

postal|bulletin

PUBLISHED SINCE MARCH 4, 1880

A golden retriever dog is looking out of the open rear window of a dark-colored car. The dog's head is resting on the window frame, and it has a happy expression with its mouth slightly open. The background shows a paved road stretching into the distance under a blue sky with light clouds. The surrounding landscape consists of rolling green hills and some dry, brownish vegetation.

PREMIUM FORWARDING SERVICE®

**When
you hit
the open
road, be
sure your
mail goes
with you.**

See page 3

**7 | POSTNET Barcode
Discontinuation**
**18 | Domestic Mailing
Services**



Contents

COVER STORY

Premium Forwarding Service	3
--------------------------------------	---

POLICIES, PROCEDURES, AND FORMS UPDATES

Manuals

DMM Revision: New Formal Mailing Option of Every Door Direct Mail-Retail	4
DMM Revision: POSTNET Barcode Discontinuation	7
DMM Revision: Retirement of FASTforward Technology	16
DMM Revision: New Eligibility Standards for Parcel Select Nonpresort Mailpieces	17
DMM Revision: New Mailing Standards for Domestic Mailing Services Products	18
DMM Revision: Customs Declaration Requirements for Mailpieces Sent To or From APO, FPO, and DPO Locations	55
IMM Revision: Temporary Suspension of Sure Money (DineroSeguro) Service for Purchases Over \$1,500	55

Handbooks

Handbook AS-353 Revision: Guide to Privacy and the Freedom of Information Act	56
---	----

Publications

Publication 75, Mover's Guide, News	62
Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups	63

Decals

DDD1: Mail Collection Policy Decal Is Now Available	64
---	----

Forms

PS Forms 2976 and 2976-A Are Available for Ordering From the Material Distribution Center	65
---	----

ORGANIZATION INFORMATION

Address Management

Post Office Changes	67
-------------------------------	----

Channel Access

Competitive Fees for PO Boxes	67
---	----

Finance

2013 Social Security and Medicare Tax Withholding Rates and Limits	68
Forever Stamp Stock Revaluation Instructions	68
Forever Stamps Price Change Instructions for Stamps by Mail Orders	70
Instructions for Payments Mailed Before January 27, 2013, Price Change	70
Policy Reminder – Reporting an Airline Refund in eTravel for a Cancelled Fare	71
Equipment Maintenance Allowance Schedule for Rural Routes	73

Mailing and Shipping Services

Mail Alert	73
District Price Change Coordinators List	76

Retail

Stamps by Mail — Brochure Ordering Information	77
--	----

Stamp Services

2013 Stamps and Postal Stationery	79
Pictorial Postmarks Announcement	80
Postmark America	81
How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks	81

USPS.com

What's New on USPS.com?	83
-----------------------------------	----

PULL-OUT INFORMATION

Fraud

Invalid Express Mail Corporate Account Numbers	35
Missing, Lost, or Stolen U.S. Money Order Forms	36
Missing, Lost, or Stolen Canadian Money Order Forms	42
Verifying U.S. Postal Service Money Orders	44
Counterfeit Canadian Money Order Forms	44
Toll-Free Number Available to Verify Canadian Money Orders	44

Other Information

Overseas Military/Diplomatic Mail	45
---	----

Postal Bulletin Index

Semi-Annual Index	PB 22341 (7-12-12)
-----------------------------	--------------------

USPS National Emergency Hotline
Is your facility operating? Call 888-363-7462



Cover Story

Premium Forwarding Service

Taking a long vacation? Or an out-of-town assignment? Make sure you don't miss any bills or other important mail. For a weekly fee, the Postal Service™ will hold your mail, package it up, and reship it to you each week by Priority Mail®.

Here's how Premium Forwarding Service® (PFS) works:

- Pay \$15.00 to enroll in PFS and a weekly flat fee for each week you have your mail reshipped.

	Enrollment Fee for PFS	Weekly Shipment Fee
Current pricing	\$15.00	\$15.25
Pricing effective January 27, 2013	\$15.00	\$17.00

- Most mail is bundled and sent to you every Wednesday via Priority Mail, our 2- to 3-day service. Any Express Mail® is automatically rerouted directly to you.
- Priority Mail items are reshipped right away or included in your weekly shipment as long as their delivery wouldn't be delayed.
- First-Class Mail® mailpieces that don't fit in the weekly shipment are rerouted separately at no extra cost.

- PFS is a temporary service that can be used from 15 days up to 1 year.

Some packages will arrive at the temporary address with postage due:

- Standard Mail® pieces are included in a weekly shipment if they fit. Otherwise, they're shipped postage due at the 1-pound Parcel Post® price.
- Parcel Post, Bound Printed Matter, Media Mail®, and Library Mail pieces aren't included in Premium Forwarding Service shipments. They are shipped postage due with the service originally used to send them.

To enroll, pay, and update your service online, visit <http://usps.com/premiumforwarding> or enroll and pay at your local Post Office™ with two forms of ID and evidence of residence at the primary address.

— Retail Services,
Channel Access, 12-27-12

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: New Formal Mailing Option of Every Door Direct Mail-Retail

Effective January 27, 2013, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 100, 300, and 602 to add new standards for saturation mailings of Standard Mail® mailpieces known as Every Door Direct Mail-Retail® (EDDM-R or EDDM-Retail).

Although Standard Mail® mailpieces have been allowed to bear simplified addresses for many years, the Postal Service is including simplified mailing procedures for EDDM-Retail, a type of Standard Mail saturation flats that bear simplified addresses and are entered in quantities of 5000 or less per 5-digit ZIP Code® at the delivery unit office. We are also adding a new alternative marketing term “EDDM” for Standard Mail flats with simplified addresses entered at Business Mail Entry Units (BMEUs).

When mailers mail under the new conditions for EDDM-Retail, the Postal Service does not charge the one-time permit imprint application fee nor the annual presort mailing fee otherwise associated with mailing Standard Mail. To help determine the best marketing area for their mailpieces, mailers access an online tool to find the number of deliveries for each route or Post Office Box™ section within their local Post Office’s™ delivery area. In addition, mailers do not maintain a trust account for postage payment; instead paying at the time of mailing and using a simplified postage statement.

Our current standards for use of simplified addresses for Standard Mail entered through Business Mail Entry Units and simplified addresses used on other classes of mail are not changing. We are adding an alternative marketing name of Every Door Direct Mail.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
100	Retail Letters, Cards, Flats, and Parcels				
101	Physical Standards				
	*	*	*	*	*
2.0	Physical Standards for Flats				
2.1	General Definition of Flat-Size Mail				

Flat-size mail is:

[Revise item 2.1a as follows:]

- More than 11-1/2 inches long, or more than 6-1/8 inches high, or more than 1/4 inch thick, except as al-

lowed for EDDM-Retail flats under 140. For general retail mailability, all pieces 1/4 inch thick or less must be a minimum of 5 inches long and 3-1/2 inches high and 0.007 inch thick.

* * * * *

[Add new section, 140, as follows:]

140 Standard Mail Flats — Every Door Direct Mail (EDDM)-Retail

143 Prices and Eligibility

1.0 Description, Price, and Fees

1.1 General Description of EDDM-Retail Service

Standard Mail flats with simplified addresses (under 602.3.0) are also known as Every Door Direct Mail (EDDM) and may be mailed as commercial mail under 340 or, under conditions in 140, as EDDM-Retail flats.

1.2 EDDM-Retail Flats Characteristics

EDDM-Retail flats must weigh a maximum of 3.3 ounces and must have a length greater than 10-1/2 inches long, a height greater than 6-1/8 inches high, or a thickness greater than 1/4 inch thick. See 101.2.1 for general minimum dimensions. EDDM-Retail flats have the following maximum dimensions:

- The length (the longest dimension) must be a maximum of 15 inches.
- The height must be a maximum of 12 inches.
- The thickness must be a maximum of 0.75 inch.

1.3 Price

For price, see Notice 123—*Price List*. Nonprofit prices do not apply to flats mailed under EDDM-Retail.

1.4 Fees and Services

There are no annual presort or mailing fees to mail pieces as EDDM-Retail. No ancillary service endorsements are allowed on pieces mailed as EDDM-Retail flats.

* * * * *

2.0 Content Standards for EDDM-Retail Flats

2.1 Definition and Weight

EDDM-Retail flats are Standard Mail, and are generally subject to Standard Mail eligibility standards, with differences as described in 2.0 due to the use of simplified addresses. EDDM-Retail mailpieces consist of mailable matter that is neither mailed nor required to be mailed as

First-Class Mail and that is not authorized to be mailed as Periodicals. All EDDM-Retail flats in a mailing must be of identical content, size, and weight, and cannot weigh more than 3.3 ounces. Each piece must meet the physical standards for a flat under 101.2.0. See 101.2.1 for dimensions.

2.2 Personal Information

Personal information may not be included in an EDDM-Retail mailpiece.

2.3 Bills and Statements of Account

Mail containing bills or statements of account as defined in 333.2.2 may not be entered as EDDM-Retail mail.

2.4 Handwritten and Typewritten Matter

Mail containing handwritten or typewritten matter may not be entered as EDDM-Retail mail.

2.5 Attachments and Enclosures

EDDM-Retail mailpieces may not have First-Class Mail enclosures or attachments. An EDDM-Retail flat may bear a label, a sticker, or a release card eligible as Standard Mail matter, when affixed under 2.5 and 301.1.8.4. EDDM-Retail flats may bear repositionable notes under 705.23.0. EDDM-Retail flats also may bear other attachments eligible as Standard Mail matter if these additional conditions are met:

- a. The host piece must be at least .009 inch thick.
- b. The attachment is not larger than the host piece, is securely attached, and does not extend beyond the host piece.
- c. Each piece in the mailing bears the attachment, and the attachment is of identical size, weight, and positioning on the host piece.
- d. The attachment does not interfere with processing or delivery. Folded or multipage attachments must be secured and sealed to prevent opening during handling.

2.6 Inspection of Contents

EDDM-Retail flats are not sealed against postal inspection.

3.0 Basic Standards for EDDM-Retail Flats

3.1 Basic Standards

EDDM-Retail flats must be part of a saturation flats mailing with all pieces bearing simplified addresses meeting the saturation and addressing standards in 602.3.0. Each mailing must consist of 200 or more pieces, or 50 or more pounds of mail up to a maximum of 5000 pieces per day, per 5-digit ZIP Code. As an exception to the minimum quantity, a mailing to all addresses in a 5-digit ZIP Code area may contain fewer than 200 pieces when there are fewer than 200 deliverable addresses in the entire ZIP Code service area to which the pieces are mailed. All pieces in a mailing must be entered at the designated Post Office ser-

ving the routes and Post Office Box sections to which delivery is intended.

3.2 Forwarding and Return Service

No forwarding or return service is available for pieces mailed as EDDM-Retail.

3.3 Extra Services

No extra services are available with EDDM-Retail mailpieces.

3.4 Additional Standards for EDDM-Retail Flats

Each EDDM-Retail mailing is subject to postage payment standards in 144, preparation standards in 145, and deposit and entry standards in 146.

EDDM-Retail flats are not subject to the ZIP Code accuracy or Move Update standards. Additional basic standards for Standard Mail flats in 343.3.0 apply to EDDM-Retail flats, unless stated otherwise in 140.

144 Postage Payment and Documentation

1.0 Basic Standards for Postage Payment

1.1 Postage Payment Options

The mailer is responsible for proper postage payment. Postage for EDDM-Retail flats must be paid with a postage evidencing system indicia (604.4.0) of the correct amount of postage affixed to each piece or at the time of mailing by cash, check, debit card, or credit card.

1.2 Customer Registration

Mailers must obtain a Customer Registration ID (CRID), available online at <https://gateway.usps.com/bcg/login.htm>.

1.3 Postage Indicia

A postage indicia must be on each piece mailed as EDDM-Retail, printed above and to the right of the simplified address. See Exhibit 1.3 for the required wording of the indicia.

Exhibit 1.3 EDDM-Retail Indicia

PRSRT STD ECRWSS U.S. POSTAGE PAID EDDM-Retail
--

2.0 Mailing Documentation

2.1 Completing Postage Statements

Each mailing of EDDM-Retail flats must be accompanied by a postage statement (PS Form 3587) completed and signed by the mailer.

2.2 Basic Documentation Standards

Documentation for mailings of EDDM-Retail flats includes the postage statement (see 2.1), a sample mailpiece, and (if applicable) a list of “do not deliver” addresses.

145 Mail Preparation

1.0 Preparation of EDDM-Retail

1.1 General Information

All pieces mailed as EDDM-Retail mailings must be bundled under 1.3 and presented directly to the correct delivery Post Office or destination delivery unit (DDU), or mailed to the DDU via Priority Mail under 146.

1.2 Quantity per Mailing

EDDM-Retail flats must be part of one mailing of at least 200 pieces (or 50 pounds) of mail except under 143.3.1, but no more than 5000 pieces per mailing per day at any one Post Office. If a Post Office serves multiple ZIP Codes, the maximum number of EDDM-Retail pieces per day is 5000 per ZIP Code.

1.3 Delivery Statistics, Sortation, and Bundling

EDDM-Retail flats must be separated by delivery route (or Post Office Box section) under 145, using delivery statistics obtained from the EDDM web tool at the website <http://eddm.usps.com/eddm>. EDDM-Retail flats must be in bundles of 50–100. Place a facing slip on the top of each bundle, under the straps, with the number of pieces in the bundle written on the facing slip. See 602.2.0 and 602.3.2 for more information.

146 Enter and Deposit

1.0 Basic Options

1.1 Entry at the Delivery Post Office

All EDDM-Retail mailings must be entered directly at the Post Office (or DDU) responsible for the Post Office Box or carrier route delivery for which the mailing is prepared, or shipped to that Post Office by Priority Mail under 1.2.

1.2 Alternate Entry via Priority Mail

1.2.1 Preparation

Place prepared EDDM-Retail mail, in bundles with facing slips, in Priority Mail boxes, including Priority Mail Flat Rate boxes.

1.2.2 Documentation

Box # 1 (see 1.2.3) for the EDDM-Retail mailing must contain an envelope with the following:

- Sample mailpiece.
- Check or money order made out to “Postmaster” or “Postal Service” for the amount of postage for the EDDM-Retail pieces (not for the Priority Mail ship-

ment). Include your telephone number on the front of the check.

- Completed EDDM-Retail postage statement (PS Form 3587).

- The Postmaster Instruction letter; see <https://www.usps.com/business/pdf/eddm-postmaster-letter.pdf> for a copy.

1.2.3 Labeling the Boxes

On each box, write “Every Door Direct Mail — Retail” and “Open Immediately.” For multiple boxes, number the boxes, starting with 1 of X, (with “X” being the total number of boxes in the shipment). Include the payment and documentation in box #1.

1.2.4 Shipping

Address the boxes to “Postmaster” at the Post Office that will deliver the mailpieces. To ship them, either bring the boxes to your local Post Office or use Click-N-Ship. Each box must have a Delivery Confirmation label affixed by the mailer.

* * * * *

300 Commercial Flats

301 Physical Standards

* * * * *

2.0 Physical Standards for Nonautomation Flats

* * * * *

2.2 Standard Mail

* * * * *

[Revise the title and introductory text of 2.2.2 as follows:]

2.2.2 Dimensions for Standard Mail and EDDM-Retail Flats with Simplified Addresses

Standard Mail flats with simplified addresses for which saturation flats prices are paid and EDDM-Retail flats (see 140) must have at least one dimension that is greater than a letter-size maximum dimension as noted in 1.1a. The minimum thickness must be at least 0.007 inch up to a maximum 0.75 inch. As an exception to the minimum length, flats with simplified addresses may have a length shorter than a letter-size maximum length, under all of the following conditions:***

* * * * *

302 Elements on the Face of a Mailpiece

* * * * *

3.0 Placement and Content of Mail Markings

* * * * *

3.2 First-Class Mail and Standard Mail Markings

3.2.1 Placement

Mailpieces must be marked under the corresponding standards to show the class of service and/or price paid:

- Basic Marking.* The basic required marking that indicates the class or subclass which must be printed or produced as part of, directly below, or to the left of the permit imprint, meter imprint, or stamp as follows:

[Revise items 1 through 4 as follows:]

- “First-Class Mail”
- “Standard,” “STD,” “Presorted Standard,” or “PRSRT STD”
- “Nonprofit Organization,” “Nonprofit Org.,” or “Nonprofit”
- For Standard Mail flats mailed at saturation flats prices under EDDM-Retail standards in 140 and 602.3.0, add “EDDM-Retail” as the last line in the permit imprint indicia. See Exhibit 144.1.3 for an example.

* * * * *

600 Basic Standards for All Mailing Services

* * * * *

602 Addressing

* * * * *

3.0 Use of Alternative Addressing

* * * * *

3.2 Simplified Address

3.2.1 Conditions for General Use

The following conditions must be met when using a simplified address on commercial mailpieces:

* * * * *

[Revise item 3.2.1c as follows:]

- Standard Mail flats with simplified addresses (also known as “Every Door Direct Mail” or “EDDM”) must

have one dimension larger than a letter-size maximum dimension, except under 301.2.2.2. Standard Mail pieces, when mailed under conditions in 301.2.2.2 and delivered by city route delivery or Post Office Box delivery in offices with city route delivery, are considered to be flats and are charged postage for Standard Mail saturation flats. Letter-size pieces that meet the size standards in 301.2.2.2 and that are delivered by rural or HCR routes may be mailed (when entered at a BMEU) as letters or flats with simplified addresses at the mailer’s option. See 140 for more information about entering EDDM pieces (EDDM-Retail) at Retail locations.

* * * * *

3.2.4 Postage

[Add a new last sentence in 3.2.4 as follows:]

***Postage for pieces mailed as EDDM-Retail flats must be as described in 144.

* * * * *

4.0 Detached Address Labels (DALs) and Detached Marketing Labels (DMLs)

4.1 DAL and DML Use

* * * * *

4.1.2 Periodicals or Standard Mail Flats Saturation Mailings

[Revise the first sentence of 4.1.2 as follows:]

Saturation mailings of unaddressed Periodicals or Standard Mail flats, except for EDDM-Retail flats, may be mailed with detached address labels (DALs).***

* * * * *

We will incorporate this revision into the next update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 12-27-12

DMM Revision: POSTNET Barcode Discontinuation

Effective January 27, 2013, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) throughout various sections to discontinue price eligibility based on the use of POSTNET™ barcodes on all types of mail.

Background

On March 2, 2012, the Postal Service published a proposed rule in the *Federal Register* (77 FR 12764-12769) to discontinue price eligibility for POSTNET barcodes. This was followed by publication of a final rule in the *Federal Register* (77 FR 26185-26191) on May 3, 2012.

Change for Letters and Flats

For the past several years, both USPS™ and the mailing industry have used the IMb™ to gain information about letters and flats as they move from induction to delivery. As of January 27, 2013, the use of the IMb will be required for all automation letters, including Business Reply Mail® letters that qualify for Qualified Business Reply Mail™ prices, Permit Reply Mail letters, and automation flats.

Change for Parcels

Currently, the POSTNET barcode is an available option to satisfy the parcel barcode requirement for some parcels. We will discontinue the eligible use of the POSTNET barcode on parcels, and disallow its use on parcels unless it is printed in the address block. eVS® parcels will not be allowed to bear POSTNET barcodes in any location.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * *

200 Commercial Mail Letters and Cards

201 Physical Standards

* * * *

3.0 Physical Standards for Machinable and Automation Letters and Cards

* * * *

3.17 Enclosed Reply Cards and Envelopes

3.17.1 Basic Standard

[Revise the text of 3.17.1 as follows:]

Mailers may enclose reply cards or envelopes addressed for return to a domestic delivery address within automation mailings, subject to provisions in 3.0 for enclosures. See 505.1.0 for Business Reply Mail (BRM) standards, 604.4.5.2 for postage evidencing reply mail (also known as Metered Reply Mail or MRM) standards, and 3.17.2 regarding Courtesy Reply Mail (CRM).

[Revise the title and text of 3.17.2 as follows:]

3.17.2 Courtesy Reply Mail (CRM)

Courtesy Reply Mail (CRM) is reply mail other than BRM or MRM enclosed in other mail, with or without prepayment of postage, for return to the address on the reply piece. If postage is required, the customer returning the piece affixes the applicable First-Class Mail postage. Each piece must meet the physical standards in 1.0 or 2.0.

* * * *

202 Elements on the Face of a Mailpiece

* * * *

3.0 Placement and Content of Mail Markings

* * * *

3.5 Exceptions to Markings

Exceptions are as follows:

[Revise the first sentence in item 3.5a as follows:]

- a. Automation letters. Automation letters do not require an “AUTO” marking if they bear an Intelligent Mail barcode with a delivery point routing code in the address block or on an insert visible through a window.***

* * * *

5.0 Barcode Placement

5.1 Barcode Clear Zone

[Add a new first sentence and revise the second sentence of 5.1 as follows:]

Each reference to letter or letter-size piece in 5.0 includes both letters and postcards. Each letter-size piece in an automation price or an Enhanced Carrier Route mailing at automation letter prices must have a barcode clear zone unless the piece bears an Intelligent Mail barcode with a delivery point routing code (see 708.4.3) in the address block.***

* * * *

5.2 General Barcode Placement for Letters

[Revise the first sentence of 5.2, and add a new second sentence, as follows:]

Each automation price letter and each letter claimed at Enhanced Carrier Route automation saturation or high density letter prices must bear an Intelligent Mail barcode with a correct delivery point routing code. A nonautomation letter may bear an Intelligent Mail barcode or a POSTNET barcode, under 708.4.0.***

* * * *

[Revise the title and the first two sentences of 5.4 as follows:]

5.4 Additional Barcode Permissibility

An automation letter or a letter claimed at Enhanced Carrier Route saturation or high density automation letter prices may not bear a POSTNET barcode or a 5-digit or ZIP+4 Intelligent Mail barcode in the lower right corner (barcode clear zone). The piece may bear a POSTNET barcode or an additional Intelligent Mail barcode in the address block only if a qualifying Intelligent Mail barcode with a delivery point routing code appears in the lower right corner.

* * * *

[Delete current 5.6, DPBC Numeric Equivalent, in its entirety, and renumber current 5.7 through 5.11 as new 5.6 through 5.10.]

5.6 Barcode in Address Block

When the barcode is included as part of the address block:

* * * * *

[Revise renumbered items 5.6c through 5.6e as follows:]

- c. The minimum clearance between the Intelligent Mail barcode and any information line above or below it within the address block must be at least 0.028 inch. The separation between the barcode and top line or bottom line of the address block must not exceed 0.625 (5/8) inch. The clearance between the leftmost and rightmost bars and any adjacent printing must be at least 0.125 (1/8) inch.
- d. If a window envelope is used, the clearance between the leftmost and rightmost bars and any printing or window edge must be at least 0.125 (1/8) inch. The clearance between the Intelligent Mail barcode and the top and bottom window edges must be at least 0.028 inch. These clearances must be maintained during the insert's range of movement in the envelope. Address block windows on heavy letter mail *must* be covered. Covers for address block windows are subject to 5.10.
- e. If an address label is used, a clear space of at least 0.125 (1/8) inch must be left between the barcode and the left and right edges of the address label. The clearance between the Intelligent Mail barcode and the top and bottom edges of the address label must be at least 0.028 inch.

* * * * *

[Revise the title and introductory text of renumbered 5.7 as follows:]

5.7 Barcode on Insert in Barcode Window

If the barcode is printed on an insert to appear through a barcode window in the lower right corner of an envelope:

[Revise renumbered item 5.7a as follows:]

- a. The envelope and window must meet the physical standards in 5.9 through 5.10.

* * * * *

[Revise renumbered item 5.7c as follows:]

- c. When the insert showing through the window is moved to any of its limits inside the envelope, the entire barcode must remain within the barcode clear zone. In addition, a clear space must be maintained that is at least 0.125 (1/8) inch between the barcode and the left and right edges of the window, at least

0.1875 (3/16) inch between the barcode and the bottom edge of the mailpiece, and at least 0.028 inch between the barcode and the top edge of the window.

* * * * *

220 Priority Mail

223 Prices and Eligibility

* * * * *

3.0 Basic Standards for Priority Mail

* * * * *

3.2 Additional Standards for Critical Mail Letters

***Critical Mail letters also must:

* * * * *

[Revise item 3.2b as follows:]

- b. Bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point routing code and that meets address quality standards in 233.5.5 and 708.3.0.

* * * * *

230 First-Class Mail

* * * * *

233 Prices and Eligibility

* * * * *

4.0 Additional Eligibility Standards for Nonautomation First-Class Mail Letters

* * * * *

4.2 Barcodes

[Revise the text of 4.2 as follows:]

Any Intelligent Mail barcode on a mailpiece in nonautomation First-Class Mail mailings must be correct for the delivery address and meet the standards in 202.5.0, 708.3.0, and 708.4.0.

* * * * *

5.0 Additional Eligibility Standards for Automation First-Class Mail Letters

5.1 Basic Standards for Automation First-Class Mail Letters

All pieces in a First-Class Mail automation mailing must:

* * * * *

[Revise item 5.1e as follows:]

- e. Bear an accurate Intelligent Mail barcode encoded with the correct delivery point routing code, matching

the delivery address and meeting the standards in 202.5.0 and 708.4.0.

* * * *

5.5 Address Standards for Barcoded Pieces

* * * *

[Revise the title and text of 5.5.3 as follows:]

5.5.3 Numeric Delivery Point Routing Code

The numeric equivalent to the delivery point routing code is formed by adding two digits directly after the ZIP+4 code.

* * * *

[Delete 5.6, Reply Cards and Envelopes Enclosed in Automation Price First-Class Mail, in its entirety.]

* * * *

240 Commercial Letters and Cards Standard Mail

* * * *

243 Prices and Eligibility

* * * *

3.0 Basic Standards for Standard Mail Letters

* * * *

3.3 Additional Basic Standards for Standard Mail

Each Standard Mail mailing is subject to these general standards:

* * * *

[Revise item 3.3i as follows:]

- i. Any Intelligent Mail barcode on a mailpiece must be correct for the delivery address and meet the standards in 202.5.0, 708.3.0, and 708.4.0.

* * * *

6.0 Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Letters

6.1 General Enhanced Carrier Route Standards

* * * *

6.1.2 Basic Eligibility Standards

All pieces in an Enhanced Carrier Route or Nonprofit Enhanced Carrier Route Standard Mail mailing must:

* * * *

[Revise the introductory text of item 6.1.2d as follows:]

- d. Bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point routing code and that meets these address quality standards:

* * * *

[Revise item 6.1.2g as follows:]

- g. Meet the requirements for automation compatibility in 201.3.0 and bear an accurate Intelligent Mail barcode encoded with the correct delivery point routing code matching the delivery address and meeting the standards in 202.5.0 and 708.4.0, except as provided in 6.1.2h. Pieces prepared with a simplified address format are exempt from the automation-compatibility and barcode requirements. Letters entered under the full-service Intelligent Mail automation option also must meet the standards in 705.24.0.

* * * *

6.4 High Density Enhanced Carrier Route Standards

[Revise the title and text of 6.4.1 as follows:]

6.4.1 Additional Eligibility Standards for High Density Prices

In addition to the eligibility standards in 6.1, high density letter-size mailpieces must be in a full carrier route tray or in a carrier route bundle of 10 or more pieces placed in a 5-digit (or 3-digit) carrier routes tray. Except for pieces with a simplified address, pieces that are not automation-compatible or not barcoded with an Intelligent Mail barcode under 202.5.0 are mailable only at the nonautomation high density letter prices.

* * * *

6.5 Saturation ECR Standards

[Revise the title and text of 6.5.1 as follows:]

6.5.1 Additional Eligibility Standards for Saturation Prices

In addition to the eligibility standards in 6.1, saturation letter-size mailpieces must be in a full carrier route tray or in a carrier route bundle of 10 or more pieces placed in a 5-digit (or 3-digit) carrier routes tray. Except for pieces with a simplified address, pieces that are not automation-compatible or not barcoded with an Intelligent Mail barcode under 202.5.0 are mailable only at nonautomation saturation letter prices.

* * * *

7.0 Eligibility Standards for Automation Standard Mail

7.1 Basic Eligibility Standards for Automation Standard Mail

All pieces in a Regular Standard Mail or Nonprofit Standard Mail automation mailing must:

* * * *

[Revise the introductory text of item 7.1d as follows:]

- d. Bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the de-

livery point routing code and that meets these address quality standards:

* * * * *

[Revise item 7.1e as follows:]

- e. Bear an accurate Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 202.5.0 and 708.4.0.

* * * * *

7.5 Address Standards for Barcoded Pieces

7.5.1 Basic Address Standards for Barcodes

[Revise the text of 7.5.1 as follows:]

To qualify for automation prices, addresses must be sufficiently complete to enable matching to the current USPS ZIP+4 Product when used with current CASS-certified address matching software. Any barcode as defined in 202.5.0 and 708.4.0 that appears on a mailpiece claimed at an automation price must be the correct barcode for the corresponding delivery address on the piece.

* * * * *

[Revise the title and text of 7.5.3 as follows:]

7.5.3 Numeric Delivery Point Routing Code

The numeric equivalent to the delivery point routing code is formed by adding two digits directly after the ZIP+4 code.

* * * * *

[Delete 7.6, Enclosed Reply Cards and Envelopes, in its entirety.]

[Renumber current 7.7 as new 7.6.]

* * * * *

300 Commercial Mail Flats

* * * * *

302 Elements on the Face of a Mailpiece

* * * * *

2.0 Address Placement

* * * * *

2.4 Type Size and Line Spacing

***These additional standards apply to automation pieces:

* * * * *

[Revise item 2.4c as follows:]

- c. For pieces that bear an Intelligent Mail barcode with a delivery point routing code under 708.4.3, mailers may print the delivery address in a minimum of 6-

point type (each character must be at least 0.065 inch high) if all capital letters are used.

* * * * *

5.0 Barcode Placement

[Revise the title and text of 5.1 as follows:]

5.1 Barcode Placement for Flats

On any flat-size piece claimed at automation prices, the piece must bear an Intelligent Mail barcode with a delivery point routing code. The barcode may be anywhere on the address side as long as it is at least 1/8 inch from any edge of the piece. The portion of the surface of the piece on which the barcode is printed must meet the barcode dimensions and spacing requirements in 708.4.2.5, and the reflectance standards in 708.4.4. Intelligent Mail barcodes are subject to standards in 708.4.3.2. A POSTNET barcode or an additional Intelligent Mail barcode may also appear in the address block of an automation flat, when the qualifying Intelligent Mail barcode is not in the address block. Other non-USPS barcodes may appear on the address side of a flat if the barcode format is not discernable to automated postal flat-sorting equipment.

* * * * *

[Delete current 5.2, Applying One Barcode, and 5.3, Applying Second Barcode, in their entirety.]

[Renumber current 5.4 through 5.7 as new 5.2 through 5.5.]

5.2 5-Digit and ZIP+4 Barcodes

[Revise the text of renumbered 5.2 as follows:]

An automation flat-size piece must not bear a 5-digit or a ZIP + 4 barcode.

[Revise the title and text of renumbered 5.3 as follows:]

5.3 Delivery Point Routing Code Numeric Equivalent

In automation mailings only, the numbers corresponding to the delivery point routing code may appear in the delivery address. If read from left to right: a correct numeric equivalent consists of five digits, a hyphen, and six digits.

5.4 Barcode in Address Block

When an Intelligent Mail barcode is included as part of the address block:

* * * * *

[Revise renumbered items 5.4c through 5.4e as follows:]

- c. The minimum clearance between the barcode and any information line above or below it within the address block must be at least 0.028 inch, and the separation between the barcode and top line or bottom line of the address block must not exceed 0.625 (5/8) inch. The clearance between the leftmost and right-

most bars and any adjacent printing must be at least 0.125 (1/8) inch.

- d. If a window envelope is used, the clearance between the leftmost and rightmost bars and any printing or window edge must be at least 0.125 (1/8) inch, and the clearance between the barcode and the top and bottom window edges must be at least 0.028 inch. These clearances must be maintained during the insert's range of movement in the envelope. Covers for address block windows are subject to 5.5. Window envelopes also must meet the specifications in 601.6.3.

- e. If an address label is used, a clear space of at least 0.125 (1/8) inch must be left between the barcode and the left and right edges of the address label, and the clearance between the barcode and the top and bottom edges of the address label must be at least 0.028 inch.

* * * * *

320 Priority Mail

323 Prices and Eligibility

* * * * *

3.0 Basic Standards for Priority Mail

* * * * *

3.2 Additional Standards for Critical Mail Flats

[Revise the introductory text of 3.2 as follows:]

Critical Mail, a category of Priority Mail, is available for barcoded, automation-compatible letters and barcoded, automation flats, using IMbs under 708.4.3. With the exception of restricted mail as described in 601.8.0, any mailable matter may be mailed via Critical Mail. USPS-produced Critical Mail flat-size envelopes must be used for all Critical Mail flats. Flats may not exceed 13 ounces in weight or 3/4 inch in thickness. Critical Mail flats also must:

* * * * *

[Revise item 3.2 b as follows:]

- b. Bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point routing code and that meets address quality standards in 333.5.5 and 708.3.0.

* * * * *

330 First-Class Mail

333 Prices and Eligibility

* * * * *

4.0 Additional Eligibility Standards for Nonautomation First-Class Mail Flats

* * * * *

4.2 Barcodes on Nonautomation First-Class Mail

[Revise the text of 4.2 as follows:]

Any barcode on a mailpiece in a First-Class Mail nonautomation flats mailing must be correct for the delivery address and meet the standards in 708.3.0 and 708.4.0.

* * * * *

5.0 Additional Eligibility Standards for Automation First-Class Mail Flats

5.1 Basic Standards for Automation First-Class Mail

All pieces in a First-Class Mail automation flats mailing must:

* * * * *

[Revise items 5.1d through e as follows:]

- d. Bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point routing code and that meets these address quality standards:
1. The address matching and coding standards in 5.5 and 708.3.0.
 2. If an alternative addressing format is used, the additional standards in 602.3.0.
- e. Bear an accurate Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address, and meeting the standards in 302.5.0 and 708.4.0, either on the piece or on an insert showing through a window.

* * * * *

5.5 Address Standards for Barcoded Pieces

* * * * *

[Revise the title and text of 5.5.3 as follows:]

5.5.3 Numeric Delivery Point Routing Code

A numeric equivalent to the delivery point routing code is formed by adding two digits directly after the ZIP+4 code.

