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Contents

Pick Your Language: View USPS.com in Spanish or Simplified Chinese	3
FIELD INFORMATION KIT: JANUARY 22, 2012, DOMESTIC AND INTERNATIONAL SHIPPING SERVICES PRICE CHANGE	4
POLICIES, PROCEDURES, AND FORMS UPDATES	
Manuals DMM Revision: Domestic Shipping Services Pricing	
and Mailing Standards Changes DMM Revision: Products Mailable at Nonprofit	9
Standard Mail Prices	32
Refund Policy and Waiver of Signature DMM Revision: Priority Mail Commercial Plus	33
Cubic Packaging Alternatives — Clarification	53
IMM Revision: Changes to Pricing and Mailing Standards for International Shipping Services	54
IMM Revision: Product and Price Changes for International Mailing Services	63
Handbooks	
Handbook F-101 Revision: New Account Identifier Code 255, Treasury Check Cashing Fee	65
Handbook AS-353 Revision: Expanding Retail Access Locations	66
Handbook AS-353 Revision: Executive Titles Publications	67
Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups	70
ORGANIZATION INFORMATION	
Address Management Post Office Changes	71
Finance	
Forever Stamps Price Change Instructions for Stamps by Mail Orders	74
Instructions for Payments Mailed Before January 22 Price Change	75
Form W-4 Completion for Employees Claiming Exempt Status for 2012	75
Forever Stamp Stock Revaluation Instructions	76
Household Diary Study	78

RIF Competitive Areas for the Postal Service	79
Mailing and Shipping Services	
Mail Alert	80
Badge-sized Job Aid Summarizes Business Reply Mail Procedures	81
Network Operations	
Mail Transportation Equipment	82
Retail	
Stop Sending Copies of PS Form 8176, Premium	
Forwarding Service Application, to Headquarters	84
Stamps/Philately	
Stamp Announcement 12-1: Spectrum Eagle Pictorial Postmarks Announcement	84
Pictoriai Postmarks Announcement	86
PULL-OUT INFORMATION	
Fraud	
	37
Invalid Express Mail Corporate Account Numbers	37 38
Invalid Express Mail Corporate Account Numbers	
Invalid Express Mail Corporate Account Numbers	38 43 45
Invalid Express Mail Corporate Account Numbers	38 43
Invalid Express Mail Corporate Account Numbers	38 43 45 45
Invalid Express Mail Corporate Account Numbers	38 43 45
Invalid Express Mail Corporate Account Numbers	38 43 45 45 45
Invalid Express Mail Corporate Account Numbers	38 43 45 45 45
Invalid Express Mail Corporate Account Numbers	38 43 45 45 45
Invalid Express Mail Corporate Account Numbers	38 43 45 45 45
Invalid Express Mail Corporate Account Numbers	38 43 45 45 45

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Semi-Annual Index..... PB 22315 (7-18-11)







Cover Story

Pick Your Language: View USPS.com in Spanish or Simplified Chinese



Did you know that Spanish and Chinese are the two most popular languages spoken in the U.S. after English? To reach this growing audience, *USPS.com*[®] launched its multilingual option this Fall. Now our Spanish- and Chinese-speaking *USPS.com* customers are able to use our Track & Confirm tool, look up ZIP CodesTM, view Frequently Asked Questions (FAQs), and get information on USPS[®] products and services in their native language.

Providing a multilingual option is one of the first steps in improving the customer experience and driving traffic to the website. There are plans to offer more translated content and applications, as well as adding additional language options in the future.

To learn more, see the FAQs below.

Also, go to www.usps.com/newwebsite.htm to see what else is new on USPS.com!

Frequently Asked Questions

- Q. What language options are offered on USPS.com?
- A. *USPS.com* is available in Spanish and Simplified Chinese. More languages will be offered in the future.
- Q. How do I select a language?
- A. To select a language, hover over the drop-down language selection in the grey header in the top far left of the page. Each time you visit *USPS.com*, the drop-down selection in the header will default to "English". Select your preferred language to see the page displayed in that language. You can change your language for that page and USPS browsing session by performing the same action.



- Q. What pages of the USPS.com website are available to be viewed in Spanish and Simplified Chinese?
- A. All product/service description pages as well as all FAQs, many advertisements, and applications like Look Up a ZIP Code™ and Track & Confirm are available in Spanish and Simplified Chinese. Other applications and content will be translated in future releases.

Digital Access,
 Channel Access, 12-15-11

Field Information Kit: January 22, 2012, Domestic and International Shipping Services Price Change

Highlights of Changes — Domestic and International Shipping Services

On November 22, 2011, the Postal Service™ announced new prices and product features for domestic and international Shipping Services, effective January 22, 2012. We also implement new mailing standards consisting of classification changes to support the price changes, as well as other initiatives found in this edition of the *Postal Bulletin*.

The following domestic and international Shipping Services prices will change for 2012:

- Express Mail[®].
- Priority Mail[®].
- First-Class Package Service[™].
- Parcel Select[®].
- Parcel Return Service.
- Other competitive products.
- Global Express Guaranteed[®] (GXG[®]).
- Express Mail International[®].
- Priority Mail International[®].
- Airmail M-Bags.
- International Priority AirmailTM (IPA[®]).
- International Surface Air Lift® (ISAL®).
- International extra services.

Summary of Domestic Changes

Express Mail

On average, Express Mail prices increase by 3.4 percent. Express Mail Flat Rate pricing is one flat rate regardless of the actual weight (up to 70 pounds) for domestic destinations. The Sunday/holiday premium remains at \$12.50 for the third year in a row. No other fuel surcharges, Saturday delivery, or residential delivery charges apply. A new Express Mail Flat Rate Box in two configurations has been added. Express Mail prices can be found on Postal Explorer® at http://pe.usps.com.

Express Mail Retail Prices

Retail prices increase on average 4.4 percent. Other than the Flat Rate Envelope and Flat Rate Box, retail prices

continue to be based on distance (zone) and weight. Express Mail retail prices begin at \$12.95, which is \$0.30 lower than the current price. Express Mail Flat Rate Envelope retail prices increase to \$18.95.

Express Mail Commercial Base Prices

Commercial base prices will actually decrease on average 3.9 percent in January 2012. The Express Mail Flat Rate Envelope and Legal Flat Rate Envelope will be priced at \$17.75. The new Express Mail Flat Rate Box is available to commercial base customers at a price of \$39.95.

Express Mail Commercial Plus Prices

Commercial plus prices have no overall increase, although some prices are going up and some are going down. The Express Mail Flat Rate Envelope will remain priced at \$12.72. The new Express Mail Flat Rate Box is available to commercial plus customers at a price of \$39.95.

Priority Mail

On average, Priority Mail prices increase by 3.1 percent. All Flat Rate Envelopes measuring 12½" x 9½" or smaller, including the Priority Mail Gift Card Flat Rate Envelope, Priority Mail Small Flat Rate Envelope, and Priority Mail Window Flat Rate Envelope will be priced at \$5.15, while the Priority Mail Padded Flat Rate Envelope and Priority Mail Legal Flat Rate Envelope will be priced at \$5.30.

Priority Mail Retail Prices

Retail prices increase an average of 3.2 percent. Other than Flat Rate priced items, Priority Mail retail prices, starting at \$5.15, continue to be priced based on distance (zone) and weight. We continue to offer the Priority Mail Large Flat Rate Box to APO/FPO/DPO destination addresses at \$2 less than retail prices.

Priority Mail Commercial Base Prices

Commercial base prices increase an average 3.0 percent and are on average 6.8 percent lower than retail prices. All Flat Rate Envelopes measuring 12½" x 9½" or smaller, including the Priority Mail Gift Card Flat Rate Envelope, Priority Mail Small Flat Rate Envelope, and Priority Mail Window Flat Rate Envelope, are priced at \$4.90, while the Priority Mail Padded Flat Rate Envelope and Priority Mail Legal Flat Rate Envelope are priced at \$5.10. Flat Rate Box prices start at \$5.15.

Domestic Flat Rate Products			
		Commercial	Commercial
	Retail	Base	Plus
•	Express	Mail	_
Envelope	\$18.95	\$17.75	\$12.72
Legal envelope	\$18.95	\$17.75	\$12.72
Box	\$39.95	\$39.95	\$39.95
	Priority I	Mail	
Envelope ¹	\$5.15	\$4.90	\$4.80
Padded envelope ²	\$5.30	\$5.10	\$4.99
Legal envelope ²	\$5.30	\$5.10	\$4.99
Small box	\$5.35	\$5.15	\$5.10
Medium box	\$11.35	\$10.85	\$10.25
Large box	\$15.45	\$14.65	\$14.10
Large box (APO/ FPO/DPO)	\$13.45	\$12.65	\$12.10

Includes all Flat Rate Envelopes 12½" x 9½" or smaller, including the Priority Mail Gift Card Flat Rate Envelope, Priority Mail Small Flat Rate Envelope, and Priority Mail Window Flat Rate Envelope.

Regional Rate Box

Priority Mail Regional Rate Boxes are available for Priority Mail commercial parcels and Merchandise Return Service (MRS) parcels returned at Priority Mail prices. Mailers must use USPS[®]-produced Regional Rate Boxes to qualify for Regional Rate prices. A new option for customers sending small, dense packages is Regional Rate Box C. Box C has a 25-pound maximum weight limit with prices starting at \$14.44. If Regional Rate Boxes are deposited at retail Post Office locations, the price is an additional 75 cents higher than the commercial base price.

Priority Mail Commercial Plus Prices

Commercial plus prices on average are 12.5 percent lower than retail prices and prices start at \$4.39.

Priority Mail Commercial Plus Cubic Pricing

The account volume threshold for commercial plus cubic pricing is being lowered from 250,000 Priority Mail pieces to 150,000 pieces for the previous calendar year. A simplified cubic measurement for soft packaging is available. To calculate the cubic price for soft packs and padded envelopes, measure the length and width separately and round each measurement down to the nearest ¼ inch. Add the two together. The total length plus width cannot exceed 36 inches. The total (in inches) will correlate to a specific pricing tier.

Priority Mail Open and Distribute

Priority Mail Open and Distribute (PMOD) provides alternatives for mailers who want to expedite mailings of other classes of mail to destination postal facilities. In addition to current PMOD tray box options (half tray box, full tray box, and extended managed mail tray box), the Postal Service

introduces a new flat tub tray box beginning in January. Also in January, tray boxes for PMOD will only be available to commercial plus customers.

Parcel Select

On average, Parcel Select prices will increase by 8.5 percent. Parcel Select is a commercial ground shipping product.

The average price increase for Parcel Select is:

Product	Average Price Change
Destination Entry	
Destination Delivery Unit (DDU)	7.6%
Destination Sectional Center Facility (DSCF)	7.8%
Destination Network Distribution Center (DNDC)	6.8%
Nondestination Entry	
Regional Ground	0%
Parcel Select Nonpresort*	0.8%
Origin Network Distribution Center (ONDC) Presort	1.5%
Network Distribution Center (NDC) Presort	0.9%
Parcel Select Lightweight	8.9%

^{*} Formerly Barcoded Nonpresort

Regional Ground pricing for parcels traveling longer distances (zones 4–8) is being eliminated. Another change is that the current Parcel Select Barcoded Nonpresorted category is renamed Parcel Select Nonpresort because all Parcel Select mailpieces will be required to bear barcodes effective January 22.

Parcel Select Lightweight, which replaces Standard Mail commercial parcels that were part of the Mailing Services product list, is for parcels that weigh less than a pound and are used for order fulfillment. The pricing structure will more closely resemble that of Standard Mail[®] parcels than that currently applied to the other price categories of Parcel Select. The new format has weight increments ranging from 1 ounce to 16 ounces and pays prices based on sortation level and where the parcel is entered for mailing — DDU, DSCF, or DNDC. In January, the prices increase on average 8.9 percent.

Parcel Return Service

Parcel Return Service is a companion product for Parcel Select and a convenient way for merchants who receive a large volume of returns to provide a label to their customers for return of merchandise. The merchant guarantees the return postage of these items. Parcel Return Service is expanding to include Return Sectional Center Facility (RSCF) pricing, offering customers greater flexibility in retrieving their parcels.

On average, Parcel Return Service prices increase 4.6 percent as follows:

² Packaging for the USPS-produced Priority Mail Padded Flat Rate Envelope and Legal Flat Rate Envelope is not available at retail but may be ordered online at www.usps.com/shop.

- Return network distribution center (RNDC): no change.
- Return delivery unit (RDU): 8.9 percent.

Other Competitive Offerings

Competitive PO Boxes

The 49 Post Office Box[™] locations that were moved to the competitive side on June 17, 2010, will be joined by 6,800 additional PO Box[™] locations on January 22, 2012. The 3-month pricing option with auto-renewal on a credit card, previously mentioned in the Mailing Services price change, also applies to these PO Boxes. The 3-month option is available in all five box sizes and all seven fee groups but is not available for Caller Service or Reserve Number fees.

Premium Forwarding Service

USPS Premium Forwarding Service[®] (PFS[®]) is a personalized service for reshipping mail from a primary residential address (or PO Box with certain restrictions) to a temporary address using a Priority Mail shipment. The average price increases 3.0 percent. The enrollment fee remains at \$15.00 while the weekly fee increases to \$15.25. An online application for Premium Forwarding Service will be available (to residential delivery customers only) at www.usps.com/premiumforwarding.

Address Enhancement Services

Prices for Address Information System products, which are listed under the competitive products category as Address Enhancement Services, are increasing on average 7.3 percent.

Package Intercept Service

Package Intercept is a new domestic service that replaces the current recall of mail service. Package Intercept is not available for packages addressed to international and APO/FPO/DPO destinations or on mailpieces requiring a customs label. Customers wishing to use Package Intercept initiate the process by paying a per-piece \$10.95 fee. Package Intercept requests are active for 10 days. The Postal Service does not guarantee the interception of a mailpiece.

Package Intercept can be used for any mailable Express Mail, Priority Mail, First-Class Mail, First-Class Package Service, Parcel Select, and Package Services letter, flat, or parcel with a tracking barcode. Parcels may not measure more than 108 inches in length and girth combined. Package Intercept is not available for any mailpiece that indicates surface-only transportation such as Label 127, Surface Mail Only, or bears other hazardous materials markings such as "Consumer Commodity ORM-D".

In addition to the fee to initiate the interception, all mailpieces that are redirected to a new address, to a Post Office as Hold For Pickup, or to the sender may be subject to payment of additional postage to the new destination as applicable. Postage will be charged based on how the piece was originally mailed and will be collected as postage due.

Package Intercept service will be implemented in three phases:

- In Phase One, effective January 22, 2012, Package Intercept will only be available by submitting PS Form 1509, Application for Package Intercept, at the Post Office of mailing. Redirect to sender will be the only redirection option available.
- Phase Two, scheduled for April 2012, will introduce an online application for commercial customers. The redirection options for commercial customers will be expanded to include redirect to a new address and to a Post Office as Hold For Pickup.
- Phase Three, scheduled for June 2012, will introduce an online application for retail customers. The redirection options for retail customers will also be expanded at that time to include redirect to a new address and to a Post Office as Hold For Pickup. As a result of the June 2012 phase, PS Form 1509 will then be retired.

The Package Intercept fee in effect January 22, 2012, will remain the same throughout the three implementation phases.

Summary of International Changes

Published prices for the retail international Shipping Services — Global Express Guaranteed (GXG), Express Mail International, Priority Mail International, and Airmail M-Bags —increase an average of 9.3 percent. Prices for the commercial international Shipping Services (International Priority Airmail (IPA) and International Surface Air Lift (ISAL)) increase an average of 6.9 percent.

Global Express Guaranteed

GXG is a date-certain, expedited delivery service to over 190 countries through a strategic alliance with FedEx Express. Retail prices start at \$44.00.

On average, GXG prices will increase 6 percent. Commercial base pricing will continue to be available for customers who prepare and pay for shipments online at USPS.com[®] or by using an authorized PC Postage[®] vendor. The discount offered for commercial base pricing changes from an across-the-board 10 percent lower than retail to a variable discount of up to 10 percent.

New for GXG will be the introduction of commercial plus pricing for large volume customers. Qualifying customers who tender at least \$100,000 in annual postal revenue from international expedited products (GXG, Express Mail International, and/or Priority Mail International) may be eligible to receive commercial plus pricing at a variable discount of up to 17 percent.

Shippers who meet revenue thresholds and commit to revenue increases can now include GXG service in customized Global Expedited Package Services (GEPS) contracts.

Also new for GXG is a legal-size GXG envelope.

Express Mail International

Express Mail International provides high-speed service to approximately 190 countries, with a money-back delivery guarantee to select countries. On average, Express Mail International prices will increase 11.6 percent. The commercial base price for customers who prepare and pay for shipments via permit used in conjunction with Global Shipping Software (GSS), online at USPS.com, or by using an authorized PC Postage vendor will be up to 8 percent below the retail price, based on the item's weight and price group. The discount applies only to the postage portion of Express Mail International prices. Retail prices start at \$29.95. The changes to Express Mail International include the following:

- The addition of a Flat Rate Box. Available in two versions with the same cubic measurement (1/3 cubic foot), it has a 20-pound maximum weight limit and is priced at \$59.95 to Canada and \$74.95 to all other countries that accept Express Mail International.
- The addition of commercial plus prices. Qualifying customers must tender at least \$100,000 per year of international expedited products. Required postage payment options for commercial plus pricing are permit imprint and an option for registered end-users using an authorized PC Postage vendor. The discount applies only to the postage portion of the Express Mail International price.

Priority Mail International

On average, Priority Mail International prices will increase 8.7 percent. The commercial base price for customers who prepare and pay for shipments via permit imprint when used in conjunction with Postal Service—supplied software and Customs-related functions, online at USPS.com, or by using an authorized PC Postage vendor will be up to 5 percent below the retail price. The discount applies only to the postage portion of the Priority Mail International price. The change to Priority Mail International is as follows:

■ The addition of commercial plus prices. Qualifying customers must tender at least \$100,000 per year of

international expedited products. Required postage payment options for commercial plus pricing are permit imprint and an option for registered end-users using an authorized PC Postage vendor. Customers who qualify for Priority Mail International commercial plus pricing will receive a variable discount (based on the item's weight and price group) of up to 10 percent below the retail price. The discount applies only to the postage portion of the Priority Mail International price.

International Flat Rate Products			
Express Mail International (Retail)			
	Canada	All Other Countries	
Envelope	\$29.25	\$38.00	
Boxes ¹	\$59.95	\$74.95	
Priori	ity Mail Internationa	(Retail)	
	Canada/Mexico	All Other Countries	
Envelopes ²	\$12.95	\$16.95	
Small ³	\$12.95	\$16.95	
Medium boxes ⁴	\$32.95	\$47.95	
Large boxes ⁵	\$39.95	\$60.95	

- One of the two USPS-produced Express Mail International Flat Rate Boxes (EM-FRB1) is nonmailable when paid at the retail price using shipping Label 11-B, Express Mail Post Office to Addressee, due to size constraints and to ensure compliance with customs requirements. However, it is mailable at retail when payment is made using a permit imprint or online postage.
- 2 Priority Mail International Flat Rate Envelopes are no smaller than 5 x 10 inches and no larger than 9½ x 15 inches, as defined in the IMM. Four-pound weight limit.
- 3 Priority Mail International Small Flat Rate Boxes are various sizes, as defined in the IMM, not to exceed 1/20 cu. ft. Four-pound weight limit
- 4 Priority Mail International Medium Flat Rate Boxes are various sizes, as defined in the IMM, not to exceed 1/3 cu. ft. Twenty-pound weight limit.
- 5 Priority Mail International Large Flat Rate Boxes are various sizes, as defined in the IMM, not to exceed 1/2 cu. ft. Twenty-pound weight limit.

Additional Information

The Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®) and Mailing Standards of the United States Postal Service, International Mail Manual (IMM®) will be updated on the Postal Explorer website at http://pe.usps.com on January 22, 2012. Updates can be found in this issue of the Postal Bulletin.

For complete pricing information, including the new Shipping Services prices and current Mailing Services prices, go to http://pe.usps.com; in the left sidebar, under "Jan. 22, 2012 Price Change Info," click your desired file. Customers may also download and print the price tables.

District Coordinators List

Northeast Area		
District	Name	Phone
Albany	Frank Raso (A)	(518) 452-4034
Boston	Mary Hung (A)	(617) 654-5443
Caribbean	Olga Ortiz	(787) 622-1795
CT Valley	Jill Lindsey	(860) 524-6311
Long Island	Adriana Sallows	(631) 755-2930
N New England	Heather Dyer	(207) 482-7186
New York	Percival Prince	(212) 330-4225
Northern NJ	Bob Chisholm	(973) 468-7075
Triboro	Debra Sledge	(718) 348-3760
Westchester	Ken Heege	(914) 697-7013

Eastern Area		
District	Name	Phone
Appalachian	Fred Rotherham	304-561-1057
Central PA	Sandra Moreau	717-257-5558
Cincinnati	Rick Barker	937-227-1191
Kentuckiana	Zachary Turner	270-678-1939
Northern OH	Dora Foster	216-443-4557
Philadelphia	Jacqueline Erwin	215-863-5061
South Jersey	Donna Downey	856-933-4259
Tennessee	Mary Jernigan	615-885-9104
Western NY	Janine H. Egloff	716-846-2430
Western PA	Pam Keller	412-359-7611

Pacific Area		
District	Name	Phone
Bay-Valley	Gerry Penrose	510-874-8742
Honolulu	Iris Sobol	808- 423-3928
Los Angeles	Rodger Enriquez	323-586-4481
Sacramento	Randy Holt	916-373-8723
San Diego	Carlos Cruz	858-674-0448
San Francisco	Bessie Lu	415-550-5716
Santa Ana	Anthony Loera	714-327-6526
Sierra Coastal	Kathy Bevans-Tate	661-775-6668
·		

Southwest Area		
District	Name	Phone
Alabama	Andree Kater	205-521-0349
Arkansas	Charletta Williams	501-228-4121
Dallas	David Hanks	972-393-6180
Fort Worth	Felecia Carter	817-317-3635
Houston	Brenda Frank	713-226-3033
Louisiana	Mark Gilbert	504-589-1104
Mississippi	Kathy Horne	601-351-7125

North Florida	Ruby F. Smith	904-645-3220
Oklahoma	Mark Waugh	405-815-2320
Rio Grande	Cathy Holmes	512-342-1264
South Florida	Mary Ann Perez	954-438-1131
Suncoast	Valerie DeVille	813-243-5960

Great Lakes Area			
District	Name	Phone	
Central Illinois	Sandy Chopra	708-563-7772	
Chicago	Gayla Mitchell	312-983-8485	
Detroit	Roman Godlewski	313-226-8188	
Gateway	Cheryl Hudson	660-882-8148	
Greater Indiana	Kathy Acton	317-870-8831	
Greater Michigan	Cindy Matheny	517-337-8862	
Lakeland	Gail Gephart	920-474-4022	

Western Area		
District	Name	Phone
Alaska	Beverly Christie	907-266-3277
Arizona	Robert Gonzales	602-225-3906
Big Sky	Jay Ettleman	406-657-5780
Central Plains	Judy Voltz	402-930-4443
Colo/Wy	Joan Mallon	303-396-9441
Dakotas	Thomas Kimball	605-333-2650
Hawkeye	David Hearn	515-251-2269
Mid-America	Angela Dyer	816-374-9127
Nevada-Sierra	John Houser	702-525-4815
Northland	Margaret Campbell	612-349-3568
Portland	Glenn Jackson	503-294-2456
Salt Lake	D. Kent Walker	801-974-2507
Seattle	Amrik Kamoh	206-378-2612

Capital Metro Area					
District	Name	Phone			
Atlanta	Tom Howell	404-765-7682			
Baltimore	Frederick Brooks	410-347-4437			
Capital	Patsy Farrall	301-670-2468			
Greater SC	Brad Lammers	803-926-6329			
Greensboro	Jim Gorman	336-668-1250			
Mid-Carolinas	Karen White	910-486-2374			
Northern VA	Cindy Tuckish	703-698-6579			
Richmond	Percy Williams	804-775-6225			
Richmond	Percy Williams	804-775-6225			

Product Classification,Pricing, 12-15-11

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Domestic Shipping Services Pricing and Mailing Standards Changes

Effective January 22, 2012, we are revising *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM[®]) in various sections, to reflect changes to prices and mailing standards for the following Shipping Services:

- Express Mail[®].
- Priority Mail[®].
- First-Class Package ServiceTM.
- Parcel Select[®].
- Parcel Return Service.
- Mailer Services.
- Recipient Services.

This revision describes new prices and product features for Shipping Services, by class of mail, established by the Governors of the United States Postal Service[®].

Shipping Services changes are identified by product as follows:

Express Mail

Postage Refunds

Current standards for Express Mail postage refunds are revised to add certain destinations where postage refunds will not be available for money back guarantee. The destinations include Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, and the Federated States of Micronesia. These destinations will continue to have Express Mail postage refunds for loss.

Flat Rate Boxes

Express Mail Flat Rate packaging options are broadened to include Express Mail Flat Rate Boxes for customers who ship domestic parcels at retail, commercial base, and commercial plus prices. Two new Flat Rate Box sizes showing the inside measurements are:

- 11 inches x 8½ inches x 5½ inches.
- 11 inches x 3 inches x 13 inches.

Both boxes are priced the same, and material mailed in a USPS[®]-produced Express Mail Flat Rate Box is charged a flat rate, regardless of the actual weight (up to 70 pounds) or domestic destination. All existing Express Mail standards and postage payment methods for retail, commercial base, and commercial plus prices apply.

Express Mail Flat Rate Boxes are available at many retail Post Office™ locations and online at www.usps.com.

Priority Mail

Board Game Large Flat Rate Box

Priority Mail Flat Rate packaging options are being expanded to include the Priority Mail Board Game Large Flat Rate Box introduced June 2011. The new box is priced the same as the Priority Mail Large Flat Rate Box and also includes the APO/FPO and DPO destination discounted price. All services currently available with Priority Mail are available with the Board Game Large Flat Rate Box. The box is not available at retail Post Office locations but must be ordered online at www.usps.com.

Regional Rate Boxes

Regional Rate Boxes are available to Priority Mail customers who use USPS-produced packaging, with prices based on one of the three box sizes and zone to which it is shipped. In addition to commercial base and commercial plus prices, if any of the three Regional Rate Boxes is entered at retail, a 75-cent additional charge will be applied. Regional Rate Boxes are not available at retail Post Office locations but must be ordered online at www.usps.com.

Commercial Plus Cubic Threshold

Commercial plus cubic prices are not based on weight, but are charged on the cubic measurement of the mailpiece and the zone to which it is shipped. With this change, the commercial plus cubic volume threshold is reduced from 250,000 to 150,000 pieces to make cubic pricing more accessible to a larger group of customers.

Priority Mail Open and Distribute

Priority Mail Open and Distribute (PMOD) service provides alternatives for mailers who want to expedite mailings of other classes of mail to destination postal facilities.

The current PMOD tray box options are expanded to include a new flat tub tray box. Standards are also revised to add a new commercial plus pricing option for the half tray box, full tray box, extended managed mail (EMM) tray box, and flat tub tray box. The commercial plus PMOD tray box postage option is priced based on the tray box and zone.

Regional Rate Box C

The Postal Service introduces a new third option for Priority Mail Regional Rate — Regional Rate Box C. Box C is

available for customers who send Priority Mail parcels and Merchandise Return Service (MRS) parcels when returned at Priority Mail prices. Regional Rate Box C is larger in size than its two counterparts (Box A and Box B), and measures 15 inches x 12 inches x 12 inches (outer dimensions), and 14¾ inches x 11¾ inches x 11½ inches (inner dimensions). Box C has a maximum weight limit of 25 pounds, and is only available as a top-loading box option. Priority Mail customers who ship parcels at retail, commercial base, and commercial plus prices can take advantage of Regional Rate boxes. Box C is not available for mailers using Business Reply Mail (BRM) or Parcel Return Service (PRS).

Customers must use USPS-produced Priority Mail Regional Rate Boxes to qualify for Regional Rate Box prices. Prices are based on box size (Box A, Box B, or the new Box C) and the destination zone. If the Priority Mail Regional Rate Box exceeds the maximum weight or is reconfigured, the applicable Priority Mail prices will be assessed.

All current Priority Mail Regional Rate Box services and mailing standards are applicable with this new packaging option. Customers may order these boxes online at www.usps.com.

First-Class Package Service

Presort Fee Clarification

First-Class Package Service was introduced on November 7, 2011. It replaced First-Class Mail commercial base and commercial plus parcels. In this final rule, the Postal Service clarifies that an annual mailing fee is only required for mailings entered at presorted First-Class Package Service prices.

Eligibility Standards

Eligibility standards for First-Class Package Service commercial base nonpresorted parcels are revised to require parcels with PC Postage[®] to have a qualifying shipping label. Parcels using IBI meters for postage must electronically submit data to the Postal Service.

Postage Payment Clarification

The Postal Service clarifies that postage on commercial base parcels may be affixed in an amount not less than the lowest applicable First-Class Package Service parcel price if authorized by Business Mailer Support.

Parcel Select

Machinable Dimensions

The Postal Service has explored the alignment of minimum and maximum ranges for optimal processing of machinable parcels on all parcel processing equipment. To correct inefficiencies in parcel processing and to align the standards with the current mail processing equipment capability, the Postal Service is revising the machinability

dimensional criteria from the current 34 inches x 17 inches.

Eliminate \$0.03 Barcode Discount

The \$0.03 discount on machinable Parcel Select network distribution center (NDC) and machinable Parcel Select origin NDC (ONDC) barcoded presorted parcels is eliminated since it is expected that all parcels claiming presort or destination entry pricing will be required to bear an Intelligent Mail[®] package barcode (IMpb), a unique tracking barcode, or an extra services barcode effective January 22, 2012.

Rename Parcel Select Barcoded Nonpresort

As a result of the impending requirement for parcels claiming presort or destination entry pricing to bear an IMpb, a unique tracking barcode, or extra services barcode, the current barcoded nonpresorted Parcel Select category will be renamed "Parcel Select Nonpresort." The Postal Service also clarifies that all Parcel Select mailpieces must bear a unique tracking barcode or an IMpb.

The July 5, 2011, DMM change to standards required Parcel Select mailpieces to be forwarded or returned to sender at Parcel Select Nonpresort prices. This change necessitates a modification to Parcel Select Nonpresort to provide pricing for mailpieces exceeding 35 pounds up to 70 pounds. The Postal Service will also apply oversized pricing to the revised Parcel Select Nonpresort category similar to the destination entry, NDC, and ONDC presort categories.

Parcel Select Regional Ground

Parcel Select Regional Ground was introduced on April 17, 2011, and was designed as a regional product to provide delivery for mailpieces destinating within the same service area of the USPS processing plant where the mailing is entered. This product was never intended for use to the more distant zones; consequently, the option for mailers to prepare Parcel Select Regional Ground mailpieces, under the ONDC category, to zones 4 through 8 is eliminated. Mailers continue to have the option to mail packages destinating to zones 4 through 8 at Parcel Select Nonpresort prices.

Additionally, the Parcel Select Regional Ground .35 cubic foot maximum size limitation is eliminated. This will save customers time and provide a greater opportunity to use this product.

Parcel Select Lightweight

The Postal Service has obtained approval to create two products from its existing Standard Mail parcels/not flat-machinable (NFMs) product, and to transfer one category (with the exception of nonprofit) to its competitive product line. The category being transferred will become Parcel Select Lightweight, a subcategory of the Parcel Select product.

The Postal Service expects that the transfer of these Standard Mail[®] parcels into the new Parcel Select Lightweight category will provide for greater pricing flexibility and an expanded and more logical structure within the Parcel Select product line. Parcel Select Lightweight will offer machinable and irregular pricing options for mailpieces less than 1 pound; and will retain the physical standards, eligibility, and entry level pricing currently applicable to Standard Mail parcels. Parcel Select Lightweight postage is based on the price that applies to the weight increment of each addressed piece, charged per ounce or fraction thereof. However, Parcel Select Lightweight pieces will not be subject to carrier route pricing or preparation standards.

A mailing fee must be paid each 12-month period for each permit used to mail Standard Mail and/or Parcel Select Lightweight pieces. Mailers having annual Standard Mail presort permits may also make mailings under the new Parcel Select Lightweight category using their current permits.

Parcel Select Lightweight mailpieces will not be subject to forwarding or return to sender postage charges at the Parcel Select Nonpresort price or to the additional service fee. Undeliverable pieces will receive the same treatment currently provided to Standard Mail pieces.

Parcel Select Lightweight mailpieces will be required to bear a basic "Parcel Select" product marking in addition to a "Parcel Select Lightweight" price marking. Mailers may begin using these new markings on January 22, 2012, but will not be required to do so until October 1, 2012.

Parcel Select Future Changes

The Postal Service is also signaling its intent, at a future date, to assess an extended delivery area fee for Parcel Select mailpieces entered at specified destination entry locations. This fee will be applied to destination network distribution center (DNDC), destination sectional center facility (DSCF), and destination delivery unit (DDU) Parcel Select and Parcel Select Regional Ground mailpieces, and is intended to contribute to the product cost coverage for mailpieces destinating in areas with higher delivery costs related to geographic area, road infrastructure, or other factors. The Postal Service intends to provide the listing of applicable 5-digit ZIP Codes™ prior to, or concurrent with, the implementation of the new fee.

Parcel Return Service

Machinable Dimensions

To align the standards for machinable parcels with current mail processing equipment capability, the Postal Service revises the dimensional criteria for all machinable parcels from the current 34 inches x 17 inches x 17 inches to 27 inches x 17 inches x 17 inches.

Parcel Return Service RSCF

The Postal Service is expanding Parcel Return Service to provide authorized permit holders, or their agents, greater flexibility in the retrieval of their parcels by adding a new return sectional center facility (RSCF) service option.

Mailer Services

Premium Forwarding Service

Premium Forwarding Service[®] (PFS[®]) is revised to include an online application. The PFS online application is available at www.usps.com/premiumforwarding and is offered only to residential delivery customers. The application fee and recurring weekly installments are processed as services are rendered, and must be paid by credit card. Modifications or cancelation of the service can be done online only when the initial request was completed online.

Package Intercept

Package Intercept is a new domestic service that replaces the current recall of mail service. Package Intercept is not available to international and APO/FPO/DPO destinations or on mailpieces requiring a customs label. Customers wishing to use Package Intercept initiate the process by paying a per-piece fee. Package Intercept requests are active for 10 days. USPS does not guarantee the interception of a mailpiece.

Package Intercept can be used for any mailable Express Mail, Priority Mail, First-Class Mail, First-Class Package Service, Parcel Select, and Package Services, letter, flat, or parcel with a tracking barcode. Parcels may not measure more than 108 inches in length and girth combined. Package Intercept is not available for any mailpiece that indicates surface-only transportation such as Label 127, Surface Mail Only, or bears other hazardous materials markings such as "Consumer Commodity ORM-D".

In addition to the fee to initiate the interception, all mailpieces that are redirected to a new address, to a Post Office as Hold For Pickup, or to the sender will be subject to payment of additional postage to the new destination as applicable.

Package Intercept service will be implemented in three phases. In Phase One, effective January 22, 2012, Package Intercept will only be available by submitting PS Form 1509, *Application for Package Intercept*, at the Post Office of mailing. Redirect to sender will be the only redirection option available.

Phase Two, scheduled for April 2012, will be the introduction of an online application for commercial customers. The redirection options for commercial customers will be expanded to include redirect to a new address and to a Post Office as Hold For Pickup.

