

Postal Bulletin 2004 Semiannual Index

January – June 2004

PB 22119 – PB 22131

The following articles are updated regularly in the *Postal Bulletin* and are not listed in the Index: 800 Number Available to Verify Canadian Money Orders; Counterfeit Canadian Money Order Forms; Invalid Express Mail Corporate Account Numbers; Mail Alert; Missing, Lost, or Stolen Canadian Money Order Forms; Missing, Lost, or Stolen U.S. Money Order Forms; Overseas Military Mail; Pictorial Cancellations Announcement; and Special Cancellation Die Hubs.

– A –

ADDRESSING

Address Elements (<i>DMM Revision</i>)	22128 (05-13-04)
Addressing and Mailpiece Design Information (<i>DMM 100, DMM 200-A, Publication 25, and Publication 28</i>)	22130 (06-10-04)
Customized MarketMail — Addressing, Attachments, and Mail Preparation (<i>DMM Revision</i>)	22123 (03-04-04)
Publication 221, Addressing for Success (<i>Obsolete Publication</i>)	22130 (06-10-04)

ADMINISTRATIVE SERVICES

<i>See also</i> Directives, Forms, Handbooks, Information Technology, Management Instructions, and Privacy Act.	
Hiring Postal Service Contractors — Who Needs Clearance?	22126 (04-15-04)
The AIS Viewer — A New Addressing Tool	22129 (05-27-04)

ADMINISTRATIVE SUPPORT MANUAL

Administrative Support Manual — Chapter 24, Audits (<i>ASM Revision</i>)	22130 (06-10-04)
Cost Offset Procedures for Semipostal Stamps — Clarification (<i>ASM Revision</i>)	22121 (02-05-04)
Disclosure of Information Collected From Mail Sent or Received by Customers (<i>ASM Revision</i>)	22125 (04-01-04)
Vice President, Emergency Preparedness — Position Added to ASM (<i>ASM Revision</i>)	22125 (04-01-04)

AWARDS

2004 U.S. Postal Service National Awards Program for Diversity Achievement	22131 (06-24-04)
And the Winner Is: USPS With 19 Communicator Awards (<i>USPS News @ Work</i>)	22127 (04-29-04)
A Safer World for our Children: National Center for Missing and Exploited Children Honors USPS Inspectors (<i>USPS News @ Work</i>)	22130 (06-10-04)
A World of Hunger: PMG Potter and NALC President Young Receive Award (<i>USPS News @ Work</i>)	22128 (05-13-04)
Fly Like A ... Hawk: Mississippi Employee Jerry Hawk Wins National Award (<i>USPS News @ Work</i>)	22125 (04-01-04)
Four Score: USPS Receives Supplier Diversity Award Again (<i>USPS News @ Work</i>)	22119 (01-08-04)
Innovative Solutions: USPS IT Application for Marketing Wins Prestigious Award (<i>USPS News @ Work</i>)	22129 (05-27-04)
Safety Star: Omaha PDC Achieves Honor (<i>USPS News @ Work</i>)	22126 (04-15-04)
Top Talent: Engineering VP Recognized (<i>USPS News @ Work</i>)	22123 (03-04-04)
Winning Team: Detroit Employees Bring Home Diversity Award (<i>USPS News @ Work</i>)	22126 (04-15-04)

– B –

BARCODES

Confirm on Schedule: Internal “Seeding” Begins Jan. 10 (<i>USPS News @ Work</i>)	22119 (01-08-04)
Confirm Smart Seed — A New Way for Mailers to Track Their Mail	22119 (01-08-04)
OneCode Vision: Intelligent Mail Initiative Will Reduce Bevy of Barcodes (<i>USPS News @ Work</i>)	22121 (02-05-04)
Permissible Barcode Symbology for Confirmation Services Labels/Mailings (<i>DMM Revision</i>)	22125 (04-01-04)
Permissible Barcode Symbology for Parcels Eligible for the Barcode Discount (<i>DMM Revision</i>)	22122 (02-19-04)
Planting the Seeds of Success: Internal Confirm Initiative Yields Results (<i>USPS News @ Work</i>)	22126 (04-15-04)
Talking Envelopes: Intelligent Mail Moves Forward (<i>USPS News @ Work</i>)	22122 (02-19-04)

BIRD STAMPS

Bird Stamps Destruction (<i>Handbook F-1 Revision</i>)	22124 (03-18-04)
Migratory Bird Hunting and Conservation Stamp (<i>Stamp Announcement 04-20</i>)	22129 (05-27-04)
Migratory Bird Hunting and Conservation Stamps (<i>DMM Revision</i>)	22120 (01-22-04)
Migratory Bird Stamp Destruction (<i>Reminder</i>)	22121 (02-05-04)

BOARD OF GOVERNORS

Challenges Ahead: Service, Revenue and Reform (<i>USPS News @ Work</i>)	22120 (01-22-04)
Postal Reform: USPS Leaders Testify at Joint Hearing (<i>USPS News @ Work</i>)	22125 (04-01-04)

- C -

CANCELLATIONS

See Philately — Remaining on Sale or Removed From Sale.

CARRIER PICKUP

Carrier Pickup Batting 1,000: Customers Having a Field Day With New Service (<i>USPS News @ Work</i>)	22129	(05-27-04)
Extended Reach: Carrier Pickup Expansion Lets More Customers Mail From the Couch (<i>USPS News @ Work</i>)	22127	(04-29-04)
Fineman Says Reform Legislation Essential for USPS to Succeed: PMG Praises Click-N-Ship Success (<i>USPS News @ Work</i>)	22127	(04-29-04)
Half a Million Packages Can't Be Wrong — Carrier Pickup Service Picks Up a Milestone	22131	(06-24-04)

CHILD ALERT PROGRAM

Missing Children Posters	22120	(01-22-04)
Missing Children Posters	22122	(02-19-04)
Missing Children Posters	22124	(03-18-04)
Missing Children Posters	22125	(04-01-04)
Missing Children Posters	22126	(04-15-04)
Missing Children Posters	22129	(05-27-04)
Missing Children Posters	22131	(06-24-04)

CLICK-N-SHIP

Click-N-Ship — A Quick, Easy, Convenient Service (<i>Publicity Kit</i>)	22123	(03-04-04)
Click-N-Ship Contest	22126	(04-15-04)
Click-N-Ship Contest for Postal Service Facilities	22125	(04-01-04)
Click-N-Ship Week Is March 22–26, 2004	22124	(03-18-04)
Fineman Says Reform Legislation Essential for USPS to Succeed: PMG Praises Click-N-Ship Success (<i>USPS News @ Work</i>)	22127	(04-29-04)
So Good, They Named a Week After It! That's Click-N-Ship Week, March 22–26, 2004 (<i>Click-N-Ship</i>)	22123	(03-04-04)

CUSTOMER RELATIONS

See also Publicity Kits and Retail.