* * * * *

[Delete 5.6, Reply Cards and Envelopes Enclosed in Automation Price First-Class Mail, in its entirety.]

* * * * *

340 Standard Mail**343 Prices and Eligibility**

* * * *

3.0 Basic Standards for Standard Mail Flats

* * * *

3.3 Additional Basic Standards for Standard Mail

Each Standard Mail mailing is subject to these general standards:

* * * *

[Revise item 3.3i as follows:]

- i. Any barcode on a mailpiece must be correct for the delivery address and meet the standards in 302.5.0, 708.3.0, and 708.4.0.

* * * *

6.0 Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Flats**6.1 General Enhanced Carrier Route Standards**

* * * *

6.1.2 Basic Eligibility Standards

All pieces in an Enhanced Carrier Route or Nonprofit Enhanced Carrier Route Standard Mail mailing must:

* * * *

[Revise the introductory text of item 6.1.2d as follows:]

- d. Bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point routing code and that meets these address quality standards:

* * * *

7.0 Additional Eligibility Standards for Automation Standard Mail Flats**7.1 Basic Eligibility Standards for Automation Standard Mail**

All pieces in a Regular Standard Mail or Nonprofit Standard Mail[®] automation mailing must:

* * * *

[Revise the introductory text of item 7.1d as follows:]

- d. Bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point routing code and that meets these address quality standards:

* * * *

[Revise item 7.1e as follows:]

- e. Bear an accurate Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 302.5.0 and 708.4.0.

* * * *

7.4 Address Standards for Barcoded Pieces

* * * *

[Revise the title and text of 7.4.3 as follows:]

7.4.3 Numeric Delivery Point Routing Code

A numeric equivalent to the delivery point routing code is formed by adding two digits directly after the ZIP+4 code.

* * * *

[Delete 7.5, Enclosed Reply Cards and Envelopes, in its entirety.]

* * * *

360 Bound Printed Matter**363 Prices and Eligibility****1.0 Prices and Fees for Bound Printed Matter**

* * * *

1.1.4 Barcoded Discount—Flats

[Revise the text of 1.1.4 as follows:]

For discount, see Notice 123–Price List. See 4.1 and 6.1 for eligibility information.

* * * *

4.0 Price Eligibility for Bound Printed Matter Flats**4.1 Price Eligibility**

***Price categories are as follows:

* * * *

[Revise item 4.1d as follows:]

- d. *Barcoded Discount—Flats.* The barcoded discount applies to BPM flats that meet the requirements for automation flats in 301.3.0 and bear an accurate Intelligent Mail barcode encoded with the correct delivery point routing code. See 6.1 for more information.

* * * *

6.0 Additional Eligibility Standards for Barcoded Bound Printed Matter Flats**6.1 Basic Eligibility Standards for Barcoded Bound Printed Matter**

[Revise the text of 6.1 as follows:]

The barcode discount applies only to BPM flat-size pieces that bear an Intelligent Mail barcode encoded with the cor-

rect delivery point routing code, matching the delivery address and meeting the standards in 302.5.0 and 708.4.0. The pieces must be part of a nonpresorted price mailing of 50 or more flat-size pieces or part of a presorted mailing of at least 300 BPM flats prepared under 365.7.0, 705.8.0, and 705.14.0. The barcode discount is not available for flats mailed at Presorted DDU prices or carrier route prices. To qualify for the barcode discount, the flat-size pieces must meet the standards in 301.3.0.

* * * *

6.4 Address Standards for Barcode Discounts

* * * *

[Revise the title and text of 6.4.3 as follows:]

6.4.3 Numeric Delivery Point Routing Code

A numeric equivalent to the delivery point routing code is formed by adding two digits directly after the ZIP+4 code.

* * * *

400 Commercial Mail Parcels

* * * *

402 Elements on the Face of a Mailpiece

* * * *

4.0 General Barcode Placement for Parcels

* * * *

[Revise the title and text of current 4.3 as follows:]

4.3 Intelligent Mail Barcodes and POSTNET Barcodes

Intelligent Mail barcodes and POSTNET barcodes do not meet barcode eligibility requirements for parcels and do not qualify for any barcode-related prices for parcels, but one barcode may be included only in the address block on a parcel, except on eVS parcels. An Intelligent Mail barcode or POSTNET barcode in the address block must be placed according to 302.5.4.

[Delete current 4.3.1, General Placement of POSTNET Barcodes, 4.3.2, POSTNET Barcode in Address Block, and 4.3.3, Window Cover, in their entirety.]

* * * *

440 Standard Mail

443 Prices and Eligibility

* * * *

4.0 Price Eligibility for Standard Mail

* * * *

4.4 Surcharge

Unless prepared in carrier route or 5-digit/scheme containers, Standard Mail parcels are subject to a surcharge if:

* * * *

[Revise item 4.4c as follows:]

- c. The irregular parcels do not bear a GS1-128 routing barcode or an Intelligent Mail package barcode for the delivery address.

* * * *

500 Additional Mailing Services

503 Extra Services

* * * *

[Revise the title of 15.0 as follows:]

15.0 IMb Tracing

* * * *

15.2 Barcodes

* * * *

15.2.2 Intelligent Mail Barcode Requirements

[Revise the introductory text of 15.2.2 as follows:]

To obtain IMb Tracing, mailers must apply Intelligent Mail barcodes on letter-size pieces or on flat-size pieces meeting automation-compatibility standards in 201.3.0 (letters) or 301.3.0 (flats). The following standards apply:

* * * *

505 Return Services

1.0 Business Reply Mail (BRM)

* * * *

1.3 Qualified Business Reply Mail (QBRM) Basic Standards

1.3.1 Description

Qualified Business Reply Mail (QBRM) is First-Class Mail that:

* * * *

[Revise item 1.3.1d as follows:]

- d. Is authorized to mail at QBRM prices and fees under 1.3.2. During the authorization process, the mailer is assigned a unique ZIP+4 code for each price category of QBRM to be returned under the system (one for card-price pieces, one for letter-size pieces weighing 1 ounce or less, and one for letter-size pieces weighing over 1 ounce up to and including 2 ounces).

* * * *

[Revise item 1.3.1f as follows:]

- f. Bears the correct Intelligent Mail barcode that corresponds to the unique ZIP+4 code in the address on each piece distributed. The barcode must be correctly prepared under 1.9 and 708.4.0.

* * * * *

1.8 Format Elements

* * * * *

1.8.6 Delivery Address

The complete address (including the permit holder's name, delivery address, city, state, and BRM ZIP Code) must be printed directly on the piece, except as allowed under 1.7.5 or under item a below, subject to these conditions:

[Revise item 1.8.6a as follows:]

- a. Preprinted labels with only delivery address information (including an Intelligent Mail barcode under 1.9) are permitted, but the permit holder's name and other required elements must be printed directly on the BRM piece.

* * * * *

1.9 Additional Standards for Letter-Size and Flat-Size BRM

[Revise the text of 1.9 to incorporate the current item 1.9a, including items a1 and a2, into the introductory text and revise the new introductory text as follows:]

In addition to the format standards in 1.8, QBRM letters and cards must be barcoded with an Intelligent Mail barcode. When an Intelligent Mail barcode is printed on any BRM pieces, it must contain the barcode ID, service type ID, and correct ZIP+4 routing code, as specified under 708.4.3. QBRM pieces must bear the ZIP+4 codes and equivalent Intelligent Mail barcodes assigned by the USPS. The IMb must be placed on the address side of the piece and positioned as part of the delivery address block under 202.5.7 or within the barcode clear zone in the lower right corner of the piece if printed directly on the piece.

* * * * *

2.0 Permit Reply Mail (PRM)

* * * * *

2.3 Format Elements

* * * * *

2.3.6 Delivery Address

[Revise the text of 2.3.6 as follows:]

The complete address (including the permit holder's name, delivery address, city, state, and ZIP+4 code) must be

printed on the piece. PRM pieces must bear an Intelligent Mail barcode encoded with the correct delivery point routing code, matching the delivery address and meeting the standards in 202.5.0 and 708.4.0.

* * * * *

600 Basic Standards for All Mailing Services

601 Mailability

* * * * *

6.0 Mailing Containers—Special Types of Envelopes and Packaging

* * * * *

6.5 Reusable Mailpiece

***Except for reusable mailpieces that originate as permit imprint mailings, the piece must meet these standards:

[Revise the first sentence of 6.5a as follows:]

- a. *Basic Design.* The piece must be designed and constructed to allow the recipient to reconfigure the piece to remove or obscure the address, barcode, postage, and any marking or endorsement applied to the piece when it was originally mailed so that these elements are not mistaken by the USPS as applying to the returned piece.***

* * * * *

602 Addressing

* * * * *

4.0 Detached Address Labels (DALs) and Detached Marketing Labels (DMLs)

* * * * *

4.2 Label Preparation

* * * * *

4.2.2 Addressing

[Revise the last sentence of 4.2.2 as follows:] *In addition, if DALs accompany saturation mailings of Periodicals or Standard Mail flats, a correct Intelligent Mail barcode with an 11-digit routing code must be printed on each DAL except when using a simplified address.*

* * * * *

700 Special Standards

* * * * *

708 Technical Standards

* * * * *

[Revise the title of 4.0 as follows:]

4.0 Standards for Intelligent Mail and POSTNET Barcodes

4.1 General

[Revise the text of 4.1 as follows:]

Intelligent Mail barcodes and POSTNET (Postal Numeric Encoding Technique) barcodes are USPS-developed methods to encode ZIP Code information on mail that can be read for sorting by automated machines. Intelligent Mail

barcodes also encode other tracking information. POSTNET barcodes do not qualify for automation pricing.

* * * * *

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 12-27-12

DMM Revision: Retirement of FASTforward Technology

Effective January 27, 2013, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 602.5.0 to terminate the use of FASTforward® technology as a Move Update option for commercial First-Class Mail®, First-Class Package Service™, Standard Mail®, and Parcel Select Lightweight® mailings.

FASTforward, a licensed hardware/software change-of-address system, was developed in 1996 to enable Multi-Line Optical Character Reader (MLOCR) users to meet the Move Update requirement for their commercial mailings. In February 2009, the USPS™ announced its intention to retire the FASTforward system by the end of FY2012 and migrate the licensees to the newer more robust NCOALink® MPE (Mail Processing Equipment) licensed software system. In August 2011, the USPS established an ad hoc workgroup consisting of postal personnel, MLOCR manufacturers and mailers, and representatives of the National Association of Presort Mailers. The workgroup has resolved the issues to ensure a smooth migration from the FASTforward system to the newer NCOALink MPE system.

The termination date for FASTforward will be January 27, 2013. Mailers may begin to use the NCOALink MPE system at any time as a method of meeting the Move Update standards.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

600 Basic Standards for All Mailing Services

* * * * *

602 Addressing

* * * * *

5.0 Move Update Standards

* * * * *

5.2 USPS-Approved Methods

The following methods are authorized for meeting the Move Update standard:

* * * * *

[Revise item 5.2b as follows:]

- b. National Change of Address Linkage System (NCOALink). This includes both pre-mail NCOALink processing systems and the physical mailpiece processing equipment system: National Change of Address Linkage System Mail Processing Equipment (NCOALink MPE). See the NCOALink page (NCOALink MPE Solutions) on <http://ribbs.usps.gov> for more information on the MPE application.

[Delete item 5.2c in its entirety and redesignate current items 5.2d and 5.2e as new 5.2c and 5.2d respectively.]

* * * * *

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 12-27-12

DMM Revision: New Eligibility Standards for Parcel Select Nonpresort Mailpieces

Effective January 27, 2013, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 453.3.3 and 604.5.1.2 to provide new minimum volume eligibility criteria for Parcel Select® Nonpresort mailpieces, either entered within a single mailing or as part of a combined mailing of mixed class parcels.

Current standards require that mailpieces claiming Parcel Select Nonpresort prices be part of a mailing of at least 50 Parcel Select pieces, except when postage is paid through a USPS-approved PC Postage® system.

This revision will provide price eligibility for Parcel Select Nonpresort pieces under any one of the following conditions:

- At least 50 pieces or 50 pounds of mailpieces claiming Parcel Select Nonpresort prices in a single mailing.
- No minimum volume when part of a mailing of at least 50 Parcel Select pieces.
- No minimum volume when postage is paid through a USPS-approved PC Postage system.
- No minimum volume when part of a combined parcel mailing that already meets the minimum volume eligibility standards for each mail class within the applicable mailing program in DMM 705.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
400	Commercial Parcels				
	*	*	*	*	*
450	Parcel Select				
453	Prices and Eligibility				
	*	*	*	*	*
3.0	Price Eligibility for Parcel Select and Parcel Select Lightweight				
	*	*	*	*	*
3.3	Parcel Select Nonpresort Price Eligibility				

[Revise 3.3 as follows:]

Parcel Select Nonpresort per piece prices apply to Parcel Select parcels that bear a unique Intelligent Mail package

barcode including a postal routing code on each parcel, prepared under 708.5.0. To qualify for Parcel Select Nonpresort prices, mailings must meet one of the following volume thresholds:

- a. At least 50 pieces or 50 pounds of mailpieces claiming Parcel Select Nonpresort prices in a single mailing.
- b. No minimum volume when part of a mailing of at least 50 Parcel Select pieces.
- c. No minimum volume when postage is paid through a USPS-approved PC Postage system.
- d. No minimum volume when part of a combined parcel mailing that already meets the minimum volume eligibility standards for each mail class within the applicable mailing program in DMM 705.

	*	*	*	*	*
600	Basic Standards for All Mailing Services				
	*	*	*	*	*
604	Postage Payment Methods				
	*	*	*	*	*
5.0	Permit Imprint (Indicia)				
5.1	General Standards				
	*	*	*	*	*

5.1.2 Minimum Volume

Permit imprint mailings must contain at least 200 pieces or 50 pounds of mail, except:

[Revise 5.1.2 by adding a new item f as follows:]

- f. Parcel Select Nonpresort mailings made under 453.3.3.

	*	*	*	*	*
--	---	---	---	---	---

We will incorporate these revisions into the next monthly update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 12-27-12

DMM Revision: New Mailing Standards for Domestic Mailing Services Products

In October 2012, the Postal Service™ filed a notice of mailing services price adjustments with the Postal Regulatory Commission (PRC), effective in January 2013. The Postal Service will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to implement the following changes coincident with the price adjustments, effective January 27, 2013.

Commercial First-Class Mail Letters

The pricing structure for presorted and automation First-Class Mail® letters retains the change implemented in 2012 for the minimum postage charge for a 2-ounce letter, and extends the concept to residual single-piece letters that are part of the same mailing job and presented at the same time as the presorted or automation mailing. There will be a new price for residual letters up to 2 ounces, in blended trays, which is different than the price for single-piece letters presented as a stand-alone mailing.

Standard Mail Letters and Flats

We add a new price tier for both high density letters and high density flats. In addition to the current high density tier, which requires a minimum of 125 pieces per carrier route, the new tier (high density plus) requires a minimum of 300 pieces per carrier route.

Preparing Residual Mail from First-Class Mail and Standard Mail Mailings

We revise DMM 235.0, 245.0, 335.0, 345.0, and 705.8.0 to provide new standards for the preparation of pallets, trays, and sacks of First-Class Mail or Standard Mail letters and flats. In this regard, the Postal Service, collaborating with the commercial mailing industry, identified areas for improved mutual efficiencies from minor changes to its mail preparation standards. These specific revisions were offered by members of the mailing community, adopted and implemented as optional standards in the context of a *Postal Bulletin* article (22344, August 23, 2012), and incorporated into the DMM on September 4, 2012. The Postal Service now adopts these current options as mandatory preparation standards.

These changes generally require mailers to place trays or sacks of residual single-piece First-Class Mail letters and flats on an origin sectional center facility (SCF) pallet; and to place trays or sacks of residual Standard Mail letters and flats, paid at the single-piece First-Class Mail prices, on a mixed network distribution center (NDC) pallet. The Postal Service also requires use of new human-readable texts linked to several existing content identifier number (CIN) codes that specifically identify single-piece mailpieces. This requires barcoded labels for trays of residual pieces, and new text on origin SCF pallet placards (identifying this pallet level as a working pallet).

No Additional Entry Fees for Periodicals

We change the designation “additional entry” to “additional mailing offices” and eliminate the fees for Periodicals publications to be mailed in multiple locations. Approved Periodicals will be able to mail at any Post Office™ with *PostalOne!*® access.

Change in Advertising Percentage Allowed for Periodicals Requester Publications

Requester publications will be permitted to exceed 75 percent advertising in no more than 25 percent of the issues produced in any 12-month period. This will allow publishers greater advertising flexibility during high advertising volume periods.

Endorsements on Mailing Wrappers for Periodicals

We clarify that the term “mailing wrapper” includes all types of packaging used to enclose Periodicals publications, by adding “carton” to the definition of mailing wrapper. We also extend the return address requirement to all pieces with opaque wrappers because all Periodicals receive a type of address correction. These revisions will ensure the pieces are processed as Periodicals and eliminate the need to open the items when the mailpiece must be forwarded or returned.

Parcel Post now Standard Post

Parcel Post has become a competitive product, excluding Alaska Bypass. Parcel Post will only be offered at retail in January 2013, and is renamed as Standard Post. Mail currently eligible for Alaska Bypass Service, which is part of the Postal Service’s current Parcel Post product, will be retained as a market-dominant product and will be named “Alaska Bypass Service.” Information about Alaska Bypass Service may be found in USPS Handbook PO 508, accessible on www.usps.com.

Standard Mail Marketing Parcels, Including Product Samples

Prices for marketing parcels are designed for parcels containing information and/or product samples with the purposes of encouraging recipients to purchase a product or service, make a contribution, support a cause, form a belief or opinion, take an action, or obtain information. Standard Mail marketing parcels will be mailable at Presorted prices only, except for the new category of Product Samples (also known as Simple Samples), which will be mailable at targeted (similar to the current basic carrier route) or saturation (Every Door) prices. Marketing parcels in general continue to have a maximum size of 12 inches by 9 inches by 2 inches thick.

Product Sample parcels, like other marketing parcels, must be addressed using an alternative addressing format. In addition, each parcel in a mailing of Product Sample parcels must be of identical size and weight. Within each of the price categories, targeted and saturation, there will be separate prices for small samples and for large samples. Saturation parcels must bear simplified addresses and be sorted by route. Detached address labels (DALs) must be used with targeted parcels, and must be sorted by carrier route. There is no additional charge per DAL. DALs are optional with saturation parcels, and there will be an additional charge for each DAL (including detached marketing labels [DMLs]).

Certificate of Bulk Mailing — Fee Payment

Mailers that pay postage with a permit imprint for the pieces reported on a PS Form 3606, *Certificate of Bulk Mailing*, also will be able to pay for the fees by permit imprint.

Delivery Confirmation

We revise the DMM to change the terminology for Delivery Confirmation™ service to *USPS Tracking/Delivery Confirmation*. This provides clarification to mailers who use privately printed forms, create integrated labels, or who may receive an applicable tracking label affixed to their packages at retail Post Offices™, stations, or branches, that the text is acceptable in either format.

Return Receipts

Current DMM standards permit customers to request proof of delivery via mail, fax, email, or electronically when an electronic return receipt is purchased at the time of mailing or via mail, fax, or email when PS Form 3811-A, *Request for Delivery Information/Return Receipt After Mailing* is requested. For electronic return receipts purchased at the time of mailing, the Postal Service will discontinue the options to obtain electronic records by fax, mail, or on CD-Rom (for Bulk Proof of Delivery). For return receipts purchased after mailing, we will discontinue the option to obtain proof of delivery signature data by fax. Customers will receive proof of delivery signature data by email for electronic return receipts purchased at the time of mailing, and by email or a PS Form 3811-A by mail for return receipts purchased after mailing. Customers will continue to be able to purchase a return receipt (PS Form 3811) at the time of mailing and receive the 'green card' receipt with delivery signature by mail. These revisions help the Postal Service reduce costs and improve the turnaround time for delivery records received by our customers.

Registered Mail and COD—Where To File Claims for Indemnity

We are extending the online claims function to provide customers filing claims for indemnity for domestic Regis-

tered Mail™ or COD articles with the option of filing online at www.usps.com/ship/file-insurance-claims.htm.

IMb Tracing

We are removing language concerning the old Confirm® service from DMM 503.15.0, because all Confirm subscriptions will end in January of 2013. IMb Tracing now provides a service similar to the old Confirm service.

Picture Permit Imprint Indicia

We will expand picture permit imprint indicia standards to allow its use on First-Class Mail and Standard Mail letters and flats prepared under the IMb full-service automation option. Mailers interested in picture permit imprint indicia may contact picturepermit@usps.com by email for more information.

Official Mail (Franked and Penalty)

The Postal Service™ will revise DMM 703.7.0 to remove obsolete standards for the use of official mail such as the need for PS Form 3602-G, references to INTELPOST, and the use of penalty mail stamps.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

* * * * *

200 Commercial Letters and Cards

* * * * *

230 First-Class Mail

* * * * *

233 Prices and Eligibility

1.0 Prices and Fees for First-Class Mail

* * * * *

1.2 Price Computation for First-Class Mail Letters

[Revise the text of 1.2 as follows:]

Commercial First-Class Mail Presorted letters are charged at one price for the first 2 ounces, with separate prices for pieces over 2 ounces up to 3 ounces and for pieces over 3 ounces up to 3.5 ounces. Any fraction of an ounce is considered a whole ounce. For example, if a piece weighs 2.2 ounces, the weight (postage) increment is 3 ounces. The pricing per ounce is similar for automation First-Class Mail letters, with pricing differences per sortation level.

Single-piece price letters that are presented as residual pieces from either a Presorted or automation mailing are charged the residual single-piece price for letters up to 2 ounces.

* * * * *

235 Mail Preparation

* * * *

5.0 Preparing Nonautomation Letters**5.1 Basic Standards**

* * * *

5.1.2 Single-Piece Price Pieces Presented With Presort Mailings

***The following standards apply:

[Revise the first two sentences of the introductory paragraph of item 5.1.2a as follows:]

- a. The mailer must prepare the single-piece price pieces in separate trays from the automation and presort pieces. Mailers must label the trays under 708.6.0 using CIN code 260 on trays of single-piece letters.***

* * * *

[Revise item 5.1.2.a2 as follows:]

2. Line 2: Use the human-readable content line corresponding to content identifier number 260 (see Exhibit 708.6.2.4).

* * * *

240 Commercial Letters and Cards Standard Mail

* * * *

243 Prices and Eligibility

* * * *

6.0 Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Letters**6.1 General Enhanced Carrier Route Standards****6.1.1 Optional Preparation**

[Revise the second sentence of 6.1.1 as follows:]

***An Enhanced Carrier Route mailing may include pieces at basic, high density, high density plus, and saturation prices.

* * * *

[Revise the headings of 6.4 and 6.4.1 and the text of 6.4.1 as follows:]

6.4 High Density and High Density Plus (Enhanced Carrier Route) Standards**6.4.1 Basic Eligibility Standards for High Density and High Density Plus Prices**

High density and high density plus letter-size mailpieces must be in a full carrier route tray or in a carrier route bundle of 10 or more pieces placed in a 5-digit carrier routes or 3-digit carrier routes tray. High density and high density plus prices for barcoded letters apply to each piece that is automation-compatible according to 201.3.0, and has an accu-

rate delivery point Intelligent Mail barcode (IMb) encoded with the correct delivery point routing code matching the delivery address and meeting the standards in 202.5.0 and 708.4.0. Pieces that are not automation-compatible or not barcoded are mailable only at the applicable high density or high density plus nonautomation letter prices.

[Revise the title and text of 6.4.2 as follows:]

6.4.2 High Density and High Density Plus Prices for Letters

All pieces mailed at high density or high density plus prices must be prepared in walk sequence according to schemes prescribed by the USPS (see 245.6.8 through 245.6.9). Multiple pieces per delivery address can count toward both density standards. Specific density requirements are as follows:

- a. Pieces mailed at high density prices must be sorted together in sequence in quantities of at least 125 pieces for each carrier route.
- b. Pieces mailed at high density plus prices must be sorted together in sequence in quantities of at least 300 pieces for each carrier route.

[Revise the title and text of 6.4.3 as follows:]

6.4.3 High Density and High Density Plus Discount for Heavy Letters

High density and high density plus pieces that are automation-compatible under 201.3.0, accurately barcoded with a delivery point IMb, and weigh more than 3.3 ounces but not more than 3.5 ounces, require postage equal to the piece/pound price and receive a discount equal to the high density flat-size piece price (3.3 ounces or less) minus the high density letter piece price (3.3 ounces or less). The discount is calculated using nondestination entry prices only, regardless of entry level. This discount does not apply to pieces requiring payment of nonautomation high density or high density plus letter prices.

* * * *

245 Mail Preparation

* * * *

5.0 Preparing Nonautomation Letters

* * * *

5.5 Residual Pieces

[Revise the introductory paragraph of 5.5 as follows:]

Mailers entering Standard Mail residual pieces that do not qualify for Standard Mail prices, and paying the First-Class Mail prices (but prepared "as is" under 244.5.0), must prepare these pieces in separate trays from the automation and presort pieces. Mailers must label the trays under

708.6.0 using CIN code 560 on residual trays. Label trays as follows:

* * * * *

[Revise 5.5b as follows:]

- b. Line 2: Use the human-readable content line corresponding to content identifier number 560 (see Exhibit 708.6.2.4).

* * * * *

6.0 Preparing Enhanced Carrier Route Letters

* * * * *

6.2 Marking

All regular and Nonprofit Standard Mail Enhanced Carrier Route pieces must be marked under 202.3.0. All pieces must also be marked “ECRLOT” for basic price, “ECRWSH” for high density or high density plus price, or “ECRWSS” for saturation price. Pieces in carrier route mailings under 6.7 must bear carrier route information lines under 708.8.0.

* * * * *

6.6 General Traying and Labeling

***Preparation sequence, tray size, and labeling:

- a. *Carrier route*: required; full trays only, no overflow.

[Revise item 6.6a2 as follows:]

2. Line 2: for saturation, “STD LTR MACH WSS,” followed by route type and number; for high density or high density plus, “STD LTR MACH WSH,” followed by route type and number; for basic, “STD LTR MACH LOT,” followed by route type and number.

* * * * *

6.7 Traying and Labeling for Automation-Compatible ECR Letters

***Preparation sequence, tray size, and labeling:

- a. *Carrier route*: required; full trays only, no overflow.

[Revise item 6.7a2 as follows:]

2. Line 2: for saturation, “STD LTR BC WSS,” followed by route type and number; for high density or high density plus, “STD LTR BC WSH,” followed by route type and number; for basic, “STD LTR BC LOT,” followed by route type and number.

* * * * *

6.9 Delivery Sequence Documentation

* * * * *

[Revise the title and txt of 6.9.2 as follows:]

6.9.2 High Density and High Density Plus

For each carrier route to which high density or high density plus mail is addressed, the mailer must document the total number of addressed pieces to the route.

* * * * *

6.9.5 Both Prices

[Revise the text of 6.9.5 as follows:]

If a mailing contains pieces qualifying for more than one walk-sequence price, the documentation required by 6.9.2, 6.9.3, or 6.9.4 may be combined. Entries for pieces at the high density or high density plus prices must be so annotated on the documentation. For the entire mailing, a summary of the total number of pieces at each price must be provided. This documentation must be submitted with each mailing.

6.9.6 Carrier Route Price

[Revise the text of 6.9.6 as follows:]

If a mailing includes walk-sequence price and basic carrier route price pieces, in addition to the information required by 6.9.2 through 6.9.5, the documentation for the basic carrier route price mail must show, by 5-digit ZIP Code and, within each, by carrier route, the total number of addressed pieces at each price for each carrier route to which pieces are addressed. Pieces qualifying for the basic carrier route price must be so annotated. For the entire mailing, a summary by 5-digit ZIP Code of the total number of pieces at each price must be provided. This documentation must be submitted with each mailing.

* * * * *

300 Commercial Flats

301 Physical Standards

1.0 Physical Standards for Flats

* * * * *

1.5 Polywrap Coverings

1.5.1 Polywrap Films and Similar Coverings

[Revise the introductory text of 1.5.1 as follows:]

Mailers using polywrap film or similar material on flat-size mailpieces (except pieces mailed at high density, high density plus, or saturation prices) must use a product meeting the standards in 1.5. Film approved for use under 1.5.4 must meet the specifications in Exhibit 1.5.1 as follows:

* * * * *

1.6 Maximum Deflection for Flat-Size Mailpieces

[Revise the introductory text of 1.6 as follows:]

Flat-size mailpieces must meet maximum deflection standards. Flat-size pieces mailed at high density, high density plus, or saturation prices, and flats mailed at basic carrier route prices entered by the mailer at destination delivery

units (DDUs), are not required to meet these deflection standards. Test deflection as follows:

* * * * *

330 First-Class Mail

* * * * *

335 Mail Preparation

* * * * *

5.0 Preparation of Nonautomation Flats

* * * * *

5.2 Single-Piece Price Pieces Presented With Presort Mailings

[Revise the second and third sentences of the introductory paragraph of 5.2 as follows:]

***Mailables must label the trays under 708.6.0 using CIN code 282 on single-piece trays. Label the trays as follows:

* * * * *

[Revise item 5.2b as follows:]

- b. Line 2: Use the human-readable content line corresponding to content identifier number 282 (see Exhibit 708.6.2.4).

* * * * *

340 Standard Mail

* * * * *

343 Prices and Eligibility

* * * * *

6.0 Additional Eligibility Standards for Enhanced Carrier Route Standard Mail Flats

6.1 General Enhanced Carrier Route Standards

6.1.1 Optional Preparation

[Revise the last sentence of 6.1.1 as follows:]

***An Enhanced Carrier Route mailing may include pieces at basic, high density, high density plus, and saturation Enhanced Carrier Route prices.

* * * * *

6.1.3 Full-Service Intelligent Mail Eligibility Standards

In addition to other requirements in 6.0, flats eligible for the full-service Intelligent Mail option must:

* * * * *

[Revise item 6.1.3b as follows:]

- b. Be part of a basic carrier route, high density, or high density plus carrier route mailing under 6.3 or 6.4.

* * * * *

6.2 Carrier Route Code Accuracy

* * * * *

6.2.2 USPS-Approved Methods

[Revise the text of 6.2.2 as follows:]

Carrier route coding must be performed using CASS-certified software and the current USPS Carrier Route Product or another Address Information System (AIS) product containing carrier route information subject to 509.1.0 and 708.3.0. Printed Carrier Route Files (schemes) may be used for Standard Mail Enhanced Carrier Route flat-size mail at basic, high density, high density plus, and saturation prices.

* * * * *

[Revise the title of 6.4 as follows:]

6.4 High Density and High Density Plus (Enhanced Carrier Route) Standards

[Revise the title and text of 6.4 as follows:]

6.4.1 Basic Eligibility Standards for High Density and High Density Plus Prices

All pieces mailed at high density and high density plus prices must:

- a. Be prepared in walk sequence according to schemes prescribed by the USPS (see 345.6.9).
- b. Meet the density requirement of at least 125 pieces for each carrier route. For high density plus prices, the density requirement is at least 300 pieces for each carrier route. Multiple pieces per delivery address can count toward the density standards.

[Revise the title of 6.4.2 as follows:]

6.4.2 High Density and High Density Plus Prices for Flats

[Revise the introductory text and item a of 6.4.2 as follows:]

High density or high density plus prices apply to each piece in a carrier route bundle of 10 or more pieces that is:

- a. Palletized under 705.8.0, 705.10.0, 705.12.0, or 705.13.0.

* * * * *

345 Mail Preparation

* * * * *

5.0 Preparing Nonautomation Flats

* * * * *

5.10 Residual Pieces

[Revise the introductory paragraph of 5.10 as follows:]

Mailables entering Standard Mail residual pieces that do not qualify for Standard Mail prices, and paying the First-Class Mail prices (but prepared "as is" under 344.5.0), must separately bundle and sack residual pieces from the automa-

tion and presort pieces. Mailers must label sacks under 708.6.0 using the CIN code 582 for use with residual sacks. Label sacks as follows:

* * * * *

[Revise 5.10b as follows:]

- b. Line 2: Use the human-readable content line corresponding to content identifier number 582 (see Exhibit 708.6.2.4).

* * * * *

6.0 Preparing Enhanced Carrier Route Flats

6.1 Basic Standards

All mailings and all pieces in each mailing at Enhanced Carrier Route Standard Mail and Nonprofit Enhanced Carrier Route Standard Mail nonautomation prices are subject to specific preparation standards in 6.2 through 6.7 and to these general standards:

* * * * *

- c. All pieces must meet the applicable general preparation standards in 2.0 through 4.0 and 302, and the following:

[Revise item 6.1c1 as follows:]

1. All regular and Nonprofit Standard Mail Enhanced Carrier Route pieces must be marked under 302.3.0. All pieces also must be marked “ECRLOT” for basic price, “ECRWSH” for high density or high density plus prices, or “ECRWSS” for saturation price.

* * * * *

6.10 Delivery Sequence Documentation

* * * * *

[Revise the title and text of 6.10.2 as follows:]

6.10.2 High Density and High Density Plus

For each carrier route to which high density or high density plus mail is addressed, the mailer must document the total number of addressed pieces to the route.

* * * * *

6.10.5 Both Prices

[Revise the text of 6.10.5 as follows:]

If a mailing contains pieces qualifying for more than one walk-sequence price, the documentation required by 6.10.2, 6.10.3, or 6.10.4 may be combined. Entries for pieces at the high density or high density plus prices must be so annotated on the documentation. For the entire mailing, a summary of the total number of pieces at each price must be provided. This documentation must be submitted with each mailing.

6.10.6 Carrier Route Price

[Revise the text of 6.10.6 as follows:]

If a mailing includes walk-sequence price and basic carrier route price pieces, in addition to the information required by 6.10.2 through 6.10.5, the documentation for the basic carrier route price mail must show, by 5-digit ZIP Code and, within each, by carrier route, the total number of addressed pieces at each price for each carrier route to which pieces are addressed. Pieces qualifying for the basic carrier route price must be so annotated. For the entire mailing, a summary by 5-digit ZIP Code of the total number of pieces at each price must be provided. This documentation must be submitted with each mailing.

