b>	<b>9.58</b>	<b>9.50</b>	<b>14.48</b>	<b>14.43</b>	<b>24.03</b>	<b>24.27</b>	<b>4.81</b>	<b>5.92</b>

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

\* Implemented May 2001.

**See next page for new L Funds.**

Returns were updated July 1, 2010.

### L Funds

<b>Annual Returns</b>	<b>L 2040</b>	<b>L 2030</b>	<b>L 2020</b>	<b>L 2010</b>	<b>L Income</b>
2006	16.53	15.00	13.72	11.09	7.59
2007	7.36	7.14	6.87	6.40	5.56
2008	-33.53	-27.50	-22.77	-10.53	-5.09
2009	25.19	22.48	19.14	10.03	8.57
<b>Monthly Returns</b>	<b>L 2040</b>	<b>L 2030</b>	<b>L 2020</b>	<b>L 2010</b>	<b>L Income</b>
<b>2009</b>					
July	7.01	6.16	5.16	2.44	1.94
Aug	3.41	3.02	2.57	1.30	1.07
Sept	3.56	3.14	2.63	1.32	1.08
Oct	-2.15	-1.81	-1.39	-0.38	-0.26
Nov	3.98	3.55	3.00	1.47	1.27
Dec	2.12	1.85	1.50	0.70	0.59
<b>2010</b>					
Jan	-2.88	-2.49	-2.03	-0.58	-0.45
Feb	2.18	1.94	1.61	0.81	0.74
Mar	5.15	4.52	3.75	1.61	1.43
Apr	1.05	0.94	0.76	0.51	0.50
May	-6.97	-6.07	-4.98	-1.64	-1.50
June	-3.47	-2.98	-2.34	-0.68	-0.61
<b>LAST 12 MONTHS</b>	<b>12.74</b>	<b>11.64</b>	<b>10.20</b>	<b>7.01</b>	<b>5.90</b>

The L Funds are invested in the five individual TSP funds.

## Mailing and Shipping Services

### Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™ also offers

electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at [http://ribbs.usps.gov/advance/documents/tech\\_guides/advtech.pdf](http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf) or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
7/17/10–7/20/10	JCP — Wk 25 Bonus Sale	Standard Letter	8.8	National	Car-RT	Harte-Hanks/RRD
7/19/10–7/21/10	JCP — Wk 25 Home Signature	Standard Flat	9.5	National	Car-RT	Harte-Hanks/RRD
7/19/10–7/21/10	Life Line Screening	Standard Letter	2.0	Nationwide	3/5 Digit	Mail America Forest, VA
7/21/10–7/23/10	JCP — Wk 26 VIP Night	Standard Letter	13.1	National	Car-RT	Harte-Hanks/RRD
7/24/10–7/27/10	JCP — Wk 26 Appreciation	Standard Flat & Letter	12.3	National	Car-RT	Harte-Hanks/RRD
7/24/10–7/27/10	JCP — Wk 26 Jewelry Spectacular	Standard Flat & Letter	3.9	National	Car-RT	Harte-Hanks/RRD
7/25/10–7/30/10	Costco Connection	Standard Flat	8.5	National	5 Digit 3/5 Digit Car-RT	Worldcolor Merced, CA and Jonesboro, AR
7/26/10–7/29/10	Midnight Velvet	Standard Catalog	1.0	Nationwide	Car-RT, 3/5 Digit	Quad Graphics Martinsburg, WV

— Business Service Network Integration, Sales, 7-15-10

### Business Connect Quarterly Contest — Quarter 4, Fiscal Year 2010

The Business Connect™ Quarterly Contest for Quarter 4, Fiscal Year (FY) 2010, runs from July 1, 2010, to September 30, 2010, and is focused on Priority Mail® Flat Rate Boxes and Envelopes. The objective is to conduct a minimum of five Business Connect activities — all of which must focus on Priority Mail service.

#### Competition Rules

Qualified participants include postmasters, station managers, managers of customer service, branch managers, and supervisors. Sales team members are not eligible to enter, but they will be critical in the support and success of participants.

Activities throughout the competition will automatically count towards monthly program targets, but to qualify for the contest, activities listed as requirements for that quarter must be completed and documented in the Business Connect Data Center at <http://bcddc.usps.gov>; in the right side box, click *Go to Business Connect Data Center/*

*Reports.* (An activity can be an individual meeting, group presentation, or lobby event.)

After the quarter (i.e., after September 30, 2010), the names of all qualified participants (i.e., those who have met the minimum activity requirements) will be entered into a random prize drawing for one Grand Prize winner and 50 runner-up winners.

**Bonus Points:** For every sale for at least \$5,000 in estimated annualized revenue, the qualified participant will have his/her name entered an additional time into the drawing. For example, a qualified participant who doesn't make a sale for \$5,000 will have his/her name entered once in the drawing (for having completed the requirements); a qualified participant who makes one sale for \$5,000 will have his/her name entered twice (once for having completed the requirements, and once for the \$5,000 sale); and a qualified participant who makes one sale for \$5,000 and one sale for \$10,000 will have his/her name entered three times (once

for having completed the requirements, once for the \$5,000 sale, and once for the \$10,000 sale).

### Additional Rules

Participants must complete five Business Connect Priority Mail activities, which all must focus on Priority Mail service. To receive credit, participants must document their activities in the Business Connect Data Center by 11:59 P.M. CT on September 30, 2010. Select "Priority Mail (BC Contest)" as your activity.