Answer Central: "Contact Us" Site Now Offers Customers More Options and Information (<i>USPS News @ Work</i>)	22123	(03-04-04)
A Star is Reborn: Transformation Plan's Guiding Principles are Delivering Results. See the New Star on Blue and the Program on USPS-TV (<i>USPS News @ Work</i>)	22131	(06-24-04)
Automated Postal Center	22125	(04-01-04)
Delivering Medicine: USPS Carriers Could Deliver Medicine in the Event of a Catastrophe (<i>USPS News @ Work</i>)	22123	(03-04-04)
eBay Posters: Message to Small Businesses — "Dream Big. Save Big." (<i>USPS News @ Work</i>)	22123	(03-04-04)
Enhancements to Toll-Free Number (<i>Expedited and Package Services</i>)	22126	(04-15-04)
Fingertip Service: Customers Can Call 1-800-ASK-USPS for Info (<i>USPS News @ Work</i>)	22122	(02-19-04)
Get Rich Quick...Don't Count on It! (<i>National Consumer Protection Week: February 2–7</i>)	22119	(01-08-04)
Half a Million Packages Can't Be Wrong — Carrier Pickup Service Picks Up a Milestone	22131	(06-24-04)
Holiday Heroes: Across the Nation, Letter Carriers Double as Kris Kringle for Christmas Day Deliveries (<i>USPS News @ Work</i>)	22119	(01-08-04)
Mailbox Improvement Week, May 17–23 (<i>All Offices With City Motorized, Rural, and Highway Contract Box Delivery Routes</i>)	22128	(05-13-04)
NALC "Stamp Out Hunger" Food Drive Collects Millions of Pounds of Food	22131	(06-24-04)
National Missing Children's Day Observance Is Wednesday, May 19, 2004	22128	(05-13-04)
National Postal Customer Council Day: Satellite Broadcast to Launch New PCC Network (<i>USPS News @ Work</i>)	22128	(05-13-04)
Número Uno: USPS is Top-Ranked Federal Agency, Survey Says (<i>USPS News @ Work</i>)	22123	(03-04-04)
PMG to PCC Members — "Stay Involved!" — National Postal Customer Council Satellite Broadcast Held (<i>USPS News @ Work</i>)	22130	(06-10-04)
Real-Time Reporting: PostalOne! Develops Web-Based Mail Irregularity Reporting System (<i>USPS News @ Work</i>)	22119	(01-08-04)
Stamp it Success! NALC Stamp Out Hunger Food Drive Collects Millions of Pounds of Food (<i>USPS News @ Work</i>)	22131	(06-24-04)
Triple Crown: 31 PCs Score OYJ Award in Quarter 1 (<i>USPS News @ Work</i>)	22121	(02-05-04)
USPS-TV On Demand: News and Information Where You Need It, When You Want It (<i>USPS News @ Work</i>)	22131	(06-24-04)
We Care — Acknowledgement Card and Follow-Up Form Set Available (<i>New Form and Notice Set</i>)	22125	(04-01-04)
Your Postal Service Vehicle — Lock It and Secure It (<i>Reminder</i>)	22119	(01-08-04)

- D -

DIRECTIVES

See also Administrative Support Manual; Domestic Mail Manual; Employee and Labor Relations Manual; Handbooks; International Mail Manual; Management Instructions; Postal Operations Manual; and Publications.

Directives and Forms Update	22119 (01-08-04)
Directives and Forms Update	22121 (02-05-04)
Directives and Forms Update	22123 (03-04-04)
Directives and Forms Update	22125 (04-01-04)
Directives and Forms Update	22127 (04-29-04)
Directives and Forms Update	22129 (05-27-04)
Directives and Forms Update	22131 (06-24-04)

DIVERSITY

2004 U.S. Postal Service National Awards Program for Diversity Achievement	22131 (06-24-04)
Building Bridges: Diversity Web Site Helps USPS Reach non-English Speakers (<i>USPS News @ Work</i>)	22125 (04-01-04)
Four Score: USPS Receives Supplier Diversity Award Again (<i>USPS News @ Work</i>)	22119 (01-08-04)
New Supplier Diversity Training Tool	22127 (04-29-04)
Publication 354 Celebrates African-American Culture and History (<i>Revised Publication</i>)	22125 (04-01-04)
Winning Team: Detroit Employees Bring Home Diversity Award (<i>USPS News @ Work</i>)	22126 (04-15-04)

DOMESTIC MAIL

See also Addressing, Barcodes, Labeling Lists, Labels, Machinery, Military Mail, and Parcel Return Service.

Addressing and Mailpiece Design Information (<i>DMM 100, DMM 200-A, Publication 25, and Publication 28</i>)	22130 (06-10-04)
Administration of the Private Express Statutes (<i>Reminder</i>)	22131 (06-24-04)
Air Transportation Surcharge for Live Animals Transported From Detroit Airport (<i>Processing Facilities Using Detroit Airport</i>)	22129 (05-27-04)
Air Transportation Surcharge for Live Animals Transported From Minneapolis/St. Paul Airport (<i>Processing Facilities Using MSP Airport</i>)	22124 (03-18-04)
Boxy, but Good: Flat-Rate Priority Mail Boxes Proposed (<i>USPS News @ Work</i>)	22131 (06-24-04)
DMM 100-C, A Customer's Guide to Mailing (<i>New Publication</i>)	22120 (01-22-04)
Clarification of the Nonmachinable Surcharge for Shrubs and Trees (<i>Notice</i>)	22120 (01-22-04)
Convenience in Yet Another Language: A Customer's Guide to Mailing Now in Chinese (<i>USPS News @ Work</i>)	22120 (01-22-04)
Customized MarketMail Is Shaping the Future of Direct Mail	22126 (04-15-04)
Delivery Confirmed: America Loves Tacking, Confirming and e-Mail Notification (<i>USPS News @ Work</i>)	22121 (02-05-04)
Express Mail Service — Guam and Other Pacific Islands	22122 (02-19-04)
Fewer Sacks A Good Thing: USPS Encourages Mailers to Use Pallets (<i>USPS News @ Work</i>)	22124 (03-18-04)
Flat-Rate Gets Prepaid: New Priority Mail Envelope Does It All (<i>USPS News @ Work</i>)	22119 (01-08-04)
Over-the-Road Containers to Be Used in a Closed Loop (<i>Reminder</i>)	22124 (03-18-04)
Political Campaign Mail (<i>Notice</i>)	22124 (03-18-04)
Proper Procedures for Completing and Accepting Applications for Prohibitory Orders (<i>PS Form 1500</i>)	22131 (06-24-04)
Publication 221, Addressing for Success (<i>Obsolete Publication</i>)	22130 (06-10-04)
Sometimes You Need to Be Direct: USPS Launches Mail Ad Blitz (<i>USPS News @ Work</i>)	22127 (04-29-04)
Sometimes You Need to Be Direct: USPS Launches Mail Ad Blitz (<i>USPS News @ Work</i>)	22128 (05-13-04)
"The World's Online Marketplace" Gets a New "Post Office" (<i>eBay Field Information Kit</i>)	22123 (03-04-04)