Phase Three, scheduled for June 2012, will be the introduction of an online application for retail customers. The

redirection options for retail customers will also be expanded at that time to include redirect to a new address and to a Post Office as Hold For Pickup. As a result of the June 2012 phase, PS Form 1509 will then be retired.

The Package Intercept fee in effect January 22, 2012, (See Notice 123, *Price List*) will remain the same throughout the phase-to-phase implementation.

Recipient Services

Post Office Box Service

On July 29, 2011, the Postal Regulatory Commission (PRC) approved the Postal Service's request to move Post Office (PO) Boxes in 6,800 retail Post Office locations to the competitive (Shipping Services) product list.

As part of the Shipping Services price change, PO Box[™] fees in some of these 6,800 locations will be priced under fee group C1 while most locations will be priced in six new fee groups, C2 through C7. All existing competitive PO Box service standards apply.

Hold For Pickup

As part of the introduction of First-Class Package Service to replace First-Class Mail commercial base and commercial plus parcels and move from the market dominant product offering, the Postal Service clarifies that Hold For Pickup eligibility is revised to include First-Class Package Service as an option.

This DMM revision is based on our domestic Shipping Services final rule *Federal Register* (76 FR 77133–77149) published on December 12, 2011. The entire notice and prices associated with the changes can be viewed on Postal Explorer[®] at http://pe.usps.com.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

100 Retail Mail

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110 Express Mail

113 Prices and Eligibility

1.0 Express Mail Prices and Fees

1.1 Prices Charged Per Piece

[Revise 1.1 as follows:]

Express Mail postage is charged for each addressed piece according to its weight and zone. Flat Rate Envelopes and Boxes are charged under 1.4.

1.2 Price Application

[Delete the last sentence of 1.2, in its entirety.]

* * * *

[Revise the heading of 1.4 as follows:]

1.4 Flat Rate Packaging

[Revise the heading and text of 1.4.1 as follows:]

1.4.1 Flat Rate Packaging – Eligibility

Only USPS-produced or approved Flat Rate Envelopes and Boxes are eligible for the Flat Rate price and are charged a flat rate, regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. When sealing a Flat Rate Envelope or Box, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides, and the container is not reconstructed in any way.

* * * * *

[Add new 1.4.3 as follows:]

1.4.3 Flat Rate Boxes – Price Eligibility

Each USPS-produced Express Mail Flat Rate Box is priced at a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. See Notice 123—Price List for prices.

114 Postage Payment Methods

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2.0 Postage Refunds

Postage refunds may not be available if delivery was attempted within the times required for the specific service, or for any of the following reasons:

* * * * *

[Add new item 2.0i as follows:]

i. Postage refunds, other than for loss, may not be obtained if the Express Mail piece is destined to Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, or the Federated States of Micronesia (see 608.2.4.1 for ZIP Codes).

* * * * *

120 Priority Mail

123 Prices and Eligibility

1.0 Priority Mail Prices and Fees

1.1 Price Application

[Revise the first sentence of 1.1 as follows:]

Except under 1.3 through 1.6, Priority Mail retail prices are based on weight and zone and are charged per pound; any fraction of a pound is rounded up to the next whole pound.***

* * * * *

1.5 Flat Rate Envelopes and Boxes

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1.5.2 Flat Rate Boxes – Price and Eligibility

[Revise 1.5.2 as follows:]

Only USPS-produced Flat Rate Boxes are eligible for the Flat Rate Box prices. Each USPS-produced Priority Mail Flat Rate Box is charged a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. See Notice 123—Price List for applicable prices. Priority Mail Flat Rate Boxes are as follows:

- a. Small Flat Rate Box to domestic, APO/FPO, and DPO destinations.
- Medium Flat Rate Boxes (FRB-1) or (FRB-2) to domestic, APO/FPO, and DPO destinations.
- c. Board Game Large Flat Rate Box or Large Flat Rate Box to domestic destinations.
- d. Board Game Large Flat Rate Box or Large Flat Rate Box and "special version of this box" identified with the additional logo: "Americasupportsyou.mil." to APO/FPO and DPO destinations is priced less than the conventional domestic Large Flat Rate Boxes. If the special version of the APO/FPO Flat Rate Box is used for non-APO/FPO and DPO destination addresses, the domestic or international Large Flat Rate Box prices will apply.

[Renumber 1.6 through 1.10 as 1.7 through 1.11 and add new 1.6 as follows:]

1.6 Regional Rate Boxes

1.6.1 Price and Eligibility

Regional Rate Box prices are available to Priority Mail customers who use USPS-produced Priority Mail Regional Rate Boxes. Prices are based on box size and zone. When sealing a Regional Rate Box, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides and the container is not reconstructed in any way. Regional Rate Boxes exceeding the maximum weight as specified in 1.6.2, or the container flaps do not close within the normal folds will be assessed the applicable single-piece Priority Mail price.

1.6.2 Regional Rate Box Options

Regional Rate Box options are:

- a. Box A: (Side loading or top loading box) has a maximum weight limit of 15 pounds.
- b. Box B: (Side loading or top loading box) has a maximum weight limit of 20 pounds.
- c. Box C: (Top loading box only) has a maximum weight limit of 25 pounds.

* * * * * **

125 Mail Preparation

1.0 Preparation

1.1 Priority Mail Packaging Provided by the USPS

[Delete the last sentence of 1.1 in its entirety.]

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200 Commercial Letters and Cards

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210 Express Mail

213 Prices and Eligibility

1.0 Prices and Fees

1.1 Prices Charged Per Piece

[Revise the first sentence of 1.1 as follows:]

Except for Flat Rate Envelopes under 1.5, Express Mail postage is charged for each addressed piece according to its weight and zone.***

1.2 Price Application

[Delete the fourth sentence of 1.2, in its entirety.]

* * * * *

1.5 Flat Rate Envelopes

[Revise 1.5 as follows:]

Only USPS-produced or approved Flat Rate Envelopes are eligible for the Flat Rate Envelope price and are charged a flat price, regardless of the actual weight (up to 70 pounds) of the piece or its domestic destination. When sealing a Flat Rate Envelope, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides and the container is not reconstructed in any way. See Notice 123—Price List.

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214 Postage Payment and Documentation

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3.0 Postage Refunds

Postage refunds may not be available if delivery was attempted within the times required for the specific service, or for any of the following reasons:

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[Add new item 3.0i as follows:]

 Postage refunds, other than for loss, may not be obtained if the Express Mail piece is destined to Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, or the Federated States of Micronesia (see 608.2.4.1 for ZIP Codes).

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240 Standard Mail

243 Prices and Eligibility

1.0 Prices and Fees for Standard Mail

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1.5 Fees

1.5.1 Presort Mailing Fee

[Revise 1.5.1 as follows:]

A mailing fee must be paid each 12-month period for each permit used to mail Standard Mail and/or Parcel Select Lightweight pieces, except for qualifying full-service Intelligent Mail barcode mailings (see Notice 123—Price List).

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300 Commercial Flats

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310 Express Mail

313 Prices and Eligibility

1.0 Prices and Fees

1.1 Prices Charged Per Piece

[Revise the first sentence of 1.1 as follows:]

Except for Flat Rate Envelopes under 1.5, Express Mail postage is charged for each addressed piece according to its weight and zone.***

1.2 Price Application

[Delete the fourth sentence of 1.2 in its entirety.]

* * * * *

1.5 Flat Rate Envelopes

[Revise 1.5 as follows:]

314

Only USPS-produced or approved Flat Rate Envelopes are eligible for the Flat Rate Envelope price and are charged a flat price, regardless of the actual weight (up to 70 pounds) of the piece or its domestic destination. When sealing a Flat Rate Envelope, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides and the container is not reconstructed in any way. See Notice 123—Price List.

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Postage Payment and Documentation

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3.0 Postage Refunds

Postage refunds may not be available if delivery was attempted within the times required for the specific service, or for any of the following reasons:

* * * * *

[Add new item 3.0i as follows:]

i. Postage refunds, other than for loss, may not be obtained if the Express Mail piece is destined to Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, or the Federated States of Micronesia (see 608.2.4.1 for ZIP Codes).

* * * * *

340 Standard Mail

343 Prices and Eligibility

1.0 Prices and Fees for Standard Mail

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1.4 Fees

1.4.1 Presort Mailing Fee

[Revise 1.4.1 as follows:]

A mailing fee must be paid each 12-month period for each permit used to mail Standard Mail and/or Parcel Select Lightweight pieces, except for qualifying full-service Intelligent Mail barcode mailings (see Notice 123—Price List).

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400 Commercial Parcels

401 Physical Standards

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2.0 Additional Physical Standards by Class of Mail

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2.5 Parcel Select

2.5.1 General Standards

These standards apply to Parcel Select:

* * * * *

[Add new item 2.5.1c as follows:]

c. All Parcel Select mailpieces must bear a unique tracking barcode or Intelligent Mail package barcode prepared under 708.5.0.

2.5.2 Nonmachinable Parcel Select

[Revise the second sentence in the introductory paragraph of 2.5.2 as follows:]

There are no nonmachinable prices for Parcel Select NDC Presort and ONDC Presort parcels.

[Revise item 2.5.2a as follows:]

 a. A parcel more than 27 inches long, 17 inches wide, or 17 inches high.

* * * * *

[Add new 2.5.4 as follows:]

2.5.4 Parcel Select Lightweight

Parcel Select Lightweight pieces must weigh less than 16 ounces, cannot exceed 108 inches in combined length and girth, and must be large enough to accommodate postage and other required elements on the address side of the piece.

2.6 Parcel Select, Bound Printed Matter, Media Mail, and Library Mail Markings

2.6.1 Basic Markings

[Revise the first sentence of 2.6.1 to add Parcel Select Lightweight as follows:]

The basic required marking (e.g., "Parcel Select," "Parcel Select Regional Ground," "Parcel Select Lightweight," "Bound Printed Matter," "Media Mail," "Library Mail") must be printed on each piece claimed at the respective price.***

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2.6.2 Parcel Select Markings

[Revise item 2.6.2d as follows:]

d. Nonpresor - "Parcel Select Nonpresort" or "Parcel Select NPS".

[Add new 2.6.2e and 2.6.2f as follows:]

- e. Regional Groun "Parcel Select Regional Ground" or Parcel Select RG".
 - 1. Origin SCF Entry "OSCF".
 - 2. Origin NDC Entry "ONDC".
- f. Lightweight "Parcel Select Lightweight" or "PS Lightweight".

* * * * *

410 Express Mail

413 Prices and Eligibility

1.0 Prices and Fees

1.1 Prices Charged Per Piece

[Revise the first sentence of 1.1 as follows:]

Except for Flat Rate packaging under 1.5, Express Mail postage is charged for each addressed piece according to its weight and zone.***

1.2 Price Application

[Delete the fourth sentence of 1.2 in its entirety.]

* * * * *

[Revise the heading and text of 1.5 as follows:]

1.5 Flat Rate Packaging

Only USPS-produced or approved Flat Rate Envelopes and Boxes are eligible for the Flat Rate price and are charged a flat rate, regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. When sealing a Flat Rate Envelope or Box, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides and the container is not reconstructed in any way. For prices, see Notice 123—Price List.

414 Postage Payment and Documentation

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3.0 Postage Refunds

Postage refunds may not be available if delivery was attempted within the times required for the specific service, or for any of the following reasons:

* * * * *

[Add new item 3.0i as follows:]

i. Postage refunds, other than for loss, may not be obtained if the Express Mail piece is destined to Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, or the Federated States of Micronesia (see 608.2.4.1 for ZIP Codes).

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420 Priority Mail

423 Prices and Eligibility

1.0 Prices and Fees

1.1 Price Application

The following price applications apply:

[Revise item 1.1a as follows:]

 a. Priority Mail mailpieces are charged per pound; any fraction of a pound is rounded up to the next whole pound. For example, if a piece weighs 1.25 pounds, the weight (postage) increment is 2 pounds. The minimum postage amount per addressed piece is the 1-pound price. See exceptions for prices not based on weight or the minimum 1-pound price below.

* * * * * *

[Revise items 1.1c through 1.1f and add new item 1.1g as follows:]

- c. Commercial plus items are charged the 1/2-pound price for items up to 1/2 pound. Items over 1/2 pound are rounded up to the next whole pound.
- d. Commercial plus cubic prices are not based on weight, but are charged by zone and cubic measurement of the mailpiece with any fraction of a measurement rounded down to the nearest 1/4 inch. For example, if a dimension of a commercial plus cubic piece measures 12 inches, it is rounded down to 121/4 inches.
- Regional Rate Box prices are not based on weight but are priced based on box size and the zone to which it is sent.
- f. Priority Mail items mailed under a specific customer agreement are charged according to the individual agreement.
- g. Priority Mail Open and Distribute tray boxes are not based on weight but are charged based on the tray box and zone to which it is sent.

1.2 Commercial Base Prices

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1.2.2 Regional Rate Box Prices

[Revise the introductory text of 1.2.2 as follows:]

Regional Rate Box prices are available to Priority Mail commercial base and commercial plus customers who use one of the USPS-produced Priority Mail Regional Rate Boxes and meet the requirements in 1.2.1. Prices are based on box size and zone. When sealing a Regional Rate Box, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides and the container is not reconstructed in any way. Regional Rate Boxes that exceed the maximum weight limit as specified in 1.6.2, or the container flaps do not close within the normal folds will be assessed the applicable Priority Mail single-piece prices. Regional Rate Box options are:

[Add new item 1.2.2c as follows:]

c. Box C: (Top loading box only) has a maximum weight limit of 25 pounds.

* * * * *

1.4.1 Commercial Plus Cubic Eligibility

[Revise the first sentence of 1.4.1 as follows:]

Commercial plus cubic prices are available to Priority Mail customers whose account volumes exceeded 150,000 pieces in the previous calendar year or who have a customer commitment agreement with the USPS.***

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1.7 Flat Rate Envelopes and Boxes

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1.7.2 Flat Rate Boxes - Price and Eligibility

[Revise 1.7.2 as follows:]

Only USPS-produced Flat Rate Boxes are eligible for the Flat Rate Box prices. Each USPS-produced Priority Mail Flat Rate Box is charged a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. See Notice 123—Price List for applicable prices. Priority Mail Flat Rate Boxes are as follows:

- a. Small Flat Rate Box to domestic, APO/FPO, and DPO destinations.
- b. Medium Flat Rate Boxes (FRB-1) or (FRB-2) to domestic, APO/FPO, and DPO destinations.
- c. Board Game Large Flat Rate Box or Large Flat Rate Box to domestic destinations.
- d. Board Game Large Flat Rate Box or Large Flat Rate Box and "special version of this box" identified with the additional logo: "Americasupportsyou.mil." to APO/FPO and DPO destinations is priced less than the conventional domestic Large Flat Rate Boxes. If the special version of the APO/FPO Flat Rate Box is used for non-APO/FPO and DPO destination addresses, the domestic or international Large Flat Rate Box prices will apply.

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430 First-Class Mail

433 Prices and Eligibility

1.0 Prices and Fees for First-Class Package Service

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1.3 Commercial Base Parcel Prices

***Nonpresorted First-Class Package Service parcels no more than 13 ounces in weight mailed under the following conditions are eligible for single-piece commercial base prices:

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[Revise item 1.3b as follows:]

b. Nonpresorted mailings may be paid by:

1.4 Commercial Plus Cubic

- Registered end-users of USPS-approved PC Postage products when using a qualifying shipping label, managed by the PC Postage system.
- 2. USPS-approved IBI postage meters that electronically transmit transactional data to USPS.
- 3. Permit imprint.

* * * * * *

1.6 Presort Mailing Fee

[Revise the first sentence of 1.6 as follows:]

Payment of a presort mailing fee is required once each 12month period at each office of mailing by any person or organization entering mailings at automation or Presorted First-Class Mail or any presorted First-Class Package Service prices.***

434 Postage Payment and Documentation

2.0 Postage Payment for Presorted First-Class Package Service Parcels

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2.2 Affixed Postage for First-Class Package Service Parcels

[Revise 2.2 as follows:]

Each presorted First-Class Package Service parcel bearing affixed postage (not permitted for commercial plus parcels) must bear one of the following:

- a. The full postage at the First-Class Package Service price for which it qualifies.
- Postage in an amount not less than the lowest applicable First-Class Package Service parcel price if authorized by Business Mailer Support, plus full postage for additional ounces.

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440 Standard Mail

443 Prices and Eligibility

1.0 Prices and Fees for Standard Mail

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1.4 Presort Mailing Fee

1.4.1 Annual Mailing Fee

[Revise 1.4.1 as follows:]

A mailing fee must be paid each 12-month period for each permit used to mail Standard Mail and/or Parcel Select Lightweight pieces, except for qualifying full-service Intelligent Mail barcode mailings (see Notice 123—Price List).

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450 Parcel Select

453 Prices and Eligibility

1.0 Prices and Fees

1.1 Price Application

[Revise the introductory text of 1.1, starting with the third sentence, as follows:]

***Except for Parcel Select Lightweight, the minimum price per piece is the 1-pound price. For DDU and DSCF pieces, postage is based on the price that applies to the weight increment of each addressed piece (see 3.4 for Parcel Select Regional Ground). Parcel Select Lightweight postage is based on the price that applies to the weight increment of each addressed piece, charged per ounce or fraction thereof, with any fraction of an ounce being rounded to the next whole ounce. The price categories for Parcel Select are as follows:

* * * * * *

[Revise item 1.1c as follows:]

c. Nonpresort.

[Add a new 1.1d and 1.1e as follows:]

- d. Regional Ground.
- e. Lightweight.

1.2 Parcel Select Prices

[Revise the first sentence of 1.2 as follows:]

Pricing is available for Parcel Select at the Destination Entry, NDC Presort, ONDC Presort, and Nonpresort levels.***

1.3 Annual Mailing Fee

[Revise 1.3 as follows:]

An annual mailing fee is required for Parcel Select destination entry mailings and must be paid once each 12-month period at each Post Office of mailing by or for any mailer who enters mailings at the destination entry level. All destination entry prices are covered under the payment of an annual fee per office of mailing. An annual presort mailing fee is also required to mail at any Standard Mail price or at any Parcel Select Lightweight price; payment of one annual presort fee at each office of mailing covers mailings of both products. During the last 60 days of the current service period, advance payment of the annual mailing fees may be remitted for the subsequent 12-month period only. The established annual mailing fees in effect at the time of remittance will be assessed. See Notice 123—Price List for applicable annual mailing fees.

1.4 Computing Postage

1.4.1 Determining Single-Piece Weight

[Revise 1.4.1 as follows:]

To determine single-piece weight in any mailing of nonidentical-weight pieces, weigh each piece individually. To deter-

mine single-piece weight in a mailing of identical-weight pieces, weigh a sample group of at least 10 randomly selected pieces and divide the total sample weight by the number of pieces in the sample. Except for mailers using eVS or preparing Parcel Select lightweight mailings, when determining single-piece weight for Parcel Select mailpieces, express all weights in decimal pounds rounded off to two decimal places. Mailers using eVS may round off to four decimals, and eVS will automatically round to the appropriate decimal place. Mailers using Parcel Select Lightweight must express all single-piece weights in decimal pounds, rounded off to four decimal places. If a customer is using a manifest mailing system, the manifest weight field must be properly completed by adhering to the rules relative to the specific manifest.

1.4.2 Computing Postage for Affixed Postage

[Revise the first sentence of 1.4.2 as follows:]

For each piece, affix correct postage for the weight (including any surcharges) and, if applicable, the zone to which the piece is addressed, as shown in 1.2 through 1.4.***

* * * * *

[Revise the heading of 3.0 as follows:]

3.0 Price Eligibility for Parcel Select, Parcel Select Regional Ground and Parcel Select Lightweight

3.1 Destination Entry Price Eligibility

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3.1.3 DNDC Prices

For DNDC prices, pieces must meet the applicable standards in 3.0 and the following:

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[Revise item 3.1.3b as follows:]

 b. Parcels must bear a barcode under 708.5.0 for the ZIP Code of the delivery address.

* * * * *

[Revise the heading and introductory text of 3.3 as follows:]

3.3 Parcel Select Nonpresort Price Eligibility

Parcel Select Nonpresort per piece prices apply to Parcel Select parcels that are barcoded (see Exhibit 3.3). The nonpresort price requires a minimum volume of 50 Parcel Select pieces, except when postage is paid by PC Postage, which doesn't require a minimum volume of mail-pieces. Mailings must meet one of the following conditions:

* * * * *

3.4 Parcel Select Regional Ground

[Revise the introductory paragraph of 3.4, and delete items 3.4a and b in their entirety as follows:]

Parcel Select Regional Ground is a nonpresort product which requires postage payment by permit imprint. Entry is at the OSCF or ONDC level for zones local, 1, 2, and 3.

3.4.1 General Eligibility

[Revise the introductory text of 3.4.1 as follows:]

Parcel Select Regional Ground prices are available for machinable parcels (see 401.1.5) that weigh 5 pounds or less when customers meet the following requirements:

* * * * *

3.4.3 Parcel Select Regional Ground-ONDC

[Revise 3.4.3 as follows:]

Parcel Select Regional Ground ONDC prices are available for parcels to zones local through 3, with the pieces for the ONDC service area segregated from the pieces outside the ONDC service area according to L601 and that meet requirements in 3.4.1.

* * * * *

[Renumber 3.5 through 3.8 as new 3.6 through 3.9 and add new 3.5 as follows:]

3.5 Parcel Select Lightweight

Parcel Select Lightweight mailings are subject to the following criteria:

- a. All pieces must weigh less than 16 ounces.
- b. Pieces are subject to specific volume, marking, and preparation requirements.
- c. Extra services available with Parcel Select Lightweight are Delivery Confirmation, bulk insurance, bulk certificate of mailing, and return receipt for merchandise service.
- d. Parcel Select Lightweight mailings are subject to the ZIP Code Accuracy standards and Move Update standards under 443.3.0.

3.5.1 General Eligibility

Parcel Select Lightweight parcels are presorted machinable or irregular parcels. The following also applies:

- a. Machinable pieces must meet the standards in 401.1.5.
- b. Irregular pieces are subject to the requirements in 401.1.6.
- c. Postage must be paid by permit imprint, postage evidencing systems (under 604.4.0), or by stamps precanceled by a mailer's postmark that includes the Parcel Select Lightweight price marking.
- d. Each mailing must contain at least 200 pieces or 50 pounds of pieces.
- e. Pieces must bear a unique IMpb or extra services barcode, including a postal routing code, prepared under 708.5.0. Effective January 7, 2013, parcels

- must include a unique IMpb with a postal routing code on each parcel.
- f. Parcel Select Lightweight mailings may include an alternative addressing format under 602.3.0.

3.5.2 Price Application

Prices for Parcel Select Lightweight apply separately to machinable parcels and irregular parcels that meet the eligibility standards in 2.0 and 3.5 and the preparation standards in 455.8.0, 705.6.0, or 705.8.0. When pieces are combined under 705.6.0, pieces are eligible for the applicable prices when the combined total meets the eligibility standards. For example, when there are 10 pounds of combined machinable parcels and irregular parcels in a 5-digit sack, all pieces are eligible for the 5-digit prices.

3.5.3 Prices for Machinable Parcels

The following prices apply to Parcel Select Lightweight machinable parcels:

- a. 5-Digit Price; the 5-digit price applies to qualifying machinable parcels that are dropshipped to a DNDC (or ASF when claiming DNDC prices), DSCF, or DDU and presented:
 - In a 5-digit/scheme (L606) sack containing at least 10 pounds of pieces or on a 5-digit/scheme (L606) pallet, according to standards in 705.8.10.
 - 2. As one or more parcels that mailers drop ship to a DDU under 456.2.1.1f.
- b. NDC Price; the NDC price applies to qualifying machinable parcels as follows under either of the following conditions:
 - When dropshipped to an ASF or NDC and presented in an ASF or NDC sack containing at least 10 pounds of parcels; or on an ASF or NDC pallet, according to standards in 705.8.10; or in an NDC/ ASF container prepared under 705.21.0.
 - When presented at the origin acceptance office on an ASF or an NDC pallet containing at least 200 pounds of pieces.
- c. Mixed NDC Price; the mixed NDC price applies to machinable parcels that are not eligible for 5-digit or NDC prices. Place machinable parcels at mixed NDC prices in origin NDC sacks or on origin NDC pallets, then in mixed NDC sacks or on mixed NDC pallets.

3.5.4 Prices for Irregular Parcels

The following prices apply to Parcel Select Lightweight irregular parcels:

- a. 5-Digit Price; the 5-digit price applies to irregular parcels that are dropshipped to a DNDC (or ASF when claiming DNDC prices), DSCF, or DDU and presented:
 - In a 5-digit/scheme (L606) sack containing at least 10 pounds of pieces.

- 2. On a 5-digit/scheme (L606) pallet, according to 705.8.10.
- 3. As one or more parcels that mailers dropship to a DDU under 456.2.1.1f.
- 4. In 5-digit/scheme containers prepared under 705.21.0.
- SCF Price; the SCF price applies to irregular parcels that are dropshipped and presented to a DSCF or DNDC:
 - In an SCF sack containing at least 10 pounds of parcels.
 - 2. On an SCF pallet, according to 705.8.10.
 - 3. In SCF containers prepared under 705.21.0.
- c. NDC Price; the NDC price applies to qualifying irregular parcels as follows under either of the following conditions:
 - When dropshipped to an ASF or NDC and presented in an ASF or NDC sack containing at least 10 pounds of parcels; or on an ASF or NDC pallet, according to standards in 705.8.10; or in an NDC/ ASF container prepared under 705.21.0.
 - When presented at the origin acceptance office on an ASF or NDC pallet containing at least 200 pounds of pieces.
- d. Mixed NDC Price; the mixed NDC price applies to irregular parcels in origin NDC or mixed NDC containers that are not eligible for 5-digit, SCF, or NDC prices. Place irregular parcels at mixed NDC prices in origin NDC or mixed NDC sacks under 455.8.3 or on origin NDC or mixed NDC pallets under 705.8.10.

3.9 Hold For Pickup

[Revise renumbered 3.9 as follows:]

Only Parcel Select Nonpresort parcels and Parcel Select Regional Ground parcels are eligible for Hold For Pickup service and are held at a designated Post Office location for pickup by a specified addressee or designee (see 508.8.0).

454 Postage Payment and Documentation

1.0 Basic Standards for Postage Payment

1.1 Postage Payment Options

Mailing fees must be paid for the current 12-month period at the Postal Service facility where postage is paid for the mailing.

[Revise item 1.1a as follows:]

a. Permit imprint may be used for identical-weight pieces provided the mail can be separated at acceptance into groups that each contain pieces subject to the same zone and same combination of prices (e.g., all are zone 4, with an NDC presort discount).

* * * * * * *

455 Mail Preparation

1.0 General Information for Mail Preparation

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1.8 Parcel Select Markings

***The following product markings are required:

* * * * * * *

[Revise item 1.8d as follows:]

d. Nonpresort - "Parcel Select Nonpresort" or "Parcel Select NPS."

[Add new items 1.8e and 1.8f as follows:]

- e. Regional Ground "Parcel Select Regional Ground" or Parcel Select RG."
 - 1. Origin SCF Entry "OSCF."
 - 2. Origin NDC Entry "ONDC."
- f. Lightweight "Parcel Select Lightweight" or "PS Lightweight."

4.0 Preparing Destination Entry Parcel Select

* * * * * *

4.3 Preparing Destination NDC (DNDC) Parcel Select

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4.3.2 Basic Standards

Pieces must meet the applicable standards in 4.0 and the following criteria:

* * * * *

[Delete item 4.3.2c in its entirety and renumber items 4.3.2d and 4.3.2e as new items 4.3.2c and 4.3.2d.]

* * * * *

[Revise the heading of 6.0 as follows:]

6.0 Preparing Machinable Parcels

6.1 Definition

[Revise 6.1 as follows:]

Parcel Select machinable parcels must meet the physical standards in 401.1.5.

6.2 Basic Standards

Pieces must meet the applicable standards in 4.0 and the following criteria:

[Revise item 6.2a as follows:]

 a. Must be part of a mailing of at least 50 Parcel Select pieces, except there is no minimum volume for nonpresorted parcels when postage is paid using PC Postage.

* * * * *

7.0 Preparing Parcel Select Regional Ground

7.1 Definition

[Revise the first sentence of 7.1 as follows:]

Parcel Select Regional Ground parcels (see 453.3.4.1) are lightweight parcels entered at eligible OSCF and ONDC for zones local, 1, 2, and 3 locations.***

7.2 Basic Standards

[Revise 7.2 as follows:]

Parcels must be barcoded, machinable (401.1.5), and weigh 5 pounds or less.

* * * * *

[Add new 455.8.0 as follows:]

8.0 Preparing Parcel Select Lightweight

8.1 Basic Standards

All mailings and all pieces in each mailing at Parcel Select Lightweight machinable and irregular prices are subject to the specific preparation standards in 8.2 and 8.3, and to these general standards:

- a. All pieces must meet the standards for basic eligibility in 453.3.5.1.
- b. Pieces in each mailing must be all machinable parcels or all irregular parcels as defined in 401.1.0, unless prepared under 8.2.1.
- c. All mailings must meet the applicable general preparation standards in 1.0 through 4.0, and labeling standards in 708.6.0.
- d. All pieces in the mailing must meet the specific sortation and preparation standards in 8.0 or the palletization standards in 705.8.0.
- e. Sortation determines price eligibility under in 453.3.5.2 through 453.3.5.4.

8.2 Preparing Machinable Parcels

8.2.1 Sacking

Mailers may prepare 5-digit sacks only for parcels that will be dropshipped to a DNDC (or ASF when claiming DNDC prices), DSCF, or DDU. Mailers may prepare ASF or NDC sacks only for parcels that will be dropshipped to a DNDC (or ASF when claiming DNDC prices). There is no minimum for parcels prepared in 5-digit/scheme sacks entered at a DDU. Mailers choosing to combine the preparation of irregular parcels with machinable parcels placed in 5-digit/scheme sacks must prepare those sacks under 8.2.2a.

8.2.2 Sacking and Labeling

Preparation sequence, sack size, and labeling:

- a. 5-digit/scheme (optional, but required for 5-digit price), see definition in 1.4; allowed only for mail deposited at DNDC (or ASF when claiming DNDC prices), DSCF, or DDU. Sacks must contain a 10-pound minimum except at DDU entry, which has no minimum; labeling:
 - Line 1: For 5-digit scheme sacks, use L606, Column B. For 5-digit sacks, use city, state, and 5-digit ZIP Code destination on pieces (see 4.0 for overseas military mail).
 - Line 2: For 5-digit scheme sacks, "PSLW MACH 5D SCH." For 5-digit sacks, "PSLW MACH 5D."
- ASF (optional), allowed only for mail deposited at an ASF to claim DNDC price; 10-pound minimum; labeling:
 - 1. Line 1: L602, Column B. DNDC price eligibility determined by Exhibit 453.3.1.3.
 - 2. Line 2: "PSLW MACH ASF."
- c. NDC, allowed only for mail deposited at a DNDC to claim the NDC price; 10-pound minimum; labeling:
 - 1. Line 1: L601, Column B. DNDC price eligibility determined by Exhibit 453.3.1.3.
 - 2. Line 2: "PSLW MACH NDC."
- d. Origin NDC (required); no minimum; labeling:
 - 1. Line 1: L601, Column B.
 - 2. Line 2: "PSLW MACH NDC."
- e. Mixed NDC (required); no minimum; labeling:
 - Line 1: "MXD" followed by L601, Column B information for NDC serving 3-digit ZIP Code prefix of entry Post Office.
 - 2. Line 2: "PSLW MACH WKG."

8.3 Preparing Irregular Parcels

8.3.1 Sacking

Mailers may prepare 5-digit sacks only for parcels that will be dropshipped to a DNDC (or ASF when claiming DNDC prices), DSCF, or DDU. See 8.3.3 for restrictions on SCF, ASF, and NDC sacks. Mailers must prepare a sack when the quantities of mail for a required presort destination reaches 10 pounds of pieces. There is no minimum for parcels prepared in 5-digit/scheme sacks entered at a DDU. Mailers combining irregular parcels with machinable parcels in 5-digit/scheme sacks must prepare those sacks under 8.2.2a. Mailers may not prepare sacks containing irregular and machinable parcels to other presort levels.

8.3.2 Drop Shipment

A mailer using Priority Mail or Express Mail Open and Distribute to dropship Parcel Select Lightweight irregular parcels may prepare sacks containing fewer than 125 pieces or less than 15 pounds of mail.

8.3.3 Sacking and Labeling

Preparation sequence, sack size, and labeling:

- a. 5-digit/scheme (optional, but required for 5-digit price), see definition in 1.4; allowed only for mail deposited at DNDC (or ASF when claiming DNDC prices), DSCF, or DDU. Sacks must contain a 10-pound minimum except at DDU entry, which has no minimum; labeling:
 - Line 1: For 5-digit scheme sacks, use L606, Column B. For 5-digit sacks, use city, state, and 5-digit ZIP Code destination on pieces (see 4.0 for overseas military mail).
 - Line 2: For 5-digit scheme sacks, "PSLW IRREG 5D SCH." For 5-digit sacks, "PSLW IRREG 5D."
- b. SCF, allowed only for mail deposited at a DSCF or a DNDC to claim SCF price; 10-pound minimum; labeling:
 - 1. For Line 1, L002, Column C.
 - 2. For Line 2, "PSLW IRREG SCF."
- ASF (optional), allowed only for mail deposited at an ASF to claim DNDC price; 10-pound minimum; labeling:
 - Line 1: L602, Column B. DNDC price eligibility determined by Exhibit 446.3.1, NDC/ASF—DNDC Price Eligibility.
 - 2. Line 2: "PSLW IRREG ASF."
- d. NDC, allowed only for mail deposited at a DNDC to claim the NDC price; 10-pound minimum; labeling:
 - 1. Line 1: L601, Column B. DNDC price eligibility determined by Exhibit 453.3.1.3.
 - 2. Line 2: "PSLW IRREG NDC."
- e. Origin NDC (required); no minimum; labeling:
 - 1. Line 1: L601, Column B.
 - 2. Line 2: "PSLW IRREG NDC."
- f. Mixed NDC (required); no minimum; labeling:
 - Line 1: "MXD" followed by L601, Column B information for NDC serving 3-digit ZIP Code prefix of entry Post Office.
 - 2. Line 2: "PSLW IRREG WKG."

456 Enter and Deposit

* * * * * *

2.0 Deposit

2.19 Parcel Select Regional Ground – Deposit at ONDC

[Revise 2.19 as follows:]

Parcel Select Regional Ground mailings deposited at the ONDC may include mailpieces for zones local, 1, 2, and 3,

7.0

Restricted Delivery

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4.2.2	Eligil	ole Matte	r			c. P	arcel Se	lect Nonp	oresort.		
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12.0

Collect on Delivery (COD)

12.2.2 Eligible Matter

[Revise the introductory text of 12.2.2 as follows:]

COD service may be used for Express Mail, First-Class Mail, Priority Mail (excluding Critical Mail), and any Package Services or Parcel Select (except Parcel Select Lightweight) sub-category if:

	*	*	*	*	*		
13.0	Special	Handling	9				
	*	*	*	*	*		
13.2	Basic Information						
	*	*	*	*	*		

13.2.2 Eligible Matter

[Revise 13.2.2 as follows:]

Special handling service is available only for First-Class Mail, Priority Mail (excluding Critical Mail), Package Services, and Parcel Select (except Parcel Select Lightweight) pieces.