* * * * *

400 Commercial Parcels

401 Physical Standards

* * * * *

2.0 Additional Physical Standards by Class of Mail

* * * * *

2.4 Standard Mail Parcels

* * * * *

2.4.2 Marketing Parcels

Marketing parcels do not meet letters or flats standards and have the following characteristics:

* * * * *

[Add new item 2.4.2e as follows:]

- e. Marketing parcels mailed as *small* Product Samples under 443 must be no larger than 6 inches long, 4 inches high, and 1.5 inches thick. Product Samples that have any dimension larger than one of the maximum dimensions for a small Product Sample, up to the maximum size in 2.4.2b, are *large* Product Samples.

* * * * *

440 Standard Mail

443 Prices and Eligibility

1.0 Prices and Fees for Standard Mail

* * * * *

[Revise title of 1.2 to read as follows:]

1.2 Regular and Nonprofit Standard Mail—Marketing Parcel and Product Sample Prices

* * * * *

3.0 Basic Standards for Standard Mail Parcels

* * * * *

3.2 Defining Characteristics

* * * *

3.2.2 Standard Mail Marketing Parcels

[Revise 3.2.2 by adding a new second sentence as follows:]

***All Marketing parcels prepared as Product Samples in the same mailing must additionally be identical in size and weight.

* * * *

[Revise the title and the first two sentences of 3.5 as follows:]

3.5 Merging Similar Standard Mail Mailings

Mailings are subject to the general definitions and conditions in 445.1.0. Generally, mailers may merge similar Standard Mail matter into a single mailing; however, all parcels in a mailing of Product Samples must be identical in size and weight.***

* * * *

4.0 Price Eligibility for Standard Mail

4.1 General Information

[Revise the text of 4.1 as follows:]

Standard Mail parcel prices are commercial prices that apply to mailings meeting the basic standards in 2.0 through 4.0 and the specific standards in 5.0 through 6.0. Destination entry discount prices are available under 446.2.0 through 446.5.0. Except for Product Samples, pieces are subject to either a single minimum per piece price or a combined piece/pound price, depending on the weight of the individual pieces in the mailing under 4.2 or 4.3. Prices for Product Samples are available under 6.0. Nonprofit prices are available for USPS-authorized organizations under 703.1.0.

* * * *

4.2 Minimum Per Piece Prices

The minimum per piece prices (i.e., the minimum postage that must be paid for each piece) apply as follows:

[Revise item 4.2a as follows:]

- a. *Basic Requirement.* Except for pieces mailed at Product Sample prices, pieces are subject to minimum per piece prices when they weigh no more than 3.3 ounces (0.2063 pound).

[Delete current item 4.2b, redesignate current item 4.2c as new item 4.2b and revise as follows:]

- b. *Individual Prices.* Except for Product Samples, there are separate minimum per piece prices for each product and, within each product, for the presort and destination entry levels within each mailing. There are also separate prices for Marketing parcels, Nonprofit

machinable parcels, and Nonprofit irregular parcels. Under Marketing parcels, there are separate prices for Product Samples.

4.3 Piece/Pound Prices

[Revise the text of 4.3 as follows:]

Except for Product Samples, pieces that exceed 3.3 ounces are subject to a two-part piece/pound price that includes a fixed charge per piece and a variable pound charge based on weight. There are separate per piece prices for each product, and within each product, for the type of mailing and the presort and destination entry levels within each mailing. There are separate per pound prices for each product.

4.4 Surcharge

[Revise the introductory text of 4.4 as follows:]

Unless prepared as Product Samples or in 5-digit/scheme containers, Standard Mail parcels are subject to a surcharge if:

* * * *

4.5 Extra Services for Standard Mail

* * * *

4.5.2 Ineligible Matter

Extra services (other than certificate of mailing service) may not be used for any of the following types of Standard Mail:

* * * *

[Revise item 4.5.2d as follows:]

- d. Pieces mailed at Product Sample prices.

* * * *

5.0 Additional Eligibility Standards for Presorted Standard Mail Pieces

* * * *

5.2 Price Application

[Revise the text of 5.2 as follows:]

Prices for Standard Mail and Nonprofit Standard Mail apply separately to Marketing parcels (and within Marketing parcels, to Product Samples) that meet the eligibility standards in 2.0 through 4.0, and the applicable preparation standards in 445.5.0, 705.6.0, 705.8.0, or 705.22. Prices for Nonprofit parcels not qualifying as Marketing parcels apply separately to machinable parcels and irregular parcels. When parcels are combined (except for Product Samples, which cannot be combined with other parcels) under 445.5.0, 705.6.0, or 705.22, all pieces are eligible for the applicable prices when the combined total meets the eligibility standards.

* * * *

[Revise the title and the standards within 6.0 as follows:]

6.0 Additional Eligibility Standards for Marketing Parcels Mailed as Product Samples

6.1 General Product Sample Standards

6.1.1 Basic Standards and Optional Preparation

Product Samples are a type of Marketing parcels. See 401.2.4.2 for physical standards and 443.3.0 for basic standards. Preparation to qualify for any Product Sample price is optional and need not be performed for all carrier routes in a 5-digit area. A Product Sample mailing may include pieces mailed at targeted prices and pieces mailed at saturation (Every Door) prices, but all pieces in a mailing must be identical in size and weight. All mailings of Product Samples must be entered under DNDC, DSCF, or DDU standards (see 446). No origin office entry of Product Samples is allowed. See 705.18.0 for Express Mail and Priority Mail Open and Distribute options.

6.1.2 Pricing for Product Samples

See Notice 123—*Price List* for price tables. Detached address labels (DALs; see 602.4.0) for Product Samples must be sorted to carrier routes, including delivery routes and Post Office Box sections. Product Sample mailings are subject to per piece prices and, when not entered at a DDU, are subject to carton/sack and/or pallet prices. Piece prices are different for parcels sorted to the targeted level (6.3) than for parcels sorted to the saturation level (6.4). Within each sortation level, piece prices are different for small parcels than for large parcels (see 401.2.4.2). Prices for cartons (or sacks) and pallets are subject to the following conditions:

- a. A pallet charge applies to each pallet of Product Samples entered at a DNDC or DSCF, except 3-digit pallets properly entered at a DSCF.
- b. A carton or sack charge applies to each carton or sack of Product Samples on a 3-digit pallet. Each carton must not exceed 40 pounds nor exceed a combined length and girth of 108 inches.

6.1.3 Basic Eligibility Standards

All parcels (or DALs, when used) in a mailing of Product Samples must bear an alternative addressing format. Parcels mailed at targeted prices must have an occupant address format or an exceptional address format under 602.3.0. Parcels mailed at saturation prices must bear a simplified address under 602.3.2. In addition, all Product Sample parcels must meet these conditions:

- a. Meet the basic standards for Standard Mail in 2.0 through 4.0.
- b. Be part of a single mailing of at least 200 pieces or 50 pounds of parcels mailed at Product Sample prices.

es. Regular and Nonprofit mailings must meet separate minimum volumes.

- c. DALs, when used, must be sorted to carrier routes and documented under 445.6.0 and 705.8.0, as applicable.
- d. DALs used with parcels mailed at targeted prices must bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point barcode and that meets the carrier route accuracy standard in 6.2.
- e. DALs must meet the applicable sequencing requirements in 6.3 through 6.5 and in 445.6.6.

6.2 Carrier Route Accuracy

6.2.1 Basic Standards

The carrier route accuracy standard is a means of ensuring that the carrier route code correctly matches the delivery address information on detached address labels (DALs) used with Product Samples mailed at targeted prices. For the purposes of this standard, *address* means a specific address associated with a specific carrier route code. This standard does not apply to pieces with simplified addresses. Addresses used on pieces subject to the carrier route accuracy standard must meet these requirements:

- a. Each address and associated carrier route code used on the pieces in a mailing must be updated within 90 days before the mailing date with one of the USPS-approved methods in 6.2.2.
- b. If the carrier route code of an address used on a piece in a carrier route mailing at one class of mail and price is updated with an approved method, the same address may be used during the following 90 days to meet the carrier route accuracy standard required for mailing at any other class of mail and price.

6.2.2 USPS-Approved Methods

Carrier route coding must be performed using CASS-certified software and the current USPS Carrier Route Product or another Address Information System (AIS) product containing carrier route information subject to 509.1.0 and 708.3.0.

6.2.3 Mailer Certification

The mailer's signature on the postage statement certifies that the carrier route accuracy standard has been met for each address in the corresponding mailing presented to the USPS.

6.3 Additional Standards for Targeted Product Samples

6.3.1 Sequencing

All parcels mailed at targeted prices must be accompanied with detached address labels (DALs) prepared in walk sequence (see 445.6.6). The combined weight of the DAL and associated sample must be less than 1 pound; there are no additional fees for use of DALs with pieces mailed at targeted prices.

6.3.2 Basic Preparation for Targeted Prices

Targeted prices apply to each parcel for a carrier route, prepared under 445.6.0. There are separate targeted prices for small parcels and for large parcels (see 401.2.4.2). DALs must be in carrier route bundles and prepared under 445.6.0 and 602.4.0.

6.4 Additional Standards for Saturation (Every Door) Product Samples

6.4.1 Basic Eligibility Standards for Saturation Prices

All parcels in a mailing at saturation prices must bear simplified addresses (or be accompanied by DALs bearing simplified addresses), and the mailing must meet the saturation standards for simplified addressed pieces under 602.3.2. For DAL charges, see Notice 123—*Price List*.

6.4.2 Basic Preparation for Saturation Prices

Saturation prices apply to each parcel in a carrier route or 5-digit/L606 sack or carton of simplified addressed pieces, or as allowed in bundles on pallets under 445.6.0. If used, DALs must be in carrier route bundles and prepared under 445.6.0 and 602.4.0.

* * * *

444 Postage Payment and Documentation

* * * *

[Revise the title of 2.0 as follows:]

2.0 Additional Postage Payment Standards

* * * *

2.2 Nonidentical-Weight Pieces

[Revise the text of 2.2 as follows:]

Product Samples must be of identical weight within each mailing. Postage for other nonidentical-weight parcels may be paid by precanceled stamps, subject to 4.0 and 604.3.0. Mailings of nonidentical-weight pieces subject to the piece/pound prices may have postage paid by permit imprint (if the mailer is authorized by Business Mailer Support) or by meter (if each piece has the full postage affixed). Alternatively, the mailer may affix the per piece price to each piece and pay the pound price for the mailing through an advance deposit account. Under this option, the mailer must provide a postage statement for each payment method and mark each piece “Pound Price Pd via Permit”

in the postage meter indicium. For mailings of nonidentical-weight pieces, “nonidentical” must be shown as the weight of a single piece on the postage statement.

* * * *

445 Mail Preparation

1.0 General Information for Mail Preparation

* * * *

1.2 Definition of Mailings

Mailings are defined as:

* * * *

- b. Standard Mail. Except as provided in 443.3.6, the types of Standard Mail listed below may not be part of the same mailing.

[Revise items 1.2b1 and 1.2b2 as follows:]

1. Product Sample parcels and any other type of mail.
2. Product Sample parcels of nonidentical size or nonidentical weight.

* * * *

1.3 Terms for Presort Levels

Terms used for presort levels are defined as follows:

[Revise item 1.3a as follows:]

- a. *Targeted (Product Samples or Simple Samples)*: a type of Marketing parcel that is intended for specific carrier routes, with DALs sorted to and marked at the carrier route level; with a minimum of one piece per carrier route. Multiple DALs per route are all addressed for delivery to the same city route, rural route, highway contract route, Post Office box section, or general delivery unit.

* * * *

2.0 Bundles

2.1 General

[Revise the text of 2.1 as follows:]

A *bundle* is a group of addressed pieces for a presort destination secured together as a unit. Bundling is permitted only for Marketing parcels mailed at Product Sample prices and for related DALs when used. Bundles must be in equal quantities of up to 50 parcels per bundle, with quantities of other than 50 indicated on a bundle facing slip. Bundles of parcels must be either banded or shrinkwrapped, and bundles of parcels more than 8 ounces each must be banded and shrinkwrapped. See 601.2.0 for other bundling standards.

[Revise the title of 2.2 as follows:]

2.2 Facing Slips

[Revise the introductory text and item b of 2.2 as follows:]

Facing slips on bundles of DALs must show the carrier route designation, the 5-digit destination ZIP Code, and the number of DALs for that carrier route. Facing slips used on bundles of Product Sample parcels must show the quantity in the bundle, if less than 50, and this information:

* * * *

- b. Line 2: Content (e.g., “STD MKTG SAMPLE”) if accompanied by DALs bundled by carrier route, or contents followed by carrier route type and route number when not accompanied by DALs (e.g., “STD MKTG SAMPLE CR R 012”).

3.0 Sacks

3.1 Standard Containers

[Revise the first sentence of the introductory text, and add a new second sentence, of 3.1 as follows:]

Mailings must be prepared in sacks, except for Product Samples, which may be in cartons, sacks, or bundles directly on pallets. Also, see 602.4.0 when Product Samples are mailed with DALs.

* * * *

5.0 Preparing Presorted Parcels

* * * *

5.4 Preparing Marketing Parcels (Less Than 6 Ounces) and Irregular Parcels

5.4.1 Bundling

[Revise the text of 5.4.1 as follows:]

Bundling is permitted only for bundles of Product Sample parcels (and associated DALs) under 6.0.

* * * *

[Revise the title of 6.0 as follows:]

6.0 Preparing Enhanced Carrier Route Product Sample Parcels

6.1 Basic Standards

All mailings and all pieces in each mailing at an Enhanced Carrier Route (ECR) parcel price are subject to specific preparation standards in 6.4 and 6.5, entry standards in 446, and these general standards:

* * * *

[Revise item 6.1b as follows:]

- b. All pieces in each mailing must be Product Sample parcels as defined in 443.3.2.2.

* * * *

[Revise item 6.1e as follows:]

- e. Sortation, size, and preparation determine price eligibility as specified in 443.6.0.

6.2 Marking

[Revise the text of 6.2 as follows:]

All Enhanced Carrier Route pieces (or DALs) must be marked under 402.2.0. All pieces must be marked “ECR-LOT” for pieces claiming a targeted price, or “ECRWSS” for pieces claiming a saturation (Every Door) price.

6.3 Residual Pieces

[Revise the text of 6.3 as follows:]

Parcels not prepared or sorted as a carrier route mailing at Product Sample prices must be prepared as a separate mailing at Standard Mail Presorted prices.

6.4 Bundling

6.4.1 Bundle Preparation

[Revise the text of 6.4.1 as follows:]

Carrier route preparation and bundling of DALs is required; Product Samples must be bundled by either carrier route or by 5-digit/L606 destinations. Prepare bundles as follows:

- a. Sacks must contain at least 15 pounds or 125 pieces of mail, except under 6.4.2. Cartons may be used instead of sacks. Cartons have no minimum weight, must not weigh more than 40 pounds, and must not exceed 108 inches in combined length and girth.
- b. DALs are required for parcels mailed at targeted prices; mailers must prepare carrier route bundles of DALs. Bundles of DALs must have a facing slip with the number of DALs for that carrier route indicated. Bundles of parcels must be prepared in sacks or cartons labeled to the correct 5-digit/L606 destination, and bundled under 2.0 and the same bundling standards as for saturation parcels under 6.4.1c. Optionally, parcels may be prepared in carrier route bundles, with a facing slip on the top of each bundle, noting the carrier route. Prepare bundles of DALs and bundles of samples in the same carton or sack, with the bundles of DALs on the top. See 602.4.0 for additional preparation standards for parcels and accompanying DALs, including optional pallet preparation.
- c. DALs are optional for parcels mailed at saturation prices. Bundles of parcels are prepared in sacks or cartons labeled to carrier routes or to 5-digit destination ZIP Codes, and bundled in similar quantities of

up to 50 pieces per carrier route bundle or 5-digit/L606 bundle. When DALs are used, the DALs must be prepared in carrier route bundles and placed in the same carton or sack as the samples for the corresponding route or routes within the same delivery ZIP Code. Bundles of DALs must have facing slips with the number of DALs for that carrier route indicated. If not placed in a sack or carton, saturation parcels must be bundled in quantities of 50 or less under 2.0 and the bundles placed on 5-digit/L606 pallets in a stable manner. As an option, bundled saturation parcels without accompanying DALs may be prepared in sacks or cartons labeled to carrier routes or 5-digit destination ZIP Codes, then placed on pallets. A manifest report showing the total number of samples per carrier route is required when the samples are not prepared with DALs.

[Revise the title and the first sentence of 6.4.2 as follows:]

6.4.2 Fewer than the Minimum Number of Pieces Per Route

As a general exception to 6.4.1 and 6.5.1, mailers may prepare pieces and DALs with fewer than 125 pieces or less than 15 pounds of mail to a carrier route or a 5-digit destination when the mail is in a carton. Also, there may be less than 125 pieces or 15 pounds of mail to a sack when the saturation price is correctly claimed.

* * * *

[Revise the title of 6.5 as follows:]

6.5 Preparing Product Samples

6.5.1 Sack Minimums

[Revise the text of 6.5.1 as follows:]

Except for bundled saturation parcels and except under 6.4.2, a sack or carton must be prepared when the quantity of mail for a required presort destination reaches either 125 pieces or 15 pounds of mail.

[Delete current items 6.5.1a through 6.5.1c in their entirety.]

6.5.2 Sacking and Labeling

Preparation sequence, sack or carton size (see also 602.4.3.5 for additional standards when using cartons), and labeling:

- a. *Carrier route*: optional with no minimum per carton; see 6.5.1 for minimums for sacks:

* * * *

[Revise item 6.5.2a2 as follows:]

2. Line 2: "STD MKTG WSS" (for saturation samples) or "STD MKTG LOT" (for targeted samples), followed by the route type and number.

[Add new 6.5.3 as follows:]

6.5.3 Required Palletization

All Product Sample mailings must be destination entered at one or more DDUs, DSCFs, or DNDCs. Except for sacks or cartons of Product Samples entered directly at a DDU, all mailings of Product Samples must be palletized. Pallets (under 705.8.10.3) must be used for sacks or cartons (or bundles of saturation samples only) of Product Samples for mail entered at DNDCs and DSCFs.

* * * *

6.7 Delivery Sequence Documentation

* * * *

[Revise the title and text of 6.7.2 as follows:]

6.7.2 Product Samples—Targeted

For each mailing of Product Samples at targeted carrier route prices, the mailer must document the total number of pieces mailed to each carrier route.

* * * *

[Delete current 6.7.4, Saturation Density—Other Mail, in its entirety.]

[Renumber current 6.7.5 as new 6.7.4.]

6.7.4 Both Prices

[Revise the text of renumbered 6.7.4 as follows:]

If a mailing contains pieces qualifying for targeted and saturation prices, the documentation required may be combined. Entries for pieces at the targeted price must be so annotated on the documentation. For the entire mailing, a summary of the total number of pieces at each price must be provided. This documentation must be submitted with each mailing.

[Delete current 6.7.6, Carrier Route Price, in its entirety.]

* * * *

446 Enter and Deposit

* * * *

2.0 Destination Entry

* * * *

2.5 Verification

* * * *

2.5.5 Volume Standards

Except as permitted for a local mailer under 2.6.13, destination entry mailings are subject to these volume standards:

[Revise item 2.5.5a as follows:]

- a. Except for Product Samples, the pieces for which a destination price is claimed must represent more than 50% of the mail (by weight or pieces, whichever is greater) presented by the same mailer within any 24-hour period. Product Samples mailings must be 100% destination-entered. For this standard, *mailer* is the party presenting the mail to the USPS.

* * * * *

3.0 Destination Network Distribution Center (DNDC) Entry

* * * * *

3.2 Eligibility

Pieces in a mailing that are deposited at a NDC or ASF under 2.0 and 3.0 are eligible for the DNDC price when the following conditions are met:

* * * * *

[Revise item 3.2b by adding a new last sentence as follows:]

- b. ***Product Samples must be palletized under 445.6.5 and 705.8.10.3.

* * * * *

4.0 Destination Sectional Center Facility (DSCF) Entry

* * * * *

4.2 Eligibility

Pieces in a mailing that meets the standards in 2.0 and 4.0 are eligible for the DSCF price, as follows:

[Revise item 4.2a by adding a new last sentence as follows:]

- a. ***Product Samples must be palletized under 445.6.5 and 705.8.10.3.

* * * * *

5.0 Destination Delivery Unit (DDU) Entry

* * * * *

5.2 Eligibility

Pieces in a mailing that meets the standards in 2.0 and 5.0 are eligible for the DDU price or DDU entry (as applicable) when deposited at a DDU, addressed for delivery within that facility's service area, and prepared as follows:

[Revise item 5.2a as follows:]

- a. Marketing parcels eligible for and prepared as Product Samples in carrier route bundles, cartons, or sacks, and otherwise eligible for and claimed at a carrier route price under 443 and 445.

* * * * *

460 Bound Printed Matter

* * * * *

463 Prices and Eligibility

1.0 Prices and Fees for Bound Printed Matter

1.1 Nonpresorted Bound Printed Matter

***Apply the prices and discounts for nonpresorted Bound Printed Matter as follows:

* * * * *

[Delete current 1.1.3, Bound Printed Matter—Nonpresorted, in its entirety.]

[Renumber current 1.1.4 as new 1.1.3.]

* * * * *

465 Mail Preparation

* * * * *

[Delete current 7.0, Standards for Barcode Discounts, in its entirety.]

* * * * *

500 Additional Mailing Services

* * * * *

503 Extra Services

1.0 Extra Services for Express Mail

1.1 Available Services

* * * * *

1.1.2 Proof of Delivery

Proof of delivery information for Express Mail is available as follows:

[Revise the text of item 1.1.2a as follows:]

- a. Individual requests by article number can be retrieved at www.usps.com or by calling 800-222-1811. A proof of delivery letter (signature data) is provided electronically via email or signature extract file as provided in 1.1.2b.

[Revise the text of item 1.1.2b. as follows:]

- b. Bulk proof of delivery (7.0) is available only to mailers using Express Mail Manifesting service and is obtained in a signature extract file format.

* * * * *

2.0 Registered Mail

* * * * *

2.2 Basic Information about Registered Mail

* * * *

2.2.5 Additional Services*[Revise the fourth sentence of 2.2.5 as follows:]*

Customers receiving bulk proof of delivery obtain signature data in a signature extract file format.

* * * *

5.0 Certificate of Mailing

* * * *

5.1 Certificate of Mailing Fees*[Revise the text of 5.1 as follows:]*

In addition to the correct postage, the applicable certificate of mailing fee must be paid for each article on Form 3817 or Form 3877 (5.2.3) and for duplicate copies (5.3.3). When postage evidencing indicia are used to pay the fee, they must bear the full numerical value of the amount paid in the imprint. See Notice 123—*Price List*.

* * * *

5.4 Other Bulk Quantities—Certificate of Bulk Mailing**5.4.1 Certificate of Bulk Mailing Fees***[Revise 5.4.1 by adding a new last sentence as follows:]*

Mailers using Form 3606 with a permit imprint mailing also may pay certificate of mailing fees, at the time of mailing, using the same permit imprint.

* * * *

6.0 Return Receipt

* * * *

6.2 Basic Information

* * * *

6.2.1 Description*[Revise the second and fourth sentences of 6.2.1 as follows, and delete the current last two sentences of 6.2.1.]*

A mailer purchasing return receipt service at the time of mailing may choose to receive the return receipt by mail (Form 3811) or electronically (by email or by signature extract file format as provided in 7.0). A mailer purchasing return receipt service after mailing will receive the proof of delivery record by email (electronic signature data) or by mail (Form 3811-A).***

* * * *

6.2.3 Endorsement*[Revise the last sentence of 6.2.3 as follows:]*

***No endorsement is required on mail for which electronic return receipt service is requested or is provided in bulk in a signature extract file format.

* * * *

6.3 Obtaining Service

* * * *

6.3.2 After Mailing*[Revise last sentence of the introductory text as follows:]*

***Mailers may request a delivery record by completing Form 3811-A, paying the appropriate fee in 6.1.1, and submitting the request to the appropriate office as follows:

* * * *

6.3.3 Time Limit*[Revise the text of 6.3.3 as follows:]*

A request for a return receipt after mailing must be submitted within 2 years from the date of mailing.

* * * *

6.5 Requests for Delivery Information**6.5.1 Receipt Not Received***[Delete the current last sentence of 6.5.1.]*

* * * *

7.0 Bulk Proof of Delivery**7.1 Description***[Revise the current second sentence of the introductory text of 7.1 as follows:]*

The proof of delivery records are sent in a signature extract file format.

* * * *

9.0 Adult Signature

* * * *

9.2 Basic Information**9.2.1 Description***[Revise the current third sentence of the introductory text of 9.2.1 as follows:]*

The USPS maintains a record of delivery (which includes the recipient's signature) for 2 years.

* * * *

9.2.5 Confirmation of Delivery

Confirmation of delivery information for Adult Signature is available as follows:

[Revise the text of item 9.2.5a as follows:]

- a. Information by article number can be retrieved at www.usps.com or by calling 800-222-1811. A proof of delivery letter may be provided electronically (see 9.2.5b) or by email.

[Revise the second sentence of item 9.2.5b as follows:]

- b. ***Customers receiving bulk proof of delivery obtain signature data in a signature extract file format.

* * * * *

[Revise the title of 11.0 as follows:]

11.0 USPS Tracking/Delivery Confirmation

[Make global change to DMM changing “Delivery Confirmation” to “USPS Tracking/Delivery Confirmation.”]

* * * * *

12.0 Signature Confirmation

* * * * *

12.2 Basic Information

12.2.1 Description

[Revise the second sentence of the introductory text of 12.2.1 as follows:]

A delivery record, including the recipient’s signature, is maintained by the USPS and is available electronically or by email, upon request.

* * * * *

[Revise the title of 15.0 as follows:]

15.0 IMb Tracing

15.1.1 General Information

[Revise the text of 15.1.1 as follows:]

IMb Tracing is available at no charge without a subscription. Requirements for participation in IMb Tracing are the use of the Intelligent Mail barcode, the use of a Mailer Identifier that has been registered (via the Business Customer Gateway, accessible on usps.com) to receive scan data, and verification by the Postal Service that the Intelligent Mail barcode (IMb) as printed meets all applicable postal standards.

15.1.2 Description of Service

[Revise the text of 15.1.2 as follows:]

IMb Tracing provides a mailer with data electronically collected from the scanning of barcoded mailpieces as they pass through automated mail processing operations. Scanned data can include the postal facility where such pieces are processed, the postal operation used to process the pieces, the date and time when the pieces are processed, and the numeric equivalent of a barcode(s) that

helps to identify the specific pieces. Any piece intended to generate scanned data must meet the physical characteristics and standards in 15.0, although not every piece is guaranteed such data or complete data. This service does not provide a delivery scan or proof of delivery.

* * * * *

15.2 Barcodes

15.2.1 General Barcode Requirements

[Revise the introductory text of 15.2.1 as follows:]

Each piece in a mailing that is intended to generate IMb Tracing information must bear an Intelligent Mail barcode under 15.2.2. Mailers must apply Intelligent Mail barcodes under 708.4.0 and the following standards:

* * * * *

600 Basic Standards for All Mailing Services

* * * * *

602 Addressing

* * * * *

3.0 Use of Alternative Addressing

* * * * *

3.2 Simplified Address

3.2.1 Conditions for General Use

The following conditions must be met when using a simplified address on commercial mailpieces:

* * * * *

[Revise the introductory text of item 3.2.1b as follows:]

- b. Standard Mail, Periodicals, and Bound Printed Matter flat-size mailpieces (including Standard Mail pieces allowed as flats under 3.2.1c), Standard Mail Product Samples mailed at saturation (Every Door) prices, and Periodicals irregular parcels for distribution to a city route or to Post Office boxes in offices with city carrier service may bear a simplified address, but only when complete distribution is made under the following conditions:

* * * * *

4.0 Detached Address Labels (DALs) and Detached Marketing Labels (DMLs)

4.1 DAL and DML Use

* * * * *

[Revise the title and text of 4.1.3 as follows:]

4.1.3 Standard Mail Marketing Parcels—Product Samples

DALs or DMLs must be used with Standard Mail Marketing parcels mailed at targeted Product Sample prices and may be used with parcels mailed at saturation (Every Door) Product Sample prices.

* * * * *

4.3 Mail Preparation

* * * * *

4.3.2 Basic Standards for DALs

[Revise the fourth sentence of 4.3.2 as follows:]

Mailers must prepare DALs as bundles placed in sacks or in cartons, unless prepared in trays under 4.3.7 when mailed with saturation flats or with Product Samples.

* * * * *

4.3.3 Basic Standards for Items Distributed With DALs

[Revise the first sentence of 4.3.3 as follows:]

Except for bundles of saturation flats or Product Samples placed directly on pallets under 4.3.7, the items to be distributed with DALs must be placed in cartons or prepared in bundles placed in sacks, subject to the standards for the price claimed.

* * * * *

4.3.6 Optional Tray and Bundle Preparation

[Revise the text of 4.3.6 as follows:]

Mailers may prepare DALs in letter trays according to 245.6.0 when DALs are used in mailings of saturation flats or Product Samples. Bundles of saturation flats and bundles of Product Sample parcels to be distributed with DALs may be prepared on 5-digit (and 5-digit scheme under L606 for parcels) pallets under 4.3.7. Do not use pallets when the Drop Shipment Product indicates the delivery unit that serves the 5-digit pallet destination cannot handle pallets. For such delivery units, mail with DALs must be prepared in cartons or sacks. The tray(s) of corresponding DALs must be placed on top of the accompanying pallet of flats, and the pallet contents must be secured with stretch-wrap to avoid separation in transportation and processing. All containers must be labeled according to 4.3.5.

4.3.7 Optional Container Preparation

[Revise the text of 4.3.7 as follows:]

Bundles of flats, bundles of Product Samples, and cartons or sacks of items may be placed on pallets meeting the standards in 705.8.0. Cartons or trays of DALs must be placed on pallets with the corresponding items under 4.3 and 705.8.0. The USPS plant manager at whose facility a

DAL mailing is deposited may authorize other containers for the portion of the mailing to be delivered in that plant's service area.

* * * * *

4.5 Postage

* * * * *

4.5.2 Postage Computation and Payment

***In addition, these methods of postage payment apply:

* * * * *

[Revise item 4.5.2c as follows:]

- c. A surcharge applies to each DAL (including DMLs) used in a Standard Mail flats mailing and to each DAL (or DML) used with pieces mailed at Standard Mail Product Sample saturation parcel prices.

* * * * *

604 Postage Payment Methods

1.0 Stamps

1.1 Postage Stamp Denominations

Postage stamps are available in the following denominations:

[Revise the table in 1.1 as follows:]

Type and Format		Denomination
Regular Postage	Panes	\$0.01, .02, .03, .04, .05, .10, .20, .33, \$1, \$2, \$5, \$10 In addition, panes of stamps for the current First-Class Mail (FCM) single-piece 1-ounce letter price, FCM 2-ounce letter price, FCM 3-ounce letter price, Priority Mail flat-rate envelope price, and Express Mail flat-rate envelope price.
	Booklets of 10 or 20 stamps	The current First-Class Mail single-piece 1-ounce letter price
	Coils of 50	The current First-Class Mail single-piece 1-ounce letter price
	Coils of 100	\$0.20, .33, and the current First-Class Mail single-piece 1-ounce letter price
	Coils of 3,000	The current First-Class Mail single-piece 1-ounce letter price
	Coils of 10,000	\$0.01, .02, .03, .04, .05, .10, and coils of the current First-Class Mail single-piece 1-ounce letter price
Precanceled Presorted Price Postage — First-Class Mail and Standard Mail	Coils of 500, 3,000, and 10,000	Various nondenominated (available only to permit holders).
Commemoratives	Panes of up to 20 stamps and 20-stamp booklets	The current First-Class Mail single-piece 1-ounce letter price and other denominations.

Type and Format	Denomination
Semipostal	Breast Cancer Research & Save Vanishing Species
Forever Stamp (Nondenominated)	Panes of up to 20
	10 & 20-Stamp Booklets
	18-Stamp Sheetlets
	Coils of 100

* * * * *

1.11 Additional Standards for Semipostal Stamps

Semipostal stamps are subject to the following special conditions:

* * * * *

[Revise item 1.11b as follows:]

- b. The following semipostal stamps are available for sale:

1. The *Breast Cancer Research* semipostal stamp. The difference between the purchase price and the First-Class Mail single-piece first-ounce letter price in effect at the time of purchase constitutes a contribution to breast cancer research and cannot be used to pay postage. Funds (net of reasonable USPS costs) from the sale of the Breast Cancer Research semipostal stamp are transferred to the Department of Defense and the National Institutes of Health.
2. The *Save Vanishing Species*™ semipostal stamp. The difference between the purchase price and the First-Class Mail single-piece first-ounce letter price in effect at the time of purchase constitutes a contribution to the Multinational Species Conservation Funds. Funds (net of reasonable USPS costs) from the sale of the *Save Vanishing Species* semipostal stamps are transferred to the United States Fish and Wildlife Service.

- c. The postage value of each semipostal stamp is the First-Class Mail single-piece first-ounce letter price in effect at the time of purchase. Additional postage must be affixed to pieces weighing in excess of 1 ounce, pieces subject to the nonmachinable surcharge, or pieces for which extra services have been requested. The postage value of semipostal stamps purchased before any subsequent change in the First-Class Mail single-piece first-ounce letter price is

unaffected by any subsequent change in that price. The purchase price is listed in 1.1.

* * * * *

5.0 Permit Imprint (Indicia)

* * * * *

5.4 Picture Permit Imprint Indicia

5.4.1 Description

[Revise the text of 5.4.1 as follows:]

Picture permit imprint indicia may contain business-related color images, such as corporate logos, brand, trademarks, and other pictorial business images. These images are known as picture permit imprints. Picture permit imprints may be used to pay postage and extra service fees on commercial mailings of full-service automation First-Class Mail or Standard Mail postcards, letters, or flats.

* * * * *

5.4.5 Picture Permit Imprint Indicia Format

[Revise the introductory text of 5.4.5 as follows:]

As options to the basic format under 5.3.11 and if all other applicable standards in 5.0 are met, permit imprint indicia may be prepared in picture permit imprint format subject to these conditions:

* * * * *

[Revise item 5.4.5f as follows:]

- f. Commercial mailings of First-Class Mail and Standard Mail postcards, letters, or flats bearing picture permit indicia must be prepared as IMb full-service automation mailings under 705.24.0. Residual mailpieces that result from a mailer's normal preparation of the full-service IMb mailing also can be mailed bearing a picture permit imprint and not be paid at the full-service price.