DOMESTIC MAIL MANUAL

Address Elements (<i>DMM Revision</i>)	22128 (05-13-04)
Clarification of Other Nonmailable Matter (<i>DMM Revision</i>)	22123 (03-04-04)
Customized MarketMail — Addressing, Attachments, and Mail Preparation (<i>DMM Revision</i>)	22123 (03-04-04)
Date Corrections on Metered Flats (<i>DMM Revision</i>)	22122 (02-19-04)
Elimination of Age Requirement for Minors (<i>DMM, POM, PS Form 1093, and PS Form 1583 Revision</i>)	22127 (04-29-04)
Five-Digit Scheme Package Preparation and Limitations on Optional 3-Digit Pallets and 3-Digit Sacks (<i>DMM Revision</i>)	22129 (05-27-04)
Indemnity Claims for Domestic Mail (<i>DMM and POM Revision</i>)	22127 (04-29-04)
Insured Mail, Return Receipt, and Restricted Delivery — Eligible Matter (<i>DMM Revision</i>)	22124 (03-18-04)
Machinable Parcel Testing Changes (<i>DMM Correction</i>)	22127 (04-29-04)
Machinable Parcel Testing Changes (<i>DMM Revision</i>)	22126 (04-15-04)
Migratory Bird Hunting and Conservation Stamps (<i>DMM Revision</i>)	22120 (01-22-04)
Parcel Select Exhibit ZIP Code Deletion (<i>DMM Revision</i>)	22122 (02-19-04)
Parcel Select Exhibit ZIP Code Revisions (<i>DMM Revision</i>)	22120 (01-22-04)
Permissible Barcode Symbolology for Confirmation Services Labels/Mailings (<i>DMM Revision</i>)	22125 (04-01-04)

Permissible Barcode Symbolology for Parcels Eligible for the Barcode Discount (<i>DMM Revision</i>)	22122 (02-19-04)
Presort Destination Package Labels — September Effective Date (<i>DMM Reminder</i>)	22128 (05-13-04)
Products Mailable at Nonprofit Standard Mail Rates (<i>DMM Revision</i>)	22120 (01-22-04)
Records of Deposits for Pending Periodicals (<i>DMM Revision</i>)	22131 (06-24-04)
Refunds for Undated Metered Mail (<i>DMM Revision</i>)	22123 (03-04-04)
Rulings Concerning First-Class Mail and Standard Mail Items (<i>DMM Revision</i>)	22120 (01-22-04)
Sealing of Double Postcards (<i>DMM Revision</i>)	22120 (01-22-04)
Standard Mail Low-Weight Flats — 15-Piece Minimum for 5-Digit and 5-Digit Scheme Packages (<i>DMM Revision</i>)	22125 (04-01-04)
Upcoming Mail Preparation Changes (<i>DMM and IMM Reminder</i>)	22131 (06-24-04)
Value Added Refund Mailings (<i>DMM Revision</i>)	22122 (02-19-04)
Window Envelopes — Address Visibility (<i>DMM Revision</i>)	22121 (02-05-04)

DOMESTIC ORDERS

See Fraud.

- E -

EMPLOYEE AND LABOR RELATIONS MANUAL

Annual Leave in Lieu of Holiday Leave Pay (<i>ELM Revision</i>)	22128 (05-13-04)
Availability of Sunday Premium Pay (<i>ELM Revision</i>)	22126 (04-15-04)
Pyramiding of Premiums (<i>ELM Revision</i>)	22129 (05-27-04)

EMPLOYEES

See also Diversity, Employee and Labor Relations Manual, Flexible Spending Accounts, Rural Carriers, Safety and Health, and Thrift Savings Plan.

Benefits

Are You Covered: Car Insurance on Official Travel (<i>USPS News @ Work</i>)	22124 (03-18-04)
E-Learning: NCED Partners With Oklahoma Colleges (<i>USPS News @ Work</i>)	22125 (04-01-04)
Employee Assistance Program: There When You Need It (<i>USPS News @ Work</i>)	22125 (04-01-04)
Have You Heard About the Submit a Lead Program?	22129 (05-27-04)

General

50-Year Service Pin (<i>Ordering Information</i>)	22131 (06-24-04)
Conduct on Postal Service Property	22128 (05-13-04)
Election Campaigns — Hatch Act and Other Requirements	22131 (06-24-04)
Endorsements	22129 (05-27-04)
Ethics — Anniversary Year Message	22122 (02-19-04)
EXFC Holds at Record 95%	22121 (02-05-04)
Happy Anniversary: Ethics in Government Act Celebrates its 25 th (<i>USPS News @ Work</i>)	22124 (03-18-04)
High Performance: NPA Score for Quarter 2 Year-to-Date (<i>USPS News @ Work</i>)	22128 (05-13-04)
Home for the Holidays: Curseen-Morris Employees Attend Open House (<i>USPS News @ Work</i>)	22119 (01-08-04)
Making It Happen: Plant Employees Work Behind-the-Scenes (<i>USPS News @ Work</i>)	22120 (01-22-04)
New EEO Office: Centralized Location Will Serve Employees Better (<i>USPS News @ Work</i>)	22121 (02-05-04)
PostalPEOPLE System: Employees Get 24/7 Access to Human Resources Information (<i>USPS News @ Work</i>)	22129 (05-27-04)
Posting the Big Numbers: Six Back-to-Back 95s Says It All (<i>USPS News @ Work</i>)	22129 (05-27-04)
PS Form 8038, Employee Statement to Recover Back Pay (<i>Revised Form</i>)	22121 (02-05-04)
Publication 553 Helps Employees Identify Sexual Harassment and Inappropriate Sexual Conduct (<i>Correction/Revised Publication</i>)	22127 (04-29-04)
Publication 553 Helps Employees Identify Sexual Harassment and Inappropriate Sexual Conduct (<i>Revised Publication</i>)	22126 (04-15-04)
Reasonable Accommodation: Revised Publications Now Available (<i>USPS News @ Work</i>)	22124 (03-18-04)
Sell, Sell, Sell: Sales Launches Online Training Courses (<i>USPS News @ Work</i>)	22124 (03-18-04)
Service Excellence: EXFC Streak Continues (<i>USPS News @ Work</i>)	22122 (02-19-04)
Take the Donahoe Challenge (<i>District Managers</i>)	22125 (04-01-04)
VOE Survey Reminder	22122 (02-19-04)
V.P., Finance, Controller Donna Peak to Retire: PMG Potter Names Lynn Malcolm Acting V.P. (<i>USPS News @ Work</i>)	22129 (05-27-04)
Workhours Down, Productivity Up: Employee Complement Falls Below 720,000 (<i>USPS News @ Work</i>)	22122 (02-19-04)
Working Smarter, Working Safer: Ergonomics Key to USPS Success (<i>USPS News @ Work</i>)	22126 (04-15-04)

ENVIRONMENT

Getting the Green Light: Pacific Area Wins Green Government Award (*USPS News @ Work*) 22131 (06-24-04)
 Going Green, Saving Green: New Contracts Will Reduce Energy Use and Costs (*USPS News @ Work*) 22127 (04-29-04)

- F -

FINANCE

See also International Reply Coupons.

Claim for Loss (*Handbook F-1 Revision*) 22123 (03-04-04)
 CSRS Legislation: OIG Report Says Plan Unfair to Customers (*USPS News @ Work*) 22128 (05-13-04)
 Household Diary Study (*Notice*) 22123 (03-04-04)
 Household Diary Study (*Notice*) 22130 (06-10-04)
 Indemnity Claims for Domestic Mail (*DMM and POM Revision*) 22127 (04-29-04)
 Local Tax Code Information (*Notice*) 22126 (04-15-04)
 Migratory Bird Stamp Destruction (*Reminder*) 22121 (02-05-04)
 Revenue Unit for Fiscal Year 2003 22121 (02-05-04)
 PS Forms 8105-A, Funds Transaction Report, and 8105-B, Suspicious Transaction Report (*Revised Forms*) 22122 (02-19-04)
 Standard Mileage Rates — Handbooks F-15 and F-12 (*Handbook Revisions*) 22119 (01-08-04)

FLEXIBLE SPENDING ACCOUNTS

Flexible Spending Accounts (FSAs) (*Reminder*) 22126 (04-15-04)

FOREIGN ORDERS

See Fraud.