### Prizes

A random drawing will be conducted after each quarter to award the Grand Prize and the 50 runner-up prizes. After Quarter 4, a qualified participant will have his/her name entered into a drawing for the Grand Prize — a 3-day/2-night trip for two to the International Consumer Electronics Show (CES), electronics' largest trade show event in Las Vegas, Nevada, as a special guest of the USPS® trade show team in January. Also, 50 runner-up winners will be

selected to receive a gift certificate for a prize selection of their choice (\$50 value). To qualify, a winner must be a career employee of the U.S. Postal Service® through January 15, 2011 to accept the Grand Prize.

### Additional Information

If you have questions about The Business Connect Quarterly Contest, e-mail [Businessconnect@usps.gov](mailto:Businessconnect@usps.gov). In the subject line, include the word "Contest" and your district name (for example: "Contest — Houston District").

Manual offices that don't have computers should contact their local manager of Shipping and Mailing Solutions (district) for manual activity forms. In order to qualify for the contest, manual offices must complete and submit manual forms to district offices for input into the Business Connect Data Center to meet the above contest deadlines.

— Sales Operations and Planning,  
Sales, 7-15-10

## Business Connect Quarterly Contest Postmaster Kit

The Business Connect™ Quarterly Contest for Quarter 4, Fiscal Year (FY) 2010, runs from July 1, 2010, to September 30, 2010, and is focused on Priority Mail® service. The objective is to conduct a minimum of five Business Connect activities — all of which must promote using Priority Mail® Flat Rate Boxes and Envelopes.

The Business Connect Postmaster Kit includes the following materials:

- **Letter to Postmasters and Station and Branch Managers (see Exhibit A, page 45).** This letter describes the promotional materials and how to use them.
- **Contest Guide (see Exhibit B, page 46).** Refer to this guide for contest guidelines, presentation tips, and key messages.
- **Leave-Behinds (see Exhibit C, page 47).** Use these folders, tip-in reference sheets, Flat Rate Box tear

pads, and Priority Mail dry erase boards as meeting openers and leave-behinds.

**\*Note:** If needed, you can order more leave-behinds from the Business Connect Data Center at <http://bcdc.usps.gov>; in the right side box, click *Go to Business Connect Data Center/Reports*. You may also order past materials (such as tear pads) from inventory to support your efforts.

Kits should be received in offices by the first week of July.

Starting the week of July 12, 2010, this kit will be available for downloading from the Business Connect Data Center.

See also the article "Business Connect Quarterly Contest — Quarter 4, Fiscal Year 2010" on page 43 of this issue.

— Sales Operations and Planning,  
Sales, 7-15-10

## Exhibit A

## Letter to Postmasters and Station Branch Managers

STEVEN HERNÁNDEZ  
ACTING VICE PRESIDENT, SALES



June 2010

TO: POSTMASTERS; STATION AND BRANCH MANAGERS; AREA CUSTOMER RELATIONS MANAGERS;  
DISTRICT MANAGERS; DISTRICT CUSTOMER RELATIONS MANAGERS; POST OFFICE OPERATIONS  
MANAGERS; DISTRICT MANAGERS, SHIPPING AND MAILING SOLUTIONS; AREA MANAGERS,  
SHIPPING AND MAILING SOLUTIONS

CC: SALES TEAMS

SUBJECT: Quarterly Contest – Quarter 4 – Promote Priority Mail® Flat Rate Shipping and win a trip for two to Las Vegas and the Consumer Electronics Show (CES) as a special guest of the USPS® trade show team.

Our Flat Rate campaign continues to energize our sales efforts and provide the Postal Service™ with tremendous growth potential. The Flat Rate message of “simpler shipping” offers customers a uniquely compelling reason to do business with us. For the upcoming fourth quarter of the Business Connect® contest, I want you to promote the entire Flat Rate lineup as a convenient and cost-effective option that can fit a variety of shipping needs.

**For your efforts, you'll have the chance to win a trip for two (2) to the Consumer Electronics Show (CES) – one of the world's largest electronics trade show events, happening in Las Vegas, NV, January 2011 – as a special guest of the USPS trade show team.**

To qualify for the contest, you need to complete five Business Connect activities – all of which must promote Priority Mail Flat Rate Boxes and Envelopes. Once you've documented your activities in the Business Connect Data Center (BCDC), your name will be entered into a random drawing for a chance to win the grand prize trip or one of fifty \$50 gift certificates.

*Please review these enclosed materials to help you prepare for your meetings:*

- **Contest Guide** – Refer to this guide for contest guidelines, presentation tips, and key messages.
- **Leave-Behinds** – Use the enclosed Flat Rate shipping guides and past materials – such as the Flat Rate shipping folder, tip-in sheet, and measurement tool – as meeting openers and leave-behinds.

*Note:* You can order more leave-behinds from the BCDC order site. And you may order past materials from inventory (while supplies last) to further assist you. The enclosed reference sheet provides a detailed list of available items.

If you have questions, please contact your District Manager, Shipping and Mailing Solutions. I wish you the best of luck and thank you for helping us make the most of this highly successful campaign.

Sincerely,

A handwritten signature in black ink that reads "Steven Hernández".

Steven Hernández

475 L'ENFANT PLAZA SW  
WASHINGTON, DC 20260-5005

Exhibit B  
Contest Guide

## Business Connect® Fourth Quarter Contest

Here's your chance to

# CONNECT

Win a trip to electronics' largest trade show: CES.

**Promote Priority Mail® Flat Rate shipping to win a trip for two to the Consumer Electronics Show (CES) in Las Vegas, NV, as guests of the USPS® trade show team. You can learn what's new in electronics and make new connections with customers in your community.**



**Here's what you need to know:**

### CONTEST RULES

**1. Meet your goals.** Meet the Business Connect activity goals listed in the contest overview. A Business Connect activity can be an individual meeting, a group presentation, or a lobby event. When you meet the goal for this quarter, your name will be entered into the official grand prize drawing.