* * * * *

505 Return Services

5.0 Parcel Return Service

5.1 Basic Information

5.1.1 Description

[Revise 5.1.1 as follows:]

Parcel Return Service (PRS) applies to parcels that are picked up in bulk by authorized permit holders or their agents. Permit holders guarantee payment of postage for all parcels mailed with a PRS label. By providing an approved PRS label to its customers, the merchant or other party designates the permit holder identified on the label as their agent for receipt of mail bearing that label, and authorizes the USPS to provide that mail to the permit holder or its designee. The permit holder must retrieve parcels at each of the return network distribution centers (RNDCs). For this purpose, an RNDC is each NDC (but not any ASFs) listed in Exhibit 453.3.1.3. PRS permit holders also may retrieve parcels at one or more designated return sectional center facility (RSCF) or designated return delivery units (RDUs). Payment for parcels returned under PRS is deducted from a separate advance deposit (postage-due) account funded through the Centralized Account Processing System (CAPS). The permit holder must be authorized to use eVS (see 705.2.9).

* * * * * *

5.1.5 Application

Companies who wish to participate in PRS must send a request on company letterhead to the manager, Business Mailer Support (see 608.8.0 for address). The request must contain the following information:

* * * * *

[Revise item 5.1.5 c as follows:]

c. The price category or categories to be used, and the proposed retrieval locations (delivery units, sectional center facilities, and network distribution centers).

* * * * *

5.1.6 Approval

The manager, Business Mailer Support reviews each request and proceeds as follows:

[Revise item 5.1.6a as follows:]

a. If the applicant meets the criteria, the manager, Business Mailer Support approves the letter of request and sends an authorization letter outlining the terms and conditions for the program.

* * * * *

5.1.9 Pickup Schedule and Location

[Revise the introductory text of 5.1.9 as follows:]

Permit holders or their agents must set up recurring or standing appointments to retrieve PRS parcels. If the permit holder (or agent) has existing appointments to deliver Parcel Select parcels to destination facilities and those facilities are one of the NDCs, designated RSCFs, or designated RDUs, those appointments can be used for retrieving PRS parcels at the same time. Permit holders or their agents must retrieve parcels on a regular schedule as follows:

* * * * *

[Renumber items 5.1.9b and 5.1.9c as 5.1.9c and 5.1.9d and add new item 5.1.9b as follows:]

b. From all listed RSCFs, at a minimum of every 24 hours, excluding Saturdays, Sundays, and USPS holidays. The Postal Service maintains a list of active RSCFs and provides permit holders 30 days notice of changes to the list. This list may be obtained by contacting the manager, New Business Opportunities (see 608.8.0 for address).

* * * * *

5.2 Postage and Fees

5.2.1 Postage

[Revise the introductory text of 5.2.1 as follows:]

There are three PRS price categories:

* * * * *

[Renumber item 5.2.1b as 5.2.1c and add new item 5.2.1b as follows:]

 b. Parcel Return Service — RSCF. Parcels returned as Parcel Post to, and retrieved in bulk from, a designated SCF.

* * * * *

5.3 Prices

[Renumber 5.3.1 through 5.3.3 as 5.3.2 through 5.3.4, and add new 5.3.1 as follows:]

5.3.1 Parcel Return Service Prices

Parcel Return Service prices are based on the price that applies to the weight increment of each addressed piece, and on the designated return facility, RDU, RSCF, or RNDC. The price is charged per pound or fraction thereof; any fraction of a pound is considered a whole pound. For example, if an item weighs 4.225 pounds, the weight increment is 5 pounds. The minimum price per piece is the 1-pound price.

[Revise the heading and text of renumbered 5.3.2 as follows:]

5.3.2 Parcel Return Service – Nonmachinable Prices

Parcels exceeding the maximum machinable dimensions in 401.1.5 or are considered an outside parcel under 401.1.7 are subject to nonmachinable prices.

[Revise the heading and text of renumbered 5.3.3 as follows:]

5.3.3 Balloon and Oversized Prices

RSCF and RNDC parcels that weigh less than 20 pounds but measure more than 84 inches in combined length and girth are charged the applicable price for a 20-pound parcel (balloon price). Regardless of weight, any parcel that measures more than 108 inches (but not more than 130 inches) in combined length and girth must pay the oversized price.

* * * * * *

6.0 Bulk Parcel Return Service

* * * * *

6.3 General Information

6.3.1 Description

[Revise the first sentence of 6.3.1 as follows:]

Bulk parcel return service (BPRS) allows mailers of large quantities of Standard Mail or Parcel Select Lightweight machinable parcels that are either undeliverable-as-addressed or opened and remailed by addressees to be returned to designated postal facilities.***

6.3.2 Availability

A mailer may be authorized to use BPRS when the following conditions apply:

[Revise items 6.3.2a and 6.3.2b as follows:]

- a. All returned parcels are initially prepared as regular or Nonprofit Standard Mail, or Parcel Select Lightweight, and are machinable parcels as defined in 401.1.0.
- b. At least 10,000 Standard Mail or Parcel Select Lightweight machinable parcels will be returned to a designated postal facility during a 12-month period.

* * * * *

[Revise item 6.3.2i as follows:]

i. Standard Mail or Parcel Select Lightweight parcels that qualify for a single-piece Package Services price under the applicable standards and that contain the name of the Package Services price in the mailer's ancillary service endorsement are not eligible for BPRS.

* * * * *

507 Mailer Services

1.0 Treatment of Mail

* * * * * *

1.5 Treatment for Ancillary Services by Class of Mail

* * * * *

[Revise the heading and introductory text of 1.5.3 as follows:]

1.5.3 Standard Mail and Parcel Select Lightweight

Undeliverable-as-addressed (UAA) Standard Mail and Parcel Select Lightweight pieces are treated as described in Exhibit 1.5.3a and Exhibit 1.5.3k, with these additional conditions:

[Revise item 1.5.3a as follows:]

a. Standard Mail and Parcel Select Lightweight are forwarded only to domestic addresses.

[Revise the heading of Exhibit 1.5.3a as follows:]

Exhibit 1.5.3a Treatment of Undeliverable Standard Mail and Parcel Select Lightweight

* * * * *

[Revise Exhibit 1.5.3a footnotes 5c and 5d as follows:]

- c. The endorsement "Change Service Requested" is not permitted for Standard Mail or Parcel Select Lightweight pieces containing hazardous materials under 601.10.0. Standard Mail containing hazardous materials must bear the endorsement "Address Service Requested," "Forwarding Service Requested," or "Return Service Requested."
- d. Standard Mail or Parcel Select Lightweight pieces can be forwarded or returned at the appropriate Media Mail or Library Mail price if the content of the mail qualifies as Media Mail or Library Mail under 173, 373, or 473 and the mail is marked "Media Mail" or

"Library Mail" directly below the ancillary service endorsement.

* * * * *

[Revise Exhibit 1.5.3a footnotes 5f and 5g as follows:]

- f. If a Standard Mail or Parcel Select Lightweight piece or any attachment to that piece is not opened by the addressee and the sender has guaranteed forwarding and return postage, the addressee may refuse delivery of the piece and have it returned to the sender without affixing postage. If a Standard Mail or Parcel Select Lightweight piece or any attachment to that piece is opened by the addressee, the addressee must affix the required postage to return the piece to the sender.
- g. Standard Mail or Parcel Select Lightweight with bulk insurance or return receipt for merchandise must be endorsed "Address Service Requested," "Forwarding Service Requested," or "Return Service Requested." Standard Mail with Delivery Confirmation must be endorsed "Address Service Requested," "Forwarding Service Requested," "Return Service Requested," or "Change Service Requested."

* * * * * *

1.5.4 Package Services and Parcel Select

* * * * *

[Add new item 1.5.4g as follows:]

g. See 1.5.3 for instructions for undeliverable Parcel Select Lightweight pieces.

* * * * * *

Exhibit 1.5.4 Treatment of Undeliverable Package Services Mail and Parcel Select

* * * * *

[Under Mailer Endorsement "Address Service Requested," revise the first bullet under "If no change-of-address order on file" to remove the word "barcoded" as follows:]

 Parcel Select: at the Parcel Select Nonpresort price plus the additional service fee.

* * * * *

[Under Mailer Endorsement "Address Service Requested," revise the second sentence in the first bullet and item a under "If change-of-address order on file" by removing the word "barcoded" as follows:]

- Months 1 through 12: ***Parcel Select forwarded as postage due to addressee at the Parcel Select Nonpresort price plus the additional service fee for Parcel Select.***
- a. Parcel Select: at the Parcel Select Nonpresort price plus the additional service fee.

* * * * *

[Under Mailer Endorsement "Forwarding Service Requested," revise the first bullet under "If no change-of-address order on file" to remove the word "barcode" as follows:]

 Parcel Select: at the Parcel Select Nonpresort price plus the additional service fee.

* * * * *

[Under Mailer Endorsement "Forwarding Service Requested," revise the second sentence in the first bullet and item a under "If change-of-address order on file" to remove the word "barcode" as follows:]

- Months 1 through 12: ***Parcel Select forwarded as postage due to addressee at the Parcel Select Nonpresort price plus the additional service fee for Parcel Select.***
- a. Parcel Select: at the Parcel Select Nonpresort price plus the additional service fee.

* * * * * *

[Under Mailer Endorsement "Return Service Requested," revise the first bullet under "In all cases" to remove the word "barcoded" as follows:]

 Parcel Select: at the Parcel Select Nonpresort price plus the additional service fee.

* * * *

2.0 Forwarding

* * * * *

2.3 Postage for Forwarding

* * * * *

[Revise the heading and first two sentences of 2.3.5 as follows:]

2.3.5 Standard Mail and Parcel Select Lightweight

Generally, Standard Mail and Parcel Select Lightweight are subject to collection of additional postage from the mailer when forwarding service is provided by charging the Standard Mail weighted fee on all returns. Shipper Paid Forwarding, used in conjunction with Address Change Service (4.0), provides mailers of Standard Mail and Parcel Select Lightweight parcels an option of paying forwarding postage at the applicable single-piece First-Class Mail or Priority Mail price.***

2.3.6 Package Services and Parcel Select

[Revise the first sentence and add a new second sentence of 2.3.6 as follows:]

Package Services and Parcel Select pieces are subject to the collection of additional postage at the applicable price for forwarding; Parcel Select at the Parcel Select Nonpresort price plus the additional service fee and Package Services at the single-piece price for the specific class of mail. See 2.3.5 for forwarding instructions for Parcel Select Lightweight.***

* * * * * *

3.0 Premium Forwarding Service

3.1 Prices and Fees

* * * * *

3.1.2 Weekly Reshipment Charge

[Revise 3.1.2 as follows:]

There is a reshipment charge for each Priority Mail shipment to one temporary address for each week of service requested. Except for online customers under 3.2.2b, upon submission of the application, the amount due for the total weeks requested must be paid in full.

3.1.3 Extension of Service

[Revise 3.1.3 as follows:]

Premium Forwarding Service (PFS) customers may contact the Post Office responsible for delivery to the primary address prior to the last shipment date and extend PFS service (up to 1 year maximum service from the initial start date) as needed. An extension of service may also be performed online at www.usps.com/premiumforwarding for customers who completed their application online. Except for online customers under 3.2.2b, an extension is processed only after the Post Office receives payment of the reshipment charges due for the total weeks of extension requested.

3.1.4 Early Termination of Service

[Revise 3.1.4 as follows:]

Except for online customers under 3.2.2b, a customer who terminates PFS early (e.g., a customer prepays for 10 weeks but returns to a primary address after 8 weeks, either temporarily or permanently) may request a refund for any unused weekly shipment charges from the Post Office serving the primary address. The application fee is nonrefundable.

3.2 Basic Standards

3.2.1 Description

[Revise the first sentence in 3.2.1 as follows:]

Except as provided in 3.2.2b, Premium Forwarding Service (PFS) provides residential delivery customers, and certain Post Office Box customers, an option to have all mail addressed to their primary address reshipped or rerouted to a temporary address mainly by means of a weekly Priority Mail shipment.***

3.2.2 Use

Participation in PFS is subject to the following standards: [Revise items 3.2.2a and 3.2.2b as follows:]

- Except as provided in 3.2.2b, PFS is available to residential delivery customers and to Post Office Box customers with a size-one or size-two Post Office Box.
- b. Customers may submit a completed Form 8176, *Premium Forwarding Service* (*PFS*) *Application*, at the Post Office serving the primary address or online. Customers may complete an online application at *www.usps.com/premiumforwarding*. A PFS application completed online is only available for residential delivery customers. The application fee and recurring weekly installments are processed as services are rendered and must be paid by credit card. Modification or cancellation of the service can only be done online when the initial request was completed online.

3.3 Preparation

[Revise the heading and first sentence of 3.3.6 as follows:]

3.3.6 Standard Mail or Parcel Select Lightweight Parcels Not Requiring a Scan or Signature at Delivery

Eligible Standard Mail or Parcel Select Lightweight parcels that do not require a scan or signature at delivery are included in the weekly Priority Mail shipment provided they will fit.***

* * * * *

[Renumber current 5.0 through 8.0 as new 6.0 through 9.0 and add new 5.0 as follows:]

5.0 Package Intercept

5.1 Description of Service

Package Intercept service provides a method for customers to authorize redirection of any mailable domestic mailpiece to sender. If the mail item is found and redirected, additional postage is charged as provided under 5.2. Package Intercept requests are active for 10 days.

5.1.1 Eligibility

Package Intercept service is available for any Express Mail, Priority Mail, First-Class Mail, First-Class Package Service, Parcel Select, and Package Services, letter, flat, or parcel measuring not more than 108 inches in length and girth combined, with a tracking barcode.

5.1.2 Ineligible

Package Intercept is not available to international and APO/FPO/DPO destinations or on mailpieces requiring a customs label (608.2.4). Package Intercept is also not available for any mailpiece that indicates surface-only transportation such as Label 127, *Surface Mail Only*, or bears other hazardous materials markings such as "Consumer Commodity ORM-D".

5.2 Postage and Fees

Customers must pay a nonrefundable per-piece fee to initiate the process of attempting to intercept the mailpiece. All mailpieces that are redirected to the sender may be additionally subject to payment of the applicable postage. Payment of the Package Intercept fee may be made by cash, check, credit card, or debit card. Postage for the redirection to sender will be charged based on how the piece was originally mailed and collected as postage due.

5.3 Adding Extra Services

Extra services cannot be added to mailpieces intercepted and redirected to sender.

5.4 Registered Mail

Package Intercept is available for eligible matter mailed using Registered Mail service. The maximum declared value for intercepted Registered Mail is \$15,000,000. In addition to 5.2 and 5.5, customers requesting to intercept Registered Mail **must** write on the receipt "Withdrawn" and sign and surrender the receipt to the Post Office.

5.5 Request for Intercept

Retail and commercial customers may request Package Intercept by submitting PS Form 1509, *Application for Package Intercept*, at the Post Office of mailing along with valid photo identification. Intercepted mailpieces are only redirected to sender. Only the sender or authorized representative can request Package Intercept.

[Revise the heading of renumbered 6.0 as follows:]

6.0 Requesting Withdrawal and Disposal of a Mailing

[Delete renumbered 6.1 and renumber 6.2 as new 6.1. Revise the heading of new 6.1 as follows:]

6.1	Request Process					
	*	*	*	*	*	
508	Recipie	ent Servic	es			
	*	*	*	*	*	
7.0	Hold Fo	or Pickup				
	*	*	*	*	*	
7.2	Basic Information					
	*	*	*	*	*	
7.2				*	*	

7.2.2 Basic Eligibility

[Revise the second sentence in 7.2.2 as follows:]

***Hold For Pickup service is also available with online and commercial mailings of Priority Mail (except Critical Mail), First-Class Package Service, Parcel Select Nonpresort parcels, and Parcel Select Regional Ground parcels when:

* * * * *

600	Basic Standards for All Mailing Service					
	*	*	*	*	*	
604	Post	age Pay	ment Met	thods		
	*	*	*	*	*	
5.0	Pern	nit Imprii	nt (Indicia	a)		
	*	*	*	*	*	
5.3	Indicia Design, Placement, and Content					
	*	*	*	*	*	

[Revise the heading and first sentence of 5.3.7 as follows:]

5.3.7 Standard Mail, Parcel Select and Package Services Format

A Standard Mail, Parcel Select, or Package Services permit imprint indicia must contain the same information required in 5.3.6, except that the Standard Mail, the applicable Parcel Select (Parcel Select, Parcel Select Regional Ground, or Parcel Select Lightweight), or the applicable Package Services (Parcel Post, Bound Printed Matter, Media Mail, or Library Mail) marking must be used instead of "First-Class Mail."***

5.3.11 Indicia Formats

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Exhibit 5.3.11 Indicia Formats for Official Mail and Other Classes

[Insert a new "Parcel Select" category title immediately above the current "Package Services" category title, move the current "Parcel Select" imprint example under the new "Parcel Select" category title and add two additional imprint examples as follows:]

Parcel Select

PARCELSELECT	PARCEL SELECT	PARCEL SELECT
US POSTAGE PAID	REGIONAL GROUND	LIGHTWEIGHT
NEW YORK, NY	US POSTAGE PAID	US POSTAGE PAID
PERMIT NO. 1	NEW YORK, NY	NEW YORK, NY
	PERMIT NO 1	PERMIT NO 1

Package Services

[Delete the words "Parcel Select" from the Parcel Post/Parcel Select sub heading.]

700 Special Standards703 Nonprofit Standard Mail and Other

* * * * *

2.0 Overseas Military Mail

Unique Eligibility

2.1 Basic Standards

* * * * *

2.1.2 APO/FPO Priority Mail Flat Rate Boxes

[Revise 2.1.2 as follows:]

Only USPS-produced Flat Rate Boxes are eligible for the Flat Rate Box prices and are charged a flat rate regardless of the actual weight (up to 70 pounds) of the mailpiece or domestic destination. The Board Game Large Flat Rate Box, Large Flat Rate Box, and "special version of this box" identified with the additional logo: "Americasupportsyou.mil." addressed to APO/FPO and DPO destinations are priced less than the conventional domestic Large Flat Rate Boxes. If the special version of the APO/FPO Flat Rate Box is used for non-APO/FPO and DPO destination addresses, the domestic or international Large Flat Rate Box prices will apply.

* * * * * *

2.6 Express Mail Military Service (EMMS)

2.6.1 Availability

[Revise 2.6.1 as follows:]

EMMS, including Express Mail Flat Rate packaging under 113.1.4, is available between the United States and designated APOs and FPOs to provide Department of Defense personnel stationed overseas, and others entitled to APO and FPO mailing privileges, an expedited delivery service to or from the United States.

* * * * *

705 Advanced Preparation and Special Postage Payment Systems

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2.0 Manifest Mailing System

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2.9 Electronic Verification System

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2.9.2 Availability

eVS may be used only for mail paid with a permit imprint and the following classes and subclasses of mail:

* * * * *

[Revise item 2.9.2g as follows:]

g. Parcel Select. Includes Parcel Select Lightweight; DNDC prices, DSCF prices, and DDU prices (including balloon and oversized prices); machinable parcels and nonmachinable parcels; origin NDC and NDC presort prices.

[Delete item 2.9.2h in its entirety and renumber items 2.9.2i through 2.9.2k as items 2.9.2h through 2.9.2j.]

* * * * *

6.0 Combining Mailings of Standard Mail, Package Services, and Parcel Select Parcels

[Revise the heading of 6.1 as follows:]

6.1 Basic Standards for Combining Parcels

6.1.1 Basic Standards

[Revise the introductory text of 6.1.1 as follows:]

Standard Mail parcels, Parcel Select Lightweight parcels, Package Services parcels, and other Parcel Select parcels (except Parcel Select Regional Ground) in combined mailings must meet the following standards:

* * * * *

[Revise the heading and text of 6.2 as follows:]

6.2 Combining Parcels – DNDC Entry

Mailers may combine Standard Mail Marketing Parcels 6 ounces or more, machinable Parcel Select Lightweight parcels, machinable Package Services parcels, and Parcel Select machinable parcels for entry at a NDC when authorized by the USPS under 6.1.4.

6.2.1 Eligible Prices

[Revise the first sentence of 6.2.1 as follows:]

Combined pieces may be eligible for Standard Mail, Parcel Post, Parcel Select Lightweight, Parcel Select DNDC/ASF, single-piece and Presorted Media Mail, single-piece and Presorted Library Mail, Bound Printed Matter DNDC, and single-piece and Presorted Bound Printed Matter prices.***

6.2.2 Additional Standards

[Revise the introductory text of 6.2.2 as follows:]

Standard Mail machinable parcels, Standard Mail marketing parcels 6 ounces or more, Parcel Select Lightweight machinable parcels, and Package Services and Parcel Select machinable parcels prepared for DNDC entry must meet the following conditions in addition to the basic standards in 6.1:

[Revise item 6.2.2a as follows:]

a. Each piece in a combined Standard Mail, Package Services, and Parcel Select mailing must meet the criteria for machinable parcels in 401.1.5 or the criteria in 401.2.4.2 for Standard Mail marketing parcels 6 ounces or more.

* * * * *

[Revise item 6.2.2e as follows:]

e. Mailers must deposit combined machinable parcels at NDCs or ASFs (see Exhibit 446.3.1) under applicable standards in 16.0.

* * * * *

6.3 Combining Parcels – Parcel Select ONDC Presort, NDC Presort, DSCF, and DDU Prices

6.3.1 Qualification

Combination requirements for specific discounts and prices are as follows:

[Revise item 6.3.1a as follows:]

a. When claiming Parcel Select ONDC or NDC Presort discounts, machinable Parcel Select Lightweight parcels, machinable Standard Mail parcels, and Standard Mail marketing parcels weighing 6 ounces or more may be combined with machinable Package Services parcels under 6.3 only if the mailpieces are palletized and each pallet or pallet box contains a 200-pound minimum.

[Delete item 6.3.1b in its entirety, and renumber items 6.3.1c and 6.3.1d as items 6.3.1b and 6.3.1c. Revise renumbered items 6.3.1b and 6.3.1c as follows:]

- b. When claiming the DSCF price for Parcel Select, Parcel Select Lightweight, Bound Printed Matter parcels, all Standard Mail parcels may be combined with Package Services and Parcel Select parcels under 6.3.
- c. All Standard Mail parcels may be combined with Package Services, Parcel Select parcels, and Parcel Select Lightweight parcels prepared for DDU prices under 6.3.

6.3.2 Preparation and Prices

Combined parcels must be prepared as follows:

* * * * *

[Revise the second sentence of item 6.3.2b as follows:]

b. ***All other requirements for Parcel Select DSCF prices, Parcel Select Lightweight prices, and Standard Mail prices, as applicable, must be met.***

[Revise the last sentences of items 6.3.2b1 and 6.3.2b2 as follows:]

- ***After the minimum sack volume has been met, Standard Mail parcels and Parcel Select Lightweight parcels may be included in the sack or in overflow sacks.
- ***After the minimum pallet volume has been met, Standard Mail parcels and Parcel Select Lightweight parcels may be included on the pallet or in overflow sacks.

[Revise items 6.3.2b3 and 6.3.2b4 as follows:]

- 3. If palletized under the alternate pallet preparation where no pallet may contain fewer than 35 pieces and 200 pounds provided the average number of pieces on pallets qualifying for the DSCF price is at least 50, Standard Mail parcels or Parcel Select Lightweight parcels may not be combined with Package Services and Parcel Select parcels.
- 4. If palletized under the option to prepare 5-digit scheme or 5-digit pallets under the 36-inch-high (mail only) pallet minimum, any combination of Standard Mail, Parcel Select Lightweight, Package

Services, and Parcel Select parcels may be used to meet the minimum pallet height requirement.

* * * * *

[Revise item 6.3.2b6 as follows:]

Standard Mail parcels and Parcel Select Lightweight parcels are eligible for presorted prices according to 443 and 353.3.5 respectively.

[Revise the third sentence in the introductory text of item 6.3.2c as follows:]

c. ***All other requirements for Parcel Select ONDC Presort or NDC Presort prices, Parcel Select Lightweight prices and Standard Mail prices must be met. ***

[Revise item 6.3.2c1 as follows:]

 The minimum height requirement for each pallet or pallet box on a pallet may be met using any combination of Standard Mail, Parcel Select Lightweight, Package Services, and Parcel Select parcels.

* * * * *

[Revise the introductory sentence of item 6.3.2d as follows:]

 d. Package Services, Parcel Select, Standard Mail, and Parcel Select Lightweight parcels qualifying for DDU prices:

* * * * *

6.4 Combining Package Services, Parcel Select, and Standard Mail—Optional 3-Digit SCF Entry

6.4.1 Entry at Designated SCFs

[Revise 6.4.1 as follows:]

Mailers may deposit pieces otherwise eligible for the Package Services, Parcel Select, Standard Mail, and Parcel Select Lightweight DNDC prices and the Standard Mail and Parcel Select Lightweight DSCF price at an SCF designated by the USPS for destination ZIP Codes listed in labeling list L607.

6.4.2 Qualification and Preparation

[Revise the introductory text of 6.4.2 as follows:]

Parcel Select and Bound Printed Matter machinable parcels, and Standard Mail parcels and Parcel Select Lightweight parcels, may be prepared for entry at designated SCFs under these standards:

[Revise item 6.4.2a as follows:]

a. Standard Mail parcels and Parcel Select Lightweight pieces that weigh less than 2 ounces, and Standard Mail and Parcel Select Lightweight parcels that are tubes, rolls, triangles, and similar pieces, may not be included.

* * * * *

[Revise item 6.4.2d as follows:]

d. Standard Mail machinable parcels, Standard Mail marketing parcels 6 ounces or more, and machinable Parcel Select Lightweight are eligible for the NDC presort level, DNDC price; Standard Mail marketing parcels less than 6 ounces and irregular Standard Mail and Parcel Select Lightweight parcels are eligible for the 3-digit presort level, DSCF price.

8.5.2 Required Preparation

[Revise the introductory text of 8.5.2 as follows:]

The following standards apply to Periodicals, Standard Mail, Parcel Select, and Package Services, except Parcel Select mailed at NDC Presort, ONDC Presort, DSCF, and DDU prices.

8.6.5 Line 2 (Content Line)

Line 2 (content line) must meet these standards:

b. Codes. The codes shown below must be used as ap-

 b. Codes. The codes shown below must be used as ap propriate on Line 2 of sack, tray, and pallet labels.

[In alphabetical order add new row "Parcel Select Light-weight" under "Content Type" column, and the corresponding entry "PSLW" under the "Code" column (right above the Periodicals row).]

* * * * *

17.0 Express Mail Open and Distribute and Priority Mail Open and Distribute

17.1 Prices and Fees

17.1.1 Basis of Price

[Revise 17.1.1 as follows:]

The basis of price for Express Mail and Priority Mail Open and Distribute is as follows:

a. Express Mail postage is based on the weight of the contents of the Open and Distribute shipment. Do not include the tare weight of the external container. The maximum weight for each container is 70 pounds.

- Priority Mail commercial plus tray box postage is based on the tray box and zone. The maximum weight for each container is 70 pounds.
- c. Except as provided above, Priority Mail postage is based on the weight of the contents of the Open and Distribute shipment. Do not include the tare weight of the external container. Do not apply Priority Mail dimensional weight pricing or Periodicals container prices to the external container. The minimum weight requirement for Open and Distribute sacks is 5 pounds, except for Open and Distribute sacks that contain qualified trays (trays prepared under the standards for the applicable class of mail). The maximum weight for each container is 70 pounds.

* * * * *

17.1.5 Payment Method

Postage payment methods are as follows:

* * * * *

[Revise item 17.1.5c as follows:]

c. Priority Mail postage may be paid under any of the options listed in 424.1.1, except Click-N-Ship. Priority Mail postage must be affixed to or hand-stamped on green Tag 161, pink Tag 190, the Open and Distribute tray box, or be part of the address label.

* * * * *

17.5.5 Tray Boxes – Express Mail Open and Distribute and Priority Mail Open and Distribute

[Revise the second sentence of 17.5.5 as follows:]

***Mailers must place a 1-foot or 2-foot managed mail tray, extended managed mail tray, or flat tub into the appropriate size tray box.

* * * * *

21.0 Optional Combined Parcel Mailings

21.1 Basic Standards for Combining Parcel Select, Package Services, and Standard Mail Parcels

21.1.1 Basic Standards

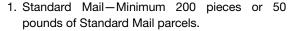
[Revise the introductory text of 21.1.1 as follows:]

Package Services parcels, Parcel Select parcels (including Parcel Select Lightweight but not Parcel Select Regional Ground parcels), and Standard Mail parcels in a combined parcel mailing must meet the following standards:

* * * * *

d. Combined mailings must meet the following minimum volume requirements:

[Revise items 21.1.1d1 and 21.1.1d2 as follows:]



Package Services and Parcel Select—Minimumparcels combined.

* * * * *

21.2 Price Eligibility

* * * * *

21.2.2 Price Application

Apply prices based on the criteria in 400 and the following standards:

[Revise the first sentence of item 21.2.2a as follows:]

 a. Standard Mail and Parcel Select machinable and irregular parcels are based on the container level and entry.***

* * * * *

21.3 Mail Preparation

21.3.1 Basic Standards

Prepare combined mailings as follows:

 a. Different parcel types must be prepared separately for combined parcel mailings as indicated below:

[Revise items 21.3.1a1 through 21.3.1a4 as follows:]

- Standard Mail, Parcel Select, Parcel Select Lightweight, and Package Services machinable parcels, or as provided under 401.1.5.2 for lightweight machinable parcels. Use "STD/PSVC MACH" for line 2 content labeling.
- Standard Mail, Parcel Select, Parcel Select Lightweight, and Package Services irregular parcels weighing at least 2 ounces and up to, but not including, 6 ounces (APPS-machinable pieces), except for tubes, rolls, triangles, and other similarly irregularly shaped pieces. Use "STD/PSVC" for line 2 content labeling.
- Standard Mail, Parcel Select, Parcel Select Lightweight, and Package Services tubes, rolls, triangles, and similarly irregularly shaped parcels; and all parcels weighing less than 2 ounces (not APPS-machinable pieces). Use "STD/PSVC IRREG" for line 2 content labeling.
- All parcel types may be combined in 5-digit and 5digit scheme containers. Use "STD/PSVC PAR-CELS" for line 2 content labeling.

* * * * *

[Revise the heading and introductory text of 21.3.2 as follows:]

21.3.2 Combining Standard Mail, Parcel Select, and Package Services Machinable Parcels

Prepare and enter Standard Mail, Parcel Select, Parcel Select Lightweight, and Package Services machinable parcels, and Standard Mail Marketing parcels 6 ounces or more, as combined machinable parcels as shown in the table below.

* * * * *

[Revise the heading and introductory text of 21.3.3 as follows:]

21.3.3 Combining Standard Mail, Parcel Select, and Package Services Parcels (APPS-Machinable)

Prepare and enter Standard Mail, Parcel Select, Parcel Select Lightweight, and Package Services irregular parcels, and Standard Mail Marketing parcels (weighing at least 2 ounces, but less than 6 ounces, that are not tubes, rolls, triangles, or similarly irregularly shaped parcels) as combined APPS-machinable parcels as shown in the table below.

[Revise the heading and introductory text of 21.3.4 as follows:]

21.3.4 Combining Standard Mail, Parcel Select, and Package Services Irregular Parcels (Not APPS-Machinable)

Prepare and enter Standard Mail, Parcel Select, Parcel Select Lightweight, and Package Services, and Standard Mail Marketing parcels under 2 ounces, as combined not APPS-machinable parcels as shown in the table below.

708 Technical Specifications

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6.0 Standards for Barcoded Tray Labels, Sack Labels, and Container Placards

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6.2 Specifications for Barcoded Tray and Sack Labels

* * * * * *

6.2.4 3-Digit Content Identifier Numbers

Exhibit 6.2.4 3-Digit Content Identifier Numbers

CLASS	AND M	AILING	CIN	HUMAN-	READABL	E
			-			

STANDARD MAIL

* * * * *

[Delete the heading for "STD Not-Flat-Machinable Pieces Less Than 6 OuncesNonautomation" and the six rows immediately beneath it in their entirety.]

[Delete the heading for "STD Not-Flat-Machinable 6 Ounces or MoreNonautomation" under the "Standard Mail" category and the five rows immediately beneath it in their entirety.]

[Insert a new category designator heading "Parcel Select" immediately above the "Parcel Select Machinable Parcels" subcategory as follows:]

PARCEL SELECT

* * * * *

[Insert headings and text for two new subcategories of Parcel Select Lightweight immediately above the "Combined Package Services and Parcel Select Parcels" subcategory as follows:]

Parcel Select Lightweight Machinable Parcels					
5-digit sacks	670	STD MACH 5D			
5-digit scheme sacks	670	STD MACH 5D SCH			
ASF sacks	672	STDMACH ASF			
NDC sacks	673	STD MACH NDC			
mixed NDC sacks	674	STD MACH WKG			

Parcel Select Lightweight Irregular Parcels					
5-digit sacks	590	STD IRREG 5D			
5-digit scheme sacks	590	STD IRREG 5D SCH			
SCF sacks	596	STD IRREG SCF			
ASF sacks	571	STD IRREG ASF			
NDC sacks	570	STD IRREG NDC			
mixed NDC sacks	594	STD IRREG WKG			

We will incorporate these revisions into the next monthly update of the online DMM on Postal Explorer at http://pe.usps.com.

Product Classification,Pricing, 12-15-11

DMM Revision: Products Mailable at Nonprofit Standard Mail Prices

Under statutory restrictions in *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 703.1.6.11, products that are mailed at Nonprofit Standard Mail® prices must meet at least one of three exceptions. A *low-cost item* is one of the exceptions referenced in the Internal Revenue Code. The value of a low-cost item — the actual cost to the authorized nonprofit organization — is determined each year by the Internal Revenue Service, adjusted for the cost of living. For 2012, the value of a low-cost item is \$9.90 or less.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * *

700 Special Standards

703 Nonprofit Standard Mail and Other Unique Eligibility

1.0 Nonprofit Standard Mail

* * * * *

1.6 Eligible and Ineligible Matter

1.6.11 Products Mailable at Nonprofit Standard Mail Prices

The following products are mailable at Nonprofit Standard Mail prices:

[Revise item 1.6.11a to reflect the change in the maximum value of a low-cost item as follows:]

a. Low-cost items within the meaning of 26 USC 513(h)(2), Internal Revenue Code. At the beginning of each calendar year, the value of low-cost items is adjusted for cost of living. Effective January 1, 2012, the cost of such items cannot exceed \$9.90. This cost is the cost to the authorized organization that mails the items or on whose behalf the items are mailed.

* * * * *

We will incorporate this revision into the January 22, 2012, update of the online DMM available on Postal Explorer[®] at http://pe.usps.com.

Product Classification,Pricing, 12-15-11

DMM Revision: Express Mail Domestic Postage Refund Policy and Waiver of Signature

Effective January 22, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) throughout various sections to modify the policy for filing claims for domestic Express Mail® postage refunds from 90 days to 30 days after the date of mailing.

Additionally, in conjunction with the implementation of the January 2012 redesigned Express Mail Label 11-B and Label 11-F, Express Mail Post Office to Addressee, the Postal Service™ is modifying both labels by eliminating the "waiver of signature" check box. A customer sending an Express Mail item, and requiring an addressee's signature, must select the new "signature required" box on the new Express Mail label. If the box is not selected, the Postal Service will not obtain a signature from the addressee upon delivery of Express Mail Next Day Delivery and Express Mail Second Day Delivery items. Instead, the carrier will scan the barcode and leave the item in the customer's mail receptacle or other secure location to document delivery.