FORMS

Directives and Forms Update 22119 (01-08-04)
 Directives and Forms Update 22121 (02-05-04)
 Directives and Forms Update 22123 (03-04-04)
 Directives and Forms Update 22125 (04-01-04)
 Directives and Forms Update 22127 (04-29-04)
 Directives and Forms Update 22129 (05-27-04)
 Directives and Forms Update 22131 (06-24-04)
 Elimination of Age Requirement for Minors (*DMM, POM, PS Form 1093, and PS Form 1583 Revision*) 22127 (04-29-04)
 Proper Procedures for Completing and Accepting Applications for Prohibitory Orders (*PS Form 1500*) 22131 (06-24-04)
 PS Form 5399, Contract Routes Performance Record (*Revised Form*) 22120 (01-22-04)
 PS Form 6886, Thrift Savings Plan — Request for Retroactive Contributions 22125 (04-01-04)
 PS Form 8038, Employee Statement to Recover Back Pay (*Revised Form*) 22121 (02-05-04)
 PS Form 8232, Payment for personal Services Contracts — Replaces PS Form 8232-X (*Notice*) 22129 (05-27-04)
 PS Forms 4000-A and 4000-B: Retail Lobby and Employee Observations 22121 (02-05-04)
 PS Forms 8105-A, Funds Transaction Report, and 8105-B, Suspicious Transaction Report (*Revised Forms*) 22122 (02-19-04)
 We Care — Acknowledgement Card and Follow-Up Form Set Available (*New Form and Notice Set*) 22125 (04-01-04)

FRAUD

Candid Camera: Cell Phones Used for Identity Theft Scams (*USPS News @ Work*) 22122 (02-19-04)
 Domestic Orders 22121 (02-05-04)
 Domestic Orders 22125 (04-01-04)
 Domestic Orders 22130 (06-10-04)
 Don't Get Scammed: Fraudulent e-Mail Targets IMPAC Cardholders (*USPS News @ Work*) 22122 (02-19-04)
 Five for Fraudging: USPS Employees Indicted for Workers' Compensation Fraud (*USPS News @ Work*) 22129 (05-27-04)
 Foreign Order No. 492 22121 (02-05-04)
 Foreign Order No. 493 22122 (02-19-04)
 Foreign Order No. 494 22124 (03-18-04)
 Foreign Order No. 495 22125 (04-01-04)
 Foreign Order No. 496 22128 (05-13-04)
 Foreign Order No. 497 22129 (05-27-04)
 Foreign Order No. 498 22131 (06-24-04)
 Withholding of Mail Orders 22121 (02-05-04)
 Withholding of Mail Orders 22122 (02-19-04)
 Withholding of Mail Orders 22123 (03-04-04)
 Withholding of Mail Orders 22124 (03-18-04)
 Withholding of Mail Orders 22125 (04-01-04)

Withholding of Mail Orders	22126 (04-15-04)
Withholding of Mail Orders	22127 (04-29-04)
Withholding of Mail Orders	22129 (05-27-04)
Withholding of Mail Orders	22131 (06-24-04)

- H -

HANDBOOKS

Bird Stamps Destruction (<i>Handbook F-1 Revision</i>)	22124 (03-18-04)
Claim for Loss (<i>Handbook F-1 Revision</i>)	22123 (03-04-04)
Collection Test Frequency (<i>Handbook M-39</i>)	22124 (03-18-04)
Dispatch Instructions for Global Priority Mail to Mexico (<i>Handbook T-5</i>)	22123 (03-04-04)
Handbook AS-353, Guide to Privacy and the Freedom of Information Act (<i>Handbook Reminder</i>)	22127 (04-29-04)
Handbook AS-353, Guide to Privacy and the Freedom of Information Act (<i>Handbook Revision</i>)	22126 (04-15-04)
Handbook AS-805-A, Application Information Security Assurance (ISA) Process (<i>Handbook Revision</i>)	22129 (05-27-04)
Handbook AS-805-G, Information Security for Mail Processing Equipment/Mail Handling Equipment (<i>New Handbook</i>)	22125 (04-01-04)
Handbook PO-102, Self Service Vending Operational and Marketing Program (<i>Handbook PO-102 Revision</i>)	22127 (04-29-04)
International Reply Coupons (<i>Handbook F-1 Revision</i>)	22124 (03-18-04)
MODS Operation Numbers (<i>Handbook M-32 Revision</i>)	22120 (01-22-04)
MODS Operation Numbers (<i>Handbook M-32 Revision/Correction</i>)	22124 (03-18-04)
Motor Vehicle Accident Investigation (<i>Handbook PO-701</i>)	22120 (01-22-04)
Reformatting of International Mail Labeling Lists (<i>Handbook T-5</i>)	22123 (03-04-04)
Standard Mileage Rates — Handbooks F-15 and F-12 (<i>Handbook Revisions</i>)	22119 (01-08-04)
Vending Servicing Employee (<i>Handbook PO-102 Revision/Correction</i>)	22131 (06-24-04)
VMF Workroom Floor Cleaning Requirements (<i>Handbook MS-47 Revision</i>)	22125 (04-01-04)

HAZARDOUS MATERIALS

Mailability of Articles Containing Fuel (<i>Reminder</i>)	22128 (05-13-04)
Report and Replace Unusable Customer Notification Label DDD-1 (<i>Reminder</i>)	22128 (05-13-04)

HOLIDAYS

Independence Day Poster	22130 (06-10-04)
Independence Day Poster	22131 (06-24-04)
Memorial Day Poster	22127 (04-29-04)
Washington's Birthday Poster	22120 (01-22-04)

HUMAN RESOURCES

See Employees.

- I -

INFORMATION TECHNOLOGY

AS-840-2004-2, Electronic Messaging (e-Mail) (<i>New Management Instruction</i>)	22130 (06-10-04)
At Your Demand: USPS-TV Is Now on a Computer Screen Near You (<i>USPS News @ Work</i>)	22130 (06-10-04)
Building Bridges: Diversity Web Site Helps USPS Reach non-English Speakers (<i>USPS News @ Work</i>)	22125 (04-01-04)
Closed Captioned: Making a Video? Don't Forget to Make it 508 Compliant (<i>USPS News @ Work</i>)	22126 (04-15-04)
DOIS Transition: IT Support for DOIS Being Shifted to USPS Employees (<i>USPS News @ Work</i>)	22124 (03-18-04)
Handbook AS-805-G, Information Security for Mail Processing Equipment/Mail Handling Equipment (<i>New Handbook</i>)	22125 (04-01-04)
In Safe Hands: Handheld Computers Make Safety Inspectors' Jobs Easier (<i>USPS News @ Work</i>)	22121 (02-05-04)
Loving That Spin I'm In: MessageMaker 2 Lets You Customize Field Advertising (<i>USPS News @ Work</i>)	22130 (06-10-04)
MI EL 660-2004-02, Limited Personal Use of Government Office Equipment Including Information Technology (<i>New Management Instruction</i>)	22131 (06-24-04)
More on New Blue: Some Access From Home Coming Soon	22125 (04-01-04)
Multifunctional Peripherals and Other Document Output Devices — Acquisition and Support	22123 (03-04-04)
Nitta Belting Materials Now Available Through eBay	22127 (04-29-04)
Real-Time Reporting: PostalOne! Develops Web-Based Mail Irregularity Reporting System (<i>USPS News @ Work</i>)	22119 (01-08-04)
Reviving Passwords: Forgot Your USPS Password? Reset It on Blue (<i>USPS News @ Work</i>)	22120 (01-22-04)
Self-Service Help Desk: IT Info Served Family Style. Just Dig In and Help Yourself. (<i>USPS News @ Work</i>)	22120 (01-22-04)
Send in the Kiosks: Self-Service Personnel Kiosks are Popular With Employees (<i>USPS News @ Work</i>)	22121 (02-05-04)

Talking Numbers: 800-ASK-USPS Features Voice Recognition Technology (*USPS News @ Work*) 22126 (04-15-04)
 The Right Stuff: Labor Scheduler Expands to 90 Processing Facilities (*USPS News @ Work*) 22124 (03-18-04)
 Titans of Technology: USPS IT Leadership Again Recognized Among the Best (*USPS News @ Work*) 22126 (04-15-04)

INSPECTION SERVICE

See Fraud.