* * * * *

608 Postal Information and Resources

* * * * *

8.0 USPS Contact Information

8.1 Postal Service

* * * * *

[Revise 8.1 by renaming the reference "Post Office Accounting Manager, US Postal Service, 475 L'Enfant Plz SW, Rm 8831, Washington, DC 20260-5241" as follows:]

Corporate Accounting Manager
US Postal Service
475 L'Enfant PLZ SW, RM 8831
Washington, DC 20260-5241

* * * * *

[Revise 8.1 by replacing the address for reference “National Customer Support Center, US Postal Service, 6060 Primacy Pkwy, Ste 201, Memphis, TN 38188-0001” as follows:]

National Customer Support Center
US Postal Service
225 N. Humphreys Blvd, Ste 501
Memphis, TN 38188-1001

* * * *

[Revise 8.1 by renaming the reference “Postage Technology Management, US Postal Service, 475 L’Enfant Plz SW, Rm 3660, Washington, DC 20260-4110” as follows:]

Payment Technology
US Postal Service
475 L’Enfant PLZ SW, RM 3660
Washington, DC 20260-4110

* * * *

609 Filing Indemnity Claims for Loss or Damage

* * * *

1.0 General Filing Instructions

* * * *

1.5 Where to File

A claim may be filed:

[Revise item 1.5b by deleting the second sentence and revising the first sentence as follows:]

* * * *

- b. Online at www.usps.com/ship/file-insurance-claims.htm for domestic insured mail, Express Mail, COD, and Registered Mail.

* * * *

700 Special Standards

703 Nonprofit Standard Mail and Other Unique Eligibility

* * * *

6.0 Official Mail (Franked)

6.1 Basic Information

* * * *

[Renumber current 6.1.3 through 6.1.7 as new 6.1.4 through 6.1.8:]

[Add a new 6.1.3 as follows:]

6.1.3 Vice President-Elect

The Vice President-elect of the United States may send franked mail in connection with preparations for assuming official duties as Vice President. If the Vice President-elect is authorized/eligible to use penalty mail, the right to use penalty mail ceases immediately on inauguration to the vice presidency.

* * * *

7.0 Official Mail (Penalty)

* * * *

7.3 Eligibility

* * * *

[Delete 7.3.5, Vice President-Elect, in its entirety.]

* * * *

7.4 Authorization

7.4.1 Authorized Agencies

[Add a new second sentence and revise the last sentence in 7.4.1 as follows:]

***New locations or departments under these agencies must obtain approval from the Agency Mail Manager before using penalty mail. Other agencies may request authorization to use penalty mail by writing to the Corporate Accounting Manager, USPS Headquarters (608.8.0).

* * * *

7.4.4 Private Use

[Revise the first sentence of 7.4.4 as follows:]

Unless permitted by USPS standards, an agency may not lend or provide penalty envelopes, cards, cartons, labels, or meter stamps to any private person, concern, or organization.***

7.4.5 Permit and BRM Numbers

[Revise 7.4.5 as follows:]

Penalty mail permit imprint or BRM numbers, or information to help agencies track and account for penalty mail postage by cost center, may be obtained by written request to the Corporate Accounting manager, USPS Headquarters (608.8.0).

* * * *

(Article continues on page [51](#).)

Pull-Out Information

Fraud

Invalid Express Mail Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate an Express Mail Corporate Account (EMCA) number online. For all other locations, online EMCA validation is preferred. The online validation process is outlined in the EMCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Express Mail® shipments bearing an invalid EMCA number in the "Payment by Account" or "Agreement Number" section of the Express Mail label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

007069	050001	071243	100210	301381	436469	602718	606608	608148	750437	815209	926577	948813
008090	050014	071344	100717	301480	436484	604135	606610	608171	750468	841304	926579	948821
008172	052053	071546	100840	303003	439528	604851	606625	608197	750473	851003	927076	948826
008343	056049	071673	102631	309045	441139	604935	606627	608229	750482	852710	927434	948833
008390	060011	071682	104662	317168	441497	605018	606645	608243	750492	853890	927491	948836
008497	060249	075001	105357	321032	441743	605451	606676	608302	750511	853899	928298	948837
008691	060570	075476	112016	321254	443088	605726	606697	608310	750515	853958	928487	948842
008937	061014	075626	112093	322066	450143	605923	606755	608397	750624	895039	928579	948848
009265	061022	075798	112725	323105	452223	606001	606764	608412	750792	895945	928833	948857
009364	061078	075886	115005	323700	452369	606004	606821	608446	750811	902191	930326	949411
009485	061117	075912	115402	325015	462101	606006	606855	608453	750846	902550	931215	949658
009535	061509	075975	115450	326535	466105	606015	606873	608461	750872	906546	931243	950510
009699	062009	075988	115773	327008	481134	606033	606880	608523	750909	906925	931451	950898
010318	062012	076001	117773	327730	481244	606034	606896	608556	751069	907877	931583	951512
010571	062013	076039	118191	328056	483183	606041	606912	608557	751177	911152	931637	952206
011117	062018	076136	119165	328368	494270	606065	606918	608583	752445	913146	932012	967418
011385	063250	076138	120260	328421	530001	606077	606919	627003	752487	913157	933173	968435
011402	064171	076330	121160	329685	531595	606081	606948	630005	757208	913442	940178	968491
011410	064628	076718	122421	330020	531707	606084	606960	630018	760453	914066	940284	968791
011418	064858	076791	123108	330021	531726	606118	606983	641443	760462	914090	940309	968843
013118	064953	078053	129935	330028	531771	606123	606987	641750	761006	914958	940382	968903
021011	065025	078852	132450	331098	531816	606124	606988	652960	761134	915378	940404	970113
021798	065123	079003	134044	331262	531823	606135	607000	658104	762012	915597	940426	970997
022572	065213	079067	135126	331629	532582	606143	607004	660219	770024	916012	940454	972959
022638	065578	079630	142043	331719	532947	606177	607006	662224	770320	917366	940472	974146
023205	065699	079766	142503	331736	532982	606192	607031	662307	770750	917382	940521	980339
023662	065977	079840	146639	332918	537064	606194	607067	681482	771902	917390	940567	980365
025498	066035	079941	146763	333012	537420	606210	607073	681525	785461	917393	940614	980993
028091	066457	079995	170071	333419	551016	606257	607112	681658	785565	917496	940617	982140
028112	067230	080136	191997	333807	551521	606267	607197	725042	791005	917512	940855	982523
030236	067258	080201	192136	334135	553029	606273	607198	731365	801313	917532	941200	982703
033010	067275	080391	192243	334146	553384	606282	607280	731767	802178	917547	941344	982706
034661	068214	080538	193465	334148	553994	606329	607295	731790	802253	917580	941355	995247
038307	068391	088077	197038	334149	570058	606353	607355	741685	802301	917651	941372	995657
040017	068405	088121	200521	335138	577094	606368	607451	741768	802389	917652	941450	995748
040046	069097	088132	206002	335336	581157	606391	607587	741813	802436	917725	941556	997111
040200	069569	088211	207319	339029	600005	606419	607617	749116	802448	918258	941614	998029
040355	069836	088508	220139	339089	600016	606450	607618	749147	802450	918666	941737	998207
041178	069872	088543	220446	342018	600050	606488	607735	750138	802739	921638	941761	
044169	070041	088572	220447	347049	600309	606489	607757	750188	803178	922374	941801	
045002	070070	088588	221357	347072	600448	606492	607758	750191	804045	926107	941814	
045303	070117	088653	222312	352453	600538	606498	607814	750216	805141	926159	945637	
045306	070312	088731	235545	358200	600844	606505	607836	750224	805530	926274	946203	
046202	070321	089183	265018	402120	600977	606509	607985	750279	809049	926294	946590	
047111	070520	089443	272170	410025	601117	606530	608051	750315	811037	926328	947200	
048034	070673	091137	297071	410134	601254	606587	608054	750395	812010	926543	948062	
049306	071036	092125	300048	436100	601579	606596	608089	750405	814221	926565	948478	
049312	071052	098278	301080	436133	601890	606603	608132	750435	815043	926573	948792	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the num-

bers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 001 0200 to 0299	041 299 6752 to 6799	078 174 4475 to 4499	161 103 6581 to 6599
010 504 1932 to 1999	041 623 8889 to 8899	078 219 4931 to 4999	161 194 2857 to 0899
011 582 1889 to 1899	041 803 6565 to 6599	078 250 4756 to 4799	162 032 4447 to 4499
011 588 2900 to 3099	043 129 1968 to 1997	078 823 8312 to 8399	163 257 1085 to 1099
012 579 5675 to 5699	043 205 5922 to 5999	079 374 0300 to 2499	166 101 1433 to 1499
013 289 6176 to 6199	044 087 3457 to 3499	079 807 2342 to 2399	167 555 5201 to 5212
013 610 0014 to 0099	044 087 4000 to 4099	082 721 0228 to 0254	167 555 5214 to 5299
014 932 1000 to 1099	044 306 4200 to 4299	083 140 5000 to 7499	169 618 6274 to 6299
014 972 0800 to 0899	044 306 4370 to 4599	083 784 8886 to 8899	173 639 4685 to 4699
015 363 0065 to 0099	045 524 4121 to 4298	083 913 6915 to 6999	174 238 2779 to 2799
017 028 3200 to 3299	046 800 9870 to 9899	084 478 3920 to 3999	174 281 9347 to 9399
018 569 5333 to 5399	047 352 4000 to 4099	086 000 8271 to 8299	175 251 2600 to 0699
018 986 5264 to 5299	048 383 7650 to 7659	086 798 3840 to 3849	176 281 7937 to 7950
019 518 2814 to 2899	048 396 3647 to 3699	088 404 4472 to 4499	176 281 7963 to 7999
020 698 5159 to 5199	051 142 0755 to 0799	088 404 5584 to 5699	176 731 6586 to 6599
020 844 7307 to 7399	051 774 8857 to 8899	088 757 8688 to 8699	178 254 5000 to 9999
020 972 8948 to 8999	051 781 2875 to 2885	088 757 9400 to 9499	178 881 9900 to 9999
022 021 9110 to 9181	051 977 7010 to 7023	089 358 2248 to 2257	180 031 2089 to 2098
022 037 1411 to 1499	052 058 7115 to 7199	090 663 9678 to 9684	180 403 7723 to 7741
022 527 9201 to 9210	054 450 1130 to 1167	091 818 0071 to 0099	180 428 4580 to 0599
022 529 1882 to 1899	057 670 0563 to 0599	093 106 9346 to 9355	182 368 7544 to 0599
023 637 7169 to 7199	058 187 3836 to 3899	093 203 0500 to 0599	182 475 3229 to 3258
024 380 4100 to 4199	058 523 3003 to 3099	093 684 3630 to 3699	182 475 3904 to 3933
024 496 6870 to 6896	058 591 1153 to 1299	094 081 5074 to 5099	182 631 0031 to 0099
025 092 0987 to 0999	058 895 3746 to 3799	094 216 2555 to 2599	185 828 1474 to 1499
025 369 5535 to 5599	059 986 0814 to 0899	094 580 7062 to 7099	186 132 7583 to 0599
025 729 1151 to 1199	060 406 7650 to 7699	094 639 4200 to 4299	186 629 0589 to 0599
025 729 1643 to 1799	063 491 8122 to 8199	095 070 7186 to 7199	187 184 6177 to 0199
026 492 3180 to 3199	063 916 9968 to 9999	095 076 8300 to 8399	187 323 8200 to 8299
027 361 0430 to 0499	064 091 4500 to 4599	095 354 6864 to 6899	187 441 6080 to 6099
027 369 4482 to 4495	065 170 0471 to 0499	097 224 1350 to 1599	188 831 6774 to 6799
027 671 8762 to 8776	065 255 7909 to 7999	100 160 3800 to 3899	188 835 6370 to 6399
027 787 9886 to 9899	065 392 6345 to 6399	104 667 6400 to 6499	189 083 1064 to 1099
027 965 9487 to 9499	066 099 2014 to 2099	104 876 8937 to 8999	189 660 9583 to 9599
028 100 8069 to 8099	066 648 2880 to 2899	112 049 4413 to 4499	191 179 0377 to 0399
028 191 1852 to 1999	066 787 3639 to 3699	112 870 9765 to 9799	194 456 8600 to 0699
028 850 3000 to 3199	066 845 7500 to 9999	114 402 3850 to 3899	195 194 6881 to 6899
029 510 1500 to 1599	067 093 3869 to 3899	114 866 5368 to 5397	199 105 0778 to 0799
030 687 0903 to 0999	068 895 0334 to 0399	116 154 2800 to 2899	199 678 2968 to 2999
030 701 3442 to 3499	070 724 4488 to 4499	116 986 4400 to 4499	201 040 7369 to 7399
031 077 4507 to 4799	070 841 9181 to 9199	117 175 1647 to 5169	203 256 1240 to 1299
032 295 7500 to 9999	070 844 2546 to 2599	117 951 4687 to 4699	210 221 0548 to 0599
034 394 1000 to 1099	070 916 1340 to 1399	117 951 5200 to 5299	227 275 9400 to 9999
034 943 0400 to 0799	071 047 5768 to 5799	119 786 3051 to 3064	273 070 8059 to 8099
035 035 4337 to 4399	071 179 9800 to 9899	119 815 8961 to 6199	273 775 7700 to 7899
037 312 7500 to 7599	071 386 3682 to 3699	119 850 7400 to 7499	302 000 0000 to 9999
037 706 9578 to 9599	071 507 6840 to 6899	119 850 7700 to 7999	349 746 2056 to 2099
037 805 3677 to 3699	072 045 9641 to 9699	121 634 0460 to 0499	350 518 7350 to 7374
037 909 5490 to 5499	072 675 8287 to 8299	122 451 9879 to 9899	360 011 1690 to 1699
037 931 4660 to 4699	073 763 0867 to 0876	122 714 6805 to 6900	360 168 6008 to 6099
039 145 6521 to 6595	073 763 0878 to 0887	124 916 0304 to 0499	360 173 8800 to 8899
040 024 3901 to 3999	073 763 0889 to 0898	126 423 0136 to 0169	360 324 2326 to 2399
040 674 7100 to 7199	077 617 5481 to 5499	127 500 2328 to 2399	362 861 3064 to 3099
040 688 8816 to 8899	077 999 4001 to 4090	160 901 2254 to 2299	373 006 2176 to 2199

374 768 2600	to	2699	401 294 2700	to	2799	420 758 9500	to	9699	450 048 4442	to	4699
375 169 4400	to	4599	401 310 9505	to	9599	420 969 3951	to	3971	450 560 5173	to	5199
375 829 3400	to	3499	401 382 5312	to	5399	420 969 3973	to	3999	450 620 3077	to	3099
375 851 9100	to	9199	402 578 7876	to	7899	421 116 3565	to	3599	450 620 3135	to	3199
376 196 0911	to	0999	403 125 6744	to	6799	421 130 9300	to	9399	450 780 2716	to	2799
378 085 3679	to	3699	403 260 7000	to	7499	421 313 4500	to	4999	450 801 2700	to	2799
378 351 1063	to	1099	403 280 6470	to	6499	421 364 5537	to	5599	451 109 2967	to	2984
379 843 5100	to	5199	403 685 8600	to	8699	421 656 2609	to	2699	451 115 4110	to	4125
380 093 9600	to	9699	404 003 0300	to	0399	421 988 9700	to	9799	451 115 4127	to	4199
380 165 1165	to	1199	404 041 8838	to	8899	422 172 4667	to	4699	451 746 0700	to	0799
381 325 4500	to	4599	404 071 4268	to	4299	422 484 4212	to	4299	452 265 0074	to	0099
381 604 2510	to	2699	404 347 5356	to	5399	422 556 1270	to	1299	452 265 0246	to	0299
381 645 9525	to	9599	404 347 5548	to	5599	422 587 7024	to	7099	452 265 0335	to	0999
383 314 3968	to	3999	404 726 4500	to	4599	422 819 7533	to	7599	452 509 1169	to	1199
383 892 1000	to	1344	404 961 5001	to	5199	422 842 5073	to	5087	452 855 6471	to	6499
383 892 1382	to	1399	405 325 0188	to	0198	422 907 7563	to	7599	452 890 4679	to	4799
384 925 3641	to	3654	406 009 4587	to	4599	424 500 6050	to	6099	452 900 8215	to	8238
385 568 2331	to	2399	406 260 6830	to	6899	424 641 8500	to	8599	453 117 9146	to	9199
385 599 7554	to	7575	406 459 6641	to	6999	424 871 6600	to	6699	453 334 3631	to	3699
385 774 2024	to	2099	406 733 3000	to	3999	425 298 2352	to	2399	453 603 7841	to	7891
386 624 1412	to	1599	407 545 1557	to	1599	425 418 4269	to	4299	453 650 1140	to	1199
386 883 8936	to	8999	407 594 0412	to	0599	425 418 4405	to	4499	453 741 1300	to	1399
387 314 5574	to	5599	407 692 9100	to	9299	426 547 4566	to	4599	454 013 2919	to	2999
387 837 6300	to	6399	407 959 2190	to	2199	427 412 6337	to	6499	454 186 2411	to	2499
388 828 0656	to	0699	408 265 2275	to	2288	427 481 0900	to	0999	454 268 4883	to	4899
389 696 2400	to	2799	408 499 7700	to	7799	428 027 2742	to	2752	454 302 5400	to	5499
389 846 3104	to	3135	408 499 7900	to	7999	429 474 4172	to	4199	454 490 8300	to	8399
389 846 3145	to	3195	408 682 8484	to	8599	429 889 2900	to	2999	454 547 7434	to	7499
389 887 9211	to	9230	408 698 7015	to	7099	430 150 4401	to	4599	454 922 4867	to	4895
389 887 9234	to	9299	409 072 3941	to	3999	430 172 9800	to	9899	455 221 1348	to	1499
390 001 3182	to	3199	410 491 2311	to	2399	430 177 1900	to	2099	455 364 2147	to	2199
390 001 3500	to	3699	410 694 8400	to	8599	430 444 9500	to	9699	455 399 5400	to	5499
390 545 5974	to	5999	410 775 1500	to	1599	430 664 4070	to	4099	455 476 0676	to	0699
391 104 6146	to	6199	410 795 7927	to	7999	432 168 8419	to	8499	455 543 0618	to	0699
391 574 1466	to	1499	410 867 0917	to	0966	432 708 6800	to	6999	456 410 9006	to	9099
391 783 3020	to	3599	410 867 0970	to	0999	432 744 1544	to	1599	456 470 4146	to	4299
391 792 6100	to	6199	411 868 1023	to	1199	432 995 9775	to	9799	456 619 4460	to	4499
392 668 2956	to	2999	411 922 2322	to	2399	433 003 5800	to	5899	457 333 2686	to	2699
392 854 8500	to	8899	412 193 0900	to	0999	433 757 3047	to	3099	457 729 1767	to	1777
393 584 7566	to	7699	412 395 8599	to	8699	433 765 4003	to	4099	457 937 8615	to	8699
393 650 0074	to	0099	412 485 6500	to	6599	434 482 7060	to	7199	458 028 9810	to	9899
393 838 8316	to	8499	412 485 6610	to	6699	434 513 2386	to	2399	458 057 2712	to	2999
393 893 6007	to	6099	412 885 5953	to	5999	434 968 3076	to	3092	458 069 9537	to	9599
394 126 6907	to	6999	414 193 3608	to	3674	435 303 1831	to	1842	458 069 9665	to	9699
394 189 0405	to	0599	414 193 3677	to	3699	435 303 1986	to	1999	458 337 5222	to	5299
394 822 3243	to	3278	414 411 7348	to	7399	435 666 6092	to	6399	458 354 7653	to	7999
394 990 1810	to	1899	414 640 0757	to	0799	436 082 6400	to	6899	458 671 8678	to	8699
395 343 3264	to	3299	414 965 1727	to	1799	436 160 6441	to	6499	458 671 8721	to	8798
395 373 3035	to	3099	417 302 8104	to	8199	437 316 7115	to	7199	458 847 5044	to	5999
395 396 9649	to	9799	417 387 6532	to	6599	437 427 0500	to	3499	459 274 7624	to	7699
395 970 3240	to	3299	417 496 6800	to	6999	439 179 2300	to	2399	459 365 5432	to	5499
397 622 4054	to	4099	417 871 9250	to	9299	439 310 0458	to	0499	459 378 5764	to	5799
397 819 8902	to	8999	417 930 9533	to	9599	440 698 1947	to	1999	459 472 4816	to	4999
398 149 7200	to	7699	418 164 6500	to	6799	440 858 6300	to	6399	460 349 6878	to	6899
399 070 0872	to	0899	418 423 9863	to	9899	440 858 6420	to	7299	460 550 1909	to	1999
399 156 7119	to	7199	418 633 5922	to	5999	441 199 1655	to	1699	460 997 5234	to	5299
399 203 5064	to	5099	418 719 8520	to	8599	443 127 3648	to	3699	461 973 6443	to	6499
399 296 9910	to	9999	418 744 2235	to	2299	443 127 4000	to	4099	462 152 0107	to	0299
399 396 8935	to	8999	418 962 2848	to	2899	443 673 7900	to	7999	462 274 1072	to	1099
399 792 7775	to	7799	419 543 0286	to	0299	443 800 9335	to	9399	462 277 8373	to	8399
399 792 8300	to	8399	419 730 0300	to	0399	444 382 8822	to	8899	462 554 6051	to	6099
400 427 1051	to	1999	420 277 0015	to	0049	444 390 1667	to	1699	463 011 5529	to	5540
401 045 1505	to	1549	420 599 0734	to	0798	444 457 3854	to	3899	463 176 4115	to	4199
401 045 1571	to	1599	420 661 4115	to	4199	450 048 4173	to	4199	463 176 4229	to	4299

463 185 2600	to	2799	480 689 5100	to	5199	500 070 5725	to	7799	612 291 8013	to	8099
463 227 7711	to	7799	481 072 9463	to	9499	501 058 0016	to	0026	612 751 5171	to	5199
463 414 4869	to	4899	481 673 0074	to	0095	501 331 0300	to	0399	612 751 5226	to	5299
463 808 3484	to	3499	482 527 1500	to	1599	501 460 0977	to	0999	612 751 6083	to	6099
463 945 7400	to	7899	482 541 5255	to	5299	502 227 7645	to	7699	612 751 6268	to	6299
464 629 9000	to	9399	482 729 6800	to	6899	502 424 0200	to	0499	612 751 6572	to	6599
464 711 4332	to	4399	483 363 7207	to	7299	502 424 0600	to	0699	612 774 2111	to	2199
465 692 3963	to	3999	483 402 2356	to	2399	502 496 6923	to	6999	612 774 2254	to	2299
465 698 8300	to	8599	483 486 5100	to	5199	503 003 2700	to	2899	612 774 2500	to	2599
465 743 7745	to	7799	483 632 1521	to	1599	503 194 5144	to	5153	614 469 0979	to	0999
466 798 6056	to	6067	483 632 2600	to	2799	503 790 9922	to	9948	614 474 3000	to	3099
467 147 4300	to	4399	483 849 1615	to	1699	504 045 4030	to	4099	614 521 3490	to	3499
468 079 5782	to	5799	484 174 4803	to	5299	504 166 0200	to	0599	614 645 1800	to	1899
469 067 2817	to	2899	484 323 8900	to	9199	504 240 1062	to	1399	614 832 1100	to	2099
469 127 8000	to	8199	484 680 5000	to	5038	504 805 3300	to	3499	615 017 7505	to	7599
469 213 0359	to	0399	484 680 5040	to	5074	505 893 7739	to	7799	617 711 6609	to	6699
469 213 0500	to	0599	484 680 5077	to	5099	505 893 7800	to	7999	617 760 5266	to	5299
469 561 8011	to	8099	485 029 4913	to	4999	506 124 0800	to	0999	617 813 3601	to	3699
469 658 1961	to	1999	486 176 0600	to	0699	506 165 7027	to	0099	618 840 9200	to	9299
469 666 9900	to	9999	486 559 7555	to	7599	506 502 5209	to	5299	619 551 7229	to	7299
469 678 1900	to	1999	486 696 3023	to	3199	506 836 5326	to	5399	619 859 3000	to	3099
469 781 4900	to	4999	488 173 7900	to	7999	508 488 6226	to	6299	620 073 9400 to 9499		
469 947 6960	to	6999	488 206 4100	to	4199	508 789 8332	to	8399	621 614 7907	to	7930
470 755 5800 to 5818			488 226 0200	to	0299	508 789 8400	to	8499	621 614 7932	to	7999
471 918 0300	to	0999	488 709 3906	to	3999	600 645 3223 to 3299			621 648 8021	to	8199
471 985 2408	to	2419	488 855 8359	to	8399	601 339 1200	to	1399	621 648 8500	to	8599
472 191 6700	to	6799	489 181 8963	to	8999	601 653 5884	to	5899	621 904 8351	to	8599
472 270 2555	to	2599	489 223 2000	to	2099	601 661 7700	to	7799	621 916 1978	to	1989
472 987 0213	to	0241	489 311 1930	to	1999	601 682 5343	to	5399	622 989 8032	to	8099
472 987 0290	to	0299	489 318 6200	to	6300	601 928 1600	to	1699	623 076 9300	to	9399
473 151 2069	to	2199	489 384 0027	to	0099	602 512 2972	to	2999	623 819 5006	to	5099
473 666 9138	to	9199	489 427 0658	to	0899	602 555 2400	to	2799	623 895 8200	to	8399
473 952 3429	to	3499	489 997 5252	to	5299	602 829 7061	to	7099	623 917 0000	to	0099
474 108 5402	to	5499	490 669 5850 to 6099			603 483 9572	to	9599	623 917 0200	to	0299
474 356 5193	to	5299	490 717 7080	to	7099	603 490 7200	to	7299	624 468 5288	to	5299
474 949 3366	to	3399	490 721 6000	to	6099	603 678 7100	to	7199	624 665 3162	to	3198
475 134 9362	to	9399	490 793 1500	to	2099	603 678 7662	to	7699	625 088 6735	to	6799
475 167 9667	to	9699	490 886 8171	to	8199	603 678 7902	to	7999	625 916 9500	to	9799
475 319 3415	to	3499	490 977 9221	to	9240	603 678 8418	to	8499	625 968 8956	to	8999
475 319 3649	to	3799	491 258 8100	to	9099	603 678 8700	to	9999	627 005 3938	to	3999
475 340 6400	to	6599	491 567 1376	to	1399	604 086 0880	to	0899	627 384 3907	to	4099
475 424 8410	to	8499	492 254 4800	to	4899	604 349 1414	to	1499	627 496 7549	to	7599
475 629 9156	to	9199	492 283 5100	to	5199	604 503 7776	to	7799	627 708 3605	to	3699
475 850 6101	to	6199	492 610 6813	to	6899	605 520 9037	to	9099	627 776 2500	to	2599
475 875 2500	to	2599	493 394 5568	to	5599	605 685 4010	to	4099	628 226 3100	to	3199
476 169 8264	to	8299	493 470 2562	to	2599	605 988 6467	to	6499	628 814 4702	to	4799
476 189 3000	to	3499	493 473 7700	to	7799	607 689 7951	to	7960	628 851 9689	to	9699
476 331 2480	to	2499	493 716 2153	to	2199	607 728 1276	to	1299	629 510 7200	to	7299
477 289 8601	to	8699	494 206 2972	to	2999	608 727 7100	to	7199	629 964 4200	to	4294
477 681 5206	to	5299	494 217 3446	to	3999	608 727 7273	to	7599	630 389 3056 to 3071		
478 010 4243	to	4268	494 224 0500	to	0599	608 813 9950	to	9999	630 463 0588	to	0599
478 010 4270	to	4291	495 145 0600	to	0699	609 067 5325	to	5399	631 459 9117	to	9199
478 450 5071	to	5099	496 209 7425	to	7499	609 067 5488	to	5499	631 762 9325	to	9399
478 469 7838	to	7858	496 213 8728	to	8799	609 067 5600	to	5699	632 217 4933	to	4999
478 469 7883	to	7899	496 474 5226	to	5248	609 289 6123	to	6199	632 500 0000	to	640 3999
479 280 9800	to	9899	497 053 8517	to	8699	609 438 4400	to	4499	633 110 4165	to	4199
479 365 9116	to	9176	497 854 8673	to	8699	609 493 1100	to	1199	633 110 4303	to	4499
479 412 9900	to	9999	498 449 8888	to	8899	609 766 8091	to	8999	633 438 6429	to	6599
479 667 6190	to	6199	498 929 8285	to	8499	609 825 4100	to	4115	633 588 7173	to	7182
479 748 9680	to	9699	498 936 5310	to	5399	609 884 2981	to	2999	634 725 0700	to	0799
479 860 7000	to	7199	499 016 5425	to	5499	609 893 1000	to	1099	634 803 3239	to	3299
480 526 2000 to 2099			499 440 8575	to	8899	610 092 3200 to 3299			634 807 2474	to	2499
480 640 6330	to	6399	499 731 6717	to	6799	610 582 4200	to	4299	634 827 5900	to	5999
480 658 0568	to	0599	500 064 1858 to 1869			611 879 6939	to	6999	634 886 3428	to	3499

635 559 3449	to 3499	649 647 5237	to 5399	673 167 5776	to 5799	696 662 8247	to 8299
636 289 6214	to 6299	649 647 9100	to 9299	675 464 3700	to 3799	697 447 8285	to 8296
636 634 8007	to 8042	649 666 7800	to 8299	675 464 4000	to 4199	698 042 4816	to 4899
637 150 1200	to 1299	650 114 7707	to 7719	676 365 5958	to 5999	698 131 2138	to 2157
637 562 5828	to 5899	650 130 3400	to 3599	676 669 1024	to 1099	698 227 0000	to 0099
638 042 1647	to 1699	650 213 0406	to 0499	677 126 6734	to 6799	700 065 2570	to 2599
638 049 4984	to 4999	650 555 1749	to 1799	677 333 9979	to 9999	700 065 4800	to 4899
638 318 1115	to 1199	650 564 1900	to 1999	677 466 1088	to 1099	700 190 3350	to 3359
638 318 1453	to 1499	650 627 4212	to 4299	678 071 4500	to 4799	700 228 6048	to 6099
638 885 0000	to 0299	650 736 2043	to 2099	678 096 7531	to 7599	700 650 0452	to 0499
638 903 4362	to 4373	650 739 1540	to 1699	679 909 2578	to 2599	700 666 1323	to 1349
639 415 1929	to 1999	651 741 4415	to 4499	680 112 9565	to 9599	700 786 9106	to 9142
639 415 2019	to 2099	651 882 2800	to 2899	680 244 0903	to 0999	700 859 0744	to 0758
639 420 6200	to 6299	652 754 6317	to 6399	680 412 6046	to 6099	701 028 6780	to 6899
639 469 3517	to 3799	653 131 4945	to 4999	680 761 6800	to 6899	701 213 3900	to 3999
639 605 2143	to 2199	653 426 3300	to 3399	681 677 0540	to 0699	701 267 2000	to 3999
639 657 8600	to 8799	653 455 4874	to 4899	682 070 1029	to 1099	701 335 7312	to 7399
640 289 7500	to 7599	654 238 0000	to 0399	682 956 6280	to 6299	701 369 2005	to 2050
640 289 7700	to 7999	654 404 3065	to 3092	682 956 6490	to 6599	701 499 2260	to 2299
641 170 4420	to 4499	654 962 2900	to 3199	682 956 6700	to 6799	701 503 2247	to 2299
641 318 3133	to 3199	655 103 5081	to 5199	682 965 1178	to 1199	701 541 2271	to 2299
641 378 6500	to 6999	655 523 2600	to 2999	682 965 1201	to 1299	701 553 6557	to 6599
641 383 8739	to 8799	656 305 2448	to 2499	683 118 2389	to 2399	701 578 7460	to 7469
641 877 3187	to 3299	657 347 4438	to 4999	683 378 2000	to 2099	701 578 7475	to 7499
641 877 3310	to 3399	657 710 8100	to 8999	683 378 2117	to 2299	701 601 3457	to 3499
642 355 8094	to 8199	657 780 0985	to 0999	683 415 1200	to 1499	701 605 5913	to 5999
642 355 8308	to 8999	658 586 1400	to 1499	683 444 8159	to 8199	701 695 3982	to 3999
642 900 0018	to 0099	658 877 8000	to 8199	685 154 7780	to 7789	701 695 4148	to 4199
643 030 6254	to 6299	658 880 8000	to 8199	685 297 7645	to 7699	701 695 4227	to 4299
644 066 0882	to 0899	659 398 7300	to 7399	685 623 5264	to 5299	701 708 1741	to 1799
644 069 0600	to 0699	659 706 8113	to 8199	685 650 9487	to 9499	701 736 3966	to 3999
644 077 7506	to 7699	659 846 7837	to 7899	685 669 4200	to 4299	701 772 0870	to 0899
644 085 8157	to 8199	660 510 4100	to 4199	685 757 8452	to 8499	701 838 2800	to 2899
644 112 9839	to 9899	660 673 0400	to 0599	686 071 2694	to 2799	701 941 0600	to 0699
644 373 9083	to 9099	661 488 5000	to 5099	686 176 3333	to 3354	702 171 1603	to 1699
644 380 1460	to 1499	661 609 9100	to 9199	686 372 3200	to 3299	702 195 5109	to 5199
644 733 4715	to 4799	661 716 9420	to 9499	686 644 5879	to 5899	702 254 9300	to 9399
644 900 9712	to 9799	661 906 6522	to 6599	686 899 1371	to 1399	702 264 7569	to 7599
644 901 0109	to 1299	662 021 8332	to 8399	686 931 7636	to 7699	702 519 0513	to 0524
644 901 1325	to 1399	662 068 0700	to 0899	687 601 0973	to 0999	702 713 1800	to 1809
644 923 6800	to 7799	662 553 0774	to 0799	687 614 6774	to 6799	702 821 5730	to 5799
644 932 4655	to 4699	663 078 7034	to 7099	688 120 9000	to 9999	702 821 5805	to 5899
645 318 7240	to 7499	663 763 5300	to 5399	688 314 3107	to 3191	702 844 6975	to 6994
645 333 1766	to 1799	663 883 7039	to 7499	690 291 1361	to 1371	702 846 6331	to 6399
645 790 8632	to 8699	663 938 9200	to 9299	690 788 2877	to 2899	702 848 3900	to 3999
645 821 0657	to 0699	664 253 8000	to 8499	690 893 5344	to 5399	702 857 7302	to 7499
645 930 7948	to 7999	664 656 3055	to 3099	690 893 5512	to 5599	702 878 0114	to 0199
645 975 0737	to 0762	665 174 6400	to 6499	690 904 1300	to 1599	703 364 1707	to 1799
646 242 6200	to 6299	665 274 8208	to 8299	690 941 6000	to 6199	740 002 7710	to 7719
646 270 7639	to 7799	665 669 5400	to 5499	691 313 6383	to 6399	740 119 2275	to 2284
646 798 4000	to 4999	666 132 8226	to 8299	691 313 6600	to 6699	740 130 6688	to 6698
647 048 7035	to 7099	666 696 2209	to 2299	691 582 8003	to 8099	740 144 2780	to 2795
647 049 2900	to 2999	666 696 2309	to 2399	691 664 1800	to 1999	740 241 9049	to 9099
647 398 8300	to 8399	667 032 9300	to 9399	691 664 2400	to 2499	740 252 9265	to 9294
647 398 8481	to 8499	667 729 5529	to 5599	692 727 9362	to 9399	740 255 1718	to 1799
647 437 3000	to 4999	668 383 8400	to 8699	692 798 1800	to 1899	740 274 2602	to 2619
647 811 2188	to 2199	670 368 3400	to 3499	693 249 0779	to 0799	740 277 0366	to 0392
648 009 6057	to 6099	670 369 7336	to 7399	693 249 0877	to 1699	740 332 7658	to 7671
648 163 5300	to 5499	670 750 7169	to 7199	693 445 0566	to 0999	740 348 6641	to 6658
648 722 5283	to 5299	671 046 6200	to 6399	693 448 8500	to 8999	740 351 4790	to 4799
648 892 3164	to 3199	671 251 5448	to 5499	693 645 9583	to 9599	740 374 7416	to 7499
649 100 3989	to 3999	671 926 5600	to 5799	693 965 4200	to 4299	740 470 2420	to 2443
649 647 0370	to 0399	672 444 2000	to 2999	695 741 2906	to 2999	740 514 0300	to 0499
649 647 0522	to 0599	672 828 3410	to 3499	695 947 8518	to 8599	740 523 7432	to 7449