Express Mail Hold For Pickup service always requires the signature of the addressee or addressee's agent. Therefore, the Express Mail Label 11-HFPU, Express Mail Hold For Pickup, will not be modified to reflect the new "signature required" option.

This revision is based on our final rule *Federal Register* (76 FR 75461–75464) published December 2, 2011. You can view the notice on Postal Explorer[®] at http://pe.usps.com.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

*	*	*	*	*			
Retail	Letters,	, Cards, I	lats, an	d Parcels			
*	*	*	*	*			
Expre	Express Mail						
Prices and Eligibility							
*	*	*	*	*			
	Retail * Expre	Retail Letters * * Express Mail Prices and Eli	Retail Letters, Cards, F * * * Express Mail Prices and Eligibility	Retail Letters, Cards, Flats, an * * * * Express Mail Prices and Eligibility			

4.0 Service Features of Express Mail

4.1 General

[Revise the text of 4.1 by combining the introductory text and text of item a, and deleting item b in its entirety, as follows:]

Customers may access delivery information at www.usps.com or by calling 1-800-222-1811 toll-free and providing the article number. A delivery record, including the addressee's signature, will be faxed or mailed upon request. See 115.2.2 for more information regarding the addressee's signature.

* * * * *

115	Mail Preparation					
	*	*	*	*	*	
2.0	Exp	ress Mail N	Next Day	and Se	cond Day	
	*	*	*	*	*	

2.2 Waiver of Signature

[Revise the first sentence of 2.2 as follows:]

For editions of Express Mail Label 11-B or Label 11-F, *Express Mail Post Office to Addressee*, printed before January 2012, a mailer sending an Express Mail item may instruct the USPS to deliver an Express Mail Next Day Delivery or Express Mail Second Day Delivery item without obtaining the signature of the addressee or the addressee's agent by checking and signing the waiver of signature on Label 11-B or Label 11-F, or indicating waiver of signature is requested on single-ply commercial label.***

[Renumber current item 2.3 as 2.4 and add new 2.3 as follows:]

2.3 Signature Required

For editions of Express Mail Label 11-B or Label 11-F printed on or after January 2012, a mailer sending an Express Mail item, and requiring the addressee's signature, must instruct the USPS to obtain a signature from the addressee upon delivery of the item by checking the "signature required" box on Label 11-B or Label 11-F or indicating signature is requested on a single-ply commercial label. If the signature required box is selected, an image of the signature will be provided to mailers when accessing delivery information. A mailer must select signature service for Express Mail Custom Designed Service, Express Mail COD, or Express Mail with additional insurance.

	*	*	*	*	*		
200	Commercial Letters and Cards						
	*	*	*	*	*		
210	Exp	ress Mail	I				
213	Prices and Eligibility						
	*	*	*	*	*		
4.0	Service Features of Express Mail						

4.1 General

[Revise the text of current item 4.1 by combining the introductory text and the text of item a, and deleting item b in its entirety, as follows:]

Customers may access delivery information at www.usps.com or by calling 1-800-222-1811 toll-free and providing the article number. A delivery record, including the addressee's signature, will be faxed or mailed upon request. See 215.2.2 for more information regarding the addressee's signature.

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215 Mail Preparation

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2.0 Express Mail Next Day and Second Day

* * * * * *

2.2 Waiver of Signature

[Revise the first sentence of 2.2 as follows:]

For editions of Express Mail Label 11-B or Label 11-F printed before January 2012, a mailer sending an Express Mail item may instruct the USPS to deliver an Express Mail Next Day Delivery or Express Mail Second Day Delivery item without obtaining the signature of the addressee or the addressee's agent by checking and signing the waiver of signature on Label 11-B or Label 11-F, or indicating waiver of signature is requested on single-ply commercial label.***

[Renumber 2.3 as 2.4 and add new 2.3 as follows:]

2.3 Signature Required

For editions of Express Mail Label 11-B or Label 11-F printed on or after January 2012, a mailer sending an Express Mail item, and requiring the addressee's signature, must instruct the USPS to obtain a signature from the addressee upon delivery of the item by checking the "signature required" box on Label 11-B or Label 11-F or indicating a signature is requested on a single-ply commercial label. If the signature required box is selected, an image of the signature will be provided when accessing delivery information.

* * * * * * *

3.0 Express Mail Custom Designed

* * * * * *

[Revise the title and text of 3.2 as follows:]

3.2 Signature Required

The addressee's (or agent's) signature is required for all Express Mail Custom Designed service.

[Revise the current text of 4.1 by combining the introductory text and the text of item a, and deleting item b in its entirety, as follows:]

Customers may access delivery information at www.usps.com or by calling 1-800-222-1811 toll-free and providing the article number. A delivery record, including the addressee's signature, will be faxed or mailed upon request. See 315.2.2 for more information regarding the addressee's signature.

2.2 Waiver of Signature

[Revise the first sentence of 2.2 as follows:]

For editions of Express Mail Label 11-B or Label 11-F, *Express Mail Post Office to Addressee,* printed before January 2012, a mailer sending an Express Mail item may instruct the USPS to deliver an Express Mail Next Day Delivery or Express Mail Second Day Delivery item without obtaining the signature of the addressee or the addressee's agent by checking and signing the waiver of signature on Label 11-B or Label 11-F, or indicating waiver of signature is requested on single-ply commercial label.***

[Renumber current item 2.3 as 2.4 and add new 2.3 as follows:]

2.3 Signature Required

For editions of Express Mail Label 11-B or Label 11-F printed on or after January 2012, a mailer sending an Express Mail item, and requiring the addressee's signature, must instruct the USPS to obtain a signature from the addressee upon delivery of the item by checking the "signature required" box on Label 11-B or Label 11-F or indicating signature is requested on single-ply commercial label. If the signature required box is selected, an image of the signature will be provided when accessing delivery information.

* * * * * * *

3.0 Express Mail Custom Designed

* * * * * * *

3.2 Signature Required

[Revise the title and text of 3.2 as follows:]

The addressee's (or agent's) signature is required for all Express Mail Custom Designed service.

* * * * * *

400 Commercial Parcels

* * * * * *

410 Express Mail 413 Prices and Eligibility * * * * * * 4.0 Service Features of Express Mail

4.1 General

[Revise the current text of 4.1 by combining the introductory text and text of item a, and deleting item b in its entirety, as follows:]

Customers may access delivery information at www.usps.com or by calling 1-800-222-1811 toll-free and providing the article number. A delivery record, including the addressee's signature, will be faxed or mailed upon request. See 415.2.2 for more information regarding the addressee's signature.

* * * * * * *

415 Mail Preparation

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2.0 Express Mail Next Day and Second Day

* * * * * * *

2.2 Waiver of Signature

[Revise the first sentence of 2.2 as follows:]

For editions of Express Mail Label 11-B or Label 11-F, Express Mail Post Office to Addressee, printed before January 2012, a mailer sending an Express Mail item may instruct the USPS to deliver an Express Mail Next Day Delivery or Express Mail Second Day Delivery item without obtaining the signature of the addressee or the addressee's agent by checking and signing the waiver of signature on Label 11-B or Label 11-F, or indicating waiver of signature is requested on single-ply commercial label.***

[Renumber 2.3 as 2.4 and add new 2.3 as follows:]

2.3 Signature Required

For editions of Express Mail Label 11-B or Label 11-F printed on or after January 2012, a mailer sending an Express Mail item, and requiring the addressee's signature, must instruct the USPS to obtain a signature from the addressee upon delivery of the item by checking the "signature required" box on Label 11-B or Label 11-F or indicating a signature is requested on a single-ply commercial label. If the signature required box is selected, an image of the signature will be provided when accessing delivery information.

* * * * * * *

3.0 Express Mail Custom Designed

* * * * * *

[Revise the title and text of 3.2 as follows:]

3.2 Signature Required

The addressee's (or agent's) signature is required for all Express Mail Custom Designed service.

* * * * * *

500 Additional Mailing Services

503 Extra Services

1.0 Extra Services for Express Mail

1.1 Available Services

* * * *

1.1.6 COD

[Revise 1.1.6 by adding a new last sentence as follows:] ****A signature is required for COD service.

1.1.7 Insurance and Indemnity

Express Mail is insured against loss, damage, or missing contents, subject to these standards:

* * * * *

[Revise item 1.1.7b as follows:]

b. All Express Mail signed for by the addressee or the addressee's agent constitutes a valid delivery, and no indemnity for loss is paid. For Express Mail items not requiring a signature, a delivered scan event constitutes a valid delivery, and no indemnity for loss is paid.

* * * * *

1.1.8 Additional Insurance

[Revise the last sentence of 1.1.8 as follows:]

***When "signature required" service is not requested, or when "waiver of signature" is requested, additional insurance is not available.

* * * * * * *

12.0 Collect on Delivery (COD)

* * * * * *

12.2 Basic Information

* * * * * * *

12.2.5 Express Mail COD

[Revise the first sentence of 12.2.5 as follows:]

Any article sent COD also may be sent by Express Mail Next Day and Express Mail Second Day service when a signature is requested.***

* * * * *

600 Basic Standards for All Mailing Services

601 Mailability

postal bulletin 22326 (12-15-11)

11.0 Cigarettes and Smokeless Tobacco 11.5 **Exception for Business/Regulatory Purposes**

11.5.2 Mailing

36

***All mailings under the business/regulatory purposes exception must:

[Revise item 11.5.2a as follows:]

a. Be entered in a face-to-face transaction with a postal employee as Express Mail with Hold For Pickup service (Carrier Pickup service not permitted);

11.6 **Exception for Certain Individuals**

11.6.2 Mailing

No customer may send or cause to be sent more than 10 mailings under this exception in any 30-day period. Each mailing under the certain individuals exception must:

[Revise item 11.6.2a as follows:]

a. Be entered as Express Mail with an Adult Signature extra service (see 503.8.0), or Express Mail with Hold For Pickup service (Carrier Pickup service not permitted); unless shipped to APO/FPO/DPO addresses under 11.6.4.

11.7 **Consumer Testing Exception**

11.7.2 Mailing

***Mailings must be tendered under the following conditions:

b. All mailings under the consumer testing exception:

[Revise 11.7.2b1 as follows:]

1. Must be entered in face-to-face transactions with postal employees as Express Mail with Hold For Pickup service requested (Carrier Pickup service not permitted);

604 **Postage Payment Methods**

[Revise 9.5.2 to change the refund request days from 90 to 30 days, and consolidate the text in the introductory para-

A postage refund request must be made within 30 days after the date of mailing. Except as provided in 114.2.0, 214.3.0, 314.3.0, and 414.3.0, a mailer may file for a postage refund only if the item was not delivered, delivery was not attempted, or if the item was not made available for claim by the delivery date and time specified at the time of mailing.

9.5.3 **Refunds Not Given**

[Revise the DMM references in 9.5.3 to include 214.3.0 and 314.3.0 as follows:]

A postage refund will not be given if the guaranteed service was not provided due to any of the circumstances in 114.2.0, 214.3.0, 314.3.0, and 414.3.0.

700 **Special Standards**

703 Nonprofit Standard Mail and Other Unique **Eligibility**

2.0 **Overseas Military Mail**

2.6 **Express Mail Military Service (EMMS)**

[Revise the title and text of 2.6.10 as follows:]

2.6.10 Signature Required

A signature is required for Express Mail Military Service.

We will incorporate these revisions into the next monthly update of the online DMM on Postal Explorer at http:// pe.usps.com.

> Product Classification, Pricing, 12-15-11

Pull-Out Information

Fraud

Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Express Mail[®] shipments bearing an invalid EMCA number in the "Payment by Account" or "Agreement Number" section of the Express Mail label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

105722 015782 028850 028257 10880 25581 418703 601625 832022 840549 891340 917635 947240	005689	015791	028858	092385	100829	235444	441860	607247	816032	840431	891278	917628	946604
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381 604 2510	to	2699	404 961 5001	to	5199	424 641 8500	to	8599	453 650 1140	to	1199
381 645 9525	to	9599	405 325 0188	to	0198	424 871 6600	to	6699	453 741 1300	to	1399
383 314 3968	to	3999	406 009 4587	to	4599	425 298 2352	to	2399	454 013 2919	to	2999
383 892 1000	to	1344	406 260 6830	to	6899	425 418 4269	to	4299	454 186 2411	to	2499
383 892 1382	to	1399	406 459 6641	to	6999	425 418 4405	to	4499	454 268 4883	to	4899
384 925 3641	to	3654	406 733 3000	to	3999	426 547 4566	to	4599	454 302 5400	to	5499
385 568 2331	to	2399	407 545 1557	to	1599	427 412 6337	to	6499	454 490 8300	to	8399
385 599 7554	to	7575	407 594 0412	to	0599	427 481 0900	to	0999	454 547 7434	to	7499
385 774 2024	to	2099	407 692 9100	to	9299	428 027 2742	to	2752	454 922 4867	to	4895
386 624 1412	to	1599	407 959 2190	to	2199	429 474 4172	to	4199	455 221 1348	to	1499
386 883 8936	to	8999	408 265 2275	to	2288	429 889 2900	to	2999	455 364 2147	to	2199
387 314 5574	to	5599	408 499 7700	to	7799	430 150 4401	to	4599	455 399 5400	to	5499
387 837 6300	to	6399	408 499 7900	to	7999	430 172 9800	to	9899	455 476 0676	to	0699
388 828 0656	to	0699	408 682 8484	to	8599	430 177 1900	to	2099	455 543 0618	to	0699
389 696 2400	to	2799	408 698 7015	to	7099	430 444 9500	to	9699	456 410 9006	to	9099
389 846 3104	to	3135	409 072 3941	to	3999	430 664 4070	to	4099	456 470 4146	to	4299
389 846 3145	to	3195	410 491 2311	to	2399	432 168 8419	to	8499	456 619 4460	to	4499
389 887 9211	to	9230	410 694 8400	to	8599	432 708 6800	to	6999	457 333 2686	to	2699
		9299			1599			1599			
389 887 9234	to		410 775 1500	to		432 744 1544	to		457 729 1767	to	1777
390 001 3182	to	3199	410 795 7927	to	7999	432 995 9775	to	9799	457 937 8615	to	8699
390 001 3500	to	3699	410 867 0917	to	0966	433 003 5800	to	5899	458 028 9810	to	9899
390 545 5974	to	5999	410 867 0970	to	0999	433 757 3047	to	3099	458 057 2712	to	2999
391 104 6146	to	6199	411 868 1023	to	1199	433 765 4003	to	4099	458 069 9537	to	9599
391 574 1466	to	1499	411 922 2322	to	2399	434 482 7060	to	7199	458 069 9665	to	9699
391 783 3020	to	3599	412 193 0900	to	0999	434 513 2386	to	2399	458 337 5222	to	5299
	to			to	8699	434 968 3076	to	3092			7999
391 792 6100		6199	412 395 8599						458 354 7653	to	
392 668 2956	to	2999	412 485 6500	to	6599	435 303 1831	to	1842	458 671 8678	to	8699
392 854 8500	to	8899	412 485 6610	to	6699	435 303 1986	to	1999	458 671 8721	to	8798
393 584 7566	to	7699	412 885 5953	to	5999	435 666 6092	to	6399	458 847 5044	to	5999
393 650 0074	to	0099	414 193 3608	to	3674	436 082 6400	to	6899	459 274 7624	to	7699
393 838 8316	to	8499	414 193 3677	to	3699	436 160 6441	to	6499	459 365 5432	to	5499
393 893 6007	to	6099	414 411 7348	to	7399	437 316 7115	to	7199	459 378 5764	to	5799
394 126 6907	to	6999	414 640 0757	to	0799	437 427 0500	to	3499	459 472 4816	to	4999
394 189 0405	to	0599	414 965 1727	to	1799	439 179 2300	to	2399	460 349 6878	to	6899
394 822 3243	to	3278	417 302 8104	to	8199	439 310 0458	to	0499	460 550 1909	to	1999
394 990 1810	to	1899	417 387 6532	to	6599	440 698 1947	to	1999	460 997 5234	to	5299
395 343 3264	to	3299	417 496 6800	to	6999	440 858 6300	to	6399	461 973 6443	to	6499
395 373 3035	to	3099	417 871 9250	to	9299	440 858 6420	to	7299	462 152 0107	to	0299
395 396 9649	to	9799	417 930 9533	to	9599	441 199 1655	to	1699	462 274 1072	to	1099
395 970 3240	to	3299	418 164 6500	to	6799	443 127 3648	to	3699	462 277 8373	to	8399
397 622 4054	to	4099	418 423 9863	to	9899	443 127 4000	to	4099	462 554 6051	to	6099
397 819 8902	to	8999	418 633 5922	to	5999	443 673 7900	to	7999	463 011 5529	to	5540
398 149 7200	to	7699	418 719 8520	to	8599	443 800 9335	to	9399	463 176 4115	to	4199
399 070 0872	to	0899	418 744 2235	to	2299	444 382 8822	to	8899	463 176 4229	to	4299
399 156 7119	to	7199	418 962 2848	to	2899	444 390 1667	to	1699	463 185 2600	to	2799
399 203 5064	to	5099	419 543 0286	to	0299	444 457 3854	to	3899	463 227 7711	to	7799
399 296 9910	to	9999	419 730 0300	to	0399	450 048 4173	to	4199	463 414 4869	to	4899
399 396 8935	to	8999	420 277 0015	to	0049	450 048 4442	to	4699	463 808 3484	to	3499
399 792 7775	to	7799	420 599 0734	to	0798	450 560 5173	to	5199	463 945 7400	to	7899
399 792 8300	to	8399	420 661 4115	to	4199	450 620 3077	to	3099	464 629 9000	to	9399
400 427 1051	to	1999	420 758 9500	to	9699	450 620 3135	to	3199	464 711 4332	to	4399
401 045 1505	to	1549	420 969 3951	to	3971	450 780 2716	to	2799	465 692 3963	to	3999
401 045 1571	to	1599	420 969 3973	to	3999	450 801 2700	to	2799	465 698 8300	to	8599
401 294 2700	to	2799	421 116 3565	to	3599	451 109 2967	to	2984	465 743 7745	to	7799
		9599	421 130 9300		9399	451 115 4110		4125			6067
401 310 9505	to			to			to		466 798 6056	to	
401 382 5312	to	5399	421 313 4500	to	4999	451 115 4127	to	4199	467 147 4300	to	4399
402 578 7876	to	7899	421 364 5537	to	5599	451 746 0700	to	0799	468 079 5782	to	5799
403 125 6744	to	6799	421 656 2609	to	2699	452 265 0074	to	0099	469 067 2817	to	2899
403 260 7000	to	7499	421 988 9700	to	9799	452 265 0246	to	0299	469 127 8000	to	8199
403 280 6470	to	6499	422 172 4667	to	4699	452 265 0335	to	0999	469 213 0359	to	0399
403 685 8600	to	8699	422 484 4212	to	4299	452 509 1169	to	1199	469 213 0500	to	0599
404 003 0300	to	0399	422 556 1270	to	1299	452 855 6471	to	6499	469 561 8011	to	8099
404 041 8838	to	8899	422 587 7024	to	7099	452 890 4679	to	4799	469 658 1961	to	1999
	to				7599 7599						
404 071 4268		4299	422 819 7533	to		452 900 8215	to	8238	469 666 9900	to	9999
404 347 5356	to	5399	422 842 5073	to	5087	453 117 9146	to	9199	469 678 1900	to	1999
404 347 5548	to	5599	422 907 7563	to	7599	453 334 3631	to	3699	469 781 4900	to	4999
404 726 4500	to	4599	424 500 6050	to	6099	453 603 7841	to	7891	469 947 6960	to	6999

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474 S86 5193 to 5299	473 952 3429	to	3499	490 793 1500	to	2099	607 728 1276	to	1299	631 459 9117	to	9199
474 949 3366 to 3399	474 108 5402	to	5499	490 886 8171	to	8199	608 727 7100	to	7199	631 762 9325	to	9399
475 189 9862 to 9899	474 356 5193	to	5299	490 977 9221	to	9240	608 727 7273	to	7599	632 217 4933	to	4999
475 167 9667 to 9699	474 949 3366	to	3399	491 258 8100	to	9099	608 813 9950	to	9999	632 500 0000	to	640 3999
475 319 3415 to 3499 492 610 5813 to 6899 609 289 6133 to 6899 609 289 6131 to 6899 609 484 400 to 6899 475 629 9156 to 9199 493 4473 7700 to 7799 609 766 6091 to 8999 634 585 620 5299 475 629 9156 to 9199 493 473 7700 to 7799 609 766 6091 to 8999 634 886 3428 to 2499 475 825 9156 to 9199 493 474 778 5153 to 2199 698 285 5100 to 4115 634 827 500 to 2499 475 825 5100 to 4115 634 827 500 to 2499 475 825 5100 to 4115 634 827 500 to 2499 475 825 5100 to 4115 634 827 500 to 2499 475 825 5100 to 4115 634 827 500 to 2499 475 825 5100 to 4115 634 827 500 to 2499 475 825 5100 to 4115 634 827 500 to 2499 475 825 5100 to 4115 634 827 510 510 475 825 510 to 4115 634 827 510 510 475 825 510 to 4115 634 827 510 510 475 825 510 to 4115 634 827 510 510 475 825 510 to 4115 634 827 510 510 475 825 510 to 4115 634 827 510 510 475 825 510 to 4115 634 827 510 510 475 825 510 510 510 510 510 510 510 510 510 51	475 134 9362	to	9399	491 567 1376	to	1399	609 067 5325	to	5399	633 110 4165	to	4199
475 319 3649 to 3799	475 167 9667	to	9699	492 254 4800	to	4899	609 067 5488	to	5499	633 110 4303	to	4499
475 340 6400	475 319 3415	to	3499	492 283 5100	to	5199	609 067 5600	to	5699	633 438 6429	to	6599
475 340 6400	475 319 3649	to	3799	492 610 6813	to	6899	609 289 6123	to	6199	633 588 7173	to	7182
475 424 4410 to 8499 493 470 2562 to 2599 609 493 1100 to 1199 634 803 3229 0 3299 477 856 01101 to 6199 493 716 2153 to 2199 609 786 809 786 801 to 8999 634 867 72474 to 2499 475 850 6101 to 6199 493 716 2153 to 2199 609 854 5100 to 4115 634 827 5900 to 5999 478 169 8264 to 8299 449 420 62072 to 2999 609 884 8291 to 2999 634 868 6426 to 3499 476 189 8200 to 3499 449 420 620 500 to 5999 679 884 2200 to 3299 634 868 4268 to 3499 476 189 8200 to 3499 494 224 5000 to 5999 610 882 4200 to 4299 635 559 3449 to 3499 476 189 3200 to 3499 495 244 5000 to 5999 610 882 4200 to 4299 636 863 48007 to 8042 477 289 8601 to 5299 495 145 6600 to 5999 610 582 4200 to 4299 636 863 48007 to 8042 477 889 8601 to 5299 496 247 862 862 862 872 872 to 8799 611 879 8039 to 8099 637 555 8268 to 5899 478 610 4243 to 4268 496 474 5226 to 5246 612 751 5171 to 5199 638 042 1647 to 1899 478 460 5071 to 5099 497 864 8673 to 8099 612 751 6226 to 5299 638 318 1115 to 1999 478 465 0571 to 5099 498 989 635 10 5899 612 751 6288 to 6299 638 818 1115 to 1199 478 469 7838 to 7858 498 498 986 813 10 5399 612 774 6268 to 6299 638 886 5000 to 9999 499 899 6235 to 8499 612 751 6288 to 6299 638 886 5000 to 2099 479 867 6190 to 9999 499 731 6717 to 6799 614 778 610 5200 to 9999 499 731 6717 to 6799 614 778 610 5200 to 9999 499 731 6717 to 6799 614 778 409 610 500 500 504 6888 to 1899 500 064 1888 to 1899 612 774 6250 to 2599 639 415 1929 to 2099 479 860 7300 to 9999 500 064 1888 to 1899 612 774 6250 to 2599 639 415 1929 to 2099 479 860 7300 to 9999 500 064 1888 to 1890 612 774 6250 to 2599 639 494 500 10 500 1	475 340 6400	to	6599	493 394 5568	to	5599	609 438 4400	to	4499	634 725 0700	to	0799
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488 173 7900 to 7999 602 829 7061 to 7099 625 088 6735 to 6799 644 923 6800 to 7799 488 206 4100 to 4199 603 483 9572 to 9599 625 916 9500 to 9799 644 932 4655 to 4699 488 226 0200 to 0299 603 490 7200 to 7299 625 968 8956 to 8999 645 318 7240 to 7499 488 709 3906 to 3999 603 678 7100 to 7199 627 005 3938 to 3999 645 333 1766 to 1799 488 855 8359 to 8399 603 678 7662 to 7699 627 384 3907 to 4099 645 790 8632 to 8699		to			to			to			to	
488 206 4100 to 4199 603 483 9572 to 9599 625 916 9500 to 9799 644 932 4655 to 4699 488 226 0200 to 0299 603 490 7200 to 7299 625 968 8956 to 8999 645 318 7240 to 7499 488 709 3906 to 3999 603 678 7100 to 7199 627 005 3938 to 3999 645 333 1766 to 1799 488 855 8359 to 8399 603 678 7662 to 7699 627 384 3907 to 4099 645 790 8632 to 8699	486 696 3023	to	3199	602 555 2400	to	2799	624 665 3162	to	3198	644 901 1325	to	
488 226 0200 to 0299 603 490 7200 to 7299 625 968 8956 to 8999 645 318 7240 to 7499 488 709 3906 to 3999 603 678 7100 to 7199 627 005 3938 to 3999 645 333 1766 to 1799 488 855 8359 to 8399 603 678 7662 to 7699 627 384 3907 to 4099 645 790 8632 to 8699	488 173 7900	to		602 829 7061	to	7099	625 088 6735	to	6799		to	
488 709 3906 to 3999 603 678 7100 to 7199 627 005 3938 to 3999 645 333 1766 to 1799 688 855 8359 to 8399 603 678 7662 to 7699 627 384 3907 to 4099 645 790 8632 to 8699	488 206 4100	to		603 483 9572	to	9599	625 916 9500	to		644 932 4655	to	
488 855 8359 to 8399 603 678 7662 to 7699 627 384 3907 to 4099 645 790 8632 to 8699	488 226 0200	to	0299	603 490 7200	to	7299	625 968 8956	to	8999	645 318 7240	to	7499
	488 709 3906	to	3999	603 678 7100	to	7199	627 005 3938	to	3999	645 333 1766	to	1799
	488 855 8359	to	8399	603 678 7662	to	7699	627 384 3907	to	4099	645 790 8632	to	8699
	489 181 8963	to	8999		to	7999	627 496 7549	to	7599	645 821 0657	to	0699

645 930 7948	to	7999	666 132 8226	to	8299	692 727 9362	to	9399	740 351 4790	to	4799
645 975 0737	to	0762	666 696 2209	to	2299	692 798 1800	to	1899	740 374 7416	to	7499
646 242 6200	to	6299	666 696 2309	to	2399	693 249 0779	to	0799	740 470 2420	to	2443
646 270 7639	to	7799	667 032 9300	to	9399	693 249 0877	to	1699	740 514 0300	to	0499
646 798 4000	to	4999	667 729 5529	to	5599	693 445 0566	to	0999	740 523 7432	to	7449
647 048 7035	to	7099	668 383 8400	to	8699	693 448 8500	to	8999	740 535 1555	to	1580
647 049 2900	to	2999	670 368 3400	to	3499	693 645 9583	to	9599	740 650 4104	to	4140
647 398 8300	to	8399	670 369 7336	to	7399	693 965 4200	to	4299	740 684 0620	to	0800
647 398 8481	to	8499	670 750 7169	to	7199	695 741 2906	to	2999	740 701 6105	to	6114
647 437 3000	to	4999	671 046 6200	to	6399	695 947 8518	to	8599	740 705 9790	to	9799
647 811 2188	to	2199	671 251 5448	to	5499	696 662 8247	to	8299	740 726 6400	to	6500
648 009 6057	to	6099	671 926 5600	to	5799	697 447 8285	to	8296	740 765 3306	to	3399
648 163 5300	to	5499	672 444 2000	to	2999	698 042 4816	to	4899	740 774 8434	to	8499
648 722 5283	to	5299	672 828 3410	to	3499	698 131 2138	to	2157	740 786 1885	to	1899
648 892 3164	to	3199	673 167 5776	to	5799	698 227 0000	to	0099	740 790 5989	to	5999
649 100 3989	to	3999	675 464 3700	to	3799	700 065 2570	to	2599	740 820 4854	to	7836
649 647 0370	to	0399	675 464 4000	to	4199	700 065 4800	to	4899	740 827 7578	to	7594
649 647 0522	to	0599	676 365 5958	to	5999	700 190 3350	to	3359	740 917 7490	to	7499
649 647 5237	to	5399	676 669 1024	to	1099	700 228 6048	to	6099	740 918 5531	to	5549
649 647 9100	to	9299	677 126 6734	to	6799	700 650 0452	to	0499	741 037 8528	to	8551
649 666 7800	to	8299	677 333 9979	to	9999	700 666 1323	to	1349	742 040 3300	to	3309
650 114 7707	to	7719	677 466 1088	to	1099	700 786 9106	to	9142	805 885 8411	to	8499
650 130 3400	to	3599	678 071 4500	to	4799	700 859 0744	to	0758	806 087 1100	to	1499
650 213 0406	to	0499	678 096 7531	to	7599	701 028 6780	to	6899	806 268 9275	to	9299
650 555 1749	to	1799	679 909 2578	to	2599	701 213 3900	to	3999	806 534 3400	to	3477
					9599				807 342 3283		
650 564 1900	to	1999	680 112 9565	to		701 267 2000	to	3999		to	3399
650 627 4212	to	4299	680 244 0903	to	0999	701 335 7312	to	7399	808 086 7100	to	7199
650 736 2043	to	2099	680 412 6046	to	6099	701 369 2005	to	2050	808 090 3440	to	3499
650 739 1540	to	1699	680 761 6800	to	6899	701 499 2260	to	2299	808 325 5161	to	5699
651 741 4415	to	4499	681 677 0540	to	0699	701 503 2247	to	2299	808 784 8000	to	8299
651 882 2800	to	2899	682 070 1029	to	1099	701 541 2271	to	2299	830 125 0672	to	0699
652 754 6317	to	6399	682 956 6280	to	6299	701 553 6557	to	6599	830 602 5800	to	5999
653 131 4945	to	4999	682 956 6490	to	6599	701 578 7460	to	7469	830 610 3700	to	3799
653 426 3300	to	3399	682 956 6700	to	6799	701 578 7475	to	7499	830 983 3500	to	3599
653 455 4874	to	4899	682 965 1178	to	1199	701 601 3457	to	3499	830 983 3635	to	3699
654 238 0000	to	0399	682 965 1201	to	1299	701 605 5913	to	5999	831 354 1387	to	1399
654 404 3065	to	3092	683 118 2389	to	2399	701 695 3982	to	3999	831 815 8240	to	8299
654 962 2900	to	3199	683 378 2000	to	2099	701 695 4148	to	4199	832 525 3810	to	3899
655 103 5081	to	5199	683 378 2117	to	2299	701 695 4227	to	4299	833 159 1884	to	1899
655 523 2600	to	2999	683 415 1200	to	1499	701 708 1741	to	1799	833 456 2567	to	2599
656 305 2448	to	2499	683 444 8159	to	8199	701 736 3966	to	3999	833 566 3015	to	3071
657 347 4438	to	4999	685 154 7780	to	7789	701 772 0870	to	0899	834 130 5200	to	5299
657 710 8100	to	8999	685 297 7645	to	7699	701 838 2800	to	2899	834 316 5444	to	5499
657 780 0985	to	0999	685 623 5264	to	5299	701 941 0600	to	0699	834 354 8747	to	8766
658 586 1400	to	1499	685 650 9487	to	9499	702 171 1603	to	1699	834 354 8824	to	8838
658 877 8000	to	8199	685 669 4200	to	4299	702 195 5109	to	5199	835 269 5700	to	5799
658 880 8000	to	8199	685 757 8452	to	8499	702 254 9300	to	9399	835 496 7303	to	7399
659 398 7300	to	7399	686 071 2694	to	2799	702 264 7569	to	7599	835 539 5200	to	5999
659 706 8113	to	8199	686 176 3333	to	3354	702 519 0513	to	0524	835 813 3015	to	3099
659 846 7837	to	7899	686 372 3200	to	3299	702 713 1800	to	1809	837 672 8967	to	8999
660 510 4100	to	4199	686 644 5879	to	5899	702 821 5730	to	5799	837 784 3282	to	3299
660 673 0400	to	0599	686 899 1371	to	1399	702 821 5805	to	5899	838 176 8377	to	8399
661 488 5000	to	5099	686 931 7636	to	7699	702 844 6975	to	6994	838 518 1257	to	1299
661 609 9100	to	9199	687 601 0973	to	0999	702 846 6331	to	6399	839 718 8257	to	8299
661 716 9420	to	9499	687 614 6774	to	6799	702 848 3900	to	3999	840 323 0600	to	0699
661 906 6522	to	6599	688 120 9000	to	9999	702 857 7302	to	7499	840 875 6235	to	6299
662 021 8332	to	8399	688 314 3107	to	3191	702 878 0114	to	0199	840 910 0900	to	0999
662 068 0700	to	0899	690 291 1361	to	1371	703 364 1707	to	1799	841 349 5000	to	5099
662 553 0774	to	0799	690 788 2877	to	2899	740 002 7710	to	7719	841 805 7747	to	7899
663 078 7034	to	7099	690 893 5344	to	5399	740 119 2275	to	2284	841 805 7944	to	8099
663 763 5300	to	5399	690 893 5512	to	5599	740 130 6688	to	6698	842 226 0685	to	0695
663 883 7039	to	7499	690 904 1300	to	1599	740 144 2780	to	2795	842 685 4600	to	4699
663 938 9200	to	9299	690 941 6000	to	6199	740 241 9049	to	9099	842 685 4742	to	4999
664 253 8000	to	8499	691 313 6383	to	6399	740 252 9265	to	9294	842 860 0300	to	0399
664 656 3055	to	3099	691 313 6600	to	6699	740 255 1718	to	1799	842 898 5582	to	5599
665 174 6400	to	6499	691 582 8003	to	8099	740 277 0366	to	0392	843 062 7100	to	7199
665 274 8208	to	8299	691 664 1800	to	1999	740 332 7658	to	7671	843 077 6288	to	6299
665 669 5400	to	5499	691 664 2400	to	2499	740 348 6641	to	6658	843 077 6378	to	6399
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843 758 5769	to	5778	864 520 6117	to	6136	907 725 8500	to	8599	919 889 5030	to	5070
843 786 2554	to	2699	865 151 0526	to	0599	907 815 0216	to	0257	919 889 5090	to	5099
845 656 8165	to	8199	865 500 4034	to	4099	908 622 4225	to	4235	919 915 2774	to	2787
845 727 2100	to	2199	865 883 6082	to	6099	908 936 9254	to	9299	920 155 4662	to	4687
845 746 2618	to	2635	866 004 3000	to	3999	909 066 4494	to	7499	920 309 9039	to	9199
846 390 7531	to	7599	866 442 4100	to	4899	909 067 7400	to	7499	920 771 5321	to	5399
846 918 0572	to	0599	867 366 9108	to	9118	909 100 1787	to	1799	920 857 5500	to	5899
		7699			7499			2099			3499
847 237 7690	to		867 633 7403	to		909 100 1900	to		920 864 3480	to	
847 284 2481	to	2499	867 737 5623	to	5699	909 355 0422	to	0499	920 963 4567	to	4599
847 374 7055	to	7065	868 169 4529	to	4599	909 568 8900	to	9099	921 333 7400	to	7499
847 374 7055	to	7065	868 173 8400	to	8599	909 568 9300	to	9499	921 477 3762	to	3799
847 636 5304	to	5399	868 514 9000	to	9099	909 725 7307	to	7399	922 278 1048	to	1399
847 700 5447	to	5499	868 566 9200	to	9299	909 833 0947	to	0999	922 280 2019	to	2099
847 723 7500	to	7599	869 200 0000	to	9999	910 219 8631	to	8699	922 280 2233	to	2299
849 485 3427	to	3499	869 387 1150	to	1199	910 265 1100	to	1199	922 773 0459	to	0499
849 520 9850	to	9899	869 505 3500	to	3599	910 471 7273	to	7299	923 032 7000	to	7399
849 608 1357	to	1399	869 523 7033	to	7099	910 536 2505	to	2599	923 045 3630	to	3699
849 792 2600	to	2699	869 566 6150	to	6167	910 958 7499	to	7599	923 484 3600	to	3699
850 546 1862	to	1899	869 800 0000	to	999 9999	911 140 1000	to	2199	923 493 9403	to	9599
					4899			2599			
851 143 6826	to	6844	870 054 4814	to		911 245 2545	to		923 493 9681	to	9699
851 209 9880	to	9899	870 491 4812	to	4849	911 268 9077	to	9099	923 604 4424	to	4499
851 928 9221	to	9299	870 536 5820	to	5829	911 400 8948	to	8999	923 810 7800	to	8299
852 589 6560	to	6599	870 541 7167	to	7239	911 508 1620	to	1799	924 252 1200	to	1299
853 049 3646	to	3699	870 575 8155	to	8999	911 509 9310	to	9399	924 252 1400	to	1499
854 304 4089	to	4999	870 589 0485	to	0494	911 523 3000	to	3999	924 533 0711	to	0799
854 529 2200	to	2299	870 691 7060	to	7099	912 057 9922	to	9999	924 533 2343	to	2399
854 532 0000	to	2999	872 028 4850	to	4899	912 882 0563	to	0899	924 533 2428	to	2499
855 001 6204	to	6249	872 029 9306	to	9399	913 605 2218	to	2299	924 685 1957	to	1999
855 319 9364	to	9399	872 078 3709	to	3799	913 709 2429	to	2499	924 946 6300	to	6699
855 361 3390	to	3399	872 100 0445	to	0459	913 818 3501	to	3999	925 333 5900	to	6099
856 226 0490	to	0499	900 556 4178	to	4199	914 063 4300	to	4399	925 336 2300	to	2399
856 656 5800	to	5999	900 845 0044	to	0099	914 346 7621	to	7644	926 432 5907	to	5999
	to	0299			0299			1399			3699
856 752 0200			900 936 0217	to		914 453 1366	to		926 436 3600	to	
857 111 1352	to	1399	900 936 0435	to	0499	914 529 6185	to	6299	927 765 6257	to	6299
857 279 3450	to	3499	901 058 5255	to	5280	914 896 4658	to	4699	928 197 8100	to	8199
857 843 4000	to	4099	901 273 1082	to	1099	915 187 8774	to	8779	928 197 8283	to	8299
858 124 7644	to	7699	901 287 5143	to	5199	915 300 2783	to	2799	928 856 2059	to	2068
858 756 3111	to	3299	901 291 2789	to	2799	915 546 6822	to	6999	930 219 1722	to	1799
859 063 8200	to	8699	901 525 7122	to	7199	915 646 5183	to	5199	930 335 7810	to	7819
859 190 0600	to	0644	902 089 1253	to	1299	915 671 3963	to	3980	931 097 9259	to	9299
859 437 5538	to	5599	902 198 9769	to	9799	915 671 3982	to	3999	931 156 1502	to	1579
859 811 2888	to	2899	902 948 1269	to	1299	915 675 2217	to	2299	931 156 1600	to	1625
859 855 8873	to	8999	902 985 0833	to	0899	916 440 3377	to	3399	931 156 1671	to	1699
860 240 8520	to	8599	903 370 6934	to	6999	916 670 6352	to	6399	932 506 6400	to	6599
860 275 3900	to	3999	904 600 6523	to	6599	916 682 5300	to	5399	932 732 1796	to	1799
860 518 9629	to	9699	904 892 0378	to	0399	916 694 1414	to	1499	932 827 9026	to	9099
860 600 0021	to	0999	904 892 0648	to	1299	916 703 0802	to	0821	932 957 2300	to	2399
861 158 2350		2599	905 056 2216	to	2299	917 089 0709	to	0799	933 060 6160	to	6189
	to										
861 367 5400	to	5499	905 510 6647	to	6799	917 089 0842	to	0899	933 387 2541	to	2561
861 637 6010	to	6099	905 510 6900	to	7099	917 216 2928	to	2999	933 760 3609	to	4199
861 979 7292	to	7499	905 794 0000	to	0199	917 370 6300	to	6499	933 894 0928	to	0999
862 216 6100	to	6199	905 794 0288	to	0299	917 486 4900	to	4999	934 018 2729	to	2741
862 263 9213	to	9299	905 873 6900	to	6999	918 460 0602	to	0699	934 180 0300	to	0399
862 271 0800	to	0999	905 873 7100	to	7299	918 951 7231	to	7299	934 236 3954	to	3999
862 271 5000	to	5099	905 880 8900	to	8999	919 519 2786	to	2799	934 622 8717	to	8999
863 871 5138	to	5199	905 889 7100	to	7199	919 536 0770	to	0799	935 216 0312	to	0399
863 949 5300	to	5399	906 158 1508	to	1599	919 814 3095	to	3199	935 843 2202	to	2247
864 088 8200	to	8299	906 558 8812	to	8899	919 889 5110	to	5134	936 024 8889	to	8899
864 426 3972	to	3999	906 982 2214	to	2299	919 889 5178	to	5199	936 339 4455	to	4499
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Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000.** Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