**2. Stay connected.** You must document all activities in the Business Connect Data Center. Note specific activities in the drop-down menu on the individual or group activity screen. All activities must be entered by September 30, 2010, 11:59 p.m., CDT.

**3. Increase your chances of winning.** Once you've met and documented the required number of customer meetings, your name will be entered into the drawing an additional time for each sale of at least \$5,000 in annual revenue.

**4. Eligible participants.** Postmasters, Station Managers, Managers of Customer Service, Branch Managers, and Supervisors are all eligible for prizes.

**5. Support.** Customer Relationship Coordinators and Sales Team members are not eligible to enter but will be critical in the support and success of participants.

**6. Questions?** Send an e-mail to: [BusinessConnect@usps.gov](mailto:BusinessConnect@usps.gov). Include "Contest - <District Name>" in the subject line.

This summer, it's all about striking while Flat Rate shipping is hot. That is, continue to focus on Flat Rate Boxes and Envelopes. Show customers the benefits that make it the simpler *and smarter* way to ship. We've enclosed all the materials you need to make your presentations powerful, relevant, and persuasive.

### Contest Overview Quarter 4: July 1–September 30

#### Goals

Complete a minimum of five Business Connect activities promoting Priority Mail Flat Rate Boxes and Envelopes. Highlight the key benefits of Flat Rate shipping listed on the reverse side of this sheet.

#### Prizes

Complete and document your activities in the Business Connect Data Center (BCDC). After you enter five activities, your name will be entered in a random drawing for a chance to win:

**Grand prize** – 3-day/2-night trip for two to CES – one of the world's largest electronics trade shows, happening in Las Vegas, NV, January 7–9, 2011. You'll have the chance to meet large and small business leads among customers, manufacturers, and retailers in electronics – an industry that relies heavily on shipping.

**Additional prizes** – \$50 gift certificates for 50 runners-up.

#### Contest notes

Document your Priority Mail customer meetings and sales in the BCDC. To receive credit for the contest, select the drop-down option called "Priority Mail: BC Contest."

FOR INTERNAL USE ONLY

**Terms and Conditions.** Grand prize winner must be employed by the U.S. Postal Service® at the time of trip award. Each participant is only eligible to win one (1) grand prize. All trips include airfare and hotel accommodations for winner and one additional guest. Winners will be selected at random at the end of each quarter and will be personally notified within 10 business days by the U.S. Postal Service. Also, 50 runners-up will be selected to receive a gift certificate for a prize selection of their choice (\$50 value). The grand prize winner will not be eligible for any additional grand prizes throughout the year. For complete contest rules, visit the Business Connect Resource Center at <http://bcae.usps.gov/marketing/businessconnect/welcome.htm>. ©2010 United States Postal Service. All Rights Reserved. The Eagle logo, the trade dress of the USPS boxes and envelopes, and the letter carrier uniform are among the many registered trademarks of the U.S. Postal Service.

Priority Mail® Flat Rate  
A simpler way to ship.



UNITED STATES  
POSTAL SERVICE®

Exhibit C  
Leave-Behinds

Business Connect® Fourth Quarter Contest

# The latest advancement in shipping: Flat Rate.

### The summer buzz: The Flat Rate lineup.

Promote the Priority Mail® Flat Rate lineup as a simple way to handle a variety of shipping needs. With four box sizes and one envelope to choose from, Flat Rate shipping is a convenient and cost-effective option for virtually any size shipment. Flat Rate pricing means your customers can more easily predict their shipping costs – and eliminate the hassle of weighing packages.

Remember to cover these key messages:

**If it fits, it ships**®\*\* anywhere in the country for a low Flat Rate — no need to weigh packages up to 70 lbs.

**Simplify your shipping process.** Just fill it, seal it, address it, and ship it.

**Free boxes and envelopes delivered to your door.** We deliver free Priority Mail Flat Rate packaging right to the customer's business, free of charge.

Other important Priority Mail Flat Rate advantages:

- All Priority Mail Flat Rate shipping options are less than \$15. Boxes start at \$4.95 (\$4.85 with lower online pricing), and an envelope ships for \$4.90 (\$4.75 with lower online pricing)
- Free Package Pickup<sup>†</sup> saves a trip to the Post Office™
- No surcharges for fuel, Saturday delivery,\*\* and residential delivery
- Online shipping (Click-N-Ship<sup>††</sup>), PC Postage,<sup>®</sup> and metered postage solutions available at [usps.com/postagesolutions](http://usps.com/postagesolutions)
- International Flat Rate Options to 190 countries<sup>††</sup>

**Demonstrate the ease of Flat Rate shipping.** Bring Flat Rate Boxes and Envelopes to your meeting, and show customers how easy it is to order free supplies, purchase postage, print shipping labels, and request Free Package Pickup online.

### Tips for success.

**Use the Opportunity Tool Kit.** To find new business prospects in your area, use the Opportunity Tool Kit through the Business Connect Resource Center from the Blue Page: <http://blue.usps.gov/marketing/businessconnect/welcome.htm>

Under "Packages," type in your ZIP™ Code to find contact information for local companies that are good targets for Priority Mail service.

**Contact the companies.** Let them know that you'd like a few minutes of their time to show them how Flat Rate Boxes and Envelopes can simplify their shipping and benefit their business.

**Take advantage of Flat Rate shipping tools.** We've included enough leave-behind Flat Rate Shipping Guides for the five presentations needed to fulfill your contest requirements. You can also utilize materials from inventory – available items are listed on the enclosed reference sheet. Be sure to make a follow-up call a few days later to see if the customer would like any additional help.