740 535 1555	to 1580	843 077 6288	to 6299	865 883 6082	to 6099	909 355 0422	to 0499
740 557 3570	to 3579	843 077 6378	to 6399	866 004 3000	to 3999	909 568 8900	to 9099
740 650 4104	to 4140	843 758 5769	to 5778	866 442 4100	to 4899	909 568 9300	to 9499
740 684 0620	to 0800	843 786 2554	to 2699	867 366 9108	to 9118	909 725 7307	to 7399
740 701 6105	to 6114	845 656 8165	to 8199	867 633 7403	to 7499	909 833 0947	to 0999
740 705 9790	to 9799	845 727 2100	to 2199	867 737 5623	to 5699	910 219 8631 to 8699	
740 726 6400	to 6500	845 746 2618	to 2635	868 169 4529	to 4599	910 265 1100	to 1199
740 765 3306	to 3399	846 390 7531	to 7599	868 173 8400	to 8599	910 471 7273	to 7299
740 774 8434	to 8499	846 918 0572	to 0599	868 514 9000	to 9099	910 536 2505	to 2599
740 786 1885	to 1899	847 237 7690	to 7699	868 566 9200	to 9299	910 958 7499	to 7599
740 790 5989	to 5999	847 284 2481	to 2499	869 200 0000	to 9999	911 140 1000	to 2199
740 820 4854	to 7836	847 374 7055	to 7065	869 387 1150	to 1199	911 245 2545	to 2599
740 827 7578	to 7594	847 374 7055	to 7065	869 505 3500	to 3599	911 268 9077	to 9099
740 917 7490	to 7499	847 636 5304	to 5399	869 523 7033	to 7099	911 400 8948	to 8999
740 918 5531	to 5549	847 700 5447	to 5499	869 566 6150	to 6167	911 508 1620	to 1799
741 037 8528	to 8551	847 723 7500	to 7599	869 800 0000	to 999 9999	911 509 9310	to 9399
742 033 2663	to 2674	849 485 3427	to 3499	870 054 4814 to 4899		911 523 3000	to 3999
742 040 3300	to 3309	849 520 9850	to 9899	870 491 4812	to 4849	912 057 9922	to 9999
742 228 9660	to 9669	849 608 1357	to 1399	870 536 5820	to 5829	912 882 0563	to 0899
805 885 8411 to 8499		849 792 2600	to 2699	870 541 7167	to 7239	913 605 2218	to 2299
806 087 1100	to 1499	850 546 1862 to 1899		870 575 8155	to 8999	913 709 2429	to 2499
806 268 9275	to 9299	851 143 6826	to 6844	870 589 0485	to 0494	913 818 3501	to 3999
806 534 3400	to 3477	851 209 9880	to 9899	870 691 7060	to 7099	914 063 4300	to 4399
807 342 3283	to 3399	851 928 9221	to 9299	872 028 4850	to 4899	914 346 7621	to 7644
808 086 7100	to 7199	852 589 6560	to 6599	872 029 9306	to 9399	914 453 1366	to 1399
808 090 3440	to 3499	853 049 3646	to 3699	872 078 3709	to 3799	914 529 6185	to 6299
808 325 5161	to 5699	854 304 4089	to 4999	872 100 0445	to 0459	914 896 4658	to 4699
808 784 8000	to 8299	854 529 2200	to 2299	900 556 4178 to 4199		915 187 8774	to 8779
830 125 0672 to 0699		854 532 0000	to 2999	900 845 0044	to 0099	915 300 2783	to 2799
830 602 5800	to 5999	855 001 6204	to 6249	900 936 0217	to 0299	915 546 6822	to 6999
830 610 3700	to 3799	855 319 9364	to 9399	900 936 0435	to 0499	915 646 5183	to 5199
830 983 3500	to 3599	855 361 3390	to 3399	901 058 5255	to 5280	915 671 3963	to 3980
830 983 3635	to 3699	856 226 0490	to 0499	901 273 1082	to 1099	915 671 3982	to 3999
831 354 1387	to 1399	856 656 5800	to 5999	901 287 5143	to 5199	915 675 2217	to 2299
831 815 8240	to 8299	856 752 0200	to 0299	901 291 2789	to 2799	916 440 3377	to 3399
832 525 3810	to 3899	857 111 1352	to 1399	901 525 7122	to 7199	916 670 6352	to 6399
833 159 1884	to 1899	857 279 3450	to 3499	902 089 1253	to 1299	916 682 5300	to 5399
833 456 2567	to 2599	857 843 4000	to 4099	902 198 9769	to 9799	916 694 1414	to 1499
833 566 3015	to 3071	858 124 7644	to 7699	902 948 1269	to 1299	916 703 0802	to 0821
834 130 5200	to 5299	858 756 3111	to 3299	902 985 0833	to 0899	917 089 0709	to 0799
834 316 5444	to 5499	859 063 8200	to 8699	903 370 6934	to 6999	917 089 0842	to 0899
834 354 8747	to 8766	859 190 0600	to 0644	904 600 6523	to 6599	917 216 2928	to 2999
834 354 8824	to 8838	859 437 5538	to 5599	904 892 0378	to 0399	917 370 6300	to 6499
835 269 5700	to 5799	859 811 2888	to 2899	904 892 0648	to 1299	917 486 4900	to 4999
835 496 7303	to 7399	859 855 8873	to 8999	905 056 2216	to 2299	918 460 0602	to 0699
835 539 5200	to 5999	860 240 8520 to 8599		905 510 6647	to 6799	918 951 7231	to 7299
835 813 3015	to 3099	860 275 3900	to 3999	905 510 6900	to 7099	919 519 2786	to 2799
837 672 8967	to 8999	860 518 9629	to 9699	905 794 0000	to 0199	919 536 0770	to 0799
837 784 3282	to 3299	860 600 0021	to 0999	905 794 0288	to 0299	919 814 3095	to 3199
838 176 8377	to 8399	861 158 2350	to 2599	905 873 6900	to 6999	919 889 5110	to 5134
838 518 1257	to 1299	861 367 5400	to 5499	905 873 7100	to 7299	919 889 5137	to 5176
839 718 8257	to 8299	861 637 6010	to 6099	905 880 8900	to 8999	919 889 5178	to 5199
840 323 0600 to 0699		861 979 7292	to 7499	905 889 7100	to 7199	919 889 5030	to 5070
840 875 6235	to 6299	862 216 6100	to 6199	906 158 1508	to 1599	919 889 5090	to 5099
840 910 0900	to 0999	862 263 9213	to 9299	906 558 8812	to 8899	919 915 2774	to 2787
841 349 5000	to 5099	862 271 0800	to 0999	906 982 2214	to 2299	920 155 4662 to 4687	
841 805 7747	to 7899	862 271 5000	to 5099	907 725 8500	to 8599	920 309 9039	to 9199
841 805 7944	to 8099	863 871 5138	to 5199	907 815 0216	to 0257	920 771 5321	to 5399
842 226 0685	to 0695	863 949 5300	to 5399	908 622 4225	to 4235	920 857 5500	to 5899
842 685 4600	to 4699	864 088 8200	to 8299	908 936 9254	to 9299	920 864 3480	to 3499
842 685 4742	to 4999	864 426 3972	to 3999	909 066 4494	to 7499	920 963 4567	to 4599
842 860 0300	to 0399	864 520 6117	to 6136	909 067 7400	to 7499	921 333 7400	to 7499
842 898 5582	to 5599	865 151 0526	to 0599	909 100 1787	to 1799	921 477 3762	to 3799
843 062 7100	to 7199	865 500 4034	to 4099	909 100 1900	to 2099	922 278 1048	to 1399

922 280 2019 to 2099	924 533 0711 to 0799	928 856 2059 to 2068	933 387 2541 to 2561
922 280 2233 to 2299	924 533 2343 to 2399	930 219 1722 to 1799	933 760 3609 to 4199
922 773 0459 to 0499	924 533 2428 to 2499	930 335 7810 to 7819	933 894 0928 to 0999
923 032 7000 to 7399	924 685 1957 to 1999	931 097 9259 to 9299	934 018 2729 to 2741
923 045 3630 to 3699	924 946 6300 to 6699	931 156 1502 to 1579	934 180 0300 to 0399
923 484 3600 to 3699	925 333 5900 to 6099	931 156 1600 to 1625	934 236 3954 to 3999
923 493 9403 to 9599	925 336 2300 to 2399	931 156 1671 to 1699	934 622 8717 to 8999
923 493 9681 to 9699	926 432 5907 to 5999	932 506 6400 to 6599	935 216 0312 to 0399
923 604 4424 to 4499	926 436 3600 to 3699	932 732 1796 to 1799	935 843 2202 to 2247
923 810 7800 to 8299	927 765 6257 to 6299	932 827 9026 to 9099	936 024 8889 to 8899
924 252 1200 to 1299	928 197 8100 to 8199	932 957 2300 to 2399	936 339 4455 to 4499
924 252 1400 to 1499	928 197 8283 to 8299	933 060 6160 to 6189	

— Criminal Investigations Group, Postal Inspection Service, 12-27-12

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money

order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to 9 760	728 702 338	to 2 400	734 950 111	to 0 170	742 408 771	to 8 830
720 227 871	to 7 930	728 915 371	to 5 850	735 120 331	to 0 840	742 512 120	to 2 150
720 227 949	to 7 960	728 953 141	to 3 410	735 283 008	to 3 020	742 684 849	to 4 890
720 368 543	to 8 570	728 954 280	to 4 310	735 293 131	to 3 220	742 839 553	to 9 630
720 392 151	to 2 570	729 169 081	to 9 140	735 635 010	to 5 040	742 913 668	to 3 700
720 556 491	to 6 640	729 363 841	to 3 870	735 783 961	to 3 990	742 917 287	to 7 296
720 558 621	to 8 650	729 682 891	to 3 190	735 803 401	to 3 430	742 921 891	to 1 980
720 575 361	to 5 570	729 838 940	to 9 070	736 005 420	to 5 440	742 983 631	to 3 810
720 590 152	to 0 179	729 839 101	to 9 130	736 366 021	to 6 110	743 020 021	to 0 170
721 638 331	to 9 170	730 077 683	to 7 840	736 624 456	to 4 500	743 206 491	to 6 500
721 815 391	to 5 420	730 109 847	to 9 880	736 670 851	to 1 060	743 235 992	to 6 050
721 969 713	to 9 740	730 373 761	to 3 850	736 767 061	to 7 090	743 940 631	to 0 900
722 072 137	to 2 160	730 501 951	to 2 130	736 767 093	to 7 120	743 978 011	to 8 070
722 378 265	to 8 280	730 519 379	to 9 470	736 982 191	to 2 370	744 234 751	to 4 780
722 413 990	to 4 004	730 569 278	to 9 360	736 982 551	to 2 730	744 499 591	to 9 680
722 764 948	to 4 980	730 711 711	to 1 740	737 110 141	to 0 170	744 626 901	to 6 910
722 825 840	to 5 889	730 722 991	to 3 230	737 185 501	to 5 710	745 388 794	to 8 910
723 153 841	to 3 850	730 845 970	to 5 990	737 317 321	to 7 350	746 446 806	to 6 820
723 237 616	to 7 630	730 888 291	to 8 320	737 517 781	to 7 840	746 818 351	to 8 410
723 331 081	to 1 110	730 927 591	to 7 680	737 628 181	to 8 210	747 245 266	to 5 280
723 496 443	to 6 470	731 307 914	to 7 930	737 634 258	to 4 270	747 364 813	to 4 830
723 967 291	to 7 320	731 402 431	to 2 460	738 361 971	to 1 980	747 501 434	to 1 450
724 655 196	to 5 340	731 407 232	to 7 320	738 447 601	to 7 660	747 739 891	to 0 070
724 711 441	to 1 500	731 588 301	to 8 340	738 648 355	to 8 450	748 148 649	to 8 760
724 711 538	to 1 560	731 767 273	to 7 320	738 849 811	to 9 900	748 259 960	to 9 970
724 793 221	to 3 250	731 781 061	to 1 120	738 892 270	to 2 290	748 565 162	to 5 280
724 908 109	to 8 120	731 837 821	to 7 910	738 997 259	to 7 380	748 874 988	to 5 030
724 937 461	to 7 670	731 841 377	to 1 450	739 161 451	to 1 540	749 137 381	to 7 410
725 163 118	to 3 151	732 018 481	to 8 600	739 219 381	to 9 440	749 190 192	to 0 210
725 202 735	to 2 750	732 067 972	to 8 370	739 740 151	to 0 180	749 685 421	to 5 450
725 398 591	to 8 800	732 188 649	to 8 670	739 793 491	to 3 520	749 846 791	to 6 850
725 464 591	to 4 920	732 193 460	to 3 470	739 793 527	to 3 550	749 993 131	to 3 580
725 475 321	to 5 330	732 201 241	to 1 390	739 942 621	to 2 650	750 071 587	to 1 610
725 711 057	to 1 070	732 220 431	to 0 440	739 999 231	to 9 320	750 408 167	to 8 183
725 738 581	to 8 730	732 355 201	to 5 380	740 011 517	to 1 530	750 438 421	to 8 501
725 981 311	to 1 430	732 472 320	to 2 560	740 030 701	to 0 970	750 743 911	to 4 030
725 987 835	to 7 880	732 541 605	to 1 620	740 261 740	to 1 820	750 779 118	to 9 400
726 060 811	to 0 900	732 572 221	to 2 490	740 265 811	to 6 290	750 910 981	to 1 010
726 391 970	to 2 520	732 586 479	to 6 710	740 299 111	to 9 170	750 960 841	to 0 900
726 484 771	to 4 800	732 994 037	to 4 080	740 299 231	to 9 260	751 296 211	to 6 240
726 493 351	to 5 300	733 163 449	to 3 460	740 329 266	to 9 320	751 539 121	to 9 180
726 504 031	to 4 063	733 297 171	to 7 290	740 889 081	to 9 090	751 541 311	to 1 790
726 504 070	to 4 090	733 446 631	to 7 110	741 010 421	to 0 530	751 757 641	to 7 700
726 504 331	to 4 390	733 474 665	to 4 770	741 113 041	to 3 370	751 936 951	to 7 010
726 563 701	to 4 060	733 704 482	to 4 570	741 373 891	to 4 340	751 951 861	to 1 890
726 599 371	to 9 460	733 751 041	to 1 130	741 452 369	to 2 490	751 999 021	to 9 110
726 626 356	to 6 370	734 009 101	to 9 130	741 492 991	to 3 140	752 139 516	to 9 570
727 182 271	to 2 510	734 290 759	to 0 770	741 553 460	to 3 470	752 182 892	to 2 950
727 416 181	to 6 240	734 389 273	to 9 290	741 764 431	to 4 520	752 206 861	to 7 100
727 481 431	to 1 460	734 440 031	to 0 111	742 178 834	to 8 880	752 295 241	to 5 600
727 749 241	to 9 780	734 797 201	to 7 320	742 325 500	to 5 520	752 731 351	to 1 410
728 382 331	to 2 480	734 939 611	to 9 640	742 325 668	to 5 700	752 767 441	to 7 470

753 008 941	to 9 030	763 155 160	to 5 180	773 231 311	to 1 340	800 872 741	to 2 830
753 194 311	to 4 370	763 178 631	to 8 660	773 348 739	to 8 940	801 349 801	to 9 830
753 620 378	to 0 400	763 506 001	to 6 060	773 348 739	to 8 940	801 676 681	to 7 100
754 013 917	to 3 940	763 522 141	to 2 470	773 575 891	to 5 950	802 967 821	to 7 940
754 161 061	to 1 120	763 717 694	to 7 800	773 852 971	to 3 030	803 217 601	to 7 780
754 358 445	to 8 610	763 826 461	to 6 520	775 373 449	to 3 460	803 729 731	to 9 850
754 410 451	to 0 660	763 900 460	to 0 471	789 257 191	to 7 250	803 747 402	to 7 520
754 438 393	to 8 410	763 900 479	to 0 530	790 448 020	to 8 460	804 138 181	to 8 420
754 493 109	to 3 130	763 917 271	to 7 750	790 597 485	to 7 530	804 428 224	to 8 250
754 664 182	to 4 220	764 125 801	to 5 860	790 911 883	to 1 900	804 682 411	to 2 710
754 816 377	to 6 470	764 284 525	to 4 560	791 057 441	to 7 550	805 272 525	to 2 540
755 487 421	to 7 600	764 526 241	to 6 330	791 239 081	to 9 290	805 523 445	to 3 460
755 592 901	to 3 140	764 601 421	to 1 600	791 374 483	to 4 500	805 745 704	to 5 730
755 790 020	to 0 030	764 650 231	to 0 470	791 387 971	to 8 030	806 452 907	to 2 980
755 791 730	to 1 800	764 984 371	to 4 850	791 447 521	to 7 850	806 744 781	to 4 850
755 926 951	to 7 070	765 003 667	to 3 680	791 451 151	to 1 240	806 982 181	to 2 300
755 934 332	to 4 510	765 042 517	to 2 540	791 500 009	to 0 470	807 764 791	to 4 910
755 957 701	to 8 000	765 194 728	to 4 970	791 771 431	to 1 490	808 089 931	to 9 960
755 962 981	to 3 280	765 387 365	to 7 450	792 004 293	to 4 320	808 656 423	to 6 450
756 035 371	to 5 490	765 541 801	to 2 100	792 018 379	to 8 420	808 753 771	to 3 800
756 301 257	to 1 290	765 638 461	to 8 970	792 070 621	to 0 740	809 189 001	to 9 010
756 371 565	to 1 580	765 647 101	to 7 190	792 145 211	to 5 230	809 886 879	to 6 930
756 876 031	to 6 120	765 813 781	to 4 029	792 391 381	to 1 620	809 890 489	to 0 500
756 876 151	to 6 240	765 879 314	to 9 390	792 452 779	to 2 790	810 323 734	to 3 760
756 970 129	to 0 140	765 954 001	to 4 030	792 772 728	to 2 770	810 367 116	to 7 140
757 059 613	to 9 630	766 120 286	to 0 320	792 903 511	to 3 990	810 526 351	to 6 500
757 078 540	to 8 560	766 125 716	to 5 750	793 282 518	to 2 533	810 806 911	to 6 940
757 086 209	to 6 240	766 158 824	to 8 840	794 041 831	to 2 040	810 807 211	to 7 240
757 240 591	to 0 650	766 388 433	to 8 460	794 397 709	to 7 780	811 423 021	to 3 110
757 277 371	to 7 700	766 509 421	to 9 660	794 581 741	to 2 040	811 517 221	to 7 239
757 291 591	to 2 730	766 572 901	to 3 020	794 592 122	to 2 150	811 721 101	to 1 130
757 964 251	to 4 280	766 748 500	to 8 521	795 032 251	to 2 340	812 025 721	to 5 900
758 067 001	to 7 090	767 024 341	to 4 370	795 796 291	to 6 350	812 093 073	to 3 130
758 105 221	to 5 250	767 326 471	to 6 590	796 070 139	to 0 160	812 100 821	to 0 840
758 324 941	to 5 000	767 332 561	to 2 950	796 143 151	to 3 630	812 465 251	to 5 610
758 593 628	to 3 650	768 009 841	to 9 960	796 159 725	to 9 740	812 918 341	to 8 670
758 709 038	to 9 060	768 011 489	to 1 520	796 169 306	to 9 340	812 918 701	to 8 760
758 744 101	to 4 160	768 177 980	to 7 990	796 373 406	to 3 430	813 050 491	to 0 520
758 850 883	to 0 900	768 391 081	to 1 170	796 602 961	to 3 050	813 073 171	to 3 200
758 860 951	to 1 550	768 661 569	to 1 650	796 708 441	to 8 500	813 398 476	to 8 550
759 152 851	to 2 880	769 000 051	to 0 080	796 886 281	to 6 430	813 713 971	to 4 000
759 740 941	to 1 090	769 050 841	to 0 900	796 901 701	to 2 000	813 858 121	to 8 150
760 004 596	to 4 610	769 159 081	to 9 178	796 975 466	to 5 590	814 789 330	to 9 349
760 118 191	to 8 250	769 737 496	to 7 510	797 272 917	to 2 950	814 984 656	to 4 680
760 155 001	to 5 090	769 778 491	to 8 730	797 519 441	to 9 460	815 016 020	to 6 030
760 378 002	to 8 020	769 827 331	to 7 450	797 519 731	to 0 240	815 199 410	to 9 420
760 692 722	to 2 749	770 216 071	to 6 100	797 535 181	to 5 330	815 240 491	to 0 520
761 055 460	to 5 480	770 723 281	to 3 400	797 646 151	to 6 180	815 755 591	to 5 620
761 169 781	to 9 810	770 790 451	to 0 480	798 040 053	to 0 080	815 755 622	to 5 650
761 504 941	to 5 120	770 915 150	to 5 490	798 055 813	to 5 830	815 806 381	to 6 680
761 516 836	to 6 910	771 455 551	to 5 610	798 055 891	to 5 950	816 126 834	to 6 870
761 613 588	to 3 600	771 609 661	to 9 690	798 326 371	to 6 520	816 156 721	to 6 780
761 688 631	to 8 690	771 932 551	to 2 580	798 339 167	to 9 210	816 580 903	to 0 920
761 805 199	to 5 240	772 057 224	to 7 440	798 562 411	to 2 440	816 945 571	to 5 600
761 826 106	to 6 120	772 162 660	to 3 070	798 632 461	to 2 490	817 253 011	to 3 280
761 881 171	to 1 560	772 718 615	to 8 640	798 807 151	to 7 510	817 763 881	to 4 060
761 975 641	to 5 670	772 940 140	to 0 160	798 944 761	to 5 030	818 330 562	to 0 610
761 975 886	to 5 895	772 970 886	to 0 940	799 118 616	to 8 640	818 459 641	to 9 670
762 304 144	to 4 170	773 009 419	to 9 430	799 133 191	to 3 220	818 926 273	to 6 320
762 324 931	to 4 960	773 112 031	to 2 060	799 177 626	to 7 650	818 950 351	to 0 380
762 439 261	to 9 290	773 125 387	to 5 410	799 854 751	to 5 200	818 962 492	to 2 530
762 524 158	to 4 220	773 179 320	to 9 410	800 044 320	to 4 410	819 032 341	to 2 730
762 584 872	to 4 970	773 202 989	to 3 140	800 211 901	to 2 440	819 127 054	to 7 080
762 593 431	to 3 460	773 208 991	to 9 290	800 427 530	to 7 540	819 278 540	to 8 670

819 544 681	to 4 740	822 900 991	to 1 020	826 582 951	to 3 430	828 732 331	to 2 390
819 928 441	to 8 650	822 925 951	to 6 100	826 720 201	to 0 230	828 807 781	to 7 840
820 034 406	to 4 430	823 284 931	to 4 990	827 005 671	to 5 830	828 830 952	to 0 963
820 070 761	to 1 540	823 293 031	to 3 210	827 287 861	to 7 950	828 939 781	to 0 050
820 191 342	to 1 360	823 556 011	to 6 100	827 291 502	to 1 520	829 002 721	to 2 870
820 274 856	to 4 880	824 078 341	to 8 370	827 575 381	to 5 470	829 005 301	to 5 540
820 600 171	to 0 230	824 156 325	to 6 340	827 609 085	to 9 100	829 080 241	to 0 330
821 172 241	to 2 360	824 511 252	to 1 270	827 619 811	to 9 840	829 160 986	to 1 000
821 229 661	to 9 720	824 588 281	to 8 370	827 883 511	to 3 600	829 176 841	to 6 930
821 229 743	to 9 780	825 140 397	to 0 460	828 160 441	to 0 530	829 471 561	to 1 590
821 903 731	to 3 910	825 409 651	to 9 680	828 376 201	to 6 260	829 561 065	to 1 080
821 927 841	to 7 850	825 472 171	to 2 200	828 441 602	to 1 630	829 566 481	to 6 510
822 505 801	to 5 830	826 042 898	to 2 920	828 539 316	to 9 340	829 569 931	to 9 960
822 703 442	to 3 470	826 226 644	to 6 670	828 539 341	to 9 370		

— Criminal Investigations Group, Postal Inspection Service, 12-27-12

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <https://www.usps.com/shop/accepting-money-orders.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— Retail Services,
Retail Products and Services, 12-27-12

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Criminal Investigations Group,
Postal Inspection Service, 12-27-12

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Criminal Investigations Group,
Postal Inspection Service, 12-27-12

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09340	Add N	12/27/2012	A1-A2-B-C1-F-H-N-R-V
APO AE 09002	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R
APO AE 09003	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-P-R-U
APO AE 09004	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09005	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-P-R-U
APO AE 09006	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09007	Add E	12/27/2012	A-A2-B-C-D-E-H-M-R-U
APO AE 09008	Add E	12/27/2012	A-A1-A2-B-C-D-E-H-M-P-R-U
APO AE 09009	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09010	Add E	12/27/2012	A-A1-A2-B-C-D-E-F-F1-H-M-R-U-V-V1
APO AE 09011	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09012	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09013	Add E	12/27/2012	A1-A2-B-C-D-E-F-F1-H-M-R-U-Z1
APO AE 09014	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09020	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09021	Add E	12/27/2012	A1-A2-B-C-D-E-M-R-U
APO AE 09028	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09033	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09034	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09038	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09042	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09046	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09049	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09053	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09054	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09055	Add E	12/27/2012	A1-A2-B-C-D-E-F1-H-M-R-R1-U-V
APO AE 09058	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09059	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09060	Add E	12/27/2012	A1-A2-B-C-D-E-F1-H-M-R-U
APO AE 09063	Add E	12/27/2012	A1-A2-B-C-D-E-H-L-M-R-U
APO AE 09067	Add E	12/27/2012	A1-A2-B-C-D-E-H-U
APO AE 09068	Add E	12/27/2012	A1-A2-B-C-D-E-H-U-Z1
APO AE 09069	Add E	12/27/2012	A-A1-A2-B-C-D-E-H-U-V
APO AE 09075	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09079	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09081	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09088	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09090	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-P-R-U
APO AE 09092	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09095	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09096	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09099	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09100	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U

APO/FPO/DPO	Action	Effective Date	See Restrictions
APO AE 09102	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09103	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09107	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09112	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09114	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09123	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09128	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09131	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09136	Add E	12/27/2012	A1-A2-B-C-D-E-F1-H-M-P-R
APO AE 09139	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09140	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09142	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09143	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09154	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09172	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09173	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09177	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09186	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-P-R-U
APO AE 09211	Add E	12/27/2012	A1-A2-B-C-C1-D-E-F1-H-M-R-V-X-Y
APO AE 09213	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-P-R-U
APO AE 09214	Add E	12/27/2012	A1-A2-B-C-D-E-H-L-M-R-U
APO AE 09226	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09227	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09229	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09237	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-P-R-U
APO AE 09245	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U-V
APO AE 09250	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09261	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09263	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U-V
APO AE 09264	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09265	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U
APO AE 09267	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-N-R-U
APO AE 09751	Add E	12/27/2012	A1-A2-B-C-D-E-H-M-R-U

We have eliminated "Not Active" entries from the table below to save space and paper.

APO/FPO/DPO Table

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09002	A1-A2-B-C-D-E-H-M-R-U	09012	A1-A2-B-C-D-E-H-M-R-U	09049	A1-A2-B-C-D-E-H-M-R-U	09075	A1-A2-B-C-D-E-H-M-R-U
09003	A1-A2-B-C-D-E-H-M-P-R-U	09013	A1-A2-B-C-D-E-F1-H-M-R-U-Z1	09053	A1-A2-B-C-D-E-H-M-R-U	09079	A1-A2-B-C-D-E-H-M-R-U
09004	A1-A2-B-C-D-E-H-M-R-U	09014	A1-A2-B-C-D-E-H-M-R-U	09054	A1-A2-B-C-D-E-H-M-R-U	09081	A1-A2-B-C-D-E-H-M-R-U
09005	A1-A2-B-C-D-E-H-M-P-R-U	09020	A1-A2-B-C-D-E-H-M-R-U	09055	A1-A2-B-C-D-E-F-H-M-R-R1-U-V	09088	A1-A2-B-C-D-E-H-M-R-U
09006	A1-A2-B-C-D-E-H-M-R-U	09021	A1-A2-B-C-D-E-H-M-R-U	09058	A1-A2-B-C-D-E-H-M-R-U	09090	A1-A2-B-C-D-E-H-M-P-R-U
09007	A1-A2-B-C-D-E-H-M-R-U	09028	A1-A2-B-C-D-E-H-M-R-U	09059	A1-A2-B-C-D-E-H-M-R-U	09092	A1-A2-B-C-D-E-H-M-R-U
09008	A-A1-A2-B-C-D-E-H-M-P-R-U	09033	A1-A2-B-C-D-E-H-M-R-U	09060	A1-A2-B-C-D-E-F1-H-M-R-U	09094	A1-A2-B-C-D-H-M-P-R
09009	A1-A2-B-C-D-E-H-M-R-U	09034	A1-A2-B-C-D-E-H-M-R-U	09063	A1-A2-B-C-D-E-L-H-M-R-U	09095	A1-A2-B-C-D-E-H-M-R-U
09010	A-A1-A2-B-C-D-E-F1-H-M-R-U-V-V1	09038	A1-A2-B-C-D-E-H-M-R-U	09067	A1-A2-B-C-D-E-H-M-R-U	09096	A1-A2-B-C-D-E-H-M-R-U
09011	A1-A2-B-C-D-E-H-M-R-U	09042	A1-A2-B-C-D-E-H-M-R-U	09068	A1-A2-B-C-D-E-H-U-Z1	09099	A1-A2-B-C-D-E-H-M-R-U
		09046	A1-A2-B-C-D-E-H-M-R-U	09069	A-A1-A2-B-C-D-E-H-U-V	09100	A1-A2-B-C-D-E-H-M-R-U