INTERNATIONAL CUSTOMIZED MAIL

International Customized Mail (*ICM Updates*) 22125 (04-01-04)
 International Customized Mail (*ICM Updates*) 22126 (04-15-04)

INTERNATIONAL MAIL

Compliance Date for New Customs Forms — June 5, 2004 (*Reminder*) 22129 (05-27-04)
 Compliance Date for New Customs Forms Rescheduled to June 5, 2004 (*Notice*) 22126 (04-15-04)
 Discontinuance of Global Direct — Canada Service (*Correction — Effective Date*) 22131 (06-24-04)
 Dispatch Instructions for Global Priority Mail to Mexico (*Handbook T-5*) 22123 (03-04-04)
 Dispatch Instructions for International Letter-Post Mail and Parcel Post (*Operations Reminder*) 22122 (02-19-04)
 Dispatch Instructions for International Letter-Post Mail and Parcel Post (*Operations Reminder*) 22130 (06-10-04)
 International Business Reply Service (*Reminder*) 22123 (03-04-04)
 Reformatting of International Mail Labeling Lists (*Handbook T-5*) 22123 (03-04-04)
 Size Requirements for Global Direct — Canada Admail (*Publications 524 and 524-C*) 22121 (02-05-04)
 The Postal Service and FedEx Join Forces to Deliver Global Express Guaranteed (*GXG Field Information Kit*) 22130 (06-10-04)

INTERNATIONAL MAIL MANUAL

Canadian Exchange Office Distribution Changes (*IMM Revision*) 22130 (06-10-04)
 Certificate of Bulk Mailing for Bulk Pieces (*IMM Revision*) 22128 (05-13-04)
 Change in U.S. Dollar and Special Drawing Right (SDR) Conversion Rates (*IMM Revision*) 22122 (02-19-04)
 Closing of Exchange Office and Customs Service Location at Dallas International Service Center (*IMM Revision*) 22121 (02-05-04)
 Compliance Date for New Customs Forms Rescheduled to April 4, 2004 (*IMM Revision*) 22123 (03-04-04)
 Discontinuance of Global Direct — Canada Service (*IMM Revision*) 22128 (05-13-04)
 Global Express Guaranteed Service (*IMM and Publication 51 Revisions*) 22131 (06-24-04)
 Size Requirements for Global Direct — Canada Admail (*IMM Revision*) 22122 (02-19-04)
 Upcoming Mail Preparation Changes (*DMM and IMM Reminder*) 22131 (06-24-04)

INTERNATIONAL REPLY COUPONS

International Reply Coupons (*Handbook F-1 Revision*) 22124 (03-18-04)
 International Reply Coupons (*Reminder*) 22121 (02-05-04)

- L -

LABELING LISTS

Labeling List Changes (*DMM Revision*) 22120 (01-22-04)
 Labeling List Changes (*DMM Revision*) 22121 (02-05-04)
 Labeling List Changes (*DMM Revision*) 22124 (03-18-04)
 Labeling List Changes (*DMM Revision*) 22129 (05-27-04)

LABELS

Barcoded Presort Destination Package Labels — Ordering Instructions (*New and Revised Labels*) 22123 (03-04-04)
 Barcoded Presort Destination Package Labels — Ordering Instructions (*New and Revised Labels*) 22128 (05-13-04)
 Presort Destination Package Labels — April Effective Date (*DMM Reminder*) 22123 (03-04-04)
 Presort Destination Package Labels — September 1 Effective Date (*DMM Reminder*) 22124 (03-18-04)
 Presort Destination Package Labels — September Effective Date (*DMM Reminder*) 22127 (04-29-04)

- M -

MACHINERY

AFCS Learns to Read: Upgrade Allows Cancelers to Sort Mail (*USPS News @ Work*) 22124 (03-18-04)
 APPS Makes the Grade: Automated Package Processing System Passes First Test (*USPS News @ Work*) 22131 (06-24-04)
 APPS-olutely Amazing: New Package Sorter Testing Begins (*USPS News @ Work*) 22123 (03-04-04)
 Automated Postal Center 22125 (04-01-04)
 Improve Service, Generate Revenue: Quality of Work Life Conference Showcases Mail Handler Innovations
 (*USPS News @ Work*) 22130 (06-10-04)
 Meter Technology Migrating to Digital and IBI Meters (*Notice*) 22131 (06-24-04)

Setting Clocks for Daylight Saving Time (<i>All IRT and Tranz 380 Debit/Credit Card Offices</i>)	22124 (03-18-04)
Transforming Transactions: Automated Postal Centers Start Arriving in Retail Lobbies (<i>USPS News @ Work</i>)	22127 (04-29-04)

MANAGEMENT INSTRUCTIONS

AS-350-2004-4, Marketing E-mail (<i>New Management Instruction</i>)	22129 (05-27-04)
AS-840-2004-2, Electronic Messaging (e-Mail) (<i>New Management Instruction</i>)	22130 (06-10-04)
Emergency Response to Mail Allegedly Containing Anthrax (<i>Obsolete Management Instruction</i>)	22122 (02-19-04)
MI AS-333-2004-7, Direct Marketing Co-Branded Products or Services to Employees (<i>New Management Instruction</i>)	22131 (06-24-04)
MI EL 660-2004-02, Limited Personal Use of Government Office Equipment Including Information Technology (<i>New Management Instruction</i>)	22131 (06-24-04)

MILITARY MAIL

Valentine's for Troops (<i>USPS News @ Work</i>)	22120 (01-22-04)
--	------------------

MISSING CHILDREN POSTERS

See Child Alert Program.

MOVER'S GUIDE

May 2004 Mover's Guide Now Available (<i>Mover's Guide News</i>)	22128 (05-13-04)
Spanish-Language Edition of Mover's Guide (Publication 75-S, La Mudanza) — Now Printed Four Times a Year (<i>Mover's Guide News</i>)	22120 (01-22-04)
Spanish-Language Edition of Mover's Guide (Publication 75-S, La Mudanza) — Now Printed Four Times a Year (<i>Mover's Guide News</i>)	22121 (02-05-04)

- P -**PARCEL RETURN SERVICE**

Parcel Return Service (<i>Notice</i>)	22123 (03-04-04)
Parcel Return Service: Great Opportunity — If We Handle It Right (<i>USPS News @ Work</i>)	22123 (03-04-04)
Return on Investment: PRS Adds \$5 Million to Revenue Pot (<i>USPS News @ Work</i>)	22126 (04-15-04)

PERSONNEL

See Employees.