*NOTE: You can order additional leave-behinds from the BCDC order site while supplies last.*



FOR INTERNAL USE ONLY

\* For mailable items up to 70 lbs. See Retail Associate or usps.com<sup>†</sup> for details.  
† For complete details on Free Package Pickup, visit Schedule a Pickup on usps.com  
\*\* Except if Saturday is a national holiday when Express Mail<sup>®</sup> service is available for an additional charge.  
†† When shipping internationally, ship up to 20 lbs. in Priority Mail International<sup>®</sup> Medium and Large Flat Rate Boxes and up to 4 lbs. in the Flat Rate Envelope and the Small Flat Rate Box. Visit usps.com for pricing and details.

# Inventory: More ways to win over customers.

Be sure to take full advantage of support materials available to help you promote Flat Rate shipping. **Order the items below from BCDC at [bcdc.usps.gov](http://bcdc.usps.gov)**  
*Hurry! Supplies are limited.*



10EPSFOL300

- Flat Rate informational file folders



09EPS0TH278 or 10EPS0TH285



10EPS0TH301

- Flat Rate tear pads



10EPS0TH284

- Tip-in reference sheets



09EPS0TH234

- Priority Mail® dry erase boards

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Priority Mail® Flat Rate  
 A simpler way to ship.



UNITED STATES  
 POSTAL SERVICE®

## Philately

### Stamp Announcement 10-21: American Treasures — Winslow Homer



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On August 12, 2010, in Richmond, Virginia, at the APS Stamp Show, the Postal Service™ will issue a 44-cent, *American Treasures — Winslow Homer* commemorative stamp in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 466100). The stamp, designed by Derry Noyes, Washington, DC, goes on sale nationwide August 12, 2010.

The ninth issuance in the *American Treasures* series features *Boys in a Pasture*, an 1874 oil-on-canvas painting by Winslow Homer. The painting is part of the Hayden Collection at the Museum of Fine Arts, Boston.

According to the Museum of Fine Arts, “the boys in this painting — companionable, idle, at peace — may be seen as emblems of America’s nostalgia for a simpler, more innocent time as well as of its hope for the future. Their faces are averted, a device Homer often used to make his figures less individual and, therefore, more universal.”

#### How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop), or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

American Treasures — Winslow Homer Stamp  
Postmaster  
1801 Brook Road  
Richmond, VA 23232-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by October 12, 2010.

Issue:	<i>American Treasures — Winslow Homer</i>
Item Number:	466100
Denomination & Type of Issue:	44-cent Commemorative
Format:	Pane of 20 (1 design)
Series:	<i>American Treasures</i>
Issue Date & City:	August 12, 2010, Richmond, VA 23232, APS Stamp Show
Designer:	Derry Noyes, Washington, DC
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Modeler:	Donald Woo
Manufacturing Process:	Offset/Microprinting, USPS
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Alprinta, 74
Stamps per Pane:	20
Print Quantity:	40 million stamps
Paper Type:	Phosphor Tagged, Block
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Cyan, Magenta, Yellow, Black, PMS 4535 (Beige)
Stamp Orientation:	Horizontal
Image Area (w x h):	1.40 x .82 in./35.56 x 20.83 mm
Overall Size (w x h):	1.56 x .98 in./39.62 x 24.89 mm
Flat Booklet Size (w x h):	7.16 x 6.25 in./181.86 x 158.75 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	“S” followed by five (5) single digits
Marginal Markings:	
Front:	Header: “AMERICAN TREASURES — WINSLOW HOMER” • “Ninth in a series” at bottom of pane • Plate numbers in four corners
Back:	© 2009 USPS Plate position diagram • Barcode “466100” in four corners • Price: “.44 x 20 = \$8.80 • Photograph © Museum of Fine Arts, Boston at bottom of pane

#### How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment  
Dept. 6270  
U.S. Postal Service  
PO Box 219014  
Kansas City, MO 64121-9014

#### Philatelic Products

There are four philatelic products available for this stamp issue:

- 466161\*, First Day Cover, \$0.82.

- 466165\*, Digital Color Postmark, \$1.50.
- 466191\*, Ceremony Program, \$6.95.
- 466199\*, Digital Color Postmark Keepsake, \$10.95.

Items with an asterisk (\*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

### **Distribution: Item 466100, 44-cent American Treasures — Winslow Homer PSA Pane of 20 Stamps**

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

### **Initial Supply to Post Offices**

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of 25 percent of their standard automatic distribution quantity using PS Form 17, *Stamp*

*Requisition/Stamp Return*. SDOs must not distribute this commemorative sheet to Post Offices before July 29, 2010.

### **Additional Supply**

Post Offices requiring additional quantities of Item 466100 must requisition them from their designated SDO/SDC using PS Form 17. SDOs requiring additional commemorative sheets must order them from the appropriate SDC using PS Form 17. For fulfilling supplemental orders from SDOs, all of the SDCs will receive additional commemorative sheets.