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09102	A1-A2-B-C-D-E-H-M-R-U	09264	A1-A2-B-C-D-E-H-M-R-U	09356	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09502	A1-A2-B-V
09103	A1-A2-B-C-D-E-H-U	09265	A1-A2-B-C-D-E-H-M-N-R-U	09357	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09503	A1-A2-B-V
09104	A1-A2-B-C-D-H-M-R-U	09267	A1-A2-B-C-D-E-H-M-R-U	09360	A1-A2-B-V	09504	A1-A2-B-V
09107	A1-A2-B-C-D-E-H-M-R-U			09363	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09505	A1-A2-B-V
09112	A1-A2-B-C-D-E-H-M-R-U	09301	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09364	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09506	A1-A2-B-V
09114	A1-A2-B-C-D-E-H-M-R-U	09302	A-A1-A2-B-C1-F-F1-H-M-N-V-Z-Z1	09365	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09507	A1-A2-B-V
09123	A1-A2-B-C-D-E-H-M-R-U	09304	A-A1-A2-C-C1-D-E2-F-F1-H1-J-K-L-M-N-R-R1-T-V-Z1	09366	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09508	A1-A2-B-V
09126	A1-A2-B-C-D-H-M-P-R	09306	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1	09367	A-A1-A2-B-B2-C1-E2-F-H1-M-R-R1-V-Z1	09509	A1-A2-B-V
09128	A1-A2-B-C-D-E-H-M-R-U	09307	A1-A2-B-N-V-Z1	09368	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09510	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1
09131	A1-A2-B-C-D-E-H-M-R-U	09308	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1	09369	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09511	A1-A2-B-V
09136	A1-A2-B-C-D-E-F1-H-M-P-R	09309	A-A1-A2-B-C1-E2-F-H1-M-N-R-V-Z1	09370	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09513	A1-A2-B-F-F1-R-R1-V
09138	A1-A2-B-C-D-H-M-R-U	09310	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09372	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09517	A1-A2-B-F-F1-R-R1-V
09139	A1-A2-B-C-D-E-H-M-R-U	09311	A-A1-A2-B-C1-E2-F-H1-M-R-V-Z1	09373	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	09520	A1-A2-B-F-F1-R-R1-V
09140	A1-A2-B-C-D-E-H-M-R-U	09312	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09374	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-V-Z-Z1	09524	A1-A2-B-F-F1-R-R1-V
09142	A1-A2-B-C-D-E-H-M-R-U	09313	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09378	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09532	A1-A2-B-F-F1-R-R1-V
09143	A1-A2-B-C-D-E-H-M-R-U	09314	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09380	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-A2-B-F-F1-R-R1-V
09154	A1-A2-B-C-D-E-H-M-R-U	09320	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09543	A1-A2-B-F-F1-R-R1-V
09172	A1-A2-B-C-D-E-H-M-R-U	09323	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09383	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09545	A1-A2-B-V
09173	A1-A2-B-C-D-E-H-M-R-U	09327	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09387	A-A1-A2-B-C1-E2-F-H1-M-R-V	09549	A1-A2-B-V
09177	A1-A2-B-C-D-E-H-M-R-U	09328	A-A1-A2-B-C1-E2-F-H1-R-R1-V-Z1	09393	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09554	A1-A2-B-F-F1-R-R1-V
09180	A1-A2-B-C-D-H-M-R-U	09330	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09394	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-V-Z1	09556	A1-A2-B-F-F1-R-R1-V
09186	A1-A2-B-C-D-E-H-M-R-U	09337	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09397	A-A1-A2-B-C1-E2-F-F1-H1-M-N-R-R1-S-T-V-Z-Z1	09557	A1-A2-B-F-F1-R-R1-V
09211	A1-A2-B-C-D-E-H-M-P-R-U	09339	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09403	A1-A2-B-C-C1-M-R-U	09564	A1-A2-B-F-F1-R-R1-V
09213	A1-A2-B-C-D-E-H-L-M-R-U	09340	A-A1-A2-B-C1-F-H-N-R-V	09421	A1-A2-B-C-C1-M-R-U	09565	A1-A2-B-F-F1-R-R1-V
09214	A1-A2-B-C-D-E-H-M-R-U	09343	A-A1-A2-B-C1-F-M-N-V-Z1	09447	A1-A2-B-C-C1-R-U-V	09566	A1-A2-B-F-F1-R-R1-V
09226	A1-A2-B-C-D-E-H-M-R-U	09347	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-A2-B-C-C1-M-R-U-V	09567	A1-A2-B-F-F1-R-R1-V
09227	A1-A2-B-C-D-E-H-M-R-U	09348	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09459	A1-A2-B-C-C1-M-R-U	09568	A1-A2-B-V
09229	A1-A2-B-C-D-E-H-M-R-U	09352	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-A2-B-C-C1-M-P-R-U	09569	A1-A2-B-F-F1-R-R1-V
09237	A1-A2-B-C-D-E-H-M-R-U-V	09353	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-A2-B-C-C1-R-U	09570	A1-A2-B-F-F1-R-R1-V
09245	A1-A2-B-C-D-E-H-M-R-U	09354	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-A2-B-C-C1-M-R-U	09573	A1-A2-B-F-F1-R-R1-V
09250	A1-A2-B-C-D-E-H-M-R-U	09355	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-A2-B-C-C1-R-U	09574	A1-A2-B-F-F1-R-R1-V
09261	A1-A2-B-C-D-E-F1-H-M-R-U-V			09470	A1-A2-B-C-C1-M-R-U	09575	A1-A2-B-F-F1-R-R1-V
09263	A1-A2-B-C-D-E-H-M-R-U			09494	A1-A2-B-C-C1-M-R-U	09576	A1-A2-B-F-F1-R-R1-V
				09496	A1-A2-B-C-C1-R-U-V	09577	A1-A2-B-V
				09498	A1-A2-B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1	09578	A1-A2-B-F-F1-R-R1-V
				09501	A1-A2-B-V	09579	A1-A2-B-F-F1-R-R1-V
						09581	A1-A2-B-F-F1-R-R1-V
						09582	A1-A2-B-F-F1-R-R1-V
						09586	A1-A2-B-F-F1-R-R1-V
						09587	A1-A2-B-F-F1-R-R1-V
						09588	A1-A2-B-V
						09589	A1-A2-B-V
						09590	A1-A2-B-V
						09591	A1-A2-B-F-F1-R-R1-V
						09593	A1-A2-B-V
						09594	A1-A2-B-V
						09599	A1-A2-B-F-F1-R-R1-V
						09602	A1-A2-B-C-F-F1-N-R-U-V
						09603	A1-A2-B-C-F-F1-R-U-V
						09604	A1-A2-B-C-F-F1-P-R-U-V
						09605	A1-A2-B-C-D-H-M-R-U-V
						09606	A1-A2-B-C-D-H-M-R-U-V

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
09607	A-A1-A2-B-C-F-F1-M-R-R1-U-U3-V-W	09725	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09803	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09844	A-A1-A2-B-C-F-N-U-V-Z1
09608	A1-A2-B-C-F-N-U-V	09726	A1-A2-B-M-N-R-U-V	09804	A-A1-A2-B-F-F1-N-R-V-Z1	09845	A-A1-A2-B-B2-E3-F-F1-L-M-N-T-V-Z1
09609	A1-A2-B-C-F-U	09727	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09805	A-A2-B-F-F1-R-R1-V-Z1	09846	A-A1-A2-B-B2-C1-F-J-L-N-R-R1-T-V-Z1
09610	A1-A2-B-C-F-F1-M-R-U-V	09728	A-A1-A2-B-B2-C-C1-F-J-L-N-R-R1-T-V-Z1	09806	A-A1-A2-B-C1-E2-F-H1-L-M-N-R-R1-V-Z1	09848	A-A1-A2-B-F-M-R-V-Z1
09613	A1-A2-B-C-F-U-V	09729	A1-A2-B-C-F-N-R-R1-U-V	09807	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09852	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1
09617	A1-A2-B-C-F-U	09730	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09809	A1-A2-B-V-Z1	09853	A1-A2-B-E2-F-H1-R-R1-U2-V-Z1
09618	A1-A2-B-C-F-U	09731	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09810	A-A1-A2-B-F-F1-N-R-V-Z1	09855	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1
09620	A1-A2-B-C-F-U	09732	A1-A2-B-N-V-Z1	09811	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1	09858	A1-A2-B-E2-E3-F-H1-N-R-R1-U1-V-Z1
09621	A1-A2-B-C-F-U	09733	A1-A2-B-N-V	09812	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09859	A1-A2-B-C1-F-F1-H1-N-R-R1-V-Z1
09622	A1-A2-B-C-F-U	09734	A-A1-A2-B-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09813	A-A1-A2-B-B2-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09865	A-A1-A2-B-V-Z1
09623	A1-A2-B-C-F-U	09735	A1-A2-B-N-V-Z1	09814	A1-A2-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1	09868	A-A1-A2-B-N-U-V-Z1
09624	A1-A2-B-C-F-U	09736	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09815	A-A1-A2-B-C1-E2-F-F1-H1-M-R-R1-V-Z1	09870	A-A1-A2-B-C1-E2-F-H1-I-M-N-R-R1-T-U-U4-V-Z-Z1
09625	A1-A2-B-C-F-U	09737	A-A1-A2-B-B2-C-C1-F-I-L-M-N-R-R1-T-V-W-Y-Z-Z1	09816	A-A1-A2-B-B2-C-C1-E2-E3-F-J-L-N-R-R1-T-V-Z1	09871	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1
09626	A1-A2-B-C-F-U	09738	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09817	A-A1-A2-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1	09873	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1
09627	A1-A2-B-C-F-U	09739	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09818	A-A1-A2-B-C-F-M-V-Z1	09874	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1
09630	A1-A2-B-C-F-U-V	09741	A-A1-A2-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1	09820	A-A1-A2-B-B2-F-H-H1-J-L-M-N-R-R1-T-V-Z1	09875	A-A1-A2-B-C1-E2-F-H1-I-L-M-N-R-R1-T-U-U4-V-Z-Z1
09631	A1-A2-B-C-F-U	09742	A-A1-A2-B-B2-F-F1-J-L-M-N-R-T-V-Z1	09821	A-A1-A2-B-F-N-R-V-Z1	09876	A-A1-A2-B-C1-E2-F-H1-I-M-N-P-R-R1-T-U-U4-V-Z-Z1
09633	A1-A2-B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1	09743	A-A1-A2-B-F-H-N-Q-V-Z-Z1	09822	A-A1-A2-B-F-R-V-Z1	09880	A-A1-A2-B-C1-E2-F-F1-H1-R-R1-U-V-Z1
09636	A1-A2-B-C-F-U	09744	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09823	A-A1-A2-B-F-R-V-Z1	09889	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1
09642	A1-A2-B-M-N-R-U	09745	A-A1-A2-B-F-F1-M-N-R-R1-V-Z1	09824	A-A1-A2-B-F-R-V-Z1	09892	A-A1-A2-B-E2-F-N-R-R1-V-Z1
09643	A1-A2-B-M-R-U-V	09747	A1-A2-B-F-J-N-U-V-Z1	09825	A-A1-A2-B-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09898	A1-A2-B-E2-F-H1-N-R-R1-U2-V-Z1
09645	A1-A2-B-C-F-F1-U	09748	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09826	A-A1-A2-B-B2-C1-E1-E2-E3-F-L-M-N-R-R1-T-V-W-Z1	34002	A1-A2-B-J-L-N-U-Z1
09647	A1-A2-B-N-R-U	09749	A-A1-A2-B-F-H-N-V-Z1	09827	A-A1-A2-B-F-F1-N-R-V-Z1	34004	A1-A2-B-J-L-N-T-U-V
09648	A1-A2-B-N-U-V-Z1	09750	A-A2-B-B2-C-C1-F-J-L-M-N-R-R1-T-V-Z1	09828	A-A1-A2-B-J-L-N-T-V-Z1	34007	A-A1-A2-B-C1-F-F1-M-N-R-R1-V-Z1
09649	A1-A2-B-N-U-Z1	09751 A1-A2-B-C-D-E-H-M-R-U		09829	A1-A2-B-C-N-R-V-Z1	34008	A1-A2-B-B2-D-E1-F-H-H1-J-L-M-N-R-R1-T-V-Z1
09701	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09752	A1-A2-B-C-D-H-U	09830	A1-A2-B-C-M-N-R-V-Z1	34011	A1-A2-B-B2-C1-E2-F-J-L-M-N-R-R1-T-V-Z1
09702	A1-A2-B-C-C1-F1-M-R-R1-U	09759	A-A1-A2-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1	09831	A1-A2-B-F-N-U-V-Z1	34020	A1-A2-B-J-L-M-N-U-V-Z1
09703	A1-A2-B-C-F1-H-U	09762	A-A1-A2-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1	09832	A-A1-A2-B-U1-V-Z1	34021	A1-A2-B-J-L-M-N-U-V-Z1
09704	A1-A2-B-C-V-V1	09769	A-A1-A2-B-B2-C-C1-D-F-J-L-M-N-R-R1-T-V-Z1	09833	A1-A2-B-U1-V-Z1	34022	A1-A2-B-D-F-J-L-M-N-U-V-Z1
09705	A1-A2-B-U	09777	A-A1-A2-B-C-E1-L-M-N-R	09834	A1-A2-B-F-F1-R-R1-V-Z1	34023	A1-A2-B-J-L-M-N-U-V-Z1
09706	A1-A2-B-C-N-R-U-V	09780	A-A1-A2-B-F-H-N-R-V	09835	A-A1-A2-B-V-Z1		
09707	A1-A2-B-C-J-M-N-R-U-V	09798	A1-A2-B-C-D-H-L-U-V	09836	A-A1-A2-B-C-F-M-V-Z1		
09708	A1-A2-B	09801	A-A1-A2-B-C1-E2-F-H1-M-N-R-R1-V-Z1	09837	A1-A2-B-V-Z1		
09709	A1-A2-B-F1-H			09838	A1-A2-B-V-Z1		
09710	A1-A2-B-C-C1-F1-M-N-R-R1-U			09839	A-A1-A2-B-U-V-Z1		
09711	A1-A2-B-F1-N-R-Z1			09840	A-A1-A2-B-V-Z1		
09713	A1-A2-B-C-F1-R			09841	A-A1-A2-B-N-R-U-Z1		
09714	A1-A2-B-C-C1-F1-M-R-R1-U			09842	A-A1-A2-B-M-N-R-Z1		
09715	A1-A2-B-F1-M-R						
09716	A1-A2-B-C-M-N-R-V						
09717	A-A1-A2-B-M-R-V-W						
09718	A1-A2-B-F-M-N-R-U-V						
09719	A1-A2-B-C-D-M-R-U-V						
09720	A1-A2-B-M-R-U-V						
09722	A-A1-A2-B-F-H-N-Q-V-Z-Z1						
09723	A1-A2-B-M-N-R-U-V-Z1						
09724	A1-A2-B-C-C1-F1-M-R-R1-U						

APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions	APO/ FPO/ DPO	See Restrictions
34024	A1-A2-B-L-M-N-U-V-Z1	96267	A-A1-A2-B-U-V	96386	A1-A2-B-M-W	96603	A1-A2-B-V
34025	A1-A2-B-F-J-L-M-N-U-V-Z1	96269	A-A1-A2-B-U	96387	A1-A2-B-M-W	96604	A1-A2-B-V
34030	A1-A2-B-J-L-M-N-U-V-Z1	96271	A-A1-A2-B-U	96388	A1-A2-B-M-W	96605	A1-A2-B-V
		96275	A-A1-A2-B-V	96401	A1-A2-B-F-N-V-Z1	96606	A1-A2-B-V
34031	A1-A2-B-J-L-M-N-U-V-Z1	96276	A-A1-A2-B	96427	A-A1-A2-B-C1-E2-F-H1-M-R-R1-V	96607	A1-A2-B-V
34032	A1-A2-B-J-L-M-N-T-U-V-Z1	96278	A-A1-A2-B-U	96447	A1-A2-B-F-N-U3-V-V1	96608	A1-A2-B-V
		96283	A-A1-A2-B-U		96501	A-A1-A2-B-N-V	96609
34033	A1-A2-B-C-F-J-L-M-N-V-Z1	96284	A-A1-A2-B-U-V	96502	A1-A2-B-F-N-U3-V	96610	A1-A2-B-V
		96303	A1-A2-B-H-J-L-M-N-T-W	96503	A1-A2-B-F-N-U3-V	96611	A1-A2-B-V
34034	A1-A2-B-J-L-M-N-V-Z1	96306	A1-A2-B-F-F1-F2-H-M-W	96507	A-A1-A2-B-F-V	96613	A-A1-A2-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
34035	A1-A2-B-H-J-L-M-N-U-V-Z1	96309	A1-A2-B-M-V-W	96510	A1-A2-B-I-N-V	96614	A-A1-A2-B-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
34036	A1-A2-B-J-L-M-N-U-V-Z1		96310	A1-A2-B-M-W	96511		A1-A2-B-I-N-V
34037	A1-A2-B-C-F-H-I-L-M-N-V-Z-Z1	96319	A1-A2-B-M-W	96515	A1-A2-B-D-F-U3	96615	A1-A2-B-F-F1-R-R1-V
		96321	A1-A2-B-F-F1-F2-H-M-W	96516	A1-A2-B-D-F	96616	A1-A2-B-F-F1-R-R1-V
34038	A1-A2-B-L-M-N-U-V-Z1	96322	A1-A2-B-F-F1-F2-H-M-W	96517	A1-A2-B-F-U3-V	96617	A1-A2-B-F-F1-R-R1-V
34039	A1-A2-B-J-L-M-N-U-V-Z1		96323	A1-A2-B-M-V-W	96520	A1-A2-B-F-N-U3-V	96619
34041	A1-A2-B-J-L-M-N-T-U-V-Z1	96326	A1-A2-B-M-W	96521	A1-A2-B-F-N-U3	96620	A1-A2-B-F-F1-R-R1-V
		96328	A1-A2-B-M-W	96522	A1-A2-B-F-N-U	96621	A1-A2-B-V
34042	A1-A2-B-D-F-M-N-V-Z1	96330	A1-A2-B-M-W	96530	A-A1-A2-B-F-F1-H-H1-M-N-U-V	96622	A1-A2-B-F-F1-R-R1-V
34050	A1-A2-B-V	96336	A1-A2-B-M-V-W	96531	A-A1-A2-B-F-F1-H-M-N-U-V	96624	A1-A2-B-F-F1-R-R1-V
34055	A1-A2-B-J-L-M-N-U-V-Z1	96337	A1-A2-B-M-W		96532	A-A1-A2-B-H-J-L-M-N-T-U-V	96628
34058	A1-A2-B-F-F1-R-R1-V-Z1	96338	A1-A2-B-M-W	96534	A-A1-A2-B-F-U	96629	A1-A2-B-F-F1-R-R1-V
		96339	A1-A2-B-M-V-W	96535	A-A1-A2-B-F-V	96643	A1-A2-B-F-F1-R-R1-V
34060	A1-A2-B-B2-C1-E2-F-J-L-N-R-R1-T-V-Z1	96343	A1-A2-B-M-W	96537	A1-A2-B-V	96650	A1-A2-B-F-F1-R-R1-V
		96346	A1-A2-B-F-F1-F2-H-M-V-W	96538	A1-A2-B-V	96657	A1-A2-B-F-F1-R-R1-V
34078	A1-A2-B-F1-N-V-Z1	96347	A1-A2-B-F-F1-F2-H-M-W	96539	A1-A2-B-V	96660	A1-A2-B-F-F1-R-R1-V
34090	A1-A2-B-F-F1-R-R1-V		96348	A1-A2-B-F-F1-F2-H-M-W	96540	A1-A2-B-V	96661
34091	A1-A2-B-F-F1-R-R1-V	96349	A1-A2-B-F-F1-F2-H-M-W	96541	A1-A2-B-V	96662	A1-A2-B-F-F1-R-R1-V
34092	A1-A2-B-F-F1-R-R1-V		96350	A1-A2-B-F-F1-F2-H-M-W	96542	A1-A2-B-V	96663
34093	A1-A2-B-F-F1-R-R1-V	96351	A1-A2-B-F-F1-F2-H-M-W	96543	A1-A2-B-P-V	96664	A1-A2-B-V
34095	A1-A2-B-V		96352	A1-A2-B-F-F1-F2-H-M-W	96544	A1-A2-B-F-N-U3-V	96665
34098	A1-A2-B-V	96353	A1-A2-B-F-F1-F2-H-M-W	96546	A1-A2-B-F-U3	96666	A1-A2-B-F-F1-R-R1-V
34099	A1-A2-B-V		96354	A-A1-A2-B-H-M-U	96548	A-A1-A2-B-H-M-U	96667
96201	A-A1-A2-B	96355	A1-A2-B-F-F1-F2-H-M-W	96549	A-A1-A2-B-H-M-U	96668	A1-A2-B-F-F1-R-R1-V
96202	A-A1-A2-B-U		96356	A1-A2-B-F-F1-F2-H-M-W	96550	A-A1-A2-B-H-M-U-V	96669
96203	A-A1-A2-B	96357	A1-A2-B-F-F1-F2-H-M-W	96551	A-A1-A2-B-H-M-N-U	96670	A1-A2-B-F-F1-R-R1-V
96204	A-A1-A2-B		96358	A1-A2-B-F-F1-F2-H-M-W	96552	A1-A2-B	96671
96205	A-A1-A2-B-U	96359	A1-A2-B-F-F1-F2-H-M-W	96553	A-A1-A2-B-F-F1-H-M-U	96672	A1-A2-B-F-F1-R-R1-V
96206	A-A1-A2-B-U		96360	A1-A2-B-F-F1-F2-H-M-W	96554	A-A1-A2-B-H-M-U	96673
96207	A-A1-A2-B-V	96370	A1-A2-B-F-F1-F2-H-M-W	96555	A1-A2-B-F-M-V	96674	A1-A2-B-F-F1-R-R1-V
96209	A-A1-A2-B-J-L-N-T-U		96372	A1-A2-B-M-W	96557	A1-A2-B-F-M-V	96675
96213	A-A1-A2-B-U	96373	A1-A2-B-M-W	96562	A-A1-A2-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I-L-M-N-R-T-V-Z-Z1	96677	A1-A2-B-F-F1-R-R1-V
96214	A-A1-A2-B-U		96374	A1-A2-B-M-W	96577	A-A1-A2-B-F-H-M-N-U	96678
96218	A-A1-A2-B-U	96375	A1-A2-B-M-W	96578		A1-A2-B-B2-F1-H-J-N-R	96679
96224	A-A1-A2-B-U	96376	A1-A2-B-M-W	96595	A1-A2-B-V	96681	A1-A2-B-V
96257	A-A1-A2-B-U	96377	A1-A2-B-M-W		96598	A1-A2-B-N-V	96682
96258	A-A1-A2-B-U	96378	A1-A2-B-M-W	96601	A1-A2-B-V	96683	A1-A2-B-V
96260	A-A1-A2-B-U	96379	A1-A2-B-M-W	96602	A1-A2-B-V	96686	A1-A2-B-V
96264	A-A1-A2-B-U	96384	A1-A2-B-M-W		96603	A1-A2-B-V	96687
96266	A-A1-A2-B-U					96698	A1-A2-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
DMM	= <i>Domestic Mail Manual</i>
DPO	= Diplomatic Post Office
FPO	= Fleet Post Office
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

A2. APO/FPO/DPO addresses shall not include a city and/or country name.

B. Regardless of mail class, a customs declaration (PS Form 2976 or, if the customer prefers, PS Form 2976-A) is required for all items weighing 16 ounces or more or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from an APO, FPO, or DPO ZIP Code. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E. Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as official mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.12.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.12.1.1h and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.

G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, vegetables, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Delivery status information for Extra Services is not available on USPS.com.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM 601.12.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height 5 1/2 inches.
- Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

U4. Mail addressed to Box C is limited to 2 pounds, regardless of class.

V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— *International Network Operations,
Global Business, 12-27-12*

DMM Revision: New Mailing Standards for Domestic Mailing Services Products (continued)

7.5 Services, Classes, Prices, Preparation, and Detention

* * * * *

7.5.3 Basic Preparation

Penalty mail must:

* * * * *

[Revise item 7.5.3d as follows:]

- d. Be endorsed for class or price except for single-piece price First-Class Mail.

* * * * *

7.5.7 Military Units

Military units engaged in hostile operations or operating under arduous conditions may be authorized to use a special form of postage-due penalty mail, subject to these conditions:

* * * * *

[Revise item 7.5.7e as follows:]

- e. The Military Postal Service Agency must notify the Corporate Accounting manager, USPS Headquarters (608.8.0), within three business days after implementing these provisions.

* * * * *

7.5.9 Mail Detention*[Revise the second sentence of 7.5.9 as follows:]*

***Reports of indicated abuse are submitted to the Pricing Classification Service Center (PCSC) (608.8.0) for referral to the proper agency for investigation and action.

7.6 General Standards for Penalty Indicia**7.6.1 General***[Revise 7.6.1 as follows:]*

The formats and methods of mailing penalty mail are penalty metered mail, penalty permit imprint mail, penalty Periodicals imprint mail, and penalty reply mail. There are also special procedures for penalty Express Mail. All penalty mail matter must meet the applicable standards in 7.6 through 7.15.

7.6.2 Use

Envelopes and labels prepared under these standards may be used only to transmit penalty mail within the U.S. Mail, except when:

* * * * *

[Revise item 7.6.2c as follows:]

- c. Agencies reach written agreement with the Corporate Accounting Manager, USPS Headquarters (608.8.0), to account for and pay postage on official

items carried outside the U.S. Mail (18 USC 1693-1699 and 39 USC 601-606).

7.7 Penalty Meter

* * * * *

7.7.5 Refunds for Unused Penalty Meter Indicia*[Revise the first sentence of 7.7.5 as follows:]*

Refunds for complete, legible, valid, unused penalty mail meter indicia are made under 604.9.0.***

* * * * *

7.7.10 Computerized Meter Resetting*[Revise the first sentence of 7.7.10 as follows:]*

An agency may use a penalty mail version of the authorized postage meter payment process for remotely reset meters if it is offered by one of the *USPS-authorized postage meter providers*.***

* * * * *

7.8 Penalty Permit Imprint**7.8.1 Application***[Revise the fourth sentence of 7.8.1 as follows:]*

When the agency receives authorization to use a penalty permit imprint number, a Form 3615 must be submitted to the Post Office where mailings will be entered.

* * * * *

7.8.5 GPO Contractor

An agency mailing submitted by a GPO contractor may contain nonidentical-weight pieces or more than one class of mail, if:

* * * * *

[Revise item 7.8.5c as follows:]

- c. A completed postage statement appropriate for each class of mail is submitted to the entry Post Office for each mailing, in duplicate if the contractor wants a copy.

[Delete current item 7.8.5d and redesignate current item 7.8.5e as new item 7.8.5d.]

* * * * *

7.9 Penalty Postage Stamps and Stationery

* * * * *

7.9.7 Exchanges*[Revise 7.9.7 as follows:]*

Incorrectly shipped items or items damaged in shipping, defective or otherwise unserviceable, may be exchanged as provided in 604.9.

* * * * *

7.12 Penalty Merchandise Return Service

* * * * *

7.12.4 Application

[Revise the first sentence of 7.12.4 as follows:]

An agency must apply by letter to the Corporate Accounting Manager, USPS Headquarters (608.8.0), to use merchandise return labels.***

* * * * *

705 Advanced Preparation and Special Postage Payment Systems

* * * * *

2.0 Manifest Mailing System

* * * * *

2.3 Keyline

* * * * *

2.3.3 Price Category Abbreviations

* * * * *

b. Standard Mail:

Exhibit 2.3.3b Price Category Abbreviations—Standard Mail

[Revise the wording in the column headed “PRICE CATEGORY” in the block that corresponds to the CODE “EH” to read: “Enhanced Carrier Route High Density or High Density Plus”.]

* * * * *

8.0 Preparing Pallets

* * * * *

8.10 Pallet Presort and Labeling**8.10.1 First-Class Mail—Letter or Flat Trays**

***Preparation, sequence, and labeling:

* * * * *

[Revise the second sentence of the introductory paragraph of item 10.1b as follows:]

- b. ***Mails may place AADC or ADC trays on origin SCF pallets when the tray’s “label to” 3-digit ZIP Code (from L801 for AADC trays and L004 for ADC trays) is within the origin SCF’s service area; and must place trays containing pieces paid at the single-piece price on origin SCF pallets, unless required to be presented separately by special postage payment

authorization or customer service agreement (CSA).***

* * * * *

[Revise item 10.1b2 as follows:]

2. Line 2: “FCM LTRS” or “FCM FLTS,” followed by “WKG.”

* * * * *

8.10.3 Standard Mail or Parcel Select Lightweight—Bundles, Sacks, or Trays

* * * * *

[Revise the current third sentence and add a new fourth sentence of the introductory text as follows:]

***For parcels, use this preparation only for irregular parcels in sacks or Marketing parcels prepared as Product Samples in carrier route bundles, sacks, or cartons. For Product Samples, only 5-digit pallets under 8.10.3b and 3-digit pallets under 8.10.3d are allowed, and the pallets must be entered under DNDC or DSCF standards only. ***Preparation sequence and labeling:

[Revise item 8.10.3a as follows:]

- a. 5-digit scheme carrier routes, required, permitted for bundles of flats only. Pallet must contain only carrier route bundles for the same 5-digit scheme under L001. Labeling:
- Line 1: L001.
 - Line 2: “STD” followed by “FLTS”; followed by “CARRIER ROUTES” (or “CR-RTS”); followed by “SCHEME” (or “SCH”).

[Revise item 8.10.3b as follows:]

- b. 5-digit carrier routes, required except for trays, permitted for bundles, sacks, trays, and cartons. Pallet must contain only carrier route mail for the same 5-digit ZIP Code. Labeling:
- Line 1: city, state, and 5-digit ZIP Code destination (see 8.6.4c for overseas military mail).
 - Line 2: For flats and Marketing parcels (Product Samples only), “STD FLTS” or “STD MKTG,” as applicable; followed by “CARRIER ROUTES” (or “CR-RTS”). For letters, “STD LTRS”; followed by “CARRIER ROUTES” (or “CR-RTS”); followed by “BC” if pallet contains barcoded letters; followed by “MACH” if pallet contains machinable letters; followed by “MAN” if pallet contains nonmachinable letters.

* * * * *

[Revise item 8.10.3d as follows:]

- d. 3-digit, optional, option not available for parcels other than Product Sample parcels or for bundles for 3-digit ZIP Code prefixes marked “N” in L002. Pallet may contain mail for the same 3-digit ZIP Code or the same 3-digit scheme under L008 (for automation-compatible flats only under 301.3.0). Three-digit scheme bundles are assigned to pallets according to the “label to” 3-digit ZIP Code in L008. Labeling:

1. Line 1: L002, Column A.
2. Line 2: For flats, “STD” followed by “FLTS;” followed by “3D”; followed by “BARCODED” (or “BC”) if pallet contains automation price mail; followed by “NONBARCODED” (or “NBC”) if pallet contains carrier route and/or Presorted price mail. For letters, “STD LTRS 3D”; followed by “BC” if pallet contains barcoded letters; followed by “MACH” if pallet contains machinable letters; followed by “MAN” if pallet contains nonmachinable letters. For Marketing parcels (Product Samples only), use “STD MKTG.”

* * * * *

[Revise the introductory paragraph of item 10.3h as follows:]

- h. Mixed NDC, optional, permitted for sacks and trays only. Pallet may contain carrier route, automation, and/or Presorted mail. Mailers must place trays and sacks containing pieces paid at the single-piece price on the mixed NDC pallet (unless required to be presented separately by special postage payment authorization). Labeling:***

* * * * *

[Add new item 26.0 as follows:]

26.0 Alaska Bypass Service

26.1 Prices

Alaska Bypass Service prices are calculated based on the zone to which the shipment is addressed and the weight of the shipment. See Notice 123—*Price List* for prices.

26.2 Price Eligibility

Requirements for Alaska Bypass Service are provided in Handbook PO 508.

* * * * *

707 Periodicals

1.0 Prices and Fees

* * * * *

1.4 Fees

[Revise the text of 1.4 as follows:]

Periodicals fees are per application for original entry, news agent registry, and reentry. See Notice 123—*Price List*.

* * * * *

3.0 Physical Characteristics and Content Eligibility

* * * * *

3.2 Addressing

* * * * *

3.2.3 Return Address

[Revise the text of 3.2.3 as follows:]

The return address must appear on any mailing wrapper (see 3.3.7) of a publication with the optional ancillary service endorsement “Address Service Requested” and on any opaque wrapper of a publication. If a clear plastic wrapper is used on a publication endorsed “Address Service Requested,” the return address must appear visibly anywhere on the address side of the wrapper or the top-most item inside.

* * * * *

3.3.7 Mailing Wrapper

[Revise the first sentence of 3.3.7 as follows:]

A mailing wrapper is an envelope, sleeve, partial wrapper, polywrap, or carton used to enclose the mailpiece.***

* * * * *

3.6 Printed Features

3.6.1 Publication Title and Address Notice

[Revise the second and third sentences of 3.6.1 as follows:]

***On any publication enclosed in an opaque mailing wrapper, carton, or any wrapper when the title of the publication is not prominently displayed through the wrapper or carton, the publication title and the mailing address to which undeliverable copies or change-of-address notices (see 4.12.5h) are to be sent must be shown in the upper left corner of the address side of the mailing wrapper (see 3.3.7). A publication with a clear wrapper and a prominently displayed publication title need not have the return mailing address on the wrapper unless required under 3.2.5.

3.6.2 Periodicals Imprint

[Revise the first sentence of 3.6.2 as follows:]

Mailing wrappers (see 3.3.7) that completely enclose the host publication must bear the Periodicals imprint “Periodicals Postage Paid at...” or the word “Periodicals” in the upper right corner of the address area.***

* * * * *

6.0 Qualification Categories

* * * *

6.4 Requester Publications**6.4.1 Basic Standards**

A publication, whether circulated free or to subscribers, may be authorized Periodicals prices if it meets the basic standards in 4.0 and:

[Revise item 6.4.1b as follows:]

- b. Contains more than 75 percent advertising in no more than 25 percent of the issues published during any 12-month period.

* * * *

[Revise the title and text of 30.0 as follows:]

30.0 Additional Mailing Offices**30.1 Basic Standards****30.1.1 Facility**

The additional mailing office must be a Post Office.

30.1.2 Definition

Except for publications authorized with an alternative payment method, the verification Post Office is also the office where Periodicals postage is paid.

30.1.3 Postage

Postage must be prepaid or available for all copies presented for verification at an additional mailing office before the mail can be released.

30.2 Additional Standards

Approved Periodicals publications may be mailed at any additional mailing office that is linked to *PostalOne!* publishers who wish to present Periodicals for verification at additional mailing offices without access to *PostalOne!* must file a PS Form 3510A application indicating that mailings will be presented at these offices. Publishers of publications pending approval must submit PS Form 3510A applications with their original entry application for all mailing offices where mail will be submitted during the pending period.

* * * *

708 Technical Specifications**1.0 Standardized Documentation for First-Class Mail, Periodicals, Standard Mail, and Flat-Size Bound Printed Matter**

* * * *

1.3 Price Level Column Headings

The actual name of the price level (or abbreviation) is used for column headings required by 1.2 and shown below:

* * * *

- c. Carrier Route Periodicals and Enhanced Carrier Route Standard Mail:

[Revise the table in 1.3c by adding a new third row as follows:]

Price	Abbreviation
***High Density Plus [Standard Mail only; letters and flats]	HDP
* * * *	*

6.0 Standards for Barcoded Tray Labels, Sack Labels, and Container Placards

* * * *

6.2 Specifications for Barcoded Tray and Sack Labels

* * * *

6.2.4 3-Digit Content Identifier Numbers

* * * *

Exhibit 6.2.4 3-Digit Content Identifier Numbers

* * * *

STANDARD MAIL**ECR Letters — Barcoded**

[Revise the second row, first column to read as follows:]

High density or high density plus price

* * * *

ECR Letters — Nonautomation (Machinable)

[Revise the second row, first column to read as follows:]

High density or high density plus price

* * * *

ECR Letters — Nonautomation (Nonmachinable)

[Revise the second row, first column to read as follows:]

High density or high density plus price

* * * *

Enhanced Carrier Route Flats — Nonautomation

[Revise the second row, first column to read as follows:]

High density or high density plus price sacks

* * * *

We will incorporate these revisions into the next monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 12-27-12

DMM Revision: Customs Declaration Requirements for Mailpieces Sent To or From APO, FPO, and DPO Locations

Effective January 27, 2013, the Postal Service™ will revise *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 703.2.3.7 to stipulate that mailers may use either PS Form 2976, *Customs Declaration CN 22*, or PS Form 2976-A, *Customs Declaration and Dispatch Note—CP 72*, for items sent to or from any Army Post Office™ (APO), Fleet Post Office™ (FPO), or Diplomatic Post Office (DPO) location.