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752 206 861	to	7 100	762 593 431	to	3 460	773 348 739	to	8 940	803 729 731	to	9 850
752 295 241	to	5 600	763 155 160	to	5 180	773 575 891	to	5 950	803 747 402	to	7 520
752 731 351	to	1 410	763 178 631	to	8 660	773 852 971	to	3 030	804 138 181	to	8 420
752 767 441	to	7 470	763 506 001	to	6 060	775 373 449	to	3 460	804 428 224	to	8 250
753 008 941	to	9 030	763 522 141	to	2 470	789 257 191	to	7 250	804 682 411	to	2 710
753 194 311	to	4 370	763 717 694	to	7 800	790 448 020	to	8 460	805 272 525	to	2 540
753 620 378	to	0 400	763 826 461	to	6 520	790 597 485	to	7 530	805 523 445	to	3 460
754 013 917	to	3 940	763 900 460	to	0 471	790 911 883	to	1 900	805 745 704	to	5 730
754 161 061	to	1 120	763 900 479	to	0 530	791 057 441	to	7 550	806 452 907	to	2 980
754 358 445	to	8 610	763 917 271		7 750	791 239 081	to	9 290	806 744 781		4 850
				to						to	
754 410 451	to	0 660	764 125 801	to	5 860	791 374 483	to	4 500	806 982 181	to	2 300
754 438 393	to	8 410	764 284 525	to	4 560	791 387 971	to	8 030	807 764 791	to	4 910
754 493 109	to	3 130	764 526 241	to	6 330	791 447 521	to	7 850	808 089 931	to	9 960
754 664 182	to	4 220	764 601 421	to	1 600	791 451 151	to	1 240	808 656 423	to	6 450
754 816 377	to	6 470	764 650 231	to	0 470	791 500 009	to	0 470	808 753 771	to	3 800
755 487 421	to	7 600	764 984 371	to	4 850	791 771 431	to	1 490	809 189 001	to	9 010
755 592 901	to	3 140	765 003 667	to	3 680	792 004 293	to	4 320	809 886 879	to	6 930
	+0	0 030		+0			+0	8 420			
755 790 020	to		765 042 517	to	2 540	792 018 379	to		809 890 489	to	0 500
755 791 730	to	1 800	765 194 728	to	4 970	792 070 621	to	0 740	810 323 734	to	3 760
755 926 951	to	7 070	765 387 365	to	7 450	792 145 211	to	5 230	810 367 116	to	7 140
755 934 332	to	4 510	765 541 801	to	2 100	792 391 381	to	1 620	810 526 351	to	6 500
755 957 701	to	8 000	765 638 461	to	8 970	792 452 779	to	2 790	810 806 911	to	6 940
755 962 981	to	3 280	765 647 101	to	7 190	792 772 728	to	2 770	810 807 211	to	7 240
756 035 371	to	5 490	765 813 781	to	4 029	792 903 511	to	3 990	811 423 021	to	3 110
756 301 257	to	1 290	765 879 314	to	9 390	793 282 518	to	2 533	811 517 221	to	7 239
756 371 565	to	1 580	765 954 001	to	4 030	794 041 831	to	2 040	811 721 101	to	1 130
756 876 031	to	6 120	766 120 286	to	0 320	794 397 709	to	7 780	812 025 721	to	5 900
756 876 151	to	6 240	766 125 716	to	5 750	794 581 741	to	2 040	812 093 073	to	3 130
756 970 129	to	0 140	766 158 824	to	8 840	794 592 122	to	2 150	812 100 821	to	0 840
757 059 613	to	9 630	766 388 433	to	8 460	795 032 251	to	2 340	812 465 251	to	5 610
								6 350			
757 078 540	to	8 560	766 509 421	to	9 660	795 796 291	to		812 918 341	to	8 670
757 086 209	to	6 240	766 572 901	to	3 020	796 070 139	to	0 160	812 918 701	to	8 760
757 240 591	to	0 650	766 748 500	to	8 521	796 143 151	to	3 630	813 050 491	to	0 520
757 277 371	to	7 700	767 024 341	to	4 370	796 159 725	to	9 740	813 073 171	to	3 200
757 291 591	to	2 730	767 326 471	to	6 590	796 169 306	to	9 340	813 398 476	to	8 550
757 964 251	to	4 280	767 332 561	to	2 950	796 373 406	to	3 430	813 713 971	to	4 000
758 067 001	to	7 090	768 009 841	to	9 960	796 602 961	to	3 050	813 858 121	to	8 150
758 105 221	to	5 250	768 011 489	to	1 520	796 708 441	to	8 500	814 789 330	to	9 349
	+0	5 000		+0	7 990		+0	6 430		+0	
758 324 941	to		768 177 980	to		796 886 281	to		814 984 656	to	4 680
758 593 628	to	3 650	768 391 081	to	1 170	796 901 701	to	2 000	815 016 020	to	6 030
758 709 038	to	9 060	768 661 569	to	1 650	796 975 466	to	5 590	815 199 410	to	9 420
758 744 101	to	4 160	769 000 051	to	0 080	797 272 917	to	2 950	815 240 491	to	0 520
758 850 883	to	0 900	769 050 841	to	0 900	797 519 441	to	9 460	815 755 591	to	5 620
758 860 951	to	1 550	769 159 081	to	9 178	797 519 731	to	0 240	815 755 622	to	5 650
759 152 851	to	2 880	769 737 496	to	7 510	797 535 181	to	5 330	815 806 381	to	6 680
759 740 941	to	1 090	769 778 491	to	8 730	797 646 151	to	6 180	816 126 834	to	6 870
760 004 596	to	4 610	769 827 331	to	7 450	798 040 053	to	0 080	816 156 721	to	6 780
760 118 191	to	8 250	770 216 071	to	6 100	798 055 813	to	5 830	816 580 903	to	0 920
760 155 001	to	5 090	770 723 281	to	3 400	798 055 891	to	5 950	816 945 571	to	5 600
760 378 002	to	8 020	770 790 451	to	0 480	798 326 371		6 520	817 253 011	to	3 280
				ιO			to				
760 692 722	to	2 749	770 915 150	to	5 490	798 339 167	to	9 210	817 763 881	to	4 060
761 055 460	to	5 480	771 455 551	to	5 610	798 562 411	to	2 440	818 330 562	to	0 610
761 169 781	to	9 810	771 609 661	to	9 690	798 632 461	to	2 490	818 459 641	to	9 670
761 504 941	to	5 120	771 932 551	to	2 580	798 807 151	to	7 510	818 926 273	to	6 320
761 516 836	to	6 910	772 057 224	to	7 440	798 944 761	to	5 030	818 950 351	to	0 380
761 613 588	to	3 600	772 162 660	to	3 070	799 118 616	to	8 640	818 962 492	to	2 530
761 688 631	to	8 690	772 718 615	to	8 640	799 133 191	to	3 220	819 032 341	to	2 730
761 805 199	to	5 240	772 940 140	to	0 160	799 177 626	to	7 650	819 127 054	to	7 080
761 826 106	to	6 120	772 970 886	to	0 940	799 854 751	to	5 200	819 278 540	to	8 670
761 881 171	to	1 560	773 009 419	to	9 430	800 044 320	to	4 410	819 544 681	to	4 740
761 975 641		5 670	773 112 031		2 060	800 211 901		2 440	819 928 441		8 650
	to			to			to			to	
761 975 886	to	5 895	773 125 387	to	5 410	800 427 530	to	7 540	820 034 406	to	4 430
762 304 144	to	4 170	773 179 320	to	9 410	800 872 741	to	2 830	820 070 761	to	1 540
762 324 931	to	4 960	773 202 989	to	3 140	801 349 801	to	9 830	820 191 342	to	1 360
762 439 261	to	9 290	773 208 991	to	9 290	801 676 681	to	7 100	820 274 856	to	4 880
762 524 158	to	4 220	773 231 311	to	1 340	802 967 821	to	7 940	820 600 171	to	0 230
762 584 872	to	4 970	773 348 739	to	8 940	803 217 601	to	7 780	821 172 241	to	2 360

postal bulletin 22326 (1	12-15-11)	4
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821 229 661	to	9 720	824 156 325	to	6 340	827 291 502	to	1 520	828 830 952	to	0 963	1
821 229 743	to	9 780	824 511 252	to	1 270	827 575 381	to	5 470	828 939 781	to	0 050	
821 903 731	to	3 910	824 588 281	to	8 370	827 609 085	to	9 100	829 002 721	to	2 870	
821 927 841	to	7 850	825 140 397	to	0 460	827 619 811	to	9 840	829 005 301	to	5 540	
822 505 801	to	5 830	825 409 651	to	9 680	827 883 511	to	3 600	829 080 241	to	0 330	
822 703 442	to	3 470	825 472 171	to	2 200	828 160 441	to	0 530	829 160 986	to	1 000	
822 900 991	to	1 020	826 042 898	to	2 920	828 376 201	to	6 260	829 176 841	to	6 930	
822 925 951	to	6 100	826 226 644	to	6 670	828 441 602	to	1 630	829 471 561	to	1 590	Î
823 284 931	to	4 990	826 582 951	to	3 430	828 539 316	to	9 340	829 561 065	to	1 080	
823 293 031	to	3 210	826 720 201	to	0 230	828 539 341	to	9 370	829 566 481	to	6 510	
823 556 011	to	6 100	827 005 671	to	5 830	828 732 331	to	2 390	829 569 931	to	9 960	
824 078 341	to	8 370	827 287 861	to	7 950	828 807 781	to	7 840				•

- Criminal Investigations Group, Postal Inspection Service, 12-15-11

Verifying U.S. Postal Service Money Orders

Pull-Out Information

Follow these steps to cash a Postal Service™ money order:

- Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
- 2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at www.usps.com/missingmoneyorders/security.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

Special Services,
 Channel Access, 12-15-11

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

Criminal Investigations Group,
 Postal Inspection Service, 12-15-11

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

Criminal Investigations Group,
 Postal Inspection Service, 12-15-11

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entry under "Changes" appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09301	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
DPO AE 09308	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1
DPO AE 09338	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-M-N-R-R1-V-Z-Z1
DPO AE 09348	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-M-N-R-R1-V-Z-Z1
DPO AE 09374	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-M-N-R-V-Z-Z1
DPO AE 09378	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-M-N-R-R1-V-Z-Z1
DPO AE 09393	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-M-N-R-R1-V-Z-Z1
APO AE 09862	Close	12/15/2011	
DPO AE 09870	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-M-N-R-R1-T-U4-V-Z-Z1
DPO AE 09871	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-L-M-N-R-R1-T-U-U4-V-Z-Z1
DPO AE 09872	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-L-M-N-R-R1-T-U-U4-V-Z-Z1
DPO AE 09873	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-L-M-N-R-R1-T-U-U4-V-Z-Z1
DPO AE 09874	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-L-M-N-R-R1-T-U-U4-V-Z-Z1
DPO AE 09875	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-L-M-N-R-R1-T-U-U4-V-Z-Z1
DPO AE 09876	Add I and Z	12/15/2011	A-A1-B-C1-E2-F-H1- I-M-N-P-R-R1-T-U-U4-V-Z-Z1

We have eliminated "Not Active" entries from the table below to save space and paper.

APO/FPO/DPO Table

	APO/ FPO/	See	APO/ FPO/	See	APO/ FPO/	See	APO/ FPO/	See
	DPO	Restrictions	DPO	Restrictions	DPO	Restrictions	DPO	Restrictions
İ	09002	A1-B-C-D-H-M-R-U	09042	A1-B-C-D-H-M-R-U	09090	A1-B-C-D-H-M-P-R-U	09138	A1-B-C-D-H-M-R-U
	09003	A1-B-C-D-H-M-P-R-U	09046	A1-B-C-D-H-M-R-U	09092	A1-B-C-D-H-M-R-U	09139	A1-B-C-D-H-M-R-U
	09004	A1-B-C-D-H-M-R-U	09049	A1-B-C-D-H-M-R-U	09094	A1-B-C-D-H-M-P-R	09140	A1-B-C-D-H-M-R-U
	09005	A1-B-C-D-H-M-P-R-U	09051	A1-B-C-D-H-M-R-U	09095	A1-B-C-D-H-M-R-U	09142	A1-B-C-D-F-F1-H-P-R-
	09006	A1-B-C-D-H-M-R-U	09053	A1-B-C-D-H-M-R-U	09096	A1-B-C-D-H-M-R-U		U
	09007	A1-B-C-D-H-M-R-U	09054	A1-B-C-D-H-M-R-U	09099	A1-B-C-D-H-M-R-U	09143	A1-B-C-D-H-M-R-U
	09008	A-A1-B-C-D-H-M-P-R-U	09055	A1-B-C-D-F-H-M-R-R1-	09100	A1-B-C-D-H-M-R-U	09154	A1-B-C-D-H-M-R-U
	09009	A1-B-C-D-H-M-R-U		U-V	09102	A1-B-C-D-H-M-R-U	09172	A1-B-C-D-H-M-R-U
	09011	A1-B-C-D-H-M-R-U	09058	A1-B-C-D-H-M-R-U	09103	A1-B-C-D-H-U	09173	A1-B-C-D-H-M-R-U
	09012	A1-B-C-D-H-M-R-U	09059	A1-B-C-D-H-M-R-U	09104	A1-B-C-D-H-M-R-U	09177	A1-B-C-D-H-M-R-U
	09013	A1-B-C-D-F-F1-H-M-R-	09060	A1-B-C-D-F1-H-M-R-U	09107	A1-B-C-D-H-M-R-U	09180	A1-B-C-D-H-M-R-U
		U-Z1	09063	A1-B-C-D-L-H-M-R-U	09112	A1-B-C-D-H-M-R-U	09186	A1-B-C-D-H-M-R-U
	09014	A1-B-C-D-H-M-R-U	09067	A1-B-C-D-H-M-R-U	09114	A1-B-C-D-H-M-R-U	09211	A1-B-C-D-H-M-P-R-U
	09020	A1-B-C-D-H-M-R-U	09068	A1-B-C-D-H-U-Z1	09123	A1-B-C-D-H-M-R-U	09213	A1-B-C-D-H-M-R-U
	09021	A1-B-C-D-H-M-R-U	09069	A-A1-B-C-D-H-U-V	09126	A1-B-C-D-H-M-P-R	09214	A1-B-C-D-H-M-R-U
	09028	A1-B-C-D-H-M-R-U	09075	A1-B-C-D-H-M-R-U	09128	A1-B-C-D-H-M-R-U	09226	A1-B-C-D-F1-H-M-R-U
	09033	A1-B-C-D-H-M-R-U	09079	A1-B-C-D-H-M-R-U	09131	A1-B-C-D-H-M-R-U	09227	A1-B-C-D-F1-H-M-R-U
	09034	A1-B-C-D-H-M-R-U	09081	A1-B-C-D-H-M-R-U	09136	A1-B-C-D-F1-H-M-R	09229	A1-B-C-D-H-M-R-U
	09038	A1-B-C-D-H-M-R-U	09088	A1-B-C-D-H-M-R-U	09137	A1-B-C-D-H-M-R-U	09237	A1-B-C-D-H-M-R-U-V

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	O/ See O Restrictions		See Restrictions	APO/ FPO/ DPO	See Restrictions
	A1-B-C-D-H-M-R-U	-	A-A1-B-C1-E2-F-H1-M-	DPO 09510	A-A1-B-C1-E2-F-H1-M-	-	A1-B-C-F-U
	A1-B-C-D-H-M-R-U		N-R-R1-V-Z1		R-R1-V-Z1		A1-B-C-F-U
09261	A1-B-C-D-F1-H-M-R-U-	09365	A-A1-B-C1-E2-F-H1-M-	09511	A1-B-V		
	V		R-R1-V-Z1	09513	A1-B-F-F1-R-R1-V	09631	A1-B-C-F-U
09263	A1-B-C-D-H-M-R-U	09366	A-A1-B-C1-E2-F-H1-M-	09517	A1-B-F-F1-R-R1-V	09633	A1-B-B2-C-D-F-F1-M-
09264	A1-B-C-D-H-M-R-U		R-R1-V-Z1	09524	A1-B-F-F1-R-R1-V		R-U-U1-U2-U3-V-Z1
09265	A1-B-C-D-H-M-N-R-U	09367	A-A1-B-B2-C1-E2-F- H1-M-R-R1-V-Z1	09532	A1-B-F-F1-R-R1-V	09636	A1-B-C-F-U
09267	A1-B-C-D-H-M-R-U	00368	A-A1-B-C1-E2-F-H1-M-	09534	A1-B-F-F1-R-R1-V	09642	A1-B-M-N-R-U
09301	A-A1-B-C1-E2-F-H1-I-	03000	N-R-V-Z1	09543	A1-B-F-F1-R-R1-V	09643	A1-B-M-R-U
	M-N-R-R1-V-Z-Z1	09369	A-A1-B-C1-E2-F-H1-M-	09545	A1-B-V	09645	A1-B-C-F-F1-U
09302	A-A1-B-C1-F-F1-H-M- N-V-Z-Z1		R-R1-V		A1-B-V	09647	A1-B-N-R-U
09305	A-A1-B-C1-E2-F-H1-M-	09370	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V		A1-B-N-U-V-Z1
00000	R-R1-V-Z1	00070	R-R1-V-Z1		A1-B-F-F1-R-R1-V		A1-B-N-U-Z1
09306	A-A1-B-C1-E2-F-H1-R-	09372	A-A1-B-C1-E2-F-H1-M- R-R1-V		A1-B-F-F1-R-R1-V	09701	A-A1-B-B2-C-C1-D-F-J-
	R1-U2-V-Z1	00373	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	00702	L-M-N-R-R1-T-V-Z1 A1-B-C-C1-F1-M-R-R1-
09307	A1-B-N-V-Z1	00070	R-R1-V		A1-B-F-F1-R-R1-V	09702	U
09308	A-A1-B-C1-E2-F-H1-I-	09374	A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V	09703	A1-B-C-F1-H-U
00000	M-N-R-V-Z-Z1		M-N-R-V-Z-Z1		A1-B-F-F1-R-R1-V A1-B-V		A1-B-C-V-V1
09309	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09378	A-A1-B-C1-E2-F-H1-I-		А1-B-V A1-B-F-F1-R-R1-V	09705	A1-B-U
09310	A-A1-B-C1-E2-F-H1-M-	00000	M-N-R-R1-V-Z-Z1		A1-B-F-F1-R-R1-V	09706	A1-B-C-N-R-U-V
00010	R-V-Z1	09380	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A1-B-F-F1-R-R1-V	09707	A1-B-C-J-M-N-R-U-V
09311	A-A1-B-C1-E2-F-H1-M-	09382	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	09708	A1-B
	R-V-Z1	00002	N-R-R1-V-Z1		A1-B-F-F1-R-R1-V	09709	A1-B-F1-H
09313	A-A1-B-C1-E2-F-H1-M-	09383	A-A1-B-C1-E2-F-H1-M-		A1-B-F-F1-R-R1-V	09710	A1-B-C-C1-F1-M-N-R-
00214	R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-		R-R1-V-Z1	09577	A1-B-V	00744	R1-U
03014	R-R1-V-Z1	09384	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1	09578	A1-B-F-F1-R-R1-V		A1-B-F1-N-R-Z1 A1-B-C-F1-R
09319	A-A1-B-C1-E2-F-H1-R-	09387	A-A1-B-C1-E2-F-H1-M-	09579	A1-B-F-F1-R-R1-V		A1-B-C-C1-F1-M-R-R1-
	R1-U2-V-Z1	00001	R-V	09581	A1-B-F-F1-R-R1-V	00711	U
09320	A-A1-B-C1-E2-F-H1-M-	09393	A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V	09715	A1-B-F1-M-R
00227	R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-		M-N-R-R1-V-Z-Z1		A1-B-F-F1-R-R1-V	09716	A1-B-C-M-N-R-V
03021	R-R1-V-Z1	09394	A-A1-B-C1-E2-F-F1-H1- M-N-R-R1-V-Z1		A1-B-F-F1-R-R1-V A1-B-V	09717	A-A1-B-M-R-V-W
09328	A-A1-B-C1-E2-F-H1-R-	09397	A-A1-B-C1-E2-F-F1-H1-		A1-B-V A1-B-V		A1-B-F-M-N-R-U-V
	R1-V-Z1		M-N-R-R1-S-T-V-Z-Z1		A1-B-V		A1-B-C-D-M-R-U-V
09330	A-A1-B-C1-E2-F-H1-M-	09403	A1-B-C-C1-M-R-U		A1-B-F-F1-R-R1-V		A1-B-M-R-U-V
00227	R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-	09421	A1-B-C-C1-M-R-U		A1-B-V		A1-B-N-R-U-V-Z1 A-A1-B-F-H-N-Q-V-Z-
09337	R-R1-V-Z1	09447	A1-B-C-C1-R-U-V	09594	A1-B-V	09722	Z1
09338	A-A1-B-C1-E2-F-H1-I-	09454	A1-B-C-C1-M-R-U-V	09599	A1-B-F-F1-R-R1-V	09723	A1-B-M-N-R-U-V-Z1
	M-N-R-R1-V-Z-Z1		A1-B-C-C1-M-R-U	09602	A1-B-C-F-F1-N-R-U-V		A1-B-C-C1-F1-M-R-R1-
09340	A-A1-B-C1-F-H-R-V		A1-B-C-C1-M-P-R-U	09603	A1-B-C-F-F1-R-U-V		U
09343	A-A1-B-C1-F-M-N-V-Z1		A1-B-C-C1-R-U	09604	A1-B-C-F-F1-P-R-U-V	09726	A1-B-M-N-R-U-V
09347	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-R-U	09605	A1-B-C-D-H-M-R-U-V	09727	A-A1-B-B2-C-C1-D-F-J-
00040	R-R1-V-Z1		A1-B-C-C1-M-R-U	09606	A1-B-C-D-H-M-R-U-V	00700	L-M-N-R-R1-T-V-Z1
09348	A-A1-B-C1-E2-F-H1-I- M-N-R-R1-V-Z-Z1		A1-B-C-C1-R-U A1-B-C-C1-M-R-U	09607	A-A1-B-C-F-F1-M-R-	09728	A-A1-B-B2-C-C1-F-J-L- N-R-R1-T-V-Z1
09352	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-M-R-U	00609	R1-U-U3-V-W A1-B-C-F-N-U-V	09729	A1-B-C-F-N-R-R1-U-V
	R-R1-V-Z1		A1-B-C-C1-R-U-V		A1-B-C-F-U		A-B-B2-C-C1-F-J-L-M-
09353	A-A1-B-C1-E2-F-H1-M-		A1-B-C-C1-F-F1-F2-J-		A1-B-C-F-F1-M-R-U-V		N-R-R1-T-V-Z1
00054	R-R1-V-Z1		L-N-R-R1-T-V-Z1		A1-B-C-F-F1-R-U-V	09731	A-B-B2-C-C1-F-J-L-M-
09354	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		A1-B-V	09613	A1-B-C-F-U-V	09732	N-R-R1-T-V-Z1 A1-B-N-V-Z1
09355	A-A1-B-C1-E2-F-H1-M-		A1-B-V	09617	A1-B-C-F-U		A1-B-N-V
	R-R1-V-Z1		A1-B-V		A1-B-C-F-U		A-A1-B-C-C1-F-J-L-M-
09356	A-A1-B-C1-E2-F-H1-M-		A1-B-V A1-B-V		A1-B-C-F-U		N-R-R1-T-V-Z1
00357	R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M-		A1-B-V A1-B-V		A1-B-C-F-U		A1-B-N-V-Z1
09001	R-R1-V-Z1		A1-B-V		A1-B-C-F-U	09736	A-A1-B-B2-C-C1-D-F-J-
09360	A1-B-V		A1-B-V		A1-B-C-F-U A1-B-C-F-U	00727	L-M-N-R-R1-T-V-Z1 A-A1-B-B2-C-C1-F-I-L-
09363	A-A1-B-C1-E2-F-H1-M-		A1-B-V		A1-B-C-F-U	03131	M-N-R-R1-T-V-W-Y-Z-
	R-R1-V-Z1				- · ·		Z1

APO/ FPO/	See	APO/ FPO/	See	APO/ FPO/	See	APO/ FPO/	See
DPO	Restrictions	DPO	Restrictions	DPO	Restrictions	DPO	Restrictions
09738	A-A1-B-B2-C-C1-D-F-J-	09817	A-A1-B-B2-C1-E2-E3-F-	09873	A-A1-B-C1-E2-F-H1-I-	34093	A1-B-F-F1-R-R1-V
	L-M-N-R-R1-T-V-Z1		F1-H-H1-J-L-M-N-R-T-		L-M-N-R-R1-T-U-U4-V-	34095	A1-B-V
09739	A-A1-B-B2-C-C1-D-F-J-	00010	V-Z1	00074	Z-Z1	34098	A1-B-V
00744	L-M-N-R-R1-T-V-Z1		A-A1-B-C-F-M-V-Z1	09874	A-A1-B-C1-E2-F-H1-I- L-M-N-R-R1-T-U-U4-V-	34099	A1-B-V
09741	A-A1-B-C1-E2-F-F1-H1- J-L-M-N-R-R1-T-V-W-Y-	09820	A-A1-B-B2-F-H-H1-J-L- M-N-R-R1-T-V-Z1		Z-Z1	96201	A-A1-B
	Z1	09821	A-A1-B-F-N-R-V-Z1	09875	A-A1-B-C1-E2-F-H1-I-	96202	A-A1-B-U
09742	A-A1-B-B2-F-F1-J-L-M-		A-A1-B-F-R-V-Z1		L-M-N-R-R1-T-U-U4-V-	96203	A-A1-B
	N-R-T-V-Z1		A-A1-B-F-R-V-Z1		Z-Z1	96204	A-A1-B
09743	A-A1-B-F-H-N-Q-V-Z-		A-A1-B-F-R-V-Z1	09876	A-A1-B-C1-E2-F-H1-I-		A-A1-B-U
	Z1		A-A1-B-C-C1-D-F-J-L-		M-N-P-R-R1-T-U-U4-V- Z-Z1		A-A1-B-U
09744	A-B-B2-C-C1-F-J-L-M- N-R-R1-T-V-Z1		M-N-R-R1-T-V-Z1	09880	A-A1-B-C1-E2-F-H1-R-		A-A1-B-V
00745	A-A1-B-F-F1-M-N-R-	09826	A-A1-B-B2-C1-E1-E2-		R1-U-V-Z1		A-A1-B-J-L-N-T-U
03743	R1-V-Z1		E3-F-L-M-N-R-R1-T-V-	09890	A1-B-E2-F-H1-N-R-R1-		A-A1-B-U
09747	A1-B-F-J-N-U-V-Z1	00007	W-Z1		U2-V-Z1		A-A1-B-U
09748	A-A1-B-B2-C-C1-D-F-J-	09827	A-A1-B-F-F1-N-R-V-Z1 A1-B-J-L-N-T-V-Z1	09892	A-A1-B-E2-F-N-R-R1-V-		A-A1-B-U
	L-M-N-R-R1-T-V-Z1		A1-B-C-N-R-V-Z1	00000	Z1 A1-B-E2-F-H1-N-R-R1-		A-A1-B-U
09749	A-A1-B-F-H-N-V-Z1		A1-B-C-M-N-R-V-Z1	09090	U2-V-Z1		A-A1-B-U A-A1-B-U
09750	A-B-B2-C-C1-F-J-L-M-		A1-B-F-N-U-V-Z1	34002	A1-B-J-L-N-U-Z1		A-A1-B-U
00751	N-R-R1-T-V-Z1		A-A1-B-U1-V-Z1		A1-B-J-L-N-T-U-V		A-A1-B-U-V
	A1-B-C-D-H-M-R-U		A1-B-U1-V-Z1	34006	A-A1-B-C1-F1-N-V-Z1		A-A1-B-U
	A1-B-C-D-H-U A-A1-B-B2-C-C1-F-J-L-		A1-B-F-F1-R-R1-V-Z1	34007	A-A1-B-C1-F-F1-M-N-		A-A1-B-U
09756	M-N-R-R1-T-V-Z1		A-A1-B-V-Z1		R-R1-V-Z1		A-A1-B-U-V
09759	A-A1-B-B2-C-C1-E2-F-	09836	A-A1-B-C-F-M-V-Z1	34008	A1-B-B2-D-E1-F-H-H1-		A-A1-B-U
	F1-F2-J-L-N-R-R1-T-V-	09837	A1-B-V-Z1		J-L-M-N-R-R1-T-V-Z1		A-A1-B-U
	Z1	09838	A1-B-V-Z1	34011	A1-B-B2-C1-E2-F-J-L- M-N-R-R1-T-V-Z1		A-A1-B-V
09762	A-A1-B-B2-E3-F-F1-J-	09839	A-A1-B-U-V-Z1	34020	A1-B-J-L-M-N-U-V-Z1	96276	A-A1-B
00760	L-N-R-R1-T-V-Z1 A-A1-B-B2-C-C1-D-F-J-	09840	A-A1-B-V-Z1	34021	A1-B-J-L-M-N-U-V-Z1	96278	A-A1-B-U
09709	L-M-N-R-R1-T-V-Z1	09841	A-A1-B-N-R-U-Z1		A1-B-D-F-J-L-M-N-U-V-	96283	A-A1-B-U
09777	A-A1-B-C-E1-M-N-R	09842	A-A1-B-M-N-R-Z1		Z1	96284	A-A1-B-U-V
09780	A-A1-B-F-H-N-R-V		A-A1-B-C-F-N-U-V-Z1	34023	A1-B-J-L-M-N-U-V-Z1	96303	A1-B-H-J-L-M-N-T-W
09798	A1-B-C-D-H-L-U-V	09845	A-A1-B-B2-E3-F-F1-L-	34024	A1-B-L-M-N-U-V-Z1	96306	A1-B-F-F1-F2-H-M-W
09801	A-A1-B-C1-E2-F-H1-M-	00046	M-N-T-V-Z1 A-A1-B-B2-C1-F-J-L-N-	34025	A1-B-F-J-L-M-N-U-V-Z1	96309	A1-B-M-V-W
	N-R-R1-V-Z1	09646	R-R1-T-V-Z1	34030	A1-B-J-L-M-N-U-V-Z1		A1-B-M-W
09803	A1-B-E2-E3-F-H1-N-R-	09848	A-A1-B-F-M-R-V-Z1	34031	A1-B-J-L-M-N-U-V-Z1		A1-B-M-W
00004	R1-U1-V-Z1 A-A1-B-F-F1-N-R-V-Z1	09852	A1-B-E2-E3-F-H1-N-R-		A1-B-J-L-M-N-T-U-V-Z1		A1-B-F-F1-F2-H-M-W
	A-A1-B-F-F1-N-R-V-Z1 A-B-F-F1-R-R1-V-Z1		R1-U1-V-Z1		A1-B-C-F-J-L-M-N-V-Z1		A1-B-F-F1-F2-H-M-W
	A-B-F-F1-R-R1-V-Z1 A-A1-B-C1-E2-F-H1-L-	09853	A1-B-E2-F-H1-R-R1-		A1-B-J-L-M-N-V-Z1		A1-B-M-V-W
09000	M-N-R-R1-V-Z1	00055	U2-V-Z1	34035	A1-B-H-J-L-M-N-U-V- Z1		A1-B-M-W A1-B-M-W
09807	A-A1-B-C1-E2-F-H1-M-	09855	A-A1-B-C1-E2-F-H1-R- R1-U2-V-Z1	34036	A1-B-J-L-M-N-U-V-Z1		A1-B-IVI-VV A1-B-M-W
	N-R-R1-V-Z1	09858	A1-B-E2-E3-F-H1-N-R-		A1-B-C-F-H-I-L-M-N-V-		A1-B-M-V-W
	A1-B-V-Z1	23000	R1-U1-V-Z1		Z-Z1		A1-B-M-W
	A-A1-B-F-F1-N-R-V-Z1	09859	A1-B-C1-F-F1-H1-N-R-	34038	A1-B-L-M-N-U-V-Z1		A1-B-M-W
09811	A1-B-E2-E3-F-H1-N-R-		R1-V-Z1	34039	A1-B-J-L-M-N-U-V-Z1		A1-B-M-V-W
00010	R1-U1-V-Z1		A-A1-B-V-Z1	34041	A1-B-J-L-M-N-T-U-V-Z1		A1-B-M-W
09612	A1-B-E2-E3-F-F1-I-N-R- U-V-Z-Z1	09000	A-A1-B-N-U-V-Z1	34042	A1-B-D-F-M-N-V-Z1	96346	A1-B-F-F1-F2-H-M-V-W
09813	A-A1-B-B2-C1-E2-E3-F-	09870	A-A1-B-C1-E2-F-H1-I-		A1-B-V	96347	A1-B-F-F1-F2-H-M-W
	J-L-N-R-R1-T-V-Z1		M-N-R-R1-T-U-U4-V-Z- Z1		A1-B-J-L-M-N-U-V-Z1	96348	A1-B-F-F1-F2-H-M-W
09814	A1-B-E2-E3-F-F1-I-N-R-	09871	A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V-Z1	96349	A1-B-F-F1-F2-H-M-W
	U-V-Z-Z1		L-M-N-R-R1-T-U-U4-V-	34060	A1-B-B2-C1-E2-F-J-L- N-R-R1-T-V-Z1	96350	A1-B-F-F1-F2-H-M-W
09815	A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1		Z-Z1	34078	A1-B-F1-N-V-Z1		A1-B-F-F1-F2-H-M-W
00216	A-A1-B-B2-C-C1-E2-	09872	A-A1-B-C1-E2-F-H1-I-		A1-B-F-F1-R-R1-V		A1-B-F-F1-F2-M-W
03010	E3-F-J-L-N-R-R1-T-V-		L-M-N-R-R1-T-U-U4-V- Z-Z1		A1-B-F-F1-R-R1-V		A1-B-M-V-W
	Z1	ı			A1-B-F-F1-R-R1-V		A1-B-L-M-W
					. =	96368	A1-B-M-W