### **Sales Policy**

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— *Stamp Services,  
Government Relations and Public Policy, 7-15-10*

## **Pictorial Postmarks Announcement**

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date*.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 30 days:



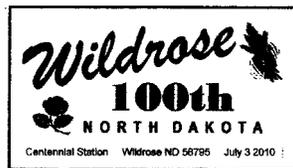
July 4, 2010  
U.S. Postal Service  
Festival Hill Station  
Postmaster  
395 E. Mill St.  
Round Top, TX 78954-9998

July 4, 2010

U.S. Postal Service  
Festival Hill Station  
Postmaster  
395 E. Mill St.  
Round Top, TX 78954-9998



June 19, 2010  
*Coalton Days*  
 Coalton Days Station  
 Postmaster  
 PO Box 9998  
 Coalton, WV 26257-9998



July 3, 2010  
*U.S. Postal Service*  
 Centennial Station  
 Postmaster  
 507 Main St.  
 Wildrose, ND 58795-9998



June 22, 2010  
*Du Sable Museum of African American History*  
 Oscar Micheaux Station  
 Postmaster  
 PO Box 9998  
 Chicago, IL 60637-9998



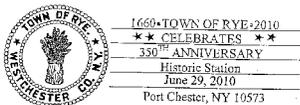
July 3, 2010  
*Outlook Rural Fire Dept.*  
 100th Anniversary Station  
 Postmaster  
 PO Box 9998  
 Outlook, MT 59252-9998



June 25-26, 2010  
*U.S. Postal Service*  
 Audie Leon Murphy Station  
 Postmaster  
 2810 Wesley St.  
 Greenville, TX 75401-9998



July 3, 2010  
*Antelope Centennial Committee*  
 Antelope Centennial Station  
 Postmaster  
 PO Box 9998  
 Antelope, MT 59211-9998



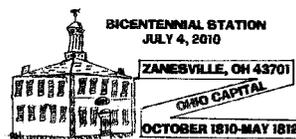
June 29, 2010  
*U.S. Postal Service*  
 1660 Town of Rye 350th Anniversary Historic Station  
 Postmaster  
 41 Purdy Ave.  
 Port Chester, NY 10573-9998



July 4, 2010  
*U.S. Postal Service*  
 Charlestown Navy Yard Station  
 25 Dorchester Ave.,  
 Rm. 3011  
 Boston, MA 02205-9600



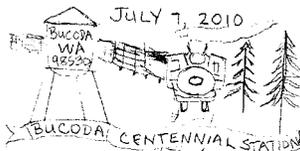
July 1, 2010  
*U.S. Postal Service*  
 Lumber Jax Station  
 Postmaster  
 301 W. 10th St.  
 Wright City, OK 74766-9998



July 4, 2010  
*U.S. Postal Service*  
 Bicentennial Station  
 Postmaster  
 900 McIntire Ave.  
 Zanesville, OH 43701-9998



July 2, 2010  
*U.S. Postal Service*  
 Negro League Baseball Station  
 Postmaster  
 222 W. 2nd St.  
 Washington, NC 27889-4942



July 7, 2010  
*Town of Bucoda*  
 Bucoda Centennial Station  
 Postmaster  
 PO Box 9998  
 Bucoda, WA 98530-9998



July 10, 2010  
*U.S. Postal Service*  
 Cat'n Around Catskill 2010  
 Station  
 Postmaster  
 270 Main St.  
 Catskill, NY 12414-9998



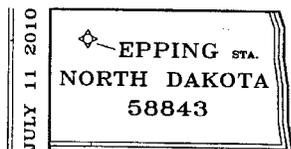
July 14, 2010  
*California State Fair*  
 Opening Day Station  
 Postmaster  
 2000 Royal Oaks Dr.  
 Sacramento, CA  
 95813-9998



July 11, 2010  
*Buffalo Trails Museum*  
 Buffalo Trail Days Station  
 Postmaster  
 109 Main Ave.  
 Epping, ND 58843-9998



July 15, 2010  
*California State Fair*  
 Days of the Dinosaur Station  
 Postmaster  
 2000 Royal Oaks Dr.  
 Sacramento, CA  
 95813-9998



July 11, 2010  
*Buffalo Trails Museum*  
 Epping Station  
 Postmaster  
 109 Main Ave.  
 Epping, ND 58843-9998

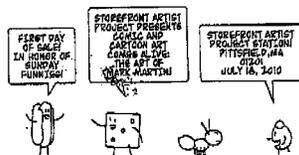


July 15-18, 2010  
*Tall Ship Committee*  
 Tall Ship Celebration Station  
 Postmaster  
 PO Box 9998  
 Bay City, MI 48707-9998

Lt. Commander  
 Roy H Boehm  
 Dedication Station  
 Monday, July 12, 2010  
 Port Charlotte FL 33948-9998



July 12, 2010  
*U.S. Postal Service*  
 Lt. Commander Roy H.  
 Boehm Dedication Station  
 Postmaster  
 3740 Tamiami Trail  
 Punta Gorda, FL  
 33949-9998



July 16, 2010  
*Storefront Artists*  
 Storefront Artists Station  
 Postmaster  
 212 Fenn St.  
 Pittsfield, MA 01201-9998



July 13, 2010  
*U.S. Postal Service*  
 All Star Station  
 Postmaster  
 PO Box 9998  
 Anaheim, CA 92806-9998



July 16-17, 2010  
*Yarmouth Chamber of Commerce*  
 Yarmouth Clam Festival  
 Station  
 Postmaster  
 36 Forest Falls Dr.  
 Yarmouth, ME  
 04096-9998



Alpenfest Station  
 Gaylord MI 49735  
 July 13 - 17, 2010

July 13-17, 2010  
*Alpenfest Committee*  
 Alpenfest Station  
 Postmaster  
 PO Box 9998  
 Gaylord, MI 49735-9998



July 17, 2010  
*Town of Antwerp*  
 Town of Antwerp  
 Bicentennial Station  
 Postmaster  
 50 Main St.  
 Antwerp, NY 13608-9998



July 17, 2010  
U.S. Postal Service  
Grey Fox Bluegrass Festival  
Station  
Postmaster  
111 Oak Hill Rd.  
Oak Hill, NY 12460-9998



July 18, 2010  
California State Fair  
Negro Leagues Baseball  
Station  
Postmaster  
2000 Royal Oaks Dr.  
Sacramento, CA  
95813-9998