PHILATELY**General**

2004 Stamp Poster (<i>Notice</i>)	22120 (01-22-04)
2004 Stamps and Postal Stationery	22121 (02-05-04)
2004 Stamps and Postal Stationery	22125 (04-01-04)
2004 Stamps and Postal Stationery	22130 (06-10-04)
2004 Stamps and Postal Stationery (<i>Update Announcement 04-B</i>)	22121 (02-05-04)
2004 Stamps and Postal Stationery (<i>Update Announcement 04-C</i>)	22125 (04-01-04)
2004 Stamps and Postal Stationery (<i>Update Announcement 04-D</i>)	22130 (06-10-04)
Here to Stay: Black Heritage Stamp Series (<i>USPS News @ Work</i>)	22122 (02-19-04)
Lewis & Clark Bicentennial Commemorative Stamp (<i>Correction</i>)	22127 (04-29-04)
Lewis & Clark: The Corps of Discovery, 1804–1806, Prestige Booklet (<i>Correction</i>)	22127 (04-29-04)
Love — Candy hearts Special Stamp (<i>Correction</i>)	22123 (03-04-04)
National World War II Memorial Stamp (<i>Publicity Kit</i>)	22127 (04-29-04)
Personalized Envelopes Program	22130 (06-10-04)
Self Service Vending Instructions	22121 (02-05-04)
Semipostal Stamp Sales Update: Customer Caring Comes Through (<i>USPS News @ Work</i>)	22128 (05-13-04)
Spencer Tracy Pictorial Cancellation (<i>Correction</i>)	22126 (04-15-04)
Theodor Seuss Geisel Pictorial Cancellation	22125 (04-01-04)
United States Air Force Academy Commemorative Stamp (<i>Correction</i>)	22124 (03-18-04)

New Issues

2004 Olympic Games * Athens, Greece Stamp (<i>Stamp Announcement 04-14</i>)	22128 (05-13-04)
American Choreographers Stamps (<i>Stamp Announcement 04-12</i>)	22127 (04-29-04)
American Eagle Definitive Stamp (<i>Stamp Announcement 04-11</i>)	22126 (04-15-04)
American Toleware Definitive Stamp (<i>Stamp Announcement 04-18</i>)	22129 (05-27-04)
Chippendale Chair Definitive Stamp (<i>Stamp Announcement 04-03</i>)	22121 (02-05-04)
Columbia University Stamped Card (<i>Stamp Announcement 04-04</i>)	22122 (02-19-04)
Garden Blossoms (Weddings) Commemorative Stamps (<i>Stamp Announcement 04-02</i>)	22121 (02-05-04)

Harriton House Stamped Card (<i>Stamp Announcement 04-15</i>)	22128 (05-13-04)
Henry Mancini Commemorative Stamp (<i>Stamp Announcement 04-06</i>)	22124 (03-18-04)
Isamu Noguchi Commemorative Stamp (<i>Stamp Announcement 04-09</i>)	22126 (04-15-04)
James Baldwin Stamp (<i>Stamp Announcement 04-23</i>)	22131 (06-24-04)
Lewis & Clark Bicentennial Commemorative Stamp (<i>Stamp Announcement 04-08</i>)	22126 (04-15-04)
Lewis & Clark: The Corps of Discovery, 1804–1806, Prestige Booklet of 20 Stamps (<i>Stamp Announcement 04-07</i>)	22126 (04-15-04)
Migratory Bird Hunting and Conservation Stamp (<i>Stamp Announcement 04-20</i>)	22129 (05-27-04)
National World War II Memorial Stamp (<i>Stamp Announcement 04-13</i>)	22127 (04-29-04)
Prestige Booklet of Stamps Features More of Old Glory (<i>Red, White, Blue All Over</i>)	22128 (05-13-04)
R. Buckminster Fuller Stamp (<i>Stamp Announcement 04-21</i>)	22130 (06-10-04)
Sea Coast Definitive Stamp (<i>Stamp Announcement 04-10</i>)	22126 (04-15-04)
Sea Coast Definitive Stamp (<i>Stamp Announcement 04-16</i>)	22128 (05-13-04)
The Art of Disney: Friendship Stamps (<i>Stamp Announcement 04-17</i>)	22129 (05-27-04)
Theodor Seuss Geisel Commemorative Stamp (<i>Stamp Announcement 04-01</i>)	22121 (02-05-04)
United States Air Force Academy Commemorative Stamp (<i>Stamp Announcement 04-05</i>)	22123 (03-04-04)
USS Constellation Stamp (<i>Stamp Announcement 04-19</i>)	22129 (05-27-04)
Veterans of World War II Remembered: Stamp Unveiling Highlights National WWII Memorial Dedication (<i>USPS News @ Work</i>)	22130 (06-10-04)
Wilma Rudolph Definitive Stamp (<i>Stamp Announcement 04-22</i>)	22130 (06-10-04)

Remaining on Sale or Removed From Sale

Breast Cancer Research Semipostal Stamp Sales Extended Until December 31, 2005	22121 (02-05-04)
Migratory Bird Stamp Destruction (<i>Reminder</i>)	22121 (02-05-04)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers	22123 (03-04-04)
Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers	22130 (06-10-04)

POSTAL BULLETIN SUBSCRIPTIONS

Help Us Help You Save Time and Money	22124 (03-18-04)
Help Us Help You Save Time and Money	22125 (04-01-04)
Help Us Help You Save Time and Money	22128 (05-13-04)
Help Us Help You Save Time and Money	22129 (05-27-04)
Help Us Help You Save Time and Money	22131 (06-24-04)
The Postal Bulletin — Help Us Save Paper and Money	22119 (01-08-04)
The Postal Bulletin — Help Us Save Paper and Money	22120 (01-22-04)
The Postal Bulletin — Help Us Save Paper and Money	22121 (02-05-04)
The Postal Bulletin — Help Us Save Paper and Money	22122 (02-19-04)
Stop Redistributing the Postal Bulletin to CPUs, and Decrease Your Subscription Accordingly	22123 (03-04-04)

POSTAL OPERATIONS MANUAL

Discontinuance of Post Offices (<i>POM Revision</i>)	22124 (03-18-04)
Discontinuance of Post Offices (<i>POM Revision</i>)	22130 (06-10-04)
Elimination of Age Requirement for Minors (<i>DMM, POM, PS Form 1093, and PS Form 1583 Revision</i>)	22127 (04-29-04)
Employee Overtime Utilization (<i>POM Revision</i>)	22124 (03-18-04)
Indemnity Claims for Domestic Mail (<i>DMM and POM Revision</i>)	22127 (04-29-04)
INTELPOST Service (<i>POM Revision</i>)	22124 (03-18-04)

POSTERS

See also Child Alert Program and Holidays.

eBay Posters: Message to Small Businesses — “Dream Big. Save Big.” (<i>USPS News @ Work</i>)	22123 (03-04-04)
Independence Day Poster	22130 (06-10-04)
National Dog-Bit Prevention Week poster	22126 (04-15-04)
Poster 85, Heat Illness Signs and Symptoms (<i>New Poster</i>)	22129 (05-27-04)
Reward poster	22120 (01-22-04)
Safety Depends on Me: Now You See Them. Now You Don't. poster	22123 (03-04-04)
Safety Depends on Me: Operate Right poster	22125 (04-01-04)
Safety Depends on Me: Walk Right poster	22123 (03-04-04)

POST OFFICES

See also Mover's Guide.