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
96370	A1-B-F-F1-F2-H-M-W	96530	A-A1-B-F-F1-H-H1-M-	96601	A1-B-V	96663	A1-B-F-F1-R-R1-V
96372	A1-B-M-W		N-U-V	96602	A1-B-V	96664	A1-B-V
96373	A1-B-M-W	96531	A-A1-B-F-F1-H-M-N-U-	96603	A1-B-V	96665	A1-B-V
96374	A1-B-M-W	00500	V	96604	A1-B-V	96666	A1-B-V
96375	A1-B-M-W	96532	A-A1-B-H-J-L-M-N-T-U-V	96605	A1-B-V	96667	A1-B-F-F1-R-R1-V
96376	A1-B-M-W	96534	A-A1-B-F-U	96606	A1-B-V	96668	A1-B-F-F1-R-R1-V
96377	A1-B-M-W		A-A1-B-F-V	96607	A1-B-V	96669	A1-B-F-F1-R-R1-V
96378	A1-B-M-W		A1-B-V	96608	A1-B-V	96670	A1-B-V
96379	A1-B-M-W		A1-B-V	96609	A1-B-V	96671	A1-B-F-F1-R-R1-V
96384	A1-B-M-W		A1-B-V	96610	A1-B-V	96672	A1-B-F-F1-R-R1-V
96386	A1-B-M-W		A1-B-V	96611	A1-B-V	96673	A1-B-V
96387	A1-B-M-W		A1-B-V	96612	A1-B-F-F1-R-R1-V	96674	A1-B-F-F1-R-R1-V
96388	A1-B-M-W		A1-B-P-V	96613	A-A1-B-C1-E2-F-H1-I-	96675	A1-B-F-F1-R-R1-V
96401	A1-B-F-N-V-Z1		A1-B-F-N-U3-V		M-R-R1-U2-V-Z-Z1	96677	A1-B-F-F1-R-R1-V
96426	A-A1-B-C1-E2-F-H1-M-		A1-B-F-U3	96614	A-A1-B-C1-E2-F-H1-I- M-R-R1-U2-V-Z-Z1		A1-B-F-F1-R-R1-V
06407	R-V A-A1-B-C1-E2-F-H1-M-	96548	A-A1-B-H-M-U	96615	A1-B-F-F1-R-R1-V		A1-B-F-F1-R-R1-V
96427	R-R1-V	96549	A-A1-B-H-M-U		A1-B-F-F1-R-R1-V		A1-B-V
96447	A1-B-F-N-U3-V-V1	96550	A-A1-B-H-M-U-V		A1-B-F-F1-R-R1-V		A1-B-V
	A-A1-B-N-V	96551	A-A1-B-H-M-N-U		A1-B-V		A1-B-V
96502	A1-B-F-N-U3-V	96552	A1-B	96620	A1-B-F-F1-R-R1-V		A1-B-V
96503	A1-B-F-N-U3-V	96553	A-A1-B-F-F1-H-M-U	96621	A1-B-V		A1-B-V
96507	A-A1-B-F-V	96554	A-A1-B-H-M-U	96622	A1-B-F-F1-R-R1-V	96698	A1-B-V
96510	A1-B-I-N-V	96555	A1-B-F-M-V	96624	A1-B-F-F1-R-R1-V		
96511	A1-B-I-N-V	96557	A1-B-F-M-V	96628	A1-B-F-F1-R-R1-V		
96515	A1-B-D-F-U3	96562	A-A1-B-B2-C-C1-D-E2-	96629	A1-B-F-F1-R-R1-V		
96516	A1-B-D-F		E3-F-F1-H-H1-I-L-M-N-	96643	A1-B-F-F1-R-R1-V		
96517	A1-B-F-U3-V	06577	R-T-V-Z-Z1	96650	A1-B-F-F1-R-R1-V		
96520	A1-B-F-N-U3-V		A-A1-B-F-H-M-U A1-B-V	96657	A1-B-F-F1-R-R1-V		
96521	A1-B-F-N-U3		A1-B-V A1-B-N-V	96660	A1-B-F-F1-R-R1-V		
96522	A1-B-F-N-U		A1-B-N-V	96661	A1-B-F-F1-R-R1-V		
		90099	V 1-D-14-A	96662	A1-B-F-F1-R-R1-V		

RESTRICTIONS

LEGEND

PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label)

PS Form 2976-A, Customs Declaration and Dispatch Note

AAFES = Army and Air Force Exchange Service APO = Army/Air Force Post Office

Box R = Retired military personnel = Domestic Mail Manual DMM DPO = Diplomatic Post Office FPO = Fleet Post Office = Military Ordinary Mail MOM MPO = Military Post Office PAL = Parcel Airlift = Postal Service Center **PSC** SAM = Space Available Mail

USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."
- **B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.
 - C. Cigarettes and other tobacco products are prohibited.
- **C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
 - D. Coffee is prohibited.
 - E1. Medicines or vaccines not conforming to French laws are prohibited.
- **E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.
- E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
- **F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.12.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this ZIP Code does not apply to firearms mailed from this ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.12.1h and ATF regulations; they do not require an ATF form.
- **F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.
- **F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.
- **G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.
- **H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.
 - H1. Pork or pork by-products are prohibited.

- I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:
 - Maximum length 20 inches.
 - Maximum width 12 inches.
 - Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

- I1. This restriction does not apply to registered mail.
- $\ensuremath{\mathbf{I2.}}$ This restriction does not apply to official government mail marked MOM.
 - J. Parcels may not exceed 108 inches in length and girth combined.
- **K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
 - L. All official mail is prohibited.
 - M. Fruits, vegetables, animals, and living plants are prohibited.
 - N. Registered mail is prohibited.
- O. Delivery status information for Extra Services is not available on USPS.com.
 - P. APO is used for the receipt and dispatch of official mail only.
- **Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
- R. $\bar{\text{All}}$ alcoholic beverages, including those mailable under DMM 601.12.7, are prohibited.
- **R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
- S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:
 - Maximum length 12 inches.
 - Maximum width 12 inches.
 - Maximum height 5 1/2 inches.
 - Maximum weight 25 pounds

The maximum length and girth combined may not exceed 47 inches.

- **T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
- **U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."
- **U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.
- $\mbox{\bf U2.}$ Mail is limited to First-Class Mail letters only when addressed to Box R.
- **U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
 - $\textbf{U4.} \ \text{Mail addressed to Box C is limited to 2 punds, regardless of class.}$
 - V. Express Mail Military Service (EMMS) not available from any origin.
 - V1. Delivery Confirmation service is not available.
- **W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
- **X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
- Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
 - Z. No outside pieces (OSPs).
- **Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

International Network Operations,
 Global Business, 12-15-11

Thrift Savings Plan Fact Sheet

			U.S.		S&P 500		Dow Jones U.S.		EAFE
ANNUAL	G	F	Aggregate	С	Stock	S *	Completion	1*	Stock
RETURNS	Fund	Fund	Index	Fund	Index	Fund	TSM Index	Fund	Index
1994	7.22	-2.96	-2.92	1.33	1.32	_	-2.66	_	7.75
1995	7.03	18.31	18.47	37.41	37.58	_	33.48	_	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54
2006	4.93	4.40	4.33	15.79	15.79	15.30	15.28	26.32	26.34
2007	4.87	7.09	6.97	5.54	5.49	5.49	5.39	11.43	11.17
2008	3.75	5.45	5.24	-36.99	-37.00	-38.32	-39.03	-42.43	-43.38
2009	2.97	5.99	5.93	26.68	26.46	34.85	37.43	30.04	31.78
2010	2.81	6.71	6.54	15.06	15.06	29.06	28.62	7.94	7.75

^{*}Rates of return for May (inception of S and I Funds) through December 2001.

MONTHLY RETURNS	G Fund	F Fund	U.S. Aggregate Index	C Fund	S&P 500 Stock Index	S * Fund	Dow Jones U.S. Completion TSM Index	l * Fund	EAFE Stock Index
2010		I.			1		1		
Dec	0.20	-1.05	-1.08	6.68	6.68	7.38	7.34	8.12	8.10
2011	•	•							
Jan	0.24	0.13	0.12	2.37	2.37	1.23	1.28	2.41	2.36
Feb	0.22	0.26	0.25	3.42	3.43	4.52	4.44	3.33	3.30
March	0.26	0.06	0.06	0.04	0.04	2.06	2.02	-2.23	-2.24
April	0.25	1.28	1.27	2.96	2.96	2.94	2.99	6.03	5.98
May	0.25	1.31	1.31	-1.13	-1.13	-1.27	-1.27	-2.90	-2.95
June	0.21	-0.30	-0.29	-1.67	-1.67	-2.35	-2.33	-1.16	-1.25
July	0.22	1.59	1.59	-2.04	-2.03	-3.14	-3.23	-1.60	-1.59
Aug	0.19	1.45	1.46	-5.44	-5.43	-8.12	-8.17	-9.03	-9.03
Sept	0.16	0.73	0.73	-7.03	-7.03	-10.73	-10.79	-10.55	-9.53
Oct	0.14	0.11	0.11	10.93	10.93	14.09	14.00	9.48	9.64
Nov	0.14	0.01	-0.09	-0.21	-0.22	-0.51	-0.57	-2.46	-4.85
LAST 12 MONTHS	2.51	5.68	5.52	7.82	7.83	3.78	3.36	-2.67	-4.12

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

See next page for L Funds.

Nov

LAST 12 MONTHS

L Funds

Annual Returns	L Income	L 2020	L 2030	L 2040	L 2050
2006	7.59	13.72	15.00	16.53	
2007	5.56	6.87	7.14	7.36	
2008	-5.09	-22.77	-27.50	-33.53	
2009	8.57	19.14	22.48	25.19	
2010	5.74	10.59	12.48	13.89	
Monthly Returns	L Income	L 2020	L 2030	L 2040	L 2050
2010		1			
Feb	0.74	1.61	1.94	2.18	
Mar	1.43	3.75	4.52	5.15	
Apr	0.50	0.76	0.94	1.05	
May	-1.50	-4.98	-6.07	-6.97	
June	-0.61	-2.34	-2.98	-3.47	
July	1.81	4.82	5.80	6.60	
Sept	2.00	5.54	6.77	7.76	
Oct	0.92	2.29	2.78	3.16	
Nov	-0.05	-0.49	-0.56	-0.64	
Dec	1.49	4.08	4.96	5.67	
2011			*	!	
Jan	0.63	1.35	1.57	1.75	
Feb	0.90	2.15	2.60	2.95	3.28
Mar	0.17	-0.03	-0.05	-0.08	-0.15
Apr	1.01	2.37	2.83	3.20	3.57
May	-0.05	-0.74	-0.97	-1.15	-1.39
June	-0.18	-0.84	-1.10	-1.30	-1.48
July	-0.14	-0.94	-1.25	1.49	-1.75
Aug	-1.10	-3.69	-4.63	-5.37	-6.16
Sept	-1.51	-4.73	-5.92	-6.85	-7.80
Oct	2.31	6.18	7.68	8.83	9.92
KI	0.00	0.04	0.40	0.00	0.70

-0.34

4.40

-0.49

4.55

-0.62

4.59

-0.78

The L Funds are invested in the five individual TSP funds.

0.02

3.55

DMM Revision: Priority Mail Commercial Plus Cubic Packaging Alternatives — Clarification

Effective January 22, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 402.2.2, 423.1.4, and 425.2.3, that are currently pending standards changes related to the measurement of two new Priority Mail® Commercial Plus Cubic packaging alternatives — soft-pack envelopes and padded envelopes.

The Postal Service initially published these standards in *Postal Bulletin* 22323 (11-3-11, pages 4–6) and has subsequently received requests for clarification of the measurement guidelines. In response, the Postal Service provides these revised standards to address the inquiries by mailers and software providers

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
400	Comme	ercial Pare	cels		
	*	*	*	*	*
402	Elemen	ts on the	Face of a	a Mailpie	се
	*	*	*	*	*
2.0	Placem	ent and C	Content M	larkings	
	*	*	*	*	*

[Revise items 2.2 and 2.3 by reorganizing the text of 2.2 into a new 2.2.1 and the text of 2.3 into a new 2.2.2 as follows:]

2.2 Priority Mail Commercial Plus Cubic Markings

2.2.1 Price Marking – Postage Evidencing Systems

Priority Mail pieces claiming the commercial plus cubic price must be marked "Priority Mail" and bear the applicable marking that reflects the correct price tier printed on the piece or produced as part of the postage indicia. The cubic tiers are determined by the cubic measurement of each mailpiece up to the defined threshold, (for example, measurements from .01 up to .10 for "Cubic .10" and from .101 up to .20 for "Cubic .20"). Place the marking directly above, directly below, or to the left of the postage. Approved markings are as follows:

- a. "Cubic .10"
- b. "Cubic .20"
- c. "Cubic .30"
- d. "Cubic .40"
- e. "Cubic .50"

2.2.2 Price Marking—Permit Imprint

Priority Mail permit imprint pieces claiming the commercial plus cubic price must be marked "Priority Mail" and bear the "cubic" marking (see 2.2.3 for soft pack and padded envelopes), printed on the piece or produced as part of the permit imprint indicia. Place the marking directly above, directly below, or to the left of the postage. The approved marking is "Cubic" (or "CUBIC," or "cubic").

[Add new 2.2.3 as follows:]

2.2.3 Soft Pack and Padded Envelope Markings

Regardless of the postage payment method used, soft pack and padded envelopes must be marked "Priority Mail" in addition to the tier price markings in 2.2.1 and the dimensions (length and width) of the original packaging. Place the markings directly above, directly below, or to the left of the postage.

[Renumber current items 2.4 through 2.9 as 2.3 through 2.8.]



[Renumber current item 1.4.4 as new 1.4.5 and add new 1.4.4 as follows:]

1.4.4 Determining Cubic Tier Measurement for Soft Pack and Padded Envelopes

Cubic tier measurements for soft pack and padded envelopes are based on the outside dimensions of length plus width, in inches, of the original packaging material. Mailpieces that are pleated (e.g., expandable) must follow the measurement guidelines in 1.4.3 to be eligible for cubic pricing. Determine cubic tier measurements as follows:

- a. Measure the length and width separately in inches.
- b. Round down (see 604.7.0) each measurement to the nearest 1/4 inch. For example, 10-1/8 inches is rounded down to 10 inches.
- c. Add the two measurements together. The maximum total of length plus width cannot exceed 36 inches. See Exhibit 1.4.4 for corresponding price tiers.

Exhibit 1.4.4 Commercial Plus Pricing Tiers for Soft Pack and Padded envelopes

Cubic price Tiers		Length plus Width
0.10	Mailpieces measuring from	0" up to 21"
0.20	Mailpieces measuring more than	21" up to 27"
0.30	Mailpieces measuring more than	27" up to 31"
0.40	Mailpieces measuring more than	31" up to 34"
0.50	Mailpieces measuring more than	34" up to 36"

425 Mail Preparation

* * * * * *

2.0 Marking

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[Revise the title and text of item 2.3 as follows:]

2.3 Price Marking for Commercial Plus Cubic Prices

See 402.2.3 for price markings and other markings for pieces claiming commercial plus cubic prices.

[Delete item 2.4, Price Marking for Commercial Plus Cubic Prices - Permit Imprint Indicia, in its entirety.]

We will include these revisions in the next monthly update of the online DMM, which is available via Postal Explorer® at http://pe.usps.com.

Product Classification,
 Pricing, 12-15-11

IMM Revision: Changes to Pricing and Mailing Standards for International Shipping Services

Effective January 22, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect changes to prices and standards for the international shipping services noted below.

Global Express Guaranteed Service

Global Express Guaranteed[®] (GXG[®]) is an international expedited delivery service provided through an alliance with FedEx Express. The price increase for retail GXG service averages 6.0 percent. In addition, the Postal Service is making the following product features and classification changes:

- Commercial base pricing for customers who prepare and pay for GXG shipments via permit imprint when used in conjunction with Global Shipping Software (GSS), online at *USPS.com®*, or by registered endusers using an authorized PC Postage® vendor will be a variable discount (based on the item's weight and price group) of up to 10 percent below the retail price. Previously, an across-the-board discount of 10 percent applied regardless of weight or price group. As a result, we will remove the GXG price tables in the Individual Country Listings of the IMM and refer customers to Notice 123, *Price List*, for the applicable commercial plus, commercial base, or retail price for GXG service.
- To provide additional options for customers, the Postal Service introduces published commercial plus prices as a new price tier for GXG service. Mailers who qualify for this option will receive a variable discount (based on the item's weight and price group) of up to 17 percent below the retail price. To qualify for commercial plus pricing, customers must tender at

- least \$100,000 per year of international expedited products. For this purpose, "international expedited products" includes any combination of GXG, Express Mail International[®], or Priority Mail International[®] items. Postage payment options for commercial plus pricing are permit imprint when used in conjunction with GSS and registered end-users using an authorized PC Postage vendor. As with commercial base prices, the commercial plus price is applied to each item but does not apply to any other charges or fees.
- The Postal Service introduces a new legal-size GXG envelope. The new larger envelope measures 15 inches by 9-1/2 inches and enables customers to ship legal-size documents without folding them. Like our other USPS[®]-produced GXG envelopes, the price will be based on the actual weight and price group of the mailpiece the dimensional-weight price is not applicable when using this envelope.

Express Mail International Service

Express Mail International service provides reliable, high-speed service to approximately 190 countries with a money-back, date-certain delivery guarantee to select destinations. The price increase for retail Express Mail International service averages 11.6 percent. In addition, the Postal Service is making the following product features and classification changes:

Commercial base pricing for customers who prepare and pay for Express Mail International shipments via permit imprint when used in conjunction with GSS, online at USPS.com, or by registered end-users using an authorized PC Postage vendor will be a variable discount (based on the item's weight and price group)

- of up to 8 percent below the retail price. Previously, an across-the-board discount of 8 percent applied regardless of weight or price group. As a result, we will remove the Express Mail International price tables in the Individual Country Listings of the IMM and refer customers to Notice 123, *Price List*, for the applicable commercial plus, commercial base, or retail price for Express Mail International service.
- To provide additional options for customers, we are authorizing published commercial plus prices as a new price tier for Express Mail International service. Mailers who qualify for this option will receive a variable discount (based on the item's weight and price group) up to 15 percent below the retail price. To qualify for commercial plus pricing, customers must tender at least \$100,000 per year of international expedited products. For this purpose, "international expedited products" includes any combination of GXG, Express Mail International, or Priority Mail International items. Postage payment options for commercial plus pricing are permit imprint when used in conjunction with GSS and registered endusers using an authorized PC Postage vendor. As with commercial base prices, the commercial plus price is applied to each item but does not apply to any other charges or fees.
- To ensure compliance with various federal regulations, the Postal Service will no longer allow mailers to enter Express Mail International items bearing a permit imprint (paid through an Express Mail corporate account) at a business mail entry unit (BMEU). Mailers still have the option to present Express Mail International items (paid through an Express Mail corporate account) to a retail facility for acceptance and processing.
- Building on the success of current Priority Mail International Flat Rate packaging, we are introducing two versions of a new Express Mail International Flat Rate Box. Both boxes have the same cubic capacity of approximately 1/3 cubic foot and have a maximum weight allowance of 20 pounds. The top-loading box (EM-FRB1) has inside dimensions that measure 11 inches by 8-1/2 inches by 5-1/2 inches. Due to size constraints, postage payment options for the EM-FRB1 are limited to online postage payment methods or a permit imprint used in conjunction with GSS. The side-loading box (EM-FRB2) has inside dimensions that measure 13-5/8 inches by 11-7/8 inches by 3-3/8 inches. All postage payment options are available for the EM-FRB2: postage stamps, USPS postage validation imprinter (PVI) labels, postage meter stamps, online postage payment methods, a permit

- imprint used in conjunction with GSS, or an Express Mail corporate account (EMCA).
- For consistency, we are updating the IMM to reflect a 20-pound maximum weight limit for the Express Mail International Flat Rate Envelopes to match the newly introduced Express Mail International Flat Rate Boxes.
- Via a formal request from the country of Tonga, the Postal Service will offer Express Mail International service to this destination under Price Group 6. The maximum weight is 66 pounds, and the maximum insurance limit is \$5,000.

Priority Mail International Service

Priority Mail International service offers economical prices for reliable delivery of documents and merchandise, typically within 6 to 10 business days to many major destinations. The price increase for retail Priority Mail International service averages 8.7 percent. In addition, the Postal Service is making the following product features and classification changes:

- Commercial base pricing for customers who prepare and pay for Priority Mail International shipments via permit imprint when used in conjunction with GSS, online at *USPS.com*, or by registered end-users using an authorized PC Postage vendor will be a variable discount (based on the item's weight and price group) of up to 5 percent below the retail price. Previously, an across-the-board discount of 5 percent applied regardless of weight or price group. As a result, we will remove the Priority Mail International price tables in the Individual Country Listings of the IMM and refer customers to Notice 123, *Price List*, for the applicable commercial plus, commercial base, or retail price for Priority Mail International service.
- To provide additional options for customers, the Postal Service introduces published commercial plus prices as a new price tier for Priority Mail International service. Mailers who qualify for this option will receive a variable discount (based on the item's weight and price group) of up to 10 percent below the retail price. To qualify for commercial plus pricing, customers must tender at least \$100,000 per year of international expedited products. For this purpose, "international expedited products" includes any combination of GXG, Express Mail International, or Priority Mail International items. Postage payment options for commercial plus pricing are permit imprint when used in conjunction with GSS and registered end-users using an authorized PC Postage vendor. As with commercial base prices, the commercial plus price is applied to each item but does not apply to any other charges or fees.

■ To ensure compliance with various federal regulations, the Postal Service will no longer allow mailers to enter, at a BMEU, Priority Mail International items bearing a permit imprint paid at the retail price. Mailers still have the option to present Priority Mail International items to a retail facility for acceptance and processing. The mailer can make payment at the retail facility with a postage validation imprinter (PVI) label, or the mailer can prepay postage with a postage meter stamp or postage stamps.

Other International Changes

The following revisions to international shipping services are also effective January 22, 2012:

- The overall price increase for International Priority AirmailTM (IPA[®]) service averages 1.0 percent.
- The overall price increase for International Surface Air Lift[®] (ISAL[®]) service averages 13.7 percent.
- The price increase for Airmail M-bags averages 3.5 percent.
- The price increase for international competitive extra services averages 5.0 percent and includes the following:
 - Express Mail International insurance.
 - Priority Mail International insurance.
 - Certificate of mailing.
 - International postal money orders.
 - Money order inquiry fee.
 - Customs clearance and delivery.
 - Registered Mail[™] service.
 - Restricted delivery service.
 - Return receipt service.
 - Pickup On Demand® service.

These IMM revisions are based on our international Shipping Services final rule published in the *Federal Register* (76 FR 75786–75794) on December 5, 2011. The entire notice can be viewed on Postal Explorer[®] at http://pe.usps.com.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

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Conditions for Mailing

Global Express Guaranteed

* * * * *

Prices and Postage Payment Methods

[Revise the title and text of 213.6 to read as follows:]

213.6 Commercial Prices

213.61 Commercial Base Prices

Global Express Guaranteed commercial base prices are generally less than Global Express Guaranteed retail prices when postage is paid using any of the online methods described in 213.7 or a permit imprint under 213.8. Commercial base pricing does not apply to participating retail Post Office locations. See Notice 123, *Price List*, for the applicable price.

213.62 Commercial Plus Prices

213.621 General

For approved mailers, Global Express Guaranteed commercial plus prices are generally less than Global Express Guaranteed commercial base prices when postage is paid by a registered end-user of a USPS-approved PC Postage product, or a permit imprint under 213.8. Commercial plus pricing does not apply to participating retail Post Office locations. See Notice 123, *Price List*, for the applicable price.

213.622 Commercial Plus Pricing - Eligibility

To qualify for commercial plus pricing, customers must agree to all terms and conditions in a standardized agreement with the Postal Service and tender at least \$100,000 per year of international expedited products. For this purpose, "international expedited products" includes any combination of Global Express Guaranteed, Express Mail International, or Priority Mail International items.

213.623 Commercial Plus Pricing - Approval

Mailers meeting the minimum revenue thresholds under 213.622 must complete an agreement with the Postal Service by contacting their account manager, or USPS Global Business via e-mail at <code>globalcpp@usps.gov</code>, for a commitment agreement form or for additional information.

213.7 Online Postage Payment Method

213.71 Online Prices

[Revise 213.71 to read as follows:]

For selected destination countries, Global Express Guaranteed items qualify for discounted prices (equal to the commercial base price or commercial plus price) when mailers use one of the following online shipping methods:

- a. Commercial Base Price: Click-N-Ship service; or registered end-users of USPS-approved PC Postage products.
- b. Commercial Plus Price: Registered end-users of USPS-approved PC Postage products.

The commercial base or commercial plus price is automatically applied to each shipment when using one of the postage payment methods above. The discount applies only to the postage portion of the Global Express Guaranteed

price. It does not apply to any other charges or fees, such as fees for Pickup on Demand service, insurance, or shipments made under a customized agreement.

[Renumber current 213.72 through 213.75 as new 213.73 through 213.76 and add new 213.72 to read as follows:]

213.72 Markings Requirements

Global Express Guaranteed mailpieces claiming the commercial base or commercial plus price paid with PC Postage must bear the appropriate price marking, printed on the piece or produced as part of the PC Postage indicia. Mailers must place the applicable marking directly above, directly below, or to the left of the postage using one of the following formats:

- a. Commercial Base Price, Commercial Base Pricing, or ComBasPrice.
- b. Commercial Plus Price, Commercial Plus Pricing, or ComPlsPrice.

[Revise the title and text of renumbered 213.73 to read as follows:]

213.73 Determining Online Prices

For each addressed mailpiece, refer to Notice 123, *Price List,* for the applicable commercial base or commercial plus price.

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213.8 Permit Imprint

213.81 Permit Imprint - General

[Revise 213.81 to read as follows:]

Global Express Guaranteed items paid with a permit imprint through an advance deposit account is permitted only when requirements for commercial base prices or commercial plus prices (see 213.82) are followed. Postage paid with a permit imprint is subject to the general conditions in IMM 152.4 and in DMM 604 and 705. See Notice 123, *Price List*, for the applicable prices.

[Revise the title and introductory text of 213.82 to read as follows:]

213.82 Permit Imprint — Commercial Base or Commercial Plus Prices

Global Express Guaranteed commercial base or commercial plus prices are generally less than Global Express Guaranteed retail prices when postage is paid using a permit imprint. The commercial base or commercial plus price applies only to the postage portion of Global Express Guaranteed prices. See Notice 123, *Price List*, for the applicable price. In addition, customers must meet the following requirements:***

* * * *

220 Express Mail International

221 Description and Physical Characteristics

221.3 Express Mail International Flat Rate Envelopes

[Revise 221.3 to read as follows:]

Only USPS-produced Express Mail International Flat Rate Envelopes are eligible for the Flat Rate price and are charged a flat rate regardless of destination. The maximum weight is 20 pounds. See the Individual Country Listings for countries that offer Express Mail International service.

[Renumber current 221.4 as new 221.5 and insert new 221.4 to read as follows:]

221.4 Express Mail International Flat Rate Boxes

Only USPS-produced Express Mail International Flat Rate Boxes are eligible for the Flat Rate price and are charged a flat rate regardless of destination. The maximum weight is 20 pounds. See the Individual Country Listings for countries that offer Express Mail International service.

222 Eligibility

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[Renumber current 222.4 through 222.7 as new 222.5 through 222.8 and insert new 222.4 to read as follows:]

222.4 Express Mail International Flat Rate Boxes

Only USPS-produced Express Mail International Flat Rate Boxes are eligible for Flat Rate pricing as defined in Exhibit 222.4. The contents must fit securely and must be entirely confined within the box. The box flaps must be able to close within the prefabricated folds. Tape may be applied to the flap and seams for closure or reinforcement, provided the design of the container is not enlarged by opening the sides and taping or reconstructing the container in any way. All other Express Mail International standards and customs requirements apply.

Note: The USPS-produced Express Mail International Flat Rate Box, Item EM-FRB1, is nonmailable when paid at the retail price using shipping Label 11-B, *Express Mail Post Office to Addressee*, due to size constraints and to ensure compliance with IMM 123.61b.This standard does not apply when payment is made using a permit imprint under 223.22 or online postage under 223.24.

Exhibit 222.4 Eligible Express Mail International Flat Rate Boxes

Item	Inside Dimensions (L x W x H)	Outside Dimensions (L x W x H)	Item No.
Express Mail International Flat Rate Box	11" x 8-1/2" x 5-1/2"	11-1/4" x 8-3/4" x 6"	EM-FRB1*
Express Mail International Flat Rate Box	13-5/8" x 11-7/8" x 3-3/8"	14" x 12" x 3-1/2"	EM-FRB2

^{*} Nonmailable when paid at the retail price using shipping Label 11-B, Express Mail Post Office to Addressee.

223 Prices and Postage Payment Methods

223.1 Prices

[Revise 223.1 to read as follows:]

223.11 Availability and Price Application — General

Except under 223.14 and 223.15, Express Mail International shipments are charged postage for each addressed piece according to its weight and country price group. For shipments presented in Express Mail pouches under an Express Mail Custom Designed Service agreement, each pouch is considered an addressed piece. See the Individual Country Listings for countries that offer Express Mail International service. Refer to Notice 123, *Price List*, for applicable Express Mail International prices.

223.12 Commercial Base Prices

Express Mail International commercial base prices are generally less than Express Mail International retail prices when postage is paid using a permit imprint under 223.222 or the online methods described in 223.241.

223.13 Commercial Plus Prices

For approved mailers, Express Mail International commercial plus prices are generally less than Express Mail International commercial base prices when postage is paid by a registered end-user of a USPS-approved PC Postage product, or a permit imprint under 223.222.

223.131 Commercial Plus Pricing - Eligibility

To qualify for commercial plus pricing, customers must agree to all terms and conditions in a standardized agreement with the Postal Service and tender at least \$100,000 per year of international expedited products. For this purpose, "international expedited products" includes any combination of Global Express Guaranteed, Express Mail International, or Priority Mail International items.

223.132 Commercial Plus Pricing — Approval

Mailers meeting the minimum revenue thresholds under 223.131 must complete an agreement with the Postal Service by contacting their account manager, or USPS Global Business via e-mail at <code>globalcpp@usps.gov</code>, for a commitment agreement form or for additional information.

223.14 Express Mail International Flat Rate Envelope Prices

Only USPS-produced Express Mail International Flat Rate Envelopes are eligible for a Flat Rate price regardless of the destination. The maximum weight is 20 pounds. Postage is required for each piece (see Notice 123, *Price List*). A domestic Express Mail Flat Rate Envelope with prepaid postage may also be used for an Express Mail International item provided that appropriate additional postage is added before mailing.

223.15 Express Mail International Flat Rate Boxes Prices

Only USPS-produced Express Mail International Flat Rate Boxes are eligible for a Flat Rate price regardless of the destination. The maximum weight is 20 pounds. Postage is required for each piece (see Notice 123, *Price List*).

223.2 Postage Payment Methods

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223.22 Permit Imprint

223.221 Permit Imprint - General

[Revise 223.221 to read as follows:]

Payment for Express Mail International shipments paid with a permit imprint through an advance deposit account is permitted only when requirements for commercial base prices or commercial plus prices (see 223.222) are followed. Postage paid with a permit imprint is subject to the general conditions in IMM 152.4 and in DMM 604 and 705. See Notice 123, *Price List*, for the applicable prices.