Previously, mailers could only use PS Form 2976 for items weighing under 16 ounces, or if the item being mailed was not large enough to contain PS Form 2976-A. This change will add greater flexibility for mailers and software vendors when items are sent to these locations.

This revision in no way changes existing requirements regarding *when* a customs declaration form is required for items sent to APO, FPO, or DPO locations, nor does the revision apply to affected items sent to international destinations. In addition, a parallel change will be made to Restriction Code “B” in the article titled “Overseas Military/Diplomatic Mail” published in each issue of the *Postal Bulletin*.

Mailing Standards of the United States Postal Service, Domestic Mail Manual, (DMM)

	*	*	*	*	*
700	Special Standards				
	*	*	*	*	*

703 Nonprofit Standard Mail and Other Unique Eligibility

* * * *

2.0 Overseas Military Mail

* * * *

2.3 General Restrictions

* * * *

[Revise 2.3.7 to read as follows:]

2.3.7 Customs Declarations — Required Usage

Except as provided in 2.3.8, mailpieces addressed to or from an APO, FPO, or DPO location must bear a properly completed PS Form 2976, *Customs Declaration CN 22*; or if the customer prefers, a PS Form 2976-A, *Customs Declaration and Dispatch Note—CP 72*, if:

- The mailpiece weighs 16 ounces or more (regardless of its contents, value, shape, or mail class).
- The mailpiece contains goods (regardless of weight, shape, or mail class).

* * * *

We will incorporate these revisions into the March 2013 update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 12-27-12

IMM Revision: Temporary Suspension of Sure Money (DineroSeguro) Service for Purchases Over \$1,500

Effective December 1, 2012, the Postal Service™ temporarily suspended the sale of Sure Money® (DineroSeguro®) service for amounts over \$1,500 (up to \$2,000) due to changes in acceptance and cash payout procedures by Bancorner Transfer Services.

Customers may continue to purchase Sure Money service up to \$1,500 per transaction per day from authorized Post Office™ facilities for recipients in participating countries.

This update was effective on December 1, 2012. The next update of the online *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®) will include revised information on this issue. However, the next issue of the online IMM will be dated and published on January 27, 2013, and that update will include the Sure Money fees that become effective on that date. The fees

noted in this article are the fees that are currently in effect and will be until January 27, 2013.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

* * * *

3 Extra Services

* * * *

370 International Money Transfer Services

* * * *

372 Sure Money (DineroSeguro)

* * * *

372.2 Options and Restrictions

The following restrictions apply to Sure Money service:

[Revise item a to read as follows:]

- a. Effective December 1, 2012, the maximum purchase per day is temporarily suspended to \$1,500.

372.3 Fees

Fees for Sure Money service are as follows:

[Revise the table to read as follows:]

Transaction Type	Amount Not Over	Fee
Sales	\$750	\$10
	\$1,500 ¹	\$15
	\$2,000	—
Refunds	\$2,000 ²	\$25
Change of Payee	\$2,000 ³	\$10

1. Effective December 1, 2012, the maximum purchase per transaction is temporarily suspended to \$1,500.

2. Mailers may request a refund for previously purchased amounts over \$1500 (up to \$2000).
3. Effective December 1, 2012, the maximum change of payee per transaction is temporarily suspended to \$1,500.

* * * * *

We will incorporate relevant revisions on this issue into the next update of the online IMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Pricing, 12-27-12

Handbooks

Handbook AS-353 Revision: Guide to Privacy and the Freedom of Information Act

In 2011, the Postal Service™ revised many managerial titles and responsibilities to reflect changes in the structure of the organization. As a result, there is a continuing need to update the information about the Privacy Act Systems of Records to reflect changes in the identity, title, and/or address of responsible officials.

The Postal Service is also modifying a system of records to account for the previous omission of an accounting of disclosure when records may be provided to the Office of Government Information Services (OGIS) for the purpose of resolving disputes between Freedom of Information Act (FOIA) requesters and federal agencies, including the Postal Service.

Furthermore, it is necessary to remove outdated information and to account for data not retained, and to update retention times according to program needs. Two systems of records are being amended to clarify that agencies outside of Office of Foreign Assets Control (OFAC), such as the Bureau of Industry and Security, are involved in export control and may receive customs records.

Lastly, a new system of records is being added to account for information collected and stored by the Judicial Officer.

Effective December 27, 2012, Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, is revised to include these modifications which were published in the *Federal Register* on September 13, 2012, (77 FR 56676-56681).

Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*

Appendix — Privacy Act Systems of Records

* * * * *

Section E. Complete Text of Systems of Records

* * * * *

USPS 500.200

System Name: Controlled Correspondence, FOIA, and Privacy Act Disclosure Records

System Location

[Revise the text to read as follows:]

Postmaster General, Government Relations, and Consumer and Industry Affairs offices, Headquarters; Office of the Inspector General, Law Department, Headquarters and field offices; records custodian offices at USPS Headquarters and field offices.

Categories of Individuals Covered by the System

* * * * *

[Revise items 2 through 5 to read as follows:]

2. Individuals who have written to non-USPS government officials; congressmen and other government officials who write USPS on behalf of USPS customers, employees, or other individuals; and individuals to whom USPS announcements or greetings are regularly directed.

3. Individuals who submit inquiries and requests for information or records, including under the FOIA.
4. Individuals who submit inquiries or requests for information or records, or who contest a record, subject to the provisions of the Privacy Act and privacy complaints.
5. Individuals whose information is covered by a system of records that has been disclosed outside of the Postal Service.

Categories of Records in the System

[Revise the text to read as follows:]

1. *Correspondence information:* Records related to controlled correspondence including correspondent's name, address, nature of inquiry, response, and original correspondence. May include referral letters, e-mail correspondence, internal memoranda, logs/notes of USPS staff and other related material.
2. *Records Inquiries:* Records related to individuals who request information, including under the FOIA or the Privacy Act, or who request amendment of a record, including name, Social Security Number, date of birth, nature of inquiry, original correspondence, response, and records from other systems of records compiled in response to the inquiry. May also include referral letters, e-mail correspondence, internal memoranda, logs/notes of USPS staff and other related material. These files may also contain information or determinations furnished by and correspondence with other Federal agencies.
3. *General Inquiries:* Records related to inquiries or complaints concerning Postal Service records including correspondent's name, address, nature of inquiry, response, and original correspondence. May include referral letters, e-mail correspondence, internal memoranda, logs/notes of USPS staff and other related material.
4. *Accounting of disclosure records:* The date, nature, and purpose of each disclosure of a Privacy Act covered record to any person or to another agency and the name and address of the person or agency to whom the disclosure is made.

Authority for Maintenance of the System

[Revise the text to read as follows:]

39 U.S.C. 401, 410, and 412. 5 U.S.C. 552, as amended, 5 U.S.C. 552(a).

Purpose(s)

* * * * *

[Revise items 2 and 3 to read as follows:]

2. To respond to inquiries or complaints concerning Postal Service records and to requests for records and information, including FOIA and Privacy Act requests, and to comply with FOIA and Privacy Act disclosure accounting and reporting requirements. The records are also used to facilitate the preparation of statistical and other reports regarding use of the FOIA.
3. To comply with Privacy Act accounting of disclosure requirements.

Routine Uses of Records Maintained in the System, Including Categories of Users and the Purposes of Such Uses

* * * * *

[Revise item b to read as follows:]

- b. Records may be provided to the Office of Government Information Services for the purpose of resolving disputes between FOIA requesters and Federal agencies, including the Postal Service, and reviewing Postal Service policies, procedures, and compliance in order to recommend policy changes to Congress and the President.

Retrievability

* * * * *

[Revise item 3 to read as follows:]

3. Accounting of disclosure records are retrieved by the name of the record's subject.

* * * * *

Retention and Disposal

[Revise the text to read as follows:]

Correspondence records are retained 4 years. FOIA and Privacy Act-related records are cut off at the end of each fiscal or calendar year, respectively, and retained 6 years thereafter. Accounting of disclosure records are retained for five years or the life of the record, whichever is longer, after the disclosure for which the accounting is made. Records existing on paper are destroyed by burning, pulping, or shredding. Records existing on computer storage media are destroyed according to the applicable USPS media sanitization practice.

System Manager(s) and Address

* * * * *

[Revise the text to read as follows:]

For FOIA and Privacy Act requests: General Counsel and Executive Vice President, 475 L'Enfant Plaza SW, Washington DC 20260.

For other correspondence in this system: Vice President, Government Relations and Public Policy, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

* * * * *

USPS 600.300

System Name: Public and Confidential Disclosure Reports

System Location

[Revise the text to read as follows:]

USPS Headquarters, Ethics Office.

Categories of Records in the System

[Revise the text to read as follows:]

Employees required to file public or confidential financial disclosure reports, including the Postmaster General, Deputy Postmaster General, USPS Chief Ethics Officer, administrative law judges, the Governors of the Postal Service, and other USPS employees determined by regulation.

Categories of Records in the System

[Revise the text to read as follows:]

1. *Public Financial Disclosure Report:* Standard Form OGE Form 278 and supplemental statements including the individual's name, title, work location, employment status, personal financial records, and reports related thereto.
2. *Executive Branch Personnel Confidential Financial Disclosure Report:* Office of Government Ethics. OGE Form 450 and supplemental statements including the individual's name, title, work location, employment status, personal financial records, and reports related thereto.

* * * * *

System Manager(s) and Address

[Revise the text to read as follows:]

Ethics Office, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Notification Procedure

[Revise the text to read as follows:]

Individuals wanting to know if information about them is maintained in this system of records must address inquiries as follows:

For all OGE Form 450 filers, to the Ethics Office, USPS Headquarters.

For field and Headquarters OGE Form 278 filers, to the system manager.

Record Access Procedures

[Revise the text to read as follows:]

Requests for access must be made in accordance with the Notification Procedure above and USPS Privacy Act regulations regarding access to records and verification of identity under 39 CFR 266.6. Requests for OGE Form 278 reports must be submitted using OGE Form 201.

* * * * *

USPS 800.000

System Name: Address Change, Mail Forwarding, and Related Services

Categories of Records in the System

[Revise items 1 and 6 to read as follows. Delete item 7 and renumber the remaining bulleted items as 7 and 8.]

1. *Customer information:* Name, title, signature, customer number, old address, new address, filing date, e-mail address(es), telephone numbers and other contact information.

* * * * *

6. *Records from service providers* for identity verification.

* * * * *

Authority for Maintenance of the System

[Revise the text to read as follows:]

39 U.S.C. 401(2), 403, and 404(a)(1).

Purpose

[Revise item 1 to read as follows and delete item 4 and renumber remaining bullet.]

1. To provide mail forwarding and change of address services, including local community information, and move related advertisements.

* * * * *

Routine Uses of Records in the System, Including Categories of Users and the Purposes of Such Uses:

* * * * *

[Revise item h to read as follows:]

- h. *Disclosure at Customer's Request.* If the customer elects, change of address information may be disclosed to government agencies or other entities.

* * * * *

Storage

[Revise the text to read as follows:]

Records generated from the source document are recorded on the Forwarding Control System file server and on tapes at CFS units. Electronic change-of-address

records and related service records are also stored on disk and/or magnetic tape in a secured environment. Change-of-address records are consolidated in a national change-of-address (NCOA) file at the USPS IT Eagan Host Computing Services Center. Selected extracts of NCOA are provided in the secure data format represented by the NCOA^{Link} product to a limited number of firms under contract or license agreement with USPS.

* * * * *

Retrievability

* * * * *

[Revise the text to read as follows:]

For electronic records: by name, address, date, ZIP Code™, and customer number for electronic change of address and related service records; by name, address, and e-mail address for customer service records.

* * * * *

Retention and Disposal

* * * * *

[Revise item 2 to read as follows:]

2. Delivery units access COA records from the Change-Of-Address Reporting System (COARS) database, which retains 2 years of information from the COA effective date. The physical change-of-address order is retained in the CFS unit for 30 days if it was scanned, or 18 months if it was manually entered into the national database.

* * * * *

System Manager(s) and Address

[Revise the text to read as follows:]

Vice President, Product Information, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

Vice President, Delivery and Post Office Operations, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

* * * * *

Record Source Categories

[Revise the text to read as follows:]

Customers, personnel, contractors, service providers, and for call center operations, commercially available sources of names, addresses, and telephone numbers. For emergency change-of-addresses only, commercially available sources of names, previous addresses, and dates of birth. For alternative authentication, sources of names, previous

and new addresses, dates of birth, and driver's state and license number.

* * * * *

USPS 810.200

System Name: *www.usps.com* **Ordering, Payment, and Fulfillment**

Purpose(s)

* * * * *

[Revise item 6 to read as follows:]

6. To satisfy reporting requirements for customs and export control purposes.

* * * * *

Routine Uses of Records in the System, Including Categories of Users and the Purpose of Such Uses

[Revise the text to read as follows:]

Records may be disclosed to the Office of Foreign Assets Control, the Bureau of Industry and Security, and other government authorities charged with enforcing export control laws, rules, and policies, including 50 U.S.C. 1702.

* * * * *

Retention and Disposal

* * * * *

[Revise items 2 and 3 to read as follows:]

2. Customs declaration records stored in electronic data systems are retained 5 years, and then purged according to the requirement of domestic and foreign customs services. Other hard-copy customs declaration records are retained 30 days.
3. Other records related to shipping services and domestic and international labels are retained up to 90 days.

* * * * *

System Manager(s) and Address

[Revise the text to read as follows:]

Chief Marketing/Sales Officer, Executive Vice President, United States Postal Service, 475 L'Enfant Plaza SW, Washington, DC 20260.

* * * * *

USPS 880.000

System Name: **Post Office and Retail Services**

System Location

[Revise the text to read as follows:]

USPS Headquarters, Consumer and Industry Affairs; Integrated Business Solutions Services Centers; Accounting

Service Centers; and USPS facilities, including Post Offices and contractor locations.

* * * * *

Retention and Disposal

* * * * *

[Revise item 3 to read as follows:]

3. Domestic and international Extra Services records are retained 2 years. Records relating to Post Office boxes and caller services are retained up to 2 years after the customer relationship ends.

* * * * *

USPS 900.000

System Name: International Services

Purpose

* * * * *

[Revise item 4 to read as follows:]

4. To satisfy reporting requirements for customs and export control purposes.

* * * * *

Routine Uses of Records in the System, Including Categories of Users and the Purpose of Such Uses

* * * * *

[Revise item b to read as follows:]

- b. Records may be disclosed to the Office of Foreign Assets Control, the Bureau of Industry and Security, and other government authorities charged with enforcing export control laws, rules, and policies, including 50 U.S.C. 1702.

* * * * *

Retention and Disposal

[Revise items 1 and 2 to read as follows:]

1. Customs declaration records stored in electronic data systems are retained 5 years, and then purged according to the requirements of domestic and foreign customs services.
2. Other customs declaration records are retained 30 days.

* * * * *

[Add new USPS 600.500 to read as follows:]

USPS 600.500

System Name: Judicial Officer Records

System Location

Judicial Officer Department, USPS Headquarters Library

Categories of Individuals Covered by the System

Persons identified in proceedings before, and decisions of, the U.S. Postal Service Judicial Officer Department; including complainants, respondents, petitioners, and disputants and their representatives.

Categories of Records in the System

1. *Initial and Final Decisions Provided for public posting on USPS.com:* Initial and Final Decisions that have been reviewed for inclusion of Social Security Numbers or equivalent non-publicly-available personally identifiable information and redacted as required before being furnished for posting and public availability on the U.S. Postal Service public website, www.usps.com.
2. *Judicial Officer Department Administrative Decision-related information:* Records related to persons identified as parties (or their representatives) in published Judicial Officer Administrative Decisions, including name and such information as: date of birth, Social Security Number (SSN), Employee Identification Number, organizational and employee affiliations, work-related and/or personal mailing addresses, e-mail addresses, and phone number(s) as well as additional identity verification information.
3. *Judicial Officer Department Administrative Proceedings-related information:* Records related to persons identified as parties (or their representatives) in Judicial Officer proceedings that do not lead to published decisions, including name and such information as: date of birth, Social Security Number (SSN), Employee Identification Number, organizational and employee affiliations, work-related and/or personal mailing addresses, e-mail addresses, and phone number(s) as well as additional identity verification information; details of circumstances described in the proceedings documentation, including business names, addresses, activities, and any relevant or explanatory details provided to the Judicial Officer Department.

Authority for Maintenance of the System

39 U.S.C. 204; 39 C.F.R. 951, 952, 953, 954, 957, 958, 959, 960, 961, 962, 963, 964, 965, and 966.

Purpose(s)

1. To enable USPS Judicial Officer Department Administrative proceedings.
2. To make Initial and Final USPS Judicial Officer Department Administrative Decisions available to the public.

Routine Uses of Records Maintained In the System, Including Categories of Users and the Purposes of Such Uses

Standard routine uses 1. through 11. apply.

- a. Initial and Final Judicial Officer Department Administrative Decisions are made available to the public (after redaction of Social Security Numbers or equivalent non-publicly-available personally identifiable information) on the U.S. Postal Service public website, www.usps.com.
- b. Records provided in the course of litigation at the request of any party to a pending or completed proceeding are considered Disclosures Incident to Legal Proceedings.
- c. Records presented or displayed or otherwise disclosed during the course of a public hearing conducted in connection with any Judicial Officer Department are considered Disclosures Incident to Legal Proceedings. Requests can be made that any specifically confidential records be reviewed only in camera and kept under seal.

Policies and Practices for Storing, Retrieving, Accessing, Retaining, and Disposing of Records in the System Storage

Automated database, computer storage media, and paper. Initial and Final USPS Judicial Officer Department Administrative Decisions are stored in online formats on USPS.com.

Retrievability

By individual name, USPS docket number; or by USPS designation of applicable 39 USC Part number; Initial and Final USPS Judicial Officer Administrative Decisions (after redaction of Social Security Numbers or equivalent non-publicly-available personally identifiable information) may be retrieved on USPS.com by year, party name, docket number, or by use of full text searches.

Safeguards

Paper records, computers, and computer storage media are located in controlled-access areas under supervision of program personnel. Access to these areas is limited to authorized personnel. Unsupervised access to records is limited to individuals whose official duties require such access. Computers are protected by mechanical locks, card key systems, or other physical access control methods. The use of computer systems is regulated with installed security software, computer logon identifications, and operating system controls including access controls, terminal and transaction logging, and file management software.

Retention and Disposal

1. Judicial Officer Department Administrative Proceedings records are retained for 20 years.
2. Judicial Officer Initial and Final Administrative Decisions are retained indefinitely.
3. Initial and Final Administrative Decisions furnished for posting and public availability on the U.S. Postal Service public website, www.usps.com, are retained indefinitely.

Records existing on paper are destroyed by burning, pulping, or shredding. Records existing on computer storage media are destroyed according to the applicable USPS media sanitization practice.

System Manager(s) and Address

Judicial Officer, United States Postal Service, 2101 Wilson Boulevard, Suite 600, Arlington, VA 22201-3078.

Notification Procedure

Individuals wanting to know if information about them is maintained in this system of records must address inquiries to the system manager, and provide the following information: the full name of the subject individual; and, if applicable and known, the names of complainants, respondents, petitioners, disputants, and/or their representatives, and the dates of decisions, or proceedings.

Record Access Procedures

Requests for access must be made in accordance with the Notification Procedure above and USPS Privacy Act regulations regarding access to records and verification of identity under 39 CFR 266.6.

Contesting Record Procedure

See Notification Procedure and Record Access Procedures above.

Record Source Categories

Subject individuals; their counsel or other representatives; postal inspectors; Prohibitory Order Processing Center personnel; members of the Judicial Officer Department; attorneys for USPS; attorneys for mailers; witnesses; postmasters; and persons identified in proceedings and decisions of the U.S. Postal Service Judicial Officer Department.

Systems Exempted From Certain Provisions of the Act

Records in this system that have been compiled in reasonable anticipation of a civil action or proceeding are exempt from individual access as permitted by 5 U.S.C. 552a(d)(5). The USPS has also claimed exemption from certain provisions of the Act for several of its other systems of records at 39 CFR 266.9. To the extent that copies of exempted records from those other systems are incorporated into this

system, the exemptions applicable to the original primary system continue to apply to the incorporated records.

* * * * *

We will incorporate this revision into the next printed version of Handbook AS 353 and also into the online version available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.

- In the left-hand column under “Essential Links”, click *PolicyNet*.
- Click *Handbooks*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— Chief Privacy Officer,
Law Department, 12-27-12

Publications

Publication 75, Mover's Guide, News

What's New?

As of January 1, 2013, recycle any old copies of Publication 75, *Mover's Guide*. All Post Offices should receive the new January – March 2013 issue of Publication 75 by December 31, 2012. Similar to last quarter's shipment, the total quantity of *Mover's Guide* copies sent to your facility may have been reduced. In an effort to reduce waste and account for more customers submitting change-of-address orders online, fewer *Mover's Guide* copies are needed. There are several things you can do to conserve as well:

- Make sure customers are aware that *USPS.com*® is the most convenient, safe, and secure way for customers to submit a change-of-address order.
- Encourage carriers to take ICOA message cards on their routes instead of *Mover's Guide* copies.
- Give *Mover's Guide* copies out to *moving* customers only.

Important Reminders

- Copies of *Mover's Guide* must be kept *behind the counter ONLY*, not in inner or outer lobbies or on clerk counters.
- Customers unwilling or unable to submit their change of address at www.usps.com should be given a complete, *unopened* copy of *Mover's Guide*.
- Provide *no more than three* copies of *Mover's Guide* to each customer.
- *Mover's Guide* is printed and distributed four times a year.

Shipment Information and Inventory Management

Offices will continue to receive copies of *Mover's Guide* in one or two shipments. The first shipments should arrive

at the end of December. The second shipments will arrive 3 to 5 weeks later.

- Boxes with *yellow* stickers are the first shipment for this print run.
- Boxes with *pink* stickers are the second and final shipment for this print run.

To track or find your office's shipment information, go to http://blue.usps.gov/purchase/operations/ops_downloads.htm and click *Mover's Guide (Pub 75) Distribution for January – March 2013*. Use the CTRL+ F Function while the “Fedstrip” Column is highlighted to search for your office.

To request a shipment quantity change, call Imagitas at 800-816-6837.

Businesses and organizations must purchase their copies of *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837.

ICOA Message Card Information

If your Post Office has an ICOA message card display, replenishment cards and updated banners will be mailed with your *Mover's Guide* shipments. *Do not throw the display away*. The display is *required* to be in the lobby and expected to have the ICOA message cards in it at all times.

If any Post Office runs out of ICOA message cards between shipments, use the website at <http://imagitas.com/contact/postal-request-form/> or call 800-816-6837 for replenishment.

— Address Management,
Product Information, 12-27-12

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective December 27, 2012, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, *Post Office Box Service and Caller Service Fee Groups*

* * * *

[Add the following entries:]

ZIP Code	Fee Group
25301	4

* * * *

[Delete the following entries:]

ZIP Code
33664
37142
37851
90038

* * * *

[Revise the following entries:]

ZIP Code	Fee Group	ZIP Code	Fee Group	ZIP Code	Fee Group	ZIP Code	Fee Group
01720A	31	10023B	31	28603S	33	76095A	33
01742A	31	10025A	31	32142	35	78228	35
01760A	32	10025B	31	32143	35	79998	36
01940A	31	10025C	31	32170A	33	90071B	31
01960	31	10032B	32	32231	33	90255A	33
01960A	31	10458A	32	32232	33	90255B	33
02362A	31	10462A	31	32507A	34	90274A	32
02536T	31	10463A	31	32971	34	90309	33
02536W	32	10467B	32	33336	34	90640A	36
06066A	33	10467C	32	33340	34	90716	36
06813A	32	10469A	32	33410	32	90749C	31
06820A	31	10475A	31	33686	34	91770A	33
07019E	32	10523A	31	34611A	33	92023A	32
07024P	31	10591A	32	35180	5	92192A	33
07205I	32	10602A	32	35463	6	92263A	33
07474P	33	11101P	31	46805	34	92315A	33
07474S	33	11212A	31	60138A	35	94011C	32
07631M	31	11224A	31	60174A	32	94122B	31
07666B	31	12402M	33	61204A	34	94134A	32
07719A	33	12866B	33	70096A	33	94501B	32
08012T	33	19026A	33	70538	5	94526B	31
08021S	32	19067A	33	71120	33	94553A	32
08086	35	19130A	33	71130	34	94565B	31
08204N	33	19147A	34	71471	5	94565C	31
08362S	33	19149A	33	71472	5	94577B	31
08723A	33	19482Z	33	72322	5	94590A	34
08742A	33	19720M	33	72410	5	94948A	33
08818A	33	20009A	31	72565	7	95927A	33
08818B	33	20108A	34	72741	34	96706A	33
08875A	33	20738A	31	74102	34	96766A	33
10011A	32	21044A	33	74121	34	98227A	33
10011B	32	21843B	33	75053A	34	98227B	33
10013A	33	22404S	32	75086A	33		
10021B	31	24068D	31	76005	33		

* * * *

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
2. Under the Clients/System column, System category, click *Facility Information*.
3. View the Fee Group field in the report.

— Retail Services,
Channel Access, 12-27-12

Decals

DDD1: Mail Collection Policy Decal Is Now Available

Revised DDD1: ATTENTION Mail Collection Policy (formerly the 13-Ounce Rule)

The DDD1 decal is now available in eBuy2. The mission of the Anonymous Mail Program is to prevent anonymous mail from entering the mailstream and to promote the safety of all USPS® employees, customers, and transportation networks. A mailpiece can be identified that has been accepted at a retail service counter by the Postage Validation Imprint (PVI), metered postage, or by an AVSEC Clearance Stamp applied to the mailpiece.



The mail collection policy related to the acceptance of international mailpieces was revised on May 21, 2012, to include the new restrictions on international mailpieces that can be deposited in a blue collection box and all lobby drops.

The following items may not be deposited in a collection box:

- Any mailpiece that bears postage stamps and weighs more than 13 ounces.

- Any mailpiece with a customs declaration form that was not completed and submitted online (handwritten).
- Any mailpiece that requires a customs declaration form and bears postage stamps.

These items must be presented to a USPS employee at a retail service counter at a Post Office™ location for shipment.

Decal DDD1, “ATTENTION Mail Collection Policy” label, has been revised, and an initial supply has been shipped to Post Offices™ with a blue collection box or lobby drop. Additional quantities of the decal are now available for order in English (DDD1) and Spanish (DDD1-S).

This decal is to be applied to all collection boxes and mail drops. Postmasters are required to ensure that all existing DDD1 decals are replaced or covered by the new DDD1 (August 2012 version) as soon as received by their unit. Instructions on how to apply the label can be found on the back of the decal. Additional information on installation of Decal DDD1 is available in Modification Work Order #MWO-015-07 which is posted at http://blue.usps.gov/nationalpreparedness/_pdf/mwo01507.pdf.

To order additional quantities of the DDD1 and DDD1-S decal from the Lowen Graphic eBuy2 catalog, use the following information:

PSIN:	DECDDDD1
PSN:	7690-04-000-6662
Unit of Measure:	PK (1 PK = 10 DECALS)
Minimum Order Quantity:	1
Bulk Pack Quantity:	N/A
Quick Pick Number:	517
Edition Date:	August 2012

Decal DDD1S, Spanish version, will also be available through the MDC. Use the following information to order:

PSIN: DECDDD1-S
PSN: 7690-04-000-6663
Unit of Measure: PK (1 PK = 10 DECALS)
Minimum Order Quantity: 1
Bulk Pack Quantity: N/A
Quick Pick Number: N/A
Edition Date: August 2012

Further Resources

For more information on the changes to international mail policies and global trade compliance, visit <https://www.usps.com/business/international-export.htm> or the Global Trade Compliance intranet site at <http://blue.usps.gov/blue/operations/exportmonitoring/welcome.htm>.

— International Operations,
Network Operations, 12-27-12

Forms

PS Forms 2976 and 2976-A Are Available for Ordering From the Material Distribution Center

The articles titled “IMM Revision: Revised PS Form 2976, *Customs Declaration CN 22 — Sender’s Declaration*” and “IMM Revision: Revised PS Form 2976-A, *Customs Declaration and Dispatch Note—CP 72*” in *Postal Bulletin* 22348 (10-18-12, pages 8 through 18) announced the September 2012 editions of PS Forms 2976 and 2976-A. Those articles noted that we would publish a separate article in a later issue of the *Postal Bulletin* to announce that the revised forms are available for ordering from the Material Distribution Center (MDC) — this article provides the ordering information for those forms.

Post Office™ facilities may order PS Forms 2976 and 2976-A from the MDC by using touch tone order entry (TTOE): Call 800-273-1509.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.) For complete TTOE ordering instructions, you can visit the Materials Customer Service Web site at http://blue.usps.gov/purchase/operations/ops_nmcs_home.htm or call National Materials Customer Service at 800-332-0317, option 2.

Use the following information to order these forms:

PSIN	PS2976	PS2976A
PSN	7530-01-000-9833	7530-01-000-9834
Unit of Issue	EA	EA
Minimum Order Quantity	250	125
Quick Pick Number	157	154
Bulk Pack Quantity	1000	1250
Price	\$0.0397	\$0.0662
Edition Date	09/12	09/12

PS Forms 2976 and 2976-A are available on the Postal Service™ PolicyNet Web site:

- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- Click *Forms*.

(The direct URL for the Postal Service PolicyNet Web site is <http://blue.usps.gov/cpim>.)

The forms are also available on the Postal Service Internet:

- Go to www.usps.com.
- At the bottom of the page, under “ON ABOUT.USPS.COM,” click *Forms and Publications*.
- Click *Find a Form*.
- Click *All Online PDF Forms in Numeric Order*.

Below are some reminders for Post Offices:

- Upon receiving the revised forms (and verifying the new edition date September 2012), Post Offices must recycle or otherwise properly discard all prior versions of PS Forms 2976 and 2976-A.
- The local Post Office must retain PS Forms 2976 and 2976-A for 30 days.

— International Strategy and Business Development
Support, Global Business, 12-27-12

DID YOU **KNOW** ?

**Starting
Jan. 1, 2013, the
health care
maximum
contribution for
FSAs will be
reduced to \$2,500.**



Organization Information

Address Management

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old New	12-0297 12-4015	30802 30814	GA GA	Appling Harlem	Columbia Columbia	Main Office Main Office	Post Office Post Office	10/15/2012	Realign ZIP™ Code boundaries. Use Harlem GA 30814 as last line of address for the 74 deliveries previously in ZIP Code 30802.
Old New	25-1310 25-0080	49716 49716	MI MI	Brutus Alanson	Emmet Emmet	Main Office Brutus	Post Office Place Name	03/31/2005 05/26/2012	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Brutus MI 49716 as last line of address.
Old New	25-0610 25-3350	49807 49834	MI MI	Bark River Foster City	Dickinson Dickinson	Main Office Main Office	Post Office Post Office	12/08/2012	Realign ZIP Code boundaries. Use Foster City MI 49834 as last line of address for the 135 deliveries previously in ZIP Code 49807.
Old New	38-8064 38-1953	44856 44856	OH OH	Sulphur Springs Crestline	Crawford Crawford	North Robinson North Robinson	Community Post Office Community Post Office	06/23/2012	This announcement changes the administrative office for this ZIP Code from Sulphur Springs OH to Crestline OH. Continue to use North Robinson OH 44856 as last line for addresses.

— Address Management, Product Information, 12-27-12

Channel Access

Competitive Fees for PO Boxes

The PO Box fee groups for the 6778 competitive locations will increase effective January 27, 2013. In addition to this change, the lock change/late payment fee will also increase to \$20.

Fees – 6-Month Rates

Fee Group	Box Size				
	1	2	3	4	5
C30	75.00	150.00	250.00	400.00	625.00
C31	62.00	93.00	165.00	324.00	530.00
C32	48.00	74.00	128.00	237.00	427.00
C33	39.00	62.00	112.00	196.00	335.00

Fee Group	Box Size				
	1	2	3	4	5
C34	30.00	44.00	70.00	134.00	252.00
C35	27.00	36.00	64.00	108.00	191.00
C36	20.00	28.00	48.00	77.00	139.00
C37	16.00	23.00	38.00	61.00	108.00
C38	59.00	85.00	152.00	299.00	489.00
C39	46.00	70.00	122.00	227.00	417.00
C40	38.00	59.00	107.00	185.00	319.00
C41	28.00	42.00	67.00	129.00	242.00
C42	26.00	34.00	61.00	103.00	180.00
C43	19.00	27.00	46.00	77.00	134.00
C44	15.00	22.00	36.00	57.00	103.00

Fees – 3-Month Rates

Fee Group	Box Size				
	1	2	3	4	5
C30	44.00	87.00	144.00	230.00	360.00
C31	36.00	54.00	97.00	190.00	310.00
C32	28.00	43.00	75.00	139.00	250.00
C33	23.00	36.00	66.00	115.00	196.00
C34	18.00	26.00	41.00	78.00	147.00
C35	16.00	21.00	37.00	63.00	112.00
C36	12.00	16.00	28.00	45.00	81.00
C37	10.00	13.00	22.00	36.00	63.00

Fee Group	Box Size				
	1	2	3	4	5
C38	35.00	50.00	89.00	175.00	286.00
C39	27.00	41.00	71.00	133.00	244.00
C40	22.00	35.00	63.00	108.00	187.00
C41	16.00	25.00	39.00	75.00	142.00
C42	15.00	20.00	36.00	60.00	105.00
C43	11.00	16.00	27.00	45.00	78.00
C44	9.00	13.00	21.00	33.00	60.00

— Retail Services,
Channel Access, 12-27-12

Finance**2013 Social Security and Medicare Tax Withholding Rates and Limits**

For 2013, the maximum limit on earnings for withholding of Social Security (Old-Age, Survivors, and Disability Insurance) tax has changed from last year and is now \$113,700.00. The Social Security tax rate has also changed from last year and is now 6.2 percent. The resulting maximum Social Security tax for 2013 is \$7,049.40.

There is still no limit on the amount of earnings subject to Medicare (Hospital Insurance) tax. The Medicare tax rate applies to all taxable wages and remains at 1.45 percent with the exception of an “additional Medicare tax” assessed against all taxable wages paid in excess of the applicable threshold (see note). The FICA tax rate, which is the combined Social Security rate of 6.2 percent and the Medicare rate of 1.45 percent, increases to 7.65 percent for 2013 (or 8.55 percent for taxable wages paid in excess of the applicable threshold (see note).