General

Collection Test Frequency (<i>Handbook M-39</i>)	22124 (03-18-04)
Conduct on Postal Service Property — Prohibitions on Signature Solicitation	22119 (01-08-04)
Discontinuance of Post Offices (<i>POM Revision</i>)	22124 (03-18-04)
Dispose of Plastic Pallets Only at MTECs	22123 (03-04-04)
Employee Uvertime Utilization (<i>POM Revision</i>)	22124 (03-18-04)
MODS Operation Numbers (<i>Handbook M-32 Revision</i>)	22120 (01-22-04)
MODS Operation Numbers (<i>Handbook M-32 Revision/Correction</i>)	22124 (03-18-04)
Motor Vehicle Accident Investigation (<i>Handbook PO-701</i>)	22120 (01-22-04)
NALC and Postal Service Prepare To Help Stamp Out Hunger! (<i>Notice</i>)	22127 (04-29-04)
Reward Offered for Ricin Investigation — Display Reward Poster in Customer Lobby Areas	22120 (01-22-04)
Suspicious Mail Reminder	22122 (02-19-04)
Use Plastic Pallets Only for Transporting Mail	22123 (03-04-04)
VMF Workroom Floor Cleaning Requirements (<i>Handbook MS-47 Revision</i>)	22125 (04-01-04)

Post Office Changes

Post Office Changes	22120 (01-22-04)
Post Office Changes	22121 (02-05-04)
Post Office Changes	22122 (02-19-04)
Post Office Changes	22123 (03-04-04)
Post Office Changes	22124 (03-18-04)
Post Office Changes	22125 (04-01-04)
Post Office Changes	22126 (04-15-04)
Post Office Changes	22127 (04-29-04)
Post Office Changes	22128 (05-13-04)
Post Office Changes	22129 (05-27-04)
Post Office Changes	22130 (06-10-04)
Post Office Changes	22131 (06-24-04)

Post Office Closing Posters

See Holidays.

POW-MIA FLAGS

POW-MIA Flags (<i>Ordering Instructions</i>)	22127 (04-29-04)
POW-MIA Flags (<i>Ordering Instructions</i>)	22128 (05-13-04)
POW-MIA Flags (<i>Ordering Instructions</i>)	22129 (05-27-04)
POW-MIA Flags (<i>Ordering Instructions</i>)	22130 (06-10-04)
POW-MIA Flags (<i>Ordering Instructions</i>)	22131 (06-24-04)

PRIVACY ACT

Handbook AS-353, Guide to Privacy and the Freedom of Information Act (<i>Handbook Reminder</i>)	22127 (04-29-04)
Handbook AS-353, Guide to Privacy and the Freedom of Information Act (<i>Handbook Revision</i>)	22126 (04-15-04)

PROMOTIONS

Promotions	22120 (01-22-04)
Promotions	22122 (02-19-04)
Promotions	22123 (03-04-04)
Promotions	22124 (03-18-04)
Promotions	22125 (04-01-04)
Promotions	22126 (04-15-04)
Promotions	22127 (04-29-04)
Promotions	22128 (05-13-04)
Promotions	22129 (05-27-04)
Promotions	22131 (06-24-04)

PUBLICATIONS

Addressing and Mailpiece Design Information (<i>DMM 100, DMM 200-A, Publication 25, and Publication 28</i>)	22130 (06-10-04)
Convenience in Yet Another Language: A Customer's Guide to Mailing Now in Chinese (<i>USPS News @ Work</i>)	22120 (01-22-04)
DMM 100-C, A Customer's Guide to Mailing (<i>New Publication</i>)	22120 (01-22-04)
Global Express Guaranteed Service (<i>IMM and Publication 51 Revisions</i>)	22131 (06-24-04)
Publication 221, Addressing for Success (<i>Obsolete Publication</i>)	22130 (06-10-04)
Publication 247, Supply and Equipment Catalog (<i>Publication Revision</i>)	22123 (03-04-04)

Publication 296-S, CPU Marketing Brochure (Spanish), Is Available at the Material Distribution Center
(New Publication) 22126 (04-15-04)

Publication 354 Celebrates African-American Culture and History *(Revised Publication)* 22125 (04-01-04)

Publication 553 Helps Employees Identify Sexual Harassment and Inappropriate Sexual Conduct
(Correction/Revised Publication) 22127 (04-29-04)

Publication 553 Helps Employees Identify Sexual Harassment and Inappropriate Sexual Conduct
(Revised Publication) 22126 (04-15-04)

Reasonable Accommodation: Revised Publications Now Available *(USPS News @ Work)* 22124 (03-18-04)

Size Requirements for Global Direct — Canada Admail *(Publications 524 and 524-C)* 22121 (02-05-04)

Spanish-Language Edition of Mover's Guide (Publication 75-S, La Mudanza) — Now Printed Four Times a Year
(Mover's Guide News) 22120 (01-22-04)

Spanish-Language Edition of Mover's Guide (Publication 75-S, La Mudanza) — Now Printed Four Times a Year
(Mover's Guide News) 22121 (02-05-04)

PUBLICITY KITS

Click-N-Ship — A Quick, Easy, Convenient Service *(Publicity Kit)* 22123 (03-04-04)

National Card and Letter Writing Month — Send Mail They'll Treasure *(Publicity Kit)* 22124 (03-18-04)

National Dog-Bite Prevention Week, May 16–22, 2004 *(Publicity Kit)* 22126 (04-15-04)

National Dog-Bite Prevention Week Publicity Kit *(Correction)* 22127 (04-29-04)

National World War II Memorial Stamp *(Publicity Kit)* 22127 (04-29-04)

Passport Services *(Publicity Kit)* 22131 (06-24-04)

PURCHASING AND SUPPLIES

See Supply Management.

- R -

RETAIL

See also Machinery, Stamps by Mail, and What's in Store.

Chief Marketing Officer's Growth Award — Updated Guidelines 22127 (04-29-04)

Conduct on Postal Service Property — Prohibitions on Signature Solicitation 22119 (01-08-04)

Confirmation Services Certification Process Change *(Correction)* 22124 (03-18-04)

Confirmation Services Certification Process Change *(Notice)* 22123 (03-04-04)

Handbook PO-102, Self Service Vending Operational and Marketing Program *(Handbook PO-102 Revision)* 22127 (04-29-04)

New Automated Postal Center Indicia 22127 (04-29-04)

New Rates and a Money Saving Special Make FIRSTCLASS PHONECARDS Ring!
 (FIRSTCLASS PHONECARDS) 22127 (04-29-04)

Online Ease: The Wall Street Journal Praises NetPost CardStore *(USPS News @ Work)* 22120 (01-22-04)

Online Labels — Alert to Short Payment of Postage *(Notice)* 22126 (04-15-04)

Passport Application Acceptance Rule *(Notice)* 22122 (02-19-04)

Passport Photos — AIC 241 *(Reminder)* 22122 (02-19-04)

Pick, Click and Charge: The Postal Store's Newest Feature Means More Revenue *(USPS News @ Work)* 22128 (05-13-04)

Policy for Disposal of Meter Keys and Seals *(Notice)* 22131 (06-24-04)

PS Forms 4000-A and 4000-B: Retail Lobby and Employee Observations 22121 (02-05-04)

Publication 296-S, CPU Marketing Brochure (Spanish), Is Available at the Material Distribution Center
(New Publication) 22126 (04-15-04)

Self Service Vending Instructions 22121 (02-05-04)

Shining Brightly: NetPost Superstars Boost Holiday Sales *(USPS News @ Work)* 22125 (04-01-04)

Transforming Transactions: Automated Postal Centers Start Arriving in Retail Lobbies *(USPS News @ Work)* 22127 (04-29-04)

Tyvek Envelopes/Stamps by Mail *(Notice)* 22130 (06-10-04)

Vending Servicing Employee *(Handbook PO-102 Revision/Correction)* 22131 (06-24-04)

RETIREMENT

See Thrift Savings Plan.