[Revise the title and introductory text of 223.222 to read as follows:]

223.222 Permit Imprint — Commercial Base or Commercial Plus Prices

Express Mail International commercial base and commercial plus prices are generally less than Express Mail International retail prices when postage is paid using a permit imprint. The commercial base price applies only to the postage portion of Express Mail International prices. In addition, customers must meet the following requirements:***

[Delete 223.223, Permit Imprint — Retail Price, in its entirety.]

223.24 Online Postage Payment Method

223.241 Online Prices

[Revise 223.241 to read as follows:]

For selected destination countries, Express Mail International items qualify for discounted prices (equal to the commercial base price or commercial plus price) when mailers use one of the following online shipping methods:

- a. Commercial Base Price: Click-N-Ship service; or registered end-users of USPS-approved PC Postage products.
- b. Commercial Plus Price: Registered end-users of USPS-approved PC Postage products.

The commercial base or commercial plus price is automatically applied to each shipment when using one of the above postage payment methods. The discount applies only to the postage portion of the Express Mail International price. It does not apply to any other charges or fees, such as fees for Pickup on Demand service, insurance, or shipments made under a customized agreement.

[Renumber current 223.242 as 223.243 and insert new 223.242 to as follows:]

223.242 Markings Requirements

Express Mail International mailpieces claiming the commercial base or commercial plus price paid with PC Post-

age must bear the appropriate price marking, printed on the piece or produced as part of the PC Postage indicia. Mailers must place the applicable marking directly above, directly below, or to the left of the postage using one of the following formats:

- a. Commercial Base Price, Commercial Base Pricing, or ComBasPrice.
- b. Commercial Plus Price, Commercial Plus Pricing, or ComPlsPrice.

[Revise the title and text of renumbered 223.243 to read as follows:]

223.243 Determining Online Prices

For each addressed mailpiece, refer to Notice 123, *Price List,* for the applicable commercial base or commercial plus price.

	*	*	*	*	*
230	Priority	y Mail Inte	ernationa	I	
	*	*	*	*	*
232	Eligibil	ity			
	*	*	*	*	*
232.2	•	•			Flat Rate iced Boxes
	*	*	*	*	*

Exhibit 232.2b Eligible Priority Mail International Small Flat Rate Priced Boxes

[Revise Exhibit 232.2b to read as follows:]

	Inside Dimensions	Outside Dimensions	
Item	(L x W x H)	(L x W x H)	Item No.
Priority Mail International Small Flat Rate Box	8-5/8" x 5-3/8" x 1-5/8"	8-11/16" x 5-7/16" x 1-3/4"	SFBX
Priority Mail International DVD Box	7-9/16" x 5-7/16" x 1-1/8"	8-3/4" x 5-9/16" x 1-1/2"	O-DVDS
Priority Mail International Large Video Box	9-1/4" x 6-1/4" x 2"	9-9/16" x 6-7/16" x 2-3/16"	O-1096-L

[Renumber current 232.4 through 232.8 as new 232.5 through 232.9 and add new 232.4 to read as follows:]

232.4 Eligible Priority Mail International Medium and Large Flat Rate Boxes

Only the items in Exhibit 232.4a and Exhibit 234.4b qualify for the Priority Mail International Medium and Large Flat Rate Box pricing.

Exhibit 232.4a Eligible Priority Mail Medium International Flat Rate Boxes

Item	Inside Dimensions (L x W x H)	Outside Dimensions (L x W x H)	Item No.
Priority Mail International Medium Flat Rate Box	11" x 8 1/2" x 5-1/2"	11 1/4" x 8 3/4" x 6"	O-FRB1
Priority Mail International Medium Flat Rate Box	13 5/8" x 11 7/8" x 3 3/8"	14" x 12" x 3 1/2"	O-FRB2

Exhibit 232.4b Eligible Priority Mail International Large Flat Rate Boxes

Item	Inside Dimensions (L x W x H)	Outside Dimensions (L x W x H)	Item No.
Priority Mail International Large Flat Rate Box	12" x 12" x 5-1/2"	12 1/4" x 12 1/4" x 6"	LFRB
Priority Mail International Board Game Large Flat Rate	23-11/16" x 11-3/4" x 3"	24-1/16" x 11-7/8" x 3-1/8"	GBFRB
Box			

* * * * *

233 Prices and Postage Payment Methods

233.1 Prices

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[Renumber current 233.12 through 233.14 as new 233.14 through 233.16 and insert new 233.12 and 233.13 to read as follows:]

233.12 Commercial Base Prices

Priority Mail International commercial base prices are generally less than Priority Mail International retail prices when postage is paid using a permit imprint under 233.222 or the online methods described in 233.231. See Notice 123, *Price List*, for the applicable price.

233.13 Commercial Plus Prices

For approved mailers, Priority Mail International commercial plus prices are generally less than Priority Mail International commercial base prices when postage is paid by a registered end-user of a USPS-approved PC Postage product, or a permit imprint under 233.222. See Notice 123, *Price List*, for the applicable price.

233.131 Commercial Plus Pricing - Eligibility

To qualify for commercial plus pricing, customers must agree to all terms and conditions in a standardized agreement with the Postal Service and tender at least \$100,000 per year of international expedited products. For this purpose, "international expedited products" includes any combination of Global Express Guaranteed, Express Mail International, or Priority Mail International items.

233.132 Commercial Plus Pricing — Approval

Mailers meeting the minimum revenue thresholds under 233.131 must complete an agreement with the Postal Service by contacting their account manager, or USPS Global Business via e-mail at <code>globalcpp@usps.gov</code>, for a commitment agreement form or for additional information.

233.2 Postage Payment Methods

* * * * *

233.22 Permit Imprint

233.221 Permit Imprint — General

[Revise 233.221 to read as follows:]

Payment for Priority Mail International shipments paid with a permit imprint through an advance deposit account is permitted only when requirements for commercial base prices or commercial plus prices (see 233.222) are followed. Postage paid with a permit imprint is subject to the general conditions in IMM 152.4 and in DMM 604 and 705.

[Revise the title and introductory text of 233.222 to read as follows:]

233.222 Permit Imprint — Commercial Base or Commercial Plus Prices

Priority Mail International commercial base and commercial plus prices are generally less than Priority Mail International retail prices when postage is paid using a permit imprint. See Notice 123, *Price List*, for the applicable price. The commercial base price applies only to the postage portion of Priority Mail International prices. In addition, customers must meet the following requirements:***

[Delete 233.223, Permit Imprint — Retail Price, in its entirety.]

233.23 Online Postage Payment Method

233.231 Online Prices

[Revise 233.231 to read as follows:]

For selected destination countries, Priority Mail International items qualify for discounted prices (equal to the commercial base price or commercial plus price) when mailers use one of the following online shipping methods:

- a. Commercial Base Price: Click-N-Ship service; or registered end-users of an authorized PC Postage vendor.
- b. Commercial Plus Price: Registered end-users of an authorized PC Postage vendor.

The commercial base or commercial plus price is automatically applied to each shipment when using one of the above postage payment methods. The discount applies only to the postage portion of the Priority Mail International price. It does not apply to any other charges or fees, such as fees for Pickup on Demand service, insurance, or shipments made under a customized agreement.

[Renumber current 233.232 as new 233.233 and add new 233.232 to read as follows:]

233.232 Marking Requirements

Priority Mail International mailpieces claiming the commercial base or commercial plus price paid with PC Postage must bear the appropriate price marking, printed on the piece or produced as part of the PC Postage indicia. Mailers must place the applicable marking directly above, directly below, or to the left of the postage using one of the following formats:

- a. Commercial Base Price, Commercial Base Pricing, or ComBasPrice.
- b. Commercial Plus Price, Commercial Plus Pricing, or ComPlsPrice.

61

[Revise the title and text of renumbered 233.233 to read as follows:]

233.233 Determining Online Prices

For each addressed mailpiece, refer to Notice 123, *Price List,* for the applicable commercial base or commercial plus price.

* * * * *

Country Price Groups and Weight Limits

* * * *

[Revise the listing for Tonga by adding Express Mail International service to read as follows:]

	Global Express Guaranteed			Express Mail International		Priority Mail International ¹		First-Class Mail International		
Country	Pric	e Group	Max. W (lbs.)	/t.	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. (lbs.)	Price Group	Max. Wt. ² (ozs. / lbs.)
*		*	*	*	*		<u>"</u>		1	
Tonga	4		70		6	66	6	44	6	3.5 / 4
*		*	*	*	*		'			

Individual Country Listings

* * * *

Global Express Guaranteed (210)

[For each country that offers Global Express Guaranteed service, remove the price table. However, retain the country's Price Group designation (which appears in the "Global Express Guaranteed" heading) and any special standards or notes (which appear directly below the "Global Express Guaranteed" heading). In addition, retain the country's maximum weight limit from the bottom of the price table and insert it where indicated by the "[x]" in the following text.]

The maximum weight is [x] pounds. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

Express Mail International (220)

[For each country that offers Express Mail International service, remove the price table. However, retain the country's

Price Group designation (which appears in the "Express Mail International" heading). In addition, retain the country's maximum weight limit from the bottom of the price table and insert it where indicated by the "[x]" in the following text.]

The maximum weight is [x] pounds. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

[For each country that offers Express Mail International service, revise the title and text of the Flat Rate section to read as follows:]

Express Mail International — Flat Rate Envelope and Flat Rate Boxes

[For each country that offers Express Mail International, insert the following:]

The maximum weight for the Express Mail International Flat Rate Envelope and the Express Mail International Flat Rate Boxes is 20 pounds. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

Insurance (222.71)

* * * * *

[For each country that offers Express Mail International merchandise insurance, replace the fees to read as follows up to the applicable maximum amount available for each country:]

Insured Amount			
not over	Fee	Insured Amount not over	Fee
\$100	No Fee	For insurance coverage above \$2,000, add \$1.50 for each \$500 or fraction thereof, up to a	
200	\$0.85	maximum of \$5,000 per shipment.	
500	2.35		
1,000	3.85		
1,500	5.35		
2,000	6.85	\$5,000 max.	\$15.85

* * * * *

Priority Mail International (230)

[For each country that offers Priority Mail International service, remove the price table. However, retain the country's Price Group designation (which appears in the "Priority Mail International" heading). In addition, retain the country's maximum weight limit from the bottom of the price table and insert it where indicated by the "[x]" in the following text.]

The maximum weight is [x] pounds. Refer to Notice 123, *Price List,* for the applicable retail, commercial base, or commercial plus price.

Note: Ordinary Priority Mail International includes indemnity at no cost based on weight. (See 230.)

Priority Mail International - Flat Rate

[For each country except Ascension, Bolivia, Cuba, Falkland Islands, and North Korea, revise the lines of text for the Flat Rate priced items to read as follows:]

Flat Rate Envelopes or Small Flat Rate Priced Boxes: The maximum weight is 4 pounds. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

Flat Rate Boxes — Medium and Large: The maximum weight is 20 pounds, or the limit set by the individual country, whichever is less. Refer to Notice 123, *Price List*, for the retail, commercial base, or commercial plus price.

[For Ascension, Bolivia, Cuba, and the Falkland Islands, revise the text directly below the heading "Available only for Priority Mail International Flat Rate Envelope and Small Flat Rate Priced Boxes" to read as follows:]

Flat Rate Envelopes or Small Flat Rate Priced Boxes: The maximum weight is 4 lbs. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

[For North Korea, revise the text directly below the heading "Available only for Priority Mail International Flat Rate Envelope" to read as follows:]

Flat Rate Envelopes: May not contain dutiable items or merchandise. The maximum weight is 4 lbs. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

Insurance 232.82

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[For each country that offers Priority Mail International insurance, replace the table of fees to read as follows up to the applicable maximum amount available for each country:]

Insured Amount not over	Fee	Insured Amount not over	Fee
\$50	\$2.45	Add \$1.15 for each additional \$100 or fraction of insurance coverage.	
100	3.60		
200	4.75		
300	5.90		
400	7.05		
500	8.20	\$5,000 max.	\$59.95

First-Class Mail International (240)

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Airmail M-bags (260) — Direct Sack to One Addressee

[For each country that offers Airmail M-bags, remove the price table. However, retain the country's Price Group designation (which appears in the "Direct Sack to One Addressee" heading). In addition, retain the country's maximum weight limit from the bottom of the price table and insert it where indicated by the "[x]" in the following text.]

The maximum weight is [x] pounds. Refer to Notice 123, *Price List,* for the applicable price.

* * * * *

International Postal Money Order (371)

[For each country that offers international postal money orders, revise the fee and money order inquiry fee as follows:]

Fee: \$4.45

Money Order Inquiry Fee: \$5.50

Tonga

Country Conditions for Mailing

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[Revise the listing for Tonga by adding Express Mail International Service to read as follows:]

Express Mail International (220) Price Group 6

The maximum weight is 66 pounds. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

Express Mail International — Flat Rate Envelope and Flat Rate Boxes:

The maximum weight for the Express Mail International Flat Rate Envelope and the Express Mail International Flat Rate Boxes is 20 pounds. Refer to Notice 123, *Price List*, for the applicable retail, commercial base, or commercial plus price.

Insurance (222.71)

Available for Express Mail International merchandise shipments only

Insured Amount		Insured Amount	
not over	Fee	not over	Fee
\$100	No Fee	For insurance coverage above \$2,000, add \$1.50 for each \$500 or fraction thereof, up to a	
200	\$0.85	maximum of \$5,000 per shipment.	
500	2.35		
1,000	3.85		
1,500	5.35		
2,000	6.85	\$5,000 max.	\$15.8

Articles Admitted	Required Customs Form/Endorsement
Correspondence, business papers.	PS Form 2976, Customs — CN 22 and Sender's Declaration. Endorse items clearly next to mailing label as BUSINESS PAPERS.
Merchandise samples without commercial value, microfilm, microfiche, and magnetic tapes and discs.	PS Form 2976, Customs — CN 22 and Sender's Declaration.
Merchandise and all articles subject to customs duty.	PS Form 2976-A, Customs Declaration and Dispatch Note CP 72, inside a PS Form 2976-E. Customs Declaration Envelope CP 91.

Size Limits (221.42)

Maximum length: 36 inches

Maximum length and girth combined: 79 inches

Note: Coins; banknotes; currency notes, including paper money; securities of any kind payable to bearer; traveler's checks; platinum, gold, and silver; precious stones; jewelry; watches; and other valuable articles are prohibited in Express Mail International shipments to Tonga.

Reciprocal Service Name: EMS

Country Code: TO Areas Served: All

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer at http://pe.usps.com.

- Product Classification, Pricing, 12-15-11

IMM Revision: Product and Price Changes for International Mailing Services

Effective January 22, 2012, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) to reflect changes to prices and standards for the international mailing services noted below.

First-Class Mail International Service

First-Class Mail International[®] service is an affordable international service for postcards, letters, large envelopes, and small packages for items weighing up to 4 pounds. The overall price increase for First-Class Mail International ser-

vice is 4.9 percent. More specifically, letters increased by 6.6 percent, postcards increased by approximately 7 percent, large envelopes increased by 3.7 percent, and small packages increased by 4 percent.

International Extras Services

The following international market-dominant extra services are increasing by approximately 2.2 percent effective January 22, 2012:

Certificate of Mailing.

- Registered Mail[™] service.
- Return receipt service.
- Restricted delivery service.
- Customs clearance and delivery.
- International reply coupons.
- International Business Reply Service.

These IMM revisions are based on our international Mailing Services final rule published in the Federal Register (76 FR 76619-76620) on December 8, 2011. The entire notice can be viewed on Postal Explorer® at http:// pe.usps.com.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

Individual Country Listings

First-Class Mail International (240)

[For each country that offers First-Class Mail International service, retain the country's Price Group designation (which appears in the "First-Class Mail International" heading), but remove the three price tables for letters, large envelopes (flats), and packages (small packets), and insert text to read as follows:]

For the prices and maximum weights for postcards, letters, large envelopes (flats), packages (small packets), and postcards, see Notice 123, Price List.

[Delete the entry for "Postcards (241.22)" in its entirety.]

Extra Services

Certificate of Mailing (313)

[For each country that offers certificate of mailing service, revise the fees to read as follows:]

Individual Pieces	Fee
Individual article (PS Form 3817)	\$1.15
Firm mailing books (PS Form 3877), per article listed (minimum 3)	0.44
Duplicate copy of PS Form 3817 or PS Form 3877 (per page)	1.15

Individual Pieces				
Bulk Quantities	Fee			
First 1,000 pieces (or fraction thereof)	\$6.70			
Each additional 1,000 pieces (or fraction thereof)	0.80			
Duplicate copy of PS Form 3606	1.15			

International Business Reply Service (382)

[For each country that offers International Business Reply Service, revise the fees to read as follows:]

Fee: Envelopes up to 2 ounces \$1.50; Cards \$1.00

International Reply Coupons (381)

[For each country that offers international reply coupons, revise the fee to read as follows:]

Fee: \$2.20

Registered Mail (330)

[For each country that offers international Registered Mail service, revise the fee to read as follows:]

Fee: \$11.75

Restricted Delivery (350)

[For each country that offers international restricted delivery service, revise the fee to read as follows:]

Fee: \$4.55

Return Receipt (340)

[For each country that offers international return receipt service, revise the fee to read as follows:]

Fee: \$2.35

We will incorporate these revisions into the next update of the online IMM, which is available via Postal Explorer® at http://pe.usps.com.

> - Product Classification, Pricing, 12-15-11

Handbooks

Handbook F-101 Revision: New Account Identifier Code 255, Treasury Check Cashing Fee

Effective November 15, 2011, Treasury checks presented at POS ONE postal retail units (PRUs) for cashing are now incurring a check-cashing fee of \$4.00. A new Account Identifier Code (AIC) 255, Treasury Check Cashing Fee, will be used for PRUs to report the fee assessed for cashing a Treasury check. Treasury checks issued from USPS[®] are exempt from this fee.

Handbook F-101, Field Accounting Procedures



9-3.3 Cashing Checks

[Revise text to read as follows:]

PRU employees may cash the following financial documents, provided sufficient funds are available:

- U.S. Treasury checks.*
- Postal Service salary checks.
- Postal Service commercial checks.

Note: PRUs must not hold funds overnight for the purpose of cashing checks.

Employees must cash checks listed in 9-3.3 in compliance with the following requirements as well as any additional specific instructions from the postmaster or the district:

- a. The customer's name must be printed on the check.
- b. The photo ID with signature must match the signature endorsement on the back of the check.
- c. The photo ID information must be recorded on the face of the check by the cashing employee.
- d. The check date cannot be more than 1 year old.

*At POS ONE offices, AIC 255, Treasury Check Cashing Fee, will be used to report the fee assessed for cashing a Treasury check. Treasury checks issued from USPS[®] are exempt from this fee.

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Appendix AAccount Identifier Code/General Ledger Account Crosswalk

[Revise the following AICs in Appendix A to read as follows]

AIC	Master Title	General Description	GLA	FPR	Revenue
253-254	Reserved	Reserved.			N/A
255	Treasury Check Cashing Fee	Funds collected from fees charged for cashing Treasury checks at POS ONE offices.	43350255	04	WIR
256-261	Reserved	Reserved.			N/A

We will incorporate this revision into the next online update of Handbook F-101 available on the Postal Service™ Policy-Net website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- On the PolicyNet page, click Handbooks.

(The direct URL for the Postal Service PolicyNet website is http://blue.usps.gov/cpim.)

Handbook AS-353 Revision: Expanding Retail Access Locations

Effective December 15, 2011, Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, is revised to include modifications that were published in the *Federal Register* on October 5, 2011 (76 FR 61761–61762) relating to expanding retail access locations.

The Postal Service™ is seeking to optimize its retail network by reducing its traditional footprint of retail offices and expanding access locations to grocery or drug stores, office supply stores, retail chains, and self-service kiosks. By working with third-party retailers, the Postal Service is creating easier, more convenient access to its products and services when and where its customers want them. The Postal Service is making these changes to reflect those demands. Also, system owners are being updated due to changes in international claims processing.

Handbook AS-353, Guide to Privacy and the Freedom of Information Act

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Appendix Privacy Act Systems of Records

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Section C. Index of Systems of Records

Part I. General Systems

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USPS 880.000

System Name:

Post Office and Retail Services

System Location:

[Revise text to read as follows:]

USPS Headquarters, Consumer Advocate; Integrated Business Solutions Services Centers; Material Distribution Center; Accounting Service Centers; and USPS facilities, including Post Offices (New Jersey, as an exception, does not store passport information in Post Offices) and contractor locations.

Categories of Individuals Covered by the System:

[Add new 5 to read as follows:]

Customers requesting delivery of mail to alternate locations.

Categories of Records in the System:

[Revise 1 to read as follows:]

Customer information: Name, customer ID(s), customer Personal Identification Numbers (PINs), company name, phone number, mail and e-mail address, record of payment, passport applications and a de-

scription of passport services rendered, and Post Office box and caller service numbers.

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Purpose(s):

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[Revise 2 to read as follows:]

2. To ensure accurate and secure mail delivery.

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Retention and Disposal:

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[Revise numbers 3 and 6 to read as follows:]

 Domestic and international Extra Services records are retained 2 years. Records relating to Post Office boxes, caller services, and alternate delivery are retained up to 3 years after the customer relationship ends.

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6. Records related to inquiries and claims are retained 3 years from final action on the claim.

* * * * *

System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Vice President, Delivery and Post Office Operations, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Vice President, Controller, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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We will incorporate these revisions into the next online version of Handbook AS-353 available on the Postal Service™ PolicyNet website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- Then click HBKs.

(The direct URL for the Postal Service PolicyNet website is http://blue.usps.gov/cpim.)

Refer any questions about this revision to the Records Office at 202-268-2608.

Handbook AS-353 Revision: Executive Titles

Effective December 15, 2011, Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, is revised to include modifications that were published in the *Federal Register* on October 24, 2011 (76 FR 65756–65758) relating to executive titles.

In 2011, The Postal Service™ under went a significant management and organizational redesign. Many executive titles were updated to reflect the new responsibilities of the leadership teams. These modifications to the titles and addresses resulted from this organizational redesign.

[Revise second paragraph to read as follows:]

For records of non-REDRESS ADR staff providers: General Counsel and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 500.200

System Name:

Controlled Correspondence, FOIA, and Privacy Act Disclosure Records.

* * * * *

System Manager(s) and Address:

* * * * *

[Revise second and third paragraphs to read as follows:]

For other correspondence in this system: Vice President, Government Relations and Public Policy, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

For FOIA and Privacy Act requests: General Counsel and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 600.000

System Name:

Legal Records Related to Mail.

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System Manager(s) and Address:

[Revise text to read as follows:]

General Counsel and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 600.100

System Name:

General Legal Records.

* * * * *

System Manager(s) and Address:

[Revise text to read as follows:]

General Counsel and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 600.200

System Name:

Privacy Act and FOIA Appeal and Litigation Records.

* * * * * *

System Manager(s) and Address:

[Revise text to read as follows:]

General Counsel and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 600.300

System Name:

Public and Confidential Financial Disclosure Reports.

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System Manager(s) and Address:

[Revise text to read as follows:]

General Counsel and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 600.400

System Name:

Administrative Litigation Records.

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System Manager(s) and Address:

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[Revise second paragraph to read as follows:]

General Counsel and Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 810.100

System Name:

www.usps.com Registration.

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System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 810.300

System Name:

Offline Registration, Payment, and Fulfillment.

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System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 820,100

System Name:

Mailer Services — Applications and Approvals.

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System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 820,200

System Name:

Mail Management and Tracking Activity.

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System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 870.100

System Name:

Trust Funds and Transaction Records.

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System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 870,200

System Name:

Postage Meter and PC Postage Customer Data and Transaction Records.

* * * * *

System Manager(s) and Address:

[Revise text to read as follows:]

Vice President, Mail Entry and Payment Technology, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 880.000

System Name:

Post Office and Retail Services.

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System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Vice President, Delivery and Post Office Operations, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Vice President, Global Business, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 890.000

System Name:

Sales, Marketing, Events, and Publications.

* * * * *

System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Vice President, Consumer and Industry Affairs, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Notification Procedure:

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[Revise second paragraph to read as follows:]

Customers wanting to know if other information about them is maintained in this system of records must address inquiries in writing to the President and Chief Marketing/ Sales Officer, and include their name and address.

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USPS 900.000

System Name:

International Services.

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System Manager(s) and Address:

[Revise text to read as follows:]

Vice President, Global Business, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

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USPS 910.000

System Name:

Identity and Document Verification Services.

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System Manager(s) and Address:

[Revise text to read as follows:]

President and Chief Marketing/Sales Officer, United States Postal Service,

475 L'Enfant Plaza SW, Washington, DC 20260.

Notification Procedure

[Delete the first two paragraphs.]

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We will incorporate these revisions into the next online version of Handbook AS-353 available on the Postal Service™ PolicyNet website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- Then click HBKs.

(The direct URL for the Postal Service PolicyNet website is http://blue.usps.gov/cpim.)

Refer any questions about this revision to the Records Office at 202-268-2608.

— Privacy Office, General Counsel and Executive VP, 12-15-11

Publications

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective December 15, 2011, Publication 431, *Post Office Box Service and Caller Service Fee Groups,* is revised to include the following changes.

Publication 431, Post Office Box Service and
Caller Service Fee Groups

[Add the following entries:]

ZIIP Code	Fee Group
52348	5
80271	5
80281	5
80291	5

[Revise the following entries:]

ZIP Code	Fee Group
46402	6
51104	5
51106	5

[Delete the following entries:]

ZIP Code	
11774	
54734	
56173	

ZIP Code	
56224	<u> </u>
62011	<u></u>

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (http://blue.usps.gov/cpim):

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- Click PUBs.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

- 1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
- 2. Under the Clients/System column, System category, click *Facility Information*.
- 3. View the Fee Group field in the report.

- Special Services, Channel Access, 12-15-11

Organization Information

Address Management

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	01-1430 01-1120	35041 35036	AL AL	Cardiff Brookside	Jefferson Jefferson	Main Office Cardiff	Post Office Place Name	09/20/2011 09/24/2011	Post Office™ and ZIP Code™ discontinued. Establish a place name. Cardiff AL becomes an acceptable last line for use with ZIP Code 35036.
Old New	05-1944 05-1944	90230	CA	Culver City Culver City	Los Angeles Los Angeles	Fox Hills Main Office	Classified Station Post Office	09/07/2011	Classified station discontinued. Retain ZIP Code. Continue to use Culver City CA 90230 as last line of address.
Old New	05-2460 05-4716	90245 90245	CA CA	El Segundo Manhattan Beach	Los Angeles Los Angeles	Main Office El Segundo	Post Office Place Name	09/21/2011 09/24/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use El Segundo CA 90245 as last line of address.
Old New	05-5508 05-5508	94612 94612	CA CA	Oakland Oakland	Alameda Alameda	Station B Main Office	Classified Station Post Office	08/31/2011	Classified station discontinued. Retain ZIP Code. Continue to use Oakland CA 94612 as last line of address.
Old New	18-4680 18-4680	50137 50137	IA IA	Killduff Killduff	Jasper Jasper	Main Office Main Office	Post Office Post Office	11/12/2011	This announcement expands the use of ZIP Code 50137 to include delivery.
Old New	18-4248 18-4248	51015 51015	IA IA	Hornick Hornick	Woodbury Woodbury	Climbing Hill Climbing Hill	Community Post Office Community Post Office	11/12/2011	This announcement expands the use of ZIP Code 51015 to include delivery.
Old New	18-3249 18-3249	51340 51340	IA IA	Fostoria Fostoria	Clay Clay	Main Office Main Office	Post Office Post Office	11/12/2011	This announcement expands the use of ZIP Code 51340 to include delivery.
Old New	18-4041 18-4041	52562 52562	IA IA	Hayesville Hayesville	Keokuk Keokuk	Main Office Main Office	Post Office Post Office	11/12/2011	This announcement expands the use of ZIP Code 52562 to include delivery.
Old New	16-6360 16-0174	62975 62975	IL IL	Pomona Alto Pass	Jackson Jackson	Main Office Pomona	Post Office Place Name	08/19/2011 08/20/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Pomona IL 62975 as last line of address.
Old New	16-5160 16-0648	61855 61855	IL IL	Milmine Bement	Piatt Piatt	Main Office Milmine	Post Office Place Name	11/03/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Milmine IL 61855 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	16-6888 16-8604	62084 62084	IL IL	Roxana Wood River	Madison Madison	Main Office Roxana	Post Office Place Name	11/03/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Roxana IL 62084 as last line of address.
Old New	16-6012 16-0348	62555 62555	IL IL	Owaneco Assumption	Christian Christian	Main Office Owaneco	Post Office Place Name	11/03/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Owaneco IL 62555 as last line of address.
Old New	16-6930 16-1620	62879 62879	IL IL	Sailor Springs Clay City	Clay Clay	Main Office Sailor Springs	Post Office Place Name	11/03/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Sailor Springs IL 62879 as last line of address.
Old New	20-3524 20-1064	41747 41722	KY KY	Hardburly Bulan	Perry Perry	Main Office Hardburly	Post Office Place Name	06/11/2010 10/01/2011	Post Office and ZIP Code discontinued. Establish a place name. Hardburly KY becomes an acceptable last line for use with ZIP Code 41722.
Old New	25-9300 25-7030	49792 49792	MI MI	Tower Onaway	Cheboygen Cheboygen	Main Office Tower	Post Office Place Name	09/27/2011 10/01/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Tower MI 49792 as last line of address.
Old New	25-5560 25-8200	48635 48635	MI MI	Lupton Rose City	Ogemaw Ogemaw	Main Office Lupton	Post Office Place Name	10/15/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Lupton MI 48635 as last line of address.
Old New	25-0690 25-0690	48707 48706	MI MI	Bay City Bay City	Bay Bay	Main Office Main Office	Post Office Post Office	11/05/2011	Realign ZIP Code boundaries. Use Bay City MI 48706 as last line of address for the 44 deliveries previously in ZIP Code 48707.
Old	25-8270	48602	MI	Saginaw	Saginaw	Wheeler	Classified Station	08/06/2011	Classified station discontinued. Retain
New	25-8270	48602	MI	Saginaw	Saginaw	Main Office	Post Office	08/13/2011	ZIP Code. Continue to use Saginaw MI 48602 as last line of address.
Old New	25-3050 25-0690	48732 48732	MI MI	Essexville Bay City	Bay Bay	Main Office Essexville	Post Office Classified Branch	10/15/2011 10/29/2011	Post Office discontinued. Retain ZIP Code. Establish a classified branch. Continue to use Essexville MI 48732 as last line of address.
Old New	26-2560 26-9695	56125 56125	MN MN	Dovray Westbrook	Murray Murray	Main Office Dovray	Post Office Place Name	10/29/2011 11/05/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Dovray MN 56125 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	28-5502 28-1662	65345 65345	MO MO	Mora Cole Camp	Pettis Pettis	Main Office Mora	Post Office Place Name	08/19/2011 08/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Mora MO 65345 as last line of address.
Old New	28-5994 28-7374	63370 63370	MO MO	Olney Silex	Lincoln Lincoln	Main Office Olney	Post Office Place Name	11/04/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Olney MO 63370 as last line of address.
Old New	28-5676 28-0696	65347 65347	MO MO	Nelson Blackwater	Saline Saline	Main Office Nelson	Post Office Place Name	11/04/2011 11/19/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Nelson MO 65347 as last line of address.
Old	36-1392	28218	NC	Charlotte	Mecklenburg	Eastway	Classified Station	07/02/2011	Classified station discontinued. Retain
New	36-1392	28218	NC	Charlotte	Mecklenburg	Main Office	Post Office	07/02/2011	ZIP Code. Continue to use Charlotte NC 28218 as last line of address.
Old New	37-4672 37-3232	58244 58233	ND ND	Inkster Forest River	Grand Forks Grand Forks	Main Office Main Office	Post Office Post Office	11/12/2011	Realign ZIP Code boundaries. Use Forest River ND 58233 as last line of address for the 30 deliveries previously in ZIP Code 58244.
Old New	38-1155 38-7441	45110 45171	OH OH	Buford Sardinia	Highland Highland	Main Office Main Office	Post Office Post Office	03/31/2010 10/01/2011	Post Office and ZIP Code discontinued. Use Sardinia OH 45171 as last line of address.
Old	39-7700	74760	OK	Spencerville	Choctaw	Main Office	Post Office	08/02/2010	Post Office
New	39-7282	74760	OK	Sawyer	Choctaw	Spencerville	Place Name	10/08/2011	discontinued. Retain ZIP Code. Establish a place name. Continue to use Spencerville OK 74760 as last line of address. This amends Postal Bulletin 22325.
Old New	41-6168 41-3516	18636 18636	PA PA	Noxen Harveys Lake	Wyoming Wyoming	Main Office Noxen	Post Office Place Name	07/02/2011 07/02/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Noxen PA 18636 as last line of address.
Old	41-5888	16102	PA	New Castle	Lawrence	Mahoningtown	Classified Station	07/25/2011	Classified station discontinued. Retain
New	41-5888	16102	PA	New Castle	Lawrence	Main Office	Post Office	07/30/2011	ZIP Code. Continue to use New Castle PA 16102 as last line of address.
Old New	41-6244 41-6244	16301 16301	PA PA	Oil City Oil City	Venango Venango	Oil Creek Main Office	Classified Station Post Office	07/22/2011	Classified station discontinued. Retain ZIP Code. Continue to use Oil City PA 16301 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	41-6948	18073	PA	Red Hill	Montgomery	Pennsburg	Classified Branch	09/10/2011	Classified branch discontinued. Retain
New	41-6948	18073	PA	Red Hill	Montgomery	Pennsburg	Place Name	09/10/2011	ZIP Code. Establish a place name. Continue to use Pennsburg PA 18073 as last line of address.
Old	41-9276	17701	PA	Williamsport	Lycoming	Station C	Classified Station	09/10/2011	Classified station discontinued. Retain
New	41-9276	17701	PA	Williamsport	Lycoming	Main Office	Post Office	09/10/2011	ZIP Code. Continue to use Williamsport PA 17701 as last line of address.
Old	41-6928	19606	PA	Reading	Berks	Mount Penn	Classified Branch	09/10/2011	Classified branch discontinued. Retain
New	41-6928	19606	PA	Reading	Berks	Main Office	Post Office	09/10/2011	ZIP Code. Continue to use Reading PA 19606 as last line of address.
Old	51-5010	22504	VA	Laneview	essex	Main Office	Post Office	11/10/2011	Post Office
New	51-8862	22504	VA	Tappahannock	Essex	Laneview	Place Name	11/19/2011	discontinued. Retain ZIP Code. Establish a place name. Continue to use Laneview VA 22504 as last line of address.
Old New	55-5952 55-1704	26285 26285	WV WV	Norton Coalton	Randolph Randolph	Main Office Norton	Post Office Place Name	11/12/2011 11/12/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Norton WV 26285 as last line of address. This amends Postal Bulletin 22325.
Old New	57-6194 57-1672	82081 82081	WY WY	Meriden Cheyenne	Laramie Laramie	Main Office Meriden	Post Office Place Name	10/15/2011 10/15/2011	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Meriden WY 82081 as last line of address.

Address Management, Product Information, 12-15-11

Finance

Forever Stamps Price Change Instructions for Stamps by Mail Orders

The Postal Service's™ new First-Class Mail® single-piece 1-ounce price is 45 cents, effective at 12:01 A.M., Sunday, January 22, 2012. All Post Offices™, postal retail units and Stamps by Mail® fulfillment centers must increase the value of each Forever® Stamp on hand in their inventories prior to opening for business on January 22, 2012. All Forever Stamps on hand must be revaluated to the new First-Class Mail single-piece 1-ounce price of 45 cents each.