July 17, 2010  
Cleveland School Reunion  
Committee  
Cleveland School Reunion  
Station  
Postmaster  
420 Fifth Ave. N.  
Cleveland, ND  
58424-9998



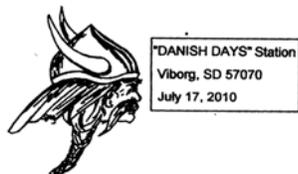
July 18-24, 2010  
Pioneer Land Committee  
La Porte County  
Agricultural, Inc.  
Pioneer Land Station  
Postmaster  
PO Box 9998  
La Porte, IN 46350-9998



July 17, 2010  
Community of Great Bend  
Borough  
Community Days Station  
Postmaster  
PO Box 9998  
Great Bend, PA  
18821-9998



July 19, 2010  
California State Fair  
Mutton Busting Station  
Postmaster  
2000 Royal Oaks Dr.  
Sacramento, CA  
95813-9998



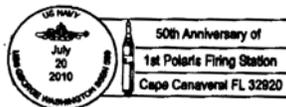
July 17, 2010  
Danish Days Committee  
Danish Days Station  
Postmaster  
103 Main St. S.  
Viborg, SD 57070-9998



July 20, 2010  
California State Fair  
Operation Post Card Station  
Postmaster  
2000 Royal Oaks Dr.  
Sacramento, CA  
95813-9998



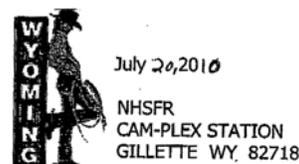
July 17, 2010  
California State Fair  
Lawnmower Racing Station  
Postmaster  
2000 Royal Oaks Dr.  
Sacramento, CA  
95813-9998



July 20, 2010  
Universal Ship Cancellation  
Society  
50th Anniversary of 1<sup>st</sup>  
Polaris Firing Station  
Postmaster  
8700 Astronaut Blvd.  
Cape Canaveral, FL  
32920-9998



July 17-18, 2010  
Camp Creek Antique  
Machinery & Threshing  
Association  
Camp Creek Station  
Postmaster  
10850 N. 142<sup>nd</sup> St.  
Waverly, NE 68462-1103



July 20, 2010  
Cam-Plex National High  
School Finals Rodeo  
NHSFR Cam-Plex Station  
Postmaster  
311 Kendrick Ave.  
Gillette, WY 82716-9998



July 20, 2010

*Alliance Chamber of Commerce*  
Heritage Days Station  
Postmaster  
PO Box 9998  
Alliance, NE 69301-9998



July 22-24 2010

*Postmark Collector's Club*  
Postmark by the Sea Station  
Postmaster  
1104 Plainfield Pike  
Oneco, CT 06373-9998



July 21, 2010

*U.S. Postal Service*  
TPTR Station  
Postmaster  
PO Box 9998  
Big Spring, TX  
79720-9998



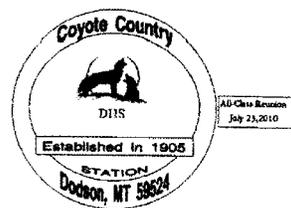
July 23, 2010

*California State Fair*  
Aerospace Adventure Station  
Postmaster  
2000 Royal Oaks Dr.  
Sacramento, CA  
95813-9998



July 21, 2010

*California State Fair*  
Pony Express National  
Historic Trail Station  
Postmaster  
2000 Royal Oaks Dr.  
Sacramento, CA  
95813-9998



July 23, 2010

*All Class Reunion Committee*  
DHS Station  
Postmaster  
PO Box 9998  
Dodson, MT 59524-9998



July 22, 2010

*California State Fair*  
Ranch Land Station  
Postmaster  
2000 Royal Oaks Dr.  
Sacramento, CA  
95813-9998



July 23, 2010

*National Reconnaissance Office*  
All American Family Day Station  
Manager Customer Service  
4410 Brookfield Corporate Dr.  
Chantilly, VA 20151-9998



July 22, 2010

*Sunflower Society*  
20 Years Station  
Postmaster  
PO Box 9998  
Mayville, MI 48744-9998



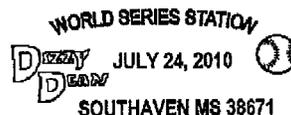
July 23, 2010

*Oregon Trail Center*  
Montpelier Station  
Postmaster  
804 Grant St.  
Montpelier, ID 83254-9998



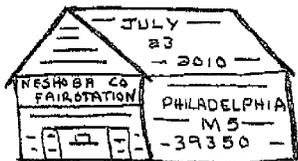
July 22-24, 2010

*Postmark Collectors Club*  
Postmark by the Sea Station  
Postmaster  
27 Masonic St.  
New London, CT  
06320-9998

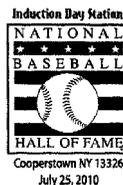


July 23-24, 2010

*U.S. Postal Service*  
Dizzy Dean World Series Station  
Postmaster  
7550 Airways Blvd.  
Southaven, MS  
38671-9998



July 23–30, 2010  
 U.S. Postal Service  
 Neshoba Co. Fair Station  
 Postmaster  
 1 Government St.  
 Philadelphia, MS  
 39350-9998



July 25, 2010  
 National Baseball Hall of  
 Fame and Museum  
 Induction Day Station  
 Postmaster  
 40 Main St.  
 Cooperstown, NY  
 13326-9998



July 24, 2010  
 U.S. Postal Service & Greg  
 Culver  
 Bicentennial Colden NY  
 Station  
 Postmaster  
 8665 State Rd.  
 Colden, NY 14033-9998