RURAL CARRIERS

Equipment Maintenance Allowance Schedule for Rural Routes *(Rural Carriers)* 22125 (04-01-04)

- S -

SAFETY AND HEALTH

Emergency Response to Mail Allegedly Containing Anthrax *(Obsolete Management Instruction)* 22122 (02-19-04)

Employee Discount — Allsteel Trooper Task Chair 22129 (05-27-04)

Handling Suspicious Mailpieces (<i>Reminder</i>)	22119 (01-08-04)
National Vacancy Announcements	22130 (06-10-04)
Not Properly Securing a Vehicle Can Be a Moving Experience (<i>Safety Reminder</i>)	22126 (04-15-04)
Poster 85, Heat Illness Signs and Symptoms (<i>New Poster</i>)	22129 (05-27-04)
Post OSHA Injury and Illness Log (<i>Reminder</i>)	22120 (01-22-04)
Quick Pick List	22129 (05-27-04)
Revision to Postal Service Guidelines on Anthrax	22131 (06-24-04)
Revisions to Purchasing Manual Chapter 1 (<i>PM Revision</i>)	22129 (05-27-04)
Safety and Health Inspections (<i>Level 15–18 Post Offices</i>)	22120 (01-22-04)
Safety Depends on Me: Now You See Them. Now You Don't. poster	22123 (03-04-04)
Safety Depends on Me: Operate Right poster	22125 (04-01-04)
Safety Depends on Me: Walk Right poster	22123 (03-04-04)
Safety Star: Omaha PDC Achieves Honor (<i>USPS News @ Work</i>)	22126 (04-15-04)
Staying Informed: New Emergency Preparedness Web Site (<i>USPS News @ Work</i>)	22123 (03-04-04)
Stop Bites Right	22129 (05-27-04)
Summer Vacation Is Upon Us (<i>Safety Reminder</i>)	22130 (06-10-04)
Suspicious Mail Reminder	22122 (02-19-04)
Your Postal Service Vehicle — Lock It and Secure It (<i>Reminder</i>)	22119 (01-08-04)

STAMPS

See Philately.

STAMPS BY MAIL

Stamps by Mail — Brochure Ordering Information (<i>Reminder</i>)	22126 (04-15-04)
Stamps by Mail — Brochure Ordering Information (<i>Reminder</i>)	22131 (06-24-04)
Stamps by Mail — Brochure Ordering Information and Print Schedule for 2004 (<i>Notice</i>)	22120 (01-22-04)
Stamps by Mail Supply Order (<i>Correction</i>)	22121 (02-05-04)

SUPPLY MANAGEMENT

2004 Boise Office Solutions Catalog	22122 (02-19-04)
Access to Material Logistics Bulletins	22131 (06-24-04)
Auction for Surplus Computer Equipment	22124 (03-18-04)
Change in Supply Source for POS Tape	22128 (05-13-04)
Contract Awarded for Stretch Film — Tarheel Paper Company	22122 (02-19-04)
Flight Tracking System	22125 (04-01-04)
Holiday Savings Continue	22127 (04-29-04)
Interest Rate on Contract Claims (<i>Notice</i>)	22127 (04-29-04)
Mass Cancellation of Motorist Mail Chute Backorders	22124 (03-18-04)
Multifunctional Peripherals (MFPs) Now Available on eBay	22123 (03-04-04)
National Custodial Rental Items Contracts — Cintas and UniFirst	22123 (03-04-04)
National M/A-COM Contract — Terminated	22131 (06-24-04)
Nitta Belting Materials Now Available Through eBay	22127 (04-29-04)
O401B Central Delivery Keylocks (<i>Correction</i>)	22122 (02-19-04)
Postal Service Partnerships — Advance Lifts, Inc., and Southworth Products Corporation	22125 (04-01-04)
Postal Voyager Fleet Card Responsibilities and Tools — Upgraded	22120 (01-22-04)
POS Thermal Receipt Paper Rolls Now in Boise Office Solutions Catalog	22123 (03-04-04)
PS Form 5399, Contract Routes Performance Record (<i>Revised Form</i>)	22120 (01-22-04)
Publication 247, Supply and Equipment Catalog (<i>Publication Revision</i>)	22123 (03-04-04)
ReadyPost Products Now Available on eBay	22122 (02-19-04)
Revisions to Purchasing Manual Appendix B — Date Change (<i>PM Revision/Correction</i>)	22130 (06-10-04)
Ricoh Toner Recycling Program	22124 (03-18-04)
Semiannual Inventory Reviews (<i>Reminder — Installation Heads and MAOs</i>)	22123 (03-04-04)
Special Goodyear Tire Sale	22128 (05-13-04)
USPS/GSA SmartPay Purchase Card Program Web-Based Training (WBT) Course	22124 (03-18-04)

- T -**THRIFT SAVINGS PLAN**

PS Form 6886, Thrift Savings Plan — Request for Retroactive Contributions	22125 (04-01-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22120 (01-22-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22124 (03-18-04)

Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22126 (04-15-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22128 (05-13-04)
Thrift Savings Plan Fact Sheet (<i>Notice to all Employees</i>)	22131 (06-24-04)
Thrift Savings Plan Open Season and PostalEASE	22125 (04-01-04)

- V -

VEHICLES

Hydrogen-Powered Partnership: USPS, General Motors Team Up to Test Fuel-Cell-Powered Vehicle (<i>USPS News @ Work</i>)	22131 (06-24-04)
Motor Vehicle Accident Investigation (<i>Handbook PO-701</i>)	22120 (01-22-04)
Not Properly Securing a Vehicle Can Be a Moving Experience (<i>Safety Reminder</i>)	22126 (04-15-04)
On the Move: USPS Will Keep on Truckin' With New Fleet (<i>USPS News @ Work</i>)	22127 (04-29-04)
Your Postal Service Vehicle — Lock It and Secure It (<i>Reminder</i>)	22119 (01-08-04)

- W -

WHAT'S IN STORE

What's in Store	22119 (01-08-04)
What's in Store	22121 (02-05-04)
What's in Store	22123 (03-04-04)
What's in Store	22125 (04-01-04)
What's in Store	22128 (05-13-04)
What's in Store	22130 (06-10-04)

WITHHOLDING OF MAIL ORDERS

See Fraud.

- Z -

ZIP CODES

See also Post Offices — Post Office Changes.

Parcel Select Exhibit ZIP Code Revisions (<i>DMM Revision</i>)	22120 (01-22-04)
Parcel Select Exhibit ZIP Code Deletion (<i>DMM Revision</i>)	22122 (02-19-04)