The new First-Class Mail single-piece 1-ounce price may affect Stamps by Mail Forever Stamp orders that are in transit. If a Stamps by Mail Forever Stamp order is mailed (postmarked) or the order form and check are dated before January 22, 2012, with the old First-Class Mail single-piece 1-ounce price, accept the order with the old price and process the transaction as follows:

Type of Stamp	New Price	Offset the Difference
Forever Stamp booklet	Enter the new price for the Forever	Enter the difference into AIC 553, Refund of
bookiet		Postage and Fees
	Sales — by Internet- Mail-Phone.	

Note: Do not process Stamps by Mail Forever Stamp orders that are mailed after January 22, 2012, with the old price; return the order and payment to the sender advising of the new First-Class Mail single-piece 1-ounce price.

Revenue and Field Accounting,
 Controller, 12-15-11

Instructions for Payments Mailed Before January 22 Price Change

The Postal Service's™ new prices and fees become effective at 12:01 A.M., Sunday, January 22, 2012. All Post Offices™, postal retail units, and contract postal units (CPUs) must ensure that all daily financial reports are transmitted at the close of business Saturday, January 21. CPUs must coordinate the logistics to ensure that all daily financial reports are submitted to the host Post Office at the close of business Saturday, January 21.

IRT Offices

Post Offices and postal retail units with integrated retail terminals (IRTs) will receive price change disks in the same manner as all other IRT software updates. Each office must install the IRT update after the close of business Saturday, January 21, or before opening for business Sunday, January 22 or Monday, January 23. Offices that have not received disks with the new prices and fees by Wednesday, January 18 must contact their district IRT coordinator for guidance.

POS ONE Offices

Post Offices and postal retail units with POS ONE systems will receive the new software for the price change via a download over the network before they open for business Sunday, January 22 or Monday January 23.

Payments Mailed Before Price Change

The new prices and fees will affect all annual mailing fees, accounting fees, and Post Office Box/Caller Service fees. As of Sunday, January 22 all daily financial reports must contain the new fees. If a payment for an annual mailing fee, accounting fee, or Post Office Box/Caller Service fee is mailed (postmarked) before Sunday, January 22 with the old fees, accept the lower fee amount and process the transaction as follows:

Type of Service	New (Higher) Fees	Offset the Difference
Annual mailing fee	Enter the new fee into the corresponding AIC	Enter the difference into AIC 528.
	and derive perianing / me	Refund Permit
		Postage and Fees
Accounting fee	Enter the new fee into	Enter the difference
	the corresponding AIC	into AIC 528,
		Refund Permit
		Postage and Fees
PO Box/Caller	Enter the new fee into	Enter the difference
Service fee	the corresponding AIC	into AIC 535, Refund of Fees – Retail Services

Note: Do not process payments that are mailed after Sunday, January 22 with the old fees; return the payment to the sender.

Revenue and Field Accounting,
 Controller, 12-15-11

Form W-4 Completion for Employees Claiming Exempt Status for 2012

Internal Revenue Service (IRS) regulations permit employees who anticipate no federal tax liability for 2012 to continue to claim total exemption from federal tax withholding provided they owed no federal taxes for 2011. These regulations also require a new Form W-4, *Employee's Withholding Allowance Certificate*, be submitted every calendar year by employees claiming an exempt status. However, because of *PostalEASE*, it is no longer necessary for these employees to file a hard copy Form W-4.

Employees may meet IRS filing requirements concerning exempt Forms W-4 by either logging onto *PostalEASE* via the USPS[®] Intranet at *http://blue.usps.gov* or by calling *PostalEASE* toll-free at 877-477-3273, option 1. Follow the Form W-4 instructions provided by *PostalEASE*, and your form will be updated for calendar year 2012. If you need to contact the HR Shared Services Center (HRSSC) in Greensboro concerning this matter, call 877-477-3273, option 5.

Any employee currently in an exempt status who does not submit a new Form W-4 claiming a continuation of the exempt status will be converted to a taxable status, effective Pay Period (PP) 05-12. For an exempt status to remain effective into the next year, the IRS requires completion,

submission, and acceptance of a new form no later than February 15. Since February 15 falls within PP 05-12, updated Form W-4 information must be entered into *PostalEASE* no later than Wednesday, **February 15, 2012.** Entry of the information by that date will ensure continuation of the exempt status for 2012.

Any employee who claimed exempt status for 2011 and doesn't submit a new Form W-4 will have federal taxes withheld at the rate normally applicable to an employee claiming "Single" with "0" allowances. Employees with an exempt status (as of PP 26-11) will receive printed messages on their earnings statement during PP 03-12 and PP 04-12 reminding them a new Form W-4 is required.

Reminders

- All administrative and managerial employees are prohibited from providing any tax advice to employees concerning the completion of Form W-4.
- Sending information concerning exempt Form W-4 to Eagan Accounting Services is no longer required.

Forever Stamp Stock Revaluation Instructions

Effective January 22, 2012, the Postal Service's[™] new First-Class Mail[®] single-piece 1-ounce price is 45-cents. All Post Offices[™], postal retail units, Automated Postal Centers[®] (APCs[®]), and contract postal units (CPUs) must increase the value of each Forever[®] Stamp booklet on hand in their inventories prior to opening for business on January 22, 2012. All Forever Stamp booklets on hand are revaluated to the new First-Class Mail single-piece 1-ounce price of 45-cents each stamp.

New Selling Price for Forever Stamp Booklets

Forever Stamp booklets are recorded in inventory at the old price; therefore, they must be revalued. To increase the value, stock custodians and retail associates (RAs) must count the number of Forever Stamp booklets in their inventories and multiply by the corresponding increase amount to compute the value of the increase in accountability.

Description	Old Price	Increase	New Price
All Forever Stamp	\$8.80	\$0.20	\$9.00
Booklets or Sheetlets — 20			
All Forever Stamp	\$7.92	\$0.18	\$8.10
Booklets or Sheetlets —18			
All Forever Stamp	\$5.28	\$0.12	\$5.40
Booklets or Sheetlets —12			

The following are instructions for each financial reporting technology:

eMOVES Offices

Retail Associates With Stamp Credits

- Ship all Forever Stamps (AIC 848, Stamp Stock Returned) to the unit reserve custodian for revaluation.
- Use PS Form 17, Stamp Requisition/Stamp Return to ship stock.
- Record stock at the full value (old price) on PS Form 17.

Unit Reserve Stock Custodians

Receive the stamps (AIC 841, Stamp Stock Received) from the RA at the value shown (old price) on the PS Form 17.

- Record stock received on PS Form 3295, Daily Record of Stamps, Stamped Paper and Nonpostal Stamps on Hand.
- Multiply the number of Forever Stamps on hand to be revalued by the difference between original price (old price) and new revalued price (new price).
- Record the computations for each Forever Stamp booklet revalued on a PS Form 17.
- Enter the total for all calculations from PS Form 17 on PS Form 3958, Unit Reserve Stamp Stock Transaction Record, as follows:

Line 3 for increase (AIC 844, Stock Increase — Revaluation).

Enter the calculated amount in AIC 844 on the unit's PS Form 1412, Daily Financial Report.

Closeout Employee

- Verify entries in AIC 844 on the unit PS Form 1412.
- File PS Form 17 and PS Form 3958 as supporting documentation.

POS ONE Offices

The software download will automatically revaluate all Forever Stamp booklets on hand for the unit reserve stamp stock and each retail floor stock, Stamps by Mail, philatelic, and mobile unit segments.

Note: All Forever Stamp stock on hand must be properly identified with the required item numbers and the quantities prior to the automatic revaluation.

IRT Offices

Individual Stamp Credits

- Each RA with assigned Forever Stamps with the old price must use PS Form 17 to enter the amount of different booklet types of Forever Stamps (booklets of 12, 18, and 20) on hand.
- The RA must multiply the number of Forever Stamp booklets on hand by the difference between original price (old price) and new revalued price (new price).

Booklets of 20 Forever Stamps, use PS Form 17 as follows:

Item No.	Quantity	Redemption Rate (Destruction)	Dollar Value	Denomination and Description
Booklet - 20	40	40 x \$8.80	\$352.00	Old Price
Booklet - 20	40	40 x \$9.00	\$360.00	New Price
Booklet - 20		Revaluation	\$8.00	Revaluation Stock Increase

- The difference between the old price and new price is the "revaluation amount."
- Submit PS Form 17 to a supervisor for authorization and signature.
- The RA will enter the revaluation amount into AIC 844, Stock Increase — Revaluation.

Unit Reserve Stock

The unit reserve stock custodian does the following:

- Issues to an RA all Forever Stamps in the unit reserve that require revaluation. This will reduce Forever Stamps requiring revaluation to "Zero" in the unit reserve.
- Performs the "New Day" process in the supervisor IRT disk.
- Deletes the item numbers from the Forever Stamps issued to the RA; must be "Zero."
- Adds the item number of Forever Stamps back into stamp stock inventory at the "New Price."

The RA receiving the Forever Stamps from unit reserve stock does the following:

- Uses the "STAMPS+" key, creating an entry to AIC 841, Stamp Stock Received.
- Revalues the stock by following the instructions outlined above for "Individual Stamp Credits."
- Prepares PS Form 17 to return Forever Stamps to the unit reserve at the new price.
- Uses the "STAMPS (-)" key creating an entry in AIC 848, Stamp Stock Returned.

The stock custodian receives the total from the PS Form 17 into the unit reserve inventory at the new price.

Closeout Employee

- When all clerk disks are consolidated, verifies that the total revaluation for the unit is reported correctly in AIC 844 on the unit's PS Form 1412.
- Files PS Form(s) 17 as supporting documentation.

APCs

The software download will automatically revaluate all Forever Stamp sheetlets on hand for the APC equipment.

CPUs

CPUs that submit a daily PS Form 1412 to a host Post Office must increase the value of each Forever Stamp booklet in their inventory as follows:

- Count each Forever Stamp to be revalued.
- Multiply the number of Forever Stamp booklets on hand to be revalued by the difference between original price (old price) and new revalued price (new price).
- Record the computations for all Forever Stamp booklets revalued on a PS Form 17.

- Enter the calculated amount in AIC 844, Stock Increase Revaluation, on PS Form 1412.
- Submit PS Form 17 and the CPU's PS Form 1412 to the host Post Office or the Contracting Officer's Representative (COR).

Note: CPUs with Contract Access Retail System (CARS) do not need to revalue the Forever Stamps in their inventory. The CARS system will automatically change the price and the CPU will sell the stamps for the new price on January 22.

Rural Carrier Fixed Credit

Prior to January 22, exchange any Forever Stamp booklets in a rural carrier fixed credit with denominated 44-cent stamps. All Forever Stamp booklets with the old price need to be in the unit reserve stamp stock or the retail floor stock for revaluation.

After the Forever Stamps have been revalued to the new 45-cent price on January 22, 2012, rural carriers may exchange their denominated 44-cent stamps for the revalued 45-cent Forever Stamps.

IRT and eMOVES Offices

The unit reserve custodian will exchange the rural carrier's Forever Stamp booklets with denominated 44-cent stamps. Ensure the Forever Stamp booklets with the old price are added to the unit reserve stamp stock to be revalued on January 22, 2012.

POS ONE Offices

The POS ONE system will automatically revalue all Forever Stamp booklets on hand, therefore all Forever Stamp booklets must be in the retail floor stock prior to January 22, 2012. A retail associate working from the retail floor stock will exchange the rural carrier's Forever Stamp booklets following the **Exchanging Stamp Products** workflow:

- Press [Stamps and Merchandise] or [Stamps].
- Select < Exchange>.
- Enter the quantity (Forever Stamp Booklets). Press [Quantity].
- Scan/enter the item number of the Forever Stamp booklet being exchanged and select <Exchange by Item Number>.
- Select <Saleable>.
- Select < Continue>.

Note: When completing the exchange, this item must be equal to the value of the item being exchanged.

- Scan/enter the item number of the denominated 44cent stamps and then select <Sell by Item Number>.
- Press [Quantity].
- Scan/enter the item number of any other denomination stamps to be issued and then select <Sell by Item Number>.

- Press [Quantity].
- Once the value of the denominated 44-cent stamps sold is equal to the Forever Stamps being exchanged, press [Payment or End of Visit].

Note: The amount required to satisfy the exchange is displayed as a negative total at the bottom of the notebook area. The amount total of loose stamps sold is displayed in the message.

Rural Carrier Owned Stock

No action needed.

Forever Stamp Booklet Exchanges

Forever Stamp booklets that are damaged or otherwise unusable for postage while in a customer's possession may be exchanged for an equal number of Forever Stamp booklets at the current price. Postal employees must pick up the Forever Stamp booklets to be exchanged, at the current price. For POS ONE equipment, follow the Exchanging Stamp Products workflow and scan the Forever Stamp booklets to be exchanged and the current price will be reflected.

Revenue and Field Accounting,
 Controller, 12-15-11

Household Diary Study

The Postal Service's Household Diary Study (HDS), conducted since 1987, provides information about the contents of the mail sent and received by our customers in U.S. households. The Postal Service™ uses this information to help understand why and how customers use the mail. The results are used to:

- Forecast mail volume.
- Plan marketing strategies.
- Provide information for rate-setting purposes.

The HDS is administered at Headquarters by the Office of Demand Forecasting and Analysis, Finance. NuStats, the HDS survey research firm contractor since July 1999, conducts the interviews and collects and analyzes the HDS data throughout the year.

HDS is a two-stage survey. Stage 1 is the Household Interview. NuStats sends an advance letter, signed by the postmaster general, to a representative sample of U.S. households. This letter emphasizes the importance of the HDS and asks for participation. Sample households are contacted either by telephone or in person and asked about the mail they send and receive, their adoption and use of various communications' technologies, their attitudes about mail service in general, and information relating to their household and personal demographics. Respondent households are recruited to participate in HDS Stage 2.

Stage 2 is the Mail Diary. NuStats asks households that agree to participate in Stage 2 to record information about the mail they send and receive for a 7-day period from Monday to Sunday. Information recorded includes number of mailpieces received and sent, industry mail source, mail

characteristics, and attitudes regarding mail received. As an incentive for HDS Stage 2 participation, households are offered the options of receiving \$30 or a roll of 100 First-Class Mail[®] stamps.

Customers who participate in Stage 2 of the HDS can expect to receive their incentive about 2 months after they return the diary packet to NuStats.

Data gathered in both HDS stages is available in a final report, *The Household Diary Study — Mail Use and Attitudes*. The report is published in hard copy and an electronic file. Order forms for the latest HDS report may be obtained via the Postal Service Internet at www.usps.com/householddiary.

For additional information, contact either of the following individuals:

John Pickett

Telephone: 202-268-2641 Fax: 202-268-6841

e-mail: john.pickett@usps.gov

John Mazzone

Telephone: 202-268-4169 Fax: 202-268-6841

e-mail: john.f.mazzone@usps.gov

Study participants may also contact NuStats directly for help or information at 888-441-8777 or usps@nustats.com.

Office of Demand Forecasting and Analysis,
 Finance, 12-15-11

Human Resources

RIF Competitive Areas for the Postal Service

The Postal Service™ divides its organizational structure into multiple competitive areas for reduction in force (RIF) and transfer of function (TOF) purposes. Competitive areas are established based on organizational factors (separate operation, work function, staff, and personnel management authority) and geographical location factors. During the RIF process, an employee can be assigned only to a position in his or her competitive area. Listed below are the Postal Service's competitive areas as of December 1, 2011.

Organization	Office	Competitive Area
Headquarters	Office of the Postmaster General	Separate
	Chief Executive Officer	
	Office of the Deputy Postmaster General	Separate
	Office of the Judicial Officer	Separate
	Office of the Chief Postal Inspector	Separate
	Each Executive Vice President's Office	Separate
	Each Vice President's Organization	Separate
	Each President's Organization	Separate
Headquarters — Related	Each Accounting Service Center	Separate
Organization —	Each Communications Service Center ¹	Separate
Organizational Type	Each Equal Employment Opportunity (EEO), Compliance and Appeals	Separate
	Region ¹	•
	Each Facilities Service Office	Separate
	Each Field Counsel Unit ¹	Separate
		'
	Each Inspection Service DCI Field Operations Unit ¹	Separate
	Each Inspection Service Investigations Service Center ¹	Separate
	Each Inspection Service Division ¹	Separate
	Each Sales Field Office (Grouped by Area)	Separate
	Each National Preparedness Office ¹	Separate
Unique Organization –	Address Management, Memphis, TN	Separate
Separate Competitive Area		Separate
ocparate competitive Area	Eagan IT Support Site	Separate
	San Mateo IT Support Site	Separate
		Separate
	Asset Management, Topeka, KS ²	•
	Wilkes-Barre Solutions Center	Separate
	Saint Louis Solutions Center	Separate
	Accounting Center Support, Saint Louis, MO	Separate
	Human Resources Shared Service Center, Greensboro, NC	Separate
	National Center for Employee Development, Norman, OK	Separate
	Maintenance Technical Support Center, Norman, OK	Separate
	Stamp Fulfillment Services, Kansas, KS	Separate
	Pricing and Classification Service Center, New York, NY	Separate
	Distinct Eagan/San Mateo IT Site ³	Separate
	EEO Services, Tampa, FL	Separate
Unique Organization –	Mail Recovery Center, Atlanta, GA	Supply Management,
Part of Another	Mail Necovery Cerner, Atlanta, GA	National HQ, Washington, DC
Competitive Area	Employee, Financial & Tactical Services Category Management Center	Supply Management,
	(CMC), Aurora, CO	National HQ, Washington, DC
	Each Transportation Contract Management Team (CMT)	Supply Management,
	(em.)	National HQ, Washington, DC
	Telecom & IT Hardware CMC, Greensboro, NC	Supply Management,
	,	National HQ, Washington, DC
	Mail Equipment Shop, Washington, DC	Supply Management,
		National HQ, Washington, DC
	Facility Services CMC, Windsor, CT	Supply Management, National HQ, Washington, DC
	Each Stamp Distribution Center	Supply Management, National HQ, Washington, DC
	Career Development Division, Inspector in Charge, Potomac, MD	Inspection Service, National HQ, Washington, DC
	Technical Service Division, Inspector in Charge, Dulles, VA	Inspection Service, National HQ, Washington, DC
	William F. Bolger Center for Leadership Development, Potomac, MD	Exec. VP & Chief HR Officer,
		National HQ, Washington, DC

Unique Organization — Part of Another	Customer Products and Fulfillment CMC, Aurora, CO	Supply Management, National HQ, Washington, DC
Competitive Area (continued)	Vehicles & Delivery/Industrial Equipment CMC, Philadelphia, PA	Supply Management, National HQ, Washington, DC
	Forensic Laboratory Services, Dulles, VA	Inspection Service, National HQ, Washington, DC
Field Organizations	Each Postmaster's Organization	Separate
	Each Air Mail Center	Separate
	Each Air Mail Facility	Separate
	Each Area Office	Separate
	Each Network Distribution Center (NDC)	Separate
	Each District Office	Separate
	Each Vehicle Maintenance Facility (VMF)	Separate
	Each Independent Delivery Distribution Center	Separate
	Each Independent Surface Transfer Center (STC)	Separate
	Satellite International Service Center (ISC)	Separate
	Each ISC	Separate
	Each Logistics and Distribution Center (L&DC)	Separate
	Each Processing and Distribution Center (P&DC)	Separate
	Each Processing and Distribution Facility (P&DF)	Separate
	Each Remote Encoding Center (REC)	Separate
	Each Senior Processing and Distribution Center	Separate

Some units located in the Washington, DC, commute area and Headquarters domiciled employees may be part of the parent national Headquarters organization competitive area.

- Complement, Staffing & Field Policy, Human Resources, 12-15-11

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™

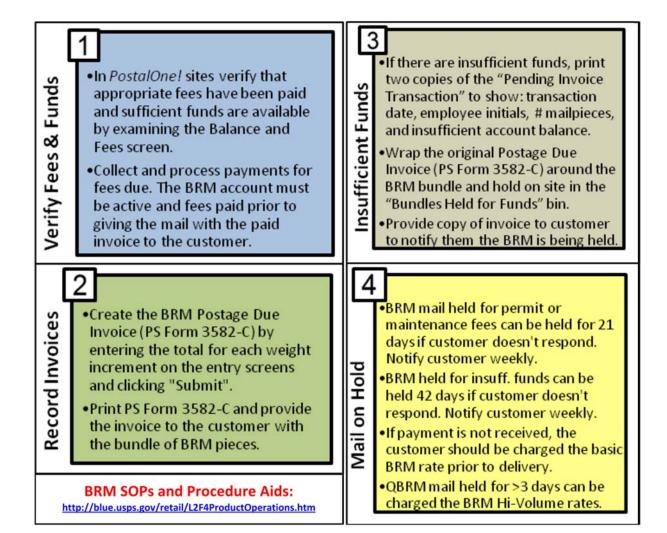
also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
12/15/11–12/17/11	jcp — Wk 47 You Pick the Day	Standard Letter	15.1	National	Car-Rt	Harte-Hanks/RRD
12/20/11-12/22/11	Costco.com	Standard Flat	2.5	National	3/5 Digit, Car-Rt	Segerdahl Graphics
12/21/11–12/23/11	jcp — Wk 48 Home White Sale	Standard Flat	6.0	National	Car-Rt	Harte-Hanks/RRD
12/23/11–12/27/11	jcp — Wk 48 jcp Ca\$h Sale	Standard Letter	8.1	National	Car-Rt	Harte-Hanks/RRD
12/23/11–1/3/11	Costco Connection	Standard Flat	8.5	National	3/5 Digit, Car-Rt	Quad Graphics

Including: Asset Mgmt Planning; Process Improvement & Analytics; Label Print Center; Topeka, Material Distribution Center; Operating Asset Management Fulfillment; National Material Customer Service Center.

Including: Enterprise Systems Monitoring; IT Facilities; Eagan Host Computing Facilities; IT Corp. Help Desk; IT Corp. Help Desk Staff and MRCO Distributed Systems, San Mateo.

Badge-sized Job Aid Summarizes Business Reply Mail Procedures



A badge-sized job aid has been created for postage due clerks and supervisors in charge of processing Business Reply Mail[®] (BRM). This convenient reference tool summarizes four key aspects of BRM processing: 1) Verifying fees and funds; 2) Recording invoices; 3) Procedures for insufficient funds; and 4) Instructions for releasing BRM pieces with a paid-in-full invoice.

The badge-sized job aide also provides a link to the BRM standard operating procedures and other resources.

Copies of the job aid have been mailed to 1,000 retail locations. Additional copies can be ordered through eBuy2

for 8 cents per piece in minimum quantities of 5 job aids (PSN 7690-15-000-0646 in the Material Distribution Center Catalog). All eBuy2 users must request access via the eAccess portal. If you have eBuy2 questions, find information on the eBuy2 Blue Page site at http://blue.usps.gov/purchase/eBuy2_home.htm.

Transactions and Correspondence,
 Domestic Products, 12-15-11

Network Operations

Mail Transportation Equipment

Newspapers nationwide now are helping USPS® reclaim its property. On the heels of the Postal Service's announcement of an amnesty period promoting the return of mail transport equipment (MTE), the National Newspaper Association (NNA) asked its member publications to return any pallets, white mail tubs, and other USPS items found in newsrooms and offices. Referring to the white mail tubs, NNA Postal Committee Chairman Max Heath said, "I've made it sort of a personal cause over the years to bring these back. I have found them being used as footrests, under desks to hold files, or in storage rooms for office supplies."

Besides returning MTE to the Postal ServiceTM, NNA newspapers publicized the amnesty program until it expired. The end of the amnesty period doesn't mean the effort to recover missing MTE is over. USPS is encouraging employees to report MTE that is not in the postal network. Employees play an important role in the effort to keep sufficient quantities of MTE in circulation so that adequate supplies are available to transport mail. When this equipment is not circulating, USPS must purchase additional quantities to meet customer demand.

To report misuse of MTE, call 866-330-3404 or send an e-mail to *HQMTE@usps.gov*.

Wood Pallets

The cost of replacing MTE inventories amounts to nearly \$50 million each year. The greatest expense is for pallets.

Although the lightweight, durable plastic pallet is preferred, the Postal Service supplements the purchase of these pallets with more cost-effective pressed-wood and wood slat options.

Sufficient MTE inventories are an important element in the mail processing cycle. USPS purchased wood slat pallets and pressed wood pallets — 500,000 of each type — to help meet demand for the fall mailing season. Employees and customers must use the wood pallets and not refuse or return loads. Any excess MTE must be returned to the Mail Transport Equipment Service Center (MTESC).

USPS MTE policy preserves and better distributes existing equipment. The policy also ensures facilities have only the amount of MTE necessary for current operations and helps make sure USPS meets customer demand at plants and retail facilities.

Damaged pallets — plastic, pressed wood, or wood slat — must be returned to the servicing MTESC. Only the MTESC is authorized to destroy or recycle pallets so that they are appropriately tracked and replacements can be purchased. USPS is no longer allowing local recycling programs. When MTE is recycled locally in error, no replacement piece is purchased and USPS could become short on MTE supplies.

Mail Transport Equipment,
 Network Operations, 12-15-11

DAVID E. WILLIAMS VICE PRESIDENT, NETWORK OFFITATIONS



September 22, 2011

MANAGERS, OPERATIONS SUPPORT (AREA)

SUBJECT: Pallet Recycling and Condemnation Policy

The Postal Service spends nearly \$50 million per year replacing Mail Transport Equipment (MTE) inventories, with the greatest expense being pallets. Plastic pallets are preferred due to the light weight and durability, however, the unit cost drives our decision to supplement these purchases with a lower priced pressed wood pallet.

Effective immediately:

- Employees and customers must understand that they will need to accept and utilize both pressed wood and plastic pallets and not refuse or return loads.
- Plants or delivery units are not to dispose of or recycle any pallet regardless of type or condition.
- Any pallet considered damaged is to be returned to the servicing Mail Transport Equipment Service Center (MTESC). Only the MTESC has the authority to destroy or recycle pallets based upon clear condemnation criteria.
- Plants are not to store excess pallets in preparation for peak mailing season. Retain only
 what is necessary for current operations and to meet locally supplied customer demand.
 Hoarding creates artificial shortages and results in additional expenditures to purchase
 pallets.

If you have any questions or concerns, please contact Cathy Moon, Manager, Mail Transport Equipment, at (202) 268-4502 or via email at Cathy.L.Moon@usps.gov.

David E. Williams

475 L'ENFANT PLAZA SW WASHINGTON, DC 20260-7100 202-268-4305 FAX: 202-268-3331 www.usps.com

Retail

Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service* (*PFS*) *Application,* to Headquarters (HQ). In 2005, the application was a four-part form and "Distribution: Copy 3 — HQ" was sent to Headquarters. The form has been revised multiple times and "Distribution: Copy 3 — HQ" has not been a part of the application for several years, but we continue to get copies of the application. Many offices continue to use the 2005 or 2006 edition of the form, and others are making copies of "Distribution: Copy 1 — Post Office" and sending it to HQ.

Please use the most current, January 2011, edition of the form. It has a new format and the Terms and Conditions have been updated. You can order the current edition of the form from the Material Distribution Center and use touch-tone order entry (TTOE). Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the

prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order PS Form 8176:

PSIN: PS 8176

PSN: 7530-07-000-6197

Unit of Measure: EA

Minimum Order Quantity: 1

Maximum Order Quantity: 1000

Bulk Pack Quantity: 1000

Quick Pick Number: 640

Price: \$0.0712

Edition Date: 01/11

See Publication 621, *PFS Guidebook for Employees*, for PFS rules. You can access Publication 621 online at http://blue.usps.gov/cpim/ftp/pubs/pub621.pdf.

Retail Services,Channel Access, 12-15-11

Stamps/Philately

Stamp Announcement 12-1: Spectrum Eagle



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On January 3, 2012, in Liberty, Missouri, the Postal Service[™] will issue a *Spectrum Eagle* Presorted First-Class Mail[®] nondenominated stamp (priced at 25 cents), in six designs in a pressure-sensitive adhesive (PSA) coil of 3,000 (Item 788400) and a PSA coil of 10,000 (Item 788500).

The U.S. Postal Service[®] issues *Spectrum Eagle*, six new Presorted First-Class Mail[®] stamps featuring an artist's rendering of the bald eagle. The eagle's profile is depicted in white, set against a sequence of six varying shades of reds, yellows, greens, and blues. Each color blends with the one following, resulting in a gradual spectrum from left to right across the six stamps. Illustrator Michael Osborne worked with art director Ethel Kessler to create the stamp art.

The stamp will go on sale nationwide January 3, 2012.

Distribution: Item 788400, Presorted First-Class Mail, Nondenominated Spectrum Eagle (priced at 25 cents), PSA Coil of 3,000

The six stamp distribution centers (SDCs) will receive an automatic distribution of 788400.

Initial Supply to Post Offices

SDOs/SDCs will *not* make a subsequent automatic distribution to Post Offices for this stamp issue. Post Offices requiring quantities of Item 788400 must requisition them from their designated SDO/SDC using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs/SDCs must not distribute this stamp to Post Offices before December 19, 2011.

Distribution: Item 788500, Presorted First-Class Mail, Nondenominated Spectrum Eagle (priced at 25 cents), PSA Coil of 10,000

The six stamp distribution centers (SDCs) will receive an automatic distribution of 788500.

Initial Supply to Post Offices

SDOs/SDCs will *not* make a subsequent automatic distribution to Post Offices for this stamp issue. Post Offices requiring quantities of Item 788500 must requisition them from their designated SDO/SDC using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs/SDCs must not distribute this stamp to Post Offices before December 19, 2011.

How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, at The Postal Store® website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Spectrum Eagle Stamp Postmaster 1000 Progress Drive Liberty, MO 64068-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 5, 2012.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic Catalog*. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment Dept. 6270 U.S. Postal Service PO Box 219014 Kansas City, MO 64121-9014

Philatelic Products

There is one philatelic product available for this stamp issue:

■ 788563*, First Day Cover Set of 6, \$5.64

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

Issue:	Spectrum Eagle
Item Number:	788400
Denomination & Type of	Presorted First-Class
Issue:	(Nondenominated)
Format:	Coil of 3,000 (6 designs)
Series:	N/A
Issue Date & City:	January 3, 2012, Liberty, MO 64068
	(No Ceremony)
Designer:	Ethel Kessler, Bethesda, MD
Art Director:	Ethel Kessler, Bethesda, MD
Typographer:	Ethel Kessler, Bethesda, MD

Artist:	Michael Osborne, San Francisco, CA
Engraver:	WRE
Modeler:	Avery Dennison, Designed and
	Engineered Solutions
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Coil:	3,000
Print Quantity:	105 million stamps
Paper Type:	Nonphosphored, Type III, Block
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, Cool
Stomp Orientation:	Gray Vertical
Stamp Orientation:	
Image Area (w x h):	0.730 x 0.840 in./18.54 x 21.34 mm
Overall Size (w x h):	0.870 x 0.980 in./22.09 x 24.89 mm
Full Pane Size (w x h):	N/A
Plate Size:	300 stamps per revolution
Plate Numbers:	"V" followed by five (5) single digits
Coil Number Frequency:	Plate numbers to appear on bottom
	right corner below stamp image every
	30 th stamp, aligned to the right stamp
	image Barcode on coil tops
Issue:	Spectrum Eagle
Item Number:	788500
Denomination & Type of	Presorted First-Class
Issue:	(Nondenominated)
Format:	Coil of 10,000 (6 designs)
Series:	N/A
Issue Date & City:	January 3, 2012, Liberty, MO 64068
issue Bute a Gity.	(No Ceremony)
Designer:	Ethel Kessler, Bethesda, MD
Art Director:	Ethel Kessler, Bethesda, MD
Typographer:	Ethel Kessler, Bethesda, MD
Artist:	Michael Osborne, San Francisco, CA
	WRE
Engraver: Modeler:	
Modeler:	Avery Dennison, Designed and Engineered Solutions
Manufacturing Drasses	
Manufacturing Process:	Gravure
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Coil:	10,000
Print Quantity:	105 million stamps
Paper Type:	Nonphosphored, Type III, Block
Adhesive Type:	Pressure-sensitive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, Cool
	Gray
Stamp Orientation:	Vertical
Image Area (w x h):	0.730 x 0.840 in./18.54 x 21.34 mm
Overall Size (w x h):	0.870 x 0.980 in./22.09 x 24.89 mm
Full Pane Size (w x h):	N/A
Plate Size:	300 stamps per revolution
	"V" followed by five (5) single digits
Plate Numbers:	
Plate Numbers: Coil Number Frequency:	
Plate Numbers: Coil Number Frequency:	Plate numbers to appear on bottom
	Plate numbers to appear on bottom right corner below stamp image every
	Plate numbers to appear on bottom right corner below stamp image every 30 th stamp, aligned to the right stamp
	Plate numbers to appear on bottom right corner below stamp image every

Stamp Services,
 Government Relations and Public Policy, 12-15-11

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail[®] postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4[®] Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 30 days:











November 26, 2011

Jet Propulsion Laboratory Mission to Mars Station Postmaster 600 Lincoln Ave. Pasadena, CA 91109-9998

November 26, 2011

Comfort Chamber of Commerce Comfort Station Postmaster 726 Front St. Comfort, TX 78013-9998

November 28, 2011

Puerto Rico Treasury Department 200th Anniversary Station Postmaster 585 Ave. FD Roosevelt, Ste. 110 San Juan, PR 00936-9681

December 3, 2011

United States Postal Service
Christmas in The Village Festival Station
Postmaster
PO Box 9998
Roscommon, MI 48653-9998

December 8-10, 2011

Mifflinburg Christkindl Market
Mifflinburg Station
Postmaster
10 N. 4th St.
Mifflinburg, PA 17844-9998









December 9-10, 2011

It's a Wonderful Life Committee

Bedford Falls Station

Postmaster 38 State St.

Seneca Falls, NY 13148-9998

December 10, 2011

United States Postal Service

First Flight Across America 100th Anniversary Station

Postmaste

300 Long Beach Blvd. Long Beach, CA 90802-9998

December 10, 2011

Wreaths Across America

Wreaths Across America 20th Anniversary Station

Postmaster 169 Main St.

Columbia Falls, ME 04623-9998

December 1-25, 2011

United States Postal Service New Hope Christmas Station

Postmaster

PO Box 9998

New Hope, KY 40052-9998

December 16, 2011

Jasper County

Holly Jolly Jasper County Christmas Station



Postmaster 117 E. Harrison St. Hidalgo, IL 62432-9998

Postmaster 201 West Jourdan St. Newton IL 62448-9998

Postmaster 104 N. Main St.

Sainte Marie, IL 62459-9998

Postmaster 107 N. Silver West Liberty, IL 62475-9998

Postmaster 13244 N. Main St. Wheeler, IL 62479-9998

Postmaster

201 N. Cumberland St. Willow Hill, IL 62480-9998

December 17, 2011



United States Postal Service First Flight Station Postmaster PO Box 9998 Kitty Hawk, NC 27949-9998

December 17, 2011

United States Postal Service
First Flight Station
Postmaster
PO Box 9998
Kill Devil Hills, NC
27948-9998



Woodrow Wilson Presidential Library & Museum Woodrow Wilson Station Staunton, VA 24401 December 28, 2011

Postmaster

200 S. Ranger

Yale, IL 62481-9998

United States Postal Service Woodrow Wilson Station Postmaster 1430 N. Augusta St. Staunton, VA 24401-9998

Stamp Services,
 Government Relations and Public Policy, 12-15-11





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