July 26, 2010  
 California State Fair  
 Pedaling to Adventure  
 Station  
 Postmaster  
 2000 Royal Oaks Dr.  
 Sacramento, CA  
 95813-9998



July 24, 2010  
 U.S. Postal Service  
 Sweet Dreams Station  
 Postmaster  
 PO Box 9998  
 Stuarts Draft, VA  
 24477-9998



July 26, 2010  
 Boy Scouts of America  
 Boy Scouts of America  
 Centennial Station  
 Postmaster  
 1934 State Route 22B  
 Morrisonville, NY  
 12962-9998



July 24, 2010  
 Oregon Trail Center  
 Paris Station  
 Postmaster  
 70 N. Main St.  
 Paris, ID 83261-9998



July 27, 2010  
 RAGBRAI XXXVIII  
 Surf's Up Station  
 Postmaster  
 205 Main Ave.  
 Clear Lake, IA 50428-1822



July 24, 2010  
 California State Fair  
 Jungle & Reptile Station  
 Postmaster  
 2000 Royal Oaks Dr.  
 Sacramento, CA  
 95813-9998



July 27, 2010  
 Ben Delatour Scout Ranch  
 Ben Delatour Scout Ranch  
 Station  
 Postmaster  
 PO Box 9998  
 Red Feather Lakes, CO  
 80545-9998



July 25, 2010  
 California State Fair  
 Shippers Cookoff Station  
 Postmaster  
 2000 Royal Oaks Dr.  
 Sacramento, CA  
 95813-9998



July 27, 2010  
 City of Britt  
 Britt Iowa Station  
 Postmaster  
 52 1st St. S.W.  
 Britt, IA 50423-1512

July 27, 2010  
 Visit Britt, Iowa  
 Every August  
 Britt, Iowa Station 50423



July 27, 2010

*American Legion & Boy Scouts of America*  
 American Legion Station  
 Postmaster  
 111 N. Main St.  
 New Bremen, OH  
 45869-9998



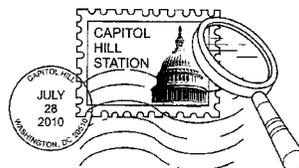
July 28, 2010

*Carbondale Boy Scouts Committee*  
 Greater St. Louis Area  
 Council Station  
 Postmaster  
 1301 E. Main St.  
 Carbondale, IL  
 62901-9998



July 27, 2010

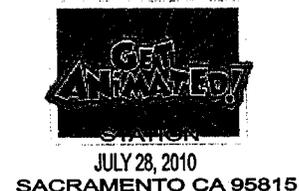
*California State Fair*  
 Scouting Station  
 Postmaster  
 2000 Royal Oaks Dr.  
 Sacramento, CA  
 95813-9998



July 28-30, 2010

*U.S. Postal Service*  
 Capitol Hill Station  
 Postmaster  
 PO Box 9998  
 Washington, DC  
 20510-9998

CALIFORNIA STATE FAIR



July 28, 2010

*California State Fair*  
 Get Animated Station  
 Postmaster  
 2000 Royal Oaks Dr.  
 Sacramento, CA  
 95813-9998



June 31, 2010

*U.S. Postal Service*  
 125<sup>th</sup> Celebration Station  
 Postmaster  
 229 Main St.  
 Gann Valley, SD  
 57341-9998



July 28, 2010

*U.S. Postal Service*  
 TPTR Station  
 Postmaster  
 431 Main St.  
 Stinnet, TX 79083-9998

— Stamp Services,  
 Government Relations and Public Policy, 7-15-10

## How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at [www.usps.com/shop](http://www.usps.com/shop).

### Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

### Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There

is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through

the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Black and White Pictorial

**Kate Smith Stamp**  
 Special Cancellations  
 PO Box 92282  
 Washington, DC 20090-2282

July 27, 2010



Digital Color Pictorial

**Kate Smith Stamp**  
 Special Cancellations  
 PO Box 92282  
 Washington, DC 20090-2282

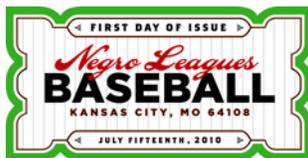
July 27, 2010



Black and White Pictorial

**Negro Leagues Baseball Stamp**  
 Postmaster  
 300 W. Pershing Road  
 Kansas City, MO 64108-9998

September 15, 2010



Digital Color Pictorial

**Negro Leagues Baseball Stamp**  
 Postmaster  
 300 W. Pershing Road  
 Kansas City, MO 64108-9998

September 15, 2010



Black and White Pictorial

**Sunday Funnies Stamp**  
 850 Twin Rivers Drive, Retail, Rm. 416  
 Columbus, OH 43216-9653

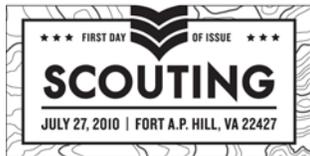
September 17, 2010



Digital Color Pictorial

**Sunday Funnies Stamp**

850 Twin Rivers Drive, Retail, Rm. 416    September 17, 2010  
Columbus, OH 43216-9653



Black and White Pictorial

**Scouting Stamp**

Postmaster    September 27, 2010  
117 Milford Street  
Bowling Green, VA 22427-9998



Digital Color Pictorial

**Scouting Stamp**

Postmaster    September 27, 2010  
117 Milford Street  
Bowling Green, VA 22427-9998

— Stamp Services, Government Relations and Public Policy, 7-15-10

## Retail

### Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service*® (PFS®) *Application*, to Headquarters (HQ). This requirement ended in 2007 when the application was revised and page 4 (HQ copy) was removed. In 2005, the PFS program office at HQ required a copy of page 4 when PFS was an experiment.