The information in the following table shows the changes in Social Security and Medicare withholding limits from 2012 to 2013. The new limits are effective January 1, 2013.

Tax	2012 Limit	2013 Limit
Social Security Gross	\$110,100.00	\$113,700.00
Social Security Liability	\$4,624.20	\$7,049.40
Medicare Gross	No Limit	No Limit
Medicare Liability	No Limit	No Limit

Note: The Patient Protection and Affordable Care Act signed into law March 23, 2010 created the “additional Medicare tax” that changes Medicare withholding computations effective January 1, 2013. All wages, self-employment income, and other compensation that are subject to regular Medicare tax and are paid in excess of the applicable threshold are subject to the additional Medicare tax. Employers are required to withhold the additional Medicare tax at a 0.9% rate on wages and other compensation it pays to an employee in excess of \$200,000 in a calendar year. There is no employer match for the additional Medicare tax.

— Payroll,
Controller, 12-27-12

Forever Stamp Stock Revaluation Instructions

Effective January 27, 2013, the Postal Service’s™ new First-Class Mail® single-piece 1-ounce price is 46-cents. All Post Offices™, postal retail units, Automated Postal Centers (APCs), and contract postal units (CPUs) must increase the value of each Forever® Stamp booklet on hand in their inventories prior to opening for business on January 27, 2013. All Forever Stamp booklets on hand are revaluated to the new First-Class Mail single-piece 1-ounce price of 46-cents each stamp.

New Selling Price for Forever Stamp Booklets

Forever Stamp booklets are recorded in inventory at the old price; therefore, the booklets must be revalued. To increase the value, stock custodians and retail associates must count the number of Forever Stamp booklets in their inventories and multiply by the corresponding increase amount to compute the value of the increase in accountability.

Description	Old Price	Increase	New Price
All Forever Stamp Booklets or Sheetlets — 20	\$ 9.00	\$.20	\$ 9.20
All Forever Stamp Booklets or Sheetlets — 18	\$ 8.10	\$.18	\$ 8.28
All Forever Stamp Booklets or Sheetlets — 12	\$ 5.40	\$.12	\$ 5.52

The following are instructions for each financial reporting technology:

eMOVES Offices

Retail associates with Stamp Credits

- Retail Associates must ship all Forever Stamps (AIC 848, *Stamp Stock Returned*) to the unit reserve custodian for revaluation.
- Use PS Form 17, *Stamp Requisition/Stamp Return*, to ship stock.
- Stock is recorded at the full value (old price) on PS Form 17.

Unit Reserve Stock

- Unit reserve custodian receives the stamps (AIC 841, *Stamp Stock Received*) from the retail associate at the value shown (old price) on the PS Form 17.
- Record stock received on PS Form 3295, *Daily Record of Stamps, Stamped Paper, and Nonpostal Stamps on Hand*.
- Multiply the number of Forever Stamps on hand to be revalued by the difference between original price (old price) and revalued price (new price).
- Record the computations for each Forever Stamp booklet revalued on a PS Form 17.
- Enter the total for all calculations from PS Form 17 on PS Form 3958, *Unit Reserve Stamp Stock Transaction Record*, as follows:
 - Line 3 for increase (AIC 844, *Stock Increase — Revaluation*).
- Enter the calculated amount in AIC 844 on unit PS Form 1412, *Daily Financial Report*.

Closeout Employee

- Verify entries in AIC 844 on the unit PS Form 1412.
- File PS Forms 17 and PS Form 3958 as supporting documentation.

POS ONE Offices

The software download will automatically revalue all Forever Stamp booklets on hand for the unit reserve stamp stock and each retail floor stock, Stamps by Mail®, Philatelic and Mobile Unit segments.

Note: All Forever Stamp stock on hand must be properly identified with the required item numbers and the quantities prior to the automatic revaluation.

CPUs

CPUs that submit a daily PS Form 1412 to a host Post Office must increase the value of each Forever Stamp booklet in their inventory as follows:

- Count each Forever Stamp to be revalued.
- Multiply the number of Forever Stamp booklets on hand to be revalued by the difference between original price (old price) and revalued price (new price).
- Record the computations for all Forever Stamp Booklets revalued on a PS Form 17.
- Enter the calculated amount in AIC 844, *Stock Increase — Revaluation*, on Form 1412.
- Submit PS Form 17 and the CPU's PS Form 1412 to the host Post Office or the Contracting Officer's Representative.

Note: CPUs with Contract Access Retail System (CARS) do not need to revalue the Forever Stamps in their inventory. The CARS system will automatically change the price and the CPU will sell the stamps for the new price on January 27.

Rural Carrier Fixed Credit

Prior to January 27, exchange any Forever Stamp booklets in a rural carrier fixed credit with denominated 45-cent stamps. All Forever Stamp booklets with the old price need to be in the unit reserve stamp stock or the retail floor stock for revaluation.

After the Forever Stamps have been revalued to the new 46-cent price on January 27, 2013, rural carriers may exchange their denominated 45-cent stamps for the revalued 46-cent Forever Stamps.

eMOVES Offices

The unit reserve custodian will exchange the rural carrier's Forever Stamp booklets with denominated 45-cent stamps. Ensure the Forever Stamp booklets with the old price are added to the unit reserve stamp stock to be revalued on January 27, 2013.

POS ONE Offices

The POS ONE system will automatically revalue all Forever Stamp booklets on hand, therefore all Forever Stamp booklets must be in the retail floor stock prior to January 27, 2013. A Retail associate working from the retail floor stock will exchange the rural carrier's Forever Stamp booklets following the **Exchanging Stamp Products** workflow:

- Press **[Stamps and Merchandise]** or **[Stamps]**.
- Select **<Exchange>**.

- Enter the quantity (Forever Stamp Booklets). Press **[Quantity]**.
- Scan/enter the item number of the Forever Stamp booklet being exchanged and select **<Exchange by Item Number>**.
- Select **<Saleable>**.
- Select **<Continue>**.

Note: When completing the exchange, this item must be equal to the value of the item being exchanged.

- Scan/enter the item number of the denominated 45-cent stamps and then select **<Sell by Item Number>**.
- Press **[Quantity]**.
- Scan/enter the item number of any other denomination stamps to be issued and then select **<Sell by Item Number>**.
- Press **[Quantity]**.
- Once the values of the denominated 45-cent stamps sold are equal to the Forever Stamps being exchanged, press **[Payment or End of Visit]**.

Note: The amount required to satisfy the exchange is displayed as a negative total at the bottom of the notebook area. The amount total of loose stamps sold is displayed in the message.

Rural Carrier Owned Stock

No action needed.

Forever Stamp Booklet Exchanges

Forever Stamp Booklets that are damaged or otherwise unusable for postage while in a customer's possession may be exchanged for an equal number of Forever Stamp booklets at the current price. Postal employees must pick up the Forever Stamp booklets to be exchanged at the current price. For POS ONE equipment, follow the Exchanging Stamp Products workflow and scan the Forever Stamp booklets to be exchanged and the current price will be reflected

— Revenue and Field Accounting,
Controller, 12-27-12

Forever Stamps Price Change Instructions for Stamps by Mail Orders

The Postal Service's™ new First-Class Mail® single-piece 1-ounce price is 46-cents, effective at 12:01 A.M., Sunday, January 27, 2013. All Post Offices™, postal retail units, and Stamp by Mail fulfillment centers must increase the value of each Forever® Stamp on hand in their inventories prior to opening for business on January 27, 2013. All Forever Stamps on hand must be revaluated to the new First-Class Mail single-piece 1-ounce price of 46-cents each.

The new First-Class Mail single-piece 1-ounce price may affect Stamps by Mail® Forever Stamp orders that are in transit. If a Stamps by Mail Forever Stamp order is mailed (postmarked) or the order form and check are dated before January 27, 2013, with the old First-Class Mail single-piece

1-ounce price, accept the order with the old price and process the transaction as follows:

Type of Stamp	New Price	Offset the Difference
Forever Stamp booklet	Enter the new price for the Forever Stamp sale into AIC 011, <i>Forever Stamp Sales — by Internet-Mail-Phone</i> .	Enter the difference into AIC 553, Refund of Postage and Fees

Note: Do not process Stamps by Mail Forever Stamp orders that are mailed after January 27, 2013, with the old price; return the order and payment to the sender advising of the new First-Class Mail single-piece 1-ounce price.

— Revenue and Field Accounting,
Controller, 12-27-12

Instructions for Payments Mailed Before January 27, 2013, Price Change

The Postal Service's™ new prices and fees become effective at 12:01 A.M., Sunday, January 27, 2013. All Post Offices™, postal retail units, and contract postal units (CPUs) must ensure that all daily financial reports are transmitted at the close of business on Saturday, January 26. CPUs must coordinate the logistics to ensure that all daily financial reports are submitted to the host Post Office at the close of business on Saturday, January 26.

POS ONE Offices

Post Offices and postal retail units with POS ONE systems will receive the new software for the price change via a download over the network before they open for business on Sunday, January 27, or Monday, January 28.

Payments Mailed Before Price Change

The new prices and fees will affect all annual mailing fees, accounting fees, and Post Office Box/Caller Service fees. As of Sunday, January 27, all daily financial reports

must contain the new fees. If a payment for an annual mailing fee, accounting fee, or Post Office Box/Caller Service fee is mailed (postmarked) before Sunday, January 27, with the old fees, accept the lower fee amount and process the transaction as follows:

Type of Service	New Fees (higher)	Offset the Difference
Annual mailing fee	Enter the new fee into the corresponding AIC	Enter the difference into AIC 528, Refund Permit Postage and Fees
Accounting fee	Enter the new fee into the corresponding AIC	Enter the difference into AIC 528, Refund Permit Postage and Fees

Type of Service	New Fees (higher)	Offset the Difference
PO Box/caller service fee	Enter the new fee into the corresponding AIC	Enter the difference into AIC 535, Refund of Fees — Retail Services

Note: Do not process payments that are mailed after Sunday, January 27, with the old fees; return the payment to the sender.

— Revenue and Field Accounting,
Controller, 12-27-12

Policy Reminder – Reporting an Airline Refund in eTravel for a Cancelled Fare

Travelers should only claim the used portion of their airfare when a credit or refund has been issued. Under Section 8-3.5.1.3 of Handbook F-15, *Travel and Relocation Handbook*, travelers should process this claim by itemizing the refunded part as a personal expense within eTravel. This is also true for any hotel credits. The example below details the steps required to complete the claim in eTravel.

Your original airfare totals \$400 roundtrip and you receive a \$250 credit for the cancelled return flight. The used portion of your trip is \$150. To claim the used portion in eTravel, follow these steps:

1. Pull the original transaction for \$400 from the Company Card page into your eTravel report and open the expense.
2. Select “Itemize” to claim the \$150 that was actually used. “Airfare” would still be used as the Expense Type for the itemization entry.
3. When you have completed entering the \$150 used portion of the airfare, select “Save” and Go to “Itemization List”. This list will show the total expense, itemized amount, and remaining balance.

4. Select “Add” to create another itemization for the \$250 credit. “Airfare” is the Expense type.
5. After you have completed all the entries, you must check the box next to Personal Expense (do not reimburse me). Under the Comments, enter a remark stating that this portion of the airfare was refunded. Your itemized balance should be zero.

For more information on refund/expense entries, refer to the links below to the eTravel Travelhelp webpage at: http://blue.usps.gov/travelhelp/faq_expense.htm.

Handbook F-15 is available on the Postal Service PolicyNet website:

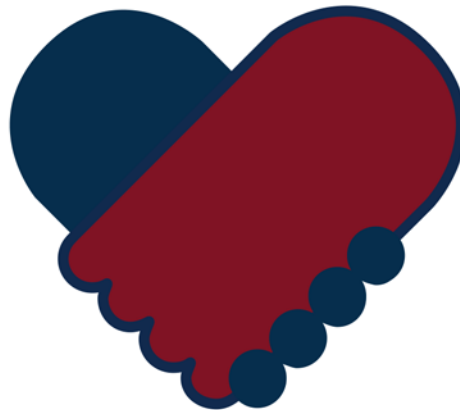
- Go to <http://blue.usps.gov>.
- Under “Essential Links” in the left-hand column, click *PolicyNet*.
- On the PolicyNet page, click *HBKs*.

(The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.)

— Corporate Accounting,
Controller, 12-27-12

DID YOU **KNOW** ?

**The Postal
Employees' Relief
Fund offers
assistance to active
and retired
employees affected
by natural disasters.**



Equipment Maintenance Allowance Schedule for Rural Routes

Rural Carriers

In accordance with the provisions of Article 9, Section 2.J.3 of the Rural Carrier National Agreement, effective December 29, 2012 (pay period 02-13), the equipment maintenance allowance (EMA) will decrease from 73.0 cents per mile to 71.0 cents per mile. The EMA is 71.0 cents per mile, or a minimum of \$28.40 per day, whichever is greater.

Auxiliary Rural Carriers, Rural Carrier Reliefs, Rural Carrier Associates, Rural Carrier Part-Time Flexibles, and Auxiliary Assistance

Employees providing auxiliary assistance or serving auxiliary routes under provisions of Article 9, Section 2.J.5,

receive an EMA of 71.0 cents per mile or \$7.70 per hour, whichever is greater. This EMA should not exceed the amount provided in the special equipment maintenance allowance for the route stops and miles.

EMA Rate Schedule

The EMA rate schedule on pages 74 and 75 supersedes all previously published EMA schedules for employees receiving EMA.

— Collective Bargaining and Arbitration,
Labor Relations, 12-27-12

Mailing and Shipping Services

Mail Alert

The mailings below will be deposited in the near future. Offices should process this mail according to applicable service standards with the in-home dates in mind. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Ser-

vice™ also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

Requested Delivery Dates	Title of Mailing	Class and Type of Mail	Number of Pieces (Millions)	Distribution	Presort Level	Comments
12/26/12–12/28/12	jcp — Wk47 Clearance Postcard	Standard A/Letter	5.0	National	3/5 Digit	Harte-Hanks/RDD
12/31/12–01/04/13	Seventh Avenue	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
01/03/13–01/05/13	Nordstrom Jan Book	Standard Flat	1.826	National	3/5 Digit	Arandell
01/05/13–01/08/13	Publishers Clearing House — NP039X	Standard Letter	2.702	National	3/5 Digit	Midwest Direct Mailers
01/05/13–01/08/13	Publishers Clearing House — NP029X	Standard Letter	3.309	National	3/5 Digit	Midwest Direct Mailers
01/05/13–01/08/13	Publishers Clearing House — PB039X	Standard Letter	5.890	National	3/5 Digit	Midwest Direct Mailers
01/05/13–01/08/13	Publishers Clearing House — PB029X	Standard Letter	1.8	National	3/5 Digit	Advertising Distributors of America
01/07/12–01/10/12	Ginny's	Standard Catalog	1.0	National	3/5 Digit	Quad Graphics
01/08/13–01/10/13	Publishers Clearing House — NP030	Standard Letter	2.752	National	3/5 Digit	Midwest Direct Mailers
01/08/13–01/10/13	Publishers Clearing House — NP031	Standard Letter	3.291	National	3/5 Digit	Midwest Direct Mailers
01/08/13–01/10/13	Publishers Clearing House — PB030	Standard Letter	6.0	National	3/5 Digit	Midwest Direct Mailers
01/08/13–01/10/13	Publishers Clearing House — PB031	Standard Letter	1.8	National	3/5 Digit	Advertising Distributors of America
01/11/13–01/15/13	Ashro Lifestyle	Standard Catalog	3.0	National	3/5 Digit	RR Donnelly
01/14/13–01/16/13	jcp — Wk50 Clearance Postcard	Standard A/Flat	5.0	National	3/5 Digit	Harte-Hanks/RDD

— Business Customer Support and Services, Customer and Industry Affairs, 12-27-12

[illegible]

USPS 26-9902		RURAL EQUIPMENT MAINTENANCE		RATE SCHEDULE		DATE 12-17-11													
MINNEAPOLIS ISC						PAGE 2													
REPORT AAQ30FI		BASED ON \$0.710 PER MILE		EFFECTIVE PP-YR 02-13															
MILES	STOPS =	*06640*	*06660*	*07000*	*07200*	*07400*	*07600*	*07800*	*08000*	*08200*	*08400*	*08600*	*08800*	*09000*	*09200*	*09400*	*09600*	*09800*	*10000
8	29.90	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70
9	30.00	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80
10	30.10	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90
11	30.20	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00
12	30.30	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10
13	30.40	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20
14	30.50	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30
15	30.60	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40
16	30.70	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50
17	30.80	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60
18	30.90	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70
19	31.00	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80
20	31.10	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90
21	31.20	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00
22	31.30	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10
23	31.40	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20
24	31.50	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30
25	31.60	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40
26	31.70	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50
27	31.80	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60
28	31.90	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70
29	32.00	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80
30	32.10	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90
31	32.20	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00
32	32.30	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10
33	32.40	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20
34	32.50	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30
35	32.60	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40
36	32.70	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50
37	32.80	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60
38	32.90	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70
39	33.00	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70	34.80
40	33.10	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70	34.80	34.90
41	33.20	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70	34.80	34.90	35.00
42	33.30	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70	34.80	34.90	35.00	35.10
43	33.40	33.50	33.60	33.70	33.80	33.90	34.00	34.10	34.20	34.30	34.40	34.50	34.60	34.70	34.80	34.90	35.00	35.10	35.20

District Price Change Coordinators List

Contact your local District Price Change Coordinator for assistance with questions about the January 27, 2013, Mailing and Shipping Services price changes noted in *Postal Bulletin* 22352, dated December 13, 2012.

Northeast Area

District	Name	Phone
Albany	Frank Raso	518-452-4034
Boston	Cheryl Dickerson	617-654-5443
Caribbean	Olga Ortiz	787-622-1795
CT Valley	Dean Ambrosino	860-524-6311
Long Island	Adriana Sallows	631-755-2930
N New England	Anne Cordero	207-482-7186
New York	Percival Prince	212-330-4225
Northern NJ	Bob Chisholm	973-468-7075
Triboro	Debra Sledge	718-348-3760
Westchester	Cathy Verber	914-697-7013

Eastern Area

District	Name	Phone
Appalachian	Fred Rotherham	304-561-1057
Central PA	Sandra Moreau	717-257-5558
Cincinnati	Marilyn Jones	614-472-0385
Kentuckiana	Zachary Turner	270-678-1939
Northern OH	Charlie Kenney	419-245-6858
Philadelphia	Mary Chimienti	215-863-5062
South Jersey	Donna Downey	856-933-4259
Tennessee	Mary Jernigan	615-885-9104
Western NY	Janine H. Egloff	716-846-2430
Western PA	Pam Keller	412-359-7666

Pacific Area

District	Name	Phone
Bay-Valley	Gerry Penrose Marrisa Kelly	510-874-8742 510-874-8601
Honolulu	Iris Sobol	808-423-3928
Los Angeles	Rodger Enriquez	323-586-4481
Sacramento	Tammy Talso	916-373-8721
San Diego	Carlos Cruz	858-674-0448
San Francisco	Annie Young	415-550-5774
Santa Ana	Anthony Loera	714-327-6526
Sierra Coastal	Kathy Bevans-Tate	661-775-6668

Southern Area

District	Name	Phone
Alabama	Mary Thomas	205-521-0349
Arkansas	Charletta Williams	501-228-4121
Dallas	Yolanda Applon	972-462-2208
Fort Worth	Felecia Carter	817-317-3635

District	Name	Phone
Houston	Chris Walker	713-226-3874
Louisiana	Mark Gilbert	504-589-1104
Mississippi	Kathy Horne	601-351-7125
North Florida	Amy Hicks	904-645-8534
Oklahoma	Mark Waugh	405-815-2320
Rio Grande	Jeanette Becker	512-342-1264
South Florida	Anne Diego	954-527-3237
Suncoast	Valerie Deville	813-354-6223

Great Lakes Area

District	Name	Phone
Central Illinois	Sandy Chopra	708-563-7772
Chicago	Gayla Mitchell	312-983-8485
Gateway	Sharron Walton	314-436-4418
Greater Indiana	Kathy Acton	317-870-8831
Greater Michigan	Cindy Matheny	517-337-8862
Lakeland	Gail Gephart	920-474-4022

Western Area

District	Name	Phone
Alaska	Art L. Golez	907-266-3388
Arizona	Robert Gonzales	602-225-3906
Central Plains	David Higley	402-930-4437
Colo/Wy	Vien S. Materkowski	303-853-6142
Dakotas	Thomas Kimball	605-333-2650
Hawkeye	David Hearn	515-251-2269
Mid-America	Angela Dyer	816-374-9127
Nevada-Sierra	Cynthia Cornelison	775-788-0609
Northland	Dan Mooney	612-349-3544
Portland	Lori Southwick	503-294-2217
Salt Lake	D. Kent Walker	801-974-2507
Seattle	Ed Llarenas	206-768-4929

Capital Metro Area

District	Name	Phone
Atlanta	Terrance Davis	404-765-7682
Baltimore	Malaki Gravely	410-347-4436
Capital	Debora M. Middleton	301-499-7566
Greater SC	James M. Duffy	803-926-6329
Greensboro	Beth Carty	336-668-1250
Mid-Carolinas	Karen White	910-486-2374
Northern VA	Ha Vuong	703-698-6337
Richmond	Percy Williams	804-775-6225

— Product Classification,
Pricing, 12-27-12

Retail

Stamps by Mail — Brochure Ordering Information

This article publishes the Stamps by Mail® (SBM) print run cutoff schedule for fiscal year (FY) 13. Each date has a designation whether it is for the year-round (YR) brochure or the holiday (HOL) brochure. The FY 13 print cycle cut-off dates are as follows:

- January 11, 2013 (YR).
- April 5, 2013 (YR).
- May 17, 2013 (YR).
- June 28, 2013 (YR).
- August 23, 2013 (HOL).

Starting with the June 25, 2010, print cycle, the English-only brochures have been replaced with bilingual (English and Spanish) brochures. All orders received from SBM sites by June 25 and thereafter will be provided bilingual brochures. There is no change in the price.

To order brochures, submit PS Form 3227-O, *Stamps by Mail Brochure Order Form* (April 2011), to Cyril-Scott Company:

Cyril Scott Company
PO Box 627
Lancaster, OH 43130-0627
Telephone: 800-466-0455
Fax: 740-689-0210

You can find this form at <http://blue.usps.gov>; click *Forms*, and then select the form by number. A copy of this form appears on page 78 in this *Postal Bulletin*.

The cost per unit of 500 is \$12.00. This cost includes overprinting the address of the fulfillment office placing the order. You may pay for orders (under \$10,000) with local IMPAC credit cards, checks, or money orders. However, Cyril-Scott Company cannot process the order until it

receives payment. Local eBuy procedures may also apply (refer to local procurement procedures). Cyril-Scott Company must receive orders placed by mail by close of business the day of the print run cut-off date listed here. Orders received after the cut-off date will be processed the next print run date.

All local Post Offices™ and centralized sites should follow the ordering instructions contained within this article and utilize local funds.

For Orders Exceeding \$10,000

Use eBuy to process both centralized and decentralized brochure orders that exceed \$10,000.00. In the Purchasing Method field, select "Route Req to Supply Mgmt," then in the After Approval Route field, select "Eastern Services CMC (Memphis, TN)." Include completed PS Form 3227-O with imprint information with the eBuy order.

Note: These approved eBuy orders must be received by Supply Management at least 10 days prior to a published run cut-off date to be included in that run.

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins 1 week after the deadline date, and actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard. You should save copies of all orders placed at your local Post Office until the order has been received. Ensure procedures are in effect locally for proper verification of receipt.

— Retail Access Channels,
Channel Access, 12-27-12

Stamps by Mail® Brochure Order Form

Required Entry →

Order No. (mm-dd-yy-ZIP+ 4®) Example: 12-18-05-22209-6057

You MUST complete ALL fields on this form

To: STAMPS BY MAIL CYRIL-SCOTT CO PO BOX 627 LANCASTER OH 43130-0627		Office Name	District	Area
		Contact Name		
		Contact Telephone No. (Include area code)		
		Contact Fax No. (Include area code)		
Telephone No.	Fax No.	Contact E-mail Address		
800-466-0455	740-689-0210			

Quantity

Item	Specify No. of Packs (500 forms per pack)	Unit Cost	Total
PS Form 3227 (Year-Round Version)	_____	@ \$12.00 ea. per pack =	
PS Form 3227 (Holiday), limited offering — Check Postal Bulletin schedule for availability.	_____	@ \$12.00 ea. per pack =	
Total			\$

Ship to (Cannot ship to Post Office™ boxes):

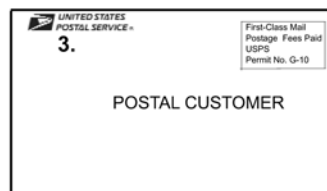
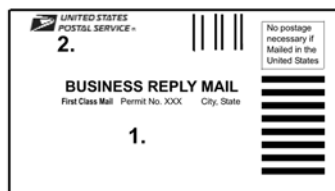
(Number, street, apartment, suite, city, state, ZIP + 4)

Contact Name

Contact Telephone No. (Include area code)

Imprint Information

(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)

**1.** Imprint Address (Where order is sent for fulfillment - MUST include ZIP + 4)**2 & 3.** Return Address (MUST include ZIP + 4)

Payment Information

Orders over \$10,000: Submit this form with an approved eBuy2 to Supply Management. To route the request in eBuy2, click *Route to Supply Management* as the Purchasing Method; then select *Eastern Services CMC* from the menu.

Orders \$10,000 and under: Notify the Cyril-Scott Co. immediately if there are any credit card changes within 30 days after the print cycle cutoff date.

Shipping and Delivery: Orders ship within 35 calendar days after brochures are printed (see brochure print schedule in the first edition of the *Postal Bulletin* printed each month). Delivery time varies depending on the destination.

If shipment is more than 20,000 forms (40 packs), enter finance number to be charged for transportation costs: _____

<input type="checkbox"/> Visa/IMPAC Card No.: _____ Expiration Date: _____	<input type="checkbox"/> Check (Include with order) <input type="checkbox"/> USPS Money Order (Include with order)
Requestor's Signature	Manager/Supervisor's Signature
Funding/Credit Card Official Signature	Date Signed

Stamp Services

2013 Stamps and Postal Stationery

This schedule is subject to change.

Updated Announcement 12-F

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products, visit The Postal Store® website at www.usps.com/shop.

NOTE	ISSUE	NATIONWIDE FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
N	Emancipation Proclamation (45¢ Forever)	Jan 1	Washington, DC 20066	PSA Pane of 20	Mar 2
N	45¢ Year of the Snake (Celebrating Lunar New Year)	Jan 16	TBD	PSA Pane of 12	Mar 16
N	66¢ Spicebush Swallowtail (Butterfly)	Jan 23	Pine Mountain, GA 31822	PSA Pane of 20 (M)	Mar 23
N	Global Forever	Jan TBD	TBD	PSA Pane of 20	
N	33¢ Apples	Jan TBD	TBD	PSA Pane of 20 Coil of 100 (M)	
N	46¢ Kaleidoscope Flowers	Jan 14	Kansas City, MO 64108	Coil of 3,000 Coil of 10,000	Mar 14
N	86¢ Tufted Puffin	Jan TBD	TBD	PSA pane of 20 (M)	
N	Rosa Parks (46¢ Forever)	Feb 4	Detroit, MI 48233	PSA Pane of 20	Apr 5
N	46¢ Sealed with Love	Feb TBD	TBD	PSA Pane of 20	
N	\$5.60 Arlington Green Bridge	Feb TBD	TBD	PSA Pane of 10 (M)	
N	\$19.95 Grand Central Terminal	Feb TBD	New York, NY 10199	PSA Pane of 10 (M)	
N	46¢ Modern Art in America	Mar 07	New York, NY 10199	PSA Pane of 12	May 6
N	Lydia Mendoza (Music Icons)	Mar 8	Austin, TX 78710	PSA Pane of 16	May 7
N	Bank Swallow	Mar TBD	Sacramento, CA 95813	Stamped Envelope #10 Stamped Envelope #10W Stamped Envelope #9 Stamped Envelope #9W Prepaid Priority Envelope Envelope #6 ¾ Envelope #6 ¾ W	
N	Bank Swallow	Mar TBD	Sacramento, CA 95813	PSA Envelope #10 PSA Envelope #10W PSA Envelope #9 PSA Envelope #9W PSA Envelope #6 ¾ PSA Envelope #6 ¾ W	
N	35¢ Deer	Mar TBD	TBD	Stamped Card Single Stamped Card Double Stamped Card Sheet	
N	46¢ Patriotic Star	Mar TBD	TBD	Coil of 10,000	
N	46¢ Where Dreams Blossom	Mar TBD	TBD		
N	66¢ Yes I Do	Mar TBD	TBD		

Note Descriptions

C: Change in previously announced date, site, and/or rate

DC.: Digital Color Postmark

N: New issue

P: Pictorial first day postmark

S: Special Dedication Postmark

(C): Collectible

(M): Mail use

1. Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail® price for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 11 cents, and the cost for a stamped card is the value of the postage plus 3 cents.

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in *italics* under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

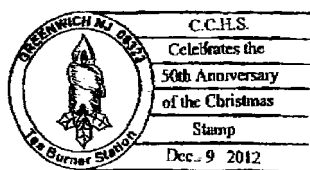
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

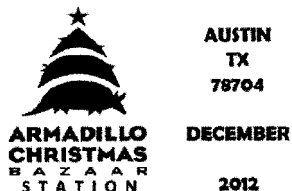
Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 30 days:



December 9, 2012

Cumberland County Historical Society
Tea Burner Station
Postmaster
1016 Ye Greate Street
Greenwich, NJ 08323-9998



December 12–20, 2012

Armadillo Christmas Bazaar
Armadillo Christmas Bazaar Station
Postmaster
8225 Cross Park Drive
Austin, TX 78710-9998



December 20, 2012

Alloway United Methodist Church
3rd Annual Voices of Christmas Station
Postmaster
18 School Lane
Alloway, NJ 08001-9998



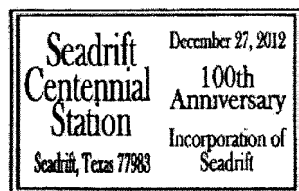
December 22, 2012

United States Postal Service
Lady Bird Johnson Birthplace Station
Postmaster
15592 FM 134
Karnack, TX 75661-9998



December 22, 2012

LBJ Foundation
Lady Bird Johnson Station
Postmaster
8225 Cross Park Drive
Austin, TX 78710-9998



December 27, 2012
 Seadrift Centennial Committee
 Seadrift Centennial Station
 Postmaster
 508 S. Main Street
 Seadrift, TX 77983-9998



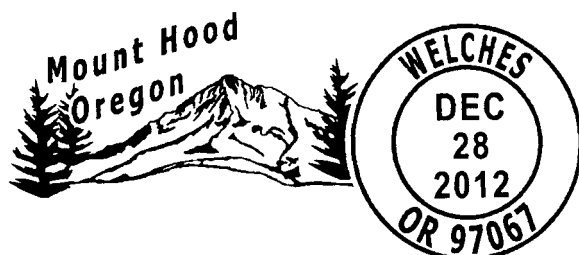
January 1, 2013
 Norwich CT Historical Society
 Let Freedom Ring Station
 Postmaster
 340 Main Street
 Norwich, CT 06360-9998

— Stamp Services,
 Marketing and Sales, 12-27-12



December 29, 2012
 Village of Heuvelton
 Heuvelton Station
 Postmaster
 107B State Street
 Heuvelton, NY 13654-9998

Postmark America



As a community service, the U. S. Postal Service® offers collectible postmarks. The Postmark America® program is designed to feature graphics related to a theme or image that pertains to a specific tourist location, town, or region.

The postmark is applied upon request to both outgoing mail and on hand-back philatelic collectibles. These postmarks will be available any day a participating Post Office™ is open. All requests must bear at least minimum First-Class Mail® postage. Customers must present their items for postmarking on or before the official postmark date requested at the following address:

Welches Post Office
 24407 E. Welches Road
 Welches, OR 97067-9998

— Stamp Services,
 Marketing and Sales, 12-27-12

How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first-day-of-issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first-day-of-issue city. The first-day-of-issue city Post Office will then forward in bulk all postmark requests to Cancellation Ser-

vices, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

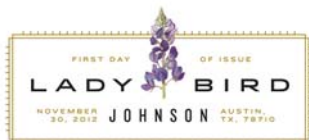
The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black

rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first-day-of-

issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Lady Bird Johnson Stamp

Postmaster
8225 Cross Park Dr.
Austin TX, 78710-9998

January 30, 2013

Digital Color Pictorial



Waves of Color Stamp

Postmaster
PO Box 620045
Orlando, FL 32862-0045

February 1, 2013

Digital Color Pictorial



Waves of Color Stamp

Postmaster
PO Box 620045
Orlando, FL 32862-0045

February 1, 2013

Digital Color Pictorial



Waves of Color Stamp

Postmaster
PO Box 620045
Orlando, FL 32862-0045

February 1, 2013

Digital Color Pictorial



Waves of Color Stamp

Postmaster
PO Box 620045
Orlando, FL 32862-0045

February 1, 2013

Digital Color Pictorial



What's New on USPS.com?

For years, the Click-N-Ship® tool on *USPS.com*® has offered integrated customs forms for international shipping. Now we have added integrated customs forms for shipping to military (APO/FPO/DPO) destinations. We have also redesigned the customs form application to take the guess work out of which forms to use. With the new customs form application and new integrated military shipping labels, shipping care packages and other items to military destinations is simpler and easier.

This means that customers no longer have to know which form to complete (PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration*, or 2976-A, *Customs Declaration and Dispatch Note CP 72*) based on the content and value of the shipment and how it is being shipped. The new online customs form application determines the appropriate form that is needed based on the information provided by customers.

Customers can save time and money — up to 16 percent — when they use Click-N-Ship to ship packages to international destinations or APO/FPO/DPO locations, United States territories and possessions, and freely associated states that require completion of customs declarations.

Shipping to military and international destinations using Click-N-Ship couldn't be easier!



— Digital Access,
Channel Access, 12-27-12



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

USPS[®]

receives no
federal tax
dollars for its
operations.