However, the experiment ended in 2007 when PFS became an official product offering. Offices that still send copies to HQ are wasting workhours and money — especially some offices that send them by Express Mail®, Registered Mail®, and Priority Mail® service.

— Special Services,  
Retail Products and Services, 7-15-10

## Safety

### Safety Talk: At Work or At Home Don't Let Insects Put the Bite on You and Your Family

As you head out for work and your family heads outside to enjoy the warm weather, remember to guard against those pesky creatures that bite and sting. According to the American College of Emergency Physicians (ACEP), your first line of defense is to be prepared.

“While most people have mild reactions to insect bites, some people have severe allergic reactions that require emergency treatment,” said Dr. Douglas Kupas, MD, of ACEP. “In addition, some insects carry disease, such as Lyme Disease, Rocky Mountain Spotted Fever, and Encephalitis, although this is rare.” While it is impossible to

prevent all insect bites and stings, there are steps you and your family can take to minimize the risks when insects are active. For example:

- Use insect repellent. Repellents with DEET are effective in preventing bites by mosquitoes, ticks, fleas, chiggers, and biting flies.
- Do not use scented soaps, perfumes, and hair spray, which can attract bugs.
- Exercise additional care when going out during peak hours when insects are out — dusk and dawn.

- Exercise additional care in areas where insects nest or gather, such as stagnant pools of water, garbage cans, and orchards and gardens where flowers are in bloom.
- Do not leave food, drinks, or garbage out and uncovered.
- When outdoors in grassy or flowery areas or in areas infested with ticks or mosquitoes, wear long-sleeved shirts, pants, and shoes that cover the whole foot. Avoid dressing in bright colors or flowery prints, which seem to attract insects.
- Check yourself and your children for ticks after leaving infested areas.
- Make sure children and adults who are highly allergic wear identification bracelets, and adrenaline auto-injectors should be considered by consulting a doctor.

In the Postal Service™, most insect bites and stings occur in our letter carrier craft; therefore, at work you should consider these additional insect bite prevention examples:

- Because many insect bites and stings happen near customers' mailboxes, each district should consider

a mailing to the customers making them aware of the need to check their mail receptacles to free them from insect nests.

- When approaching mailboxes, each carrier should anticipate insect nests and keep his/her eyes on task.
- Upon identifying nests, contact the customer, report it to your supervisor, and complete a hazard warning card.
- When you come in contact with bees or wasps, don't try to swat them. Rather, remain calm and move carefully away from the location.
- If a bee or wasp lands on you, try to remain calm because the bee or wasp is, in most cases, only trying to absorb the water from your sweat.
- If you are bitten, you should immediately notify your supervisor.

Remember, your family and your safety is a concern for the Postal Service. Please follow the advice of this safety talk so you can minimize the risk of injury at home and at work.

— *Safety and Environmental Performance Management, Employee Resource Management, 7-15-10*

## Supply Management

### USPS Headquarters Managers and Field Installation Heads: August 2010 Semi-Annual Capital Property Review

The next Semi-Annual Capital Property Review will commence on August 2, 2010; the completion deadline is August 18, 2010. The list of items to be verified by the selected finance numbers will be sent out by e-mail from "Materials, Customer Service — Topeka, KS" the week of August 2, 2010.

The Semi-Annual Capital Property Reviews are a Sarbanes-Oxley (SOX) requirement. A list of finance numbers that receive a Semi-Annual Capital Property Certification Report, but do not submit it on time, will be provided to senior management.

The instructions on how to conduct the Semi-Annual Capital Property Review will be posted on the Asset Accountability Service Center's (AASC's) website at [http://blue.usps.gov/purchase/\\_doc/am\\_aasc\\_fieldInstruction.doc](http://blue.usps.gov/purchase/_doc/am_aasc_fieldInstruction.doc). The AASCs are also available for guidance and support. Handbook AS-701, *Material Management*, is under revision; instructions and guidelines provided by the AASCs will supersede Handbook AS-701 where there are conflicts.

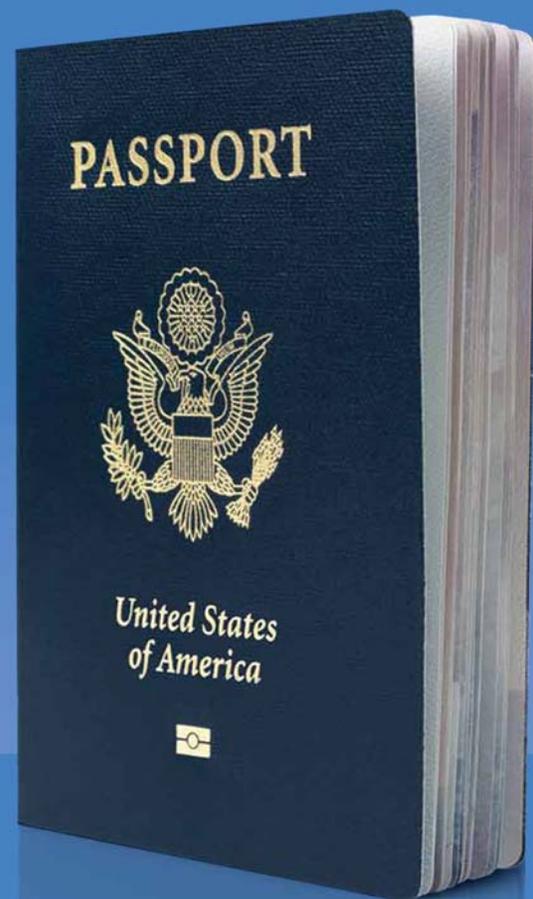
— *Asset Management Performance & Accountability, Supply Management, 7-15-10*



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